



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 11/25/2025

REQUESTER: Anthony Purinton, Assistant City Attorney

PRESENTER: Anthony Purinton, Assistant City Attorney

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2526-102: AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF NORMAN, OKLAHOMA AND OKLAHOMA DEPARTMENT OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES REAL PROPERTY TRUST FOR A 3.23 ACRE TRACT OF LAND LYING IN AND BEING A PART OF THE SE/4 OF SECTION 29, TOWNSHIP 9 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, IN THE AMOUNT OF \$74,290 AND BUDGET APPROPRIATION (along Reed Avenue, just south of Main Street) (Ward 4).

BACKGROUND:

City Council has prioritized the identification and purchase of real property to serve as a permanent location for an overnight shelter and/or day shelter. In the past several years, multiple properties were considered but were ultimately deemed unsuitable. Property owned by the Oklahoma Department of Mental Health and Substance Abuse Services Real Property Trust ("ODMHSAS" or "Department"), around the current location of Food & Shelter, Inc., has repeatedly been suggested as the most viable location for a permanent shelter, both by Council and by community members. With ODMHSAS's recent efforts to construct a new State mental health hospital, the Department has been willing to sell some of its real property located in Norman. City Staff, at the direction of City Council, worked with the Department to identify property and negotiate the acquisition.

DISCUSSION:

The corresponding Interlocal Agreement, Contract K-2526-102, is for the purchase of approximately 3.23 acres of land along Reed Avenue, just south of Main Street (a survey has been attached to the agenda, which provides a more detailed map of the parcel). An appraisal was obtained by the State of Oklahoma Office of Management and Enterprise Services (OMES) on behalf of ODMHSAS, which valued the land at \$74,290, which is the proposed purchase price of the property. If approved, the Department will convey the property to the City via a Quit Claim Deed. Closing on the acquisition would be expected to take place before the end of the calendar year 2025.

Staff requests an appropriation for the Capital Fund Balance (Account 50-29000) to fund the purchase and associated closing costs.

RECOMMENDATION 1:

City Staff recommends approval of Contract K-2526-106 for the purchase of property from the Oklahoma Department of Mental Health Abuse Services Real Property Trust.

RECOMMENDATION 2:

City Staff recommends an appropriation of \$109,290 from Capital Fund Balance (Account 50-29000) to Homeless Shelter Facility, Land (Account 50193365-46001; Project BG0099).