



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, December 12, 2024 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, December 12, 2024 at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, the Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Committee Member Lea Greenleaf
Committee Member Ann Gallagher
Committee Member Kyle Hurley
Committee Member Mark Emerson
Committee Member Kenny Orr
Committee Member Greg Gilkey
Committee Member Ashlie Durham

ABSENT

Chairman Linda Price
Committee Member Russell Rice

OTHERS

Major Brent Barbour, NPD
Major Chad Vincent, NPD
Asst. Chief Chad Roney, NFD
Russell Anderson, Comm. Systems Manager
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Dannielle Risenhoover, Admin. Tech IV
Bill Scanlon, Citizen

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM NOVEMBER 14, 2024

Member Gallagher moved to approve the November 14, 2024 Public Safety Oversight Committee minutes which was duly seconded by Member Hurley. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from November 14, 2024.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Kim Coffman gave the report. Coffman reported, "Revenues are lagging behind about six percent from the budget target." Coffman did state that the sales tax revenue for the month of December is looking better. The official sales tax revenue for December will be reported in late January or early February.

Norman Public Schools (NPS) are up-to-date on their City of Norman School Resource Officer (SRO) payments. Their November bill was for \$43,000 and included a credit due to one officer being on medical leave. Coffman will bill NPS again in December for the City's SRO service.

Public Safety Fund expenses are approximately 15% below the budgeted target. "We're looking really good on the expense side, not so great on the revenue side," Coffman said.

The City of Norman "Budget Season" for Fiscal Year 2026 started on December 6 with staff being briefed on the budget process and requirements. Coffman explained that the City Manager's message to staff was to make conservative budget requests as costs are rising and sales tax is not expected to increase.

Items submitted for the record:
Financial Reports

DISCUSSION & ACTION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Assistant Fire Chief Chad Roney gave the report. The build out for the replacement of Fire Engine Three should start after January 1, 2025. The mid-mount aerial ladder is approximately six months from being completed.

b) POLICE DEPARTMENT UPDATES

Major Chad Vincent gave the report. The Norman Police Department is more readily focusing on traffic and driving under intoxication (DUI) enforcement projects during the holiday season.

The applications are open, on-line, for the Citizens' Police Academy that will start Spring 2025. Vincent encouraged the Committee to invite people to apply.

The SRO program is fully staffed at this time. Vincent brought to the attention of the Committee that the SRO overtime is outpacing the budget. "We love to do the (school) events, but there is a cost to that. We are working very closely with their (NPS's) leadership to start paring back some of the events," Vincent said.

The finalized Public Safety Study is scheduled to be presented to City Council on February 4, 2025. The results of the study are expected to create a ten-year road map for servicing the growth and needs of Norman.

c) DISPATCH UPDATES

Russell Anderson gave the report. The Dispatch Department is currently fully staffed but is predicting the retirement of one employee. Anderson states that he and Andrea Lewis are working on developing a mentoring program within the Department. The individual(s) chosen for this program will assist in creating dispatch training content. The Dispatch Department continues to work with the University of Oklahoma Computer Science Department to develop a quality assurance, Artificial Intelligence program for use during medical related 911 calls.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Brent Barbour gave the update. The Emergency Communications Operations Center (ECOC) is nearing completion with approximately four or five punch list items left to complete. The official completion date is expected to be sometime in January 2025. The Vehicle Storage Facility is expected to be completed in January 2025 as well. Barbour stated that there are additional construction elements to the ECOC that “weren’t green lighted” during the initial phase of construction due to fear of over extending the budget. Staff is now requesting that these elements or items be completed. They include: installation of an additional fiber line, solar panel installation, and installation of a diesel generator. American Rescue Plan Act (ARPA) Funds continue to be used for the bulk of ECOC construction expenses. These funds expire in December, 2026.

3. DISCUSSION OF NOMINATIONS FOR PUBLIC SAFETY OVERSIGHT COMMITTEE CHAIR AND VICE CHAIR FOR 2025. POSITIONS TO BE VOTED ON AT THE NEXT PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING.

The floor was opened up for 2025 Public Safety Sales Tax Oversight Committee Chair and Vice Chair nominations. Member Hurley nominated Chair Price as the 2025 Chair. Member Emerson nominated Member Greenleaf as the 2025 Chair. Member Gilkey nominated Member Hurley as the 2025 Chair; however, Member Hurley declined the nomination. Member Gallagher nominated Member Hurley as the 2025 Vice Chair in which he accepted that nomination. The vote for these positions will take place at the next Public Safety Oversight Committee Meeting.

5. ESTABLISH TOPICS FOR THE JANUARY 9, 2025 MEETING

The meeting topics will remain the same for the January 9, 2025 meeting.

MISCELLANEOUS COMMENTS

None.

ADJOURNMENT

Member Gallagher made a motion to adjourn the meeting which was duly seconded by Member Hurley. The motion passed unanimously.

Chair
Citizens Public Safety Oversight Committee