



The City of **NORMAN**

225 N. Webster Ave.
Norman, Oklahoma 73069

HISTORIC DISTRICT COMMISSION
Phone: 405-366-5332

Date: March 4, 2024

To: Historic District Commissioners

From: Anaís Starr, Historic Preservation Officer

Subject: Discussion and recommendation of CLG FY 2024-2025 Certified Local Government (CLG) Application for Funds with the Oklahoma State Historic Preservation Office.

Background:

On April 14, 1998, Council approved Contract K-9798-108 with the State Historic Preservation Office (SHPO), making Norman a member city in the Certified Local Governments (CLG) Program. The CLG Program is part of the U.S. Department of the Interior's national program for development and support of local historic preservation programs. Since its initial participation in 1999, the City of Norman has received an approximate annual average allocation of \$15,000 in CLG grant funds. Over the 26 years that the City has participated in the CLG program, the City has received over \$250,000 in funding. In February, SHPO notified the City of Norman that the City was eligible to apply for \$18,375 in CLG funding for the 2024-2025 program year.

Designation as a CLG city recognizes Norman's historic preservation efforts and entitles the City to apply for a portion of the education/outreach funding set aside by the SHPO out of each year's budget. Funding is intended for historic research, public education and outreach programs. Over the past 26 years, Norman's CLG funding has created historic preservation educational materials, conducted historic architectural surveys, hosted free hands-on historic home repair workshops and provided training for staff and Commission.

DISCUSSION:

Staff, along with State Historic Preservation Office and the Historic District Commission has developed suggested projects for 24-25 CLG funds. Staff has prepared a funding application that includes project descriptions and a budget showing \$18,375 in proposed expenditures of CLG funds and documentation of matching funds.

The deadline for submission of the CLG grant request to the State Historic Preservation Office is March 29, 2024. The Commission will need to make a recommendation regarding the proposed CLG projects listed in the attached CLG funding request application. The Commission's recommendation will be forwarded to the March 12, 2024 City Council meeting along with the

attached CLG grant application. Staff is seeking input and recommendation regarding proposed CLG funded projects listed below.

CLG PROJECT	COST
Attendance/Participation at a Planning/Preservation Conferences for Staff/Commissioners	\$3,000
Walking Tour App Maintenance Fee	\$1,725
Walking Southridge Tour App (Contractor)	\$1,500
NACP Virtual CAMP Basics Workshop (4 topics)	\$4,500
NACP In-Person CAMP Disaster Planning (2 topics)	\$3,500
Training – Software/Hardware Supplies	\$500
Quarterly Postcard Project Printing	\$800
Quarterly Postcard Project Postage	\$1,000
NACP Membership Renewal	\$150
Re-Printing Historic Norman Coloring Books	\$1,700
TOTAL	\$18,375



Anais Starr, AICP
Historic Preservation Office/Planner II