



CITY OF NORMAN, OK

FLOODPLAIN PERMIT COMMITTEE MEETING

Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069

Monday, November 4, 2024 at 3:30 PM

MINUTES

The Floodplain Permit Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on the 4th day of November, 2024, at 3:30 p.m., and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

The meeting was called to order by Mr. Sturtz at 3:31 p.m. Roll was called and 2 members were absent, Tim Miles and Sherri Stansel. Others in attendance included, Todd McLellan, Capital Projects Manager; Jason Murphy, Stormwater Program Manager; Amy Shepard, Staff; Uwem Ekpenyong, Urban James Engineering.

MINUTES

1. Approval of minutes from the October 21, 2024 meeting

Mr. Sturtz asked for any comments on the minutes from the meeting of October 21, 2024. The motion was made by Mr. Scanlon and seconded by Mr. Danner. The minutes were approved 5-0.

ACTION ITEMS

2. Floodplain Permit No. 702

Mr. Sturtz said the Application for Permit 702 is for the proposed elevation of a residential structure in the floodway of a tributary to Bishop Creek. Mr. Sturtz said this permit was postponed from the October 21st, 2024 meeting. Mr. Sturtz said the Applicant is Jobin Cherian and the Engineer is Urban James Engineering, Uwem Ekpenyong P.E.

Mr. Murphy presented the staff report and reviewed plans and aerial maps of the project location provided to members in their packets.

Mr. Murphy confirmed all ordinance requirements have been met and said staff recommends Floodplain Permit Application No. 702 be approved with the following conditions:

- Elevation Certificate provided for the residential structure prior to final acceptance. Elevation of electrical and mechanical components should also be provided and verified by staff. Staff will also confirm that flood venting meets requirements of the ordinance.
- Survey elevations taken of compensatory storage before construction and as-built drawings with elevations taken after to confirm volume should be provided to Staff.

Mr. Sturtz asked the Engineer if he had any comments. Uwem Ekpenyong, Urban James Engineering, said he is available to answer any questions the committee has.

Mr. Sturtz asked for any questions or comments from the committee. The committee discussed with Mr. Ekpenyong designs for venting and the requirements for a Building permit.

Mr. Sturtz called for any comments from the public. Mr. Danner motioned to approve Permit 702. Mr. Scanlon seconded the motion. The committee voted to approve the application 5-0.

MISCELLANEOUS COMMENTS

Mr. Sturtz asked for any miscellaneous comments.

ADJOURNMENT

Ms. Hudson motioned to adjourn. Mr. Danner seconded the motion. Mr. Sturtz adjourned the meeting at 3:41 p.m.

Passed and approved this _____ day of _____, 2024

City of Norman Floodplain Administrator, Scott Sturtz