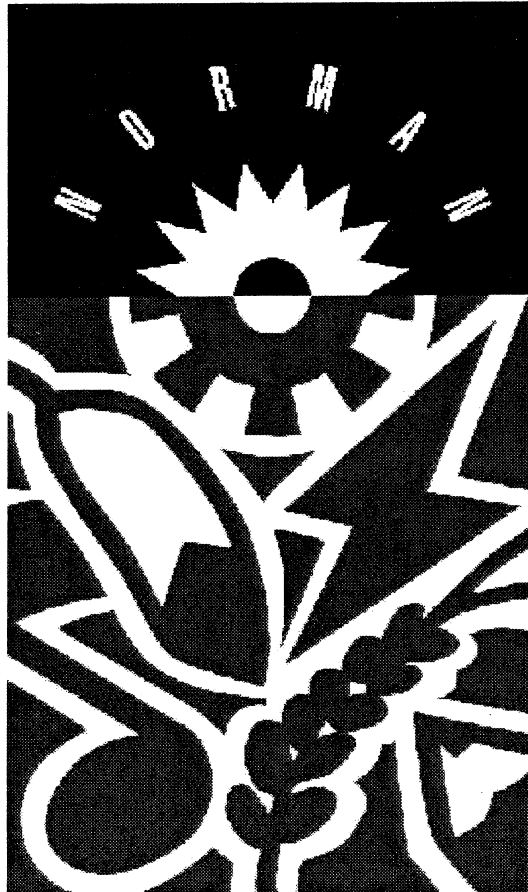


City of Norman



Monthly Departmental Report

JUNE 2021

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK**MONTHLY PROGRESS REPORT****June 2021****ACTION CENTER**

DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	4	50	5	68
Bus Service	2	14	0	0
CDBG	5	127	2	27
City Clerk	152	3224	2	25
City Manager/Mayor	5	96	3	100
City Wide Garage Sale	0	160	0	0
Code Enforcement	57	830	5	70
Finance	37	179	1	5
Fire/Civil Defense	2	54	1	16
Human Resources	1	70	0	2
I.T.	2	46	0	4
Legal	9	74	1	44
Line Maintenance	15	244	3	12
Municipal Court	2	29	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Parks & Recreation	34	334	3	76
Permits/Inspections	31	377	3	12
Planning	5	94	0	1
Police/Parking	30	371	7	108
Public Works	7	102	0	12
Recycling	1	16	0	0
Sanitation	49	723	1	39
Sidewalks	6	39	1	5
Storm Debris	0	1418	0	0
Storm Water	23	166	2	64
Streets	26	420	3	111
Street Lights	12	161	0	57
Traffic	14	117	1	7
Utilities	17	760	1	8
WC Questions	0	0	0	0
WC Violations	0	0	0	0
June Total: 593	548	10,295	45	873

LICENSES

22 New licenses were issued and 2 renewals during the month of June. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	5	Retail Beer	0	87
Brewer	1	6	Retail Spirits Store	0	18
Coin-Operated Devices	0	499	Retail Wine	0	65
Distiller	0	0	Salvage Yard	0	1
Food	6	543	Sidewalk Dining	0	16
Game Machines	0	123	Solicitor/Peddler (30 day)	3	19
Impoundment Yard	0	3	Solicitor/Peddler (60 day)	2	16
Kennel	0	22	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	0	50	Special Event	1	6
Medical Marijuana Grower	4	59	Strong Beer & Wine/Winemaker	1	23
Medical Marijuana Processor	0	15	Taxi/Motorbus/Limousine	1	16
Medical Marijuana Testing Laboratory	0	1			
Mixed Beverage	0	69	Temp Food (one day)	1	7
Mixed Beverage/Caterer	0	46	Temp Food (30 day)	2	13
Pawnbroker	0	4	Temp Food (180 day)	2	25
Pedicab	0	0	Transient Amusement	0	3
YTD License Total: 1,760	11	1,445		13	315

NEW ESTABLISHMENT LICENSES

NAME	ADDRESS	LICENSE TYPE(S)
Equity Brewing Company	109 E Tonhawa St, Suite 120	Brewer
Josh's Weed Factory	10509 E Indian Hills Rd.	Medical Marijuana Grower
Level 10 Nutrition	1959 W Lindsey St.	Food Service
Lupita's Mexican Food	2108 W Lindsey St.	Food Service
Party World	2230 W Main St.	Food Service & Occupational Tax/Mixed Beverage
Thunderbird Family Farms	16300 E Rock Creek Road	Medical Marijuana Grower
405 Consulting LLC	4210 Classen Circle, Suite 100	Medical Marijuana Grower

EXISTING ESTABLISHMENT/NEW OWNERS/LOCATIONS

NAME	ADDRESS	LICENSE TYPE(S)
Apple Tree Chocolate	209 E Main Street	Food Service
Raising Cane's Chicken Fingers	3617 W Main Street	Food Service
Raising Cane's Chicken Fingers	1130 Alameda St.	Food Service

SOLICITOR/PEDDLER LICENSE

60 DAY	30 DAY	1 DAY
Kaphar Roofing & Construction	Armor Pest Defense LLC	
777 Roofing & Construction	Ardent Pest Control	
	Southwestern Advantage	

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Kona Ice Norman	Riko's Tacos	Afonso's Smoked BBQ LLC
Super Taco Loco	1980 BBQ, LLC	

SPECIAL EVENTS PERMITS		
3 DAY	2 DAY	1 DAY
		Oklahoma Grape Industry Council

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
06/14/2021	James & Susan Andrew	On April 15, 2021, Mrs. Andrew states that she pulled up behind a City of Norman truck at the entrance to the gated community of Summit Lakes Villa. She waited for the truck to go in but the driver was just sitting at the locked gate. She pulled up to the right side of the truck but the drive never looked her way and once the gate opened the truck driver pulled forward and allegedly damaged her vehicle.	\$9,661.00
06/22/2021	Brent & Karen Shambaugh	On June 1, 2021, Mrs. Shambaugh claims that her vehicle was damaged by a City of Norman sanitation truck that was backing up on 24 th Ave SW to empty containers behind him when the Shambaugh's vehicle was allegedly struck and the damaged occurred.	\$12,901.59
06/24/2021	Southwestern Bell Telephone d/b/a AT&T	Alleged damages incurred to a buried cable at 1203 Beverly Hills Street on or about May 7, 2020.	\$3,552.90
06/23/2021	David L. Knoll	On June 8, 2021, his vehicle was parked in the USPS parking area close to the railroad tracks and allegedly the City had been mowing in that area and he believes an object hit his windshield and damaged it.	\$269.00
06/28/2021	Kenneth Snethen	Remove and Replace Driveway at 609 Shadowlake Road.	\$5,200.00
06/30/2021	Vincenza Swad	Ms.Swad adopted a kitten on June 26 th from Norman Animal Welfare Center and the next day the kitten was covered in fleas so it was returned to Norman Animal Welfare Center for treatment. While there, the kitten was given vaccinations shots that were not authorized at its age and it became very ill and had to be taken to a private vet for treatment.	\$161.81

OVERSIGHT COMMITTEE

On June 10, 2021, the Oversight Committee met to discuss small cell facilities.

FINANCE COMMITTEE

On June 17, 2021, the Finance Committee met to discuss projected cost overruns for the Young Family Athletic Center and the Senior Wellness Center. The Revenue and Expenditure Reports as well as the Open Positions Reports were all submitted for review.

SPECIAL SESSION

On June 15th, the City Council met in Special Session and then went into Executive Session to discuss pending litigation associated Fleske Holding Company, L.L.C., vs. City of Norman, Cleveland County Court Case CV-2018-956. Returning to regular session there was discussion regarding Transit Long Range Plans.

On June 22nd, there was a discussion regarding an Advanced Metering Infrastructure assessment for the Utilities Department. In Executive Session, the City Manager's Evaluation was discussed as required. The meeting was then adjourned.

On June 29th, the City Council Special Session met and Ordinance O-2021-45 was considered for second and final reading to amend Section 7-103, Chapter 7 of the Code, adding the definition of Conversion Therapy; adding Section 7-111 to prohibit the practice of Conversion Therapy with a minor.

COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE MEETING

On June 24th, the Community and Transportation Committee met to discuss the Public Transit Ridership Report as well as Public Safety through Environmental Design. Additionally, there was discussion regarding Americans with Disabilities Act Requirements for Taxi Cabs.

FACILITY MAINTENANCE

1A

**City of Norman Facility Maintenance
June 2021 Monthly Hourly Materials Cost Report**

	Location	Labor Hrs	Labor Cost	Materials Cost	Total
Misc	Facility Maint	0.00	\$0.00	\$315.23	\$315.23
	Senior Center	0.00	\$0.00	\$3,832.00	\$3,832.00
Total		0.00	\$0.00	\$4,147.23	\$4,147.23
Electrical	Facility Maint	16.00	\$500.96	\$949.73	\$1,450.69
	City Hall	21.00	\$659.82	\$49.46	\$709.28
	Bldg A	10.00	\$317.72	\$0.00	\$317.72
	Bldg B	19.00	\$604.90	\$76.02	\$680.92
	Bldg C	4.00	\$128.32	\$0.00	\$128.32
	Library	5.00	\$152.70	\$0.00	\$152.70
	Animal Welfare	5.00	\$152.70	\$0.00	\$152.70
	NIC	3.00	\$91.62	\$0.00	\$91.62
	Range	2.00	\$61.08	\$0.00	\$61.08
	Fire Stations	58.50	\$1,811.23	\$20.84	\$1,832.07
	Parks	44.00	\$1,411.52	\$646.18	\$2,057.70
	Rec Centers	45.00	\$1,398.88	\$75.39	\$1,474.27
	Senior Center	6.50	\$204.67	\$0.00	\$204.67
	WW Golf	12.00	\$384.96	\$0.00	\$384.96
	WW Tennis	22.00	\$690.20	\$9.38	\$699.58
	WW Pool	6.00	\$183.24	\$0.00	\$183.24
	Traffic	8.00	\$244.32	\$0.00	\$244.32
	Sanitation	8.00	\$250.48	\$0.00	\$250.48
	Fleet	19.00	\$586.42	\$0.00	\$586.42
	Streets	7.00	\$213.78	\$0.00	\$213.78
	WRF	7.00	\$213.78	\$310.31	\$524.09
Total		328.00	\$10,263.30	\$2,137.31	\$12,400.61

**City of Norman Facility Maintenance
June 2021 Monthly Hourly Materials Cost Report**

HVAC

Facility Maint	4.00	\$128.32	\$2,363.90	\$2,492.22
City Hall	7.00	\$217.02	\$915.92	\$1,132.94
Bldg A	8.00	\$256.64	\$2,402.48	\$2,659.12
Bldg B	26.00	\$803.82	\$0.00	\$803.82
Bldg C	8.00	\$241.36	\$860.00	\$1,101.36
Library	11.00	\$310.86	\$25.00	\$335.86
Animal Welfare	2.00	\$56.62	\$0.00	\$56.62
NIC	8.00	\$256.64	\$0.00	\$256.64
Special Ops	4.00	\$128.32	\$0.00	\$128.32
Range	4.00	\$128.32	\$0.00	\$128.32
Fire Admin	4.00	\$113.04	\$0.00	\$113.04
Fire Stations	10.00	\$297.88	\$0.00	\$297.88
Rec Centers	50.50	\$1,549.37	\$655.32	\$2,204.69
Senior Center	4.00	\$113.04	\$0.00	\$113.04
Sooner Theater	20.00	\$565.20	\$468.38	\$1,033.58
Firehouse Art	4.00	\$128.32	\$119.94	\$248.26
WW Golf	9.50	\$283.75	\$0.00	\$283.75
WW Tennis	18.50	\$538.09	\$0.00	\$538.09
Traffic	16.00	\$498.00	\$0.00	\$498.00
Sanitation	6.00	\$169.56	\$0.00	\$169.56
Fleet	5.00	\$156.58	\$0.00	\$156.58
Line Maintenance	2.00	\$56.62	\$0.00	\$56.62
Streets	8.00	\$241.36	\$0.00	\$241.36
Stormwater	10.00	\$282.60	\$0.00	\$282.60
WTP	20.50	\$579.33	\$0.00	\$579.30
WRF	56.00	\$1,720.08	\$365.29	\$2,085.37
Total	326.00	\$9,820.74	\$8,176.23	\$17,996.97

**City of Norman Facility Maintenance
June 2021 Monthly Hourly Materials Cost Report**

Plumbing

Facility Maint	2.00	\$64.16	\$819.17	\$883.33
City Hall	7.00	\$224.56	\$0.00	\$224.56
Bldg A	2.00	\$64.16	\$0.00	\$64.16
Bldg B	28.00	\$898.24	\$0.00	\$898.24
Bldg C	6.00	\$192.48	\$18.84	\$211.32
Bldg D	4.00	\$128.32	\$0.00	\$128.32
Library	1.00	\$32.08	\$0.00	\$32.08
Animal Welfare	2.00	\$64.16	\$0.00	\$64.16
NIC	3.00	\$96.24	\$0.00	\$96.24
Pistol Range	1.00	\$32.08	\$0.00	\$32.05
Fire Admin	1.00	\$32.08	\$0.00	\$32.08
Fire Stations	4.00	\$128.32	\$75.00	\$203.32
Parks	45.00	\$1,443.60	\$58.16	\$1,501.76
Rec Centers	20.00	\$641.60	\$17.26	\$658.86
Firehouse Art	2.00	\$64.16	\$0.00	\$64.16
WW Golf	11.00	\$352.88	\$0.00	\$352.88
WW Tennis	3.00	\$96.24	\$0.00	\$96.24
WW Pool	12.00	\$384.96	\$59.34	\$444.30
Sanitation	10.00	\$320.80	\$311.01	\$631.81
Streets	1.00	\$32.08	\$0.00	\$32.08
WRF	3.00	\$96.24	\$0.00	\$96.24
Total	168.00	\$5,389.44	\$1,358.78	\$6,748.22

Custodial

Facility Maint	0.00	\$0.00	\$1,797.54	\$1,797.54
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City of Norman Facility Maintenance
June 2021 Monthly Hourly Materials Cost Report

City Hall	111.00	\$1,842.53	\$789.93	\$2,632.46
Bldg A	111.00	\$1,842.53	\$1,166.43	\$3,008.96
Bldg B	154.00	\$2,379.22	\$789.93	\$3,169.15
Bldg C	111.00	\$1,842.53	\$1,191.93	\$3,034.46
Bldg D	0.00	\$0.00	\$792.00	\$792.00
Fire Stations	16.00	\$388.80	\$540.68	\$929.48
Library	8.00	\$194.40	\$75.00	\$269.40
Total	511.00	\$8,490.01	\$7,143.44	\$15,633.45
Total	1333.00	\$33,963.49	\$22,962.99	\$56,926.48

CITY MANAGER 2

NORMAN FORWARD 2A



Memorandum

To: Jason Olsen, The City of Norman Parks and Recreation

From: Randy Hill, ADG

ADG Project Number: 16-003

ADG Project Name: Norman FORWARD

Date: 07.07.2021

Re: June 2021 Monthly Report

REPORT PERIOD: June 1 through June 30, 2021

WORK THIS MONTH

1. Tuesday, June 1, 2021 | 10:00 a.m. | Griffin Park OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
2. Tuesday, June 1, 2021 | 2:00 p.m. | Senior Wellness Center DD Kick-off Meeting
 - a. Update for DDs for exterior finishes and alternates to be included
3. Tuesday, June 1, 2021 | 3:30 p.m. | FSB/ADG Coordination Mtg
 - a. Meeting to discuss and review upcoming items for YFAC and Senior Wellness Center
4. Wednesday, June 2, 2021 | 9:00 a.m. | Central Library Bi-Weekly ADA Update Mtg
 - a. Discussion and verification of ADA / punch list items
5. Thursday, June 3, 2021 | 10:00 a.m. | Municipal Complex Development Center OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
6. Thursday, June 3, 2021 | 1:00 p.m. | YFAC Programming Mtg
 - a. Weekly discussion of design progress, programming questions and considerations
7. Thursday, June 3, 2021 | 2:30 p.m. | Senior Wellness Center Programming Mtg
 - a. Bi-weekly discussion of design progress, programming questions and considerations
8. Friday, June 4, 2021 | 10:00 a.m. | North Base Maintenance Parks Pay-App Discussion
 - a. Discussion of Parks Shed on main job pay-application
9. Monday, June 7, 2021 | 9:30 a.m. | North Base Maintenance Complex Update Call
 - a. Weekly discussion of project schedule, budgets, and critical issues
10. Monday, June 7, 2021 | 3:30 p.m. | FSB/ADG Coordination Mtg
 - a. Meeting to discuss and review upcoming items for YFAC and Senior Wellness Center
11. Tuesday, June 8, 2021 | 10:00 a.m. | Ruby Grant OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
12. Tuesday, June 8, 2021 | 3:30 a.m. | YFAC/Senior Center FF&E schedule review
 - a. Discussion of project schedules for FF&E
13. Wednesday, June 9, 2021 | 10:00 a.m. | YFAC Marketing Meeting
 - a. Bi-Weekly discussion of YFAC marketing materials and groundbreaking
14. Thursday, June 10, 2021 | 1:00 p.m. | YFAC Programming Mtg
 - a. Weekly discussion of design progress, programming questions and considerations
15. Monday, June 14, 2021 | 9:30 a.m. | North Base Maintenance Complex Update Call
 - a. Weekly discussion of project schedule, budgets, and critical issues

16. Monday, June 14, 2021 | 10:00 a.m. | Weekly N.F. Program Manager Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
17. Monday, June 14, 2021 | 3:30 p.m. | FSB/ADG Coordination Mtg
 - a. Meeting to discuss and review upcoming items for YFAC and Senior Wellness Center
18. Tuesday, June 15, 2021 | 8:30 a.m. | YFAC FF&E Introductions
 - a. Introduce FF&E team to FSB/BRs
19. Tuesday, June 15, 2021 | 9:15 a.m. | Senior Center FF&E Introductions
 - a. Introduce FF&E team to FSB/BRs
20. Tuesday, June 15, 2021 | 10:00 a.m. | Griffin Park OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
21. Tuesday, June 15, 2021 | 1:00 p.m. | North Base lubrication equipment discussion
 - a. Discussion of submittal
22. Wednesday June 16, 2021 | 9:00 a.m. | YFAC FF&E Introductions
 - a. Introduce FF&E team to City of Norman and Santa Fe Family Life Center
23. Wednesday, June 16, 2021 | 9:00 a.m. | Central Library Bi-Weekly ADA Update Mtg
 - a. Discussion and verification of ADA / punch list items
24. Wednesday, June 16, 2021 | 9:30 a.m. | North Base Maintenance Complex Update Call
 - a. Discussion of project schedule, budgets, and critical issues with CON staff
25. Wednesday, June 16, 2021 | 3:00 p.m. | YFAC FSB/ADG Coordination Mtg
 - a. Meeting to discuss model management
26. Thursday, June 17, 2021 | 9:30 a.m. | Municipal Complex Development Center OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
27. Thursday June 17, 2021 | 11:00 a.m. | Senior Center FF&E Introductions
 - a. Introduce FF&E team to City of Norman and Healthy Living OKC
28. Thursday, June 17, 2021 | 1:00 p.m. | YFAC Programming Mtg
 - a. Weekly discussion of design progress, programming questions and considerations
29. Thursday, June 17, 2021 | 2:30 p.m. | Senior Wellness Center Programming Mtg
 - a. Bi-weekly discussion of design progress, programming questions and considerations
30. Monday, June 21, 2021 | 9:30 a.m. | North Base Maintenance Complex Update Call
 - a. Weekly discussion of project schedule, budgets, and critical issues
31. Monday, June 21, 2021 | 10:00 a.m. | Weekly N.F. Program Manager Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
32. Monday, June 21, 2021 | 3:30 p.m. | FSB/ADG Coordination Mtg
 - a. Meeting to discuss and review upcoming items for YFAC and Senior Wellness Center
33. Tuesday, June 22, 2021 | 10:00 a.m. | Ruby Grant OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
34. Tuesday, June 22, 2021 | 1:00 p.m. | YFAC Santa Fe Programming Mtg
 - a. Discussion of coordination items requiring operator input
35. Wednesday, June 23, 2021 | 10:00 a.m. | YFAC Marketing Meeting
 - a. Bi-Weekly discussion of YFAC marketing materials and groundbreaking
36. Wednesday, June 23, 2021 | 10:00 a.m. | North Base moisture testing
 - a. Onsite moisture test of insulation
37. Wednesday, June 23, 2021 | 3:00 p.m. | Reaves Park update meeting
 - a. Discussion on bidding schedule
38. Thursday, June 24, 2021 | 1:00 p.m. | YFAC Programming Mtg
 - a. Weekly discussion of design progress, programming questions and considerations
39. Friday, June 25, 2021 | 1:00 p.m. | YFAC GMP Meeting
 - a. Discussion with CON and GEJ on GMP
40. Monday, June 28, 2021 | 9:30 a.m. | North Base Maintenance Complex Update Call
 - a. Weekly discussion of project schedule, budgets, and critical issues

41. Monday, June 28, 2021 | 10:00 a.m. | Weekly N.F. Program Manager Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
42. Monday, June 28, 2021 | 3:30 p.m. | FSB/ADG Coordination Mtg
 - a. Meeting to discuss and review upcoming items for YFAC and Senior Wellness Center
43. Tuesday, June 29, 2021 | 10:00 a.m. | Griffin Park OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
44. Tuesday, June 29, 2021 | 10:00 a.m. | Reaves Park site walk
 - a. Onsite walk to schedule demolition of maintenance buildings
45. Tuesday, June 29, 2021 | 2:30 p.m. | YFAC IT Meeting
 - a. Meeting with CON IT and FSB
46. Wednesday, June 30, 2021 | 9:00 a.m. | Central Library Bi-Weekly ADA Update Mtg
 - a. Discussion and verification of ADA / punch list items
47. Wednesday, June 30, 2021 | 9:30 a.m. | North Base Maintenance Complex Update Call
 - a. Discussion of project schedule, budgets, and critical issues with CON staff
48. Wednesday, June 30, 2021 | 10:00 a.m. | YFAC Groundbreaking
 - a. Weekly discussion of YFAC marketing materials and groundbreaking
49. Wednesday, June 30, 2021 | 11:00 a.m. | North Base Maintenance Complex OAC Mtg
 - a. Monthly discussion of project schedules, budgets, and critical issues

Construction Observation Site Visits:

- a. Griffin, Phase 4: 6
- b. Municipal Complex, Development Center: 6
- c. North Base: 7
- d. Ruby Grant: 8

WORK ANTICIPATED THE UPCOMING MONTH (July 2021)

- Griffin Park Ph. 4
 - OAC Meetings on 7.13.2021, 7.27.2021 at 10:00 a.m.
 - Sprigging to start 7.7.2021
- Central Library
 - Contractor working on open warranty items and leaks.
- Reaves Park
 - Prepare schedule for bidding and Parks Maintenance move
- Ruby Grant Park
 - OAC Meetings 7.6.2021, 7.20.2021, at 10:00 a.m.
 - Finishing restroom interior finishes and siding (substantial completion) on 7.28.2021.
 - Southeast parking lot construction ongoing.
- North Base Complex
 - Roof panel installation, MEP rough-in, site work to begin for parking lots
 - On-site interviews for Davis Bacon compliance
- Indoor Aquatic and Multi-Sport Facility
 - Design development peer reviews underway, to be completed 7.16.2021
 - Recurring weekly programming meetings underway
- Senior Wellness Center
 - Design development submittal 7.23.21
 - Recurring bi-weekly programming meetings underway
- Municipal Complex
 - Development Center: Construction underway
 - Municipal Courts: CD's underway

- o Building 201: CD's underway
 - o FF&E inventory, selection and layout underway
- Continued Development of Standardized Contracts for Use with Architectural, Design, and Construction Consultants

PROJECT STATUS

- East Library
 - a. Schedule: Opening Celebration on July 20, 2018
 - b. Budget: Within budget
 - c. In operation
- Central Library
 - a. Schedule: Warranty work in progress
 - b. Budget: Within budget
 - c. In operation
- Westwood Family Aquatic Center
 - a. Schedule: Opening Celebration on May 26, 2018
 - b. Budget: Final Pay App approved on July 24, 2018
 - c. In operation
- Griffin Park
 - a. Schedule: Phase IV in progress
 - b. Budget: Within budget
 - a. Issues: No known issues
- Reaves Park Phase I
 - a. Schedule: Bidding in progress
 - b. Budget: Within budget
 - c. Issues: No known issues
- Westwood Indoor Tennis Facility
 - a. Schedule: Opening Celebration on May 24, 2019
 - b. Budget: Within budget
 - c. In operation: Court paint warranty extended another 12 months from 9.22.2021
- Ruby Grant
 - a. Schedule: Phase 2 substantial completion 7.28.21
 - b. Budget: In budget
 - c. Issues: No known issues
- Indoor Aquatic and Multi-Sport Facility
 - a. Schedule: CDs in progress, Schedule Development in progress, Design Development Review in progress
 - b. Budget: Design Development estimate in progress
 - c. Issues: No known issues
- Senior Wellness Center
 - a. Schedule: Design development submittal 7.23.21
 - b. Budget: Budget alignment in progress
 - c. Issues: NRHS Porter Campus Master Plan
- Norman Forward Program Management
 - a. Schedule: Proceeding per Implementation Plan
 - b. Budget: Proceeding per Implementation Plan
 - c. Implementation Plan: Revised/Updated September 30, 2019
 - d. Issues: None

SUBMITTED BY: ADG – Randy W. Hill

CITY OF NORMAN

Department of Finance Monthly Report – June 2021

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in June are discussed below:

Budget Division:

On June 8th, the Council adopted the fiscal year 2021-2022 (FYE 2022) operating and capital budget. The FYE 2022 budget totals \$256,192,755.

Treasury Division:

In the month of June, the Treasury Division processed 41,949 payments in person and over the phone, an increase of +11.5% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 12,239 payments in June, an increase of +13.1% from last month.

Utility Services Division:

The Meter Reading Division read 41,602 meters. Out of 77 meter reading routes, 60 (78%) were read within the targeted 30-day reading cycle. 68 routes (88%) were read by the 32nd day, and all routes were read by the 36th day. Three routes were estimated in June.

General Fund Revenues & Expenditures:

Fiscal year 2020-21 revenue and expenditure comparison figures are skewed by the receipt and expenditure of one-time federal Coronavirus Aid, Recovery and Economic Security Act funds. Based upon Council direction, these funds were allocated for the construction of a Senior Citizen's Wellness Center, a Small Business Relief program, and to aid in the recovery of the local tourism and arts industries. Underlying these extraordinary federal programs, the local revenue and expenditure sources were relatively flat, with major revenue reductions early in the fiscal year and recovery in the last quarter of the fiscal year.

Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 21 Budget To Date	FYE 21 Actual To Date	FYE 20 Actual To Date	FYE 19 Actual To Date
Sales Tax Revenue	\$44,662,816	\$45,774,737	\$41,203,674	\$40,230,867
General Fund Revenue	\$84,895,236	\$92,846,277	\$81,838,543	\$74,947,055
General Fund Expenses	\$85,188,144	\$93,381,751	\$83,935,722	\$74,724,276

Administration Division

	FYE 21		FYE 20	
	June	YTD	June	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	320.00	320.00	4,160.00
Total Comp Time Available	5.50	38.75	6.25	24.75
Total Overtime Hours	0.00	7.75	0.00	4.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	325.50	366.50	326.25	4,189.25
Benefit Hours Taken	64.00	794.00	64.00	657.00
TOTAL ACCOUNTABLE STAFF HOURS	261.50	-427.50	262.25	3,532.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 21		FYE 20	
	June	YTD	June	YTD
Total Regular Hours Available	960.00	12,960.00	960.00	12,322.00
Total Comp Time Available	2.25	55.75	0.00	80.75
Total Overtime Hours	27.00	308.50	3.00	87.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 989.25	 13,324.25	 963.00	 12,490.00
Benefit Hours Taken	203.25	2,032.25	139.00	1,764.25
 TOTAL ACCOUNTABLE STAFF HOURS	 786.00	 11,292.00	 824.00	 10,725.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00		25.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 25.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 21 May	FYE 21 June	
Total Revenue Received (\$)	\$4,230,113	\$5,373,670	(\$1,143,557)
Utility Payments - Office (#)	36,798	43,236	(6,438)
Utility Payments - Office (\$)	\$3,610,876	\$4,799,942	(\$1,189,066)
Lockbox (#)	10,715	12,089	(1,374)
Lockbox (\$)	\$965,865	\$1,159,822	(\$193,957)
IVR Credit Card (#)	0	0	0
IVR Credit Card (\$)	\$0	\$0	\$0
Click to Gov (#)	0	0	0
Click to Gov (\$)	\$0	\$0	\$0
Paymentus (#)	\$14,168	\$16,571	(\$2,403)
Paymentus (\$)	\$1,469,153	\$1,826,360	(\$357,207)
UT Credit Card Payments (#)	0	0	0
UT Credit Card Payments (\$)	\$0	\$0	\$0
Art Donations (#)	0	0	0
Art Donations (\$)	\$0	\$0	\$0
Bank Draft Payments (#)	10,310	10,412	(102)
Bank Draft Payments (\$)	\$902,704	\$960,278	(57,574)
Utility Deposits (#)	0	0	0
Utility Deposits (\$)	\$0	\$0	\$0
Fix Payments (#)	0	0	0
Fix Payments (\$)	\$0	\$0	\$0
Processed Return Checks (#)	65	80	(15)
Processed Return Checks (\$)	(\$6,723)	(\$8,600)	\$1,877
Other Revenue Transactions (#)	0	0	0
Other Revenue Received (\$)	\$0	\$0	\$0
Accounts Receivable Payments (\$)	\$71,527	\$362,097	(\$290,570)
Accounts Receivable - Credit Card #	0	0	0
Accounts Receivable - Credit Card \$	\$0	\$0	\$0
Municipal Court - Fines/Bonds (\$)	\$195,259	\$166,617	\$28,642
Municipal Court - Credit Card (#)	455	417	38
Municipal Court - Credit Card (\$)	\$99,584	\$92,597	\$6,987
Municipal Court - C2G (#)	0	0	0
Municipal Court - C2G (\$)	\$0	\$0	\$0
Building Permits Cash Report (\$)	\$404,268	\$392,505	\$11,763
Building Permits Credit Card (#)	341	393	(52)
Building Permits Credit Card (\$)	\$171,916	\$220,264	(\$48,348)
Building Permits C2G (#)	0	0	0
Building Permits C2G (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$6,700	\$6,713	(\$13)
Occupational License - Bldg Insp. CC (#)	31	26	5
Occupational License - Bldg Insp. CC (\$)	\$4,450	\$4,713	(\$263)
Business License - City Clerk (\$)	\$13,010	\$7,115	\$5,895
Business License - City Clerk CR CD (#)	0	0	0
Business License - City Clerk CR CD (\$)	\$0	\$0	\$0
Convenience Fees - All Payments (#)	0	0	0
Convenience Fees - All Payments (\$)	\$0	\$0	\$0
Bank Drafts Billed (#)	0	0	0
Bank Drafts Billed (\$)	\$0	\$0	\$0
Interdepartmental Billing (#)	0	0	0
Interdepartmental Billing (\$)	\$0	\$0	\$0
Accounts Receivable Billed (\$)	\$69,692	\$563,895	(\$494,203)

Budget Services Division

	FYE 21		FYE 20	
	June	YTD	June	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	4,320.00	320.00	3,056.00
Total Comp Time Available	19.75	41.75	8.00	8.00
Total Overtime Hours	0.00	1.00	3.00	5.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	339.75	4,362.75	331.00	3,069.25
Benefit Hours Taken	53.00	594.00	32.00	294.00
TOTAL ACCOUNTABLE STAFF HOURS	286.75	3,768.75	299.00	2,775.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 21		FYE 20	
	June	YTD	June	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	10,800.00	800.00	10,400.00
Total Comp Time Available	8.50	198.25	11.25	237.25
Total Overtime Hours	49.50	416.25	16.25	223.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 858.00	 11,414.50	 827.50	 10,860.25
Benefit Hours Taken	206.00	2,152.00	127.00	2,184.00
 TOTAL ACCOUNTABLE STAFF HOURS	 652.00	 9,262.50	 700.50	 8,676.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

UTILITY 3C

Utility Division

	FYE 21		FYE 20	
	June	YTD	June	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	2,312.00	35,423.00	2,720.00	34,279.50
Total Comp Time Available	11.25	345.00	20.50	167.50
Total Overtime Hours	148.75	2,621.25	47.75	790.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	2,472.00	38,389.25	2,788.25	35,237.25
Benefit Hours Taken	545.25	6,274.50	399.50	5,734.75
TOTAL ACCOUNTABLE STAFF HOURS	1,926.75	32,114.75	2,388.75	29,502.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 21		FYE 20	
	June	YTD	June	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,904.00	320.00	3,022.00
Total Comp Time Available	0.00	3.25	0.00	0.00
Total Overtime Hours	35.25	442.25	0.00	174.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	355.25	4,349.50	320.00	3,196.25
Benefit Hours Taken	40.00	406.75	62.00	371.00
TOTAL ACCOUNTABLE STAFF HOURS	315.25	3,942.75	258.00	2,825.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	459.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	5.50
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	464.50
Benefit Hours Taken	0.00	0.00		71.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	393.50
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments

	FYE 21 June	FYE 21 May
Mail Payments - Lockbox	16,571	14,168
Mail Payments - Office	19	34
Mail Payments - Subtotal	16,590	14,202
Night Deposit	150	109
Click-to-Gov Payments	0	0
Paymentus Payments	12,089	10,715
IVR Payments	0	0
Without assistance payments - Subtotal	12,239	10,824
Drive-up window & inside counter	2,678	2,275
Credit Card machine payments (swipe)	0	0
Credit Card machine payments (phone)	0	0
With assistance payments - Subtotal	2,678	2,275
Total Payments Processed - Subtotal	31,507	27,301
Bank Draft (ACH) Payments	10,412	10,310
Total Payments (Utility)	41,919	37,611
Total Convenience Fees - all Payments	0	0
Grand Total Payments	41,919	37,611

Traffic Counter at Drive-up Facility

Night Drop *	0	0
8-5 Drive-up Window Customers *	0	0
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

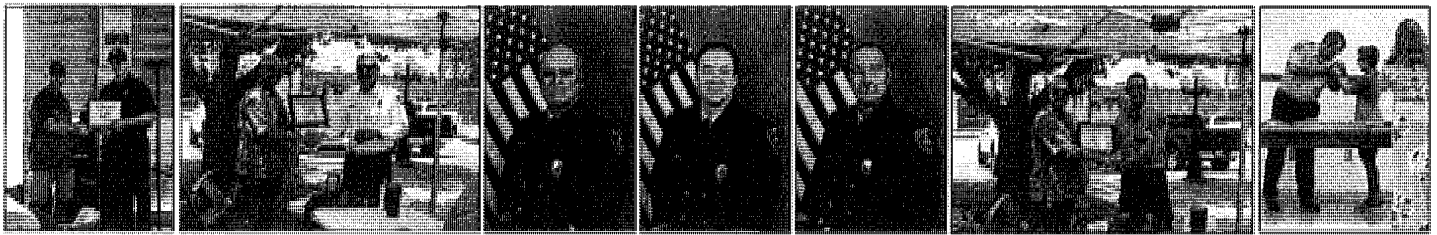
	FYE 21		FYE 20	
	June	YTD	June	YTD
Number of Meters Read	38,251	379,072	44,172	415,307
New Service	1,067	7,916	1,120	7,958
Request for Termination	1,137	7,942	1,172	7,896
Delinquent On(s)	176	2,378	2	2,507
Delinquent Offs	158	2,718	1	3,712
Collect Deposit Tags Hung	0	60	17	188
Collect Deposit Cut Offs	0	12	1	53
Blue Tags	0	108	9	191
Number of Meters Re-read	742	6,889	433	11,252
Meters Cleaned	38	349	101	1,019
Customer Assists	0	277	97	1,052
Meters Pulled	0	2	0	1
Meters Re-set	0	0	0	0
Meter Exchanges	33	650	48	779
TOTAL	41,602	408,373	47,173	451,915

Utility Division Activity Report

	FYE 21		FYE 20	
	June	YTD	June	YTD
STATUS REPORT				
Regular Utility Accounts Billed	41,905	437,729	42,891	472,296
New Ons	990	8,248	1,068	9,688
Final Accounts Billed	929	6,463	1,130	7,422
TOTAL ACCOUNTS BILLED	43,824	452,440	45,089	489,406

FIRE DEPARTMENT

4



NFD Monthly Progress Report

June 2021

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	23	1.57%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	929	63.37%
4 - Hazardous Conditions (No Fire)	34	2.32%
5 - Service Call	119	8.12%
6 - Good Intent Call	259	17.67%
7 - False Alarm & False Call	80	5.46%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	2	0.14%
Incomplete Reports	20	1.36%
Total Incident Count (Unique Calls)	1466	100.00%
Number of Total Unit Responses	1822	

Total Fire Loss \$562,002.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	303	284	0:04:44
Station #2	208	318	0:05:18
Station #3	250	335	0:05:35
Station #4	162	305	0:05:05
Station #5	57	636	0:10:36
Station #6	44	498	0:08:18
Station #7	133	357	0:05:57
Station #8	106	348	0:05:48
Station #9	199	318	0:05:18

Community Outreach

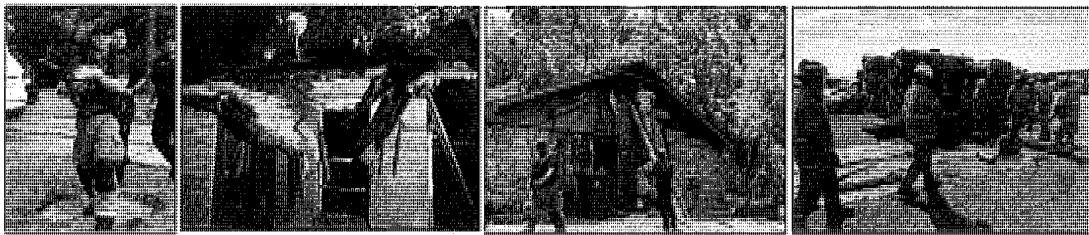
Tours and Special Events	21	Safety Town, Community Event Support, Ride Alongs, Tours
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Burn Permits

Burn Permits Issued	189	Total of 18 burn days
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Training

Total Personnel Training Hours	2308	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, etc.
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NFD Monthly Progress Report

June 2021

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9				
Chief 301	30	6	3	4	2		4	4	2	5				
Chief 302	18	2	5	1	1	2	1	3	2	1				
Chief 303	18	2		4	2		1	6	3					
Chief 304	9	4	1	1			1	2						
Engine 1	326	299	2	4	1		1	10	1	8				
Brush 1	3	1								2				
Ladder 1	19	6	1	2	2			4	3	1				
Engine 2	222	2	202	4	5			5	3	1				
Brush 2	7		3	2	2									
Ladder 2	27	4	10	2	3			4	3	1				
Engine 3	264	5	4	248		1	1	3		2				
Brush 3	3		1	1							1			
Engine 4	178	4	6	1	161			1	5					
Brush 4	4		1		3									
Engine 5	23						21			2				
Brush 5	60						58			2				
Engine 6	18						2			14		1		1
Brush 6	49						2			44		1		2
Rescue Boat 6	1						1							
Rescue 7	2								2					
Squad 7	174	14	8	5	4		132		6	5				
Brush 7	1	1												
Engine 8	116	3	1	1	2		4	105						
Brush 8	2	1			1									
Tanker 8	4		1		1					1	1			
Engine 9	222	9		5		1	3	5	1	198				
Brush 9	3										3			
Tanker 9	4						1	2	1					
Fire Marshal 2	7	1	1				3	2						
Fire Marshal 4	3		1					2						
Fire Marshal 5	5	2	1				2							
	1822	366	252	285	190	90	82	192	134	231				

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
June 2021**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections/Plan Review			
Activites	Notes	Number	Staff Hours
Inspections		102	11
Re-Inspections		25	20
Total Inspections		127	31

Smoke Detector Program			
Activites	Notes	Units	Staff Hours
Smoke Detector Batteries		3	3
Smoke Detectors Installed		11	11

Training/Public Education Education			
Activites	Notes	Events	Staff Hours
Training (hours)	CEUs	25	38
Fire Education Classes	Safety Town/Hitachi	27	52

Code Issues/Investigation			
Activites	Notes	Number	Staff Hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)		17	25
Code Violation Complaints		34	34
Investigations		14	22
Investigative Activities		14	42
Miscellaneous/Special	Investigation Contacts	10	22

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline

Comments: June 2021

Mitigation:	
N/A	
Preparedness:	
“Elmer :night for Amateur Radio	June 1, 2021
Local Emergency Planning Committee	June 2, 2021
Planning Meeting for Operational Grant	June 9, 2021
Amateur Radio Meeting	June 12, 2021
Inter-Tribal Emergency Management Conf	June 15-17, 2021
Meeting to discuss Practicum Site for Operational Grant	June 29, 2021
Response:	
N/A	
Recovery:	
DR-4575 Reimbursement Request	Submitted to FEMA

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
June 2021**

Fire Review Coordinator Activities

Activites	Notes	Number	Staff Hours
Building Permits/Development Review Team		37	49
Inspections		25	24
Citizen Calls for Information		7	5
Training	Training - online and medical	9	14
Meetings	Includes City View Meetings	5	8
Totals		83	100

HUMAN RESOURCES

5

HUMAN RESOURCES

Monthly Report

June 2021

ADMINISTRATION

A. Administrative Support

- Processed Monthly Department Report
- Compiled and distributed June 2021 Employee Newsletter
- Processed invoices and reconciled expense accounts
- Attended/Summarized three (3) negotiation sessions
 - 1 – IAFF
 - 2 – AFSCME

BENEFITS

- Conducted nine (9) new hire orientations
- Processed enrollment forms, terminations, and changes to health, life, and supplemental products for general health/dental changes
- Reconciliation of health, dental, and supplemental products
- Continued education of plan documents
- Held one-on-one meetings with employees to review benefits; ensuring correct benefit was applied
- Fielded approximately 250 phone calls and emails to discuss benefits, claims, and wellness; assisting employees with wellness registrations and completion of required activities
- Webex Online conference with Gallagher to discuss Stop Loss Marketing Review
- Webex Online conference with Gallagher to discuss non-medical products
- Continuance of ACA file maintenance to include aged out dependents
- Finalizing 2021 Wellness Program non-participation calculations

PERSONNEL ACTIONS

New Hires – 33

Dept./Div.	Position	Number of Employees
Police/Emergency Comm.	Communications Officer II	2
Public Works/Eng.	Construction Inspector	1
Public Works/Stormwater	Maintenance Worker I	2
Public Works/Stormwater	Stormwater Intern (PT)	1
Public Works/Fleet	Emergency Vehicle Mech. II	1
Public Works/Fleet	Mechanic Apprentice (PT)	2
Utilities/Water Treatment	Plant Operator D	1
Utilities/Water Reclamation	Laborer (PT)	1
Parks/Park Maint.	Maintenance Worker I	2
Parks/Park Maint.	Laborer (PT)	6
Parks/Recreation	Recreation Center Spec. (PT)	1
Parks/Westwood Golf	PT Golf Personnel (PT)	4
Parks/Westwood Pool	PT Pool Personnel (PT)	9

Separations – 9

Dept./Div.	Position	Number of Employees
Finance/Utilities	Meter Service Representative	2
Utilities/Water Line Maint.	Utility Distribution Worker I	1
Utilities/Sanitation	Sanitation Worker II	1
Police/Staff Svs.	Police Records Clerk	1
Police/Patrol	Police Sergeant	1
Fire/Suppression	Fire Captain	2
Fire/Suppression	Firefighter	1

Promotions – 5

Dept./Div.	Position	Number of Employees
Public Works/Streets	Streets Program Manager	1
Public Works/Transit	Transit and Parking Mgr.	1
Utilities/Water Line Maint.	Utility Distribution Worker II	2
Fire/Suppression	Asst. Fire Chief	1

SURVEYS

- Requested compensation survey information from 12 local/comparable cities for City Manager survey.

RECRUITMENT

Accepted applications for the following positions:

Department/Division	Position
City Clerk/Facility Maintenance	Custodian (PPT)
City Manager's Office	Chief Communications Officer
Finance	Meter Service Representative
Parks & Recreation/Park Maintenance	Maintenance Worker I
Parks & Recreation/Park Maintenance	Temporary Laborer (PT)
Parks & Recreation/Recreation	Food and Beverage Technician I (PT)
Parks & Recreation/Recreation	Recreation Center Specialist (PT)
Parks & Recreation/Recreation	Recreation Leader I (PPT)
Parks & Recreation/Recreation	Recreation Manager
Parks & Recreation/Westwood Family Aquatic Center	Admissions Clerk I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Admissions Clerk II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Assistant Aquatic Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatics Facility Maintenance (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concessions Cashier I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concessions Cashier II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Head Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Slide & Gate Attendant (PT)
Parks & Recreation/Westwood Golf Course	Golf Course Attendant (PT)
Parks & Recreation/Westwood Golf Course	Temporary Laborer (PT)
Planning & Community Dev./Administration	Administrative Technician III
Planning & Community Dev./CDBG	Outreach Case Coordinator
Planning & Community Dev./CDBG	Outreach Housing Liaison
Planning & Community Dev./Permits	Associate Plans Examiner
Planning & Community Dev./Planning Services	Oil and Gas Inspector (PT)

Police/Animal Welfare	Registered Veterinary Technician
Police/Animal Welfare	Shelter Veterinarian
Police/Emergency Communications Bureau	Communications Officer I
Police/Emergency Communications Bureau	Communications Officer II
Police/Staff Services	Police Records Clerk
Public Works/Engineering	Construction Inspector
Public Works/Engineering	Construction Manager
Public Works/Fleet	EVT Mechanic II
Public Works/Fleet	EVT Specialist
Public Works/Fleet	Fleet Service Technician
Public Works/Fleet	Mechanic Apprentice (PT)
Public Works/Fleet	Transit Service Technician
Public Works/Stormwater	Maintenance Worker I
Public Works/Streets	Maintenance Worker II
Utilities/Environmental Services	Environmental & Sustainability Manager
Utilities/Line Maintenance	Utility Distribution Worker I
Utilities/Sanitation	Sanitation Worker I
Utilities/Sanitation	Sanitation Worker II
Utilities/Sanitation	Temporary Laborer
Utilities/Water Reclamation Facility	Maintenance Worker I
Utilities/Water Reclamation Facility	Temporary Laborer (PT)
Utilities/Water Treatment Plant	Plant Operator
Utilities/Water Treatment Plant	Temporary Laborer (PT)

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	400	Written Exams	2
Phone	475	Practical Testing/Assment Center	0
Mail	300	Panel Board Interviews	12
Email	205	Promotions	5
Total Subscribers on E-mail Vacancy List	1691	Oral Interviews	16
Total Page Views for HR website	8674	Hiring/Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	48	Advertisements Placed	42
Pre-Employment Drug Screens	40	Applications Received	212
Pre-Employment Physicals	33	Job Announcements Emailed	48
Pre-Employment OSBI	24	Job Announcements-CON Depts.	585

TRAINING AND DEVELOPMENT

Conducted training for nine (9) new employees on the topics of Customer Service, Workplace Harassment, Workplace Violence, CON Code of Ethics and Conduct, Computer Networks and Communications, IT Acceptable Use and Social Media policies.

The Computer Training Lab was the site for ERP project management for IT and EAM training for various departments.

SAFETY

- Safety material documents were sent to divisions each week
- Safety meetings were held for all departments covering Lock-Out/Tag-Out
- Conducted two (2) Return to Work Meetings for Sanitation & Fire
- Conducted two (2) Fitness for Duty Meetings for Storm Water & Police
- Conducted nine (9) new employee orientations

Recordable Injuries – 3

Dept./Division	Nature of the Injury	Activity	Prognosis
Utilities/ Sanitation	Back strain	Strained back while lifting trash into truck	Work restrictions
Parks & Rec/ Park Maint.	Back strain	Strained back loading iron commercial stand	Work restrictions
Utilities/ Water Reclamation	Poison ivy exposure	Exposed to poison ivy while cutting weeds	Released to work

Recordable Injuries per calendar year. CY 2021 is current year to date:

2021	2020	2019	2018	2017	2016
34	57	65	71	59	69

Vehicle Collisions: 1

Division	Description of Collision	Status
Utilities/ Sanitation	Unit No. 264 was backing up & hit a citizen's vehicle causing minor damage to the citizen's vehicle	"At Fault"

Current number of "at fault" Vehicle Collisions per fiscal year:

2021	2020	2019	2018	2017	2016
10	3	8	5	17	13

CITY OF NORMAN

Information Technology Department
Monthly Report – June 2021.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	In Progress –Project team has completed implementation work on Incode for Municipal Court, Munis for Financials, Advanced Utilities for utility billing, Munis for Payroll, and is currently in the implementation phase and Tyler EAM for Work Orders, as well as Intellitime for Time and Attendance. Munis for HR Module. CityView for Planning and Permits has begun May 2021.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	Ongoing: FYE18 funding of new core switching has been approved and switches have been installed. IT Network staff are in implementation and testing of networking and security appliances Q1 of 2021.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval possible launch in FYE22
New Building construction support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and batter backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Planning
Main Street Roadway Lighting and Signal Interconnect (Main at Santa Fe, Peters, Crawford, and Porter)	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP addresses for viewing in Centracs	In Progress
IT Security training efforts for all network and email users at the City of Norman.	Increase the knowledge and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who uses the network and email.	Ongoing
Installation of fiber optic cable along 36th Avenue NW from Robinson Street to Main Street with switches at Brookhollow Road, Quail Drive, River Oaks Drive, and a new signal at Havenbrook Street.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	In Progress

Installation of fiber optic cable along 12th Avenue SE from Highway 9 to Cedar Lane Road with a switch at a new signal at Campus Crest Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Expected completion in Q1 or Q2 2019
Installation of fiber optic cable along 12th Avenue NE from Robinson Street to Alameda Street with switches at Main Street, Norman Public Schools Bus Barn, and Morren Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	In Progress
Installation of fiber optic cable along 12th Avenue NE from Rock Creek Road to Robinson Street with switches at Rock Creek Road and a modified traffic signal at High Meadows Drive	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	
Installation of fiber optic cable along Classen Boulevard from Highway 9 to Cedar Lane Road with switches at new signals at Ann Branden Boulevard, Renaissance Drive, and Southlake Boulevard.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of June 2021.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 12 emails from the groups shown were sent from city servers using city resources – of those 16,284 were delivered to outside mailboxes for the month of June 2021. The city servers generated mass communications to Norman citizens of 16,284 messages from only 12 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 352,058 attempted incoming and 106,586 outgoing messages for the month of June 2021. Incoming messages totaling 165,251 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents nearly 47% of our inbound mail. This percentage continues to be the norm for malicious email/spam. The IT Department has made the decision to block inbound traffic from known malicious countries and we continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste and decreases valuable storage space. Additionally, the email filter appliance kept city employees from bombardment of a significant amount of spam, phishing, and other types of potentially harmful emails.

Web Site:

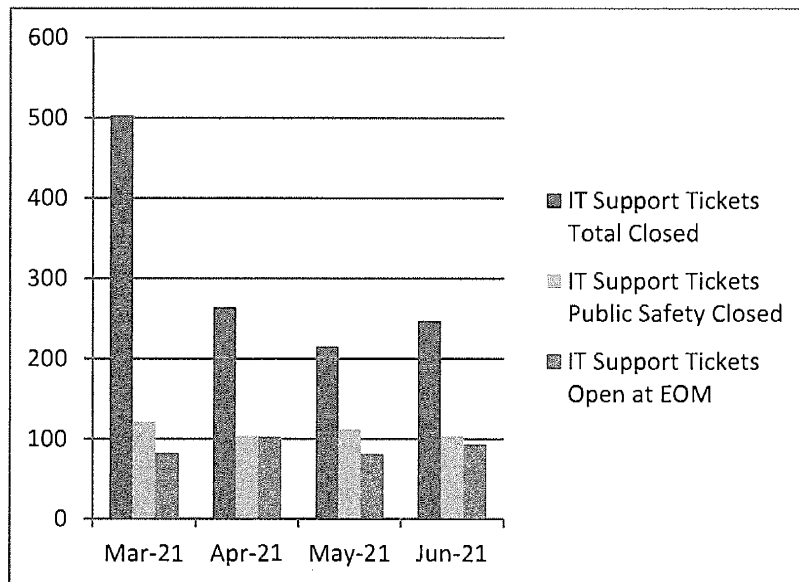
The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of June 2021, the City of Norman's web site had 126,579 individual web sessions access the web site for 268,939 total page views. Of those sessions, 71,764 were identified as New Users to view content on the City web site (see **IT Table 4**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has reduced and more relevant information as well as the ability to function seamlessly from mobile devices and tablets.

ERP Project Implementation Progress:

The chart below shows the current progress of the ERP Implementation Project. The project began in January of 2018 and is expected to run through the second quarter of 2022. The City Council has approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once complete the city will have enhanced automated services and web services for our

citizen base as well as the employees who use and track their daily work with these business systems. The IT Department has completed implementation of Parks and Rec software (Vermont Systems), Municipal Court software (Incode), Finance software (Munis), Utility Billing software (CIS Infinity), and Payroll (Munis). Human Resource Management (HRM), and EAM for Work Orders is our focus for the Months of Feb through July/August 2021. Daily work continues on these systems as well as additional training and configuration on the Utility Billing software. Server installation and configuration for Planning and Community Services (CityView) application began in May of 2021. The COVID-19 pandemic had an adverse effect on the completion of CIS Infinity and the starting of CityView because of vendor resource availability and travel restrictions in Canada (both companies are Harris owned and based in Canada). The final phase of our software upgrades, City View, is expected to be completed by the end of FYE22 or the start of FYE23.

[illegible]

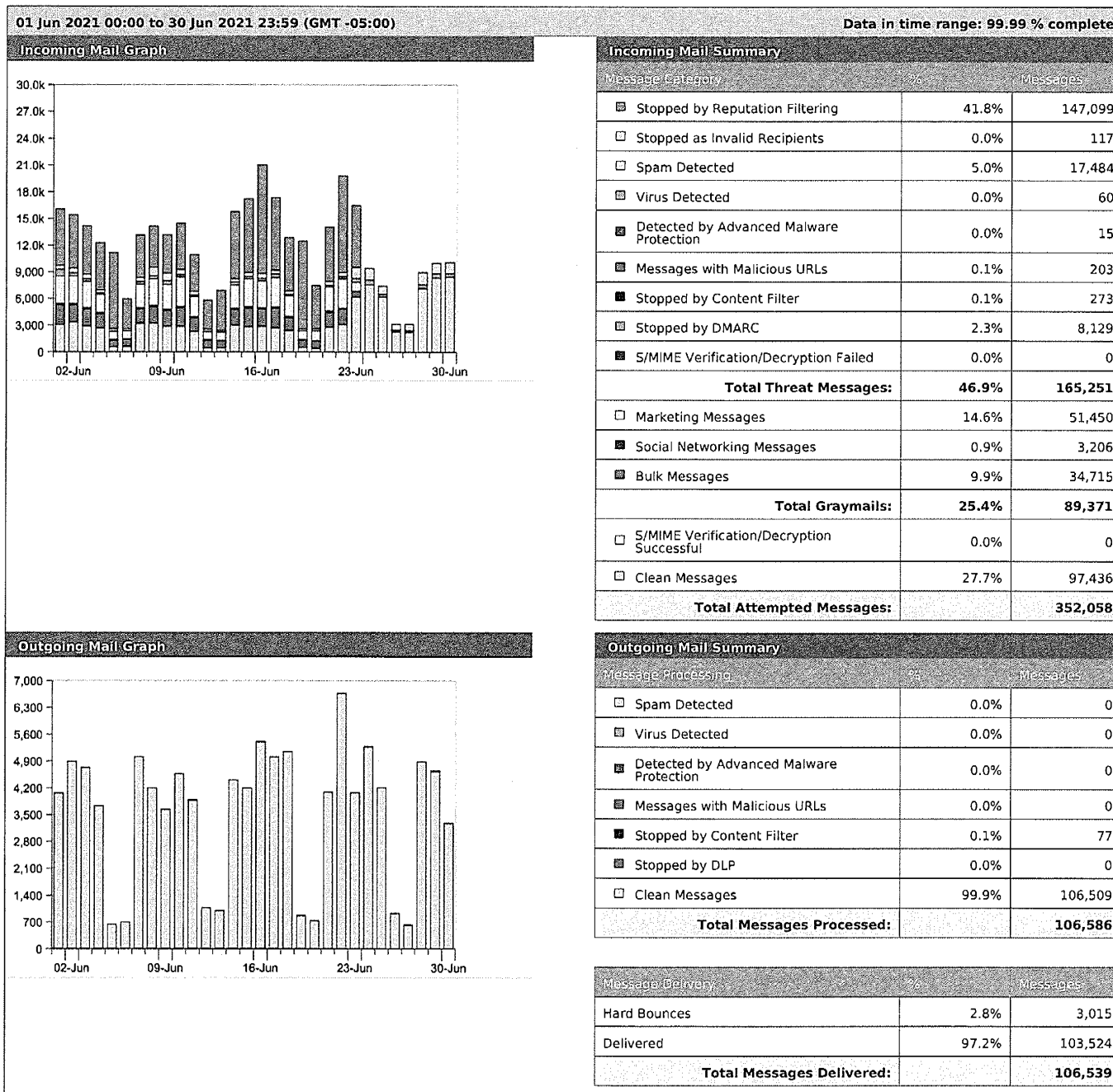
Table 1**Table 2**

June 2021 LIST SERVER REPORT			
<i>Group</i>	<i>Active Members</i>	<i>Mailings</i>	<i>Total Delivered</i>
Affirmative Action Group	16	3	48
Job Posting	1696	3	5088
Norman News	1858	6	11148
Westwood Golf	645		
Westwood Golf Members	24		
Westwood Men's Clinic	14		
Westwood Men's Golf Assoc.	54		
Westwood Women's Clinic	34		
Westwood Women's Golf Assoc.	2		
Totals	4343	12	16284



Executive Summary

ironport.example.com



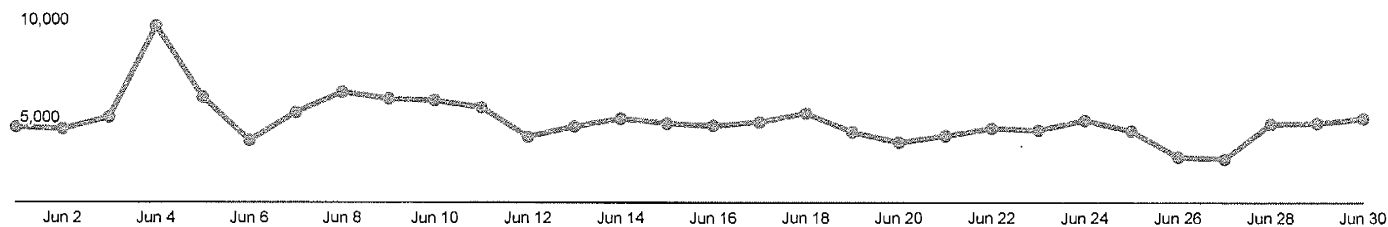
Site Traffic

All Users
100.00% Sessions

Jun 1, 2021 - Jun 30, 2021

Report Tab

Sessions



Day of the month	Sessions	Pages / Session	Pageviews	Users	New Users	Bounce Rate	Avg. Time on Page
	126,579 % of Total: 100.00% (126,579)	2.12 Avg for View: 2.12 (0.00%)	268,939 % of Total: 100.00% (268,939)	83,020 % of Total: 100.00% (83,020)	71,764 % of Total: 100.05% (71,728)	47.10% Avg for View: 47.10% (0.00%)	00:01:37 Avg for View: 00:01:37 (0.00%)
1. 04	9,062 (7.16%)	1.71	15,455 (5.75%)	8,226 (7.47%)	6,568 (9.15%)	69.82%	00:01:52
2. 08	5,663 (4.47%)	2.43	13,772 (5.12%)	4,608 (4.18%)	2,919 (4.07%)	38.11%	00:01:48
3. 05	5,405 (4.27%)	1.51	8,140 (3.03%)	4,968 (4.51%)	3,882 (5.41%)	71.42%	00:01:42
4. 09	5,334 (4.21%)	2.20	11,733 (4.36%)	4,628 (4.20%)	2,904 (4.05%)	43.12%	00:01:34
5. 10	5,254 (4.15%)	2.05	10,751 (4.00%)	4,607 (4.18%)	3,094 (4.31%)	35.38%	00:01:37
6. 11	4,888 (3.86%)	2.10	10,264 (3.82%)	4,215 (3.83%)	2,641 (3.68%)	38.48%	00:01:44
7. 07	4,639 (3.66%)	2.30	10,648 (3.96%)	4,025 (3.66%)	2,526 (3.52%)	45.31%	00:01:47
8. 18	4,592 (3.63%)	2.00	9,167 (3.41%)	3,990 (3.62%)	2,616 (3.65%)	52.92%	00:01:38
9. 03	4,384 (3.46%)	2.20	9,653 (3.59%)	3,829 (3.48%)	2,556 (3.56%)	46.26%	00:01:37
10. 14	4,329 (3.42%)	2.41	10,412 (3.87%)	3,681 (3.34%)	2,231 (3.11%)	40.19%	00:01:33

Rows 1 - 10 of 30

MONTHLY REPORT - LEGAL DEPARTMENT

June 2021 Report
(Submitted July 9, 2021)

MONTHLY HIGHLIGHTS:

FOP v. City of Norman, CJ-2020-661; SD-119296 (K)

This case arises out of amendment to the FYE 2021 budget. On April 13, 2021, the Oklahoma Supreme Court affirmed the district court's ruling regarding FOP's claim under the Oklahoma Open Meeting Act. The mandate was issued on June 30, 2021, and the parties have resolved FOP's request for attorney fees. Because there are no outstanding issues in this case, it will no longer appear on the Monthly Report.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K)

Ashton Grove, et al. v. City of Norman, CJ-2012-262; CIV-12-234 W (K)

Doughty v. CentralSquare Technologies LLC, et al., CJ-2020-451; CIV-2020-451 (K)

Thompson v. City of Norman, et al., CJ-2019-71; CIV-19-13 (K)

Harmon, Toby, Shane Dodson, Tammi Dodson v. City of Norman, Jeff Robertson, Case No. 18-6187; CIV-18-688-HE (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

AMF Development v. City of Norman, et al, CJ-2018-1134; SD 119,677 (K)

This appeal was filed on June 28, 2021. It arises out of a stop work order issued by the City to allow the Oklahoma Water Resources Board to investigate a flood hazard cause by excavation the dam of a private pond. The district court granted summary judgment in favor of the City and AMF is appealing this ruling.

Fleske Holding Company LLC v. City of Norman, CV-2018-856; SD 119,649

This appeal was filed on June 18, 2021. The case arises out of Council's decision to deny an amendment to the Land Use and Transportation Plan requested by Fleske. The district court ruled in Fleske's favor and the City has appealed.

Kevin Easley v. City of Norman, CV-2012-346; DF-115811 & SD-119536

Golden Tribe LLC v. City of Norman, CV-2018-1142, DF-119107

Magnum Energy, Inc. v. Board of Adjustment for the City of Norman, SD-117912 (M)

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. General Lawsuits

Armstrong v. City of Norman, CJ-2012-1638 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. Harris, Paige Marie, CV-2021-1914

This case was filed on June 24, 2021. It arise out of horses seized by the City because of abuse or neglect.

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al., CV-2012-748 (K, W)

City v. Stachmus, Aaron & Anglin, Bryson, CJ-2021-445

This case was removed to federal court. See Doughty v. CentralSquare Technologies LLC, et al., CIV-20-500 (K)

Easley v. City of Norman, CJ-2015-304 T; Case No. 117292 (Convenience Fee) (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Caleb Fulton v. Loyal Reich, Reich Dozer Services, LLC, City of Norman, Board of County Commissioners of Cleveland County, State of Oklahoma, CJ-2020-797 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)

Henderson, et al. v. City of Norman, et al., Case No. CJ-2016-610 (K)

Hinckley v. City of Norman, CM-2016-1048 SS (K)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)

Walling v. Norman Regional Health System, et al., CJ-2014-874 (K)

B. Condemnation Proceedings

City of Norman v Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)

City of Norman v Historic Berry Farms, LLC, et al., CV-2015-674 (M)

City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)

City of Norman v. Tietzort Revocable Trust, et al., CJ-2013-775 (M)

City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M):

City of Norman v Ramchender Pulijala, et al., CJ-2021-222 (M):

City of Norman v. David W. Little, et al., CJ-2021-223 (M):

City of Norman v. Michael W. Griffith, et al., CJ-2021-224 (M):

City of Norman v. Bradley C. Conley, et al., CJ-2021-225 (M):

City of Norman v. CHC Land, LLC et al., CJ-2021-226 (M):

City of Norman v. The Uplands Development Co., LLC, et al., CJ-2021-227 (M):

City of Norman v. Hallbrooke Development Group One, LLC, et al., CJ-2021-228 (M):

City of Norman v. Gregory Rushing, et al., CJ-2021-229 (M):

City of Norman v. Ronald A. Ashley, et al., CJ-2021-337 (M): Order appointing Commissioners approved and filed on June 17, 2021. Awaiting Commissioners' Report.

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

D. *Municipal Court Appeals*

E. *Small Claims Court*

Almost Home Investment, et al. v. City of Norman, SC-2014-3027 (K)

F. *Board of Adjustment Appeals*

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 - (COVID-19 Leave)

AFSCME Grievance FYE 21-05 – (Brooks & Stephens)

AFSCME Grievance FYE 21-06 – (Parks HEOs and MWIIIs)

IAFF Grievance FYE 21 – (Smith – Improper Compensation)

B. *Equal Employment Opportunity Commission (EEOC)*

None

C. *Contested Unemployment Claims (OESC)*

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through June 2021. No juvenile dockets were scheduled in the month of June. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
Month	FYE 19	FYE 20	FYE 21	FYE 19	FYE 20	FYE 21	FYE 19	FYE 20	FYE 21
JULY	421	640	545	21	35	23	12	15	16
AUG	1,130	683	444	24	10	11	15	15	14
SEPT	412	497	520	28	17	10	13	14	13

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
OCT	445	581	325	45	23	4	14	18	7
NOV	300	390	259	14	9	0	5	11	6
DEC	279	444	279	2	25	6	3	12	7
JAN	561	522	134	43	32	3	15	15	0
FEB	540	597	178	16	22	1	14	13	0
MAR	1139	420	270	13	22	6	10	7	5
APR	491	104	420	23	0	6	12	0	13
MAY	626	137	507	34	2	10	14	0	13
JUNE	542	528	422	31	25	0	14	9	11
TOTALS / YTD	6,886	5,543	4,303	294	222	80	141	129	105

WORKERS' COMPENSATION COURT

The total number cases pending as of June 2021 are 14. During the month of June, there were no new workers compensation cases filed. Two settlements are set to be considered by Council in July. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE21 CASES	FYE20 CASES	FYE19 CASES	FYE18 CASES
Fire	Suppression	3	2	2	4	3
Parks/Rec.	Park Maintenance	1			1	1
Planning	Development Services					
Police	Animal Welfare	3	2	1		1
Police	Patrol	4	1	2	1	1
Police	Administration					
Public Works	Street Maintenance	2	1	1	3	1
Public Works	Vehicle Maintenance					
Public Works	Storm Water					
Utilities	Line Maintenance	1		1		2
Utilities	Sanitation					
TOTALS		14	6	7	9	9

List of Pending Cases

Adams, Malia Jessie v. City of Norman, CM-2020-01069 Q

(Police, Animal Welfare, Animal Welfare Officer, R. Hip, Low Back with Radicular Symptoms, Mid-Back Consequential; + Thoracic Spine)

Adams, Malia Jessie v. City of Norman, CM-2021-02000 A

(Police, Animal Welfare, Animal Welfare Officer, R. Ankle, Mid/Low Back)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Baskeyfield, Henry L. v. City of Norman, CM-2020-03971 A

(Police/Animal Control/AWO, Low Back)

Clement, Stacey v. City of Norman, CM-2020-04580 R

(Police, Investigations/Captain, Head, Face, Neck, Back, Both Shoulders, Arms, Hands, Legs)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee/Reopen Request)

Koscinski, Christopher v. City of Norman, CM-2020-06955 J

(Fire, Suppression, Firefighter, R. Shoulder, R. Arm)

Landrum, Sean v. City of Norman, CM-2019-05618 L

(Utilities, Water Maintenance, Utility Distribution Worker II, Head, Headaches, Face, Jaw, Teeth, Tongue, Neck, and R. Shoulder)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant (Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks)

Pack, Robert v. City of Norman, CM 2017-06285 K

(PW, Street Maintenance, HEO; Low Back/Reopen Request)

A settlement in the above case is scheduled to be considered on July 13, 2021.

Ragland, Leon v. City of Norman, CM-2020-07082 X

(Fire, Suppression, Firefighter, R. Knee)

A settlement in the above case is scheduled to be considered on July 13, 2021.

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Younts, Jerry Wayne v. City of Norman, CM-2020-06911 F

(Public Works/Street Maintenance/HEO, L Shoulder, Neck)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through June 2021.

DEPARTMENT	FYE 21 Month	FYE 21 YTD	FYE 20	FYE 19	FYE 18
Animal Control	1	1			1
Finance – IT		1			
Fire		1	4		3
Legal		2			
Other		11	10	9	11
Parks	1	4	6	6	5
Planning					1
Police		3	5	10	6
Public Works – other		2	3		
Public Works – Stormwater			2		6
Public Works – Engineering		1	2		2

Public Works – Streets		9	11	6	11
Utilities – Water	2	11	11	12	12
Utilities – Sanitation	2	12	12	10	11
Utilities – Sewer	1	5	5	3	5
TOTAL CLAIMS	7	63	71	56	74

CURRENT CLAIM STATUS	FYE 21 TO DATE	FYE 20	FYE 19	FYE 18
Claims Filed	63	71	56	74
Claims Open and Under Consideration	12	0	0	0
Claims Not Accepted Under Statute/Other	10	11	8	11
Claims Paid Administratively	10	13	10	18
Claims Paid Through Council Approval	4	14	12	12
Claims Resulting in a Lawsuit for FY	1	1	4	4
Claims Barred by Statute (No Further Action Allowed)	17	32	22	30
Claims in Denied Status (Still Subject to Lawsuit)	9	0	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
JUNE - FY'21**

CASES FILED

	<u>JUNE</u>	<u>FY21</u>	<u>Y-T-D</u>	<u>JUNE</u>	<u>FY20</u>	<u>Y-T-D</u>
Traffic	354		8551	616		13,422
Non-Traffic	183		2534	132		2,421
SUB TOTAL	537		11,085	748		15,843
Parking	371		5607	159		6,576
GRAND TOTAL	908		16,692	907		22,419

CASES DISPOSED

	<u>JUNE</u>	<u>FY21</u>	<u>Y-T-D</u>	<u>JUNE</u>	<u>FY20</u>	<u>Y-T-D</u>
Traffic	648		9609	1,128		13,054
Non-Traffic	198		2443	330		2,709
SUB TOTAL	846		12,052	1,458		15,763
Parking	433		3861	101		5,455
GRAND TOTAL	1,279		15,913	1,559		21,218

REVENUE

	<u>JUNE</u>	<u>FY21</u>	<u>Y-T-D</u>	<u>JUNE</u>	<u>FY20</u>	<u>Y-T-D</u>
Traffic	\$ 82,900.28		\$ 1,032,102.22	\$ 111,588.52		\$ 1,406,803.77
Non-Traffic	\$ 25,564.88		\$ 294,864.08	\$ 14,980.62		\$ 322,262.48
SUB TOTAL	\$ 108,465.16		\$ 1,326,966.30	\$ 126,569.14		\$ 1,729,066.25
Parking	\$ 11,940.00		\$ 104,139.00	\$ 2,805.00		\$ 147,822.75
GRAND TOTAL	\$ 120,405.16		\$ 1,431,105.30	\$ 129,374.14		\$ 1,876,889.00

MUNICIPAL COURT - MONTHLY REPORT
June 2021

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

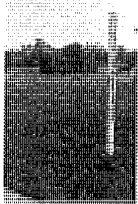
The Early Settlement – Norman Mediation Program accepted 40 new cases and closed 41 cases during the month of June 2021. Two Mediations were held.

PARKS AND RECREATION 9

Park Planning Activities June 2021

Park Planning:

We are working with the Community Development Block Grant (CDBG) staff to plan for a new fitness court in Frances Cate Park. Residents in that CDBG neighborhood have requested some type of fitness equipment in recent years; and we have connected with a national group that partners with municipalities to help get projects like this funded and constructed. Parks and Recreation will act as the land owner, while funding comes from the CDBG program and whatever assistance the partner organization brings to the project.



Also, work is finishing-up at the Rotary Park renovation project. Final sod was placed in all disturbed areas, and we have ordered dugout shade structures for the practice baseball field, to be funded mostly through the donations from the local Rotary Clubs over the past several years. Also, a new “Peace Pole” was placed in the southwest corner of the park, near the house as a gift from the Cross Timbers Rotary Club as part of their mission to be a “Peace Builder” Chapter. The pole displays a message of peace in several different languages, including Braille. Final park furnishings will be added to the park later this year to replace the older benches, trash cans and picnic tables in the park, as needed.

NORMAN FORWARD Reaves Park:

We are preparing a bid packet for the Reaves Park NORMAN FORWARD project to renovate the park to accommodate all of the youth baseball and softball activities at Reaves, while improving the adult softball fields as well. We are working with our program manager (ADG) and our Construction Manager (Flintco) for the work to be bid in July; and for the project to begin construction in the fall. We will demolish the existing park maintenance facility once that operation is relocated to the new facilities at north base, and build new T-ball fields and concession/restroom building in its place. The project also includes construction of a new park road and parking lots in the park and improving all of the other fields in the park and upgrading the park signage and furnishings, while leaving space for the annual Medieval Fair.

NORMAN FORWARD Ruby Grant Park:

Crossland Construction has mobilized to begin construction of the parking lot expansion in the southeast corner of the park at the dog park and disc golf areas. Additional parking will greatly help relieve the overflow situation that occurs most weekends, which results in people parking along the I-35 Frontage Road and/or jumping the parking lot curb and parking on the grass around the park—often creating ruts. That work will continue through September, as they also finish work in the northwest part of the park to complete improvements associated with creating a youth football practice field area with additional walking trails around those fields and a third park restroom area and expanded parking for those who will use the area to practice starting this fall.

JUNE 2021
RECREATION DIVISION
MONTHLY REPORT

Senior Center: The Norman Senior Center welcomed 11 new members in June, seeing an increase in overall attendance. On the evening of Friday, June 4th, the Norman Senior Center hosted it's first Grill and Games event of the summer. Patrons enjoyed a fun filled evening of outdoor games, music, and free hamburgers and hotdogs. Patrons also gathered on Monday, June 7th, to celebrate First Monday Birthdays, recognizing those with birthdays in the month of June. On Wednesday, June 13th and Thursday, June 24th, the Norman Senior Center hosted two Q&A Sessions with the owner/operators of the new Senior Wellness Center set to break ground in November. Cigna sponsored the monthly Bingo event on Wednesday, June 30th.

Little Axe Community Center: The Little Axe Community Center pantry distribution continued this month and serves families of the Little Axe Community. The Head Start program closed on May 28th and will resume in the Fall. The Little Axe Community Center is still offering library services and continues seeing an increased in usage. Meals On Wheels is a huge success and quickly grew to 23 with 5 to 6 citizens eating at the Center.

12th Avenue Recreation Center: The 12th Avenue Recreation Center began its Summer Camp Program on June 1st with an average of 27 campers attending daily. The camp takes weekly trips to the Westwood Family Aquatic Center and other family friendly venues such as, The OKC Zoo and Sam Noble Museum, as well as participate in weekly STEM and art classes. The center held its Monthly Esports Tournament on June 27th and this month's game was Rocket League. Spectators got to see a double elimination tournament with participants in the 18 and under division. The Parks & Recreation Department held a Fishing Derby partnered with the Oklahoma Wildlife and Conservation Department on June 5th from 9am-11am with food trucks and breakfast provided. The event had over 75 participants in the morning with many more coming throughout the weekend. On June 19th the City of Norman held a festival to celebrate Juneteenth at Reaves Park and had over 500 people in attendance. There were local vendors combined with entertainment and a raffle that was capped off with a fireworks show. The Parks and Recreation Department partnered with OU Black Student Association, OU Black Graduate Student Association, and Men United of Norman to deliver this community building event.

Irving Recreation Center: The Irving Explorer Camp for summer 2021 started this month, is open to youth ages 5-11 and runs from June 1st until August 6th. Each day campers participated in daily activities such as indoor & outdoor games, arts & crafts, and sports & recreational activities as well as weekly field trips, i.e., Westwood Pool, Jasmine Moran Children Museum, Summit Rock Climbing Gym, Toy & Action Figure Museum, Warren Theater and Blue Zoo Aquarium. Children are also offered special activities such as Lego robotics with Bricks 4 Kidz and art activities with Heart Studios. Irving also hosted a "Stay & Play" aka Parents' Night Out on Friday, June 25th from 6-9pm. Youth participants enjoyed games, crafts and pizza.

Whittier Recreation Center:

Registration remained open this month for the 2021 Summer Sports Camps with the Football Camp taking place on June 14-16th, with coaches Tracey Gordon, Rufus Alexander, Ryan Broyles and Cedric Jones. There were 46 participants who each day ran drills, played competitions and ended the camp with a scrimmage referred to as Sooner Bowl. Registration also remained open for the 2021 summer camp session and will run from June 1st- August 6th, for children ages 5-11 years old. The center will be open daily from 7:30 am - 6:00 pm and will have set weekly activities such as visits to the Westwood Family Aquatic Center, hands-on classes from Bricks4Kidz and Heart Studios (art classes), STARS time (Stop Talking and Read Something) to name just a few. This month's showing of Aladdin scheduled on June 11th was rescheduled to July 9th due to high winds and potential storms. Trolls: World Tour was shown on June 25th at Lions Park. Free activities such as balloon art, yard games and art crafts held by the Firehouse Art Center, Bricks 4 Kidz, face painting & those in attendance could also buy snacks & drinks from 405 brewing co., Beanstalk Coffee & Sno and 'Some like it Tot'.

FACILITY ATTENDANCE:

	Month	Year to Date
Senior Center (includes congregate meals)	708	4,679
Little Axe Community Center	88	606
12th Avenue Recreation Center	1,128	8,925
Irving Recreation Center	630	11,327
Whittier Recreation Center	515	6,706
Reaves Center	300	3,300
Tennis Center	3,772	32,273

JUNE 2021
PARK MAINTENANCE DIVISION

Park Maintenance crews performed routine trash, landscape bed maintenance and mowing in city parks.

SAFETY REPORT	FYE-21MTD	FYE-21YTD		FYE-20MTD	FYE-20YTD
On-The-Job Injuries	1	7		0	0
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man	Hours YEAR- TO-DATE		Total Man	Total Man
Mowing	261.00	805.50		100.00	218.00
Trim Mowing	808.50	4830.50		610.00	887.00
Chemical Spraying	40.50	408.00		133.00	93.50
Fertilization	0.00	12.00		0.00	32.00
Tree Planting	0.00	1.00		8.00	0.00
Tree & Stump Removal	0.00	113.00		0.00	4.00
Tree Trimming/Limb Pick-Up	120.00	3623.50		0.00	0.00
Restroom/Trash Maintenance	96.00	1657.50		184.00	224.00
Play Equipment Maintenance	70.00	380.50		0.00	0.00
Sprinkler Maintenance	176.00	696.00		16.00	32.00
Watering	4.00	4.00		0.00	0.00
Grounds/Building Maintenance	0.00	201.00		16.00	28.00
Painting	0.00	0.00		0.00	0.00
Planning Design	29.00	627.00		0.00	0.00
Park Development	0.00	8.00		0.00	0.00
Special Projects	0.00	313.50		59.00	92.00
Nursery Maintenance	0.00	0.00		0.00	0.00
Flower/Shrub Bed Maintenance	74.50	1339.75		203.00	221.50
Seeding/Sodding	20.00	223.00		0.00	0.00
Ballfield Maintenance/Marking	0.00	404.00		0.00	0.00
Fence Repairs	4.00	458.50		0.00	0.00
Equipment Repairs/Maintenance	12.00	846.75		101.25	92.25
Material Pick-Up	10.00	80.50		11.25	15.00
Miscellaneous	0.00	577.50		40.50	83.25
Shop Time	35.50	231.00		32.00	63.50
Snow/Ice Removal	23.00	670.00		0.00	0.00
Christmas Lights	0.00	0.00		0.00	0.00
Close to Home Fishing	0.00	0.00		0.00	0.00
Forestry	159.50	1371.00		0.00	0.00
Graffiti Clean-Up	110.50	792.50		0.00	0.00
Water Fountains	26.00	154.25		0.00	0.00
Inground Trash	0.00	6.00		0.00	0.00
Vector Control	0.00	166.00		0.00	8.00

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A

**JUNE 2021
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

SAFETY REPORT	FY 2021 MTD	FY 2021 YTD	FY 2020 MTD	FY 2020 YTD
Injuries On The Job	0	2	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

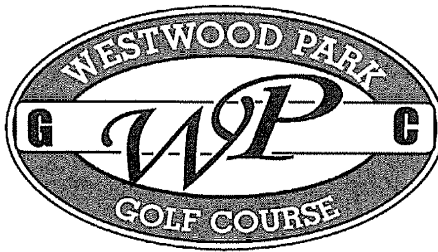
FINANCIAL INFORMATION

	FYE 2021	FYE 2021	FY 2020	FYE 2020
	MTD	YTD	MTD	YTD
Green Fees	\$64,288.84	\$576,974.55	\$78,040.10	\$474,300.78
Driving Range	\$13,497.24	\$145,200.96	\$18,489.40	\$91,891.90
Cart Rental	\$37,757.76	\$328,336.54	\$44,258.83	\$254,194.70
Restaurant	\$21,616.92	\$148,839.07	\$18,827.00	\$127,946.40
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$0.00
Interest Earnings	\$44.58	\$1,483.44	\$88.33	\$6,362.31
TOTAL INCOME	\$137,205.34	\$1,200,834.56	\$159,703.66	\$953,634.99
Expenditures	\$129,069.74	\$966,639.41	\$150,254.86	\$996,329.98
Income vs Expenditures	\$8,135.60	\$234,195.15	\$9,448.80	(\$42,694.99)
Rounds of Golf	4093	37368	4972	30845

The following is a list of tasks and goals that the Golf Maintenance Staff has completed or presently working toward completion.

Golf Maintenance has started to trim all trees on the golf course for ease of maintenance and cart traffic. We have filled 2 x20 yard scrap metal dumpsters as well as a 5x10 yard trash dumpster as we continue to clean the greens maintenance area. We began to do weekly greens topdressing for greens firmness and playability. Dallasgrass is a nuisance problem in the roughs, which we will continue to address for the foreseeable future.

A drain pipe has been ordered and we will begin addressing the wettest parts of the golf course as the dry weather allows. To conserve water for the priority areas, we will be installing part-circle sprinklers around the tees and the perimeter areas of the golf course. We have gained good control over the broadleaf weeds and now are spraying specifically for yellow nutsedge.



JUNE 2021

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	JUNE FY'21	JUNE FY'20
Regular Green Fees	699	907
Senior Green Fees	476	442
Junior Fees	285	340
School Fees (high school golf team players)	0	146
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	760	808
Employee Comp Rounds	359	347
Golf Passport Rounds	0	0
9-Hole Green Fee	494	228
2:00 Fees	175	214
4:00 Fees	155	343
Dusk Fees or 6:00 Fees	138	174
PGA Comp Rounds	0	1
*Rainchecks (not counted in total round count)	22	29
Misc Promo Fees (birthday, players cards, OU student)	541	974
Green Fee Adjustments (fee difference on rainchecks)	11	19
Total Rounds (*not included in total round count)	4093	4972
% change from FY '20	-17.68%	
Range Tokens	3413	5112
% change from FY '20	-33.24%	
18 - Hole Carts	242	270
9 - Hole Carts	134	129
½ / 18 - Hole Carts	1271	1649
½ / 9 - Hole Carts	599	520
Total Carts	2246	2568
% change from FY '20	-12.54%	
18 - Hole Trail Fees	4	3
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	5	2
9-Hole Senior Trail Fees	1	3
Total Trail Fees	10	8
% change from FY '20	25.00%	
TOTAL REVENUE	\$137,205.34	\$159,703.66
% change from FY '20	-14.09%	

JUNE 2021
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

	FY2021 MTD	FY2021 YTD	FY2020 TOTAL
Swim Pool Passes	\$131,787.00	\$275,034.00	\$191,747.00
Swim Pool Gate Admission	\$126,434.00	\$235,168.00	\$284,993.00
Swim Lesson Fees	\$22,838.00	\$55,690.00	\$33,547.50
Pool Rental	\$14,615.00	\$32,487.00	\$28,128.00
Locker Fees	\$0.00	\$0.00	\$0.00
Pool Classes	\$3,610.00	\$20,619.00	\$6,495.22
Pool Merchandise Sales	\$0.00	\$0.00	\$0.00
Concessions	\$70,298.59	\$122,935.57	\$127,066.89
TOTAL INCOME	\$369,582.59	\$741,933.57	\$671,977.61
Expenditures	\$161,479.80	\$608,368.43	\$624,044.12
Income verses Expenditures	\$208,102.79	\$133,565.14	\$84,856.65

ATTENDANCE INFORMATION

	Season to Date June FYE 2021	2021 YTD May 2020 - Oct 2020	2020 YTD May 2019-Oct 2019
a. Pool Attendance	12,346	43,187	68,202
b. Adult Lap Swim Morning/Night	65	581	282
c. Water Walkers	1,040	2,990	1,607
d. Toddler Time	1,240	2,723	2,314
e. Swim Team	263	1,221	3,167
f. Swim Lessons	673	579	1,214
g. Movie Night/Special Events	440	0	3,391
h. Party / Rentals	22	91	323
TOTAL ATTENDANCE	16,089	51,372	80,500

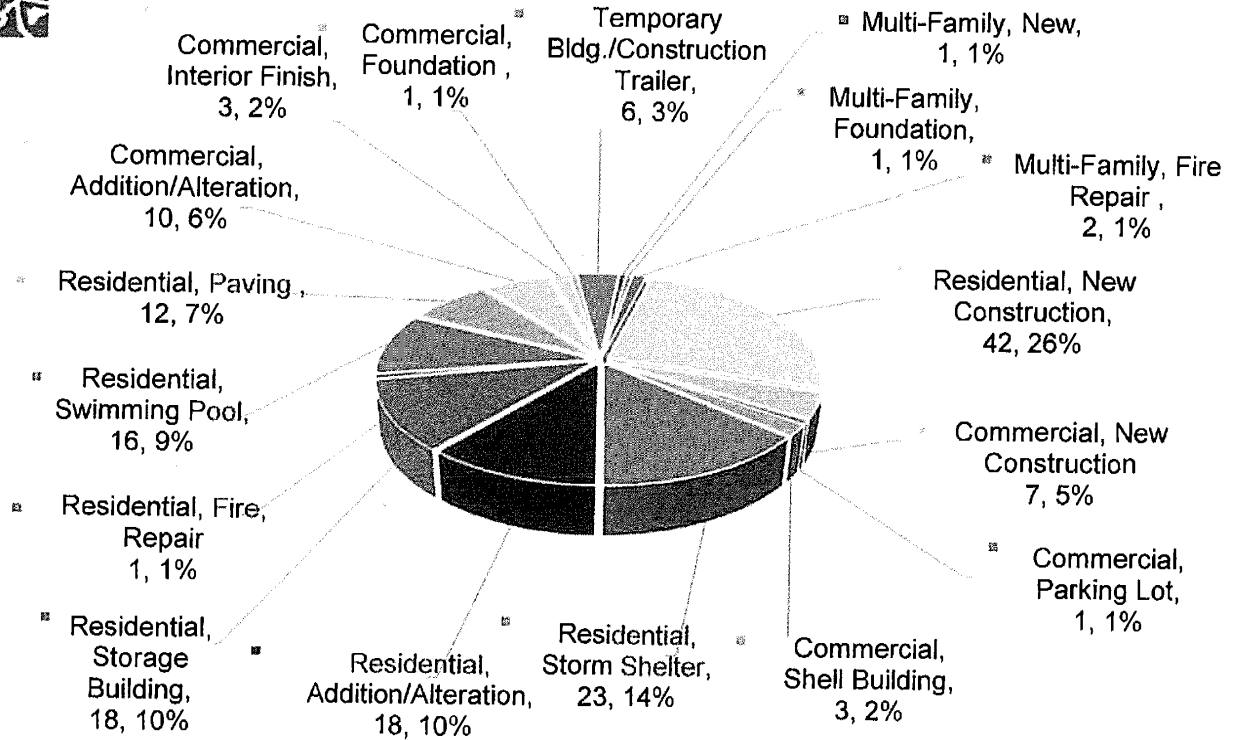
PLANNING AND COMMUNITY DEVELOPMENT 10



CITY OF NORMAN

DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY

JUNE 2021 REPORT



Permit Type	Count	Valuation
Residential, New Construction	42	\$ 14,026,513
Residential Duplex, New Construction	0	\$ -
Residential, New Manufactured Home	0	\$ -
Commercial, New Construction	7	\$ 25,880,000
Commercial, Parking Lot	1	\$ 350,000
Commercial, Shell Building	3	\$ 3,970,000
Residential, Storm Shelter	23	\$ 158,478
Residential, Addition/Alteration	18	\$ 695,787
Residential, Carport	0	\$ -
Residential, Storage Building	18	\$ 475,165
Residential, Fire Repair	1	\$ 37,000
Residential, Swimming Pool	16	\$ 995,400
Residential, Manufactured Home Repl	0	\$ -
Residential, Paving	12	\$ 216,630
Commercial, Addition/Alteration	10	\$ 1,445,200
Commercial, Interior Finish	3	\$ 170,000
Commercial, Fire Repair	0	\$ -
Commercial, Foundation	1	\$ 50,000
Temporary Bldg./Construction Trailer	6	\$ 42,409
Multi-Family, New	1	\$ 2,500,000
Multi-Family, Addition/Alteration	0	\$ -
Multi-Family, Foundation	1	\$ 20,000
Multi-Family, Fire Repair	2	\$ 45,644
Group Quarters	0	\$ -
Total	165	\$ 51,078,226



CITY OF NORMAN
Building Permit Activity-JUNE 2021

	DESCRIPTION	2021 YEAR TO-DATE	VALUATION	2020 TOTALS	2020 TOTAL VALUATION	
	Residential, New Construction.....	304	\$ 98,218,930	537	\$ 155,417,525	
	Residential, New Dwelling Unit Attached.....	0	\$ -	-	\$ -	
	Residential, New Manufactured Home.....	0	\$ -	1	\$ 97,500	
	Residential, New Non Dwelling Unit.....	0	\$ -	0	\$ -	
	Residential Duplex, New Construction.....	0	\$ -	8	\$ 1,880,000	
	Residential, Garage Apartment.....	0	\$ -	0	\$ -	
	Multi-Family, New Construction 3-4 DU.....	0	\$ -	0	\$ -	
	Multi-Family, New Construction 5+ DU.....	7	\$ 20,280,000	25	\$ 17,432,000	
	Multi-Family, Fire Repair.....	6	\$ 190,180	3	\$ 63,128	
	Multi-Family, Foundation.....	1	\$ 20,000	27	\$ 924,930	
	Multi-Family, Addition/Alteration.....	2	\$ 16,000	0	\$ -	
	Residential, Addition/Alteration.....	80	\$ 4,242,821	159	\$ 6,979,022	
	Residential, Carport.....	2	\$ 6,290	10	\$ 37,344	
	Residential, Storm Shelter.....	222	\$ 852,038	364	\$ 1,155,682	
	Residential, Storage Building.....	75	\$ 2,639,819	156	\$ 4,819,011	
	Residential, Fire Repair.....	11	\$ 469,153	23	\$ 1,241,786	
	Residential, Swimming Pool.....	78	\$ 4,337,305	118	\$ 6,436,083	
	Residential, Manufactured Home Replacement	4	\$ 248,900	7	\$ 493,288	
	Residential, Paving.....	48	\$ 498,625	110	\$ 1,026,455	
	Group Quarters.....	0	\$ -	3	\$ 27,809,773	
	TOTAL	840	\$ 132,020,061	1551	\$ 225,813,527	
NON-RESIDENTIAL	Commercial, New Construction.....	23	\$ 58,029,306	62	\$ 59,513,823	NON-RESIDENTIAL
	Commercial, New Shell Building.....	5	\$ 5,170,000	11	\$ 5,141,000	
	Commercial, Addition/Alteration.....	77	\$ 27,022,988	150	\$ 50,146,843	
	Commercial, Interior Finish.....	20	\$ 1,420,100	41	\$ 4,025,413	
	Commercial, New Foundation.....	2	\$ 970,000	11	\$ 2,246,353	
	Commercial, Fire Repair.....	4	\$ 530,000	4	\$ 1,050,000	
	Commercial, Parking Lot.....	5	\$ 582,640	8	\$ 495,452	
	Commercial, Temporary Bldg./Const Trailer....	14	\$ 158,193	24	\$ 690,229	
	TOTAL	150	\$ 93,883,227	311	\$ 123,309,113	
OTHER ACTIVITY	Electrical Permits.....	854		1489		OTHER ACTIVITY
	Heat/Air/Refrigeration Permits.....	685		1381		
	Plumbing and Gas Permits.....	906		1775		
	Sign Permits.....	229		357		
	Water Well Permits.....	21		31		
	Garage Sale Permits.....	440		631		
	Structure Moving Permits.....	9		15		
	Demo-Residential Permits.....	11		49		
	Demo-Non-Residential Permits.....	6		2		
	Temp. Const. Bldgs. & Roll-off Permits.....	92		148		
	Lot Line Adjustments Filed.....	10		12		
	Certificate of Occupancy (CO).....	534		1102		
	All Field Inspections.....	13370		25135		
	Net Residential Demos & Removals.....	-8		-47		
	TOTAL VALUATION		\$ 225,903,288		\$ 349,122,640	

City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL BUILDING PERMITS
Issued June 2021 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Date Issued	Address	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1.2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	2283	6/3/2021	14350 DEER CREEK	RC	1E	HICKORY HOLLOW (SURVEY)	A2	\$ 4,400	28
1.2 FAMILY STORM SHELTER	STORM SAFE	2294	6/2/2021	4503 ASHTON	CIR	4	ASHTON GROVE ADD SEC 3	PUD	\$ 5,000	92
1.2 FAMILY STORM SHELTER	STORM SAFE	2319	6/1/2021	2505 HALIFAX	WAY	2	PANTHORPE PLACE ADD	R1	\$ 4,100	35
1.2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	2359	6/2/2021	2343 CHELSEA	DR	5	BERVELEY ADD #6	R1	\$ 2,900	24
1.2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	2383	6/2/2021	2247 KIMBALL	DR	3	ST JAMES PARK ADD 6	R1	\$ 3,250	20
1.2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	2406	6/4/2021	1925 OAKMEADOWS	DR	22	OAKHURST ADD SEC 12	R1	\$ 3,250	23
1.2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2429	6/4/2021	2208 NORWOOD	DR	4	BELLATONA SEC #2	R1	\$ 3,495	23
1.2 FAMILY STORM SHELTER	PREFERRED SHELTERS	2435	6/7/2021	1032 LINDSEY	ST	6	NOT SUBDIVIDED	R1	\$ 3,100	23
1.2 FAMILY STORM SHELTER	PREFERRED SHELTERS	2471	6/8/2021	7671 ALLSPICE RUN	RD	13	NOT SUBDIVIDED	RE	\$ 3,400	21
1.2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	2474	6/8/2021	3021 GRANT	RD	9	PARK HILL ADDITION	PUD	\$ 3,500	21
1.2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	2487	6/9/2021	1322 PEBBLE POND	RD	3	STONE LAKE	RE	\$ 3,095	22
1.2 FAMILY STORM SHELTER	STORM SAFE	2531	6/14/2021	800 ILEXKIM	LN	2	GREENLEAF TRAILS ADD 10	PUD	\$ 2,500	21
1.2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	2549	6/17/2021	2531 MAYBURY	LN	4	LITTLE RIVER TRAILS SEC #3	PUD	\$ 2,500	22
1.2 FAMILY STORM SHELTER	STORM SAFE	2550	6/14/2021	719 MIDLAND VALLEY	ST	3	GREENLEAF TRAILS ADD 10	PUD	\$ 2,500	23
1.2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2560	6/11/2021	227 PINE TREE	LN	3	CHERRY CREEK #2	PUD	\$ 3,500	24
1.2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2561	6/16/2021	110 ALANOSA	RD	4	LITTLE RIVER TRAILS SEC #2	PUD	\$ 3,095	32
1.2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	2593	6/14/2021	1924 HALLBROOKE	RD	7	HALLBROOKE ADD #2	PUD	\$ 3,095	23
1.2 FAMILY STORM SHELTER	TORNADO SAFE SHELTERS	2619	6/24/2021	3420 MONTILLA	CT	18	MONTEREY ADD #1	PUD	\$ 3,200	24
1.2 FAMILY STORM SHELTER	OKC SHELTERS	2631	6/17/2021	805 KETTLE	RD	5	GREENLEAF TRAILS ADD 10	PUD	\$ 3,897	35
1.2 FAMILY STORM SHELTER	TORNADO SAFE OF SOUTHERN OK	2746	6/22/2021	7242 SPRING VIEW	DR	2	VISTA SPRINGS ESTATES ADD 2	RE	\$ 3,306	24
1.2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	2811	6/23/2021	639 SEDONA	DR	34	RED CANYON RANCH SEC 5	R1	\$ 4,200	23
1.2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	2835	6/28/2021	2804 VILLAGE LAKE	DR	13	HIGHLAND VILLAGE ADD SEC 10	R1	\$ 2,195	22
1.2 FAMILY STORM SHELTER	ATLAS SURVIVAL SHELTERS, INC.	4975	6/28/2021	2550 CARIBOU	CT	15	DEERFIELD ADD SEC 6	RE	\$ 85,020	360
1.2 FAMILY, ADD OR ALTER	TUCKER, DAVID	1226	6/25/2021	1500 GRAND CANYON	DR	3	LINDSEY HEIGHTS	A2	\$ 75,030	322
1.2 FAMILY, ADD OR ALTER	PENN ELECTRIC	1244	6/1/2021	1005 FRANKLIN	RD	6	NOT SUBDIVIDED	A2	\$ 6,950	349
1.2 FAMILY, ADD OR ALTER	BPH CONSTRUCTION	2226	6/4/2021	1402 MAGNOLIA	ST	8	FOREST HILLS ADD	R1	\$ 63,000	1900
1.2 FAMILY, ADD OR ALTER	GREEN LIGHT SOLAR	2269	6/1/2021	4021 MILFORD	PL	18	CASTLE ROCK ADD #5	R1	\$ 31,185	368
1.2 FAMILY, ADD OR ALTER	TOTAL ROOF PROTECTION	2316	6/7/2021	4004 SAM GORDON	DR	3	BROOKHAVEN #2	R1	\$ 9,000	120
1.2 FAMILY, ADD OR ALTER	YARBRO DINNIS	2341	6/4/2021	803 BERRY	RD	4	LEE CREST ADD	R1	\$ 15,625	280
1.2 FAMILY, ADD OR ALTER	MITCHCO CONSTRUCTION	2384	6/8/2021	1203 BENSON	DR	7	LINCOLN TERRACE ADD	R1	\$ 23,000	270
1.2 FAMILY, ADD OR ALTER	FULLER, JACOB	2462	6/17/2021	1704 SARWICK	DR	8	BROOKHAVEN #10	R1	\$ 75,000	768
1.2 FAMILY, ADD OR ALTER	OWNER	2562	6/17/2021	7935 POST OAK	RD	17	NOT SUBDIVIDED	A2	\$ 50,000	296
1.2 FAMILY, ADD OR ALTER	RED OAK HOME EXTERIORS	2574	6/16/2021	1167 MERRYBURN GREEN	RD	4	SHERWOOD FOREST #3	PUD	\$ 5,000	500
1.2 FAMILY, ADD OR ALTER	IDEAL HOMES OF NORMAN	2670	6/12/2021	3155 MIDLAND VALLEY	ST	9	GREENLEAF TRAILS ADD 1	PUD	\$ 85,653	699
1.2 FAMILY, ADD OR ALTER	MARC JONES CONSTRUCTION, LLC	2673	6/16/2021	5500 LINDSEY	ST	2	NOT SUBDIVIDED	A2	\$ 41,000	1054
1.2 FAMILY, ADD OR ALTER	POWER ROOFING & CONSTRUCTION	2702	6/28/2021	5600 BROADWAY	ST	1	NOT SUBDIVIDED	A2	\$ 30,000	765
1.2 FAMILY, ADD OR ALTER	OWNER	2752	6/23/2021	1229 IOWA	ST	36	SUNSET ADDITION	A2	\$ 54,528	724
1.2 FAMILY, ADD OR ALTER	SOLAR POWER OF OKLAHOMA	2783	6/25/2021	7500 PICKARD	AVE	1	FRICK ADD	R1	\$ 22,275	263
1.2 FAMILY, ADD OR ALTER	GREEN LIGHT SOLAR	2810	6/26/2021	402 144TH	AVE	1	NOT SUBDIVIDED	R1	\$ 21,470	258
1.2 FAMILY, ADD OR ALTER	MASTER SOLAR LLC DBA USA SOLAR	2843	6/30/2021	313 SUMMIT CREST	LN	11	SUMMIT LAKES ADD #10	R1	\$ 31,121	331
1.2 FAMILY, ADD OR ALTER	MARC JONES CONSTRUCTION, LLC	2864	6/30/2021	2211 TWISTED OAK	DR	10	CHISHOLM TRAIL EST SEC 2	R1	\$ 37,000	130
1.2 FAMILY, FIRE REPAIR	PEAK TO PEAK ROOFING & CONST.	2704	6/18/2021	328 N CRAWFORD	AVE	17	NORMAN, ORIGINAL TOWNSHIP	R3	\$ 150,000	500
1.2 FAMILY, PAVING	SWIFT BRENT	307	6/17/2021	668 BROAD	LN	5	PICKARD ACRES	R1	\$ 1,500	250
1.2 FAMILY, PAVING	OWNER	1086	6/25/2021	1517 AYONDALE	DR	4	LYDICK'S #2	R1	\$ 2,000	392
1.2 FAMILY, PAVING	D7 ENTERPRISES, INC	1339	6/21/2021	1000 SHERRY	AVE	44	WOODSLAWN ADD #2	R2	\$ 3,800	360
1.2 FAMILY, PAVING	ARMSTRONG HOMES	2055	6/11/2021	105 RICH	ST	13	J.A. JONES ADDITION	R1	\$ 800	356
1.2 FAMILY, PAVING	OWNER	2301	6/4/2021	2914 QUEENSTON	AVE	10	QUEENSTON HEIGHTS	RE	\$ 6,216	624
1.2 FAMILY, PAVING	A & L CONCRETE	2305	6/3/2021	522 HIGHLAND HILLS	CIR	8	CRESTLAND ESTATES #1	R1	\$ 7,000	300
1.2 FAMILY, PAVING	VITAL CONSTRUCTION, INC	2336	6/7/2021	1805 MORREN	DR	2	PAIRIE CREEK #3	R1	\$ 3,300	130
1.2 FAMILY, PAVING	SHOFFIT CONSTRUCTION, INC	2385	6/8/2021	3220 DOVE HOLLOW	LN	19	BELLAIRE ADD SEC 1	R1	\$ 10,000	760
1.2 FAMILY, PAVING	OWNER	2411	6/8/2021	1237 BARKLEY	AVE	23	WESTWOOD ESTATES	R1	\$ 9,000	342
1.2 FAMILY, PAVING	VITAL CONSTRUCTION, INC	2444	6/10/2021	808 BRYARWOOD	CT	12	BROOKHAVEN #11	R1	\$ 8,514	742
1.2 FAMILY, PAVING	A & L CONCRETE	2446	6/11/2021	808 BRITANNY	CT	12	OAKHURST ADD SEC 22	R1	\$ 14,500	760
1.2 FAMILY, STORAGE BLDG	DILL'S CUSTOM CONCRETE	2565	6/15/2021	1514 BIG JIM	RD	16	PRICE #001	A2	\$ 4,500	1769
1.2 FAMILY, STORAGE BLDG	OWNER	538	6/14/2021	17500 PIONEER	CIR	6	SOUTHERN SHORES ADDITION	R1	\$ 140,000	600
1.2 FAMILY, STORAGE BLDG	BETTER BARNS	1925	6/3/2021	3518 SOUTHERN SHORE	ST	11	INDIAN HILLS ESTATES #3	RE	\$ 9,625	864
1.2 FAMILY, STORAGE BLDG	BETTER BARNS	2185	6/4/2021	10904 AZTEC	DR	2	PRICE #31	RE	\$ 28,250	1500
1.2 FAMILY, STORAGE BLDG	HUDSON POST FRAME, LLC	2215	6/21/2021	9909 BROWNFIELD	ST	3	LINDSEY HEIGHTS	A2	\$ 29,000	1200
1.2 FAMILY, STORAGE BLDG	ARMSTRONG HOMES	2409	6/8/2021	8416 GRAND CANYON	DR	2	NOT SUBDIVIDED	A2	\$ 15,000	512
1.2 FAMILY, STORAGE BLDG	BARGAIN BARNS & BUILDINGS, LLC	2422	6/11/2021	1900 BRYANT	CIR	2	SIENA SPRINGS ADD #1	R2	\$ 45,000	300
1.2 FAMILY, STORAGE BLDG	C3 CULLINS CONSTRUCTION, LLC	2427	6/9/2021	1840 123TH	DR	2	NORMAN HEIGHTS ADDITION	PUD	\$ 1,200	121
1.2 FAMILY, STORAGE BLDG	S & L CREATIONS	2491	6/15/2021	5915 FRANKLIN	AVE	1	BROOKHAVEN #3	R1	\$ 91,500	853
1.2 FAMILY, STORAGE BLDG	OWNER	2505	6/14/2021	14400 JONAS	RD	8	WOODSLAWN ADD #1	R1	\$ 5,500	160
1.2 FAMILY, STORAGE BLDG	M & P INVESTMENTS, LLC	2564	6/15/2021	7201 NUTMEG	DR	1	NOT SUBDIVIDED	A2	\$ 20,000	420
1.2 FAMILY, STORAGE BLDG	OWNER	2576	6/21/2021	1119 JOHNSON	ST	25	WINDMERE HEIGHTS	A2	\$ 8,690	240
1.2 FAMILY, STORAGE BLDG	OWNER	2598	6/23/2021	3111 VENICE	CT	8	CARSON LAKE EST	A2	\$ 17,650	720
1.2 FAMILY, STORAGE BLDG	TUFF SHED	2648	6/24/2021	514 UNIVERSITY	BLVD	27				
1.2 FAMILY, STORAGE BLDG	METRO CONTRACTORS	2722	6/23/2021	4612 SHERBURNE	RD	3				
1.2 FAMILY, STORAGE BLDG	KODIAK BUILDINGS	2750	6/23/2021	1347 DORCHESTER	DR	25				
1.2 FAMILY, STORAGE BLDG	OWNER	2760	6/24/2021	4155 103TH	AVE	11				
1.2 FAMILY, STORAGE BLDG	HIGHWAY 62 BUILDINGS	2760	6/25/2021	10356 LINDSEY	ST	34				
1.2 FAMILY, STORAGE BLDG	J & L BARNS	2812	6/25/2021	9501 KYLE	DR	34				

1 & 2 FAMILY, SWIMMING POOL	764	6/2/2021	4405	CANNON	DR	15A	1	3W	1	CARRINGTON PLACE ADD #8	R1	123,000	930
1 & 2 FAMILY, SWIMMING POOL	836	6/2/2021	4707	WILLOW GROVE	CT	34	2			NOT SUBDIVIDED	A2	60,000	3000
1 & 2 FAMILY, SWIMMING POOL	1358	6/2/2021	5230	CRYSTAL SPRING	RD	12	15			CRYSTAL SPRING	RE	150,000	1850
1 & 2 FAMILY, SWIMMING POOL	1742	6/2/2021	4408	FARM HILL	RD	15	13			VINEYARD PHASE #1	R1	90,000	800
1 & 2 FAMILY, SWIMMING POOL	1859	6/2/2021	505	YARMOUTH	RD	27	1W			VINEYARD PHASE III	R1	60,000	395
1 & 2 FAMILY, SWIMMING POOL	1870	6/2/2021	7801	SETH	AVE	7	3			NOT SUBDIVIDED	PUD	60,000	800
1 & 2 FAMILY, SWIMMING POOL	2150	6/2/2021	1024	BLACK MESA	DR	1	2			RED CANYON RANCH SEC 6	R1	75,000	548
1 & 2 FAMILY, SWIMMING POOL	2175	6/2/2021	4012	SAN GORDON	DR	21	1			BROOKHAVEN #2	R1	60,000	420
1 & 2 FAMILY, SWIMMING POOL	2225	6/2/2021	4017	VILLAGE LAKE	DR	9	1E			HIGHLAND VILLAGE ADD SEC 10	R1	40,000	422
1 & 2 FAMILY, SWIMMING POOL	2449	6/2/2021	15650	IMHOFF	RD	8	5			NOT SUBDIVIDED	R1	500	254
1 & 2 FAMILY, SWIMMING POOL	2575	6/15/2021	2917	GOSHAWK	DR	6	1			EAGLE CLIFF ADD #7	R1	9,000	450
1 & 2 FAMILY, SWIMMING POOL	2615	6/17/2021	3901	SUMMIT CROSSING	PKY	3	9			SUMMIT LAKES ADD #8	PUD	70,000	720
1 & 2 FAMILY, SWIMMING POOL	2677	6/18/2021	1802	TIMBER	TR	2	3			VINTAGE CREEK ADDITION	R1	8,000	346
1 & 2 FAMILY, SWIMMING POOL	2803	6/23/2021	3606	BEVERLY HILLS	ST	14	5			HOLLYWOOD ADD	R1	63,000	524
1 & 2 FAMILY, SWIMMING POOL	2828	6/23/2021	2235	BLUE FISH	DR	7	2			WESTERN VIEW #2	PUD	57,000	436
1 FAMILY, NEW CONSTRUCTION	1837	6/2/2021	2716	SUMMIT CROSSING	PKY	5	3			TRAILWOODS SEC 11	PUD	355,000	3243
1 FAMILY, NEW CONSTRUCTION	2119	6/2/2021	4550	HIGHLAND LAKE	DR	9	2			SUMMIT LAKES ADD #11	R1	650,000	6538
1 FAMILY, NEW CONSTRUCTION	2259	6/2/2021	621	VILLAGE	CT	7	1			HIGHLAND HILLS #3	RE	500,000	4728
1 FAMILY, NEW CONSTRUCTION	2282	6/2/2021	321	EPORA	CT	7	1			MONTORO RIDGE SEC #1	PUD	530,000	4845
1 FAMILY, NEW CONSTRUCTION	2285	6/16/2021	13700	CEDAR LAKE	RD	18	1E			HERITAGE INFINITY NCROS	A2	307,000	4021
1 FAMILY, NEW CONSTRUCTION	2332	6/11/2021	15300	FRANKLIN	RD	5	1E			PEEBLY ESTATES NCROS	A2	375,000	6003
1 FAMILY, NEW CONSTRUCTION	2381	6/15/2021	3732	TIMBERBROOK	DR	6	15			VINTAGE CREEK ADDITION	PUD	250,000	2104
1 FAMILY, NEW CONSTRUCTION	2468	6/21/2021	2309	KIMBALL	DR	27	3			ST JAMES PARK ADD 6	R1	305,000	3074
1 FAMILY, NEW CONSTRUCTION	2489	6/16/2021	904	KINGS CANYON	RD	21	2			RED CANYON RANCH SEC 6	PUD	316,000	2513
1 FAMILY, NEW CONSTRUCTION	2545	6/21/2021	3005	ISABELLA	RD	2	2			LAS COLINAS SEC. #1	R1	450,000	4460
1 FAMILY, NEW CONSTRUCTION	2606	6/17/2021	516	TIMBERBROOK	DR	8	12			VINTAGE CREEK ADDITION	PUD	329,000	2940
1 FAMILY, NEW CONSTRUCTION	2614	6/16/2021	2908	SUMMIT CROSSING	PKY	17	4			SUMMIT LAKES ADD #11	R1	292,923	3164
1 FAMILY, NEW CONSTRUCTION	2617	6/17/2021	3904	LEGACY	DR	23	12			VINTAGE CREEK ADDITION	PUD	249,630	2542
1 FAMILY, NEW CONSTRUCTION	2618	6/17/2021	3719	TIMBERBROOK	DR	18	2			VINTAGE CREEK ADDITION	PUD	249,630	2542
1 FAMILY, NEW CONSTRUCTION	2618	6/24/2021	3420	MONTILLA	CT	11	7			MONTREY ADD #1	PUD	367,875	4542
1 FAMILY, NEW CONSTRUCTION	2620	6/23/2021	709	MAPLE HILL	RD	6	1			VINTAGE CREEK ADDITION	R1	642,000	4161
1 FAMILY, NEW CONSTRUCTION	2623	6/22/2021	2308	ANGELS	PL	12	1W			HALLBROOK ADD #6	R1	330,655	3517
1 FAMILY, NEW CONSTRUCTION	2634	6/22/2021	12827	CECILIA	DR	3	2			WHISPERING OAKS (SURVEY)	A2	510,000	4060
1 FAMILY, NEW CONSTRUCTION	2679	6/22/2021	701	VILLAGE	DR	4	1			MONTORO RIDGE SEC #1	PUD	162,540	2291
1 FAMILY, NEW CONSTRUCTION	2716	6/24/2021	3212	BIRMINGHAM	DR	7	5			EAGLE CLIFF SOUTH ADD #7	R1	152,500	2574
1 FAMILY, NEW CONSTRUCTION	2796	6/24/2021	220	BULVERDE	DR	4	1			TRAILWOODS SEC 4	PUD	192,600	2140
1 FAMILY, NEW CONSTRUCTION	2085	6/2/2021	4508	ASHTON	DR	1	4			EAGLE CLIFF SOUTH ADD #7	PUD	165,500	2203
1 FAMILY, NEW CONSTRUCTION	2152	6/12/2021	1140	OSPREY	DR	2	1			VINTAGE CREEK ADDITION	PUD	327,875	4068
1 FAMILY, NEW CONSTRUCTION	2165	6/12/2021	1144	TRAILWOOD	DR	4	1			VINTAGE CREEK ADDITION	PUD	327,875	4068
1 FAMILY, NEW CONSTRUCTION	2220	6/3/2021	2512	CSPREY	DR	10	6			VINTAGE CREEK ADDITION	PUD	327,875	4068
1 FAMILY, NEW CONSTRUCTION	2221	6/3/2021	1141	TRAILWOOD	DR	10	3			VINTAGE CREEK ADDITION	PUD	327,875	4068
1 FAMILY, NEW CONSTRUCTION	2233	6/7/2021	709	OSPREY	TR	10	3			VINTAGE CREEK ADDITION	PUD	327,875	4068
1 FAMILY, NEW CONSTRUCTION	2254	6/7/2021	709	FOX HOLLOW	DR	10	3			VINTAGE CREEK ADDITION	PUD	327,875	4068
1 FAMILY, NEW CONSTRUCTION	2255	6/7/2021	809	FOX HOLLOW	DR	10	3			VINTAGE CREEK ADDITION	PUD	327,875	4068
1 FAMILY, NEW CONSTRUCTION	2256	6/7/2021	804	LEGACY	DR	9	7			VINTAGE CREEK ADDITION	PUD	327,875	4068
1 FAMILY, NEW CONSTRUCTION	2257	6/7/2021	701	MAPLE HILL	LN	1	1			LAS COLINAS SEC. #1	R1	357,375	5637
1 FAMILY, NEW CONSTRUCTION	2259	6/18/2021	4716	LAS COLINAS	LN	2	3			RED CANYON RANCH SEC 6	PUD	293,850	3285
1 FAMILY, NEW CONSTRUCTION	2262	6/7/2021	1101	SAWMILL	RD	10	2			FOUNTAIN VIEW NORTH	PUD	175,320	2615
1 FAMILY, NEW CONSTRUCTION	2306	6/9/2021	4709	ENGLAVE	PL	10	2			FOUNTAIN VIEW NORTH	PUD	241,500	2517
1 FAMILY, NEW CONSTRUCTION	2307	6/9/2021	2105	ARCADY	AVE	8	4			BELLATONA SEC #3	R1	228,500	2771
1 FAMILY, NEW CONSTRUCTION	2492	6/16/2021	4612	OSPREY	DR	14	1			EAGLE CLIFF SOUTH ADD #7	R1	164,970	2462
1 FAMILY, NEW CONSTRUCTION	2493	6/16/2021	4616	OSPREY	DR	13	1			EAGLE CLIFF SOUTH ADD #7	R1	166,840	2477
1 FAMILY, NEW CONSTRUCTION	2515	6/14/2021	800	LERKIM	LN	2	4			GREENLEAF TRAILS ADD 10	PUD	222,930	2477
1 FAMILY, NEW CONSTRUCTION	2522	6/14/2021	719	MIDLAND VALLEY	ST	3	1			GREENLEAF TRAILS ADD 10	PUD	221,310	2459
1 FAMILY, NEW CONSTRUCTION	2546	6/17/2021	305	MAYBURY	RD	1	3			LITTLE RIVER TRAILS SEC #3	PUD	396,900	4410
1 FAMILY, NEW CONSTRUCTION	2547	6/17/2021	900	KINGS CANYON	RD	22	2			RED CANYON RANCH SEC 6	PUD	293,850	3285
3+ FAMILY, FIRE REPAIR	2139	6/2/2021	2815	DEWEY	AVE	1	1			SHARON ADD #1	R3	28,385	300
3+ FAMILY, FOUNDATION PERMIT	2264	6/1/2021	401	SE 12TH	AVE	10	69			TRIAD #2	RM6	16,659	1538
3+ FAMILY, NEW CONSTRUCTION	5376	6/23/2021	617	JENKINS	ST	1	5			LARSH ADD #1	CCFB	20,000	2800
TEMPORARY ROLL-OFF, OTHER	2320	6/1/2021	2557	CLASSEN	BLVD	1	1			LARSH ADD #1	CCFB	2,900,000	16530
TEMPORARY ROLL-OFF, OTHER	2353	6/2/2021	3566	WELLSITE	DR	6A	7			CRIMSON PARK ADDITION	PUD	-	0
TEMPORARY ROLL-OFF, OTHER	2457	6/2/2021	4290	26TH	AVE	1	2			NOTRIDGE IND PARK #3	I1	-	40
TEMPORARY ROLL-OFF, OTHER	2488	6/5/2021	730	STINSON	ST	1	1			PEPCO INDUSTRIAL PARK PHASE 1	I1	-	0
TEMPORARY ROLL-OFF, OTHER	2516	6/5/2021	2555	HEMPHILL	DR	1	1			THE LODGE AT STINSON	RM6	-	0
TEMPORARY ROLL-OFF, OTHER	2315	6/1/2021	118	FOREMAN	AVE	6	5			GCSR COMMERCIAL	C2	-	30
TEMPORARY ROLL-OFF, RESIDENTIAL	2323	6/1/2021	3122	FOREMAN	CT	24	2			TOWN & COUNTRY ESTATES #2	R1	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	2370	6/3/2021	1021	GOLDEN EAGLE	DR	12	1			CROSSROADS WEST #4	R1	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	2420	6/7/2021	1911	PETER PAN	ST	14	5			EAGLE CLIFF ADD #5	R1	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	2421	6/7/2021	722	CHAUTAUQUA	AVE	31	2W			HILLTOP ADD #5	R1	-	20
TEMPORARY ROLL-OFF, RESIDENTIAL	2423	6/7/2021	424	HUGHBERT	ST	13	3			NOT SUBDIVIDED	R1	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	2559	6/11/2021	3850	LEWIS	AVE	2	2			COLLEYS #1	R1	-	10
TEMPORARY ROLL-OFF, RESIDENTIAL	2577	6/14/2021	506	FLOOD	ST	7	1			LEWIS BRYANT ADD #2	RE	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	2683	6/18/2021	830	FLOOD	AVE	40	5			WESTBROOK ADD	R1	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	2738	6/24/2021	4612	SHERBURNE	RD	3	1			PARSONS ADDITION	R1	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	2768	6/23/2021	8119	BLUE JAY	RD	10	1			BROOKHAVEN #3	R1	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	2768	6/23/2021	8119	BLUE JAY	RD	10	1			THUNDERBIRD EST ADD	RE	-	0

TOTAL PERMITS (EXCLUDING TEMP ROLL-OFF)		AVERAGE VALUATION		AVERAGE PROJECT AREA	
134		\$	\$	143,064	1,611
		\$	\$	19,170,617	215,684
Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts
1 & 2 FAMILY, STORM SHELTER	23		125,478	RESIDENTIAL STORAGE CONTAINER	0
1 & 2 FAMILY, ADD OR ALT	16		695,707	TEMPORARY ROLL-OFF, RESIDENTIAL	11
1 & 2 FAMILY, CARPORT	0		-	TEMPORARY ROLL-OFF, OTHER	5
1 & 2 FAMILY, FIRE REPAIR	1		-	SEASONAL STORAGE CONTAINER	
1 & 2 FAMILY, PAVING	12		37,000		
1 & 2 FAMILY, STORAGE BLDG	18		216,630		
1 & 2 FAMILY, SWIMMING POOL	18		475,166		
1 FAMILY, MANUFACTURED HOME REPLACEMENT	15		995,400		
1 FAMILY, NEW CONSTRUCTION	0		-		
2 FAMILY, NEW CONSTRUCTION	42		14,026,513		
3 FAMILY, NEW CONSTRUCTION	0		-		
3 FAMILY, FIRE REPAIR	1		-		
3 FAMILY, FOUNDATION	2	11	2,500,000		
3 FAMILY, ADD/ALT	1		46,644		
GROUP QUARTERS	0		20,000		
GROUP QUARTERS	0		-		
GROUP QUARTERS	0		-		
GROUP QUARTERS	0		-		
TOTAL	134	11	19,170,617		
				TOTAL DEMO-NET DWELLING UNITS	-2

City of Norman
BUILDING PERMITS AND INSPECTIONS

NON-RESIDENTIAL BUILDING PERMITS
Issued June 2021 - Sorted by Permit Type

Permit Type	Contractor	Tenant Name	Permit #	Issued	Street #	Dir	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL ADD/ALT	CABE CONSTRUCTION	PINKBERRY REMODEL	1288	6/7/2021	323 W		BOYD	ST	28	1	LARE'S UNIVERSITY ADD	C3	\$ 375,000	2121
COMMERCIAL ADD/ALT	RUI CONSTRUCTION, INC	NPS-LONGFELLOW HVAC REPLACEMENT	1678	6/7/2021	215 N		PONCA	AVE	36	36	NORMAN ORIGINAL TOWNSHIP	A2	\$ 200,000	285
COMMERCIAL ADD/ALT	SUN CONSTRUCTION SERVICES	DELONG CHIROPRACTIC REMODEL	1837	6/16/2021	2206 W		TECUMSEH	DR	3	1	TECUMSEH ROAD BUSINESS PARK #2	PUD	\$ 395,000	4807
COMMERCIAL ADD/ALT	VERTICAL ONE	VERIZON WIRELESS ANTENNAS	2245	6/16/2021	4680 W		FRANKLIN	RD	30	3W	NOT SUBDIVIDED	A2	\$ 25,000	15
COMMERCIAL ADD/ALT	BELLWOOD LLC	BELLWOOD LANDLORD REMODEL	2330	6/10/2021	4200		28TH	AVE	1	2	PEPCO INDUSTRIAL PARK PHASE 1	I1	\$ 300,000	16888
COMMERCIAL ADD/ALT	OWNER	RUSTIC CREEK AGRICULTURE/MEDICAL MARIJUANA GROW	2416	6/25/2021	1402		CONCHO	DR	6	2	LAGO RANCHERO	A2	\$ 40,000	2403
COMMERCIAL ADD/ALT	MOSCO CONSTRUCTION	WHITE BOX	2467	6/30/2021	3044		CLASSEN	BLVD	1	1	MAJONE ADD	C2	\$ 40,000	1972
COMMERCIAL ADD/ALT	AZTEC BUILDING SYSTEMS, INC	FEISER LLC LANDLORD IMPROVEMENT	2480	6/16/2021	1800 W		TECUMSEH	RD	17	7	NORTHDRIVE IND PARK #3	I1	\$ 10,000	1416
COMMERCIAL ADD/ALT	AERIAL TOWER LLC	DISH WIRELESS 5-ANTENNAS	2671	6/23/2021	3997 N		PORTER	AVE	2	2W	NOT SUBDIVIDED	A2	\$ 56,000	103
COMMERCIAL ADD/ALT	POWERHOUSE RETAIL SERVICES	BEST BUY STORAGE RACKS	3143	6/23/2021	403		25TH	AVE	7	2	PARK CENTRAL ADD	C2	\$ 4,200	289
COMMERCIAL FOUNDATION PERMIT	SHELLBACK GENERAL CONTRACTING	REDUC FOUNDATION ONLY	2447	6/22/2021	424 W		MAIN	ST	10	38	NORMAN ORIGINAL TOWNSHIP	CCFB	\$ 50,000	500
COMMERCIAL INTERIOR FINISH	ATZEC BUILDING SYSTEMS, INC.	TECUMSEH JUNCTION REMODEL	1392	6/14/2021	1820 W		TECUMSEH	RD	11	7	NORTHDRIVE IND PARK #3	I1	\$ 100,000	4218
COMMERCIAL INTERIOR FINISH	T. SCOTT CONSTRUCTION, LLC	TELCARE INFUSION CENTER	2053	6/17/2021	3321 W		ROCK CREEK	RD	2	1	LEGACY BUSINESS PARK SEC #1	C2	\$ 50,000	1690
COMMERCIAL INTERIOR FINISH	OWNER	KELSO HEATING & AIR	2105	6/22/2021	3105		BRIDGE	DR	2	1	BRIDGE INDUSTRIAL PARK #1	I1	\$ 20,000	3500
COMMERCIAL NEW CONSTRUCTION	DON PETERS CONSTRUCTION	AMERICA'S CAR-MART OFFICE	239	6/15/2021	524		INTERSTATE	DR	28	3W	CAR-MART ADDITION	C2	\$ 600,000	2368
COMMERCIAL NEW CONSTRUCTION	DON PETERS CONSTRUCTION	AMERICA'S CAR-MART DETAIL SHOP BUILDING	741	6/16/2021	524		INTERSTATE	DR	28	3W	CAR-MART ADDITION	C2	\$ 350,000	2332
COMMERCIAL NEW CONSTRUCTION	JE DUAN CONSTRUCTION CO	NORMAN REGIONAL HOSPITAL EMERGENCY DEPARTMENT	1067	6/16/2021	2000		ANN BRANCH	BLVD	1	1	NHS EAST CAMPUS SEC #1	PUD	\$ 21,000,000	45860
COMMERCIAL NEW CONSTRUCTION	EVANS BUILDING CONCEPTS	TINKER FEDERAL CREDIT UNION BANK	1443	6/15/2021	1451		12TH	AVE	1	2	EAST LINDSEY PLAZA #5	SPUD	\$ 3,000,000	3903
COMMERCIAL NEW CONSTRUCTION	APOLLO BUILDING SYSTEMS INC	HITECH-KED TEA NEW RETAIL BUILDING	1764	6/17/2021	1002 N		PORTER	AVE	33	3	HIGHLAND ADDITION	C3	\$ 897,000	2476
COMMERCIAL NEW CONSTRUCTION	LADONCO, INC.	RED CANYON RANCH SPLASH PAD	2470	6/24/2021	3759		BLACK MESA	RD	10	72	NORMAN ORIGINAL TOWNSHIP	PUD	\$ 25,000	1000
COMMERCIAL NEW SHELL BLDG	TC CONSTRUCTION	DOS GRINGOS TACO PARK	2538	6/30/2021	227 W		MAIN	ST	10	72	NORMAN ORIGINAL TOWNSHIP	CCFB	\$ 8,900	640
COMMERCIAL NEW SHELL BLDG	TC GRASSM CONSTRUCTION CO.	UNIVERSITY NORTH PARK SHELL BUILDING G	1248	6/14/2021	1900		24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC 4	PUD	\$ 800,000	5521
COMMERCIAL NEW SHELL BLDG	TC GRASSM CONSTRUCTION CO.	TECUMSEH CROSSING SHELL BUILDING	1427	6/30/2021	3321 W		TECUMSEH	RD	1	1	CARROLL FARM SEC 4	PUD	\$ 2,760,000	29729
COMMERCIAL PARKING LOT	OWNER	KELSO SHELL BUILDING	2103	6/22/2021	3105		BRIDGE	DR	2	1	BRIDGE INDUSTRIAL PARK #1	I1	\$ 420,000	6500
TEMPORARY BLDG/CONST TRAILER	CROSSLAND CONSTRUCTION CO, INC	RUBY GRANT PARK-PARKING	1819	6/7/2021	3110 W		FRANKLIN	RD	11	3W	CITY PROPERTY	A2	\$ 350,000	21250
TEMPORARY BLDG/CONST TRAILER	GRK TENTS AND MOORE	NORMAN REG HOSPITAL TEMP GROUND-BREAKING TENT	2278	6/2/2021	2601		24TH	AVE	1	1	FIRST FREE WILL ADD #2	CO	\$ 3,602	1630
TEMPORARY BLDG/CONST TRAILER	ALL AMERICAN TENTS AND EVENTS	HOLY ASCENSION CHURCH TENT	2280	6/2/2021	3350		12TH	AVE	1	1	HOLY ASCENSION ORTHODOX CHURCH	RM6	\$ 1,122	1800
TEMPORARY BLDG/CONST TRAILER	PRO BOX PORTABLE STORAGE	TINKER FEDERAL CREDIT UNION TEMPORARY CONST. TRAILER	2482	6/15/2021	1451		12TH	AVE	1	2	EAST LINDSEY PLAZA #5	SPUD	\$ 1,800	143
TEMPORARY BLDG/CONST TRAILER	T.J. CAMPBELL CONSTRUCTION CO.	TJ CAMPBELL CONSTRUCTION CO. TEMPORARY CONST. TRAILERS	2600	6/18/2021	2308		10TH	AVE	3	1W	NOT SUBDIVIDED	TC	\$ 21,910	8561
TEMPORARY BLDG/CONST TRAILER	CROSSLAND CONSTRUCTION CO, INC	RUBY GRANT TEMPORARY CONSTRUCTION TRAILER	2630	6/18/2021	3110 W		FRANKLIN	RD	11	3W	CITY PROPERTY	A2	\$ 3,000	155
TEMPORARY BLDG/CONST TRAILER	MAYHATTAN CONSTRUCTION	NOUN HOTEL TEMPORARY CONSTRUCTION TRAILER	2695	6/23/2021	542 S		UNIVERSITY	BLVD	7	1	REF. AT ELIMWOOD	CCFB	\$ 10,875	480
TOTAL PERMITS													AVERAGE VALUATION	5,231
31													\$1,029,278	162,157
TOTAL VALUATION													\$31,507,509	TOTAL PROJECT AREA

Permit Type	Permit Counts	Valuation	Use Classification	Business
COMMERCIAL ADD/ALT	10	1,445,220	RETAIL	AMERICA'S CAR-MART SALES OFFICE
COMMERCIAL FOUNDATION PERMIT	1	50,000	RETAIL	AMERICA'S CAR-MART DETAIL SHOP
COMMERCIAL FIRE REPAIR	0		INSTITUTIONAL	NORMAN REGIONAL HOSPITAL EMERGENCY DEPARTMENT
COMMERCIAL INTERIOR FINISH	3	170,000	INSTITUTIONAL	TINKER FEDERAL CREDIT UNION
COMMERCIAL NEW CONSTRUCTION	7	25,880,000	RETAIL	HITECH-KED TEA
COMMERCIAL NEW SHELL BLDG	3	3,970,000	RETAIL	UNIVERSITY NORTH PARK SHELL BUILDING G
COMMERCIAL PARKING LOT	1	350,000	RETAIL	TECUMSEH CROSSING SHELL BUILDING
TEMPORARY BLDG/CONST TRAILER	5	42,409	INDUSTRIAL	KELSO OFFICEWARE-HOUSE (NELSO HEATING AND AIR)
TOTAL	31	31,507,509		



Administrative Summary

June 2021 Summary

7/7/2021



Operations

	Current				Year-To-Date			
Part I Crimes	2021	MONTH 5YR AVG	2020	2019	2021	YTD 5YR AVG	2020	2019
Murder	0	1	0	0	0	3	1	1
Rape	5	5	3	6	36	31	18	39
Robbery	3	6	6	5	13	27	28	25
Agg. Assault	22	13	21	11	116	91	116	97
Burglary	32	49	37	35	227	309	272	236
Larceny	263	241	235	194	1,396	1,449	1,231	1,250
Motor Vehicle Theft	44	26	35	22	234	171	193	172
Arson	0	1	0	1	2	3	4	4
Part I Totals:	369		337	274	2,024		1,863	1,824
Part II Crimes								
DUI/APC	18	33	28	36	133	224	198	280
Drunkenness	31	53	40	46	189	305	226	290
Drug Violations	16	89	38	76	168	538	318	560
Forgery	5	15	11	14	58	109	70	98
Vandalism	105	76	81	75	473	465	428	449
Others	338	NA	628	300	2,199	NA	2,612	2,280
Part II Totals:	513		826	547	3,220		3,852	3,957
Total Reported Crime:	882		1,163	821	5,244		5,715	5,781
Other Reported Activity								
Public Peace Reports	185	175	183	148	1,138	1,092	1,183	1,134
Warrants Served	76	136	74	189	468	769	575	988
Other Reports Totals:	261		257	337	1,606		1,758	2,122
Total Case Reports:	1,143		1,420	1,158	6,850		7,473	7,903
Collisions	2021	MONTH 5YR AVG	2020	2019	2021	YTD 5YR AVG	2020	2019
Fatality	0	1	0	0	0	3	1	3
Injury	63	54	52	42	304	326	244	253
Non-Injury	94	125	107	78	578	788	580	632
Total Collisions:	157		159	120	882		825	888
Call for Service								
CAD Activity (All Other CFS)	3,361	NA	2,931	3,187	16,418	NA	14,128	18,580
Calls for Service (Only Police)	6,115	NA	6,693	9,077	32,062	NA	35,869	52,446
Total CFS:	9,476		9,624	12,264	48,480		49,997	71,026
Citations & Warnings:								
Citations	332	NA	617	1,604	4,019	NA	5,630	8,364
Warnings	576	NA	1,372	2,009	5,408	NA	8,671	13,066
Total Citations & Warnings:	908		1,989	3,613	9,427		14,301	21,430

** Public Peace reports include: Animal Bite, Found Property, Recovery/Other Agency Vehicles, Mental Case, Unattended Death and Other

** Five Year Average based on 2015 to 2019

** 2020 Data not used in SYR Average due to Covid influences

ANIMAL CONTROL 11A



Monthly Service By Assignment

January 2021 to June 2021
Norman Animal Welfare Volunteers (ALL)

Place	Assignment	Jan 2021 Hours	Feb 2021 Hours	Mar 2021 Hours	Apr 2021 Hours	May 2021 Hours	Jun 2021 Hours	Total Hours
Norman Animal Welfare Center	Community Services-NAWC	264:00	159:05	112:00	118:25	230:30	0:00	884:00
	NAWC-Bather / Groomer	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Beautification Volunteer	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Cat Socializer	27:30	23:57	41:50	17:50	27:19	31:06	169:32
	NAWC-Community Outreach Volunteer	0:00	0:00	0:00	0:00	1:33	0:00	1:33
	NAWC-Dog Handler	18:54	29:49	54:28	45:36	51:29	42:07	242:23
	NAWC-Foster Program	0:00	1:00	2:00	53:00	48:22	62:00	166:22
	NAWC-Kennel Assistant	0:00	0:00	4:35	0:00	0:00	101:43	106:18
	NAWC-Laundry	2:11	3:30	1:06	2:46	4:43	9:13	23:29
	NAWC-Lobby Greeter	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Orientation	0:00	14:00	9:00	7:00	5:00	7:00	42:00
	NAWC-Photographer	0:00	0:00	0:00	0:00	0:00	0:00	0:00
Total	Other Volunteer Services	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	Veterinarian Assistant Tech	0:00	0:00	0:00	0:00	0:00	0:00	0:00
		312:35	231:21	224:59	244:37	368:56	253:09	1,635:37
	Grand total	312:35	231:21	224:59	244:37	368:56	253:09	1,635:37

Norman Animal Welfare Monthly Statistical Report June 2021



IN SHELTER ANIMAL COUNTS

	2020			2021			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	21	42	63	53	106	159	96	152%
Ending	27	39	66	79	147	226	160	242%

ANIMAL INTAKES

	2020			2021			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	55	57	112	131	135	266	154	138%
Owner Relinquish	23	34	57	12	29	41	(16)	-28%
Owner Intended Euth	1	1	2	0	0	0	(2)	-100%
Transfer In	0	14	14	0	25	25	11	79%
Other Intakes*	8	2	10	7	0	7	(3)	-30%
Returned Animal	6	1	7	6	5	11	4	57%
TOTAL LIVE INTAKES	93	109	202	156	194	350	148	73%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2020		2021		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	3	3	0	0	(3)	-100%
Dog Collected (DOA)	0	0	1	1	1	
Cat Collected (DOA)	4	4	0	0	(4)	-100%
Wildlife Transferred	0	0	0	0	0	
Intake Horses	0	0	0	0	0	
Intake Cows	0	0	0	0	0	
Intake Goats	0	0	0	0	0	
Intake Sheep	0	0	0	0	0	
Intake Rabbits	0	0	0	0	0	
Intake Pigs	0	0	0	0	0	
Intake Other	0	0	0	0	0	
TOTAL OTHER ITEMS	7	7	1	1	(6)	-86%

LENGTH OF STAY (DAYS)

	2020	2021
Dog	6.4	11
Puppy	5.5	8.3
Cat	8.5	17.7
Kitten	6.2	10.2

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	99	37	0	136

Norman Animal Welfare Monthly Statistical Report

June 2021



LIVE ANIMAL OUTCOMES

	2020			2021			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	42	78	120	54	96	150	30	25%
Return To Owner	29	5	34	46	1	47	13	38%
Transferred Out	11	22	33	26	41	67	34	103%
Returned in Field	0	0	0	0	3	3	3	
Other Outcome	1	0	1	0	0	0	(1)	-100%
TOTAL LIVE OUTCOMES	83	105	188	126	141	267	79	42%

OTHER ANIMAL OUTCOMES

	2020			2021			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	0	0	0	4	4	4	
Lost in Care	0	0	0	0	1	1	1	
Shelter Euth	3	6	9	4	7	11	2	22%
Owner Intended Euth	1	1	2	0	0	0	(2)	-100%
TOTAL OTHER OUTCOMES	4	7	11	4	12	16	5	45%

TOTAL OUTCOMES

	2020			2021			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	83	105	188	126	141	267	79	42%
Total Other Outcomes	4	7	11	4	12	16	5	45%
TOTAL OUTCOMES	87	112	199	130	153	283	84	42%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	0	6	0	6	55%
Medical - Injured	0	1	0	1	9%
Behavior - Aggressive	4	0	0	4	36%
Behavior - Other	0	0	0	0	0%
TOTAL EUTHANASIA	4	7	0	11	

MONTHLY LIVE RELEASE RATE

2020	2021
95.4%	94.3%

Live Outcomes / (Total Outcomes - Owner Int Euth)

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
June 2021

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed four (4) Final Plats for the Development Committee; two (2) Rural Certificates of Survey and two (2) preliminary plat requests for the Planning Commission; and three (3) final plats; two (2) Rural Certificates of Survey; one (1) Certificate of Plat Correction; one (1) Easement Closure; and one (1) Amended Deferral to City Council. The Development Engineer reviewed 41 sets of construction plans and 6 punch lists. There were 128 permits reviewed and/or issued. Fees were collected in the amount of \$30,054.3065.

CAPITAL PROJECTS:

Robinson Street West of I-35 Widening Project:

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on November 19, 2020, for the Robinson Street West of I-35 Project, located from I-35 to west of Rambling Oaks Drive/Cross Roads Boulevard intersection. The low bidder was Redlands Contracting, L.L.C. of Warr Acres, Oklahoma in the amount of \$5,025,867.62. ODOT awarded this project at the December 7, 2020, Transportation Commission Meeting. Redlands started construction on Monday, April 5, 2021. This project has a 270-calendar day construction schedule. Taking into account weather days, staff estimates a winter 2021 completion. ODOT is administering the construction of this project because federal transportation funds are being used.

The project involves the following items:

- Widen Robinson Street for the addition of right turn and left turn lanes
- Relocate & reconfigure Interstate Drive/Robinson Street intersection east of current location
- Intersection improvements to Crossroads Boulevard/Rambling Oaks Drive/Robinson Street intersection
- New street lights, traffic signals, street signs and traffic signal interconnect along the project
- Interstate 35 on and off ramp reconstruction south of Robinson Street
- Continuous sidewalks and accessibility
- Stormwater improvements

The contractor's activities this month were as follows:

- Complete the Phase 1 concrete pavement installation on the south leg of Interstate Drive and I-35 ramps south of Robinson Street
- Started the concrete median barrier south of Robinson Street between the I-35 on and off ramps
- Continued installing the precast reinforced concrete box (RCB) in the south drainage ditch west of Rambling Oaks Drive
- Started the storm pipeline installation and grading of Phase 2A on the north leg of Interstate Drive north of Robinson Street with no disruption to traffic

36th Avenue Northwest Phase 1 Waterline Relocations Project- Tecumseh Road to Franklin Road:

The City of Norman conducted a bid opening on September 24, 2020, for the 36th Avenue Northwest Phase 1 Waterline Relocations Project. The low bidder was W.E.B. Construction, Inc. of Moore, Oklahoma in the amount of \$184,684.00. The Norman City Council awarded the project at the October 13, 2020 City Council Meeting. A pre-construction meeting occurred October 23, 2020 and construction will begin on November 16, 2020. This project has a 120-calendar day construction schedule. Taking into account weather days, staff estimates a March 2021 completion. The City of Norman Public Works Department is administering the construction of this project with the aid of inspectors from the Norman Utilities Authority. The project involves the following items:

- Lowering of existing water line crossings to accommodate future roadway widening

The contractor's activities this month were as follows:

- *All items of work completed*
- *Awaiting approval of final change order and pay application*

Porter Avenue and Acres Street Intersection 2019 Bond Project:

The City of Norman conducted a bid opening on October 1, 2020, for the Porter Avenue and Acres Street Intersection 2019 Bond Project. The low bidder was Rudy Construction Co. of Oklahoma City, Oklahoma in the amount of \$2,600,996.65. The Norman City Council awarded the project at the October 27, 2020 City Council Meeting. A pre-construction meeting occurred November 12, 2020 and construction began on November 17, 2020. This project has a 270-calendar day construction schedule. Taking into account weather days, staff estimates an August 2021 completion. The City of Norman Public Works Department is administering the construction of this project with the aid of inspectors from the Norman Utilities Authority.

The project involves the following items:

- Revised geometry of the intersection to enhance traffic operations and pedestrian safety
- New traffic signals with ADA compliant ramps and crossings.
- New storm water structures meeting current City of Norman codes and ordinances
- Dedicated left turn lanes to enhance traffic operations
- Reconfigured Daws Street to accommodate intersection improvements at Porter and Acres
- Waterline utility relocations as needed to accommodate intersection improvements
- New ADA compliant pedestrian sidewalks adjacent to the roadway
- Streetscape elements including decorative sidewalks, lighting, and landscaping

The contractor's activities this month were as follows:

- *Installation of Daws Street cul-de-sac*
- *Installation of all sidewalk on east side of Porter Avenue*
- *Completed all driveways on east side of Porter Avenue*
- *Installation of light poles (east side)*
- *Installation of new parking and driveways in Daws Street right of way*
- *Began demolition of Porter Avenue paving (west side)*

12th Avenue SE near Sawgrass Drive:

When the first section of the Cobblestone Creek Addition was constructed the developer paid deferral funds in lieu of constructing required paving and drainage improvements along 12th Avenue SE. As the developments on either side of this section of 12th Avenue SE are now being constructed or are complete, the city is constructing the remaining portion of the 12th Avenue SE improvements near the west end of Sawgrass Drive, to fill in the gap between the neighboring developments.

The work will be completed in two phases. The first phase, consisting of the underground storm sewer improvements is underway and will be followed shortly by the paving improvements in the second phase.

The project involves the following items:

- New underground storm sewer and flumes to accommodate drainage in the area
- Elimination of the emergency entrance drive to Sawgrass Drive
- Adding Curb and Gutter to 12th Avenue SE
- New ADA sidewalk to complete the existing sidewalks in the right of way.

The contractor's activities this month were as follows:

- *All items of work are complete*
- *Awaiting approval of final change order and pay claim*

Sidewalk Programs:

FYE 2021 Annual Sidewalk Program is complete. The project funds are depleted, therefore Citywide Sidewalk Projects have ceased until approval of the **FYE 2022 Annual Sidewalk Program**. If approved by City Council on July 13, 2021, construction will commence the last week of July, starting with the Schools and Arterials project at Stubbeman Avenue from Robinson Street to Timberwolf Trail (west-side).

Citywide Sidewalk Reconstruction						
FYE 21 Projects Completed	FYE 21 % Complete	FYE 21 % Complete	FYE 21 Citizen Contributions	Total Open Projects	Open Projects Estimate	Open Projects Scheduled
63	65%	89%	\$14,295.96	31	\$50,209.24	FYE 2022

Note: Citywide projects pause during large-project construction and are accomplished in geographical proximity batches between large construction projects, resulting in steep drops/surges in completion rates.

FYE 2021 Campus Corner Capital Improvement Project received bids on May 17, 2021 and was approved by City Council on May 25, 2021. The project consists of various rehabilitation and enhancement efforts in the repair of "Campus Corner" sidewalks and curbs, to include the replacement of approximately 500 S.Y. of concrete sidewalks & pavement and 500 L.F. of curb. Construction began June 7, 2021 and is 70% complete. This project will be complete no later than August 13, 2021.

STREET MAINTENANCE BOND PROJECTS:

2020 Urban Concrete:

During the month of June, Central Contracting completed work in Woodcrest Estates Addition as part of project 3 and mobilized to the Hardie Rucker Addition as part of project 1.

2021 Urban Concrete:

Concrete paving maintenance has been completed.

2021 Urban Asphalt:

Asphalt paving maintenance has been completed.

2021 Urban Reconstruction:

Pickard Avenue Project:

During the month of June, Nash Construction completed work on, and opened, the Nebraska Street and Pickard Avenue intersection, and continued operations north towards Dakota Street. Both the Kansas/Pickard and Nebraska/Pickard intersections are open.

CIP Street Maintenance Projects:

Interstate Drive Project:

Interstate Drive has been completed.

Bridge Maintenance Program:

During the month of June, Cimarron Construction completed the work associated with the FYE 2021 Bridge Maintenance Program.

PUBLIC TRANSIT

Public Transit Response to COVID-19 (coronavirus)

Below are actions that have continued to be taken by City and EMBARK staff altering transit service in response to COVID-19.

- Enhanced cleaning of vehicles.
- Suspended operations of route 144-Social Security.
- Limited capacity on fixed route and paratransit busses. Capacity was expanded on June 1.
- Mandatory face coverings while using transit services, a federal requirement on public transit.

Go Norman Transit Plan (City of Norman Transit Long Range Strategic Plan Update)

Staff presented an update to the Council Community Planning and Transportation Committee at its May 27th meeting and to the full Council at its Study Session on June 15th. Final public listening sessions were held on June 9th to gain feedback on the final draft of the plan elements. The final draft of the plan was adopted by Council by resolution at its June 22nd meeting.

Federal Transit Administration (FTA) 2021 Low- or No-Emissions Grant Update

Staff submitted a grant application to FTA's 2021 Low- or No-Emission Vehicle Program for one battery electric bus and associated charger on April 12, 2021. On its March 23rd agenda, City Council approved a resolution authorizing the application submittal and commitment to secure local match. Staff were recently notified that the City's application was 1 of 49 that were selected for approval. Staff will begin working with the FTA and the manufacturer to collect documentation and then request authorization for purchase from Council in the near future.

Construction of the Transit Operations and Maintenance Facility

The North Base Complex, Phase 1 project was awarded to Flintco, LLC in the amount of \$8,648,000 on October 13, 2020. This project includes construction of the Transit/Fire Maintenance Facility and Parks Maintenance Facility at the North Base Complex. The Notice to Proceed was issued on November 2, 2020, and a groundbreaking ceremony was held on the same day. It is estimated that the project will be completed in July 2021.

The project involves the following items:

- Construction of New Transit/Fire Maintenance Building and Parks Maintenance Building
- Utility Extension to serve the new complex
- New storm water structures meeting current City of Norman codes and ordinances
- Construction of paved parking and storage areas to serve the Operations and Maintenance Facilities
- Revisions to secured access to the North Base Facility.

The contractor's activities this month were as follows:

- Site Grading for parking and detention pond areas (*delayed due to weather*)
- *Began site electrical installation*
- *Continued mezzanine and interior framing for both buildings*
- *Continued metal building panel and insulation installation for both buildings*
- *Continued metal roof panel and insulation installation*

Transit Monthly Performance Report

Attached is the transit performance report for May 2021.

STREETS DIVISION

CAPITAL & BOND PROJECTS:

OAKHILL DRIVE AND BURNT OAK STREET

Streets crews worked panel replacement repair at OakHill Drive and Burnt Oak Street. This repair required 86 cubic yards of concrete and resulted in over 183.66 square yards repaired.

NORTH CARTER AVENUE AND OLIVER STREET (VALLEY GUTTER)

Streets crews worked a crack seal project at North Carter Avenue and Oliver Street. This repair required 51.50 cubic yards of concrete and resulted in over 164 square yards repaired.

DENISON DRIVE AND UTAH AVENUE (VALLEY GUTTER)

Streets crews worked a crack seal project at Denison Drive and Utah Avenue. This repair required 15.50 cubic yards of concrete and resulted in over 34.43 square yards repaired.

CONCRETE OPERATIONS:

4517 BECKETT COURT

Streets crews replaced damaged concrete panels on 4517 Beckett Court. This repair required 6 cubic yards of concrete and resulted in over 18.94 square yards repaired.

OTHER:

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 6.09 tons of asphalt was utilized in routine pothole patching operations.

MOWING OF ROADSIDE RIGHTS-OF-WAY

Streets Roadside Mowing crew continued their summer mowing schedule. During June 2021, 166 miles of rural rights-of way and 3,279,897 sq. ft. of urban rights-of-way were mowed.

STORMWATER

WORK ORDER RESPONSE

Stormwater Division received 14 work order requests and closed 9 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance crew removed and replaced an inlet box on Waverly Court. They repaired a damaged inlet apron on Trisha Lane. The crew repaired ditches for better stormwater flow at Carter Street and River View Road. The Infrastructure Maintenance crew reinstalled a fallen hand rail at Daws Street and Webster Avenue. The Infrastructure Maintenance crew repaired erosion behind a curb hood on Hawks Nest Drive. The Infrastructure Maintenance crew also removed more than 220 feet of collapsed wall in a stormwater channel near Summit Hollow Drive in preparation to replace with a pipe. Due to heavy rainfall in June, the Infrastructure Maintenance crew checked 1,504 inlets and cleared 1,123 inlets, totaling 1 ton of debris removed.

CHANNEL MAINTENANCE

The Channel Maintenance crew removed drifts and cleared debris from several locations along Brookhaven Creek, Merkle Creek, and Bishop Creek, which resulted in 50 tons of debris. The Channel Maintenance Crew was able to mow 1.2 million square feet of stormwater channels. The Channel Maintenance crew continued working on a drainage project at 4700 Ridgeway Place as weather permitted. They have reshaped the ditch line, installed a berm, and are waiting to install sod. Due to heavy rainfall in June, the Channel Maintenance crew checked 230 inlets and cleared 120 inlets, totaling 0.75 tons of debris removed.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

A total of 508 lane miles were swept in June resulting in the removal of approximately 153.75 tons of debris from various curb lined streets throughout the city. The Street Sweeping crew assisted in inlet clearing, checking 164 inlets and clearing 98 inlets, totaling 2.5 tons of debris removed.

STORMWATER OKIE LOCATES

During the month of June, 3756 Call 811 Okie Spots were received. Of those requests, 119 were stormwater pipe locates, 69 were marked, and 528 were referred to other departments.

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 143 inspections

Issued 0 citations and 0 NOV to active sites

Issued 3 Earth Change Permits to new projects

MS4 OPERATIONS

Received and responded to 47 citizen calls/ YTD Total is 337.

Conducted 19 outfall inspections.

Conducted 11 detention/retention pond inspections.

On June 2, Michele Loudonback participated in the EPA Region 6 Stormwater Conference Planning call.

On June 3, Carrie Evenson and Ms. Loudonback participated in the Lake Thunderbird Watershed Partnership call.

On June 3, Dr. Evenson attended a presentation on park development in environmentally sensitive areas.

*Monthly Progress Report
Public Works (June 2021)*

On June 8, Dr. Evenson and Ms. Loudenback attended the Lake Thunderbird Watershed Alliance's (LTWA) Technical Advisory Group meeting.

On June 9, Dr. Evenson attended the OFMA Annual Conference Planning meeting.

On June 9, Dr. Evenson and Ms. Loudenback attended the 2021 Artful Inlets Recap and 2022 Artful Inlets Planning meeting with Norman Arts Council and Public Arts Board.

On June 10, Dr. Evenson and Ms. Loudenback attended the OFMA Stormwater Quality Technical Workshop Planning meeting.

On June 11, Dr. Evenson gave an interview to Lauren Rosenfelt, a local artist who is working on a public art project with Pioneer Library System, Norman Arts Council, and Oklahoma Visual Arts Coalition.

On June 15, Dr. Evenson and Ms. Loudenback attended the LTWA Open House event at the Central Station in Moore.

On June 16, Dr. Evenson and Ms. Loudenback attended the ECAB meeting.

On June 17, Dr. Evenson and Ms. Loudenback attended a meeting to gather feedback on proposed green stormwater infrastructure additions to the Engineering Design Criteria manual from external stakeholders.

On June 22, Dr. Evenson attended the OKR10 reauthorization stakeholder meeting.

On June 24, Dr. Evenson attended the National Municipal Stormwater Alliance Quarterly meeting.

On June 28, Dr. Evenson and Ms. Loudenback attended the LTWA Board Meeting at COMCD.

On June 29, Dr. Evenson and Ms. Loudenback attended the COSWA meeting in Midwest City.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Monthly Progress Report
Public Works (June 2021)

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

June 2021
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FY 2021 Associated Fees

Planning Commission/Dev Comm Review: This Month Last Month FY Total

*Norman Rural Cert of Survey... 2
 *Final Plats..... 4
 *Preliminary Plats..... 2
 *Short Form Plat..... 0
 *Center City Form Based Code.. 0
 *Concurrent Constr. Request..... 0

City Council Review:

Certificate of Survey..... 2
 Preliminary Plat..... 0
 Final Plats 3
 Certificate of Plat Correction..... 1
 Encroachment..... 0
 Easements..... 0
 Closure..... 1
 Release of Deferral..... 1

\$ 2,350.00

Development Committee:

Final Plats..... 1

Fee-In-Lieu of Detention 0

\$0.00

Subtotal:

\$2,350.00

\$1,720.00

\$59,973.08

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family..... 27
 ***Commercial..... 9
 Multi-Family..... 1
 Addition/Alteration..... 30
 House Moving..... 1
 Paving Only..... 10
 Storage Building..... 14
 Swimming Pool..... 11
 Storm Shelters..... 20
 Public Improvements..... 2
 Temporary Encroachments..... 0
 Fire Line Pits/Misc..... 0
 Flood Plain (@\$100.00 each)..... 1

Total Permits.....

Grand Total.....

****Construction Plan Review Occurrences

*****Punch Lists Prepared.....

\$100.00		\$400.00		\$1,900.00
\$27,604.65		\$19,048.30		\$87,323.77
\$30,054.65		\$21,168.30		\$151,104.93
41		29		322
6		6		68

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days..... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

June 2021

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	27	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	9	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	41	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	4	100%



PERFORMANCE REPORT

Summary of Services Table: May 2021

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals. Although the Fiscal Year for 2020 began on July 1, 2019, EMBARK did not start providing service in Norman until August 5, 2019, and ridership numbers are counted from that date forward. EMBARK PLUS operations and ridership began in October 2019.

EMBARK Norman Service Summary	ADP May FY21	FY21 YTD	FY20 YTD	Service Profile	May FY21	May FY20	Apr FY21
Fixed Routes (M-F)	668	159,718	243,218*	Weekdays	20	20	22
Fixed Routes (Sat)	317	13,172	N/A*	Saturdays	5	0	4
PLUS (M-F)	67	14,182	12,396**	Gamedays	0	0	0
-Zone 1***	52	11,185	10,619**	Holidays	1	1	0
-Zone 2****	15	2,997	1,777**	Weather	0	0	1
PLUS (Sat)*****	15	520	N/A**	Fiscal YTD Days	276	210*	251
				Cal. YTD Days	127	106	102

*From 8/5/2019

**From 10/1/2019

*** Requires ¾ mile

****Operates only on Weekdays until 7:00 pm

*****Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 21 YTD	FY 21 Targets	
# of Norman fixed-route passenger trips provided	172,771	326,858	◆
# of Norman paratransit trips provided	14,702	16,421	●
% of on-time Norman paratransit pick-ups	99.12%	95.00%	●
# of Norman bus passengers per service hour, cumulative	11.06	12.70	▲
# of Norman bus passengers per day, average	626	N/A*	N/A*
% of Norman required paratransit pick-ups denied due to capacity	0.07%	N/A*	N/A*

*LFR targets to be added in FY22

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2021

STREET DIVISION					
	FYE 2021 June 2021	FYE 2021 June 2021	Year to Date	Year to Date	FYE 2021
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	6.09		146.19		
Overlay/pave 10 miles per year.	2.10	21%	20.50	205%	100%
Replace 1,160 square yards of concrete pavement panels	153.50	13%	2,411.05	208%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	18.50	4%	237.50	57%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	3,279,897.00	26%	20,150,223.00	159%	100%
Mow 148 miles of Rural Right-of-way twice per year	166.00	56%	649.50	219%	100%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	-	0%	0%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2021

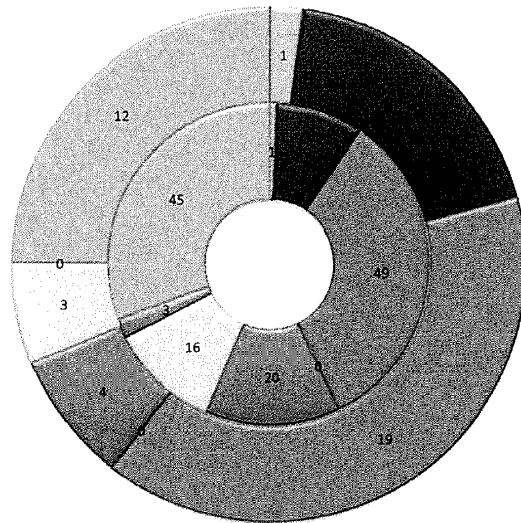
STORMWATER DIVISION					
	FYE 2021 JUNE 21	FYE 2021 JUNE 21	Year to Date	Year to Date	FYE 2021
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	508.00	102%	4,965.00	83%	50%
Collect litter from rights of way in the Urban area (Tons)	-	0%	-	0%	70%
Collect litter from rights of way in the rural area (Tons)	-	0%	-	0%	70%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	1,685.00	0.49%	12,271.00	82%	70%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	1,280,697.00	9%	7,172,981.00	53%	90%
Perform erosion control inspections of permitted sites within 30 days.	143.00	251%	1,307.00		100%
Permit all earth disturbing operations over 1 acre in size.	3.00	100%	34.00		95%
Inspect City facilities identified as potential stormwater pollution sources.	-	200%	2.00		50%
Inspect stormwater outfalls.	19.00	0%	52.00		20%
Respond to stormwater complaints within 24 hours of the time reported	27.00	100%	344.00		100%
Enforcement actions (NOV's and citations)	-	N/A	2.00		N/A

PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

June FYE 2021

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
FINANCE										
0060	2019 Ford F150	Water Meter Services	7/1/2021	2/26/2021	-125	days	5/20/2021	Light Repair	PM-N	N/A
CITY CLERK										
603T	2020 Big Tex Trailer	Facility Maintenance	7/1/2021	4/15/2021	-77	days	5/27/2021	Light Repair	PM-A	N/A
FIRE										
2001	2020 John Deere Z915E	Fire Suppression	7/1/2021	4/10/2021	-82	days	6/28/2021	Light Repair	PM-C	4/27/2020
POLICE										
1226T	2011 Featherlite Trailer	Patrol	7/1/2021	5/12/2021	-50	days	6/3/2021	Light Repair	PM-A	5/13/2020
0990	2014 Ford F250	Animal Control	74342	73770	-572	miles	6/4/2021	Light Repair	PM-C	12/2/2020
1119	2019 Chevy Tahoe	Patrol	9331	8986	-345	miles	6/30/2021	Light Repair	PM-C	10/8/2020
PSST										
1206	2014 Ford Interceptor	PSST Patrol	99797	96137	-3660	miles	04/23/2021	Light Repair	PM-C	12/22/2020
MotorT	2012 Trailer	PSST Criminal Investigation	7/1/2021	3/12/2021	-111	days	3/22/2021	Light Repair	PM-A	3/10/2020
0025	2014 Pierce Velocity	PSST Fire Suppression	7548	7179	-369	hours	5/17/2021	Heavy Repair	PMD & PMI	12/7/2020
SANITATION										
0292	2020 Peterbilt 389	Waste Disposal	92831	84732	-8099	miles	6/8/2021	Heavy Repair	PM-C	3/1/2021
0240	2015 Peterbilt Frontloader	Commercial	10215	10192	-23	hours	6/29/2021	Heavy Repair	PM-C	3/4/2021
281T	2019 Holt Trailer	Commercial	7/1/2021	1/28/2021	-154	hours	3/19/2021	Heavy Repair	PM-A	1/27/2020
0294	2020 Peterbilt 389	Waste Disposal	92661	92150	-511	miles	1/14/2021	Heavy Repair	PM-C	5/19/2021
0257	2015 Peterbilt Sideload	Residential	11989	11668	-321	hours	6/30/2021	Heavy Repair	PM-C & PM-N	8/11/2020
0256	2014 Peterbilt Rearloader	Yard Waste	12209	11903	-306	hours	5/5/2021	Heavy Repair	PM-T	6/24/2020
201F	2020 Bulk Tank	Compost	7/1/2021	6/15/2021	-16	days	6/30/2021	Light Repair	PM-C & PM-M	9/18/2020
0237	2018 Peterbilt Frontloader	Commercial	6889	6415	-474	hours	5/6/2021	Heavy Repair	PM-D & PM-T	5/4/2020
PARK MAINTENANCE										
422M	2014 Bradco SS	Park Maintenance	7/1/2021	7/21/2020	-345	days	10/9/2020	Heavy Repair	PM-C	1/21/2020
402T	2007 Holt Utility Trailer	Park Maintenance	7/1/2021	6/23/2021	-8	days	6/14/2021	Light Repair	PM-A	6/23/2020
0437	2015 Pheonix 1800HD	Park Maintenance	7/1/2021	5/21/2021	-41	days	5/7/2021	Light Repair	PM-B	6/23/2020
442T	2018 Covered Wagon Trailer	Park Maintenance	7/1/2021	5/17/2021	-45	days	5/11/2021	Light Repair	PM-A	5/15/2020
PUBLIC WORKS										
668S	2011 Flink HG115782S4000	Streets	7/1/2021	1/13/2021	-169	days	3/13/2021	Heavy Repair	PM-B	1/13/2020
0055	2017 Ford F150	Engineering	44662	43243	-1419	miles	6/16/2021	Light Repair	PM-C	9/10/2020



**PM Compliance Report
May FYE 2020**

- City Council
- Fire
- Police
- Finance
- Inf. Tech
- Public Works
- Parks & Rec.
- Planning
- Utilities

**INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE**

Department	Scheduled	Missed/Late	% Late
City Council	1	1	100.0%
Fire	13	9	69.2%
Police	49	19	38.8%
Finance	0	0	0.0%
Inf. Tech	0	0	0.0%
Public Works	20	4	20.0%
Parks & Rec.	16	3	18.8%
Planning	3	0	0.0%
Utilities	45	12	26.7%
Citywide Total	147	48	32.7%

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

June 2021

IN GALLONS		FUEL REPORT	
	FYE 2021		
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	18,639.00	18,892.00	19,414.47
Outside - sublet	851.00	1,136.00	3,713.36
TOTAL	19,490.00	20,028.00	23,127.83
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>
Consumption	16,984.67	19,888.61	23,292.08
			<u>PUBLIC CNG CONSUMED</u>
			3,713.36

FYE 2021 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	211,542.46	218,175.53	232,447.14	47,320.52

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.37	Low	\$2.24	UNLEADED	High	\$2.34	Low	\$2.32
DIESEL	High	\$2.21	Low	\$2.16	DIESEL	High	\$2.25	Low	\$2.24
CNG	High	\$0.84	Low	\$0.84	CNG	High	\$1.49	Low	\$1.49

FASTER CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$75,795.00	Month Total Public CNG Sales	\$5,669
BATTERIES	\$3,561.70	FYE 2021 To Date Public Sales	\$66,410,532
OILS/FLUIDS	\$7,304.12	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
TIRES	\$25,925.51	Total Sold Gallons Life To Date	963,636
SUBLET REPAIRS	\$4,188.56	Total Gross Sales Life To Date	\$1,381,606
TOTAL SPENT ALL parts/sublet	\$116,774.89	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Statio	2,567,211

Light Shop				
ROAD SERVICE	4	6	3	71
EMERGENCY ROAD CALLS	6	3	0	77
PM SERVICES	94	78	79	1506
INCLEMENT WEATHER	0	1	13	29
WORK ORDERS	272	299	208	4140
SCHEDULED REPAIRS	24	101	103	1922
NON SCHEDULED REPAIRS	73	65	56	1593

Heavy Shop				
ROAD SERVICE	6	2	1	139
EMERGENCY ROAD CALLS	26	16	29	403
PM SERVICES	46	32	63	666
INCLEMENT WEATHER	0	1	11	72
WORK ORDERS	251	227	265	3,778
SCHEDULED REPAIRS	20	56	88	1,008
NON SCHEDULED REPAIRS	149	130	139	2,424

Transit Shop				
		LAST Month	YEAR TO DATE	
ROAD SERVICE	4	2	9	31
EMERGENCY ROAD CALLS	0	1	0	7
PM SERVICES	14	8	10	176
INCLEMENT WEATHER	0	0	0	2
WORK ORDERS	76	55	76	920
SCHEDULED REPAIRS	1	8	10	248
NON SCHEDULED REPAIRS	55	40	53	592

COMBINED SHOPS				
	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	14	10	13	237
EMERGENCY ROAD CALLS	32	20	29	478
PM SERVICES	155	118	153	2418
INCLEMENT WEATHER	0	2	24	106
WORK ORDERS	615	581	566	9281
SCHEDULED REPAIRS	46	165	202	3180
NON SCHEDULED REPAIRS	283	235	258	4785

PUBLIC WORKS
FLEET DIVISION
Technician Productivity
Report

FYE 2021

June 2021

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE	
# 001	129.76	72%	90.7%	18.7%	
# 002	149.23	72%	104.4%	32.4%	
# 003	114.78	72%	80.3%	8.3%	
# 004	62.59	72%	43.8%	-28.2%	
# 006	115.76	72%	81.0%	9.0%	
# 007	126.72	72%	88.6%	16.6%	
# 008	90.90	72%	63.6%	-8.4%	
# 009	132.22	72%	92.5%	20.5%	
# 010	154.18	72%	107.8%	35.8%	
# 011	57.02	72%	39.9%	-32.1%	
# 012	134.85	72%	94.3%	22.3%	
# 013	109.28	72%	76.4%	4.4%	
# 014	40.25	72%	28.1%	-43.9%	
# 018	104.34	72%	73.0%	1.0%	
# 021	144.07	72%	100.7%	28.7%	
# 028	124.84	72%	87.3%	15.3%	
# 029	28.64	72%	20.0%	-52.0%	

DIRECT LABOR HOURS

1819.43

TOTAL AVAILABLE HOURS

2431.00

PRODUCTIVITY GOAL

72.0%

ACTUAL PRODUCTIVITY

74.8%

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT**

June FYE 2021

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Still Past Due	Current % PENDING	Year To Date Non-Compliance Trend
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
CUSTODIAL					0%	0%
BUILDING MAINTENANCE	1		1		0%	27%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
FINANCE						
METER SERVICES	3	1		2	67%	56%
PLANNING						
PLANNING	2	2			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	1	1			0%	0%
PUBLIC WORKS						
ENGINEERING	2	1		1	50%	7%
STREETS	10	8	1	1	10%	10%
STORMWATER	6	4	1	1	17%	18%
TRAFFIC	5	5			0%	9%
STORMWATER QUALITY					0%	0%
FLEET	8	6		2	25%	10%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	2		1	1	50%	59%
POLICE ADMINISTRATION	1	1			0%	17%
POLICE STAFF SERVICES	1	1			0%	36%
POLICE CRIMINAL INVESTIGATIONS	7	5	1	1	14%	8%
POLICE PATROL	20	16	1	3	15%	44%
POLICE SPECIAL INVESTIGATIONS	3	3			0%	54%
POLICE EMERGENCY COMMUNICATIONS					0%	100%
FIRE						
FIRE ADMINISTRATION	1	1			0%	33%
FIRE TRAINING					0%	0%
FIRE PREVENTION	3	2	1		0%	22%
FIRE SUPPRESSION	7	3	1	3	43%	39%
FIRE DISASTER PREPAREDNESS					0%	50%
PARKS & RECREATION						
PARK MAINTENANCE	9	7		2	22%	30%
PARKS & RECREATION					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	14	9	4	1	7%	45%
PSST POLICE CRIMINAL INVESTIGATION	2	1	1		0%	12%
PSST FIRE SUPPRESSION					0%	38%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT					0%	75%
WATER PLANT					0%	0%
WATER PLANT WELLS	1	1			0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	13	11		2	15%	41%
UTILITIES INSPECTOR					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	67%
WRF INDUSTRIAL					0%	17%
WRF BIOSOLIDS					0%	46%
WRF OPERATIONS					0%	0%
SEWER LINE MAINTENANCE	3	2	1		0%	10%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	10	5	2	3	30%	29%
SANITATION COMMERCIAL	9	6	1	2	22%	33%
SANITATION TRANSFER	7	5	1	1	14%	35%
SANITATION COMPOST	2			2	100%	44%
SANITATION RECYCLE					0%	43%
SANITATION YARD WASTE	3	3			0%	2%
CITYWIDE TOTAL	156	110	18	28	18%	20%

**FLEET MANAGEMENT
INVENTORY
June 2021**

FUEL

WESTWOOD GOLF	780.2	gallons	DIESEL	@	2.240	\$	1,747.65
WESTWOOD GOLF	765.6	gallons	UNLEADED	@	2.320	\$	1,776.19
NORTH BASE	4,063.6	gallons	UNLEADED	@	2.280	\$	9,264.94
NORTH BASE	433.3	gallons	DIESEL	@	2.180	\$	944.59
FIRE STATION #5	179.8	gallons	UNLEADED	@	2.340	\$	420.73
FIRE STATION #5	304.7	gallons	DIESEL	@	2.250	\$	685.64
FIRE STATION #6	473.4	gallons	DIESEL	@	2.250	\$	1,065.15
FIRE STATION #6	343.3	gallons	UNLEADED	@	2.340	\$	803.32
BULK TANKS	1,200.0	gallons	DIESEL	@	2.180	\$	2,616.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	5,352.3	\$ 12,265.19
DIESEL	3,191.6	\$ 7,059.03

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

JUNE 2021		PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
	Provide initial response to citizen inquiries within 2 days	100%	72	72	100%	785	742	95%
	Provide information requested by citizens within 7 days	95%	72	72	100%	785	742	95%
	Complete traffic engineering studies within 45 days.	99%	3	3	100%	20	19	95%
	Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	55	55	100%	563	526	93%
	Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
			36	59.5	1.65	2913	933.25	0.32
	Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
			0.5	6	11.63	17.67	201	9.94
	Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
			12	12	100%	149	137	92%
	Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
			32	32	100%	320	296	93%
	Response to reports of sign damage:	Percentage						
	High Priority Stop or Yield Signs within one hour	99%	1	1	100%	87	76	87%
	Lower Priority all other signs within one day	90%	12	12	100%	1062	1000	94%
	Street Name Signs within two weeks	90%	16	16	100%	301	286	95%
	Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
			3344	0	0.00	34576	0	0.00

Monthly Report

June 2021

LINE MAINTENANCE:

Waterline Capital Projects

- Crail Drive – 0%
- Buckingham Drive – 0%
- Hunting Horse – 100%
- Kiowa Way – 0%
- W. Brooks Street – 0%
- E. Eufaula St. – 100%
- E. Comanche St – 75%
- E. Robinson St – 100%

East Comanche Street: WA0344: - Staff replaced 500 feet of 6" Cast Iron with 6" C-900 PVC from Porter Ave to Ponca Avenue. Staff laid 197 feet of 6" PVC, set one fire hydrant, made tie-in on Ponca Avenue, and changed over services, project 75% complete; project has experienced several delays due to inclement weather.

Water Line Breaks – 23 in June

Sewer Line Data

- Total obstruction service requests - 16
 - Private Plumbing: 14
 - City Infrastructure: 2
 - Sanitary Sewer Overflows: 0

Lift Station D Flows:

- Days - 30
- Average daily flow: 1.69 MGD
- Total Monthly flow: 50.7 MG

UTILITIES ENGINEERING:

Line Maintenance Building (WA/WW0329)/WRF Storage Building (WW0318): Project will construct new building for Line Maintenance Division consisting of 49 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year.

Solar Arrays at WRF and WTP: Project will utilize areas in the vicinity of the Water Reclamation Facility and the Water Treatment Plant to install new solar arrays that will offset electrical use from the grid. This project moves the Utilities Department forward and closer to meeting the *Mayors Climate Protection Agreement* and the *Ready for 100* initiatives. This performance guaranty contract has requirements such that the City will be reimbursed if sufficient energy is not generated. Properties were granted Special Use for Municipal Use at the July 8, 2021 Planning Commission. Staff was asked to follow up with storm detention as a result of the project.

WASTEWATER PROJECTS:

Sewer Maintenance Project FYE17 (WW0307): Annual project will replace 28,500 feet of deteriorated sewer lines with high density polyethylene (HDPE) pipe and rehabilitate or replace 161 manholes. Area is bounded by Cavecreek Street

and Pinecrest Street to the north, Sequoyah Trail and Woodcrest Creek Drive to the west, Rock Creek Road to the south and 12th Avenue NE to the east. Change Order No. 1 was a no-cost change order approved with the contract award. Change Order No. 2 was approved and added approximately 1,000 feet of 12-inch pipe replacement along Chautauqua Avenue from Symmes Street north to just south of Main Street. Change Order No. 3 was added to the project to address unforeseen storm sewer conflicts along Chautauqua and to also eliminate cleanouts for sewer service lines. The contractor has replaced approximately 23,000 feet of line. The replacement within Chautauqua has been completed and work is ongoing within the Woodcrest Addition.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east. Staff is currently reviewing plans and plan to bid project this Fall.

Engineer: Staff with assistance from Lemke Surveying and Cardinal Engineering

Sewer Maintenance Project FYE19 (WW0321): Annual project may replace about 22,000 feet of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by W Lindsey St. to the North, 24th Ave SW to the west, Westbrook Terrace to the south, and Berry Road to the East. Preliminary project layout and scope definition are in progress.

Engineer: Staff with assistance from local surveyor

12th Avenue NE Manhole Replacements (WW0330): This project will replace the existing 36 manholes on the existing 24-inch sanitary sewer line generally running along 12th Avenue NE from Alameda Street to north of Robinson Street. Due to the high hydrogen sulfide concentrations, rehabilitation was deemed to not be feasible for the project. The existing manholes have deteriorated such that replacement is warranted. The NUA approved Contract K-2021-108 with Matthews Trenching to replace the manholes for a total contract amount of \$1,180,250. Work should take approximately 6 months to complete.

WRF Reuse Pilot Study (WW0317) - Project will consider treatment alternatives to produce highly treated effluent at the WRF suitable for discharge into Lake Thunderbird. In December 2019, we learned that we will be receiving a grant of up to \$700,000 from Bureau of Reclamation (BOR) to assist in funding project. On November 30, 2020, staff had virtual meeting with BOR who confirmed that Contract was being prepared and should be complete and submitted for NUA approval during the first quarter of 2021. Upon execution of contract, funding should be immediately available. NUA approved a contract with Garver on February 11, 2020 to design the pilot project and prepare a report with conclusions based on the results. On June 23, 2020, NUA approved Amendment No. 1 to Garver's contract to allow them to administer the pilot project including all of the rental equipment and sampling/analyses on behalf of WRF. During June 2021, WRF staff was able to commence operating both trains as intended and commenced full sampling and testing regimen as per pilot testing protocol. This first phase of the pilot testing will continue through to the late Fall of 2021, at which point, Phase II of the testing will commence and continue until late Spring 2022. Phase III of testing will pick up at that point and continue through summer of 2022. Garver's final report is expected to be submitted by the end of 2022.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Current centrifuges are approaching the end of their useful lives, and thus require excessive maintenance, repairs, and downtime to keep them operational. NUA approved an Engineering Contract with Garver, LLC December 8, 2020, and design has commenced. Between January and early March 2021, separate demonstration tests using PW Tech's "Volute Dewatering Press" and Huber's and MKC's screw presses were completed at the WRF and equipment operation was observed by Garver and Norman WRF and Engineering staff. In addition, NUA staff visited at Bentonville WWTP in Arkansas to view the Volute Dewatering press in service and Andover WWTP in Kansas to view an MKC screw press in service. One final demonstration of a full size Volute Dewatering Press is scheduled for early July 2021. Garver has

prepared draft Engineering Reports, and final version of report, based on observations from site visits and results of final demonstration test of Volute Press, should be submitted later in July 2021. Final design will commence immediately upon approval of the engineering report and final plans and specifications are expected to be ready for advertisement by September 2021. Bid Opening, Contract Award, and Notice to Proceed would follow in October 2021. Construction should then be completed by April 2022.

Engineer: Garver LLC (Michael "Cole" Niblett)

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff expects to bring a contract forward to NUA in August, 2021.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release vaults, and a new receiving manhole. After discussions with the Parks Department, the City of Norman will continue to lease the property needed for this project and will not purchase the property outright. Therefore, the project was kicked back off to identify the best alignment and then move forward to final design, easement acquisition (as necessary), bidding and construction. Geotechnical work has been completed and potholing will be completed in September 2020 allowing the design to be finalized. Downstream manhole rehabilitations were also added to the project due to severe corrosion that has deteriorated the manholes impacting their structural integrity. Design is progressing based on field investigations and 90% plans were submitted in November. Staff has reviewed the plans and there are constructability concerns regarding the proposed alignment. Alternative alignments are being evaluated.

Class A Sludge / Co-Composting (WW0312): This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan. Technologies were screened and Windrow Composting was determined by the Engineer to be the best alternative due to capital cost and operational familiarity considerations. The project was put on hold pending further discussions with landowners for land application of bio-solids that is a lower cost option than co-composting.

Engineer: Garver, Inc. (Steve Rice)

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution.

To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted for FYE20. The

draft report was received in May 2020 and significant revisions were requested and a revised report was received late June 2020. Additional revisions will be required but will be done and received in December 2020. This project is not a high priority for service reliability but staff will complete this work in 2021.

Engineer: Olsson, Inc. (Kevin Rood)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): These two projects are being designed under a single design contract and are anticipated to be bid as a single construction contract so they will be covered as a single project here. Due to recent plant improvements projects, space formerly used for spare part storage has been incorporated into plant operations space, leaving a shortage of viable storage space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities. The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes as well as the main laboratory have not been replaced or renovated and are now nearing the end of their useful lives. Project WW0325 will evaluate existing building and update layout and building systems as well as expand and renovate the laboratory. Greeley Hansen has been selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. Later in June, a Zoom kickoff meeting convened and preliminary design activities commenced. In July 2021, a site visit by Greeley Hansen staff and on site kick-off meeting are planned. A preliminary design, which will also be used as basis for CMAR RFP should be complete by October 2021. RFPs would then be advertised and a CMAR selected no later than December 2021. Final design (with CMAR assistance as part of the project team) should be complete in June 2022, and bidding of construction packages should commence immediately thereafter. Construction will commence in July 2022 and take approximately one (1) year.

Engineer: Greeley and Hansen LLC (Ana Stagg)

WATER PROJECTS:

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. ODOT required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000. Project advertised 04/29/14 and three bids were opened 05/22/14; Matthews Trenching was the low bidder at \$997,875. NUA approved contract on 06/10/14; work began 06/11/14. \$840,780 has been previously reimbursed by ODOT for this project. Staff requested reimbursement for the rest of the construction portion in December 2021 and received payment in the amount of \$215,320 from ODOT in February 2021. Staff received Audit Reports from ODOT in April 2021 for reimbursements in the amount of \$36,300 and \$8,700 for design agreements. A rebuttal letter with invoices were sent to ODOT on April 21, 2021 in order to receive reimbursement. However, after review, ODOT explained that they need the invoices to show how much of each invoice went towards each agreement. None of the invoices were broken up showing this distinction, so staff reached out to Benham (who took over SAIC) on June 9, 2021 so that they could provide us with that information. Staff has followed up with Benham and they are still in the process of getting the information needed.

Waterline Replacement: Interstate Drive (WA0245): Project will replace approximately 8,600 feet of failing ductile iron water lines with PVC pipe to reduce service disruptions to customers and damage to driveways and streets. The project is located along North Interstate Drive from Sooner Fashion Mall north to Northwest Boulevard and along Copperfield Drive from Northwest Blvd. to Interstate Drive with an extension west into Springbrook Addition. New piping will include about 8,600 feet of 6, 8, and 12-inch PVC pipe. Easements are still being acquired for the project with five of the six parcels received. The last easement is in final negotiations so the project was advertised and bids were opened on December 3, 2020. Cimarron Construction Co. was the lowest, responsible bidder and the contract was awarded on January 12, 2021. Public Notice letters were sent to home and business owners on February 24, 2021 and the contract started on March 3, 2021. Contractors started mobilization on March 10, 2021. Contractors have installed approximately

4,100 feet of waterline to date. Contractors are currently working on installing the fire lines across Copperfield Drive and re-disinfecting the line on the southeast corner of River Oaks Drive and 36th Avenue NW. NUA has been using Smith Roberts Baldischwiler, LLC (SRB) for inspection services since March 2021. The Utilities Inspector will take over this project from SRB in July after some ongoing projects are completed.

Engineer: Cardinal Engineering.

Waterline Transmission: Robinson Avenue Water Line Replacement (Phase III) – 24th Avenue NW to Flood Ave (WA0242): Project will install approximately 6,800 feet of 30-inch PVC C900 along the north side of Robinson Avenue from just east of the 24th Avenue NW to Flood Avenue. The new 30-inch line will replace the existing 16-inch line. This project will also replace approximately 3,000 feet of 12-inch water line on the south side of Robinson in the same vicinity. The project was bid and the contract was awarded to Garney Companies, Inc. (Garney) in the amount of \$1,978,875.00 on July 14, 2020. As of the end of May 2021, all 12" and 30" water line has been installed, tested, and placed into service. Moreover, a majority of restoration work is also completed. Due to weather issues impacting the cutting of sod locally, Contractor is awaiting delivery of final loads of sod to complete restoration in a small area on north side of Robinson. All other work is complete. Final inspection will be scheduled as soon as remaining sod is delivered and placed, and Final Acceptance should occur immediately thereafter.

Engineer: Alan Plummer and Associates, Inc. (Chris Ferguson)

Flood Avenue Waterline Replacement (WA0328):

Project will replace approximately 12,700 feet of 16-inch water line from Robinson Street to Tecumseh Road, and about 2,900 feet of 12-inch from Tecumseh to Venture Drive with 16-inch C900 PVC pipe. The existing ductile iron pipe is not compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. In combination with this project, the potential for using existing wells along Flood for blending back into the water system using the existing pipe after rehabilitation will be evaluated. Design is funded in FYE19, with construction funded in FYE20. Based on detailed field survey, the alignment appears to require the removal of the existing 16-inch line and installation of the new line in the same corridor. Water model simulations have indicated that this will not impact service levels but this work is going to be scheduled during the non-demand seasons to reduce the impacts of this outage. Comments on preliminary plans were provided to Engineer on April 3, 2020. Plans at 65 percent level were received and reviewed and comments were returned back to the consultant. Utility verification and potholing were completed to allow for the design to be finalized. Plans were reviewed on February 23, 2021 and a permit was sent to BNSF Railroad for the Lexington Street crossing on March 1, 2021. The BNSF license was approved and signed by council on June 22, 2021. Staff sent an original copy in the mail for the Licensor's signature. In addition, a Floodplain permit is being put together for the section of this project crossing a Little River tributary just south of Franklin Rd. Staff has had multiple line breaks in this area within the last month, so staff is pushing to get the project's invitation to bid advertised on July 15, 2021 and July 22, 2021, with a bid opening date of August 5, 2021, in order to mitigate the amount of repair needed.

Gray Street Waterline Replacement (WA0202/WA0224): C. H. Guernsey and Company was selected for the design of the Gray Street Waterline Replacement. Plans are under review. CO#2 to Berry WL project will be considered on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Acres to the project; this was originally part of the Gray Street project. NUA approved Amendment #1 to Guernsey contract adding additional waterline replacements along Gray and Tonhawa under project WA0224. Work is being delayed due to desire to not have Gray Street under construction at same time as Main Street Enhancement by PW. Kickoff meeting held; Lemke Surveying completed survey work for project in late October; design process is underway. Supplemental survey data collected by drone flying over project area; accuracy and detail received is outstanding. Project has been bid and awarded construction began in March 2020. Approximately 350 feet of additional 8-inch water line was added to the project to replace water line along University from Tonhawa to Daws that was found to be in poor condition. All pipe has been installed, tested and connected into the system for the original scope and the additional lines added by change order. Final restoration is ongoing for Porter Avenue.

Engineer: Guernsey (Larry Roach)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for

the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. E Source was selected as our consultant and Contract K-2021- was approved by NUA June 8, 2021. Consultant and staff presented power point at Study Session for NUA June 22, 2021 as part of the kick-off to the project.

Consultant: E Source (Nicole Pennington)

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff selected several consultants and followed with contract negotiations. On 02/09/16 the NUA approved APAI contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16. On 2/14/17 NUA approved contract with Garver to study pros and cons for utilizing horizontal well technologies for one of our wells. Each project is broken out below.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 32 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021.

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. Carollo and staff prepared an addendum to their contract and it was approved by NUA 2/13/18. The next step is to approach land owners to negotiate test well sites. A Frequently Asked Questions sheet has been drafted and will be utilized with potential well site land owners. Test wells are expected to begin in September 2018. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements for potential well sites. Approximately 8 landowners are interested and staff is moving forward with securing documents for 5 of them. Well Construction bids were opened and read aloud October 18, 2018. Layne Christiansen was low bidder and a contract in the amount of \$4,714,421.72 was approved November 27, 2018 at NUA meeting. Held kick off meeting January 23, 2019 and again met February 27, 2019.

Layne has drilled all test holes and plan to begin final well drilling January 2020. All 11 well site easements and deeds were approved by NUA on October 22, 2019. The NUA also approved CO#1 December 10, 2019 for Layne's contract to add 3 additional wells to the original 6 as shown in the contract. This change order also added days to contract and completion date is now December 2020. Held kick off meeting January 23, 2019 and since Layne had drilled all test holes, the plan was to begin final well drilling January 2020. Layne's rig was under repair so final well drilling didn't begin

until February 18, 2020. Crews have completed all wells and are now complete with all 6 monitoring wells. 1 deep monitor well failed and was re-drilled in September. Well house construction is complete and all wells are ready for pumping. Contractor is finalizing disinfection on well house lines and needs to complete SCADA and final cleanup. Project is expected to be complete by July 2021.
Engineer: Carollo Engineers (Rebecca Poole)

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with MNTC. Though MNTC, JD McCarty, and Veterans Center are not onboard with installing master meters at this time, staff will work with USPS to install 2 additional meters at their facility. Our consultants for the Robinson water line project 24th NE to 12th NE have begun discussion with OMES and Department of Mental health regarding easements for both water line and meter vaults. Staff anticipates having an agreement established by August 2021.

Water Metering / Billing Audit Project – This project began in March 2018. Staff is working along with a meter consultant to randomly check approximately 130 domestic meters for accuracy. Meters were sent April 10, 2018 to a third party testing facility that will be used to verify accuracy of measurements. The consultant will compile findings within a report for staff review. Report was received October 2018 and after reviewing results, the ROI was not favorable on the meter inaccuracies alone but staff has contracted with E Source to lead Norman through the best path of obtaining Advanced Metering Infrastructure (AMI). This is the last report for this project and all reporting will be covered under the AMI project.

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance. Updated preliminary plans were reviewed in a Zoom call with Jacobs on August 4, 2020. In February 2021, 65% plans and specifications were submitted for NUA review, and, during March 2021, several Zoom calls convened to review NUA comments and address questions that arose from the comments. Based on these discussions and further review of existing conditions, Jacobs has proposed a fairly substantial revision to the alignment, which is currently under review. It is expected that an approved alignment and, thus, an approved set of 65% plans will be agreed upon during the month of June 2021. Upon approval of the 65% plans, easement acquisition and preparation of final plans will commence. Easement acquisition is expected to take several months, and it is, therefore, anticipated that project will advertise in the late spring of 2022 and construction will commence around July 1, 2022.

Engineer: Jacobs Engineering (Lars Ostervold)

Water Line Replacement, Parsons Addition (WA0246): A contract (K-1819-87) with Cabbiness Engineering, LLC was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019 and complete December 2019, and Phase II was scheduled to begin May 15, 2020 and complete August 15, 2020. Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at

\$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020. In March 2020, Phase II was delayed until Spring of 2021. In March 2021, Phase II was delayed again until Spring of 2022. Project is now scheduled to bid in March and April of 2022 with construction scheduled to commence immediately upon the end of OU's spring 2022 semester on May 15, 2022. It is anticipated that construction would continue through summer and be completed before the start of the fall semester in August 2022.

Engineer: Cabiness Engineering, LLC (Sean Price)

Water Wells Water Line: 108th & Tecumseh – Cardinal Engineering was selected as the consultant for one of the well water line projects. The consultant prepared scope and fee for staff to consider and NUA approved contract November 12, 2019. Project design was completed during the first half of 2020, and project was advertised for bid on July 23 and July 30, 2020. Bids were opened August 13, 2020 and Hammer Construction was deemed lowest and best bidder. NUA approved Contract K-2021-11 with Hammer on September 8, 2020. Notice to Proceed with construction was issued on October 12, 2020, and Hammer mobilized on November 8, 2020. As of May 30, 2021, all 12" diameter well water line had been installed, tested, and was available for service when/if needed. Hammer has commenced restoration activities throughout the project, and a final inspection was attempted on June 28, 2021. However, due to recent heavy rains and difficulty in obtaining sufficient sod to fully restore all areas, Project was deemed not ready for Final Acceptance. Hammer will perform additional restoration and intends to reschedule a final inspection during the first half of July 2021.

Engineer: Cardinal Engineering (Josh Risley)

Water Wells Water Line: 60th and Franklin – Garver Engineers were selected as the consultant for one of the well water line projects. The consultant prepared scope and fee for staff to consider and NUA approved contract November 26, 2019. Design was completed during the first half of 2020, and project was advertised for bid on July 16 and July 23, 2020. Bids were opened August 6, 2020, and SMC Utility Construction was deemed lowest and best bidder at \$1,082,550. NUA approved Contract K-2021-12 with SMC on August 25, 2020. Notice to Proceed with construction was issued on September 10, 2020, and SMC mobilized on October 1, 2020. As of June 18, 2021, all 12" diameter well water lines have been installed, tested and was ready for service when/if needed. SMC has also largely completed restoration on the segment of line on Franklin. Due to weather issues causing delays in cutting sod locally, SMC is currently awaiting delivery of sod in order to complete restoration of disturbed areas on 60th Ave N.E. They expect to be receive and install this remaining sod during the first half of July 2021 and Final Inspection and Final Acceptance should occur by the end of the month.

Engineer: Garver Engineers (Jeff Chavez)

Cascade Water Tower & Lindsey Water Tower – Dunham Engineering performed detailed inspections on these two towers May 11, 2020 and prepared engineered cost estimates to use for budgeting and planning purposes. NUA approved design contract with Dunham Engineering July 14, 2020 for the Cascade Tower Resurfacing Project. Design was completed in August 2020, and project was advertised September 3rd and 10th. Bids were opened on September 24, 2020. Bids were competitive with a total of eleven (11) bids received. G & L Tank Sandblasting and Coatings, LLC (G&L) was deemed the lowest and best bidder with a bid in the amount of \$79,400. Contract was awarded on January 26, 2021 and G&L mobilized and a kick-off meeting convened on February 25, 2021. Work was complete and a final inspection convened on March 19, 2021. Punch list was completed during the week of March 22, 2021 and G&L disinfected tank on March 26, 2021. Bacteriological tests passed on March 31, 2021 and project is complete. Backup documentation and request for final payment were received in June 2021 and project will be final accepted on July 13, 2021.

Engineer: Dunham Engineering (Joe Seiter)

Water Treatment Plant Filter Effluent Pipe Improvements – During construction of the Phase II improvements at the Water Treatment Plant, staff discovered that the existing filter effluent line at the plant did not include an isolation valve, and, as a result, any future inspections or repair work on the 60+ year old line would require shutting down the entire treatment plant. To address this, a valve and inspection port will be cut into the existing filter effluent line that would allow portions of the plant to remain in service even if filter effluent line must be inspected and/or repaired in the future. NUA approved a Contract with Carollo Engineers on November 24, 2020. Bids were opened on December 18, 2020, and Contract was awarded to W.E.B. Construction (W.E.B.) on January 12, 2021. Notice to Proceed was issued on January 25, 2021 and W.E.B. mobilized to the project site in February 2021. As of the end of May 2021, all work on the

vault is complete and site was final-graded. During June 2021, Contractor completed all restoration work. Final inspection and final acceptance are anticipated in July 2021.

Engineer: Carollo Engineers (Tom Crowley)

Water Distribution System Sampling Stations (WA0350): Project will install 43 sampling stations throughout the water distribution system in order to meet federal and state requirements of the Revised Total Coliform Rule. The number of sites and location of each site is approved by the Oklahoma Department of Environmental Quality (ODEQ). These stations will allow staff to collect samples representing the entire distribution system at all times, rather than staff collecting samples from homes and businesses which may not be accessible at certain times of the year. In addition, each station will be tapped directly into a main water line, which will give us a better representation of the water supplied by the City. Each station will be constructed of stainless steel, surrounded by a cover with Norman logo and cyber lock, with a concrete pad. NUA will purchase stations directly from vendor, who will send the stations directly to the approved contractor for storage and installation. Staff obtained 4 quotes for stations and Ferguson Waterworks was the low bidder. Invitation to bid was published on March 4 and March 11, 2021. Staff received 8 bids that ranged from \$85,100 – \$264,400; the low bidder being Sooner Sight Utility & Construction. City Council approved the contract with Sooner Sight Utility on April 27, 2021. Ferguson Waterworks informed staff that the stations would be sent to the contractor in about 8 weeks. The contractor's W9 was received and staff was able to create a PO for the construction. Submittals are still being received. The contract transmittal was sent on May 27, 2021 with a start date of June 29, 2021. Contractors met with the Utilities Inspector on July 2, 2021 to view a few of the sample station locations identified in the plans.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use.

Blending of Wells 5, 6, and 52 at the Water Treatment Plant (WA0369): This project will blend wells 5, 6, and 52, at the Water Treatment Plant (WTP) before entering the distribution system. Blending these wells will only require samples be taken at the blending site as opposed to each well, which will minimize time and money spent on sampling each month. This project will require approximately 2,200 feet of 8-inch waterline to bring well 52 to the 36th Avenue NE and Robinson Street intersection where it will combine with the line coming from well 5. An existing 12-inch waterline will then be converted to a non-potable line as it moves west on Robinson Street before it combines with well 6 and the distribution system at the WTP. In addition, two bores consisting of approximately 260 linear feet of 8-inch and 6-inch waterline under Robinson Street will be required to connect the neighborhoods on the north side of Robinson Street with the existing high pressure line on the south side of Robinson Street. An existing 10-inch waterline and old 24-inch concrete line at the WTP will be abandoned as part of this project. As part of a previous project, Freese and Nichols, Inc. recently designed the project to extend water transmission lines from the WTP to 24th Avenue NE. Since they are familiar with the lines in the area and the interconnection requirements at the WTP and would be able to provide design services for this project, staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this project as well. City Council approved the contract with Freese and Nichols, Inc. on May 11, 2021 for \$47,850. Staff had a project kick-off meeting with engineers on May 27, 2021.

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water master plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for

this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021.

James Garner Ave Waterline Replacement from Main to Duffy (WA0336):

This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. Changes are currently being made to the streetscape project and a kick-off meeting will be held once these changes are finalized to better understand the roadway corridor along James Garner.

SANITATION CAPITAL PROJECTS:

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009) / Household Hazardous Waste Facility (SA0012): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment. For the container maintenance facility, the newly proposed location is on the site of the Transfer Station. Upon learning of the potential bus wash facility to be constructed at the North Base Campus, Utilities and Public Works have begun discussions regarding coordination of the facilities and the potential to combine efforts into facility capable of meeting needs for both departments and the City.

A Household Hazardous Waste Facility will also be included within this project. This Facility is necessary to allow for City residents a timely disposal option for household wastes that cannot be disposed using their normal polycart service. Currently, an annual collection day is held for City residents to dispose of their items but this has proven to be challenging in recent years.

Preliminary design efforts have identified potential improvements to the final product that warrant modifications to the project scope that required a contract amendment with the Architect. Amendment No. 1 was approved by City Council in February 2020 and included changes to the site for the Household Hazardous Waste and Container Maintenance facilities and entry drive modifications to the Transfer Station facility to improve accessibility and safety for vehicles entering and leaving the facility.

The property has been rezoned to add Municipal Use for the property to meet current code requirements. The final plans were completed and advertised. Bids were opened and contract K-2021-10 was awarded to the Landmark Construction Group on January 12, 2021.

Work is ongoing at the site including site work and utilities:

1. Footings poured for both buildings.
2. Site utilities essentially completed for both buildings.
3. New drive is prepared at the HHW/Transfer Station awaiting final confirmation/redesign by the consultant to accommodate the new recycling center.
4. The building pad has been completed for the HHW building.

Architect: Studio Architects, LLC (George Winters)

New Sanitation Office Building: The Sanitation Department has outgrown their current office space. Because their existing facility cannot be readily expanded and because it is not laid out in a way that would allow for renovations to create a more efficient workspace, a new facility will be constructed. On January 12, 2021, Norman Municipal Utilities Authority (NMUA) approved a design contract with The McKinney Partnership Architects PC (TMP) to design this new facility, and design commenced immediately thereafter. Design Development plans have been submitted and are under

review by NUA. These should be approved during July 2021 and will serve as basis for Construction Manager at Risk (CMAR) RFP process. NUA is preparing front end documents for CMAR RFP in parallel with TMP's design work. RFP should be ready for issue in August 2021. CMAR should be selected and Contract approved during September/October 2021. Final design activities should continue until December 2021, and bidding of construction packages and construction activities should commence immediately thereafter. Construction should be complete during Fall 2022.

Architect: The McKinney Partnership Architects PC (Toni Bragg)

Processing and Marketing of Recycled Products from Norman Recycling Collection Centers (Bid 2021-41): The Sanitation Division's contract for recycling ended in 2020. The purpose of this bid is to obtain a contractor that will accept the six (6) recycling commodities (aluminum, plastics #1 and #2, tin cans, mixed paper, cardboard, and blended recyclables) that Norman procures from residents and commercial facilities. Contract will consist of processing and marketing approximately 160 tons of recyclable products each month, and reporting weight of each commodity separately. The contract will last for one (1) year and may be extended up to four times in one-year intervals at no change in the bid. A virtual bid meeting was held on April 8, 2021, and three contractors submitted bids. Smurfit Kappa had the lowest residual disposal cost and low transport cost. Staff will meet to discuss the prices accordingly.

Compost Facility Scale House (SA0019):

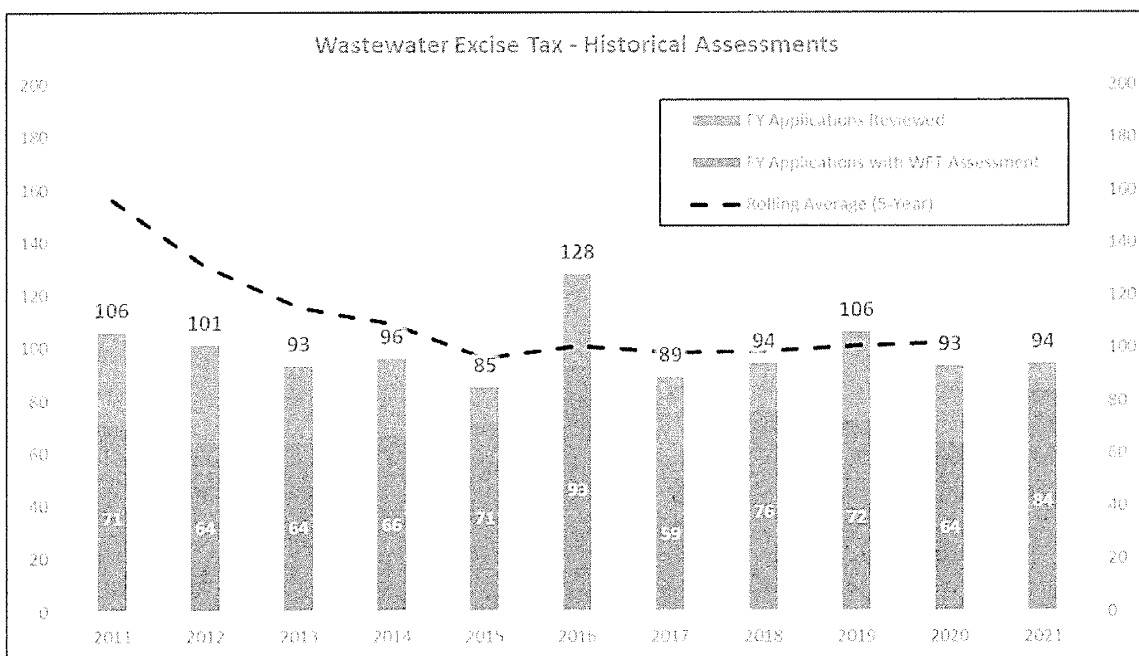
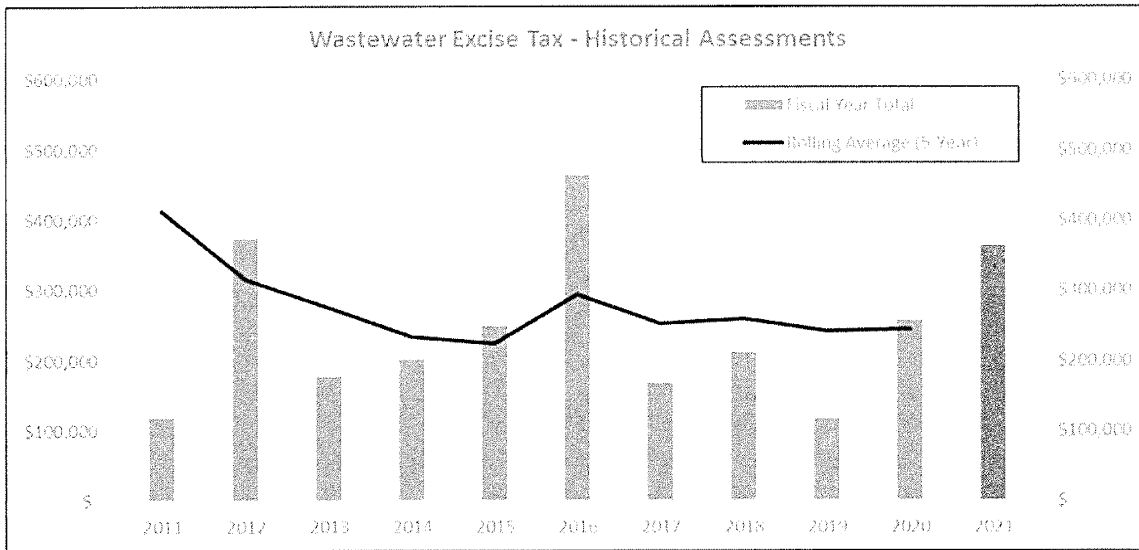
This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group this month in the amount of \$30,500. Staff met with the Engineer on June 16, 2021 for the kickoff meeting. The Engineer is currently working on the surveying for this project.

Engineer: TriCore Group, LLC

Processing and Marketing of Recycled Products from Norman Recycling Collection Centers (Bid 2021-41): The Sanitation Division's contract for recycling ended in 2020. The purpose of this bid is to obtain a contractor that will accept the six (6) recycling commodities (aluminum, plastics #1 and #2, tin cans, mixed paper, cardboard, and blended recyclables) that Norman procures from residents and commercial facilities. Contract will consist of processing and marketing approximately 160 tons of recyclable products each month, and reporting weight of each commodity separately. The contract will last for one (1) year and may be extended up to four times in one-year intervals at no change in the bid. A virtual bid meeting was held on April 8, 2021, and three contractors submitted bids. Staff met to discuss bid prices and put together a Bid Analysis Memo indicating Smurfit Kappa as best bidder, providing the most revenue to the City, the lowest residual disposal cost, and low transport cost. The contract was approved by Council on May 11, 2021. The contract start date is set for June 1, 2021 and will last for one year.

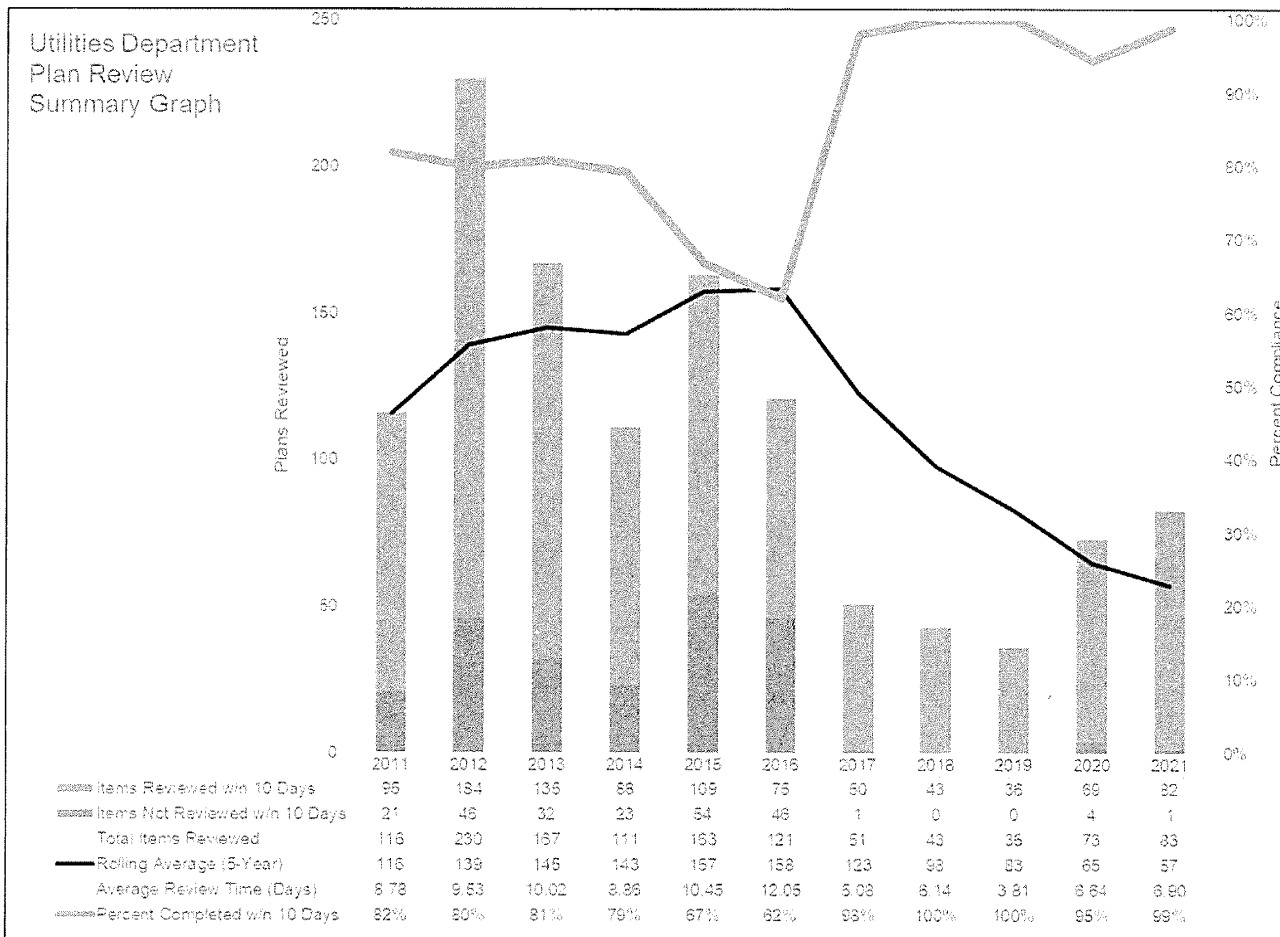
Wastewater Excise Tax – Non-Residential:

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on 8 commercial entities last month. All eight applications were assessed since the applications were determined to increase wastewater flows over the previous use of the site. Through FYE 2021, 94 commercial properties were reviewed and a total of \$363,159.80 was assessed to the 84 entities that will increase wastewater flows for the respective property. Below are graphs showing the amount assessed and the number reviewed.



PLAN REVIEW:

Five (5) plan sets were reviewed during June. Staff have reviewed 83 plans for FYE2021 with an average review time of 6.90 days and with 99 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. **NW Sewer Study:** 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. **Sewer Service Area 5 Payback:** Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. **North Porter Waterline Payback:** Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. **36th Avenue NW Waterline Payback:** Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.

5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

4 Water Well Permits 21-2335, 2526, 2571, and 2601 were issued for the month of June.

June 2021
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT

INSPECTIONS

	June	Year to date
Fats, oil and grease (FOG) program	24	287
Food license approval	1	8
Significant Industrial Users	0	17
Total inspections	25	312

ROUTINE ACTIVITIES

	June	Year to date
Significant Industrial User sites sampled	1	19
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	100%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	75%
Household hazardous waste disposal calls	26	347
Immediate assistance requested	0	7

REVENUE

	June	Year to date
FOG Program	\$500.00	\$34,450.00
Surcharge	\$8,864.07	\$73,401.90
Lab Analysis Recovery	\$0.00	\$2,996.07
Industrial Discharge Permit	\$0.00	\$3,500.00
Total revenue	\$9,364.07	\$114,347.97

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

- 1 Provided staff liaison support including attending meetings, preparation of minutes, and issue research.
- 2 Facilitating Yard by Yard and Landfill Presentations, by Kevin Mink, USDA, and Ronda Spring, Republic Waste.
- 3 Members are working on public education material and proclamation to state July is "Waters Worth It" Month.
- 4 Subcommittee is researching implementation of the US Mayors' Climate Protection Agreement.
- 5 In person meeting resumed in June.

MISCELLANEOUS ACTIVITIES

- 1 Staff maintain and loan out recycling containers for special events. Containers are routinely used at the OKC Memorial Marathon, Earth Day, May Fair, Summer Breeze concerts, Midsummer Nights Fair, Groovefest, and 2nd Friday Art Walks.
- 2 Working on Phase II of the Fats, Oils and Grease Program (FOG) - to include OU businesses, fraternities, sororities, and long-term care facilities.
- 3 As of July 8, 2021 approximately _9417_ gallons of grease/solids had been prevented from entering the sanitary sewer in FYE 21 as a result of the FOG program.
- 4 Staff is working with other departments to increase energy efficiency - i.e. turning off computers, duplex printing, anti-idling, methane recovery, and retrofitting pumps with variable speed drives.
- 5 DEQ and staff are working with the Product Stewardship Institute on a statewide effort to initiate take-back programs similar to Oregon's take-back program for paint.
- 6 Implementing a Dental Amalgam Program to comply with new federal regulations.
- 7 Working on annual renewals for participants in the FOG Program.
- 8 Staff is assisting with plans for a permanent HHW facility. Attending progress meetings. Met with Bret S. on HHW facility planning.
- 9 Staff has developed new technically based local limits. Delivered to ODEQ May 21, 2021.
- 10 Re-Issued Dukes Root Control permit for protocols for chemical injections into POTW lines/manholes.

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 21		FYE 20	
June, 2021	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	2	25	2	12
Property Owner Responsibility	14	262	17	259
TOTAL	16	287	19	271
Number of Feet of Sewer Cleaned:				
Cleaned	101,373	1,170,963	79,500	1,049,805
Rodded	6,850	64,648	3,630	44,143
Foamed	0	81,695	0	81,182
SL-RAT	0	112,739	0	126,205
TOTAL	108,223	1,430,045	83,130	1,301,335
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	0	5	1	5
Private	0	6	1	13
Other (Lift Station, Line Break, etc.)	0	1	0	2
Total Overflows	0	12	2	20
Feet of Sewer Lines Televised	32,422	266,970	29,269	262,833
Locates Completed	293	3,220	274	2,900
Manholes:				
Inspected	949	13,081	1,111	9,860
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	9
Feet of Sewer Lines Replaced/Repaired	0.00	72.30	0	9
Hours Worked at Lift Station	117.42	1,650.97	132	1,855
Hours Worked for Other Departments	0.75	919.70	0	281
OJI Percentage	0.00	0.00	0.00	0
Square Feet of Concrete	0	324	0	0.00
Average Response Time (Hours)	0.31	0.41	0.40	0.44
Claims Paid Per 10,000 People	0	0.0000	0	0.0024

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 21		FYE 20	
June, 2021	MONTH	YTD	MONTH	YTD
New Meter Sets:	69	630	45	478
Number Short Sets	69	628	44	474
Number Long Sets	0	2	1	4
Average Meter Set Time	4.87	4.79	5.50	5.15
Number of Work Orders:				
Service Calls	349	5,152	389	4,802
Meter Resets	0	12	0	16
Meter Removals	3	25	3	25
Meter Changes	41	674	53	785
Locates Completed	985	9,253	527	5,639
Number of Water Main Breaks	22	213	14	163
Average Time Water Off	1.90	1.94	2.72	2.04
Fire Hydrants:				
New	0	0	1	1
Replaced	1	1		5
Maintained	120	120	137	1,138
Number of Valves Exercised	229	229	139	1,535
Feet of Main Construction	235	235	800	2,879
Hours of Main Construction	369	369	568	3,338
Meter Changeovers	13	13	15	48
OJI Percentage	0.00	2.42	0.00	0.27
Hours Flushing/Testing New Mains	80.25	80	90	485
Hours Worked Outside of Division	10.75	11	22	438

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
June 1-31, 2021

Flow Statistics

	FYE 2021		FYE 2020	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	451.5	4391.2	326.5	4169.1
Total Effluent Flow (M.G.)	434.7	4181.6	310.9	4097.5
Influent Peak Flow (MGD)	25.9	25.9	13.2	22.7
Effluent Peak Flow (MGD)	25.6	25.6	13.0	22.4
Daily Avg. Influent Flow (MGD)	15.1	11.9	10.9	11.2
Daily Avg. Effluent Flow (MGD)	14.5	11.6	10.4	11.0
Precipitation (inches)	5.7	35.7	1.3	27.4

Discharge Monitoring Report Stats

		EPA minimum percentage removal 85%	
5 day BOD:		Avg.	Avg.
Influent Total (mg/l)	198		188
Effluent Carbonaceous Total	3		3
Percent Removal	98.2		98.4
Total Suspended Solids:			
Influent (mg/L)	285		312
Effluent (mg/L)	4		4
Percent Removal	98.6		98.7
Dissolved Oxygen:			
Influent (min)	1.2		0.2
Effluent (min)	7.2		7.0
pH			
Influent (Low)	7.0		7.0
(High)	7.2		7.5
Effluent (Low)	7.0		7.2
(High)	7.3		7.6
Ammonia Nitrogen			
Influent (mg/L)	16.4		25.0
Effluent (mg/L)	1.7		0.6
Percent Removal	89.6		96.0

Utilities

Electrical

Total kWh Used (Plant wide)	537,380	6,120,020	505,260	5,862,500
Aeration Blowers	210,200	2,244,900	184,500	1,927,700
UV Facility	102,400	669,800	58,800	505,800

Natural Gas

Total cubic feet/day (plant wide)	462,000	6,062,000	379,000	7,428,000
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Public Education (Tours)

2	17	1	1
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Total Attendees for FYE 21

67	146
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Reclaimed Water System (MG)

0.0	0.0
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OU Golf Course

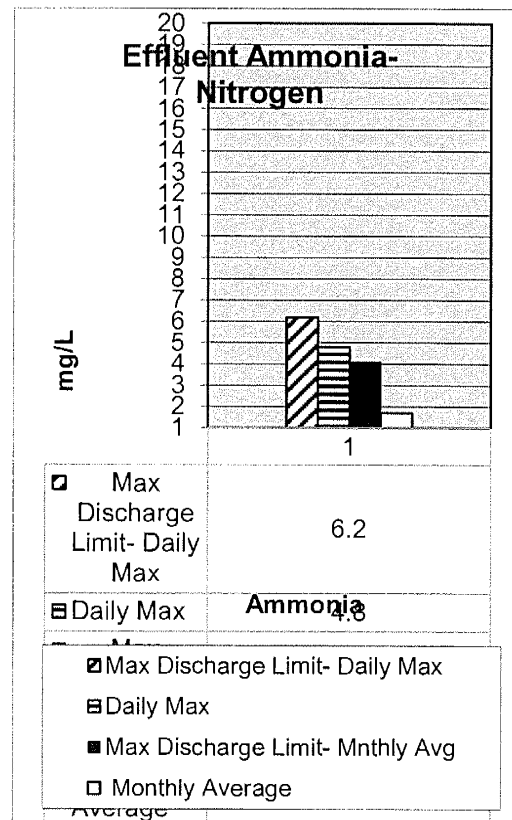
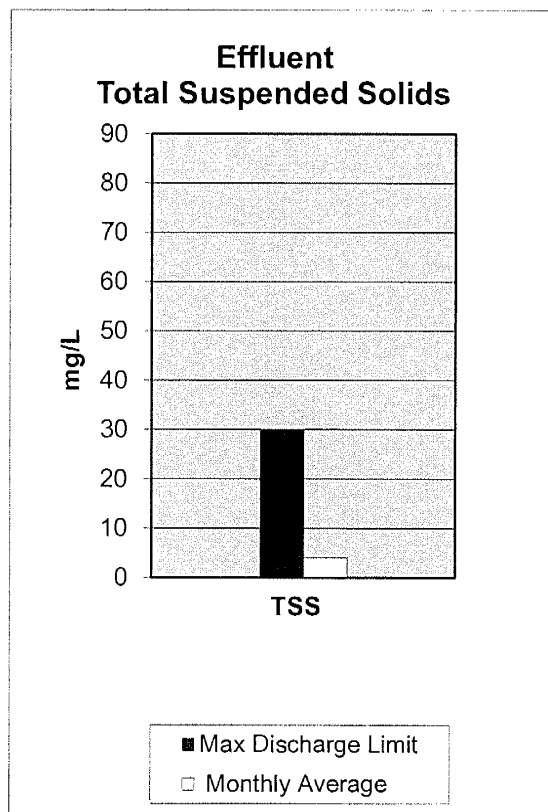
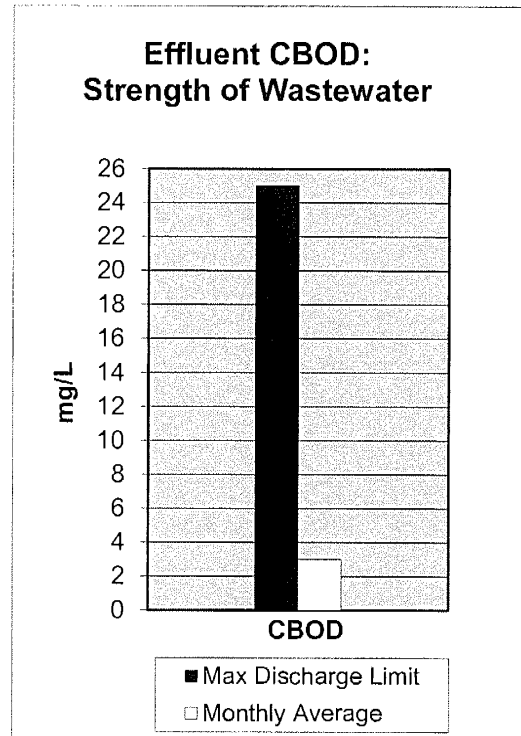
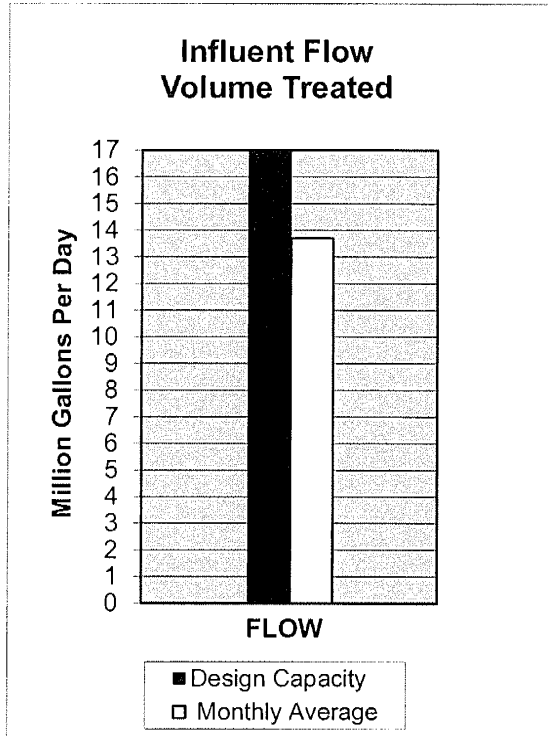
75.7	13.7	75.4
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E. coli average for June 2021 **110 MPN** (Limit is 126)

End of Fiscal Year Totals

Overlimit

CITY OF NORMAN
WATER RECLAMATION FACILITY
 June 2021



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: June-2021

	<u>FYE 2021</u>		<u>FYE 2020</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	358.48	3797.54	379.94	3251.70
Well Production (MG)	61.81	905.50	119.85	1248.01
Oklahoma City Water Used (MG)	29.55	364.92	29.22	405.89
Total Water Produced (MG)	449.84	5067.95	529.01	4905.60
Average Daily Production	14.99	13.88	17.63	13.40

Peak Day Demand

Million Gallons	18.16	26.00	20.26	22.20
Date	6/25/2021	8/23/2020	6/15/2020	8/20/2019
System Capacity (see note 1)	23.35	23.35	23.35	23.35
Demand Above Capacity (Peak Day)	0.00	2.65	0.00	0.00

Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)

Costs

Plant	\$765,672.36	\$8,936,830.64	\$675,887.00	\$7,908,263.07
Wells	\$197,913.22	\$2,560,209.59	\$215,580.04	\$2,563,691.13
OKC	\$92,565.60	\$997,524.18	\$88,212.83	\$1,199,699.13
Total	\$1,056,151.18	\$12,494,564.41	\$979,679.87	\$11,671,653.33

*Okc water bill was estimated - actual bill not available at time of report.

Cost per Million Gallons

Plant	\$2,135.89	\$2,353.32	\$1,778.93	\$2,432.04
Wells	\$3,201.86	\$2,827.41	\$1,798.79	\$2,054.22
OKC	\$3,133.04	\$2,733.56	\$3,018.51	\$2,955.74
Total	\$2,347.86	\$2,465.41	\$1,851.91	\$2,379.25

Water Quality

Total Number of Bacterial Samples	90	1,072	80	961
Bacterial Samples out of Compliance	0	2	0	0
Total number of inquiries (Note 2)	0	70	2	40
Total number of complaints (Note 2)	2	37	3	36
Number of complaints per 1000 service connections	0.05	0.92	0.07	0.89

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

Safety

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	4	0	7

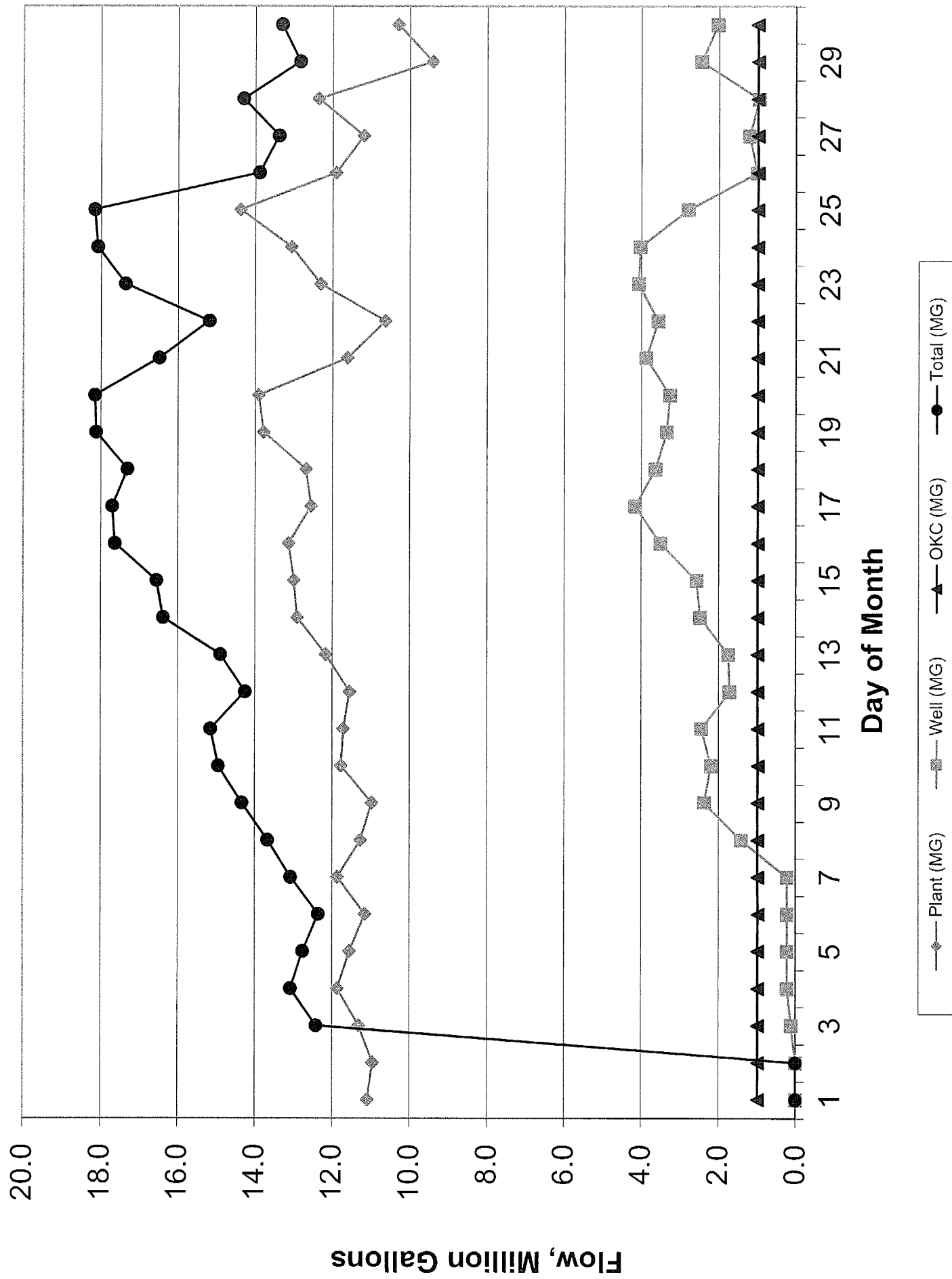
Public Education

Number of tours conducted	1	2	0	8
Number of people on tours	1	2	0	177

Notes:

Phase II construction - Contractor in process of completing the hydrogen peroxide feed system.
Contractor completed drain lines in UV building for sample pumps. Staff preparing clarifier #4 for startup. Well 38 pending new pump.motor.

Water Production for June 2021



MONTHLY TRANSFER STATION REPORT
June 2021

	TONS PER MONTH	REVENUE PER MONTH
O.U. TONS	238.28	\$11,482.70
STANDARD TONS	2,240.58	\$132,462.01
RESIDENTIAL TONS:	417.39	\$17,392.40
TOTALS:	2,896.25	\$161,337.11

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	471.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	10505.61
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
--	------

# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
---	------

TOTAL LOADS BROUGHT TO LANDFILLS:	471.00
GRAND TOTAL TONS TO LANDFILLS	10,505.61

DISPOSAL COST PER TON (OKC)	\$20.88
TIPPING FEE'S FOR DUMPING AT OKC:	\$219,357.14
GRAND TOTAL TIPPING FEE'S	\$219,357.14

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	665.00
--	--------

# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	4198.37
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# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	506.00
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# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	3343.42
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TOTAL LOADS BROUGHT TO TRANSFER STATION: BY SANITATION TRUCKS:	1171.00
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TOTAL TONS BROUGHT TO TRANSFER STATION BY SANITATION TRUCKS:	7541.79
---	---------

MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	158.33
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TOTAL TONS RECEIVED AT TRANSFER STATION	10596.37
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Drop Center Report JUNE 2021

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee
ALUMINUM:	\$1,130.00	\$0.00
PLASTICS:	\$5.00	\$0.00
STEEL CANS:	\$0.00	\$0.00
MIXED OFFICE PAPER:	\$35.00	\$0.00
CARDBOARD:	\$105.00	\$0.00
	\$0.00	\$0.00

LNDFL Fee	Tons Diverted	\$ Diverted
0%	\$20.88	\$1,590.74
		\$33,214.65

RECYCLING CENTER DATA:	#9	Westwood	Hollywood	Transfer
	TONS	TONS	Tons	Tons
ALUMINUM:	0.47	0.1	0.88	0
PLASTICS:	2.66	0.3	3.69	0
STEEL CANS:	0.94	0.03	0.86	0
MIXED OFFICE PAPER:	1.25	4.61	1.96	0
CARDBOARD:	5.17	5.75	18.01	2.61
RECYCLING CENTER TOTALS:	10.49	10.79	25.4	2.61

Other Cardboard Containers	Revenues	TONS	Revenues	Compactors	Revenues	TONS	Wood	Revenues	TONS	Glass	Revenues	TONS	Metal	Revenues
TONS	44.2	\$4,641.00	0	\$0.00	14.59	\$1,531.95		0	\$0.00	23.76	\$0.00	0	Cost	\$0.00
													Profit	\$0.00

Expenses	Average hr/ly+ benefits				
	Cage Rolloff	Cardboard	Occ Compact	MXD Office	Total
Hours	36	143		8	195
Labor \$	\$964.08	\$3,829.54		\$214.24	\$5,222.10
Vehicle cost	\$746.64	\$2,673.96		\$165.95	\$3,752.47

Revenue	Income	Expense	Net
	\$23,142.22	\$8,974.57	\$14,167.65
			Customer Revenue
			\$11,712.12

Total All Recycle and Cardboard	Revenues	Revenues
TONS	131.84	\$11,430.10
Total Recycle Only	TONS	Revenues
	41.51	\$1,945.45
Total Cardboard	TONS	Revenues
	90.33	\$9,484.65

CURBSIDE MONTHLY RECYCLING REPORT	
	Jun-21

PROGRAM STATISTICS	
	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	91%
AVERAGE TONS PER DAY :	13.38
POUNDS PER HOME:	23.76

COMMODITY BY TON		
	% of Total	TONS
ALUMINUM BEVERAGE CAN	1.96%	7.86
#1 PET	4.08%	16.37
NEWS	0.00%	0
GLASS CONTAINERS	10.07%	40.41
MIX PAPER	29.67%	119.05
PLASTIC FILM	0.60%	2.41
#2 NATURAL	1.11%	4.45
#2 COLOR	1.66%	6.66
#3-#7	0.00%	0
METAL	0.30%	1.2
RIGIDS	0.26%	1.04
TIN-STEEL SCRAP	2.14%	8.59
TRASH	27.91%	111.99
OCC	20.24%	81.22
TOTAL	100.00%	401.25

	MONTH
SERVICE CALLS (MISSES)	38
HOUSESIDE	3
REMINDER	5
SCATTERED	0
MISC.	2
REPAIR	21
NEW	59
ADD	10
MISSING	10
EXCHANGE	0
REPLACE	16
PICK UP	20
TOTAL CALLS	184.00

	MONTH
LANDFILL COST AVOIDANCE	\$8,378.10

SANITATION DIVISION PROGRESS REPORT

SUMMARY 2020

	FYE 20		FYE 21	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	13	2	8
<u>On The Job Injuries</u>	0	11	0	8
<u>Bulk Pickups</u>	31	297	43	299
<u>Refuse Complaints</u>	95	884	156	1176
<u>New Polycarts Requests</u>	51	601	92	790
<u>Polycarts Exchanges</u>	11	79	12	99
<u>Additional Polycart Requests</u>	115	793	165	918
<u>Replaced Stolen Polycarts</u>	24	220	16	199
<u>Replaced Damaged Polycarts</u>	114	903	101	980
<u>Polycarts Repaired</u>	51	505	51	452

COMPOST MONTHLY REPORT

JUNE 2021

	MONTH
TONS BROUGHT IN BY COMPOST CREWS:	495.27
LANDFILL TIPPING FEE'S	\$ 20.88
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 10,341.24
TONS BROUGHT IN BY PUBLIC:	750.00
TONS BROUGHT IN BY CONTRACTORS :	2,100.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	15.00
LANDFILL TIPPING FEE'S	\$ 20.88
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 59,821.20
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 70,162.44
REVENUE COLLECTED FROM COMPOST SALES:	\$1,390.00
REVENUE COLLECTED FROM MULCH SALES:	\$0.00
REVENUE COLLECTED FROM DUMP SALES:	\$0.00
TOTAL TONS COLLECTED	3,360.27

	MULCH CUBIC YDS MONTH	COMPOST CUBIC YDS MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN	20	
DRYING BEDS	25,200	
COMPOST SOLD BY CUBIC YARDS		417
MULCH SOLD BY CUBIC YARDS	550	
TOTAL:	25,770	417

