



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 6/27/2022

REQUESTER: Anthony Purinton, Assistant City Attorney

PRESENTER: Anthony Purinton, Assistant City Attorney

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-2223-56: AMENDING A CONTRACT BETWEEN THE CITY OF NORMAN AND FOOD AND SHELTER, INC. FOR THE PROVISION OF SHELTER SERVICES FOR AN ADDITIONAL 90 DAYS.

BACKGROUND:

On October 11, 2022, the City of Norman entered into a contract with Food and Shelter, Inc. to operate an emergency overnight shelter on City-owned property. The original term of the contract was only for the winter season, ending on March 31, 2023. On March 28, 2023 City Council amended the original agreement to extend the contract and payment for an additional three (3) months, through June 30, 2023. Based on the feedback from Council during its June 13, 2023 meeting, this proposed amendment to the contract was drafted which extends the term of operation an additional three months until September 30, 2023. At that same meeting, Staff was instructed to begin preparing the building located at 718 North Porter as an alternate location for the emergency shelter during the extension period.

DISCUSSION:

There are only two proposed amendments to the contract. The first amendment extends the term of the contract to September 30, 2023. The second amendment provides for three additional monthly payments at the previously agreed rate, to compensate the Contractor for the additional three-month operation extension.

During the June 13, 2023 Special Meeting, certain members of City Council expressed interest in adding additional protections into the contract language that would address concerns by neighboring property owners. The proposed solutions that were suggested at the meeting were either already addressed by existing contract language or have already been implemented by the Contractor. An example of some of those changes are listed below:

- Complaints of queue lines forming hours before shelter opening time were addressed by shifting to a model where guests could reserve a bed and adopting a rule that guests could lose access to a bed if they started waiting in line too early.

- Concerns relating from loitering around the post office were addressed by the Operator conducting daily monitoring and educating guests on alternative places to go during the day.
- Concerns from nearby property owners about more people sleeping in the area (who were turned away due to the shelter meeting capacity) were addressed by the Operator coordinating with Salvation Army or offering motel stays for those who were turned away.
- Concerns regarding the sidewalk in front of the building being blocked by clients were addressed by moving the gathering and queuing location to the rear of the building.

In addition to the above operational changes, the Operator has continually expressed willingness to provide support to neighboring properties experiencing problems.

The total additional cost of the contract extension would be \$164,497.20. Funds for this contract are available in the FYE 2024 budget in the General Fund, Professional Services – Community Intervention (10110299-44029).

RECOMMENDATION:

Staff submits the proposed second amendment to K-2223-56 for City Council's consideration.