

City of Norman



Monthly Departmental Report

MAY 2023

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT May 2023

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	14	157	7	26
Bus Service	0	0	0	1
CDBG	0	5	0	9
City Clerk	61	985	3	37
City Manager/Mayor	6	65	2	55
City Wide Garage Sale	0	0	0	0
Code Enforcement	85	543	7	45
Finance	2	59	1	2
Fire/Civil Defense	3	52	1	3
Human Resources	8	100	0	0
I.T.	3	64	1	3
Legal	6	82	1	17
Line Maintenance	27	262	2	19
Municipal Court	7	51	0	1
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Outreach	6	6	1	1
Parks & Recreation	44	255	8	33
Permits/Inspections	24	423	1	5
Planning	16	152	1	7
Police/Parking	18	270	4	99
Public Works	25	225	5	28
Recycling	0	0	0	1
Sanitation	55	614	1	23
Sidewalks	0	1	0	4
Storm Debris	0	0	0	0
Storm Water	29	147	8	36
Streets	44	410	9	71
Streets Lights	0	0	11	82
Traffic	24	276	2	15
Utilities	63	808	1	22
WC Questions	0	0	0	0
WC Violations	0	0	0	0
May Total: 647	570	6017	77	645

LICENSES

Twenty-seven New licenses and twenty-three Renewals were issued during the month of May. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	6	Retail Beer	0	81
Brewer	0	9	Retail Spirits Store	1	16
Coin-Operated Devices	4	472	Retail Wine	0	60
Distiller	0	0	Salvage Yard	0	1
Food	19	528	Sidewalk Dining	0	12
Game Machines	1	189	Solicitor/Peddler (30 day)	1	6
Impoundment Yard	0	4	Solicitor/Peddler (60 day)	1	10
Kennel	0	20	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	5	57	Special Event	1	9
Medical Marijuana Grower	3	46	Strong Beer & Wine/Winemaker	2	18
Medical Marijuana Processor	0	31	Taxi/Motorbus/Limousine	1	17
Medical Marijuana Testing Laboratory	1	1		0	0
Mixed Beverage	0	66	Temp Food (one day)	1	21
Mixed Beverage/Caterer	2	48	Temp Food (30 day)	2	7
Pawnbroker	0	4	Temp Food (180 day)	5	26
Pedicab	0	3	Transient Amusement	0	2
YTD/License Total: 1770	35	1484		15	286

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Cava #10208	1651 24 th Ave NW	Food Service
Dickey's BBQ Pit	115 12 th Ave SE	Food Service
Doni Italian Restaurant	2801 36 th Ave NW 100	Food Service
Dunkin Donuts	301 E. Robinson St	Food Service
Los Compadres Cafe	1316 N. Interstate Dr.	Food Service
Next Level Nutrition	516 N. Porter Ave.	Food Service
The Palace	863 12 th Ave NE	Food Service
Doni Italian Restaurant	2801 36 th Ave NW 100	Occupational Tax Mixed Bev/Catering
Los Compadres Cafe	1316 N. Interstate Dr.	Occupational Tax/ Mixed Beverage
E. Constitution Dispensary	1100 E. Constitution St. Ste. 114	Medical Marijuana Dispensary
The Grass Shack	2400 12 th Ave NE 130	Medical Marijuana Dispensary
Premium Organics	1915 Classen Blvd 115	Medical Marijuana Dispensary
Tradecraft Farms	777 Jenkins Ave	Medical Marijuana Dispensary
W. Lindsey Dispensary	2102 W. Lindsey	Medical Marijuana Dispensary
Rebecca and Damien Heaton	6921 Glenn Circle	Private Kennel
Norman Arts Council	210 E. Main St.	Special Event
U.S. Postal Service Housing FA Hotel	2801 E. State Hwy 9	Taxi/Cab/Limo/Motorbus

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY
777 Roofing & Construction	AIMVO Pest Control	

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Beanstalk Sno	Riko's Tacos	On the Hook Fish and Chips
Beanstalk Sno II	Sno Shack to Go	
Donut Man II		
Funbox		
Groovy Mule Tacos		

CLAIMS FILED

Date Filed	Name	JUSTIFICATION	AMOUNT
05-10-23	Alex Velasco	On April 1, 2023, at 3901 Chautauqua Ave Claimant alleges that he and his dad were told where to park by a worker and they started unloading when allegedly a City of Norman tractor backed into them.	\$5,838.44
05-12-23	Julia and Jared Lapsley	Claimant alleges, that in May 2020 at 336 Wewoka Dr. that a City contractor, failed to connect the new water main line properly to the service line of the house, which resulted in the pipe disconnecting after 3 years. Causing sewage to back up into the house and them having to make emergency repairs.	\$2,800.00

STUDY SESSION

On May 2, 2023, City Council met in Study Session to discuss the FYE 2024 Capital Improvements Program Budget.

SPECIAL SESSION

On May 16, 2023, City Council met in Special Session to consider acceptance, rejection, amendment or postponement of Resolution R-2223-137, and Resolution R-2223-138. Additionally discussed the proposed FYE 2024 City of Norman Budget-Enterprise Funds.

FINANCE COMMITTEE

On May 18, 2023, the Finance Committee met and discussed the FYE 2024 City of Norman Budget. Continued discussions with Monthly Revenue and Expenditure Reports.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On May 4, 2023, the Business and Community Affairs Committee met and had presentations from the University of Oklahoma Capstone Wetlands Pilot Project, and from Johnson Controls on their Performance Based Efficiency Program and possible application in city facilities. Additionally discussed a Regulation for abandoned shopping carts.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On May 25, 2023, the Community Planning & Transportation Committee met and the Public Transit Report was submitted. Additionally, discussed Maintenance responsibilities of Rights of Way between back or side yard fences and arterial streets and The Visitability Pilot Program as well as the Warming Shelter updates.

CITY MANAGER 2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

FINANCE 3

CITY OF NORMAN

Department of Finance
Monthly Report – May 2023

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in May are discussed below:

Treasury Division:

In the month of May, the Treasury Division processed 42,597 payments in person and over the phone, an increase of 16% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 14,182 payments in May, an increase of 17% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are above target for the month of May by 0.9%. Revenues from the City's largest single source of revenue, sales tax, are above target by 2.7% for the year to date and 1.7% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 23 Budget To Date	FYE 23 Actual To Date	FYE 22 Actual To Date	FYE 21 Actual To Date
Sales Tax Revenue	\$49,589,558	\$50,912,152	\$50,065,161	\$41,422,757
General Fund Revenue	\$92,520,963	\$93,329,605	\$86,973,423	\$85,487,580
General Fund Expenses	\$91,741,198	\$87,572,247	\$81,996,107	\$82,511,394

Administration Division

	FYE 23		FYE 22	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,248.00	320.00	3,840.00
Total Comp Time Available	1.50	41.00	6.50	99.50
Total Overtime Hours	0.00	0.00	0.00	0.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	321.50	3,289.00	326.50	3,940.00
Benefit Hours Taken	16.00	385.00	33.75	600.75
TOTAL ACCOUNTABLE STAFF HOURS	305.50	2,904.00	292.75	3,339.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 23		FYE 22	
	May	YTD	May	YTD
Total Regular Hours Available	1,120.00	13,440.00	1,120.00	12,632.00
Total Comp Time Available	2.50	25.00	0.50	33.50
Total Overtime Hours	3.00	89.25	2.50	152.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,125.50	13,554.25	1,123.00	12,818.00
Benefit Hours Taken	151.00	2,997.50	107.75	2,013.75
TOTAL ACCOUNTABLE STAFF HOURS	974.50	10,556.75	1,015.25	10,804.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 23 April	FYE 23 May	Plus/Minus
Total Revenue Received (\$)	\$3,892,383	\$5,012,249	\$1,119,866
Utility Payments - Office (#)	36,777	42,597	5,820
Utility Payments - Office (\$)	\$3,324,029	\$4,441,322	\$1,117,293
Paymentus (#)	12,075	14,182	2,107
Paymentus (\$)	\$1,016,257	\$1,341,053	\$324,796
Lockbox (#)	9,228	10,341	1,113
Lockbox (\$)	\$1,016,952	\$1,438,575	\$421,623
E-Lockbox (#)	3,401	3,589	188
E-Lockbox (\$)	237,457	325,420	\$87,963
Bank Draft Payments (#)	10819	12271	1,452
Bank Draft Payments (\$)	\$758,845	\$1,067,082	\$308,237
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	86	113	27
Processed Return Checks (\$)	(\$8,805)	(\$10,911)	(\$2,106)
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	252,651	143,238	(\$109,413)
Municipal Court - Fines/Bonds (\$)	172,210	220,267	\$48,057
Municipal Court - Credit Card (#)	439	483	44
Municipal Court - Credit Card (\$)	85,509	109,840	24,331
Building Permits Cash Report (\$)	265,037	559,077	\$294,040
Building Permits Credit Card (#)	389	406	17
Building Permits Credit Card (\$)	\$178,362	\$263,602	\$85,240
Occupational License - Bldg Insp. (\$)	\$16,361	\$10,704	(\$5,657)
Occupational License - Bldg Insp. CC (#)	71	45	-26
Occupational License - Bldg Insp. CC (\$)	\$12,436	\$8,202	(\$4,234)
Business License - City Clerk (\$)	90,770	18,085	(\$72,685)
Accounts Receivable Billed (\$)	\$2,317,931	\$567,719	(\$1,750,212)

Budget Services Division

	FYE 23		FYE 22	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,840.00	320.00	3,839.50
Total Comp Time Available	0.75	2.25	5.25	16.25
Total Overtime Hours	0.25	3.50	0.00	1.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 321.00	 3,845.75	 325.25	 3,856.75
Benefit Hours Taken	5.75	546.25	14.75	550.25
 TOTAL ACCOUNTABLE STAFF HOURS	 315.25	 3,299.50	 310.50	 3,306.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Treasury Division

	FYE 23		FYE 22	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	640.00	9,377.75	800.00	9,168.25
Total Comp Time Available	0.00	33.75	3.50	97.00
Total Overtime Hours	40.25	476.25	40.75	466.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	680.25	9,887.75	844.25	9,732.00
Benefit Hours Taken	94.50	2,129.50	104.00	1,430.25
TOTAL ACCOUNTABLE STAFF HOURS	585.75	7,758.25	740.25	8,301.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 23		FYE 22	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	13,440.00	3,514.65	29,854.90
Total Comp Time Available	10.50	153.70	13.50	266.25
Total Overtime Hours	41.75	643.75	136.50	1,354.75
Total Bonus Hours	0.00	0.00	1,106.65	1,106.65
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,172.25	14,237.45	4,771.30	32,582.55
Benefit Hours Taken	226.50	2,450.50	65.50	4,307.00
TOTAL ACCOUNTABLE STAFF HOURS	945.75	11,786.95	4,705.80	28,275.55
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments - FYE 2023

	April '23	May '23
Mail Payments - Lockbox	9,228	10,341
Mail Payments - E-Lockbox	3,401	3,589
Mail Payments - Office	75	89
Total Mail Payments - Subtotal	12,704	14,019
Night Deposits	153	128
Paymentus Payments	12,075	14,182
Without assistance paymnts - Subtotal	12,228	14,310
Office Payments	1,872	2,131
With assistance payments - Subtotal	1,872	2,131
Total Payments Processed - Subtotal	26,804	30,460
Bank Draft (ACH) Payments	10819	12271
Total Payments (Utility)	37,623	42,731
Total Payments	53,608	60,920

Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken
8-5 Drive-up Window Customers *	Counter is broken
Total Traffic Counter	0 0

* These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report - FYE 2006

2023

	FYE 23		FYE 22	
	May	YTD	May	YTD
STATUS REPORT				
Regular Utility Accounts Billed	44,681	489,284	44,191	485,163
New Deposit Ons Billed	866	7,994	772	8,004
Final Accounts Billed	811	7,363	728	6,935
TOTAL METERS READ	46,358	504,641	45,691	500,102

FIRE DEPARTMENT

4



NFD Monthly Progress Report May 2023

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	14	0.86%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	1023	62.95%
4 - Hazardous Conditions (No Fire)	31	1.91%
5 - Service Call	137	8.43%
6 - Good Intent Call	344	21.17%
7 - False Alarm & False Call	63	3.88%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	0	0.00%
Incomplete Reports	13	0.80%
Total Incident Count (Unique Calls)	1625	100.00%
Number of Total Unit Responses	1912	

Total Fire Loss \$42,700.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	357	271	0:04:31
Station #2	183	318	0:05:18
Station #3	259	365	0:06:05
Station #4	192	320	0:05:20
Station #5	75	633	0:10:33
Station #6	53	586	0:09:46
Station #7	166	340	0:05:40
Station #8	125	342	0:05:42
Station #9	210	359	0:05:59

Community Outreach

Tours and Special Events	15	Station tours, Community Helper School Units, Public Events, Carry the Load Support
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Burn Permits

Burn Permits Issued	420	Conditions were favorable for burning 26 days in April
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Training

Total Personnel Training Hours	3085	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, etc.
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NFD Monthly Progress Report

May 2023

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
NFD3*	9	0	1	2	1	0	0	1	2	2
Chief 301	8	3	0	2	2	0	0	0	1	0
Chief 302	2	1	0	1	0	0	0	0	0	0
Chief 303	9	1	1	0	0	0	0	4	3	0
Chief 304	9	2	1	0	1	0	0	2	2	1
Chief 401	11	1	1	3	0	3	1	2	0	0
Chief 402	6	1	0	1	1	2	0	0	1	0
Chief 403	7	0	1	2	0	1	1	1	1	0
Chief 404	3	0	0	0	0	1	0	0	0	2
Engine 1	320	304	0	5	0	0	0	5	1	5
Brush 1	2	1	0	1	0	0	0	0	0	0
Ladder 1	59	53	1	2	0	0	0	1	2	0
Engine 2	207	4	182	5	8	0	0	5	3	0
Brush 2	3	2	1	0	0	0	0	0	0	0
Ladder 2	8	0	2	2	1	0	0	1	2	0
Engine 3	266	4	2	255	0	0	1	0	1	3
Brush 3	1	0	0	1	0	0	0	0	0	0
Engine 4	203	1	3	1	188	0	1	3	6	0
Brush 4	3	0	1	0	1	0	0	0	1	0
Engine 5	30	0	0	0	0	29	1	0	0	0
Brush 5	79	0	0	0	0	78	1	0	0	0
Engine 6	16	1	0	0	0	3	12	0	0	0
Brush 6	57	1	0	1	0	4	51	0	0	0
Squad 7	192	12	3	6	2	1	0	160	6	2
Brush 7	1	0	0	0	0	0	0	0	1	0
Engine 8	130	1	1	0	1	0	0	3	124	0
Brush 8	2	0	0	0	0	0	0	0	2	0
Engine 9	230	10	0	8	1	0	2	2	0	207
Tanker 9	2	0	0	0	1	0	1	0	0	0
MA	1	0	0	1	0	0	0	0	0	0
EM1*	7	0	1	2	1	0	0	1	2	0
EMS1*	7	0	1	2	1	0	0	1	2	0
Fire Marshal 1	2	0	1	1	0	0	0	0	0	0
Fire Marshal 2	2	0	0	0	1	0	0	1	0	0
Fire Marshal 3	11	1	1	3	1	1	1	2	1	0
Fire Marshal 4	5	0	1	0	1	2	0	0	1	0
Fire Marshal 5	1	0	0	0	0	0	0	0	1	0
Fire Marshal 6	1	0	0	0	0	0	0	1	0	0
	1912	404	206	307	213	125	73	196	166	222

*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

May 2023 Fire Prevention Activity Summary

Prevention Department Update and Activities

Training	295 hours	Fire & Arson, Principals of Electricity, Field Triage, Trauma Triage
Inspections/Re-Inspections	121 hours	Certificate of Occupancy, Occupancy Loads, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks
Smoke Detectors	16	Check/Install Smoke Detectors/Replace Batteries
Investigations	10	0 Joint, 7 Closed, 1 Complete, 2 Pending
Investigative Activities	62 hours	Fire Scene Investigation, reports, OSBI, interviews/Interrogation
Department Meetings	28 (25 hours)	Shift Change Meetings, Staff Meeting
Station & Equipment Maintenance	28 hours	Daily checks, supplies replenishing, iPad issues, cleaning & organization
Public Service/Education & Special Events	19 hours	Carry the Load, Events at the Well, Safety Events, Public Works Week

NOTE: Inspector Rigsby completed full time CLEET Training May 12.

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews	17	45
Fire Protection System Plan Reviews	9	25
Building Inspections/Re-inspections	37	18.5
License Inspections/Re-inspections	11	5.5
Meetings	4	8
Training	3	3
Communication	N/A	10
Totals		105

HUMAN RESOURCES 5

HUMAN RESOURCES
Monthly Report
May 2023

HUMAN RESOURCES

Total number of Employees: 1049

Orientations: 1

*All orientations require input from each area of the Human Resources Department

Terminations: 11

ADMINISTRATION

- Worked FMLA cases in tandem with HR Director
- Processed invoices and reconciled expense accounts
- Worked End of Year budget
- Coordinated Birthday/Anniversary post card mail outs
- Labor Relations:
 - Union negotiation meetings held May 1st & 11th
 - 2 AFSCME meetings held

BENEFITS

OptumRx Quarterly Rebate received \$423K

New Enrollments: 4

COBRA/Retiree participants: 48

Benefit Participation		
	#	%
Medical	777	93%
Dental	777	93%
Vision	553	66%
Disability	343	41%
Supplemental Life	786	94%

** Total Benefit Eligible Population: 835*

Claims	
Rx Claims	\$400,190.18
Medical Claims	\$ 746,901.11
ACTIVE	\$ 686,175.73
RETIREE	\$ 51,391.67
COBRA	\$ 9,333.71
Death Claims	0

PERSONNEL ACTIONS**New Hires – 76**

Dept./Div.	Position	Number of Employees
Parks & Rec/WW Aquatic Center	Admissions Clerk I (PT)	7
Parks & Rec/WW Aquatic Center	Admissions Clerk II (PT)	2
Parks & Rec/WW Aquatic Center	Concession Cashier I (PT)	12
Parks & Rec/WW Aquatic Center	Concession Cashier II (PT)	1
Parks & Rec/WW Aquatic Center	Head Lifeguard (PT)	4
Parks & Rec/WW Aquatic Center	Lifeguard (PT)	30
Parks & Rec/WW Aquatic Center	Facility Maintenance Worker I	1
Parks & Rec/WW Aquatic Center	Slide & Gate Attendant (PT)	4
Parks & Rec/WW Aquatic Center	Swim Instructor (PT)	11
Parks & Rec/WW Golf	Golf Course Attendant	2
Parks & Rec/Recreation-12 th Avenue	Recreation Center Specialist	1
Police/Police Records	Records Clerk	1

Promotions – 10

Dept./Div.	Position	Number of Employees
Fire/Suppression	Fire Driver Engineer	1
City Clerk/Administration	Administrative Technician IV	1
City Clerk/Administration	Deputy City Clerk	1
Parks & Rec/WW Aquatic Center	Concessions Manager	1
Planning & Comm Dev/Planning	Planner II	1
Utilities/Sanitation	Sanitation Worker II	3
Utilities/WTP	Plant Operator B	1
Utilities/WTP	Plant Operator D	

Separations – 11

Dept./Div.	Position	Number of Employees
City Clerk/Administration	Deputy City Clerk	1
Fire/Suppression	Fire Driver Engineer	1
Fire/Suppression	Firefighter	1
Human Resources/Administration	Office Assistant	2
Parks & Rec/WW Aquatic Center	Lifeguard	2
Police/Patrol	Master Police Officer	1
Utilities/WLM	Utility Distribution Worker I	1
Utilities/Sanitation	Sanitation Worker II	2

RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies)	
<small>*included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT*</small>	
Finance	
Customer Service Representative I (1)	
Human Resources	
ADA Technician (1)	
Parks & Recreation	
Park Maintenance – Maintenance Worker I (1)	PT Park Maintenance - Parks Temporary Laborer (6)
PT Food & Beverage Tech I (2)	PT Irving, 12th, Whittier - Recreation Center Specialist (2)
PT Little Axe - Recreation Center Specialist (1)	PPT Irving – Recreation Leader I (2)
PPT Whittier – Recreation Leader I	
Westwood Family Aquatic Center & Golf Course - all PT Seasonal	

Admissions Clerk I (4)	Aquatics & Facility Maintenance I (8)
Swim Instructor/Swim Coach (7)	Aquatics & Facility Maintenance II (3)
Lifeguard (8)	Golf Course Attendant (1)
Slide & Gate/Shallow Guard Attendant (1)	
Planning and Community Development	
Planner I (1)	
Police	
Police Officer (20)	Emergency Communications Bureau - Communications Officer I (3)
Animal Welfare - Pet Adoption Coordinator (1)	Emergency Communications Bureau - Communications Officer II (1)
Public Works	
Engineering - City Surveyor (1)	Fleet - Fleet Service Technician (1)
Fleet – Maintenance Worker I (1)	Storm water – Administrative Technician III (1)
Streets – Heavy Equipment Operator (1)	Streets – Maintenance Worker I (1)
Traffic – Traffic Signal Technician (1)	
Utilities	
Sanitation - Sanitation Worker I (3)	Sanitation - Sanitation Worker II (2)
Sewer Line Maint. - Utility Collection Worker I (1)	PT Water Treatment Plant - Temporary Laborer (1)
PPT Water Reclamation Facility – Custodian (1)	Water Line Maintenance – Utility Distribution Worker I (1)

SAFETY

Fitness for Duty Meetings

Department	Number Held
Police	1

Return to Work Meetings

Department	Number Held
Public Works	1

Recordable Injuries – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis
Police/Community Outreach	Fractured left foot	Rolled foot exiting top of escalator	Work restrictions
Police/Patrol	Right arm, leg, & neck pain	Officer was rear-ended by a truck while making a traffic stop	Work restrictions
Public Works/Stormwater	Right shoulder strain	Strained shoulder pulling tree logs from channel	Work restrictions

Current number of “at fault” Vehicle Collisions per calendar year:

2023*	2022	2021
3	7	5

**CY2023 is current YTD*

Current number of “at fault” Vehicle Collisions per fiscal year:

2023	2022	2021
6	3	10

Recordable Injuries per calendar year:

2023*	2022	2021
31	60	64

**CY2023 is current YTD*

Recordable Injuries per fiscal year:

2023	2022	2021
59	54	75

CITY OF NORMAN

Information Technology Department Monthly Report – May 2023.

Working projects for the IT Department are as follows:

Project	Description/Improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	In Progress –Project team has completed implementation work on Incode for Municipal Court, Munis for Financials, Advanced Utilities for utility billing, Tyler EAM for Work Orders, as well as Intellitime for Time and Attendance. Munis for HR Module is being updated. CityView for Planning and Permits began May 2022 and will continue into 2023.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	Ongoing: New core switching is implemented and speed enhanced at main campus. IT Network staff are in implementation and testing of networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings.

Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing – taken over by Utilities Admin.
Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC in case of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation possible launch in FYE23
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – Sanitation, Line Maintenance, Sr. Center, YFAC, EOC, Development Center, Municipal Court, HR/IT Building, Bus Station, Building Maint.
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Planning – Finance Dept. looking for funds for fiber move. To be complete by end of 2023.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing

Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress
Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	In Progress
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of May 2023. This high amount is because of various departmental moves to the Development Center and the IT Department assisting in connections and configuration.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 13 emails from the groups shown were sent from city servers using city resources – of those 32,071 were delivered to outside mailboxes for the month of May 2023. The city servers generated mass communications to Norman citizens of 32,071 messages from only 13 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 318,634 attempted incoming and 110,095 outgoing messages for the month of May 2023. Incoming messages totaling 132,311 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents 42% of our inbound mail. This percentage is up from previous months for malicious email/spam however; our security efforts are having an effect on the total number of malicious email inbound. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

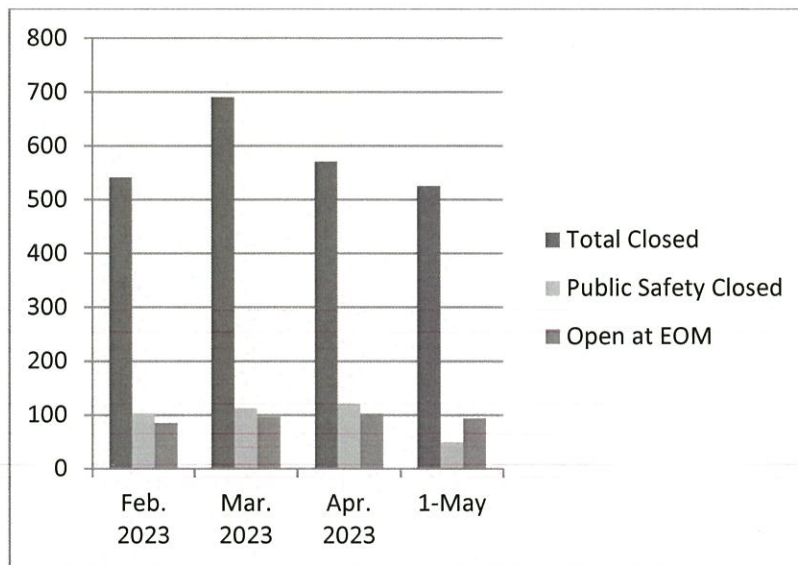
The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of May 2023, the City of Norman's web site had 119,980 individual web sessions access the web site for 248,190 total page views. Of those sessions, 68,764 were identified as New Users to view content on the City web site (see **IT Table 4**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has reduced and more relevant information as well as the ability to function seamlessly from mobile devices and tablets.

ERP Project Implementation Progress:

The chart below shows the path that we have followed through our ERP Implementation Project. The project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The final implementations are expected to run through FYE24. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department

has completed implementation of Parks and Rec software (Vermont Systems), Municipal Court software (Incode), Finance software (Munis), Utility Billing software (CIS Infinity), Payroll (Munis), Human Resource Management (Munis), and Work Orders (Tyler EAM). Daily work continues on these systems as well as additional training, enhancements, and configuration. Server installation and configuration for Planning and Community Services (CityView) application began in May of 2021. The COVID-19 pandemic had an adverse effect on the completion of CIS Infinity and the starting of CityView because of vendor resource availability and travel restrictions in Canada (both companies are Harris owned and based in Canada). The final phase of our software upgrades, City View, is expected to complete during the latter part of calendar year 2023. We will continue to evaluate each of these systems moving forward starting with a review of the HR Systems in FYE23.

Community / Phase	Legacy	2018												2019												2020												2021											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
City of Norman Implementation Plan																																																	
Parks & Rec: Vermont	Manual																																																
Municipal Court: Tyler Incode	Custom																																																
Phase 1: Financial Management	HTE																																																
Utility Billing: Advanced Utilities	HTE																																																
Phase 2: EAM: Facilities, Line Maint, Storm water	HTE																																																
Planning and Community Dev.: Cityview	HTE																																																
Phase 3: Human Resource Management	HTE																																																
Time & Attendance: IntelliTime	Manual																																																
Website Re-Design	Custom																																																
Phase Months:		0	1	2	2	1	3	3	3	2	2	2	2	2	3	2	2	3	3	3	4	4	4	4	4	4	5	5	6	6	5	7	7	5	5	4	4	3	2	2	0	0	1	0	1	0	0	1	1

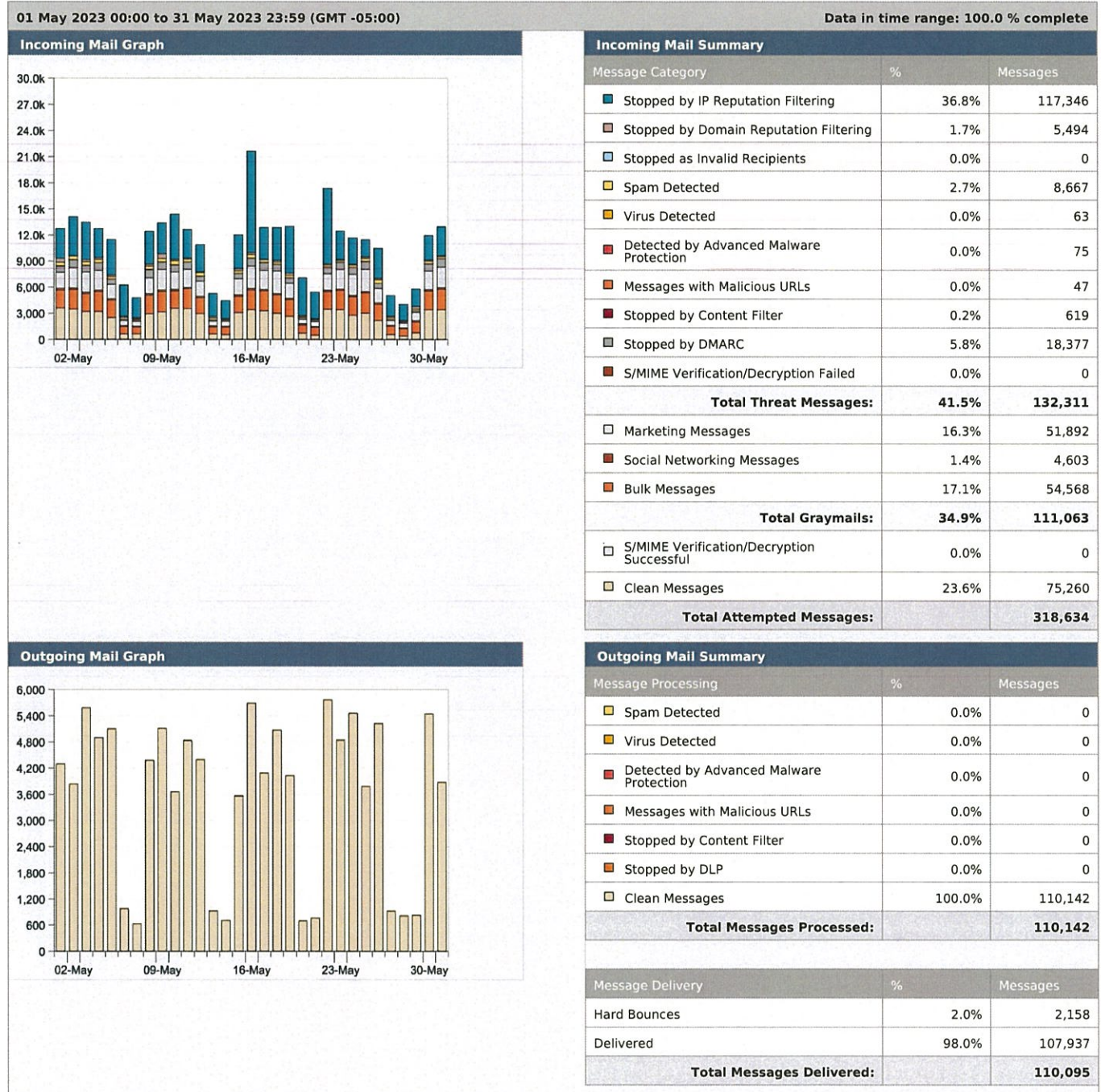
Table 1**Table 2**

May 2023 LIST SERVER REPORT			
<i>Group</i>	<i>Active Members</i>	<i>Mailings</i>	<i>Total Delivered</i>
Affirmative Action Group	12	0	0
Job Posting	1324	0	0
Norman News	2467	13	32071
Totals	3713	13	32071



Executive Summary

ironport.example.com



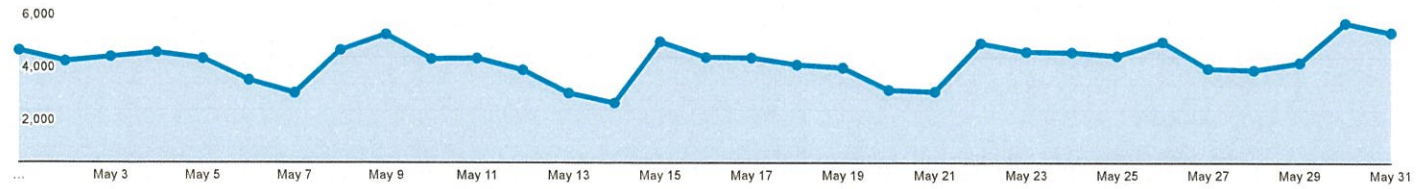
Site Traffic

All Users
100.00% Sessions

May 1, 2023 - May 31, 2023

Report Tab

Sessions



Day of the month	Sessions	Pages / Session	Pageviews	Users	New Users	Bounce Rate	Avg. Time on Page
	119,980 % of Total: 100.00% (119,980)	2.07 Avg for View: 2.07 (0.00%)	248,190 % of Total: 100.00% (248,190)	78,849 % of Total: 100.00% (78,849)	68,764 % of Total: 100.04% (68,739)	43.58% Avg for View: 43.58% (0.00%)	00:01:41 Avg for View: 00:01:41 (0.00%)
1. 30	5,321 (4.43%)	2.14	11,390 (4.59%)	4,529 (4.37%)	2,969 (4.32%)	41.48%	00:01:42
2. 31	4,957 (4.13%)	2.20	10,930 (4.40%)	4,197 (4.05%)	2,681 (3.90%)	37.89%	00:01:35
3. 09	4,880 (4.07%)	2.02	9,852 (3.97%)	4,231 (4.08%)	2,908 (4.23%)	45.61%	00:01:44
4. 15	4,601 (3.83%)	1.98	9,130 (3.68%)	4,094 (3.95%)	2,860 (4.16%)	48.49%	00:01:40
5. 26	4,600 (3.83%)	2.07	9,517 (3.83%)	3,937 (3.80%)	2,638 (3.84%)	42.28%	00:01:32
6. 22	4,553 (3.79%)	2.05	9,331 (3.76%)	3,950 (3.81%)	2,686 (3.91%)	45.82%	00:01:57
7. 08	4,283 (3.57%)	2.11	9,056 (3.65%)	3,671 (3.54%)	2,473 (3.60%)	43.24%	00:01:50
8. 01	4,274 (3.56%)	2.22	9,492 (3.82%)	3,626 (3.50%)	2,284 (3.32%)	37.55%	00:01:34
9. 23	4,223 (3.52%)	2.15	9,061 (3.65%)	3,626 (3.50%)	2,381 (3.46%)	40.75%	00:01:47
10. 24	4,207 (3.51%)	2.07	8,724 (3.52%)	3,622 (3.50%)	2,363 (3.44%)	41.41%	00:01:43

Rows 1 - 10 of 31

MONTHLY REPORT - LEGAL DEPARTMENT

May 2023 Report
(Submitted June 9, 2023)

MONTHLY HIGHLIGHTS:

Strader v. City of Norman, CJ-2022-1146 (K)

This case was voluntarily dismissed on March 14, 2023. Thus, it will no longer appear on the Monthly Report.

West Lindsey Center Investors, LLC v. City of Norman, et al., CJ-2022-693 (K)

This case arises out of a sewer backup at the West Lindsey Center on west Lindsey. On May 23, 2023, the district court granted the City's motion to dismiss. Because there are two additional defendants with claim that are still pending, Plaintiff cannot appeal the district court's ruling until all claims are adjudicated. This case will remain on the Monthly Report until it becomes final.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

Harmon et al. v. City of Norman et al., CIV-18-0688; 18-6187; 22-6019 (K)

Shaw, Austin, et al. v. City of Norman, et al., CIV-21-1124-J; 22-6106 (10th Cir. 2022) (K)

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Smith v. City of Norman, CIV-22-1002 (K)

Thompson v. City of Norman, et al., CJ-2019-71; CIV-19-13 (K)

Jason R. Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al, CIV-2022-642 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Henderson, et al. v. City of Norman, et al., Case No. DF-120316; CJ-2016-610 (K)

Shaw, Austin, et al. v. City of Norman, Case No. SD-120,666; CJ-2019-1313 (K)

City v. Kelly Lynn, Case No. SD-121276; CV-2023-516 (K)

Walling v. Norman Regional Health System, et al, Case No. SD-121340, CJ-2014-874 (K)

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. General Lawsuits

Armstrong v. City of Norman, CJ-2012-1638 (K)
City v. Haddock, CV-2010-357 TS (K, S)
City v. IAFF, CV-2011-48 L; DF-109447 (K)
City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)
City v. Aaron Stachmus and Bryson Anglin, CJ-2021-445 (S)
City v. Aaron Stachmus and Bryson Anglin, CJ-2022-424 (S)
City v. Aaron Stachmus and Bryson Anglin, CJ-2022-647 (S)
Kevin Easley v. City of Norman, CV-2022-2830
Etter v. City of Norman, CJ-2021-731 (K)
FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)
FOP v. City of Norman, CV-2011-876 L (K)
Martin Flores v. City of Norman & John Doe, CJ-2021-1051
Caleb Fulton v. City of Norman et al., CJ-2020-797 (K)
Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)
Jaclyn Jacobs v. City of Norman, CJ-2022-794 (K)
City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)
City v. Lonnie Hodges, CV-2020-2922
The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)
McCarver v. City of Norman, CJ-2013-128 TS (K)
Petersen and Lester E.R. Dotty v. City of Norman, CV-2023-766 (K)
Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)
Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

B. Condemnation Proceedings

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietzsort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. The Uplands Development Co., LLC, et al., CJ-2021-227 (M).
City of Norman v. Hallbrooke Development Group One, LLC, et al., CJ-2021-228 (M).
City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M)

C. Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

D. Municipal Court Appeals

None

E. Small Claims Court

None

F. Board of Adjustment Appeals

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. Grievance & Arbitration Proceedings (K)

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)

This grievance has been resolved and will no longer appear on the Monthly Report.

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

AFSCME Grievance FYE 23-03 – (Parks Employees)

AFSCME Grievance FYE 23-06 – (Malia Ross – Discipline)

AFSCME Grievance FYE 23-08 – (AFSCME Group Grievance)

AFSCME Grievance 23-09 - (Brian Jones)

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)

IAFF Grievance FYE 22 – (Source Documents)

IAFF Grievance FYE 23 – (Miguel Hernandez – Discipline)

This grievance has been resolved and will no longer appear on the Monthly Report.

IAFF Grievance FYE 23 – (Matt Ferris – Discipline)

IAFF Grievance FYE 23 – (Russell Vincent – Discipline)

This grievance has been resolved and will no longer appear on the Monthly Report.

IAFF Grievance FYE 23 – (Kole Wilson – Discipline)

This grievance has been resolved and will no longer appear on the Monthly Report.

IAFF Grievance FYE 23 – (Policy Implementation Grievance)

This grievance has been withdrawn and will no longer appear on the Monthly Report.

IAFF Grievance FYE 23 – (Carl Shanon Smith Termination/Forced Retirement Grievance)

IAFF Grievance FYE 23 – (Battalion Chief Source Document Grievance)

IAFF Grievance FYE 23 – (Change in Medical Benefits)

IAFF Grievance FYE 23 – (Change in Conditions of Employment)

IAFF Grievance FYE-23 - (Selective Progressive Discipline Grievance)

B. Equal Employment Opportunity Commission (EEOC)

None

C. Contested Unemployment Claims (OESC)

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through May 2023. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
Month	FYE 21	FYE 22	FYE 23	FYE 21	FYE 22	FYE 23	FYE 21	FYE 22	FYE 23
JULY	545	275	165	23	11	7	16	7	9
AUG	444	236	241	11	9	10	14	5	13
SEPT	520	263	245	10	9	15	13	5	10
OCT	325	269	244	4	12	13	7	6	9
NOV	259	228	205	0	2	10	6	6	6
DEC	279	162	165	6	1	5	7	3	8
JAN	134	185	205	3	9	9	0	6	10
FEB	178	787	256	1	8	17	0	8	10
MAR	270	282	272	6	13	13	5	9	12
APR	420	323	322	6	12	9	13	10	9
MAY	507	582	395	10	21	17	13	12	13
JUNE	422	268		0	7		11	11	
TOTALS / YTD	4,303	3,860	2,715	80	114	125	105	88	109

WORKERS' COMPENSATION COURT

The total number cases pending as of May 2023 are 23. There were no new Oklahoma Workers Compensation claims received during the month. One administrative settlement was approved. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 23 CASES	FYE22 CASES	FYE21 CASES	FYE20 CASES
Fire	Suppression	10	7	4	2	2
Fire	Prevention	1		1		
Parks/Rec.	Park Maintenance	1				
Parks/Rec	Westwood Pool			1		
Planning	Development Services					
Police	Animal Welfare	2			2	1
Police	Criminal Investigation	2		1		
Police	Patrol	4	1	4	1	2
Police	Administration	0		2		
Public Works	Street Maintenance			1	1	1
Public Works	Vehicle Maintenance					
Public Works	Storm Water					
Public Works	Traffic Control	1	1			
Utilities	Line Maintenance	1	1			1
Utilities	Sanitation	1	1			
TOTALS		23	11	14	6	7

List of Pending Cases

Adams, Malia Jessie v. City of Norman, CM-2020-01069 Q

(Police, Animal Welfare, Animal Welfare Officer, R. Hip, Low Back with Radicular Symptoms, Mid-Back Consequential; + Thoracic Spine)

Adams, Malia Jessie v. City of Norman, CM-2021-02000 A

(Police, Animal Welfare, Animal Welfare Officer, R. Ankle, Mid/Low Back)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Attaway, Dan v. City of Norman, CM-2022-06389 G

(Fire, Suppression, Fire Captain, R. Knee)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, MPO, L. Shoulder, Neck, L. Hand, L. Arm, L. Hip, R. Knee)

Edwards, Brian v. City of Norman, CM-2023-00414 L

(Fire, Suppression, Fire Driver Engineer)

Gourley II, Rickey J. v. City of Norman, CM-2022-06328 E

(Public Works, Traffic Control, Maintenance Worker I, L. Shoulder, L. Arm)

Hambrick, John v. City of Norman, CM-2023-02469K (Cancer, BAW)

(Fire, suppression, Firefighter)

Harvey, Homer Paul, Jr. v. City of Norman, CM-2023-01069 W

(Fire, Suppression, Fire Driver Engineer, R. Hip, R. Thigh)

Henderson, Fred L. v. City of Norman, CM-2022-01483 Y

(Fire, Prevention, Fire Marshal, Both Knees)

An administrative settlement in the above claim was approved and will no longer appear on the monthly report.

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee/Reopen Request)

Kraeger, Casey W. v. City of Norman, CM-2023-00969 R

(Utilities, Sanitation, Sanitation Worker II, Head, Upper Back, Lower Back, L. Hip, L. Knee)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire/Suppression/Fire Driver Engineer, Neck, Back UNS, L Knee, L. Leg)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant, Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach

Newell, Richard v. City of Norman, WCC-2022-15014 H

(Police, Narcotics, Sergeant, R. Knee)

Peterman, Kyle M. v. City of Norman, CM-2022-06515 P

(Fire, Suppression, Firefighter Recruit, L. Inside Ear)

Rayburn, Joshua L. v. City of Norman, CM-2023-00845 J

(Utilities, Line Maintenance, Utility Distribution Worker I, Back UNS)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Smith, Carl Shanon v. City of Norman, CM-23-00163 Q

(Fire, Suppression, Firefighter)

Stamper, Jonathan A. v. City of Norman, CM-2022-03706 J

(Fire, Suppression, Firefighter, Low Back, R Knee)

Tomczak, Carl v. City of Norman, CM-22-07388 P

(Fire, Suppression, Firefighter, L Shoulder, L Upper Arm, L Arm)

Tuschmann, Sean Michael v. City of Norman, CM-2022-04310 H

(Police/Patrol/Lieutenant, L Shoulder, Elbow, Hand)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through May 2023.

DEPARTMENT	FYE 23 Month	FYE 23 YTD	FYE 22 YTD	FYE 21	FYE 20
Animal Control		2	2	1	
Finance – IT				1	
Fire			2	1	4
Legal				2	
Other	3	1	6	11	10
Parks			2	4	6
Planning		1	2		
Police		7	8	3	5
Public Works – other		1	2	2	3
Public Works – Stormwater			1		2
Public Works – Engineering				1	2
Public Works – Streets		10	10	9	11
Utilities – Water	1	12	6	11	11
Utilities – Sanitation	1	4	6	12	12
Utilities – Sewer		2	4	5	5
TOTAL CLAIMS	5	40	51	63	71

CURRENT CLAIM STATUS	FYE 23 TO DATE	FYE 22	FYE 21	FYE 20
Claims Filed	53	51	63	71
Claims Open and Under Consideration	13	0	0	0
Claims Not Accepted Under Statute/Other	4	3	10	11
Claims Paid Administratively	17	15	11	13
Claims Paid Through Council Approval	1	2	7	14
Claims Resulting in a Lawsuit for FY	0	5	3	1
Claims Barred by Statute (No Further Action Allowed)	8	26	32	32
Claims in Denied Status (Still Subject to Lawsuit)	10	0	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
MAY - FY '23**

CASES FILED

	<u>MAY</u>	<u>FY23</u>	<u>Y-T-D</u>	<u>MAY</u>	<u>FY22</u>	<u>Y-T-D</u>
Traffic	849		5,743	524		3,959
Non-Traffic	236		2,323	197		2,222
SUB TOTAL	1,085		8,066	721		6,181
Parking	899		7,892	246		5,815
GRAND TOTAL	1,984		15,958	967		11,996

CASES DISPOSED

	<u>MAY</u>	<u>FY23</u>	<u>Y-T-D</u>	<u>MAY</u>	<u>FY22</u>	<u>Y-T-D</u>
Traffic	876		5,096	637		4,276
Non-Traffic	276		2,495	213		2,628
SUB TOTAL	1,152		7,591	850		6,904
Parking	739		6,336	315		6,645
GRAND TOTAL	1,891		13,927	1,165		13,549

REVENUE

	<u>MAY</u>	<u>FY23</u>	<u>Y-T-D</u>	<u>MAY</u>	<u>FY22</u>	<u>Y-T-D</u>
Traffic	\$ 100,585.77		\$ 574,024.39	\$ 47,575.26		\$ 461,744.43
Non-Traffic	\$ 24,646.32		\$ 220,801.68	\$ 20,731.57		\$ 219,732.59
SUB TOTAL	\$ 125,232.09		\$ 794,826.07	\$ 68,306.83		\$ 681,477.02
Parking	\$ 20,706.00		\$ 225,366.00	\$ 11,581.00		\$ 224,750.26
GRAND TOTAL	\$ 145,938.09		\$ 1,020,192.07	\$ 79,887.83		\$ 906,227.28

MUNICIPAL COURT - MONTHLY REPORT
May 2023

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 46 new cases and closed 35 cases during the month of May 2023. 4 Mediations were held.

PARKS AND RECREATION

9

Park Development Activities May 2023

NORMAN FORWARD Neighborhood Parks



We cut the ribbon on the Cherry Creek Park renovation on Wednesday, May 3rd, after work was completed to replace the old play structure, improve the park drainage, replace and add-to the park furniture and add native plant areas in this beloved neighborhood park in southwest Norman. The park just celebrated its 45th year of existence; and is the latest in our planned renovation of all parks—

following similar projects at Oakhurst, Sonoma, Prairie Creek, Rotary, Vineyard, and Sequoyah Trail parks since the beginning of this city-wide program.

Also, a crew from Fredgren Quality Works completed the arbor renovation project at Earl Sneed Park. A new concrete floor was poured in the middle of the structure that connects to a covered extension that will act as a turnaround for wheelchairs. A new picnic table will be placed under the arbor to replace the old wooden benches that had reached the end of their functional life. We also had stand-alone cedar gateways added to each end of the central shrub bed; and all of these areas will be connected with a garden path loop off of the main pass-through asphalt path on the eastern edge of the park. That final part of the project will be completed in the coming weeks by a landscape contractor.



Reaves Park



We are working to complete several projects aimed at improving the older baseball and softball complexes at the park, now that all of the new construction has been completed from the NORMAN FORWARD project. New temporary outfield fences have been purchased for the central and east softball fields and for field 3 of the older baseball quad. Also,

windscreens have been added to all softball fields and will soon be added to the baseball fields. We have continued to upgrade the concession services at the older fields and will continue to add road-side elements to help prevent cars from parking in the improved grass areas during baseball and softball games. We are also working to remove the remaining old materials and debris stored in the southeast corner of the park, where we intend to construct a new small maintenance building next fiscal year for the sports field maintenance staff at the park. Large-scale renovation of the older fields and remainder of the park will be part of a second package of projects presented for public approval and funding in the coming years.

Forestry

We are monitoring several newly planted tree areas in parks and public landscape areas for survival rate; and replacing those that did not come out of dormancy after the winter, while they are still in warranty. We are also working with the course superintendent at Westwood Golf to plan for some tree plantings in several areas on the course to replace those that have died in recent years.



We also hired a crew to remove dead and hazardous limbs over the pedestrian bridge between Berry Road and Brookside Drive. This small strip of park land is where a bridge was installed decades ago, which has served as a popular walking and biking route for residents. The tree over the bridge likely suffered permanent damage recently due to harsh winter and summer conditions combined with normal issues associated with aging. The bridge was closed during the work and then reopened once the area was deemed safe again later that day.

Neighborhood Parks

Crews are working to complete the survey for the property located on Alameda Street at the Carter Avenue intersection (east of Porter), where we will be designing and building a new park in the coming months. PDG will be working with the Parks and Recreation Department to design a park that will be largely focused on educating the public about how the City of Norman deals with stormwater flow and detention. The design process will include citizen input, with the final product anticipated to include both recreational areas and educational signage that work together to demonstrate different methods of handling flood waters, while being able to use the area for other purposes when there is no water flowing through the site.

Westwood Tennis Center



Crews from Merritt Track and Tennis worked in May to completely resurface the four oldest courts in the north part of the facility. Those courts had fallen below the US Tennis Association (USTA) standard for playability recently, due to the heavy use by daily visitors, league play, instruction and regional tournament play. We will continue to resurface courts in order to keep them eligible for USTA certification, and allow us to host their tournaments.

MAY 2023
RECREATION DIVISION
MONTHLY REPORT

Norman Senior Center: The Norman Senior Center saw a monthly attendance of 956. First Monday Birthdays was celebrated on Monday, May 1. S.A.L.T. (Seniors and Law Enforcement Together) held their monthly meeting on Wednesday, May 3. The Mystery Dinner took patrons to Spirals on Tuesday, May 16. Tech Help was offered on Friday, May 5 and May 19 by Mariah MC for those interested in assistance with their technological devices. On Wednesday, May 31, Bingo was hosted by Coyote Insurance

Little Axe Community Center: The After School Program ended with a great party for the kids! Bingo players were treated to nachos to welcome in the Summer. The library kicked off the Ready to Read program and we look forward to increased library numbers. The food pantry continues to be very active and Harps is still the food source.

12th Avenue Recreation Center: The 12th Avenue Recreation Center averaged 32 students per day for the month of May. Summer Camp started on May 30th and has a total of 50 campers signed up! Many returning campers enjoyed seeing old friends and making new friends! Sign Gypsies set up a cute welcome sign on the first day for a fun picture opportunity! Kona Ice provided snow cones to all the campers to celebrate the start of summer camp. Amp Fitness has transitioned the location of their classes to being outdoors unless it is raining or too cold. Karate held a tournament on May 20th. The Outdoor Movie Series started at Lions Park on May 26th and the movie Top Gun: Maverick. Staff from 12th Avenue helped prepare the concession and enjoy a fun night at the park!

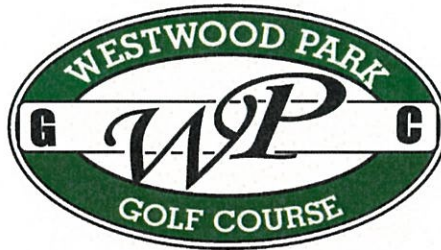
Irving Recreation Center: This month at Irving Recreation Center the After School Program continued with 35 students. We are now in the process of hiring 2 new Recreation Leaders and 2 Recreation Specialist. Summer Break Camp started at the end of this month with 35 campers enrolled.

Whittier Recreation Center: Our after school program averaged 23 students for the month of May. Our Summer Camp enrollment is officially closed as we are full for the Summer. We have put a break on Clogging and rentals during our Summer Camp program and will start them again in the Fall.

FACILITY ATTENDANCE:	Month	Year to Date
Norman Senior Center	956	9,187
Little Axe Community Center	1,722	14,543
12th Avenue Recreation Center	874	13,109
Irving Recreation Center	647	5,846
Whittier Recreation Center	686	6,654
Reaves Center	300	3,300
Tennis Center	3,443	37,033

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Senior	771	970	868	845	721	742	729	856	940	789	956	9,187
Axe	1,004	1,144	538	1,065	1,062	1,548	1,533	1,610	1,745	1,571	1,722	14,543
twelveth	2,815	1,805	1,230	880	696	643	947	918	1,227	1,074	874	13,109
Irving	717	710	325	422	391	280	497	563	714	580	647	5,846
Whittier	652	293	759	677	533	365	656	624	554	556	686	6,654
Reaves	300	300	300	300	300	300	300	300	300	300	300	3,300
Tennis	3,488	3,320	3,950	3,792	2,844	2,542	3,028	3,361	3,481	3,784	3,443	37,033

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



MAY 2023

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	MAY FYE'23	MAY FYE'22
Regular Green Fees	955	891
Senior Green Fees	473	392
Junior Fees	169	86
School Fees (high school golf team players)	0	208
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	1035	702
Employee Comp Rounds	368	337
Golf Passport Rounds	0	0
9-Hole Green Fee	267	220
2:00 Fees	358	193
4:00 Fees	0	298
Dusk Fees or 5:00 Fees	279	105
PGA Comp Rounds	10	8
*Rainchecks (not counted in total round count)	45	8
Misc Promo Fees (birthday, players cards, OU student)	132	401
Green Fee Adjustments (fee difference on rainchecks)	6	6
Total Rounds (*not included in total round count)	4052	3847
% change from FY '22	5.33%	
Range Tokens	4242	3977
% change from FY '22	6.66%	
18 - Hole Carts	160	190
9 - Hole Carts	38	61
1/2 / 18 - Hole Carts	1334	1295
1/2 / 9 - Hole Carts	479	423
Total Carts	2011	1969
% change from FY '22	2.13%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	36
9-Hole Senior Trail Fees	0	2
Total Trail Fees	0	38
% change from FY '22	-100.00%	
TOTAL REVENUE	\$144,636.41	\$123,297.03
% change from FY '20	17.31%	

MAY 2023
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT	FY 2023	FY 2023	FY 2022	FY 2022
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FYE 2023	FYE 2023	FY 2022	FYE 2022
	MTD	YTD	MTD	YTD
Green Fees	\$57,155.71	\$494,465.18	\$59,649.57	\$514,411.22
Driving Range	\$15,194.00	\$132,738.40	\$14,734.73	\$125,294.56
Cart Rental	\$29,690.18	\$261,851.70	\$32,067.83	\$288,539.03
Golf Classes	\$4,920.00	\$5,640.00		\$0.00
Golf Shop Rentals	\$1,056.36	\$2,136.19		\$0.00
USGA Handicap Fees	\$0.00	\$459.76		\$0.00
Restaurant	\$18,151.98	\$167,525.63	\$16,634.00	\$159,466.75
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$0.00
Interest Earnings	\$18,468.18	\$54,807.64	\$210.90	\$2,995.07
TOTAL INCOME	\$144,636.41	\$1,119,624.50	\$123,297.03	\$1,090,706.63
Expenditures	\$158,676.79	\$1,352,520.47	\$84,926.35	\$1,120,238.66
Income vs Expenditures	(\$14,040.38)	(\$232,895.97)	\$38,370.68	-\$29,532.03
Rounds of Golf	4052	32074	3847	33614

The following is a list of Tasks and Goals for Golf Maintenance.

#1 fairway bunker is in the final stages of renovation. A Greens quality rating is presently at 91%. Fertilizer level in the turgrass plants are at maximum and is reducing the green speed temporarily. # 1 tee expansion is in use and is being received very positively. Trees are being planted on a few locations including: #10 tee area and left of the northeast side of the 11th fairway. The clock tower at #1 tee is progressing. The contractor is Crossland Construction, but many departments in the city have contributed to this project, including the maintenance staff here at Westwood Golf Course.

MAY 2023
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

	FYE 2023 MTD	FYE 2023 YTD	FYE 2022 TOTAL
Swim Pool Passes	\$151,023.00	\$207,062.00	\$280,436.50
Swim Pool Gate Admission	\$12,914.00	\$197,240.00	\$333,721.00
Swim Lesson Fees	\$24,766.00	\$68,423.00	\$63,442.00
Pool Rental	\$15,513.80	\$53,801.80	\$47,806.00
Locker Fees	\$0.00	\$0.00	\$0.00
Pool Classes	\$15,975.00	\$43,945.00	\$24,633.00
Pool Merchandise Sales	\$0.00	\$0.00	\$0.00
Concessions	\$12,419.32	\$115,229.29	\$203,526.27
TOTAL INCOME	\$232,611.12	\$685,701.09	\$953,564.77
Expenditures	\$49,786.57	\$692,683.76	\$693,322.52
Income verses Expenditures	\$182,824.55	(\$6,982.67)	\$260,242.25

ATTENDANCE INFORMATION

	FYE 2023 MTD May-23	FYE 2022-23 YTD May 23 - Present	2021 YTD May 21 - Oct 21
a. Pool Attendance	4,265	114,679	75,468
b. Adult Lap Swim Morning/Night	10	950	1,802
c. Water Walkers	46	1,124	4,923
d. Toddler Time	30	4,328	5,421
e. Water Fitness	21	2,610	2,826
f. Swim Team	36	1,435	4,423
g. Scuba Rentals	0	514	54
h. Scuba Participants	0	282	100
i. Swim Lessons	673	1,465	1,697
j. Private Swim Lessons	9	73	51
g. Movie Night/Special Events	0	2156	1,298
h. Party / Rentals	2	259	116
TOTAL ATTENDANCE	5,092	129,875	98,179

FACILITY MAINTENANCE

9B

Facility Maintenance - May 2023 - Labor/Materials Cost Report

Comprehensive Costs

Grand Total Cost: \$150,380.53

Total Misc. Cost (Materials/Contract Labor): \$111,127.05

Total Labor Cost: \$39,253.48

Total Labor Hours: 1,324

Total Cost by Request Type

Administrative: \$16.58K – 11%

Custodial: \$18.46K – 12%

Electrical: \$11.46K – 8%

General Maintenance: \$10.83K – 7%

HVAC: \$21.55K – 14%

Pest Control: \$761.94 – 1%

Plumbing: \$22.19K – 15%

Roofs: \$48.55K – 32%

Total Cost by Location (Trade)

Roofs: \$48.55K

Indirect Maintenance: \$21.47K

HVAC: \$20.83K

Plumbing: \$18.28K

Electrical: \$11.30K

General Maintenance: \$6.43K

Administrative Hours: \$6.32K

Elevators: \$3.83K

Doors/Locks: \$883.19

Pest Control: \$761.94

CNG Station – Electrical: \$163.5

Top Buildings by Cost

Santa Fe Depot: \$48.83K

Indirect: \$27.78K

Facility Maintenance: \$16.58K

Central Library: \$6.96K

Norman Investigations Center: \$6.73K

Fleet: \$5.1K

Andrews Park: \$4.82K

Westwood Pool: \$4.44K

Development Center: \$3.04K

Neighborhood Parks: \$2.3K

201B (NPD – Complex): \$2.2K

Streets: \$1.93K

City Hall (Complex): \$1.51K

N.E. Lions Park: \$1.48K

Fire Station #7: \$1.47K

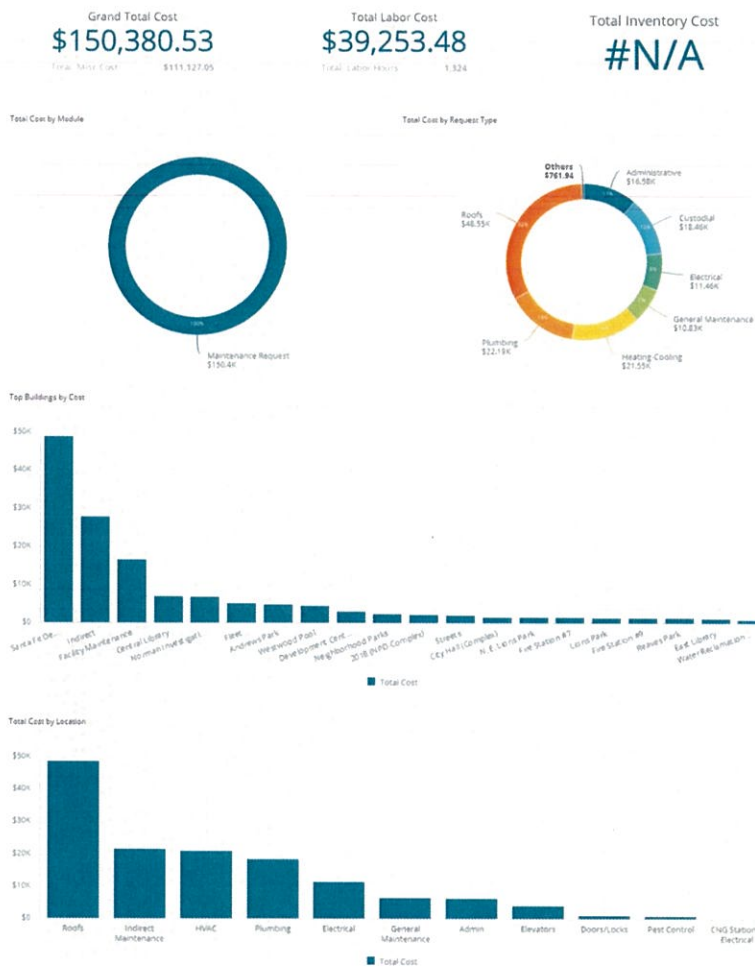
Lions Park: \$1.39K

Fire Station #9: \$1.39K

Reaves Park: \$1.26K

East Library: \$1.09K

Water Reclamation Facility: \$895.13



Comprehensive Operations

Maintenance Requests – Total: 264

Administrative: 7

Custodial: 1

Electrical: 43

General Maintenance: 32

HVAC: 106

Plumbing: 72

Pest Control: 2

Roofs: 1

Finalized Requests – Total: 264

Number of Requests by Building

Development Center (Complex) 25

Central Library: 25

201B (NPD-Complex): 24

Norman Investigations Center: 19

City Hall (Complex): 13

Indirect: 11

Andrews Park: 9

Westwood Pool: 8

East Library: 7

Neighborhood Parks: 7

Fleet: 6

Senior Center: 5

Parks Maintenance: 5

Streets: 5

Fire Station #7: 5

Westwood Tennis: 5

Fire Station #9: 5

12th Avenue Recreation: 4

Water Reclamation Facility: 4

Westwood Golf: 4

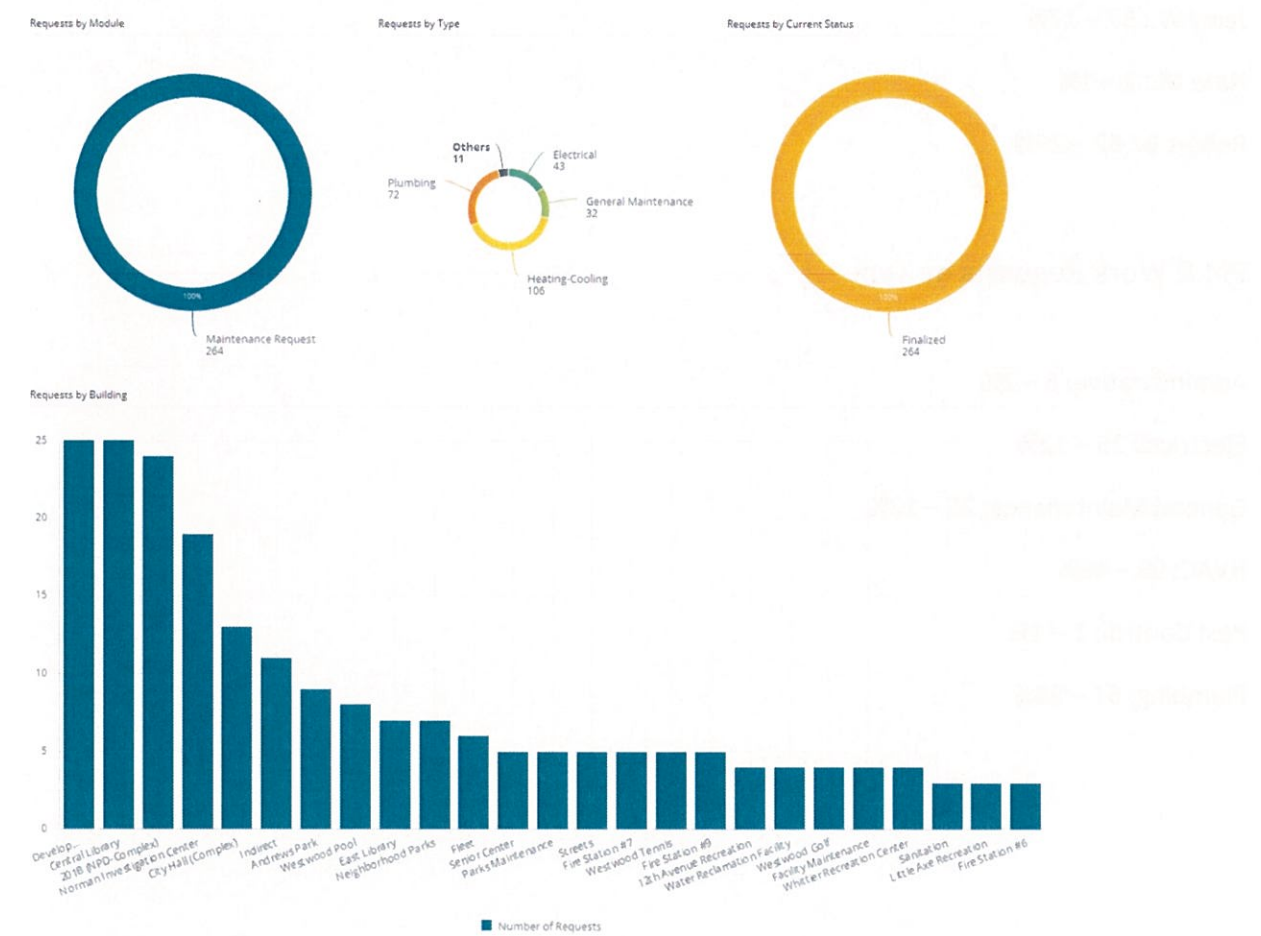
Facility Maintenance: 4

Whittier Recreation Center: 4

Sanitation: 3

Little Axe Recreation: 3

Fire Station #6: 3



Work Summary

PM & Work Requests by Current State

Completed: 216

PM & Work Requests Assigned by User

Brian J.: 35 – 16%

Don A.: 25 – 12%

Jeff L.: 56 – 26%

Jerry W.: 37 – 17%

Nate M.: 2 – 1%

Robert B.: 62 – 29%

PM & Work Requests by Type

Administrative: 6 – 2%

Electrical: 25 – 12%

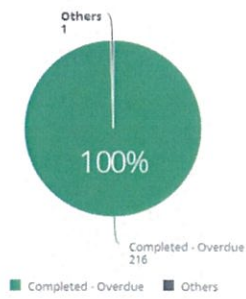
General Maintenance: 25 – 12%

HVAC: 99 – 46%

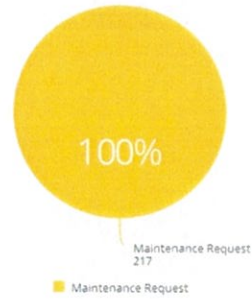
Pest Control: 1 – 1%

Plumbing: 61 – 28%

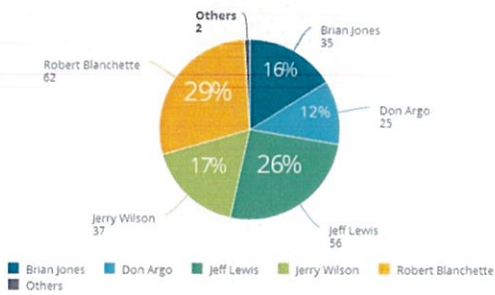
PM and Work Requests By Current State



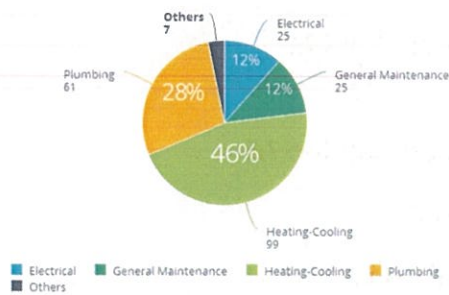
Requests By Module



PM and Work Requests Assigned By User



PM and Work Requests By Type



Team Performance

Assigned Requests by User

Brian J.: 38 – 17%

Don A.: 25 – 11%

Jeff L.: 57 – 26%

Jerry W.: 37 – 17%

Nate M.: 2 – 1%

Robert B.: 62 – 28%

Labor Hours by User

Brian J.: 161 -- 21%

Don A.: 140 – 18%

Jeff L.: 158 – 20%

Jerry W.: 138.5 – 18%

Robert B.: 174 – 23%

Labor Hours by Building

12th Ave Recreation Center: 7.5

201A (Complex): 0

201B (NPD – Complex): 53.5

201C (Complex): 0

718 N. Porter: 0

Andrews Park: 17.5

Animal Welfare: 0

Central Library: 58

City Hall (Complex): 28

Compactors: 0

Compost Facility: 0

Container Maintenance: 0

Development Center: 53

East Library: 28

Environmental Services: 0

Facility Maintenance: 15.5

Fire Administration: 5

Fire Station #1: 4

Fire Station #2: 2

Fire Station #3: 2

Fire Station #4: 20

Fire Station #5: 7.5

Fire Station #6: 7

Fire Station #7: 13

Fire Station #8: 3

Fire Station #9: 8

Firehouse Art: 6

Fleet: 5

Griffin Park: 17

Household Hazardous Waste: 4

*Indirect: 196.5

Irving Recreation: 9

Legacy Park: 0

Lift Stations: 0

Line Maintenance: 0

Lions Memorial Park: 0

Lions Park: 7

Little Axe Rec Center: 5

Moore-Lindsay Historic House Museum: 0

N. E. Lions Park: 4

Neighborhood Parks: 9

Norman Investigation Center: 54

Parks Maintenance: 5.5

Radio Towers: 0

Reaves Garden Center: 0

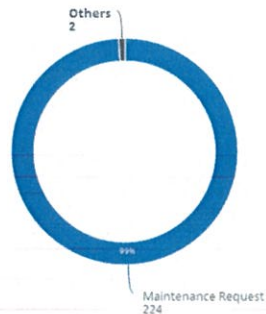
Reaves Park: 0
Rotary Park: 1
Ruby Grant Park: 2
Sanitation: 1
Santa Fe Depot: 0
Senior Center: 6
Shooting Range (NPD): 4
Sooner Theater: 3
Special Operations (NPD): 14
Stormwater: 0
Streets: 11
Traffic Control: 1
Transfer Station: 0
Transit/EVT: 2.5
Warming Shelter: 0
Water Reclamation Facility: 21
Water Towers: 0
Water Treatment Plant: 4
Westwood Golf: 8
Westwood Pool: 21
Westwood Tennis: 10
Whittier Recreation Center: 6.5

*** This report was generated without all information having been received from electricians and custodial ***

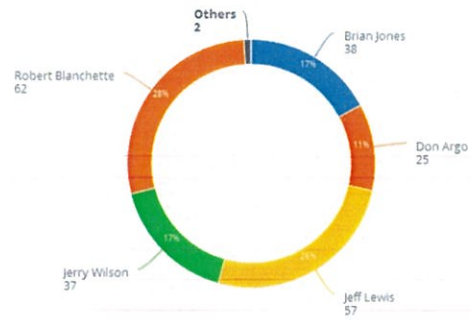
Total Labor Hours
771.5
Total Labor Cost: \$24,815.28

Average Response Time (Days)
1.10
Average Resolution Time (Days) 4.14

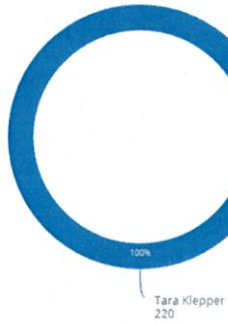
Requests by Module



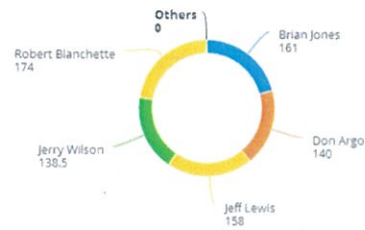
Assigned Requests by User



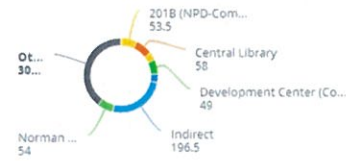
Resolutions by User



Labor Hours by User



Labor Hours by Building



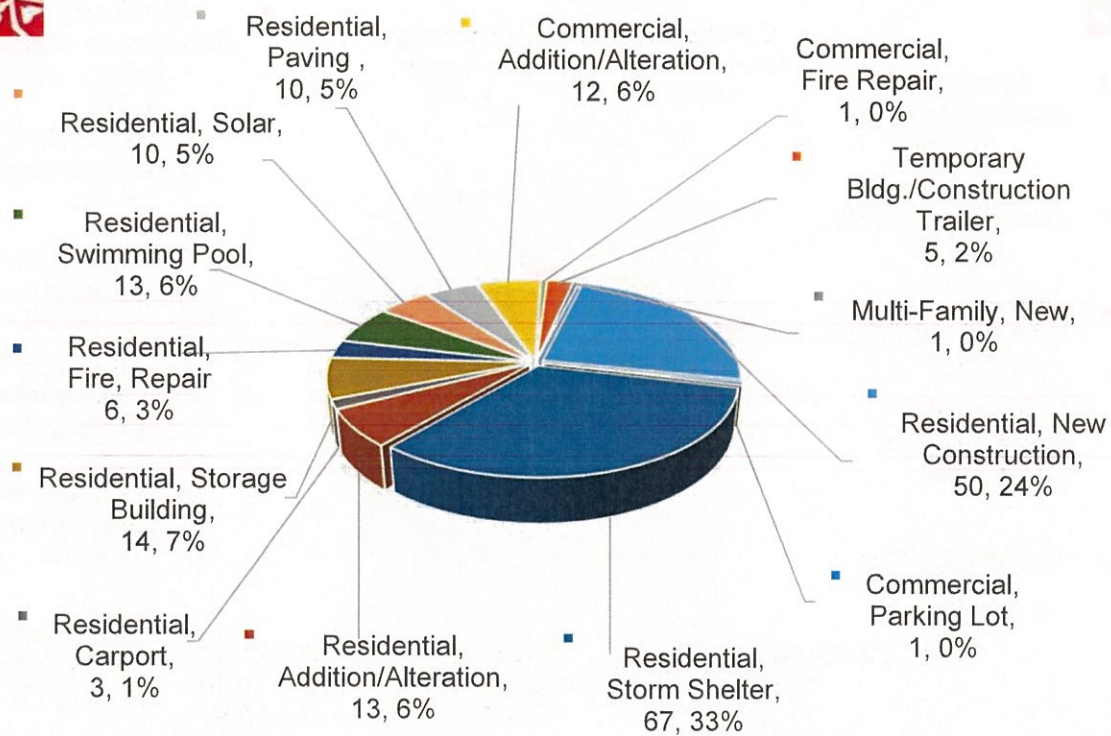
PLANNING AND COMMUNITY DEVELOPMENT 10



CITY OF NORMAN

DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY

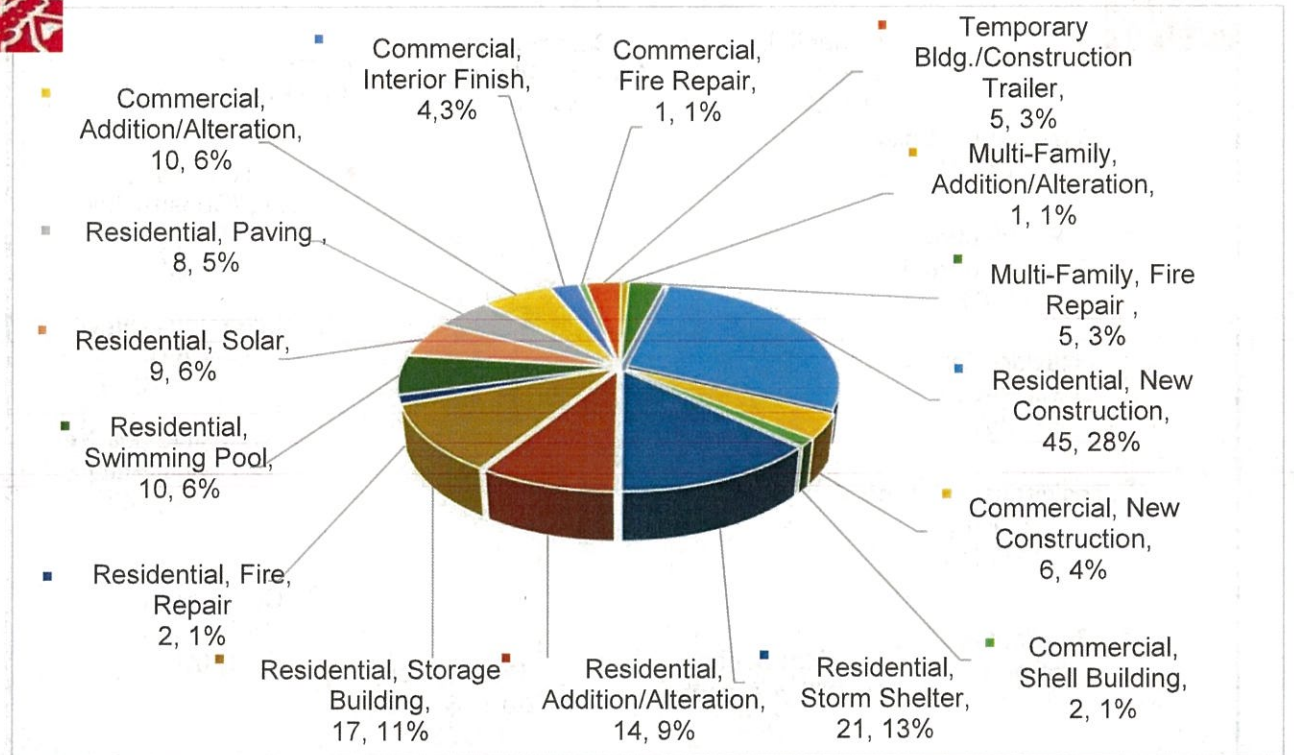
MAY 2023 REPORT



Permit Type	Count	Valuation
Residential, New Construction	50	\$ 17,614,038
Residential Duplex, New Construction	0	\$ -
Residential, New Manufactured Home	0	\$ -
Commercial, New Construction	0	\$ -
Commercial, Parking Lot	1	\$ 200,000
Commercial, Shell Building	0	\$ -
Residential, Storm Shelter	67	\$ 277,955
Residential, Addition/Alteration	13	\$ 912,706
Residential, Carport	3	\$ 7,790
Residential, Storage Building	14	\$ 1,058,614
Residential, Fire Repair	6	\$ 310,553
Residential, Swimming Pool	13	\$ 1,224,737
Residential, Manufactured Home Repl	0	\$ -
Residential, Solar	10	\$ 210,855
Residential, Paving	10	\$ 82,349
Commercial, Addition/Alteration	12	\$ 5,977,751
Commercial, Interior Finish	0	\$ -
Commercial, Fire Repair	1	\$ 170,000
Commercial, Foundation	0	\$ -
Temporary Bldg./Construction Trailer	5	\$ 25,830
Multi-Family, New	1	\$ 3,950,000
Multi-Family, Addition/Alteration	0	\$ -
Multi-Family, Foundation	0	\$ -
Multi-Family, Fire Repair	0	\$ -
Group Quarters	0	\$ -
Total	206	\$ 32,023,178



CITY OF NORMAN **DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY** **MAY 2022 REPORT**



Permit Type	Count	Valuation
Residential, New Construction	45	\$ 12,628,927
Residential Duplex, New Construction	0	\$ -
Residential, New Manufactured Home	0	\$ -
Commercial, New Construction	6	\$ 8,430,000
Commercial, Parking Lot	0	\$ -
Commercial, Shell Building	2	\$ 1,000,000
Residential, Storm Shelter	21	\$ 83,840
Residential, Addition/Alteration	14	\$ 984,440
Residential, Carport	0	\$ -
Residential, Storage Building	17	\$ 571,941
Residential, Fire Repair	2	\$ 500,000
Residential, Swimming Pool	10	\$ 872,880
Residential, Manufactured Home Repl	0	\$ -
Residential, Solar	9	\$ 726,879
Residential, Paving	8	\$ 47,507
Commercial, Addition/Alteration	10	\$ 1,953,000
Commercial, Interior Finish	4	\$ 555,000
Commercial, Fire Repair	1	\$ 240,814
Commercial, Foundation	0	\$ -
Temporary Bldg./Construction Trailer	5	\$ 22,831
Multi-Family, New	0	\$ -
Multi-Family, Addition/Alteration	1	\$ 65,000
Multi-Family, Foundation	0	\$ -
Multi-Family, Fire Repair	5	\$ 186,820
Group Quarters	0	\$ -
Total	160	\$ 28,869,879



CITY OF NORMAN
Building Permit Activity-MAY 2023

	DESCRIPTION	2023 YEAR TO-DATE	VALUATION	2022 TOTALS	2022 TOTAL VALUATION	
NON-RESIDENTIAL	Residential, New Construction.....	170	62,800,333	559	\$ 171,447,259	NON-RESIDENTIAL
	Residential Duplex, New Construction.....	4	754,880	2	\$ 400,000	
	Residential, New Manufactured Home.....	3	663,625	2	\$ 65,000	
	Residential, Storm Shelter.....	216	858,278	307	\$ 1,174,221	
	Residential, Addition/Alteration.....	52	3,864,306	185	\$ 11,219,201	
	Residential, Carport.....	16	84,265	4	\$ 73,710	
	Residential, Storage Building.....	53	2,203,003	141	\$ 4,708,996	
	Residential, Fire Repair.....	12	575,022	31	\$ 1,558,116	
	Residential, Swimming Pool.....	46	4,110,348	145	\$ 9,332,054	
	Residential, Manufactured Home Replacement	1	39,990	7	\$ 582,151	
	Residential, Solar.....	90	2,865,537	16	\$ 461,303	
	Residential, Paving.....	32	310,579	111	\$ 1,737,557	
	Multi-Family, New Construction 3+ Family.....	2	4,950,000	1	\$ 750,000	
	Multi-Family, Addition/Alteration.....	32	440,016	2	\$ 16,000	
	Multi-Family, Foundation.....	1	50,000	3	\$ 170,000	
	Multi-Family, Fire Repair.....	0	0	13	\$ 284,798	
	Group Quarters.....	0	0	0	\$ -	
		TOTAL	730	\$ 84,570,182	1538	
OTHER ACTIVITY	Commercial, New Construction.....	16	26,388,000	51	\$ 263,453,985	OTHER ACTIVITY
	Commercial, Parking Lot.....	3	216,700	7	\$ 682,640	
	Commercial, New Shell Building.....	1	750,000	11	\$ 9,242,000	
	Commercial, Addition/Alteration.....	60	45,876,858	143	\$ 45,783,076	
	Commercial, Interior Finish.....	8	1,739,750	40	\$ 3,374,700	
	Commercial, Fire Repair.....	3	2,295,000	8	\$ 888,000	
	Commercial, New Foundation.....	2	1,805,000	7	\$ 10,740,000	
	Commercial, Temporary Bldg./Const Trailer....	18	187,980	29	\$ 351,391	
		TOTAL	111	\$ 79,259,288		
OTHER ACTIVITY	Electrical Permits.....	795		1663		OTHER ACTIVITY
	Heat/Air/Refrigeration Permits.....	846		1405		
	Plumbing and Gas Permits.....	897		1891		
	Sign Permits.....	214		475		
	Water Well Permits.....	15		44		
	Garage Sale Permits.....	311		782		
	Structure Moving Permits.....	10		16		
	Demo-Residential Permits.....	14		31		
	Demo-Non-Residential Permits.....	4		10		
	Temp. Const. Bldgs. & Roll-off Permits.....	79		173		
	Lot Line Adjustments Filed.....	4		25		
	Certificate of Occupancy (CO).....	560		1070		
	All Field Inspections.....	13,142		27583		
	Net Residential Demos & Removals.....	-14		-28		
		TOTAL VALUATION		\$ 163,829,470		
Development Services Division 225 N. Webster Ave. Norman, OK 73069 (405) 366-5339						



City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL BUILDING PERMITS
Issued May 2023 - Sorted by Permit Type

Permit Type	Contractor	Permit	Date Issued	Address	Lot	Block	Subdivision	Zoning	Valuation	Project Area	KW
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	984	5/4/2023	1085	DR	1	EAGLE CLIFF ADD #5	R1	\$ 4,000	24	
1 & 2 FAMILY STORM SHELTER	STORM SHELTER, INC	1303	5/15/2023	627 S	AVE	2	LANDT'S #2	R1	\$ 4,600	32	
1 & 2 FAMILY STORM SHELTER	STORM SHELTER, INC	1304	5/15/2023	628 S	AVE	2	LANDT'S #2	R1	\$ 4,600	32	
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1745	5/12/2023	3221	CT	7	MONTEIRO RIDGE SEC. #2	PUD	\$ 4,250	24	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1886	5/1/2023	1913	CIR	10	PRAIRIE CREEK	R1	\$ 3,995	24	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1887	5/1/2023	10105	DR	7	INDIAN HILLS ESTATES	A2	\$ 2,895	12	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1888	5/1/2023	518	DR	11	HOFFMAN HEIGHTS	RE	\$ 3,995	24	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1889	5/1/2023	1901	DR	8	ROCK CREEK POLO CLUB (REPLA	RM6	\$ 3,995	24	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	3921	5/1/2023	1901	DR	8	ROCK CREEK POLO CLUB (REPLA	RM6	\$ 3,995	24	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1900	5/1/2023	2106	CT	1	CHERRY CREEK #3	R1	\$ 3,995	24	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1901	5/1/2023	2106	CT	1	CHERRY CREEK #3	R1	\$ 3,995	24	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1904	5/1/2023	3615	DR	4	TEALL ADD	RE	\$ 2,895	12	
1 & 2 FAMILY STORM SHELTER	EF5 TORNADO SHELTERS	1915	5/2/2023	225	DR	2	INDEPENDENCE VALLEY SEC. #1	R1	\$ 3,500	24	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1919	5/1/2023	915	ST	38	CRYSTAL HEIGHTS #3	R1	\$ 5,775	35	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1939	5/4/2023	2424	PL	4	WOODSLAWN ADD #2	R1	\$ 3,300	21	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1952	5/2/2023	1906	DR	8	EAST RIDGE ADD #21	R1	\$ 4,650	32	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1958	5/3/2023	1008	DR	1	QUAIL CREEK ACRES #1	RE	\$ 6,250	48	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1970	5/3/2023	2812	DR	2	RED CANYON RANCH SEC 7	PUD	\$ 2,500	21	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1971	5/3/2023	4108	DR	1	SUMMIT LAKES ADD #2	R1	\$ 3,500	23	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1973	5/3/2023	5501	DR	9	CASCADE ESTATES PUD #7	PUD	\$ 3,995	21	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1994	5/4/2023	1919	DR	2	GLENRIDGE SEC. #2	R1	\$ 3,995	32	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1997	5/4/2023	2020	DR	8	OAKHURST ADD SEC 02	R1	\$ 3,400	21	
1 & 2 FAMILY STORM SHELTER	RED DIRT SEPTIC	1998	5/8/2023	1209	DR	25	EAST RIDGE ADD #11	R1	\$ 2,995	21	
1 & 2 FAMILY STORM SHELTER	FREEDOM PROPERTY MANAGEMENT	2008	5/10/2023	2674	DR	8	BEL-AIRE ADD SEC 3	R1	\$ 15,000	77	
1 & 2 FAMILY STORM SHELTER	BE SAFE STORM SHELTERS LLC	2011	5/5/2023	1242	DR	11	NORMANDY PARK	R1	\$ 4,000	99	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2016	5/5/2023	921	ST	22	SUNSET ADDITION	R1	\$ 5,700	35	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	2018	5/8/2023	926	DR	6	EAGLE CLIFF ADD #5	R1	\$ 4,595	35	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	2020	5/12/2023	2820	DR	3	RED CANYON RANCH SEC 7	PUD	\$ 2,500	21	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	2022	5/11/2023	3723	DR	6	BERKELEY ADD #3	R1	\$ 3,800	35	
1 & 2 FAMILY STORM SHELTER	PREFERRED SHELTERS	2028	5/9/2023	824	DR	5	FLINT HILLS SEC. #1	PUD	\$ 2,500	21	
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	2047	5/9/2023	807	DR	4	COLONIAL EST #1	R1	\$ 2,950	19	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2059	5/10/2023	2008	DR	3	WESTWOOD ESTATES	R1	\$ 4,600	28	
1 & 2 FAMILY STORM SHELTER	PREFERRED SHELTERS	2067	5/10/2023	3309	DR	7	EAST RIDGE ADD #16	R1	\$ 3,995	24	
1 & 2 FAMILY STORM SHELTER	OZ SAFEROOMS	2072	5/16/2023	7901	RD	6	CROSSROADS WEST #1	R1	\$ 2,950	18	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2079	5/11/2023	2721	AVE	27	STELLA ACRES PHASE 3 COS1314	A2	\$ 12,975	40	
1 & 2 FAMILY STORM SHELTER	HOME CREATIONS, INC.	2101	5/15/2023	2213	DR	1	EAST RIDGE ADD	R1	\$ 3,500	31	
1 & 2 FAMILY STORM SHELTER	PREFERRED SHELTERS	2111	5/12/2023	701	DR	2	BELLATONA SEC. #3	R1	\$ 3,950	21	
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	2121	5/12/2023	3205	DR	3	EAGLE CLIFF ADD #7	PUD	\$ 3,300	21	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	2127	5/15/2023	6315	MEADOW	3	SMOKING OAKS SOUTH #3	RM6	\$ 3,500	24	
1 & 2 FAMILY STORM SHELTER	EF5 TORNADO SHELTERS	2163	5/18/2023	1510	ST	19	MILLER PINES NCOS	A2	\$ 3,500	32	
1 & 2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	2178	5/16/2023	200	AVE	30	FLINT HILLS SEC. #1	PUD	\$ 2,500	18	
1 & 2 FAMILY STORM SHELTER	SURVIVAL ZONE, LLC.	2181	5/18/2023	3117	RD	1W	NOT SUBDIVIDED	PUD	\$ 5,875	35	
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	2185	5/17/2023	3708	AVE	3	GREENLEAF TRAILS ADD 11	PUD	\$ 4,400	18	
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	2197	5/18/2023	2804	DR	4	OAK RIDGE ADD	R1	\$ 7,300	36	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2200	5/19/2023	3825	DR	8	CASLEROCK ADD #6	R1	\$ 4,600	28	
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	2221	5/18/2023	3900	DR	12	EAST RIDGE ADD #20	R1	\$ 5,400	24	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2229	5/22/2023	628	DR	4	BROOKHAVEN #01	R1	\$ 2,995	21	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2230	5/22/2023	412	DR	1	RED CANYON RANCH SEC 7	PUD	\$ 2,500	0	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2238	5/22/2023	3907	DR	3	SUMMIT LAKES ADD #7	R1	\$ 3,795	32	
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	2239	5/22/2023	3708	DR	4	SUMMIT LAKES ADD #4	R1	\$ 3,995	24	
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	2286	5/23/2023	3821	DR	12	RED CANYON RANCH SEC 7	PUD	\$ 3,500	32	
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	2283	5/30/2023	1825	AVE	35	CEDAR LAKE SEC #2	R1	\$ 3,995	24	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2273	5/19/2023	821 E	DR	9	BELLATONA SEC. #1	R1	\$ 3,700	38	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2274	5/19/2023	224	ST	18	CEDAR LAKE SEC #3	R1	\$ 2,500	21	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2275	5/19/2023	3213	AVE	2	CARPENTER ADD	R1	\$ 2,395	12	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2280	5/22/2023	4712	DR	6	PAIRIE CREEK #3	R1	\$ 2,895	12	
1 & 2 FAMILY STORM SHELTER	OZ SAFEROOMS	2284	5/24/2023	7900 E	DR	15	FOUNTAIN GATE	R1	\$ 3,995	32	
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	2296	5/22/2023	915	ST	2	BAFEFOOT MEADOWS SURVEY	A2	\$ 9,575	25	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2312	5/23/2023	508	DR	1W	RED CANYON RANCH SEC 7	PUD	\$ 2,500	21	
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	2319	5/30/2023	1822	BLVD	3	SUMMIT LAKES ADD #3	R1	\$ 3,500	21	
1 & 2 FAMILY STORM SHELTER	H & H PLUMBING & UTILITIES, IN	2322	5/31/2023	3414	RD	18	CEDAR LAKE SEC #7	R1	\$ 2,500	21	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2328	5/23/2023	2912	ST	5	LITTLE AXE ACRES	RE	\$ 2,500	48	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	2331	5/23/2023	490	AVE	1	TRAILWOODS SEC 12	PUD	\$ 3,500	35	
1 & 2 FAMILY STORM SHELTER	STORM SAFE	2333	5/23/2023	1105 E	ST	7	INCOLN ADD	R3	\$ 4,600	28	
							FACULTY HEIGHTS ADD	R1	\$ 2,950	23	

1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	2345	5/24/2023	2413	TROPICANA	AVE	4	2	ST. JAMES PARK ADD 2	R1	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC.	2352	5/30/2023	3901	BLEYTON	RD	7	18	CEDAR LAKE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC.	2465	5/31/2023	3705	BLACK MESA	DR	3	1	RED CANYON RANCH SEC 6	PUD	\$ 3,800	35
1 & 2 FAMILY, ADD OR ALTER	BC CONTRACTING AND REMODELING	1813	5/3/2023	202	CHAUTAUQUA	AVE	1	1	CHAUTAUQUA ADD #2	R1	\$ 53,000	158
1 & 2 FAMILY, ADD OR ALTER	OWNER	1817	5/2/2023	1313	SUNSET	DR	7	2	FUZZELLS ADD #2	R1	\$ 50,000	457
1 & 2 FAMILY, ADD OR ALTER	EISEL ROOFING & CONSTRUCTION	1911	5/4/2023	902	CHAUTAUQUA	AVE	25	8	PARSONS ADDITION	R2	\$ 50,000	545
1 & 2 FAMILY, ADD OR ALTER	RICE, TRANS	1955	5/5/2023	1715	AVONDALE	DR	18	1	LTDICKS #2	R1	\$ 12,000	232
1 & 2 FAMILY, ADD OR ALTER	HARALSON RENOVATIONS	1976	5/5/2023	1439	AVONDALE	DR	17	6	WESTLAND ADD	R1	\$ 80,000	1700
1 & 2 FAMILY, ADD OR ALTER	A BOWERS CONST. COMPANY	1991	5/10/2023	1911	ALADDIN	ST	27	1	WHISPERRING PINES ADD	R1	\$ 140,000	470
1 & 2 FAMILY, ADD OR ALTER	FREEDOM PROPERTY MANAGEMENT,	2007	5/10/2023	2874	PIN OAK	DR	11	5	NORMANDY PARK	R1	\$ 75,000	350
1 & 2 FAMILY, ADD OR ALTER	C.A. MCCARTY CONSTRUCTION LLC.	2036	5/10/2023	909	CHATEAU	DR	7	10	OAK RIDGE ADD - AMENDED	R1	\$ 40,000	211
1 & 2 FAMILY, ADD OR ALTER	URBAN KITCHENS	2065	5/17/2023	902	HOOPER	AVE	25	1E	PARSONS ADDITION	R1	\$ 165,000	1062
1 & 2 FAMILY, ADD OR ALTER	CHURCHILL HOMES	2202	5/23/2023	14200	FLOOD	LN	30	1	HIDDEN FOREST PHASE 2	A2	\$ 3,300	192
1 & 2 FAMILY, ADD OR ALTER	OWNER	2394	5/31/2023	3730	ABINGDON	DR	15	3	BELLATONA SEC. #2	R1	\$ 90,000	100
1 & 2 FAMILY, ADD OR ALTER	GREENCO ROOFING & GC	2395	5/26/2023	2917	EAST LAKE	DR	15	2W	EAST RIDGE ADD #05	R1	\$ 79,406	805
1 & 2 FAMILY, ADD OR ALTER	SUNROOMS & MORE	2396	5/31/2023	5151	24TH	AVE	3	2W	FLETCHER FARMS	A2	\$ 1,900	160
1 & 2 FAMILY, CARPORT	OU CONCRETE LLC	1826	5/4/2023	821	ELIJAH	ST	14	2	MCNAMEE ADD	R1	\$ 1,940	450
1 & 2 FAMILY, CARPORT	BARGAIN BARNS & BUILDINGS, LLC.	2076	5/12/2023	5100	VESEPER	ST	10	4	PARK ADD	R1	\$ 3,350	255
1 & 2 FAMILY, PAVING	TITAN BUILDING CO.	2182	5/22/2023	969	IOWA	ST	10	4	BROOKHAVEN #20	R1	\$ 16,000	1617
1 & 2 FAMILY, PAVING	CREATIVE CONCRETE	1800	5/22/2023	3708	BARKWICK	CT	5	10	SHILOH HEIGHTS #2 - REPLAT	RM6	\$ 27,999	2938
1 & 2 FAMILY, PAVING	A & L CONCRETE	1834	5/17/2023	3841	WAVERLY	CT	6	10	OAKHURST ADD SEC 04	R1	\$ 5,000	1040
1 & 2 FAMILY, PAVING	ESPINO, SILVIA	1885	5/5/2023	1708	JENNIFER	CIR	7	1	MEADOW PARK ADD	R1	\$ 5,500	750
1 & 2 FAMILY, PAVING	OWNER	1921	5/12/2023	506	DEE ANN	DR	2	7	HALLBROOKE ADD #2	R1	\$ 9,250	930
1 & 2 FAMILY, PAVING	WILLIAMSON CONSTRUCTION	2002	5/12/2023	1900	HALLBROOKE	DR	13	13	EAGLE CLIFF ADD #12	RM2	\$ 400	8
1 & 2 FAMILY, PAVING	MKA CONSTRUCTION LLC	2037	5/19/2023	1117	BALD EAGLE	CT	9	2	ROYAL OAKS ADD #5	R1	\$ 800	140
1 & 2 FAMILY, PAVING	ORTEGA, VICTOR	2048	5/24/2023	332	BROOKFORD SQ	DR	9	1	CARRINGTON PLACE ADD #8	R1	\$ 3,000	505
1 & 2 FAMILY, PAVING	PIECES RENOVATION & CONST.	2078	5/19/2023	2804	SANDSTONE	DR	9	1	EAST RIDGE ADD #11	A2	\$ 15,439	100
1 & 2 FAMILY, PAVING	OWNER	2080	5/17/2023	4536	BELLINGHAM	LN	1	4	NOT SUBDIVIDED	R1	\$ 75,000	2016
1 & 2 FAMILY, PAVING	MARQUEZ CONSTRUCTION	2140	5/18/2023	2001	OLD CENTRAL	DR	19	2W	EAST RIDGE ADD #11	R1	\$ 8,555	0
1 & 2 FAMILY, REPAIR	LEGACY ROOFING	1827	5/1/2023	4450	UNDSEY	ST	12	2W	LINSEY HEIGHTS	A2	\$ 10,000	4000
1 & 2 FAMILY, REPAIR	RICE, TRANS	1902	5/1/2023	2029	OLD CENTRAL	DR	3	2W	EAST RIDGE ADD #11	R1	\$ 196,079	1705
1 & 2 FAMILY, REPAIR	JOES CONST & RENOVATIONS	1912	5/3/2023	1500	GRAND CANYON	DR	2	1	RED CANYON RANCH SEC 2	PUD	\$ 27,848	7
1 & 2 FAMILY, REPAIR	OK ELITE RESTORATION	1966	5/3/2023	2804	OLD CENTRAL	DR	6	3	POPPY GROVE SEC 2	R1A	\$ 5,600	8
1 & 2 FAMILY, REPAIR	BLACKMON MOORING	2100	5/19/2023	1905	OLD CENTRAL	DR	2	4	WILLOW CREEK	R1	\$ 25,173	7
1 & 2 FAMILY, SOLAR	GREEN LIGHT SOLAR	1529	5/17/2023	4001	HAVASU	DR	5	1	RED CANYON RANCH SEC 3	PUD	\$ 9,600	5
1 & 2 FAMILY, SOLAR	ION DEVELOPER LLC DBA ION SOLA	1852	5/2/2023	2504	WATERLEAF	DR	4	10	GREENLEAF TRAILS ADD 9	PUD	\$ 26,372	6
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA	1922	5/2/2023	2939	SIERRA VISTA	WAY	17	2	SUMMIT LAKES ADD #11	R1	\$ 23,420	5
1 & 2 FAMILY, SOLAR	GREEN LIGHT SOLAR	2003	5/5/2023	4008	MONTANE	DR	3	2	WOODCREEK ADD #3	R1	\$ 24,005	5
1 & 2 FAMILY, SOLAR	ADU SOLAR	2157	5/18/2023	3008	CONCORD	DR	4	2	WOODCREEK ADD #2	R1	\$ 20,144	7
1 & 2 FAMILY, SOLAR	YVYUE LLC	2196	5/25/2023	2621	SUMMIT CROSSING PKY	DR	12	2	ROYAL OAKS ADD #9	R1	\$ 13,970	4
1 & 2 FAMILY, SOLAR	YVYUE LLC	2198	5/18/2023	1609	CONCORD	DR	12	2	INDIAN HILLS RIDGE EST. COS	A2	\$ 80,000	1520
1 & 2 FAMILY, SOLAR	MY ROOF SOLAR	2282	5/23/2023	1609	LONE OAK	DR	14	2	MEADOW PARK ADD	PUD	\$ 7,700	160
1 & 2 FAMILY, SOLAR	YVYUE LLC	2297	5/23/2023	412	STONE CREEK	DR	14	2	RED SKY RANCH PHASE 1	PUD	\$ 606,124	6750
1 & 2 FAMILY, SOLAR	YVYUE LLC	2454	5/31/2023	1214	INDIAN RIDGE	DR	31	1E	EAGLE CLIFF ADD #5	RM2	\$ 6,489	192
1 & 2 FAMILY, STORAGE BLDG	BETTER BUILT STRUCTURES	1799	5/12/2023	505	MEADOW PARK	DR	5	1	NOT SUBDIVIDED	A2	\$ 41,760	1200
1 & 2 FAMILY, STORAGE BLDG	APOLLO BUILDING SYSTEMS INC	1825	5/22/2023	4250	GOLDEN EAGLE	DR	17	1	CARRINGTON PLACE ADD #6	R1	\$ 20,000	320
1 & 2 FAMILY, STORAGE BLDG	OWNER	1882	5/3/2023	1113	79TH	AVE	20	2W	SUMMIT LAKES ADD #4	R1	\$ 7,747	192
1 & 2 FAMILY, STORAGE BLDG	AAA CONSTRUCTION	1930	5/3/2023	2201	38TH	AVE	3	4	FROST CREEK ADD	PUD	\$ 130,000	1350
1 & 2 FAMILY, STORAGE BLDG	D CROSS BARN COMPANY	1995	5/10/2023	1400	BLACK HORSE	RD	11	5	FROST CREEK ADD	R1	\$ 9,050	288
1 & 2 FAMILY, STORAGE BLDG	GREEN OME, LLC.	2034	5/10/2023	4504	MISTY RIDGE	DR	26	2	FLAMING OAKS ESTATES	RE	\$ 65,000	576
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	2056	5/19/2023	3016	DRAGONFLY	RD	26	2	NOT SUBDIVIDED	A2	\$ 4,014	570
1 & 2 FAMILY, STORAGE BLDG	ROSE HILL BUILDERS	2060	5/17/2023	1300	FRANK	ST	21	4	CEDAR WOODS #1 (SURVEY)	A2	\$ 4,014	570
1 & 2 FAMILY, STORAGE BLDG	OWNER	2285	5/25/2023	513	POST OAK	DR	19	1W	ENCHANTED HOLLOW EST. (NRCC)	R1	\$ 9,980	240
1 & 2 FAMILY, STORAGE BLDG	LAW CONSTRUCTION	2285	5/23/2023	817	48TH	AVE	36	2W	ENCHANTED HOLLOW EST. (NRCC)	R1	\$ 160,000	2820
1 & 2 FAMILY, STORAGE BLDG	BETTER BARNS	2332	5/26/2023	7150	MYSTIC ISLE	TR	1	3	MARLATT ADD	PUD	\$ 66,480	988
1 & 2 FAMILY, STORAGE BLDG	ORTEGA, VICTOR	2344	5/25/2023	801	STERLING	ST	15	2	FROST CREEK ADD	PUD	\$ 78,000	1232
1 & 2 FAMILY, STORAGE BLDG	BIG CREEK NURSERY & LANDSCAPE	2410	5/30/2023	10800	DRAGONFLY	RD	5	3	SHADOWRIDGE ADD #5	R1	\$ 77,500	770
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	517	5/12/2023	1700	RIVERWALK	DR	2	2	CARRINGTON PLACE ADD #14	R1	\$ 131,000	1884
1 & 2 FAMILY, SWIMMING POOL	FAMILY POOLS	1845	5/8/2023	3905	BELLINGHAM	LN	6	1	ARBOR LAKE ADD #5	R1	\$ 72,500	692
1 & 2 FAMILY, SWIMMING POOL	TUCKER HOMES, LLC	1811	5/5/2023	3321	WELLMAN	WAY	27	2	LANDT'S #2	R1	\$ 62,000	240
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	1855	5/1/2023	4513	FLOOD	AVE	13	3W	NOT SUBDIVIDED	A2	\$ 80,000	800
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	1862	5/1/2023	4824	ROCK CREEK	RD	16	6	CEDAR LAKE SEC #2	R1	\$ 102,759	966
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	1909	5/3/2023	625	LETIT	CIR	25	1W	LETT FARMS COS	A2	\$ 100,900	1340
1 & 2 FAMILY, SWIMMING POOL	PMH CONSTRUCTION, LLC.	1956	5/9/2023	5425	FULWIDER	LN	9	5	ASHGTON GROVE ADD SEC 2	PUD	\$ 123,467	860
1 & 2 FAMILY, SWIMMING POOL	TROPHY POOLS	1974	5/10/2023	5425	MOORGATE	DR	1	1	CARRINGTON PLACE ADD #13	R1	\$ 141,131	1220
1 & 2 FAMILY, SWIMMING POOL	OKG POOL SERVICES	1989	5/10/2023	1513	MOORGATE	DR	2	3	QUAL SPRINGS ADD	R1	\$ 25,000	588
1 & 2 FAMILY, SWIMMING POOL	PLEASANT POOLS	2058	5/12/2023	7700	CRITTENDEN LN	DR	1	1				
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	2083	5/19/2023	2711	MOORGATE	DR	1	1				
1 & 2 FAMILY, SWIMMING POOL	AQUASCAPE POOLS	2092	5/19/2023	4307	QUAL SPRINGS	DR	3	1				
1 & 2 FAMILY, SWIMMING POOL	GALAXY OUTDOOR RECREATION	2303	5/24/2023	3609								

1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	1066	5/30/2023	2801	DALEWOOD	PL	24	3	EAST RIDGE ADD #03	R1	\$ 371,140	2915	
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	1077	5/30/2023	2828	DALEWOOD	PL	8	1	EAST RIDGE ADD #03	R1	\$ 273,560	2921	
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	1078	5/30/2023	2829	DALEWOOD	PL	18	3	EAST RIDGE ADD #03	R1	\$ 281,680	2932	
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	1080	5/30/2023	2825	DALEWOOD	PL	19	3	EAST RIDGE ADD #03	R1	\$ 273,560	2915	
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	1081	5/30/2023	2832	DALEWOOD	PL	9	1	EAST RIDGE ADD #03	R1	\$ 280,000	2921	
1 FAMILY, NEW CONSTRUCTION	JB'S SEAMLESS AND CONSTRUCTION	1589	5/9/2023	14209	INDIAN RIDGE	PL	31	1E	INDIAN HILLS RIDGE EST. COS	A2	\$ 420,000	3113	
1 FAMILY, NEW CONSTRUCTION	BOVERS CONSTRUCTION	1592	5/5/2023	2511	SMOKING OAK	RD	7	1	SMOKING OAK #2	R1	\$ 1,100,000	7394	
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	1783	5/1/2023	611	RED CEDAR	WAY	12	3	GREENLEAF TRAILS ADD 12	PUD	\$ 290,000	2344	
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	1785	5/1/2023	607	RED CEDAR	WAY	13	3	GREENLEAF TRAILS ADD 12	PUD	\$ 290,000	2315	
1 FAMILY, NEW CONSTRUCTION	OWNER	1791	5/22/2023	904	MILLER	AVE	13	18	CLASSEN-MILLER ADDITION	R3	\$ 255,220	2051	
1 FAMILY, NEW CONSTRUCTION	MURFIELD HOMES	1793	5/22/2023	3607	MILLER	AVE	13	18	CLASSEN-MILLER ADDITION	R3	\$ 255,220	2051	
1 FAMILY, NEW CONSTRUCTION	SAVANNAH BUILDERS	1810	5/9/2023	3607	TIMBERBROOK	DR	14	13	VINTAGE CREEK ADDITION	PUD	\$ 152,000	1150	
1 FAMILY, NEW CONSTRUCTION	UNITED BUILT HOMES,LLC.	1884	5/5/2023	4601	HIGHLAND LAKE	DR	4	1	HIGHLAND HILLS #3	RE	\$ 900,000	5701	
1 FAMILY, NEW CONSTRUCTION	BILL STEWART CONST. LLC.	1920	5/8/2023	9814	EYRE	DR	4	1	PRIDE #032	RE	\$ 305,423	2616	
1 FAMILY, NEW CONSTRUCTION	WINDSTONE CONST. LLC.	2114	5/30/2023	7563	SPRING VIEW	CIR	11	4	VISTA SPRINGS ESTATES ADD 2	RE	\$ 492,000	3780	
1 FAMILY, NEW CONSTRUCTION	WINDSTONE CONSTRUCTION	2128	5/23/2023	3609	WINDSTONE CONSTRUCTION	ST	22	3	MARLATT ADD	R1	\$ 425,000	3856	
1 FAMILY, NEW CONSTRUCTION	WINDSTONE CONSTRUCTION	2136	5/23/2023	1909	EAST VIEW	DR	12	1	EAST RIDGE ADD #11	R1	\$ 169,260	1827	
1 FAMILY, NEW CONSTRUCTION	WINDSTONE CONSTRUCTION	2141	5/23/2023	5412	RAWHIDE	DR	8	2	GLENNRIDGE SEC. #3	PUD	\$ 525,200	3889	
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	2169	5/30/2023	2813	DALEWOOD	PL	21	3	EAST RIDGE ADD #03	R1	\$ 281,680	2932	
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	2170	5/23/2023	629	RIDGE LAKE	BLVD	5	3	SUMMIT LAKES ADD #7	R1	\$ 384,160	3092	
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	2173	5/30/2023	2809	DALEWOOD	PL	22	3	EAST RIDGE ADD #03	R1	\$ 273,560	2921	
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	2175	5/30/2023	2805	DALEWOOD	PL	23	3	EAST RIDGE ADD #03	R1	\$ 281,680	2932	
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	2176	5/30/2023	2824	DALEWOOD	PL	7	1	EAST RIDGE ADD #03	R1	\$ 280,000	2651	
1 FAMILY, NEW CONSTRUCTION	OWNER	2189	5/25/2023	3615	ALTA VISTA	DR	11	1	FLINT HILLS SEC. #1	PUD	\$ 299,040	2744	
1 FAMILY, NEW CONSTRUCTION	RIVERSTONE HOMES	2209	5/24/2023	1932	DONDORE	DR	28	1	BROOKHAVEN PLACE	PUD	\$ 616,500	3759	
1 FAMILY, NEW CONSTRUCTION	MAPLE HILL DESIGNS	2217	5/26/2023	9710	BRUSH CREEK	DR	3	2	OAKRIDGE EST #1	RE	\$ 345,000	3460	
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC.	2232	5/30/2023	710	EUFALUA	ST	4	56	NORMAN, ORIGINAL TOWNSHIP	R2	\$ 227,500	2295	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	2237	5/25/2023	3620	VINTAGE CREEK	DR	5	1	VINTAGE CREEK ADDITION	PUD	\$ 473,900	3366	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	2262	5/30/2023	1825	TAINNES TURN	DR	37	18	CEDAR LANE SEC #3	R1	\$ 275,000	1810	
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	2318	5/30/2023	1822	TAINNES TURN	DR	42	18	CEDAR LANE SEC #3	R1	\$ 276,000	1810	
1 FAMILY, NEW CONSTRUCTION	TURNER & SON HOMES	2350	5/31/2023	3801	EVIANA	DR	7	18	CEDAR LANE SEC #3	R1	\$ 38,500	2810	
1 FAMILY, NEW CONSTRUCTION	HOMER CREATIONS, INC.	2374	5/31/2023	3904	CRITTENDEN	LN	9	1W	ECADWAY COS	A2	\$ 757,775	4774	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	220	5/10/2023	2805	DALEWOOD	DR	5	1	ASHTON GROVE ADD SEC 3	PUD	\$ 1,530,340	11147	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1840	5/4/2023	3718	CASSIDY	DR	4	6	FLINT HILLS SEC. #1	PUD	\$ 193,900	2068	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1842	5/4/2023	611	OZARK	LN	11	2	GREENLEAF TRAILS ADD 12	PUD	\$ 199,220	2061	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1844	5/4/2023	614	RED CEDAR	WAY	10	4	GREENLEAF TRAILS ADD 12	PUD	\$ 247,520	2411	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1850	5/4/2023	610	RED CEDAR	WAY	11	4	GREENLEAF TRAILS ADD 12	PUD	\$ 234,640	2397	
1 FAMILY, NEW CONSTRUCTION	HOMER CREATIONS, INC.	1872	5/8/2023	2326	ARCADY	AVE	1	5	BELLATONA SEC. #3	R1	\$ 222,040	2239	
1 FAMILY, NEW CONSTRUCTION	HOMER CREATIONS, INC.	1873	5/8/2023	2327	ARCADY	AVE	1	2	BELLATONA SEC. #3	R1	\$ 222,040	2239	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1910	5/4/2023	3619	ALTA VISTA	DR	10	1	FLINT HILLS SEC. #1	PUD	\$ 234,780	2291	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1979	5/11/2023	3714	CASSIDY	DR	3	6	FLINT HILLS SEC. #1	PUD	\$ 274,960	2676	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1982	5/11/2023	619	OZARK	DR	3	6	FLINT HILLS SEC. #1	PUD	\$ 204,540	2246	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	2021	5/11/2023	3723	COUNCIL GROVE ST	DR	10	5	GREENLEAF TRAILS ADD 12	PUD	\$ 247,520	2361	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	2110	5/22/2023	1510	COUNCIL GROVE ST	DR	18	1	FLINT HILLS SEC. #1	PUD	\$ 193,900	2103	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	2259	5/25/2023	615	RED CEDAR	WAY	11	3	GREENLEAF TRAILS ADD 12	PUD	\$ 299,040	2871	
1 FAMILY, NEW CONSTRUCTION	HOMER CREATIONS, INC.	2283	5/31/2023	3710	ABINGDON	DR	1	1	BELLATONA SEC. #3	R1	\$ 283,920	2743	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	2309	5/25/2023	3706	CASSIDY	DR	1	6	FLINT HILLS SEC. #1	PUD	\$ 209,440	2321	
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	2313	5/25/2023	704	LERKIM	LN	4	3	GREENLEAF TRAILS ADD 12	PUD	\$ 299,040	2786	
1 FAMILY, NEW CONSTRUCTION	HOMER CREATIONS, INC.	2399	5/31/2023	3706	ABINGDON	DR	2	1	BELLATONA SEC. #3	R1	\$ 262,640	2477	
1 FAMILY, NEW CONSTRUCTION	OWNER	1427	5/3/2023	11300	SPENCER	CIR	8	2	PRIDE #003	A2	\$ 279,020	1993	
3+ FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	5586	5/22/2023	222	MCCULLOUGH		5	3	STATE UNIVERSITY ADD	CCFB	\$ 3,950,000	33000	
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	1914	5/10/2023	705	72ND	AVE	32	1W	NOT SUBDIVIDED	A2	\$ -	20	
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	2419	5/26/2023	828	PORTER	AVE	1	1	HIGHLAND ADDITION	C3	\$ -	0	
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	1916	5/2/2023	9901	DEERFIELD	DR	34	1W	LAKESWOOD ACRES (COS)	A2	\$ -	20	
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	2032	5/8/2023	2119	DAKOTA	ST	5	15	WESTWOOD ESTATES	R1	\$ -	0	
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	2064	5/10/2023	11711	LINDESEY	ST	35	1W	NOT SUBDIVIDED	A2	\$ -	0	
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	2304	5/22/2023	3709	INDIAN POINT	CIR	3	1	INDIAN POINT ESTATES	RE	\$ -	0	
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	2400	5/26/2023	13913	UNIVERSITY	BLVD	7	90	NORMAN, ORIGINAL TOWNSHIP	R1	\$ -	0	
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	2486	5/31/2023	4510	MILES	DR	3	3	PRIDE #034	A2	\$ -	0	
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	2486	5/31/2023	4510	16TH	AVE	9	1E	INDIAN VALLEY EST (SURVEY)	A2	\$ -	0	
TOTAL PERMITS				187	\$			137,164	AVERAGE PROJECT AREA			1,360	(SOLAR PERMITS - PROJECT AREA)
(EXCLUDING TEMP ROLL-OFF)					\$			25,649,597	TOTAL PROJECT AREA			240,787	NOT INCLUDED)

Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts
Residential, New Construction	50		\$ 17,614,038	ROLL OFF PERMITS	
Residential Duplex, New Construction	0		\$ -	COUNT - 9	
Residential, New Manufactured Home	0		\$ -	DEMO-RESIDENTIAL	
Residential, Storm Shelter	67		\$ 277,555	904 MILLER AVE.	
Residential, Addition/Alteration	13		\$ 912,705	COUNT-2	
Residential, Carport	3		\$ 7,790	909 EASTVIEW	
Residential, Storage Building	14		\$ 1,058,614	COUNT-1	
Residential, Repair	6		\$ 310,553		
Residential, Swimming Pool	13		\$ 1,224,737		
Residential, Manufactured Home Repl	0		\$ -		
Residential, Solar	10		\$ 210,855		
Residential, Paving	10		\$ 82,349		
Multi-Family, New (3+ Family)	1	24	\$ 3,950,000	TOTAL DEMO	
Multi-Family, Addition/Alteration (3+ Family)	0		\$ -	NET UNITS	
Multi-Family, Foundation (3+ Family)	0		\$ -	-3	
Multi-Family, Fire Repair (3+ Family)	0		\$ -		
Group Quarters	0		\$ -		
TOTAL	187		\$ 25,649,597		



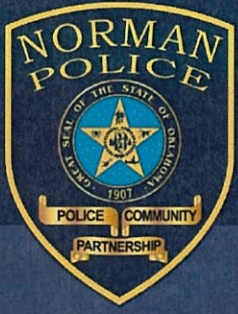
City of Norman
BUILDING PERMITS AND INSPECTIONS

Issued May 2023- Sorted by Permit Type

Permit Type	Contractor	Tenant Name	Permit #	Issued	Street #	Dir	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area	
COMMERCIAL ADD/ALT	THE MCP GROUP, INC.	NATURAL GROCERS	198	5/4/2023	1918	W	MAIN	ST	1	1	ANA ADD	C2	\$ 473,000	20069	
COMMERCIAL ADD/ALT	MALITZ CONSTRUCTION, INC.	CONFIDENCE FORD OF NORMAN	200	5/1/2023	825	W	INTERSTATE	DR	1	1	REYNOLDS FORD ADD	I1	\$ 250,000	3200	
COMMERCIAL ADD/ALT	AUGUSTA CONTRACTING	BETTER VISION AHEAD	563	5/15/2023	3151	W	TECUMSEH	RD	3	1	COVENANT DEVELOPMENT ADD SEC 2	PUD	\$ 150,000	4218	
COMMERCIAL ADD/ALT	THE FLEMING CONSTRUCTION GROUP	BEACON BUILDING PRODUCTS	903	5/23/2023	4100	W	28TH	AVE	2	2	PEPCO INDUSTRIAL PARK PHASE 1	I1	\$ 1,597,000	16910	
COMMERCIAL ADD/ALT	CROSSLAND CONSTRUCTION CO. INC.	CITY OF NORMAN-HR & LT. DEPARTMENTS	1195	5/9/2023	313	N	WEBSTER	AVE	1	64	NORMAN, ORIGINAL TOWNSHIP	I1	\$ 2,279,251	18851	
COMMERCIAL ADD/ALT	SHEFFIELD, JOHN	46 FARMS, LLC	1224	5/4/2023	4216	N	CLASSEN	CR	3	1	SOUTH CLASSEN INDUSTRIAL PARK	I1	\$ 12,000	1163	
COMMERCIAL ADD/ALT	BRAUN'S ICE CREAM	BRAUN'S ICE CREAM & DAIRY	1488	5/22/2023	1002	W	24TH	AVE	1	2	ENERGY SQUARE	C2	\$ 125,000	4037	
COMMERCIAL ADD/ALT	OWNER	MOTIVE ENERGY TELECOMM. GROUP	1515	5/3/2023	121	S	SANTA FE	AVE	14	67	NORMAN, ORIGINAL TOWNSHIP	CCFB	\$ 400,000	7610	
COMMERCIAL ADD/ALT	WINDSTONE CONSTRUCTION	VERIZON TOWER	1649	5/9/2023	3099	E	IM-HOFF	RD	3	2W	NOT SUBDIVIDED	CO	\$ 40,000	100	
COMMERCIAL ADD/ALT	LEASSEE (TENANT)	OFFICE REMODEL	1878	5/31/2023	300	W	MAIN	ST	26	85	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 500,000	6500	
COMMERCIAL ADD/ALT	LEASSEE (TENANT)	BLACK SHEEP BROOKLYN BOUTIQUE/TATTOO	1896	5/3/2023	1150	W	CEDAR LANE	RD	1	1	EAGLE CLIFF ADD #14	C2	\$ 1,500	943	
COMMERCIAL ADD/ALT	LEASSEE (TENANT)	VAPOR LAX 2	2113	5/24/2023	1808	W	LINDSEY	ST	1	A	HILLTOP ADD	C2	\$ 150,000	1872	
COMMERCIAL, PARKING LOT	CROSSLAND CONSTRUCTION CO. INC.	CITY OF NORMAN-POLICE DEPARTMENT	1150	5/9/2023	201	W	GRAY	ST	1	64	NORMAN, ORIGINAL TOWNSHIP	I1	\$ 200,000	2000	
COMMERCIAL, REPAIR	JANUS INTERNATIONAL GROUP LLC.	SIMPLY SELF STORAGE	1959	5/8/2023	275	W	12TH	AVE	3	1	ANATOLE ADD SEC 5	C2	\$ 170,000	1400	
TEMPORARY BLDG/CONST	LEASSEE (TENANT)	BEANSTALK SNO	1420	5/23/2023	1724	W	LINDSEY	ST	A	A	HOLLYWOOD ADD	C2	\$ 10,000	100	
TEMPORARY BLDG/CONST	LEASSEE (TENANT)	BEANSTALK SNO	1421	5/23/2023	1100	E	CONSTITUTION	ST	37	37	NAVAL AIR TECH TRAINING CENTER	C2	\$ 10,000	100	
TEMPORARY BLDG/CONST	MYX PRODUCTIONS	MAY FAIR EVENT TEMPORARY STAGE	1965	5/15/2023	577	E	BUCHANAN	AVE	21A	1	LARSH'S UNIVERSITY ADD	C3	\$ 1,300	384	
TEMPORARY BLDG/CONST	OKC TENTS AND MOORE CONVENTIONS & MORE	LANDERS CHEVROLET	1993	5/17/2023	1221	W	ED NOBLE	PKWY	1	1	NORMAN AUTOMOTIVE BUSINESS PK	C2	\$ 2,600	3200	
TEMPORARY BLDG/CONST		FALL FESTIVAL TEMPORARY STAGE	4737	5/1/2023	111	N	PETERS	AVE	10	4	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 1,930	900	
TOTAL PERMITS														AVERAGE VALUATION \$ 335,452	
TOTAL VALUATION \$ 6,373,581														TOTAL PROJECT AREA	
AVERAGE PROJECT AREA 4,924														TOTAL PROJECT AREA 93,557	

Permit Type	Valuation	New Construction Business Information (New Construction and New Shell Building)
Commercial, New Construction	\$ 200,000.00	Building Size (SF)
Commercial, Parking Lot	\$ -	Use/Classification
Commercial, Shell Building	\$ 5,977,751	Business
Commercial, Addition/Alteration	\$ -	
Commercial, Interior Finish	\$ 170,000	
Commercial, Fire Repair	\$ -	
Commercial, Foundation	\$ 25,830	
Temporart Bldg/Construction Trailer	\$ -	
TOTAL		6,373,581

POLICE 11



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



MAY | 2023

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2023	5-YEAR AVERAGE	2022
MURDER	0	0	0
SEXUAL ASSAULTS	24	17	25
ROBBERY	1	4	5
AGGRAVATED ASSAULTS	24	21	16
BURGLARY OF BUILDING	33	44	34
LARCENY/THEFT	200	233	253
MOTOR VEHICLE THEFT	31	32	23
ARSON	1	0	1
KIDNAPPING	1	2	1
FRAUD/FORGERY	77	101	89
DUI/APC	25	38	32
PUBLIC INTOXICATION	37	46	46
RUNAWAYS	70	29	22
DRUG VIOLATIONS	75	63	56
THREATS/HARASSMENT	41	45	49
VANDALISM	62	85	109
OTHER	633	616	594
TOTAL REPORTED OFFENSES	1,335	1,376	1,355
TOTAL ARRESTS:	533	524	520
PROTECTIVE CUSTODY:	89	94	94
TOTAL CASE REPORTS*	1075	1,090	1,095
COLLISIONS	230	240	201
FATALITY	0	0	0
INJURY	43	43	42
NON- INJURY	187	196	159
NUMBER OF PEOPLE INJURED	58	92	71
CITATIONS & WARNINGS	2,848	2,758	1,988
TRAFFIC CITATIONS	832	902	516
TRAFFIC WARNINGS	1,120	1,335	1,227
PARKING CITATIONS & WARNINGS	896	521	245

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 9,007

NON-EMERGENCY CALLS TAKEN: 16,650

TOTAL INCOMING CALLS: 27,999

TOTAL CALLS FOR SERVICE GENERATED: 7,838

POLICE CALLS FOR SERVICE: 7,062

OFFICER INITIATED: 2,342

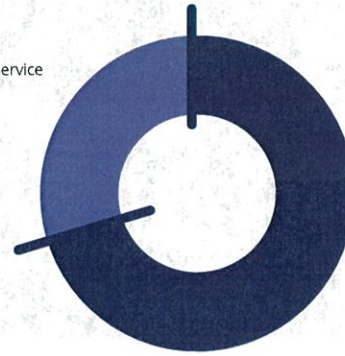
CITIZEN INITIATED: 5,496

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,625

EMSSTAT: 2,150

Officer Initiated Calls for Service
2,342



Citizen Initiated Calls for Service
5,496

INVESTIGATIONS ACTIVITY

CASES CURRENTLY OPEN (2020 TO PRESENT): 412

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 260

CASES CLOSED DURING REPORTING PERIOD: 595

CLEARED BY ARREST / WARRANT: 6

CLEARED BY EXCEPTION: 25

COP FOLLOW-UP: 13

DEACTIVATED: 505

REFERRED TO PATROL: 17

DEACTIVATED DUE TO STAFFING: 25

UNFOUNDED: 4

ANIMAL WELFARE

INTAKES: 306

LIVE RELEASES: 248

LIVE OUTCOME RATE: 89%

ANIMALS FOSTERED: 117

ANIMALS LICENSED: 55

VOLUNTEER HOURS: 409

RECORDS

CUSTOMER SERVICE CONTACTS: 2,343

IN-PERSON CONTACTS: 1,108

PHONE CONTACTS: 738

EMAIL CONTACTS: 497

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 180

ACTUAL EMPLOYED: 159

AVAILABLE FOR ASSIGNMENT: 129**

AUTHORIZED NON-COMMISSIONED: 74

ACTUAL NON-COMMISSIONED: 72

AVAILABLE FOR ASSIGNMENT: 67**

*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, the police academy, or field training.

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report

May 2023



IN SHELTER ANIMAL COUNTS

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	107	70	177	108	82	190	13	7%
Ending	83	141	224	93	126	219	(5)	-2%

ANIMAL INTAKES

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	101	108	209	116	119	235	26	12%
Owner Relinquish	6	29	35	17	17	34	(1)	-3%
Owner Intended Euth	0	1	1	0	0	0	(1)	-100%
Transfer In	0	0	0	0	0	0	0	#DIV/0!
Other Intakes*	13	4	17	15	5	20	3	18%
Returned Animal	9	3	12	12	5	17	5	42%
TOTAL LIVE INTAKES	129	145	274	160	146	306	32	12%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2022		2023		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	2	2	0	0	(2)	-100%
Cat Collected (DOA)	3	3	0	0	(3)	-100%
Wildlife Transferred	0	0	3	3	3	#DIV/0!
Intake Horses	0	0	0	0	0	#DIV/0!
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	15	15	0	0	(15)	-100%
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	40	40	0	0	(40)	-100%
Intake Pigs	30	30	0	0	(30)	-100%
Intake Other	67	67	1	1	(66)	-99%
TOTAL OTHER ITEMS	157	157	4	4	(153)	-97%

LENGTH OF STAY (DAYS)

	2022	2023
Dog	13.7	26.7
Puppy	11.8	12.8
Cat	10.6	13.4
Kitten	7.4	4.5

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	142	60	0	202

Norman Animal Welfare Monthly Statistical Report

May 2023



LIVE ANIMAL OUTCOMES

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	80	54	134	58	57	115	(19)	-14%
Return To Owner	54	1	55	39	5	44	(11)	-20%
Transferred Out	4	3	7	59	29	88	81	1157%
Returned to Field	0	0	0	0	0	0	0	#DIV/0!
Other Outcome	0	0	0	0	1	1	1	#DIV/0!
TOTAL LIVE OUTCOMES	138	58	196	156	92	248	52	27%

OTHER ANIMAL OUTCOMES

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	9	9	1	2	3	(6)	-67%
Lost in Care	0	0	0	0	0	0	0	#DIV/0!
Shelter Euth	12	6	18	18	8	26	8	44%
Owner Intended Euth	0	1	1	0	0	0	(1)	-100%
TOTAL OTHER OUTCOMES	12	16	28	19	10	29	1	4%

TOTAL OUTCOMES

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	138	58	196	156	92	248	52	27%
Total Other Outcomes	12	16	28	19	10	29	1	4%
TOTAL OUTCOMES	150	74	224	175	102	277	53	24%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	5	4	0	9	35%
Medical - Injured	0	4	0	4	15%
Behavior - Aggressive	8	0	0	8	31%
Behavior - Other	5	0	0	5	19%
TOTAL EUTHANASIA	18	8	0	26	

MONTHLY LIVE RELEASE RATE

2022	2023
87.9%	89.5%

Live Outcomes / (Total Outcomes - Owner Int Euth)

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
May 2023

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed two (2) Rural Certificates of Survey, two (2) Short form Plats and one (1) Preliminary Plat for Planning Commission; one (1) Preliminary Plat, five (5) easements and one (1) partial exemption to City standards to City Council. The Development Engineer reviewed 35 sets of construction plans and 7 punch lists. There were 196 permits reviewed and/or issued. Fees were collected in the amount of \$19,368.64.

CAPITAL PROJECTS:

Alameda Street Widening Project:

The City of Norman conducted a bid opening on December 16, 2021, for the Alameda Street Widening Project, located from Ridge Lake Boulevard to east of 48th Avenue East. The low bidder was Silver Star Construction, Inc. of Moore, Oklahoma in the amount of \$3,616,910.70. City Council approved the award of this project on January 25, 2022. This project had a delayed start date to allow the private utility companies enough time to relocate their utilities in conflict with this project. Silver Star started work on Monday, April 18, 2022. This project will be constructed in two separate phases. The Urban Project Phase is from Ridge Lake Boulevard to east of 36th Avenue East. The Rural Project Phase is from east of 36th Avenue East to east of 48th Avenue East. The City of Norman is administering the construction of this project.

The current project schedule is as follows:

- Phase 1 from Ridge Lake Boulevard to east of 36th Avenue SE is complete and open to traffic.
- Now through June 2023-Complete Phase 2 from 36th Avenue SE through the intersection at 48th Avenue SE

As of the last pay application on 4/31/2023, 81% of the total contract amount has been expended. Through April 19, 2023, 70% of the contract time has been expended.

Proposed improvements for the Alameda Street Project include:

- Widening East Alameda Street from 2 lanes to 3 lanes between Ridge Lake Boulevard and 36th Avenue S.E.
- Add 10-foot shoulders to East Alameda Street between 36th Avenue S.E. and 48th Avenue S.E.
- Intersection improvements at East Alameda Street/36th Avenue S.E. and East Alameda Street/48th Avenue S.E.
- Continuous sidewalks on the south side of East Alameda Street to 36th Avenue S.E.
- Storm water improvements

The contractor's activities this month were as follows:

- Finished paving driveways on the western half mile of Alameda Street between 36th and 48th Avenue East
- Opened the western half mile of Alameda Street between 36th and 48th Avenue East to local traffic so milling and grading could begin in the eastern half of this segment.
- Started final grading the side slopes and ditches in preparation for sod on the western half mile of Alameda Street between 36th and 48th Avenue East
- Milled the existing pavement on the eastern half mile of Alameda Street between 36th and 48th Avenue East up to the west side of 48th Avenue East intersection
- Started grading the roadway and shoulder area on the western half mile of Alameda Street between 36th and 48th Avenue East

North Base Complex Phase 2 – Vehicle Wash Facility:

The City of Norman conducted a bid opening on October 27, 2022, for the North Base Complex Phase 2 – Vehicle Wash Facility Project. The low bidder for the base bid plus selected alternates was L5 Construction, LLC of Oklahoma City, Oklahoma with a construction cost of \$2,185,500.00. The Norman City Council awarded the project at the November 8, 2022 City Council Meeting. Construction began on January 3, 2022. This project has a 180-calendar day construction schedule. Staff estimates a July 2023 completion.

The project involves the following items:

- Construction of a new drive-through automatic vehicle wash, vacuums, and a paved pre-wash area designed to serve all City Vehicles from police vehicles to Transit Busses and Tractor Trailer trucks.

Monthly Progress Report

Public Works (May 2023)

The contractor's activities this month were as follows:

- Continue site fine grading
- Begin CMU wall installation
- Begin pavement base installation
- Completed site utility installation

James Garner Phase 2 – Acres Street to Flood Avenue:

The Oklahoma Department of Transportation conducted a bid opening on October 20, 2022, for the James Garner Avenue Norman Forward Project. The low bidder was Redlands Contracting, LLC of Warr Acres, Oklahoma, with a construction cost of \$7,820,000. Approximately \$4.8 million of this will be paid from federal grant funds. The remainder is paid for with Norman Forward funding.

ODOT awarded the project on November 7, 2022. This project has a 460-calendar day construction schedule, which will likely result in summer 2024 completion. The Oklahoma Department of Transportation is administering the construction of this project, with the assistance of Smith Roberts Baldischwiler.

The project involves the following items:

- Construction of a new roadway extension of James Garner Avenue beginning from just north of Acres Street adjacent to the Norman Municipal Library and extending north of Robinson Street to connect to Flood Avenue.
- New multilane roundabout intersection between the Flood Avenue and the new James Garner extension
- A new vehicular and pedestrian bridge over Robinson Street with aesthetics honoring James Garner as the roadway's namesake.
- Reconstruction and extension of the Legacy Trail with improved pedestrian lighting.
- Low Impact Development such as plantings and landscaping in the roadway medians and at bridge abutments to filter runoff and help prevent erosion.
- Reconfigured connections between local streets from Johnson Street to Himes Street.
- Decorative roadway lighting and landscaping.

The contractor's activities this month were as follows:

- Continue Grading South of Robinson Street
- Continue Grading North of Robinson Street
- Continue installation of storm sewer

Porter Avenue Streetscape – Alameda Street to Robinson Street:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen transportation improvement projects. Two of the nineteen 2019 bond projects are the Porter Avenue and Acres Street Intersection Bond Project and the Porter Avenue Streetscape 2019 Bond Project. The Porter Avenue Streetscape 2019 Bond Project consists of design and construction of streetscape elements along the Porter Avenue corridor between Robinson Avenue on the north and Alameda Street on the south. The total construction cost for the project is approximately \$5.1 million. Of that, approximately \$2.8 million will be paid by federal grant. The remaining \$2.3 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on October 20, 2022, for the Porter Avenue Streetscape 2019 Bond Project. The low bidder was SAC Services, Inc. of Oklahoma City, Oklahoma. ODOT awarded the project on November 7, 2022. This project has a 210-calendar day construction schedule, which will likely result in a fall 2023 completion. The Oklahoma Department of Transportation is administering the construction of this project, with the assistance of Atkins.

Proposed improvements include:

- New sidewalks
- Driveway consolidation or elimination (access management)
- Decorative roadway and pedestrian lighting
- Landscaping
- New curb and gutter

*Monthly Progress Report
Public Works (May 2023)*

- New Decorative Traffic Signals
- Pedestrian safety improvements

The contractor's activities this month were as follows:

- Construction of Sidewalks, street approaches and parking between Symmes Street and Comanche Street on east side
- Install electrical conduit and light pole bases between Alameda Street and Comanche Street on east side
- Remove existing traffic signals at Eufaula Street

Sidewalk Programs:

FYE 2023 Sidewalk Concrete Projects. This project was awarded to EMC Services LLC and is scheduled under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Curbs and Sidewalks and Trials. This contract will be on going thru June of 2023.

24th Ave SW ADA and Sidewalk Improvement Project. This project was awarded to Nash Construction and is under construction. This contract will be to remove and replace sidewalk and handicap ramps at various locations between Main Street and W. Lindsey Street. This contract is scheduled to be completed in July of 2023.

Street Maintenance Bond Programs:

FYE 2022 Street Maintenance Bond – Urban Concrete – McGee Drive Concrete Pavement Repair

Bids were opened April 7, 2022. Eight bids were received and on May 24, 2022 the contract was awarded to Parathon Construction LLC in the amount of \$403,235. Work on the punch list items progressed through February. This project was accepted and final payment approved at the May 23, 2023 City Council meeting.

FYE 2023 Street Maintenance Bond – Urban Concrete 1

Urban Concrete Bid 1 bids were opened on June 9, 2022. Seven bids were received and the contract was awarded on July 12, 2022 to Arroyo's Concrete LLC in the amount of \$1,124,371.50. The project consists of select panel replacement on existing concrete streets. The project has been completed. Project acceptance and approval of the final payment is on the June 13, 2023 Council agenda.

FYE 2023 Street Maintenance Bond – Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 23, 2022. Six bids were received and the contract was awarded on July 26, 2022 to Nash Construction Company in the amount of \$1,203,819.00. The project consists of select panel replacement on existing concrete streets. Change Order No. 1 was processed to add concrete pop up repair at 11 locations. This project was completed in May 2023. Project closeout is in progress.

Public Transit

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22nd, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

Transit Center Remodel

- On February 14, 2023, Council approved contract K-2223-72 with Stronghold Construction to complete the renovation of the 320 E. Comanche St. property into a City Transit Center. A pre-construction meeting was conducted on February 21, 2023 to organize the start of the project, and a Notice to Proceed was issued on February 28, 2023. Construction commenced on March 1, 2023. It was estimated that the project would be completed and open in August 2023, however, due to delays attributed to asbestos remediation it is assumed the project will be completed at a later date with a grand opening scheduled for October 1, 2023. This will align with regional route changes as EMBARK OKC plans to implement their service changes on October 1, 2023.

*Monthly Progress Report
Public Works (May 2023)*

- Work on the project during the month of May 2023 includes:
 - The City Manager authorized a task order with a remediation firm to remove the contaminated material. After a delay due to scheduling issues, work began on April 25 and after conducting air quality tests the all clear was given on May 9 to resume interior work.
 - A change order encompassing the contractor's asbestos remediation costs was included on Council's April 11 agenda for consideration and was passed unanimously.
 - Interior demolition by the contractor has resumed following the ongoing asbestos remediation process.
 - Some interior damage from the remediation is still being resolved with the asbestos remediation contractor and the construction contractor.
 - *Concrete Forming*
 - *Pouring Curbs*
 - *Underground electric sleeves*
 - *Begin subgrade aggregate*
 - *Exterior door cut*
 - *Concrete sidewalk pour*
 - *Interior demolition completion*
 - *Exterior metal paneling removal*
 - *Interior framing*
 - *Seating structure engineer drawings delivered*
 - *Sewer rough-in*
 - *Plumbing rough-in*
 - *Exterior door frame installation*
 - *Masonry and brick cleaning*
 - *Cabinet measurements*



Completed Asbestos Remediation



Concrete Sidewalk Pour

Vehicle Procurement

- The city has recently completed the purchase of 2 battery electric buses from Gillig. The first vehicle, unit 5-2219, was accepted on February 14, 2023 and went into service the following day. After resolving punch list items and a programming issue regarding starting the vehicle in cold weather, the second vehicle, unit 5-2219, was accepted on May 5, 2023 and also started service the day after being accepted. These are the first new fixed-route buses purchased for the Transit Fleet since taking over operation of this service from the University of Oklahoma in 2019. Below is background information on both battery electric bus projects:
 - An authorization to purchase the City's first battery electric vehicle, a transit bus, was approved at Council's May 25, 2021 meeting. A purchase order was issued on May 27, 2021 to the manufacturer. Approximately 50% of the vehicle purchase price will be reimbursed through a grant received from Oklahoma Department of Environmental Quality through the Volkswagen Settlement Fund.

Monthly Progress Report
Public Works (May 2023)

- An authorization to purchase the City's second battery electric transit bus was approved at Council's August 10, 2021 meeting. A purchase order was issued on August 13, 2021 to the manufacturer. Approximately 70% of the vehicle purchase price will be reimbursed through a grant received from the FTA's FY21 Low- or No-Emission Vehicle Program. The City's project was 1 of 49 projects selected in the nation.
- Council granted approval for additional funds to be allocated to both bus builds on December 14, 2021. These additional funds were used to add charge rails to the top of the busses so that in the future an overhead pantograph charging system could be utilized.
- The City is currently in the process of purchasing 5 paratransit vans and due to supply chain delays staff currently anticipates receiving these vehicles in late summer 2023. Below is background on this purchase:
 - On December 14, 2021 the City Council passed and adopted resolution R-2122-72 transferring \$346,703 from the Capital Fund Balance to be matched with \$122,812 available in the Public Transit and Parking Fund to be used to replace 5 paratransit vehicles in the Transit Fleet for a total of \$469,515. Due to ongoing supply chain issues the price of the vehicles had increased, however staff were able to identify additional FTA grant funding allocated to Norman to supplement the cost increase and decrease the amount of local match that was provided from the Public Transit and Parking Fund. Resolution R-2122-98 was approved by Council on March 8 transferring an additional \$149,454 (for a total cost of \$584,655) to cover the cost increase. FTA grant OK-2020-026 will be amended to \$496,157 leaving a local match of \$88,508 (a reduction in the local matching funds of \$34,304.)
- The City is currently in the process of purchasing 5 CNG 35' fixed route buses and staff anticipates receiving these vehicles in July-August 2023. Staff visited the factory December 5-9, 2022, to perform the pre-production meeting. Another factory visit is being planned for late July for the final inspection. Below is background information on this purchase:
 - Utilizing transit 5339 funds allocated from FY21 (grant number OK-2020-026), 1 35' CNG bus will be purchased. These were funds allocated to the Norman urbanized area by formula. In addition, on June 14, 2022 the City Council approved a contract with the Oklahoma Department of Transportation (ODOT) accept Surface Transportation Block Grant – Urbanized Area (STBG-UZA) funding for the purchase of 2 35' low-floor CNG transit buses. An Authorization to Purchase for these 3 buses was approved by Council on August 23, 2022. A purchase order was issued on September 14, 2022 to the manufacturer.
 - Utilizing funds received from the FY22 FTA Low- or No-Emissions Vehicle Program, staff proposed to purchase 2 additional CNG 35' fixed route buses. Council approved a resolution accepting the grant and an authorization to purchase the buses on September 27, 2022. The purchase order for 2 buses was issued September 29, 2022.
- The City is currently in the process of purchasing 3 paratransit ADA compliant minivans for revenue service as well as 2 non-revenue support vehicles. Staff anticipates receiving these vehicles in July 2023. Below is background on this purchase:
 - Council provided funding in the budget sufficient to outright purchase a single large transit bus and a single paratransit vehicle. Because of effective use of grant funding and only using a small percentage of budgeted money as a local match against grant funds, staff proposed to use \$355,692.55 of the remaining funding (\$357,810) for the outright purchase of 3 additional ADA minivans for the paratransit fleet and replacement of two support vehicles which was approved by the City Manager on April 6, 2023 utilizing an Oklahoma State Contract.

Microtransit Study with HNTB

Responses to RFP-2223-59 were received on May 5, 2023. This RFP was created to establish a microtransit pilot program in the City of Norman. *The RFP selection committee has reviewed the responses and are now*

Monthly Progress Report

Public Works (May 2023)

working to develop an agenda item including the RFP process and a proposed contract will be created for Council's consideration at a meeting in the near future. Below is background information on the project:

- o Following prior feedback from Councilmembers, two workshops were conducted on October 18, 2022 and January 3, 2023, regarding possible alternatives for a microtransit pilot program. After reviewing multiple pilot program alternatives and comparing outcomes against the previously expressed concerns of Council, a recommendation was made for a pilot program.
- o The recommendation consisted of a turnkey microtransit service which would be offered Monday-Saturday 6pm-12am (or 7pm-1am) as well as on Sunday from 10am-6pm. The recommendation suggests this service be offered in a defined zone, limited in size, which could be proposed by vendors responding to the Request for Proposals (RFP). In addition, it was recommended that the City look at investing in more robust software in partnership with EMBARK to improve existing paratransit service.

Transit Monthly Performance Report

Attached is the transit performance report for April 2023.

STREETS DIVISION

CAPITAL PROJECTS:

DAKOTA STREET 1700 BLOCK: DAKOTA STREET TO SHERRY AVENUE

Streets crews replaced damaged concrete panels on Dakota Street 1700 Block: Dakota Street to Sherry Avenue. This repair required 58 cubic yards of concrete and resulted in over 192 square yards repaired.

ALAMEDA STREET: 36TH AVENUE EAST/48TH AVENUE EAST

Streets crews worked an overlay at Alameda Street: 36th Avenue East/48th Avenue East and required 207.02 tons of asphalt for the repair.

72ND AVENUE SE: HIGHWAY 9 TO LINDSEY STREET

Streets crews worked an overlay at 72nd Avenue SE: Highway 9 to Lindsey Street and required 2,697.76 tons of asphalt for the repair.

ASPHALT OPERATIONS:

413 48TH AVENUE NE

Streets crews worked a deep patch at 413 48th Avenue NE and required 25.88 tons of asphalt for the repair.

ROADSIDE OPERATIONS:

MOWING OF ROADSIDE RIGHTS-OF-WAY

Streets Roadside Mowing crew continued their summer mowing schedule. During May, 2023, 247 miles of rural rights-of way and 4,106,951 sq. ft. of urban rights-of-way were mowed.

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 4.17 tons of asphalt was utilized in routine pothole patching operations.

STORMWATER DIVISION

WORK ORDER RESPONSE

Stormwater Division received 15 work order requests and closed 15 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance crew finished replacing a pipe at 505 E Symmes. The Maintenance crew repaired a broken sidewalk around a stormwater manhole at Lindsey and 12th Ave NE. The Infrastructure Maintenance removed and replaced two inlet box structures at Frank and Ponca. The crew reset two sections of pipe at Summit Crossing. The Infrastructure Maintenance crew checked 1,619 inlets and cleaned 301 inlets totaling 1.25 tons of debris removed in Ward 4 and 2.

CHANNEL MAINTENANCE

The Channel Maintenance cleaned Bishop, Hollywood, Imhoff, and Willow Grove channels removing 25.5 tons of debris. They were able to repair several washouts along the Hall Park flume. The Channel Maintenance Crew mowed 1,032,064 square feet of stormwater channels during the month of May. The crew finished debris clean up at Eagle Cliff drainage due to the tornado. The Channel Maintenance crew also cleaned flumes at Midway, Sundance, North Interstate Drive, and Fleetwood Drive totaling 10.5 tons of debris. The crew removed several trees leaning against a citizen's fence a 3228 Crossroads BLVD.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

A total of 300 lane miles were swept in May resulting in the removal of approximately 82.92 tons of debris from various curb-lined streets throughout the city. The crew was able to flush and camera 1560 feet of stormwater pipe at Legacy Park. They were down two sweepers for most of the month for repairs. The litter crew also removed 8.78 tons of trash from city ROW's. The crew checked 616 inlets and cleaned 152 inlets totaling 2.60 tons of debris removed in Ward 4 and 7. The Street Department checked 149 inlets and cleaned 31 totaling .25 tons of debris removed.

STORMWATER OKIE LOCATES

During the month of May, 3608 Call 811 Okie Spots were received. Of those requests, 107 were stormwater pipe locates, 98 were marked, and 508 were referred to other departments.

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 108 inspections of 103 active sites.

Issued 3 Earth Change Permits to new projects

Inspected 29 detention/retention ponds.

MS4 OPERATIONS

Received and responded to 47 citizen calls

On May 22, Ms. Wright and Ms. Chao facilitated a watershed cleanup in partnership with Hitachi where over 200 lb. of trash were removed from the watershed.

On May 24, Ms. Boteler, Ms. Wright, and Ms. Chao demonstrated the Enviroscope watershed model for students at Eisenhower Elementary during Public Works Demonstration Day.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Monthly Progress Report

Public Works (May 2023)

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

May 2023
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2023 Associated Fees

Planning Commission/Dev Comm Review:	This Month	Last Month	FY Total
*Norman Rural Cert of Survey...	2		
*Final Plats.....	0		
*Preliminary Plats.....	1		
*Short Form Plat.....	2		
*Center City Form Based Code..	0		
*Concurrent Constr. Request.....	0		
City Council Review:			
Certificate of Survey.....	0		
Preliminary Plat.....	1		
Final Plats	0		
Certificate of Plat Correction.....	0		
Encroachment.....	0		
Easements.....	5		
Closure.....	0		
Release of Deferral.....	0		
	\$ 1,615.00		
Development Committee:			
Final Plats.....	0		
Fee-In-Lieu of Detention.....	0	\$0.00	
Subtotal:	\$1,615.00	\$16,380.00	\$52,864.50

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family.....	40			
***Commercial.....	4			
Multi-Family.....	0			
Addition/Alteration.....	46			
House Moving.....	0			
Paving Only.....	12			
Storage Building.....	16			
Swimming Pool.....	10			
Storm Shelters.....	59			
Public Improvements.....	1			
Temporary Encroachments.....	3			
Fire Line Pits/Misc.....	0			
Franchise Utilities	8			
Other revenue		\$0.00	\$0.00	
Flood Plain (@\$100.00 each).....	4	\$400.00	\$300.00	\$1,400.00
Total Permits.....		\$17,353.64	\$15,976.10	\$127,259.16
Grand Total.....		\$19,368.64	\$32,656.10	\$181,523.66
****Construction Plan Review Occurrences	35	23	319	
****Punch Lists Prepared.....	7	4	58	

- * All Final Plat review completed within ten days..... PI # 13
- ** All Single Family Permits were reviewed and completed within three days.....PI # 10
- *** All Commercial Permits were reviewed and completed within seven days..... PI # 11
- **** All Construction Plans were reviewed within ten days.....PI # 12
- *****All Punch Lists prepared within one day of Final Inspection.....PI # 8

May 2023

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	7	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	40	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	4	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	35	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	2	100%

PERFORMANCE REPORT

Summary of Services Table: April 2023

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARC Norman Service Summary	ADP Apr FY23	FY23 YTD	FY22 YTD	Service Profile	Apr FY23	Apr FY22
Fixed Routes (M-F)	1,266	228,591	187,516	Weekdays	20	21
Fixed Routes (Sat)	636	22,351	15,843	Saturdays	5	5
PLUS (M-F)	93	18,248	16,880	Gamedays	1	1
-Zone 1*	78	15,353	13,395	Holidays	0	0
-Zone 2**	15	2,893	3,485	Weather	2	1
PLUS (Sat)***	21	994	683	Fiscal YTD Days	256	256
				Cal. YTD Days	102	102

*Requires ¾ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 23 YTD	FY 23 Targets	
# of Norman fixed-route passenger trips provided	250,942	251,881	■
# of Norman paratransit trips provided	19,240	21,000	■
% of on-time Norman paratransit pick-ups	97.78%	98.58%	●
# of Norman bus passengers per service hour, cumulative	15.63	13.04	■
# of Norman bus passengers per day, average	983	800*	●
% of Norman required paratransit pick-ups denied due to capacity	0.01%	0.00%*	●
% of on-time fixed-route arrivals	74.18%	80.94%	▲

*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2023

STREET DIVISION					
	FYE 2023 May 2023	FYE 2023 May 2023	Year to Date	Year to Date	FYE 2023
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	4.17		62.37		
Overlay/pave 10 miles per year.	-	0%	7.80	78%	100%
Replace 2,000 square yards of concrete pavement panels	192.00	10%	3,471.34	174%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	28.00	7%	243.25	58%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	4,106,951.00	32%	21,510,080.00	170%	100%
Mow 148 miles of Rural Right-of-way three times per year	247.00	56%	1,248.00	281%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	0%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	0%
Bridge - Maintain 5 non-deficient bridges in a year	-	0%	-	0%	0%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	0%
Bridge - Replace one functionally obsolete bridge per year	-	0%	-	0%	0%
Bond Program - Contract all selected projects for the bond year within the same fiscal year		0%	-	0%	0%
Capital Program – Complete all selected projects within the same fiscal year		0%	-	0%	0%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2023

STORMWATER DIVISION					
	FYE 2023 MAY, 2023	FYE 2023 MAY, 2023	Year to Date	Year to Date	FYE 2023
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	300.00	60%	3,767.00	63%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	2,384.00	24%	17,006.00	170%	70%
Mow 2,271,548 sq. feet of open drainage ways, six times per year	1,032,064.00	8%	4,462,377.00	33%	90%
Apply chemical vegetative control to open drainage channels, one time per year.	-	0%	-	0%	90%
Collect 60 tons annually of litter from rights of way in the urban & rural areas.	10.60	95%	63.73		95%
Permit all earth disturbing operations over 1 acre in size.	3.00	100%	30.00		95%
Permit all floodplain activities as appropriate.	-	0%	14.00		100%
Submit all necessary reports and documentation as required to comply with state stormwater regulations within 15 days of deadlines.	-	0%	1.00		100%
Perform erosion control inspections of permitted sites within 30 days.	108.00	105%	1,523.00		100%
Inspect City facilities identified as potential stormwater pollution sources.	1.00	0%	11.00		50%
Inspect stormwater outfalls.	9.00	0%	60.00		20%

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

May 2023

IN GALLONS	FYE 2023	FUEL REPORT	
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	18,918.00	20,542.00	23,093.01
Outside - sublet	729.00	349.00	4,221.39
TOTAL	19,647.00	20,891.00	27,314.40
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>
Consumption	21,520.12	23,444.42	27,310.33
			3,818.00

FYE 2023 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	204,507.36	214,340.20	297,523.49	51,890.06

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.88	Low	\$2.64	UNLEADED	High	\$2.97	Low	\$2.70
DIESEL	High	\$2.69	Low	\$2.41	DIESEL	High	\$2.80	Low	\$2.46
CNG	High	\$1.28	Low	\$1.28	CNG	High	\$2.10	Low	\$2.10

FASTER CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$61,105.05	Month Total Public CNG Sales	\$8,995
BATTERIES	\$2,063.37	FYE 2023 To Date Public Sales	\$117,248
OILS/FLUIDS	\$10,100.87	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
TIRES	\$30,570.93	Total Sold Gallons Life To Date	1,079,320
SUBLET REPAIRS	\$14,541.72	Total Gross Sales Life To Date	\$1,589,840
TOTAL SPENT ALL parts/sublet	\$118,381.94	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Statio	3,177,093

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	4	3	0	38
EMERGENCY ROAD CALLS	3	3	5	67
PM SERVICES	80	67	105	1,094
INCLEMENT WEATHER	0	2	0	4
WORK ORDERS	230	209	265	2,870
SCHEDULED REPAIRS	103	95	151	1,233
NON SCHEDULED REPAIRS	67	64	61	1,039

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	4	4	4	27
EMERGENCY ROAD CALLS	19	19	18	189
PM SERVICES	44	38	57	400
INCLEMENT WEATHER	0	0	2	2
WORK ORDERS	218	192	195	1,690
SCHEDULED REPAIRS	48	43	74	435
NON SCHEDULED REPAIRS	129	117	96	1,025

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	2	0	0	8
EMERGENCY ROAD CALLS	1	3	1	8
PM SERVICES	11	2	14	105
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	95	73	66	740
SCHEDULED REPAIRS	15	4	17	114
NON SCHEDULED REPAIRS	65	64	47	569

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	11	15	20	107
EMERGENCY ROAD CALLS	4	0	4	12
PM SERVICES	6	4	7	65
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	42	25	47	312
SCHEDULED REPAIRS	12	12	17	137
NON SCHEDULED REPAIRS	6	3	8	75

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	21	22	24	164
EMERGENCY ROAD CALLS	27	25	28	270
PM SERVICES	141	111	187	1559
INCLEMENT WEATHER	2	2	2	8
WORK ORDERS	585	499	586	5312
SCHEDULED REPAIRS	178	154	263	1856
NON SCHEDULED REPAIRS	267	248	217	2576

FLEET DIVISION
INVENTORY
May 2023

FUEL

WESTWOOD GOLF	479.2	gallons	DIESEL	@	2.870	\$ 1,375.30
WESTWOOD GOLF	616.5	gallons	UNLEADED	@	2.690	\$ 1,658.39
NORTH BASE	1,828.6	gallons	UNLEADED	@	2.770	\$ 5,065.28
NORTH BASE	950.5	gallons	DIESEL	@	2.560	\$ 2,433.23
FIRE STATION #5	408.1	gallons	UNLEADED	@	2.830	\$ 1,155.01
FIRE STATION #5	27.6	gallons	DIESEL	@	2.610	\$ 72.04
FIRE STATION #6	308.1	gallons	UNLEADED	@	2.870	\$ 884.25
FIRE STATION #6	453.3	gallons	DIESEL	@	2.660	\$ 1,205.78
BULK TANKS	1,200.0	gallons	DIESEL	@	2.560	\$ 3,072.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	3,161.4	\$ 8,762.92
DIESEL	3,110.6	\$ 8,158.35

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT**

May FYE 2023

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearTo Date Non-Compliance Trend
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	0%
PLANNING						
PLANNING					0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE					0%	67%
PUBLIC WORKS						
ENGINEERING	1	1			0%	50%
STREETS	10	9	1	1	10%	13%
STORMWATER	6	5		1	17%	18%
TRAFFIC	1	1			0%	25%
STORMWATER QUALITY					0%	0%
FLEET	9	9			0%	0%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	3	2	1	1	33%	71%
POLICE ADMINISTRATION	1	1			0%	25%
POLICE STAFF SERVICES	2		1	2	100%	75%
POLICE CRIMINAL INVESTIGATIONS	7	3	2	4	57%	56%
POLICE PATROL	22	19	2	3	14%	27%
POLICE SPECIAL INVESTIGATIONS	4	3	1	1	25%	43%
POLICE EMERGENCY COMMUNICATIONS	2	2			0%	0%
FIRE						
FIRE ADMINISTRATION	1	1			0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION	1	1			0%	0%
FIRE SUPPRESSION	1		1		0%	38%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	8	6	1	2	25%	32%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE					0%	0%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	7	4	3	2	29%	53%
PSST POLICE CRIMINAL INVESTIGATIONS	2			2	100%	100%
PSST FIRE SUPPRESSION					0%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	2	2			0%	0%
WATER PLANT					0%	100%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN					0%	0%
WATER LINE MAINTENANCE	17	15	3	1	6%	12%
UTILITIES INSPECTOR					0%	0%
METER SERVICES					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	100%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	2	2			0%	0%
WRF OPERATIONS					0%	0%
SEWER LINE MAINTENANCE	7	6	1		0%	7%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	13	10	2	1	8%	50%
SANITATION COMMERCIAL	2	2			0%	67%
SANITATION TRANSFER	2	2			0%	25%
SANITATION COMPOST	2	2			0%	0%
SANITATION RECYCLE	4	4			0%	50%
SANITATION YARD WASTE	2	2			0%	0%
CITYWIDE TOTAL	141	114	19	21	15%	29%

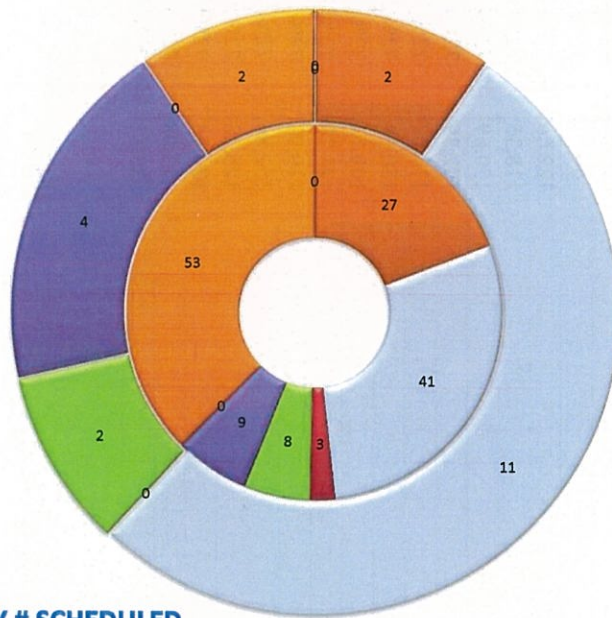
PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

May FYE 2023

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
POLICE										
1130	2018 Ford Interceptor	PD Staff Services	23867	23577	-290	miles	5/23/2023	Light Repair	PM-C	9/9/2022
1188t	2016 BigTex 14x77 Utility Trailer	PD Patrol	6/1/2023	5/12/2023	-20	days	5/26/2023	Light Repair	PM-A	5/12/2022
1201	2011 Chevy Tahoe	PD Criminal Investigations	105091	104841	-250	miles	5/26/2023	Light Repair	PM-C	10/3/2022
211031	2021 Ford Expedition	PD Criminal Investigations	15590	14570	-1020	miles	5/31/2023	Light Repair	PM-C	12/9/2022
PSST										
1223	2018 Ford Interceptor	PSST Patrol	123595	114081	-9514	miles	3/1/2023	Light Repair	PM-D & PM-G	1/19/2023
1060	2011 Ford Expedition	Criminal Investigations	117820	117815	-5	miles	2/20/2023	Light Repair	PM-C	6/16/2022
MOTORT	2012 Misc Trailer	PSST Criman Investigation	6/1/2023	4/11/2023	-51	days	5/9/2023	Light Repair	PM-A	4/28/2022
Utilities										
0325	2017 Ford F250	Waterline Maintenance	1/1/2023	1/16/2023	15	days	4/3/2203	Light Repair	PM-N	8/31/2023
0281	2020 Ford F150	Sanitation Residential	22754	20374	-2380	miles	5/19/2023	Light Repair	PM-C	10/19/2022
Parks										
21401	2021 Ford F350	Park Maintenance	8678	8186	-492	miles	5/17/2023	Light Repair	PM-C	10/22/2022
Public Works										
0871	2010 IHC Dumptruck	Stormwater	5195	5233	38	hours	5/17/2023	Heavy Repair	PM-C	4/28/2022
0699	2013 Wylie Sprayer	Streets	6/1/2023	4/20/2023	-42	Days	4/25/2023	Light Repair	PM-C	4/20/2022

PM Compliance Report May FYE 2023



INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE

Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	0	0	0.0%
Human Resources	0	0	0.0%
Planning	0	0	0.0%
Public Works	27	2	7.4%
Police	41	11	26.8%
Fire	3	0	0.0%
Parks & Rec.	8	2	25.0%
PSST	9	4	44.4%
CDBG	0	0	0.0%
Utilities	53	2	3.8%
Citywide Total	141	21	14.9%

PUBLIC WORKS
FLEET DIVISION
 Technician Productivity
 Report

FYE 2023

May 2023

MECHANIC	DIRECT LABOR HOURS	INDIVIDUAL PRODUCTIVITY		
		GOAL	ACTUAL	DIFFERENCE
# 001	126.45	72%	88.4%	16.4%
# 002	157.12	72%	109.9%	37.9%
# 003	93.66	72%	65.5%	-6.5%
# 004	120.98	72%	84.6%	12.6%
# 006	138.22	72%	95.0%	23.0%
# 007	130.87	72%	89.9%	17.9%
# 008	119.47	72%	83.5%	11.5%
# 009	99.20	72%	69.4%	-2.6%
# 010	122.66	72%	85.8%	13.8%
# 011	118.35	72%	82.8%	10.8%
# 012	150.69	72%	105.4%	33.4%
# 013	102.39	72%	71.6%	-0.4%
# 018	115.07	72%	80.5%	8.5%
# 021	150.64	72%	103.5%	31.5%
# 031	109.14	72%	76.3%	4.3%
# 037	123.29	72%	86.2%	14.2%
# 038	119.93	72%	83.9%	11.9%
# 040	152.86	72%	106.9%	34.9%
# 041	125.28	72%	87.6%	15.6%
# 042	124.73	72%	87.2%	15.2%
# 043	13.08	72%	100.6%	28.6%
# 044	33.81	72%	86.7%	14.7%

DIRECT LABOR HOURS

2547.89

TOTAL AVAILABLE HOURS

2919.50

PRODUCTIVITY GOAL

72.0%

ACTUAL PRODUCTIVITY

87.3%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

MAY 2022		PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
	Percentage		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%		78	78	100%	1132	1132	100%
Provide information requested by citizens within 7 days	95%		78	78	100%	1105	1105	100%
Complete traffic engineering studies within 45 days.	99%		2	2	100%	27	24	89%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%		13	13	100%	241	241	100%
Worker Hours Per Gallon of Paint Installed.	0.80		Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
			96	125.75	1.31	1364	525.75	0.39
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%		Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
			0	0	8.26	24.55	197	8.02
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%		Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
			14	14	100%	163	163	100%
Response to reports on traffic signal malfunctions within one hour.	99%		Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
			19	19	100%	247	247	100%
Response to reports of sign damage:	Percentage							
High Priority Stop or Yield Signs within one hour	99%		10	10	100%	69	69	100%
Lower Priority all other signs within one day	90%		19	19	100%	339	339	100%
Street Name Signs within two weeks	90%		44	44	100%	330	330	100%
Percent of work hours lost due to on the job injuries.	<.01%		Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
			3520	107	3.04%	34424	1500.5	4.36%

UTILITIES

13

Monthly Report

May 2023

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 80%
- 1357 12th NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Beaumont project is in progress and estimated to be completed in 30 days and is 80% completed – it has been delayed with the Juniper project for the lead service line replacements. Page project is scheduled to start after Beaumont has been completed.

Water Line Breaks Total – 10 in May

- Water Lines Hit by Contractors – 5, 2 - 3/4", and 3 - 1"

Sewer Line Data

- Total obstruction service requests - 26
 - Private Plumbing: 24
 - City Infrastructure: 2
 - Sanitary Sewer Overflows: 1 on private side, 1 on city side

Lift Station D Flows:

- Days - 31
- Average daily flow: 1.644 MGD
- Total Monthly flow: 50.964 MG

UTILITIES ENGINEERING:

Line Maintenance Building: Project will construct new building for Line Maintenance Division consisting of 60 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. Contract K-2122-115 was approved by Council and the Architect and Contractor are working through the process with GMP expected in September 2022. Bid Opening was held on September 7, 2022. 61 bidders submitted bids across the 30 categories of construction work. The total of the Base Bid was approximately \$7.7 Million, including contingencies, insurance, allowances, and other project requirements. Special-use permits were approved by Council on September 27, 2022. Approval of the GMP was held on the October 11, 2022 Council docket. Contractors have been working on steel components for all 4 buildings this month. The engineer recently reviewed plans and verified that the two existing storm drains under the new road will not need to be replaced, giving the contractor the green light to pave the road in this area. Revised quotes from TransTel and Convergent were recently received and installation will begin once the proposals are signed. In addition, the engineer revised plans to show the pond drainage weir shifted to the west to avoid an existing fire hydrant recently missed on the plans.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and reviewed by staff. The effort required to complete the remainder of the project is more than the current contract amount. Staff will bring Council a proposed amendment for approval to complete the entire City.

Solar Arrays at WRF and WTP: Project will utilize areas in the vicinity of the Water Reclamation Facility and the Water Treatment Plant to install new solar arrays that will offset electrical use from the grid. This project moves the Utilities Department forward and closer to meeting the *Mayors Climate Protection Agreement* and the *Ready for 100* initiatives. This performance guaranty contract has requirements such that the City will be reimbursed if sufficient energy is not generated.

The WTP array was energized on August 2, 2022, and all work is complete except for punchlist items. For the WRF, all arrays are energized. Systems are operating and being monitored. Only minor site restoration and testing are required to complete the project but are being impacted by weather conditions. All work has been completed and project will be accepted in June 2023.

WASTEWATER PROJECTS:

Sanitary Sewer Stream Crossing Replacement (WW0178) During January 2023, Utilities Department discovered that a 24" sanitary sewer aerial stream crossing in "Oliver's Woods" on the south side of Highway 9 was damaged and in danger of imminent collapse. NUA prepared Bidding Documents to replace the aerial crossing and project was Advertised on February 9, 2023. Bids were opened on March 9, 2023. Krapff-Reynolds Construction Company was the low bidder with a bid in the amount of \$593,630.00, and a contract in this amount was awarded on March 28, 2023. During the month of May 2023, Krapff-Reynolds mobilized to the project site, cleared the easement, installed gravity bypass line, and commenced demolition of existing aerial crossing structures and piping. Project is anticipated to be completed by July 31, 2023.

1.	Discovery of Damaged Aerial Stream Crossing:	December 2022
2.	Bidding Documents Prepared by NUA:	January 2023
3.	Project Advertised:	February 9, 2023
4.	Bid Opening:	March 9, 2023
5.	Contract Award:	March 28, 2023
6.	Construction Complete:	June 30, 2023

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I

treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. Since then, Garver has been convening regular meetings with ODEQ to review the draft report in detail. The report is lengthy, and it is expected to require several months and multiple iterations before the report is considered final and ready for formal submission to ODEQ. This will likely occur during the summer of 2023 with approval by ODEQ likely to require several additional months after that.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been required and received by City of Norman.

In early October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 and 2023 for research and investigations and can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. A kick-off meeting for the Green Infrastructure grant convened in early November 2021 and work (research and data gathering) is ongoing. Initial conclusions and recommendations are expected to be reached in the first half of 2023.

In April 2022, NUA learned that a third grant associated with possible IPR from BOR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data, weather and seasonal weather forecasts, and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. A kick-off meeting for this project should convene in June 2023 and project should require approximately one year to complete.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service

infrastructure. Based on these meetings, three (3) manufacturers have been approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant in the amount of \$5,000,000.00 for this project. Because the funding from the grant is not expected to be made available until the start of the next federal fiscal year (i.e. October 1, 2023), the bidding of this project will now be scheduled to sync up with a Contract Award at the first Council Meeting in October 2023 with Notice to Proceed with Construction to follow immediately thereafter also in October 2023. The critical path for the project will run through the delivery of the new centrifuges. Assuming they can be delivered in a reasonable time frame without excessive supply-chain-related delays, project should be complete by July 31, 2024.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA decided to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision has been made to defer construction of this project until fiscal year 2024/25. For this reason, bidding documents will be finalized in time to advertise in May 2024. Bids would then be opened in June 2024, and Contracts Awarded at the first Council Meeting in July 2024. Construction would then take one calendar year to June 2025.

Engineer: Greely and Hansen LLC (Ana Staggs)

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release vaults, and a new receiving manhole. After discussions with the Parks Department, the City of Norman will continue to

lease the property needed for this project and will not purchase the property outright. Therefore, the project was kicked back off to identify the best alignment and then move forward to final design, easement acquisition (as necessary), bidding and construction. Additional survey work has been completed and the revised alignment does not appear to have any conflicts or issues that would prohibit its construction. Staff is currently reviewing revised 100 percent plans and submitted DEQ permit in February 2023. ODOT permit application submitted in March 2023. Plans were advertised and bid. Contract was awarded and construction will start in July.

Engineer: PEC, Inc. (Chris Grizer)

Class A Sludge / Co-Composting (WW0312): This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan. Technologies were screened and Windrow Composting was determined by the Engineer to be the best alternative due to capital cost and operational familiarity considerations. The project was put on hold pending further discussions with landowners for land application of bio-solids that is a lower cost option than co-composting. Staff have located additional lands to allow for the continued land application of digested and dewatered biosolids which is more cost-efficient than co-composting. As such, this project will be closed out until a future need arises necessitating the project.

Engineer: Garver, Inc. (Steve Rice)

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution. To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted for FYE20. This project is not a high priority for service reliability and has been deferred due to funding availability. This project will be closed out until the project is moved forward.

Engineer: Olsson, Inc. (Kevin Rood)

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east. Staff is completing final review of plans and specifications in June and will bid project in July.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): Annual project may replace about 22,000 feet of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by W Lindsey St. to the North, 24th Ave SW to the west, Westbrook Terrace to the south, and Berry Road to the East. Preliminary project layout and scope definition are in progress. Draft plans were received May 2023 and Staff will review in June and have bid ready in August.

Engineer: Staff with assistance from local surveyor

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This

project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

WATER PROJECTS:

Blending of Wells 5, 6, and 52 at the Water Treatment Plant (WA0369): This project will blend wells 5, 6, and 52, at the Water Treatment Plant (WTP) before entering the distribution system. Blending these wells will only require samples be taken at the blending site as opposed to each well, which will minimize time and money spent on sampling each month. This project will require approximately 2,200 feet of 8-inch waterline to bring well 52 to the 36th Avenue NE and Robinson Street intersection where it will combine with the line coming from well 5. An existing 12-inch waterline will then be converted to a non-potable line as it moves west on Robinson Street before it combines with well 6 and the distribution system at the WTP. In addition, two bores consisting of approximately 260 linear feet of 8-inch and 6-inch waterline under Robinson Street will be required to connect the neighborhoods on the north side of Robinson Street with the existing high pressure line on the south side of Robinson Street. An existing 10-inch waterline and old 24-inch concrete line at the WTP will be abandoned as part of this project. As part of a previous project, Freese and Nichols, Inc. recently designed the project to extend water transmission lines from the WTP to 24th Avenue NE. Since they are familiar with the lines in the area and the interconnection requirements at the WTP and would be able to provide design services for this project, staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this project as well. City Council approved the contract with Freese and Nichols, Inc. on May 11, 2021 for \$47,850. Staff had a project kick-off meeting with engineers on May 27, 2021. An Invitation to Bid was Published in the Norman Transcript on November 3, 2022 with a Pre-Bid Meeting held on November 18, 2022. A Bid Opening was held on December 1, 2022. Three contractors submitted bids ranging from \$584,950.00-\$748,235.00. The low bidder was Cimarron Construction Co. at \$584,950.00, which is over the Engineer's Estimate of \$548,939.00. The contract with Cimarron Construction Co. was approved by Council on January 10, 2023. A pre-Construction meeting was held on January 24, 2023. Contractors have installed all waterlines and are just waiting to complete the permanent repairs to Robinson where new line was installed. These repairs will take place after June 13.

Engineer: Freese and Nichols, Inc. (Clay Herndon)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water meter plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. Public Works is reviewing the current waterline plans before sending to engineers for revisions. Final plans, bidding, and construction dates will be determined based on the schedule for the rest of the project.

Flood Avenue Waterline Replacement (WA0328):

Project will replace approximately 12,700 feet of 16-inch water line from Robinson Street to Tecumseh Road, and about 2,900 feet of 12-inch from Tecumseh to Venture Drive with 16-inch C900 PVC pipe. The existing ductile iron pipe is not compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. In combination with this project, the potential for using existing wells along Flood for blending back into the water system using the existing pipe after rehabilitation will be evaluated. Total bids for construction ranged from \$2.9 million to \$3.8 million. Southwest Waterworks was determined to be the lowest responsible bidder at \$2,854,724.50. City Council approved the contract with Southwest Water Works on September 14, 2021 in the amount of \$2,854,724.50. A pre-construction meeting was held on October 6, 2021. Construction began November 3, 2021 and will continue for 330 calendar days. The James Garner waterline between Acres and Robinson was added onto the contract for this project in February, with an additional 75 days added onto the project and a revised contract amount of \$3,325,518.50. The Contractor is working on getting a final pay claim together along with a final change order, in addition to repair of a piece of concrete that shifted.

Engineer: CP&Y, Inc. (John Levitt/John Gjendem/Richard Taylor)

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. The final Engineering Report will be received by June 14. A meeting was recently held with the Engineers and Public Works to discuss stormwater requirements for the site so that they can begin preliminary design.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Disinfection System Engineer: Plummer Associates (Alan Swartz)

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60%

streetscape plans were completed. Funding for the streetscape work will be determined in March, which will determine when the waterline project needs to begin. The waterline will need to be completed before the roadway work begins. 65% plans were recently received. Staff is in the process of reviewing and providing comments.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Phase II – Porter Avenue Waterline Replacement (WA0354):

This project will replace approximately 1,500 feet of aging 8-inch and 5,000 feet of 12-inch waterline along Porter Avenue from Robinson Street to Alameda Street in conjunction with the Public Works Department Porter and Avenue Streetscape project. Part of this project (Main Street to Rich Street) was already completed as part of Public Work's ODOT funded Transportation Bond project. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cabiness Engineering, LLC (Garver Engineering) in February 2021 in the amount of \$58,100. Staff received final design plans and sent an invitation to bid to the *Norman Transcript* for publication on December 23, 2021 and December 30, 2021. A mandatory pre-bid was held on January 4, 2022 and the bid opening will be held on January 20, 2022. Bids were opened on February 3, 2022 and four contractors submitted bids. Cimarron Construction Company, LLC submitted the lowest and best bid for the Base Bid and Alternate B at \$2,039,328. The Contract and Bonds were signed and approved by Council on February 22, 2022. A kick-off meeting was held on March 4, 2022. City staff and the Engineer are in the process of reviewing submittals provided by the Contractor. The Engineer is also working on getting a final conformed set of plans together showing the alternate bid that was awarded. Construction start date for the Notice-to-Proceed was March 14, 2022. Rather than a number of days for construction completion, this project has an end date for construction of July 15, 2022. This is to ensure the waterline work is finished prior to the streetscape work. Work began on March 14, 2022. A final change order and pay app was approved by Council on November 22, 2022. As-builts were recently received from the Engineer who noticed the new waterline conflicted with a few future light poles and future storm drain that will be constructed by Public Works. Adjustments will be made to the light pole design by Public Works. Line Maintenance potholed and took accurate elevations of the waterline in these areas. Utilities staff attended the pre-work meeting for the streetscape project, which has a start date of April 3, 2023. Their contractors will start on the south end and move their way north. They will let us know when they have the far west lane close at Himes so that we can contact Cimarron to install the missing bends needed for a new storm drain. The light poles that will be in conflict with our waterline will be moved a few feet in the field to accommodate these conflicts.

Engineer: Garver Engineering (Bret Cabiness/Sean Price)

Water Treatment Plant Carbon Dioxide Tank Replacement (WA0374):

The existing carbon dioxide tank at the City's Water Treatment Plant is aging and vendors are not able to supply replacement parts to the model any longer. Carbon Dioxide is used to adjust the pH of the drinking water which effects its scaling and corrosivity potential, so a new tank is necessary. This project will involve removal of the existing 30-ton carbon dioxide tank at the water treatment plant, complete installation of new tank 30-ton tank of correct make and model specified or approved equal, demonstrating correct operation and dosages both manually and remotely, and training water treatment staff on operation and maintenance. Staff awarded the removal and installation to Wynn Construction Co. for \$75,000. Staff awarded the purchase and delivery of the tank to Tomco Systems in the amount of \$228,975 in December 2021. The purchase authorization was approved by Council on January 18, 2022. Tomco moved forward with ordering the tank on April 25, 2022. The new tank was shipped on September 28, 2022 and it was delivered to the WTP on October 3, 2022. The apparatus on top of the tanks has been leaking since installation. It was installed for the tank and the threads did not fit properly. So, a new apparatus arrived to plant on January 24, 2023. Replacement and shut down of the plant occurred on January 26, 2023. Tomco informed staff that this new apparatus was quality control checked against the appropriate pressure. However, Tomco staff noticed one of the heating elements was not working properly during installation of the new apparatus. A 1-year mechanical warranty is required for this tank and Tomco was notified that they need to provide replacement of this as well. The heating element was repaired on 3/10/2023 and all components of the tank are working properly. A final payment was made to Tomco on 3/13/2023.

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a

visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and repainting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Staff is working on acquiring an easement between Southlake and St. James Addition for a redundant feed. This line will be abandoned once St. James is built and has tied onto the waterline in the Southlake addition. Engineers are working on final plans and specifications so that this project can be advertised soon. Line Maintenance started potholing a percentage of the services in this addition this week to verify if lead is present before construction begins. So far, only copper has been found.

Engineer: SRB (Marc Long)

Water Line Replacement, Parsons Addition (WA0246): A contract (K-1819-87) with Cabiness Engineering, LLC (now part of Garver) was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, and 2022, Phase II was delayed until Spring of 2021, 2022, and 2023, respectively, for budgetary reasons. Although Project was not expected to be deferred again in 2023, Garver was unable to issue Bidding Documents in time, advertise, open bids, Award Contract and issue Notice to Proceed immediately upon the end of OU's spring 2023 semester on May 15, 2023. Because this project must proceed on a tight schedule in order to be complete before the start of the fall semester at OU in August 2023, the inability to commence work on May 15 would make it impossible to complete in the allotted time frame. As a result, project has been deferred again to Spring 2024 with construction proceeding until August 2024.

Engineer: Garver/Cabbiness Engineering, LLC (Sean Price)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2023/24. From that point, final design work and easement acquisition was scheduled at a pace intended to synchronize completion of final design, permit application/receipt, and all easement purchases with a scheduled advertisement date of early May 2023. However, while preparing easement documents during Summer 2022, Jacobs determined that there was a potential issue with a long segment of their alignment that was intended to be in easements on property owned by the United States Department of Veterans Affairs (VA) and J.D. McCarty (McCarty). There were existing easements owned by Oklahoma Gas & Electric (OG&E) on both properties (seemingly much larger than needed to accommodate OG&E's overhead power lines in the area) extending into the area Jacobs intended to use for their current alignment for this project. After consideration of several alternatives, it was agreed to determine if OG&E would allow encroachment in their easement as long as it was a reasonable distance from their overhead lines, and in December 2022, OG&E furnished authorization to encroach on their easements on the VA and McCarty properties. As a result, Jacobs is now able to proceed with final design and acquisition of easements so project may be readied for bid.

As noted above, two of the easements required for the project must be purchased from the VA and McCarty who both own large properties fronting on the south of side of E. Robinson Avenue. VA and McCarty are also two of the large property owners in Norman who have multiple meters that NUA would like to replace with a single master meter. Now that negotiations for these two easements can begin again, NUA will work to negotiate master meter agreements concurrently with Jacobs' easement negotiations and incorporate the meter replacement work into this project.

Assuming project is not deferred again for budgetary reasons, project is expected to advertise as soon as easements can be completed and Permits issued. Finalizing easements and master meter agreements and obtaining permits is likely continue through Summer 2023 with project advertising for bidders immediately thereafter. Construction would then commence in early Fall 2023. Project completion is then projected for Fall 2024.

Engineer: Jacobs Engineering (Arun Srinivasan)

Lindsey Water Tower Rehabilitation and Non-Potable Water Expansion Study - Lindsey Tower was decommissioned several years ago because it is not high enough to act as viable potable water system storage at current system operating pressures. In 2020, the coatings on the tower began to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated. However, before submitting Contract for City Council approval, NUA will await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a proposed scope and fee to analyze the possibility of extending a non-potable water system from the Norman Water Reclamation Facility (WRF) to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's 2060 Strategic Water Supply Plan. This reuse system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer has also been directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for the new non-potable system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis. Draft

results and permitting meeting with ODEQ are expected in June 2023. A final report would then be issued in July 2023.

Assuming the Plummer study affirms repurposing Lindsey Tower as dedicated non-potable storage, a Contract for Dunham to prepare bidding documents for, and to inspect construction of, rehabilitation work on Lindsey Tower would be submitted to Council in July 2023, and, upon approval, Bidding Documents would then be completed and project advertised, bids opened and contracts awarded in September/August 2023, which would allow for rehabilitation work, including possible abatement work if Dunham determines that existing coatings on tank contain lead-based paint, to be completed during the late summer and fall of 2023 before winter weather can impact coating work.

If Plummer's report does not recommend repurposing Lindsey Tank for non-potable storage, tank may be further evaluated to determine if it can be recommissioned and viably used for potable water storage. Depending on the outcome of this final evaluation, there is a range of possibilities for the future of Lindsey Tank. If no viable use can be found for Lindsey Tower at that point, it may be recommended for demolition. If it is determined that construction of additional infrastructure (for example a booster pump station) could again make Lindsey Tower viable as potable water storage, both from a financial perspective and an engineering perspective, it could be part of a future project that combines rehabilitation of Lindsey Tower with construction of the identified new infrastructure that would see the rehabilitated tower returned to service upon completion of construction.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Dexter May) for Non-potable Water System Study.

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals have been received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway.

Consultant: E Source (Alyssa Pourciau)

FYE15 Water Wells and Supply Lines/Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. Carollo and staff prepared an addendum to their contract and it was approved by NUA 2/13/18. The next step is to approach land owners to negotiate test well sites. A Frequently Asked Questions sheet has been drafted and will be utilized with potential well site land owners. Test wells are expected to begin in September 2018. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements for potential well sites. Approximately 8 landowners are interested and staff is moving forward with securing documents for 5 of them. Well Construction bids were opened and read aloud October 18, 2018. Layne Christiansen was low bidder and a contract in the amount of \$4,714,421.72 was approved November 27, 2018 at NUA meeting. Held kick off meeting January 23, 2019 and again met February 27, 2019.

Layne has drilled all test holes and plan to begin final well drilling January 2020. All 11 well site easements and deeds were approved by NUA on October 22, 2019. The NUA also approved CO#1 December 10, 2019 for Layne's contract to add 3 additional wells to the original 6 as shown in the contract. This change order also added days to contract and completion date is now December 2020. Held kick off meeting January 23, 2019 and since Layne had drilled all test holes, the plan was to begin final well drilling January 2020. Layne's rig was under repair so final well drilling didn't begin until February 18, 2020. Crews have completed all wells and are now complete with all 6 monitoring wells. 1 deep monitor well failed and was re-drilled in September. Well house construction is complete and all wells are ready for pumping. Contractor finalized disinfection on well house lines and are in the final clean up stages. Project is substantially complete and final payment was pending final re-development of Park Well. Park Well is now operational and Consultant and Contractor are finalizing final change order and close out payments for project. Projected ended with 5 change orders and NUA approved Final Acceptance of Project March 28, 2023. Staff made final payment in the amount of \$158,727.78 April 10, 2023. Project will be closed out and this will be last report.

Engineer: Carollo Engineers (Rebecca Poole)

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with MNTC. Though MNTC, JD McCarty, and Veterans Center are not onboard with installing master meters at this time, staff will work with USPS to install 2 additional meters at their facility. Our consultants for the Robinson water line project 24th NE to 12th NE have begun discussion with OMES and Department of Mental health regarding easements for both water line and meter vaults. These two large property owners with whom easement agreements must be negotiated, are also customers with multiple meters with whom NUA intends to negotiate an agreement on master metering. The current intent is to negotiate both easement purchase and master metering agreement concurrently and to incorporate master meter installation for both into this project. Staff will continue to work on obtaining these agreements. In addition, staff is evaluating meter locations at the USPS with in-house forces.

SANITATION CAPITAL PROJECTS:

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning is working on reviewing the current set of plans while the engineers incorporate our new comments. IT is still reviewing plans for obtaining quotes for low voltage, cameras, and other components.

Engineer: TriCore Group, LLC (Greg Vance)

Transfer Station Renovations (SA005):

The Transfer Station has several elements that have deteriorated since its installation in 2008 due to its heavy use. This project will repair the Transfer Station floor install fire suppression system, truck parking area, and improvements to the building exterior. Repair of the floor and installation of the fire suppression system will be expedited and the Transfer Station will be required to stay in operation during the entire construction. Request for Qualifications were sent on September 29, 2022 and an optional on-site meeting was held on October 11, 2022. Qualifications were due Thursday, October 20, 2022 and one firm, Parkhill Engineering, submitted qualifications. Staff approved the qualifications submitted by Parkhill Engineering after reviewing their qualifications. A scope was received by Parkhill on December 19, 2022. Staff is still reviewing before Council approval.

New Sanitation Office Building: The Sanitation Department has outgrown their current office space. Because their existing facility cannot be readily expanded and because it is not laid out in a way that would allow renovations to create a more efficient workspace, a new facility must be constructed. On January 12, 2021, Norman Municipal Utilities Authority (NMUA) approved a design contract with The McKinney Partnership Architects PC (TMP) to design this new facility, and design commenced immediately thereafter. TMP completed Design Development level plans and specifications in April 2021 and final plans and specifications in January 2022.

Project was advertised on February 10 and 17, 2022 and bids were be opened on March 3, 2022. Crossland Construction Company (Crossland) was deemed the lowest and best responsible bidder and a contract was awarded to them on April 26, 2022. Construction work commenced on April 29, 2022.

During the month of May 2023, ONG turned on the gas meter, and, as a result, Certificate of Occupancy was issued on June 1, 2023. All punchlist items have been addressed. Project should be final accepted in early July. Delivery of remaining office furniture has been scheduled for July 2023. Sanitation Department will complete relocation to the facility immediately thereafter.

Architect: The McKinney Partnership Architects PC (Toni Bragg)

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009) / Household Hazardous Waste Facility (SA0012): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment. For the container maintenance facility, the proposed location is adjacent to the Truck Wash Facility to allow for efficient operations by staff. Upon learning of the potential bus wash facility to be constructed at the North Base Campus, Utilities and Public Works have begun coordination of the facilities and the potential to combine efforts into facility capable of meeting needs for both departments and the City.

A Household Hazardous Waste Facility will also be included within this project. This Facility is necessary to allow for City residents a timely disposal option for household wastes that cannot be disposed using their normal polycart service. Currently, an annual collection day is held for City residents to dispose of their items but this has proven to be challenging in recent years.

Preliminary design efforts have identified potential improvements to the final product that warrant modifications to the project scope that required a contract amendment with the Architect. Amendment No. 1 was approved by City Council in February 2020 and included changes to the site for the Household Hazardous Waste and Container Maintenance facilities and entry drive modifications to the Transfer Station facility to improve accessibility and safety for vehicles entering and leaving the facility.

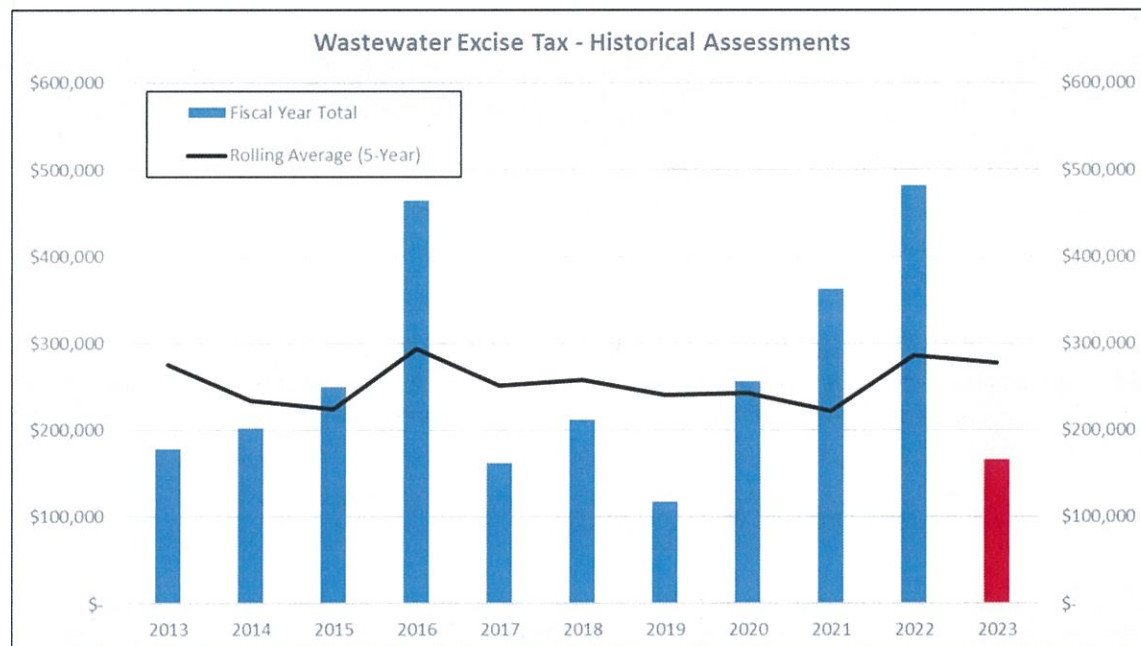
The property has been rezoned to add Municipal Use for the property to meet current code requirements. The final plans were completed and advertised. Bids were opened and contract K-2021-10 was awarded to the Landmark Construction Group on January 12, 2021. The Household Hazardous Waste building is complete and the ribbon cutting was held on February 1, 2022. All finals have been obtained for the Container Maintenance building and the Certificate

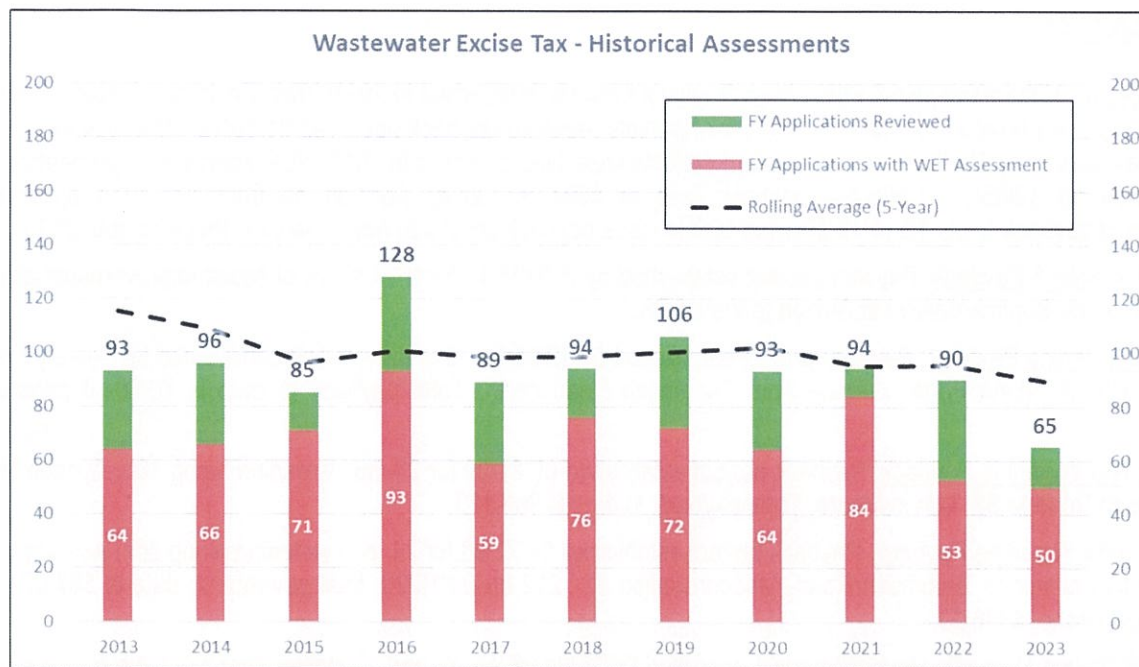
of Occupancy should be issued in February. Both projects are complete and in operation. All work is complete. Staff will have the final acceptance on the second docket in March.

Architect: Studio Architects, LLC (George Winters)

Wastewater Excise Tax – Non-Residential:

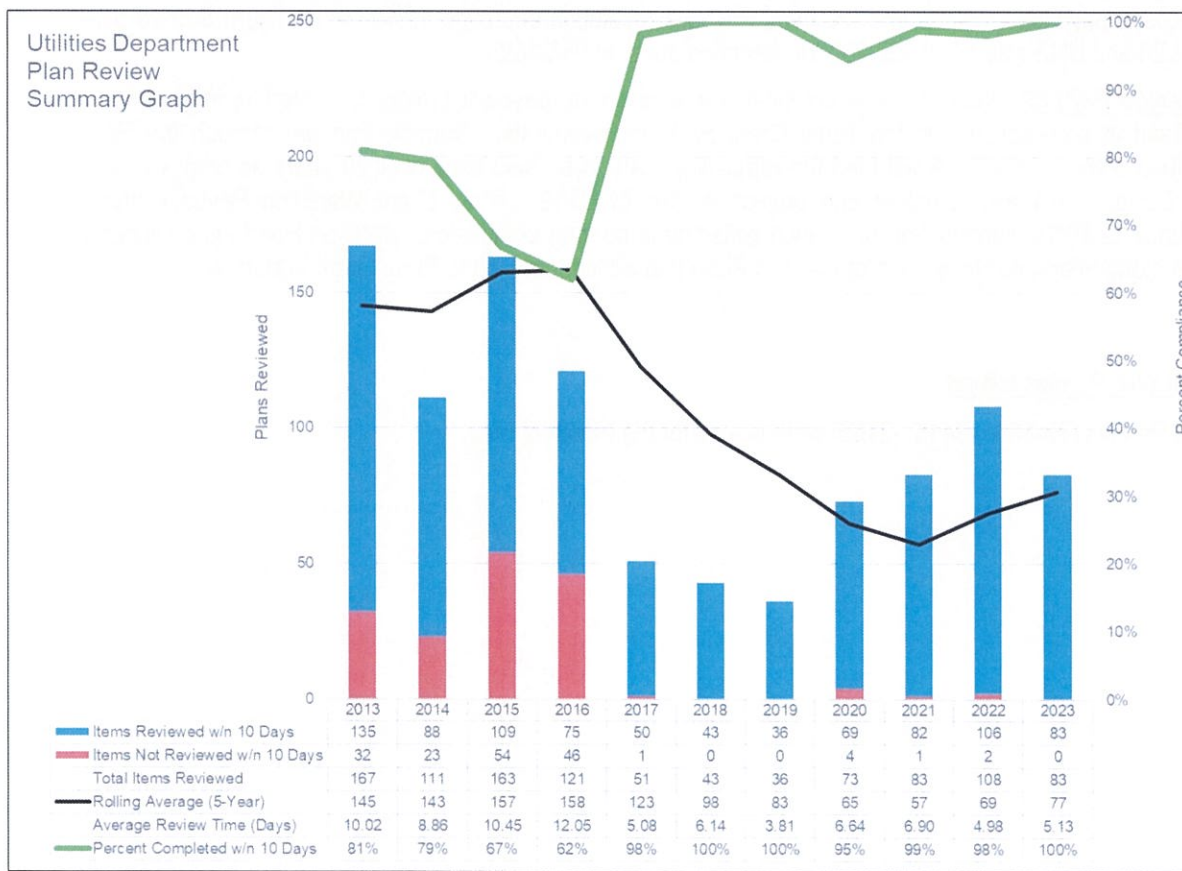
WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on 9 commercial entities last month. Of the 9 applications, 7 applications were assessed since the applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 63 commercial properties were reviewed and a total of \$164,601.51 was assessed to the 48 entities that will increase wastewater flows for the respective property. Below are graphs showing the amount assessed and the number reviewed (including additional reviews in June).





PLAN REVIEW:

Two plan sets were reviewed this past month. Staff has reviewed 83 plans for the current fiscal year with an average review time of 5.13 days and with 100 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

3 Water Well Permits (23-1906,-2415, -2155) were issued for the month of May.

May 2023
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT

INSPECTIONS

	May	Year to date
Construction site stormwater inspections	108	249
Outfall inspections	9	13
Detention/retention pond inspections	29	55
City facility inspections	1	4
Fats, oil and grease (FOG) program	32	472
Food license approval	3	39
Significant Industrial Users	1	27
Total inspections	183	859

ROU Significant Industrial User sites sampled

	May	Year to date
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	100%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	100%
Earth Change Permits issued	3	5
HHWF: cars served	79	1160
Pounds of Material Collected	5194.5	86,980.5
E-waste: cars served	250	912
Pounds of Material Collected	14126	36,901
Total HHW cars served	329	2,072.0
Total HHW Pounds of Material Collected	19,320.5	123,881.5

REVI FOG Program

	May	Year to date
Surcharge	\$1,000.00	\$22,100.00
Lab Analysis Recovery	\$4,913.33	\$50,293.04
Industrial Discharge Permit	\$866.00	\$3,525.00
	\$0.00	\$500.00
Total revenue	\$6,779.33	\$76,418.04

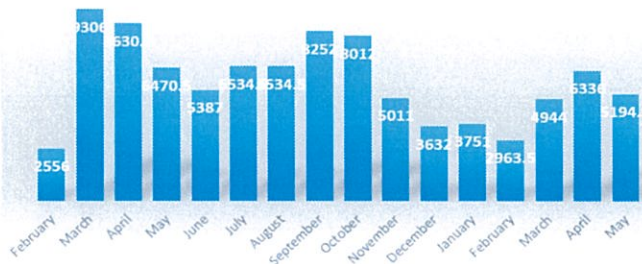
ENVI Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research.

- 1 Facilitated Yard by Yard, Composting and Recycling Education Information
- 3 Subcommittees are working on updating the US Mayors' Climate Protection Agreement.
- 4 Coordinating with Sanitation and Environmental Services for landscaping at Sanitation

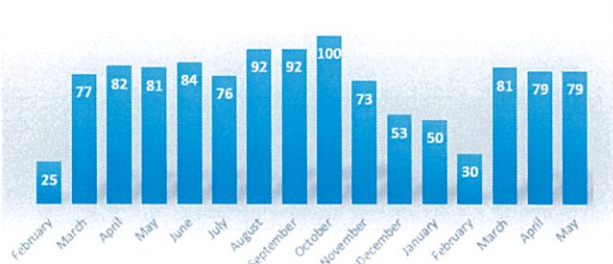
MISC Staff maintain and loan out recycling containers for special events. Containers are routinely used at the OKC Memorial Marathon, Earth Day, May Fair, Summer Breeze concerts,

- 1 Working on Phase II of the Fats, Oils and Grease Program (FOG) - to include OU businesses, fraternities, sororities, and long-term care facilities.
- 2 Staff is working with other departments to increase energy efficiency - i.e. turning off computers, duplex printing, anti-idling, methane recovery, and retrofitting pumps with variable speed drives.
- 3 Serves as Board Member of LTWA providing support including agenda setting, issue research and collaboration
- 4 Participates on LTWA Education and Outreach Subcommittee
- 5 Participate in Lake Thunderbird TMDL, IPR Treatment Wetlands internal and external team meetings
- 6 Facilitated electronics waste collection event on May 6, 2023 at Reaves Park.
- 7 As of May 31, 2023 approximately 345,000 gallons of grease/solids had been prevented from entering the sanitary sewer in FYE 23 as a result of the FOG program.
- 8 Facilitated Capstone class presentation to the BACA on May 4, 2023.
- 9 Coordinating with EPA Region 6 for Phase II ESA technical assistance for LEAF
- 10 EV Charging Station Cost Overrun presentation to council
- 11 Planning and coordinating for Naturizer property - EPA Technical Assistance group is providing Phase II ESA of site in preparation for DEQ Brownfield grant application.
- 12 Transitioned into new Division, incorporating SW Quality with the Team.
- 13 Began working with C2C: Clean Energy to Communities cohort on how to decarbonize our community.
- 14 Planning Team for State-Wide IPP Coordinators Meeting on September 21.
- 15 KOB Affiliate Program Lead and Coordinator
- 16 OKRA Communications Committee representative
- 17 Coordinating Dr. Naim's Capstone Class presentations
- 18 Cross-training inspection for Alex Wright at Highland Dairy on May 6, 2023
- 19 Coordinating with Rob Vollmar, former ECAB member to develop micro and small solar project demos and classes.
- 20 Coordinating with Leif Olson to build a three compartment compost bin at LEAF and have compost education over two day.
- 21 Attend and actively participate on the Lake Thunderbird Watershed Partnership with OKC and Moore.
- 22 Planned, coordinated and facilitated activities for Drinking Water Week including taste test and tour.
- 23 Facilitated Division training on construction site processes provided by Trish Morris, Silver Star employee
- 24 Participated in Builders/Developers open house with Planning and Public Works on May 17
- 25 Participated in Neighborhood Alliance Streetwise Meeting on May 18
- 26 Facilitated Griffin Dog Park cleanup with members of Hitachi

Amount Collected



Number of Appointments



CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2023		FYE 2022	
May 2023	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	2	22	2	12
Property Owner Responsibility	24	233	19	200
TOTAL	26	255	21	212
Number of Feet of Sewer Cleaned:				
Cleaned	111,674	1,040,540	90,113	1,101,506
Rodded	3,164	42,514	2,235	29,762
Foamed	24,920	102,074	0	74,476
SL-RAT	0	0	620	33,347
TOTAL	139,758	1,185,128	92,968	1,239,091
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	7	0	0
Obstruction	1	5	1	5
Private	1	8	0	9
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	2	20	1	14
Feet of Sewer Lines Televised	25,046	257,462	12,146	208,305
Locates Completed	334	3,889	340	3,280
Manholes:				
Inspected	1,551	13,378	1,100	11,467
New	0	3	0	0
Raised	1	14	0	0
Repaired	0	19	0	11
Feet of Sewer Lines Replaced/Repaired	0.00	70.50	0	74
Hours Worked at Lift Station	45.72	716.68	105	1,021
Hours Worked for Other Departments	1.95	30.74	2.10	27.25
OJI's	0	3	0	2
Square Feet of Concrete	0	81	0	0
Average Response Time (Minutes)	24.73	26.75	24.00	26.06
Number of Claims	0.00	0.00	0.00	0.00

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2023		FYE 2022	
May 2023	MONTH	YTD	MONTH	YTD
New Meter Sets:	29	317	43	503
Number Short Sets	29	311	41	487
Number Long Sets	0	6	2	16
Average Meter Set Time	6.55	5.71	5.98	4.35
Number of Work Orders:				
Service Calls	356	5,298	405	4,695
Meter Resets	0	8	1	4
Meter Removals	4	58	6	33
Meter Changes	30	325	54	416
Locates Completed	515	4,407	324	8,085
Number of Water Main Breaks	10	194	4	137
Average Time Water Off	2.03	1.76	1.69	7.89
Number of Water Leaks	43	540	28	97
Fire Hydrants:				
New	0	5	0	2
Replaced	0	3	0	5
Maintained	23	1,027	85	1,223
Number of Valves Exercised	110	2,409	199	1,963
Feet of Main Construction	175	5,728	0	1,374
Hours of Main Construction	386	3,519	150	2,433
Meter Changeovers	38	41	0	19
OJI's	0	4	0	1
Hours Flushing/Testing New Mains	29.13	552	64	1,746
Hours Worked Outside of Division	0.00	137.50	0	426

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
May 1-31, 2023
Flow Statistics

	FYE 2023		FYE 2022	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	406.1	3592.1	402.3	3674.1
Total Effluent Flow (M.G.)	391.6	3390.4	399.3	3448.1
Influent Peak Flow (MGD)	20.3	20.3	25.6	25.6
Effluent Peak Flow (MGD)	20.3	20.3	25.3	25.5
Daily Avg. Influent Flow (MGD)	13.1	10.8	12.9	11.2
Daily Avg. Effluent Flow (MGD)	12.6	10.2	12.3	10.2
Precipitation (inches)	5.6	29.7	10.5	26.9

Discharge Monitoring Report Stats

5 day BOD:	EPA minimum percentage removal 85%	
	Avg.	Avg.
Influent Total (mg/l)	166	150
Effluent Carbonaceous Total	2	2
Percent Removal	98.8	98.7
Total Suspended Solids:		
Influent (mg/L)	274	330
Effluent (mg/L)	4	4
Percent Removal	98.5	98.8
Dissolved Oxygen:		
Influent (min)	0.9	0.9
Effluent (min)	7.0	6.1
pH		
Influent (Low)	6.9	6.7
(High)	7.5	7.3
Effluent (Low)	6.8	6.7
(High)	7.4	7.2
Ammonia Nitrogen		
Influent (mg/L)	27.1	25.0
Effluent (mg/L)	0.1	0.4
Percent Removal	99.9	98.4

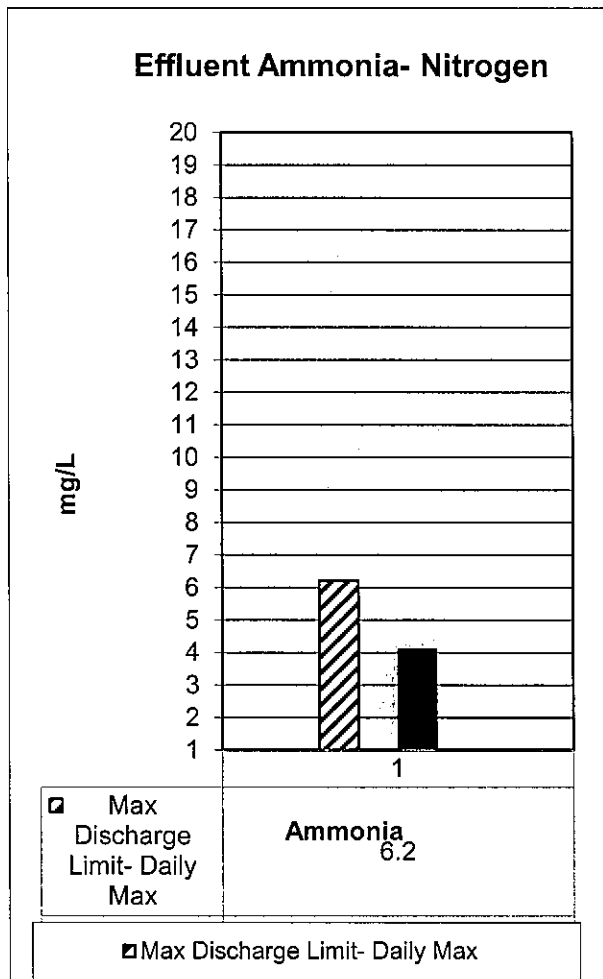
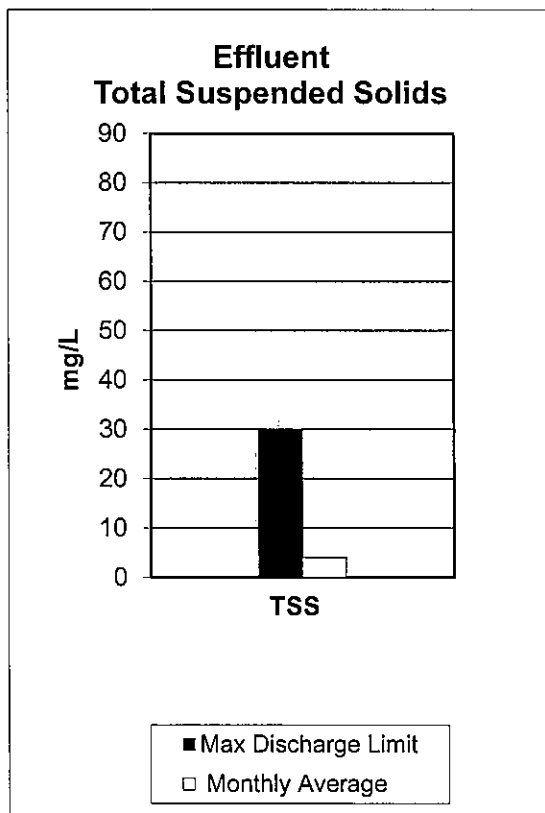
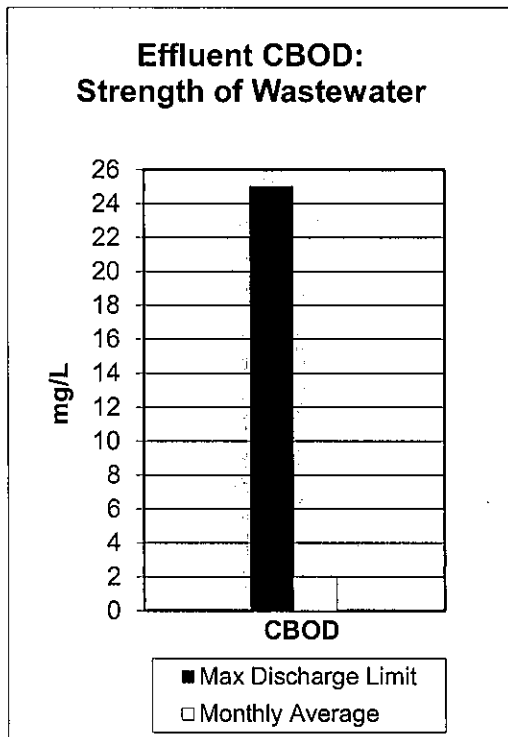
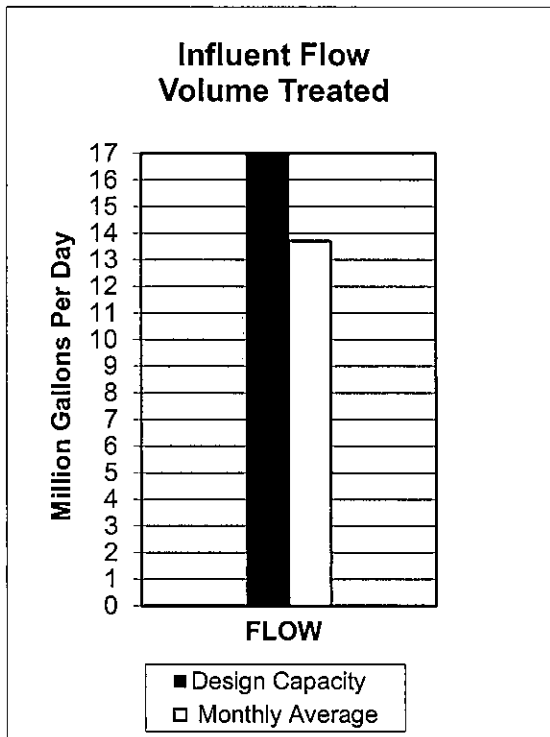
Utilities

Electrical				
Total kWh Used (Plant wide)	345,540	5,135,020	557,100	6,078,741
Aeration Blowers	129,800	1,726,300	198,000	2,543,940
UV Facility	21,800	449,600	44,000	577,900
Natural Gas				
Total cubic feet/day (plant wide)	307,000	3,702,000	364,000	4,886,000
Public Education (Tours)	0	0	1	4
Total Attendees for FYE 22	91		85	
Reclaimed Water System (MG)	0.0	0.0	0.0	0.0
OU Golf Course	1.6	60.8	10.5	66.4

E. coli average for May 2023 80 MPN/100 (Limit is 126)

On 5/25 E.coli was 2419. This was due to maintenance working on system. Over daily limit.

CITY OF NORMAN
WATER RECLAMATION FACILITY
 May 2023



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: May-2023

	<u>FYE 2023</u>		<u>FYE 2022</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	318.23	3174.72	338.14	3268.16
Well Production (MG)	82.32	1484.37	84.85	1132.53
Oklahoma City Water Used (MG)	30.94	334.42	30.14	328.19
Total Water Produced (MG)	431.49	4993.52	453.14	4728.88
Average Daily Production	13.92	14.95	14.62	14.12

Peak Day Demand

Million Gallons	15.88	25.52	17.50	20.88
Date	5/8/2023	7/27/2022	5/19/2022	8/26/2021
System Capacity (see note 1)	25.78	25.78	25.78	25.78
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00

Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)

Costs

Plant	\$676,295.70	\$7,376,084.95	\$709,168.36	\$7,408,151.88
Wells	\$237,735.27	\$2,747,747.90	\$210,453.27	\$2,470,474.58
OKC	\$96,818.47	\$1,009,123.41	\$149,766.82	\$940,247.23
Total	\$1,010,849.44	\$11,132,956.26	\$1,069,388.45	\$10,818,873.69

Cost per Million Gallons

Plant	\$2,125.18	\$2,323.38	\$2,097.26	\$2,266.77
Wells	\$2,887.94	\$1,851.12	\$2,480.21	\$2,181.37
OKC	\$3,129.23	\$3,017.55	\$4,968.71	\$2,864.93
Total	\$2,342.69	\$2,229.48	\$2,359.98	\$2,287.83

Water Quality

Bacterial Samples in Compliance	100	1,096	95	1,057
Bacterial Samples out of Compliance	0	4	5	20
Total number of inquiries (Note 2)	50	86	3	33
Total number of complaints (Note 2)	5	64	3	36
Number of complaints per 1000 service connections	0.13	1.66	0.08	0.93

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

Safety

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	3	0	3

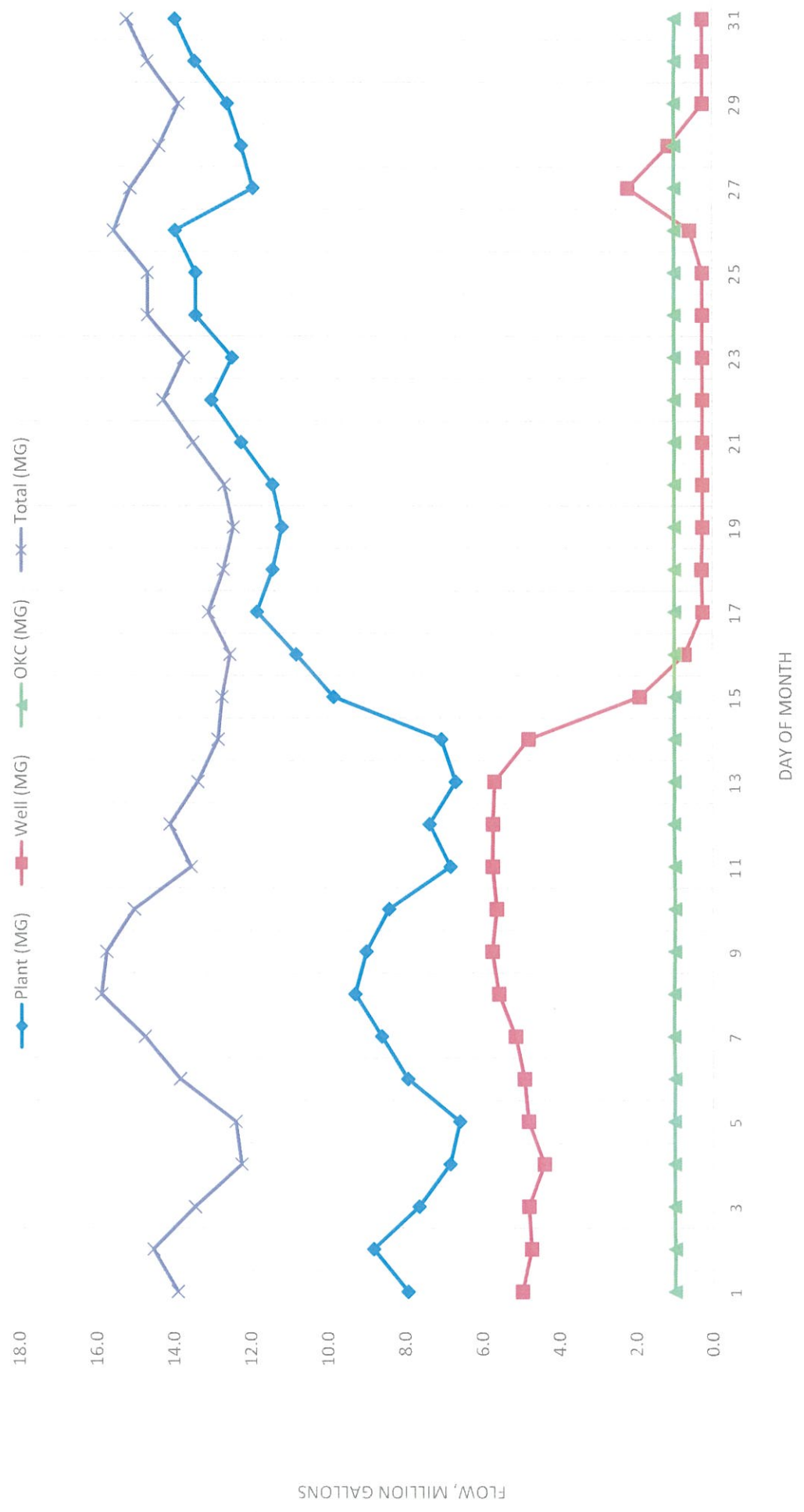
Public Education

Number of tours conducted	1	12	2	17
Number of people on tours	12	186	21	208

Notes:

Intermediate pump repairs complete. Started SCC 2 for summer flows. Pulled and videoed well 54.
Prepared wells 6 and 52 to return to service in POE 3. Replaced emergency pump tube.
Ranger Analytics serviced and calibrated gaseous Ozone analyzers. Replaced media in vessel A at well 31.

WATER PRODUCTION FOR MAY 2023



MONTHLY TRANSFER STATION REPORT

May 2023

	TONS PER MONTH	REVENUE PER MONTH
O.U.	478.01	\$25,224.61
STANDARD GATE	2,520.51	\$144,585.50
RESIDENTIAL	644.21	\$26,195.40
TOTALS:	3,642.73	\$196,005.51

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	561.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	11464.25
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
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TOTAL LOADS BROUGHT TO LANDFILLS:	561.00
GRAND TOTAL TONS TO LANDFILLS	11,464.25

DISPOSAL COST PER TON (OKC)	\$22.08
TIPPING FEE'S FOR DUMPING AT OKC:	\$253,130.64
GRAND TOTAL TIPPING FEE'S	\$253,130.64

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	718.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4718.50
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# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	410.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	3171.81
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	1128.00
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TOTAL TONS BROUGHT TO TRANSFER STATION:	7890.31
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	140.32
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TOTAL TONS RECEIVED AT TRANSFER STATION	23137.61
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SANITATION DIVISION PROGRESS REPORT

SUMMARY 2023

	FYE 22		FYE 23	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	6	0	24
<u>On The Job Injuries</u>	0	8	0	6
<u>Bulk Pickups</u>	34	290	40	221
<u>Refuse Complaints</u>	100	1120	90	729
<u>New Polycarts Requests</u>	52	750	91	562
<u>Polycarts Exchanges</u>	8	95	2	95
<u>Additional Polycart Requests</u>	78	831	78	630
<u>Replaced Stolen Polycarts</u>	15	198	27	230
<u>Replaced Damaged Polycarts</u>	89	968	67	949
<u>Polycarts Repaired</u>	42	443	47	430

COMPOST MONTHLY REPORT

MAY

	MONTH
TONS BROUGHT IN BY COMPOST CREWS:	649.78
LANDFILL TIPPING FEE'S	\$ 22.08
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 22.08

TONS BROUGHT IN BY PUBLIC:	1,050.00
TONS BROUGHT IN BY CONTRACTORS :	2,300.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	500.00
LANDFILL TIPPING FEE'S	\$ 22.08
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 85,008.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 85,030.08
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REVENUE COLLECTED FROM COMPOST SALES:	\$1,940.00
REVENUE COLLECTED FROM GATE SALES:	\$16,080.00

TOTAL TONS COLLECTED	4,499.78
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	MULCH CUBIC YDS	COMPOST CUBIC YDS
	MONTH	MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN	45	
DRYING BEDS	800	
COMPOST SOLD BY CUBIC YARDS		582
MULCH SOLD BY CUBIC YARDS	1,640	
TOTAL:	2,485	582

CURBSIDE MONTHLY RECYCLING REPORT	
	May-23

PROGRAM STATISTICS	
	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	86%
AVERAGE TONS PER DAY :	13.17
POUNDS PER HOME:	11.34

COMMODITY BY TON		
	% of Total	TONS
ALUMINUM BEVERAGE CAN	1.96%	7.74
#1 PET	4.08%	16.12
NEWS	0.00%	0
GLASS CONTAINERS	10.07%	39.78
MIX PAPER	29.67%	117.21
PLASTIC FILM	0.60%	2.37
#2 NATURAL	1.11%	4.38
#2 COLOR	1.66%	6.56
#3-#7	0.00%	0
METAL	0.30%	1.19
RIGIDS	0.26%	1.03
TIN-STEEL SCRAP	2.14%	8.45
TRASH	27.91%	110.26
OCC	20.24%	79.96
TOTAL	100.00%	395.05

	MONTH
SERVICE CALLS (MISSES)	47
HOUSESIDE	4
REMINDER	3
SCATTERED	1
MISC.	2
REPAIR	10
NEW	61
ADD	6
MISSING	19
EXCHANGE	0
REPLACE	14
PICK UP	9
TOTAL CALLS	176.00

	MONTH
LANDFILL COST AVOIDANCE	\$7,802.24

