



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 02/10/2026

REQUESTER: James Briggs, Park Development Manager

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE FINAL ACCEPTANCE OF CONTRACT K-2526-54: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MUSCO SPORTS LIGHTING, L.L.C., FOR THE WESTWOOD TENNIS COURTS LIGHTING IMPROVEMENTS PROJECT AND FINAL PAYMENT OF \$37,339.00. (Ward 2)

BACKGROUND:

On August 8, 2025, the City Council approved Contract Number K-2526-54 with Musco Sports Lighting, L.L.C. (Musco), for the Westwood Tennis Court Lighting Improvements Project. This project was funded through a Room Tax appropriation as part of a multi-year program of improvements at Westwood Tennis that included resurfacing all 12 competition courts, improvements to the pro shop, mechanical & plumbing work, and work on the complex's fencing, furnishings, and lighting. The project scope included the supply and installation of modern lighting fixtures for the facility's six oldest courts.

Park staff saved money on the project by mounting the new fixtures on the existing light poles at all six older courts, with new wire and controls installed alongside the fixtures. The project was awarded to Musco as a turnkey job, which included the removal and disposal of the old fixtures, wiring, and controls, followed by the installation of all new materials on the existing poles. Work was coordinated with the staff at Westwood Tennis Center to avoid any conflicts with their daily operations or tournament schedule, which is light during that time of year. The final price for the design, supply, and installation of new tennis court lighting on the six oldest courts was \$98,000.

DISCUSSION:

Work began in September 2025. Monthly progress payments were made during construction, as work could be done during good weather in the fall and winter. Staff from the City of Norman Facility Maintenance Division were on-site several times throughout the installation to advise on the current configuration of the other court lighting systems and to learn the operational specifications for the new lights being installed under this project.

On January 27, 2026, City of Norman Parks and Recreation Staff inspected and received final operational training from the local Musco representative for the Westwood Tennis Court Lighting Improvements Project and found it to be complete as per specifications.

RECOMMENDATION:

It is recommended that the City Council accept the Westwood Tennis Court Lighting Improvements Project as complete and authorize final payment in the amount of \$37,339.00 to Musco Sports Lighting, L.L.C. Funding is available for this project in the Westwood Tennis Court Lighting Improvements Project (Account 23793364-46101; Project RT0091).