



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 02/10/2026

REQUESTER: Eric Lehenbauer, Captain

PRESENTER: Ricky Jackson, Deputy Chief of Police

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF \$8,500 FROM THE CAVINS GROUP, L.L.C., OF NORMAN TO BE USED TO PURCHASE SERVICES AND ITEMS FOR NORMAN POLICE DEPARTMENT COMMUNITY OUTREACH EVENTS, AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

The Cavins Group, L.L.C., of Norman has donated \$8,500 to community outreach events hosted by the Norman Police Department. Examples of these events include National Night Out, Down with Driving, Clash for a Cause, Truck or Treat, Community Safety Day, Annual Police and Fire Chili Supper, and community cookouts. In accordance with City Code, Section 12-110, any donation excess of \$250 must be accepted by the City Council. This item is being brought forward for that purpose.

DISCUSSION:

This is an unsolicited donation to the Norman Police Department, with the stipulation the funds be utilized for the community outreach events.

RECOMMENDATION:

It is recommended the City of Norman receive the \$8,500 donation into revenue account Donations-Citizens (Account No. 109-363372) and appropriate \$3,600 into the Community Outreach – Food & Beverages account (Account No. 10660115-43106), \$2,300 into the Community Outreach – Supplies account (Account No. 10660115-43136), and \$2,600 into the Community Outreach – Services account (Account No. 10660115-44199) for expenses incurred for community events.