



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 07/14/2026

REQUESTER: James Briggs, Park Development Manager

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE FINAL ACCEPTANCE OF CONTRACT K-2526-148: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PLAY BY DESIGN, INC., FOR THE SUTTON PLACE PARK PLAYGROUND PROJECT AND FINAL PAYMENT OF \$185,000.

BACKGROUND:

On February 24, 2026, the City Council approved RFP Number 2526-18 for the Sutton Place Park Playground Project. This project was funded through the NORMAN FORWARD Neighborhood Park Improvements Program. The project scope included a proposal to provide and install a new playground to replace the old play equipment that had reached the end of its usable life.

All bidders were asked to maximize the stated budget, provide shade for the majority of the new equipment, and install a synthetic-turf impact-attenuating surface, as is done on all our new neighborhood playgrounds. Other work in the park, including new park furnishings, a half-court basketball court, a new soccer goal, and shade trees, was done by other contractors over the past few years. The playground replacement was the final piece of the park's renovation. After reviewing proposals from five vendors that met the RFP requirements, it was decided to award the project to Play by Design, Inc.

DISCUSSION:

City Council approved Contract Number K-2526-148 for the Sutton Place Park Playground Project to Play by Design, Inc., for \$185,000; and work began on-site, once the new equipment was shipped in April, 2026. Work proceeded throughout the spring, as weather allowed. No partial pay requests were submitted during this period. One lump sum payment request will cover all costs once it is complete.

On June 9, 2026, the City of Norman Parks staff inspected the Sutton Place Park Playground Project and found it complete per specifications. Other contractors were utilized for additional concrete work, site grading, park furniture improvements, and final sod work at the park site.

RECOMMENDATION:

It is recommended that the City Council accept the Sutton Place Park Playground Project as complete and authorize final payment in the amount of \$185,000 to Play by Design, Inc. Funding is available for this project in the NORMAN FORWARD Neighborhood Park Improvements Project (Account 51798830-46101; Project NFP101).