

Contract No. K-2627-9

This Agreement, made and entered into this, **14th day of July, 2026** by and between the **City of Norman, Oklahoma**, a municipal corporation, hereinafter referred to as "City" and **Thunderbird Clubhouse Board, Inc.**, hereinafter referred to as "Agency."

For and in consideration of the activities agreed to be performed herein, by Agency, City agrees to distribute to Agency the total sum of \$50,000 for the OK504 Norman/Cleveland County Continuum of Care Collaborative Applicant. The Agency will provide a quarterly report on activities with an itemized invoice. Said funds to be distributed by City to Agency pursuant to the terms and conditions for the funding period of July 1, 2026, through June 30, 2027.

Activities

In accordance with 24 CFR Part 578, Continuum of Care Program requirements, Agency shall serve as the Collaborative Applicant for the OK504 Norman/Cleveland County Continuum of Care (CoC) and shall perform the following activities during the contract period:

1. Governance and Administration
 - Maintain and administer the OK504 Norman/Cleveland County Continuum of Care Governance Charter and related governance documents.
 - Facilitate CoC meetings, committees, and stakeholder engagement activities necessary to support CoC operations and compliance with HUD requirements.
2. Community Planning and Coordination
 - Promote and support a community-wide commitment to preventing and ending homelessness through collaboration with local governments, service providers, housing agencies, healthcare providers, educational institutions, and other community stakeholders.
 - Coordinate planning efforts designed to improve access to housing, supportive services, and system-wide responses for persons experiencing homelessness.
3. Continuum of Care Funding Application
 - Coordinate the annual HUD Continuum of Care Notice of Funding Opportunity (NOFO) process, including project solicitation, review, ranking, application preparation, and submission of the consolidated CoC application and all required supporting documentation.
4. Emergency Solutions Grant Coordination
 - Coordinate the local Emergency Solutions Grant (ESG) application and consultation process required by the State of Oklahoma and HUD.
 - Facilitate collaboration between ESG recipients and CoC stakeholders to ensure compliance with applicable federal requirements and alignment with community priorities.
5. Point-in-Time Count and Data Reporting
 - Organize and coordinate the annual Point-in-Time (PIT) Count of persons experiencing homelessness within Cleveland County.
 - Collect, compile, and submit all PIT Count data and reports required by HUD.
 - Support participation in HUD data collection and reporting activities as required.
6. Coordinated Entry and System Management
 - Manage and support Continuum of Care system operations, including maintenance of the By-Name List and coordination of case conferencing activities among participating agencies.

- Facilitate coordinated entry and coordinated case management processes to improve system-wide access to housing and services for persons experiencing homelessness.
 - Monitor and support partner agency participation in CoC activities and initiatives.
7. Reporting
- Submit quarterly activity reports to the City of Norman describing progress toward completion of the activities identified herein, significant accomplishments, challenges, and outcomes achieved during the reporting period.
 - Submit an itemized invoice with each quarterly report documenting eligible expenditures under this Agreement.

Budget

Norman/Cleveland County CoC Collaborative Applicant	\$50,000
Total Budget	<u>\$50,000</u>

General Provisions -- Records & Reports:

Records must also be maintained by Agency documenting all activities required under this contract. These records shall be kept for a period of five (5) years after completion of this Contract.

Agency will make all required records available for inspection by the City of Norman Community Development Division for monitoring purposes.

Agency shall ensure recognition of the role of the grantor Agency in providing services through this contract. All activities, facilities and items utilized pursuant to this contract shall be prominently labeled as to funding source. In addition, Agency will include a reference to the support provided herein in all publications made possible with funds made available under this contract.

Payment:

Agency agrees to submit an invoice which reflects the direct costs under this Contract. The City will make payments from these invoices. Each invoice in excess of \$25,000 must be accompanied by a notarized affidavit provided by the City. The City will provide to Agency invoices to be used with payment requests.

This contract made and entered into by and between the parties the day and year first above written and shall be binding upon the successors and assigns thereof.

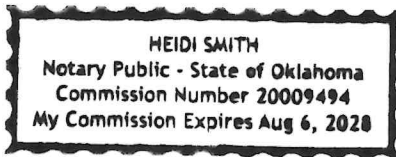
Thunderbird Clubhouse Board, Inc.

Donna Hall
President

Attest:

Kathleen Pate
Secretary

Subscribed and sworn to before me this 26th day of JUNE, 2026.



Heidi Smith
Notary Public
My Commission expires: 8/6/28

The City of Norman, Oklahoma

Stephen Tyler Holman, Mayor

Attest:

Jamie Meyer, City Clerk

Approved as to form and legality this 2 day of July, 2026.

[Signature]
City Attorney's Office