

City of Norman, Oklahoma

Citizen's Public Safety Sales Tax Oversight Committee

Annual Report

July, 2020 – June, 2021

City of Norman, Oklahoma
Citizen's Public Safety Oversight Committee
Annual Report
July 1, 2020 – June 30, 2021

Executive Summary

The Public Safety Sales Tax Oversight (PSST) Committee offers the following information for the status of the Fiscal Year Ending June 30, 2021 (FYE 21). We are pleased to report that several items were accomplished this year, but we would be remiss if we did not report on the items that are outstanding and must be addressed.

MAJOR ISSUES

- The SRO Program has not been fully implemented due to budget constraints within the City of Norman and the Norman Public School System. The citizens expect their children to be protected as promised in the original program.
- It is imperative that the plans for the new Emergency Operations Center reflect the full scope and footprint of the state of the art facility that was originally planned and promised to the voters.

RECOMMENDATIONS TO CITY COUNCIL

The PSST Oversight Committee sent four letters of recommendation to the City Council in the fiscal year ending June 30, 2021:

- 7/19/2020 – The Committee recommended that the Council accept the United States Department of Justice Grant on the 7/14/20 City Council agenda, and hire 4 four new School Resource Officers with the proceeds.
- 9/11/2020- The Committee acknowledged the failure of Proposition 3 on August 25, 2020, which would have provided the funding needed to construct the original scope of the Emergency Operations Center (EOC). The Committee recommended adding a similar proposition to the upcoming February 2021 Council election that would fund the full scope of the EOC with General Obligation Bonds.
- 11/12/2020 – The Committee recommended that Council appropriate \$3.075 million in CARES Act funds for the EOC project. The Committee further recommended that Council add a proposition to the February 2021 Council election that would provide the remaining funds needed for the full scope of the EOC.
- 5/14/2021 – The Committee recommended that Council appropriate \$9.5 million in American Rescue Plan Act (ARPA) funds to construct the full scope of the EOC.

PROJECT STATUS

- Fire Apparatus Replacement Program: A pumper tanker was delivered and is in service at station 5. A new rescue boat was delivered and is in service at station 6. An air and light unit is in production and is expected to be delivered this summer.

- The Emergency Communications System project was completed with about \$1 million in budget savings. These savings will be transferred to the Emergency Operations Center project.
- Almost \$800,000 has been expended to date for the Emergency Operations Center. The design phase has been completed and the project is on hold pending a search for additional funds needed to build the original scope of the project.

FINANCIAL OVERVIEW

Sales tax revenues continue to fall below original projections, requiring General Fund and Capital Fund subsidies to keep the Public Safety Sales Tax Fund in the black. These subsidies will continue to increase each fiscal year until the PSST critical capital needs have been completed.

LOOKING FORWARD

- Completion of the Transit/Fire Maintenance Facility
- Anticipated start of construction of the Norman Emergency Communications Center (ECC)/Emergency Operations Center (EOC) with construction lasting 13-18 months
- Complete implementation of SRO Program and hiring of Communications Officers

Table of Contents

Executive Summary	1
Introduction	4
Public Safety Sales Tax Staffing Plan	7
Plan Status / Findings and Conclusions	8
Appendix A – Public Safety Sales Tax I Ordinance O-0708-32	10
Appendix B – Community Oriented Policing Resolution R-0809-125	15
Appendix C – Public Safety Sales Tax II Ordinance O-1314-33	23
Appendix D – Public Safety Sales Tax Committee Meeting Schedule and Minutes	35
Appendix E – Public Safety Sales Tax Fund Financial Report	80
Appendix F – Public Safety Sales Tax II Original Plan	81
Appendix G – Public Safety Sales Tax II Fire Apparatus Replacement Schedule	83

Introduction

On May 13, 2008, a special election was held in the City of Norman providing for the assessment of a temporary seven year sales tax of one half of one percent (.5%) in addition to the present City and State sales tax for staffing of forty-one (41) additional Police personnel and thirty (30) additional Fire personnel. The additional sales tax was also to be used for vehicles and equipment for such personnel, acquiring, constructing and equipping two new fire stations. The proposition was approved with a vote of 8,301 in favor to 4,307 opposed. The public safety sales tax (PSST) was implemented October 1, 2008 and expired September 30, 2015.

On April 1, 2014 a special election was held in the City of Norman providing for the extension of the one half of one percent (.5%) public safety sales tax beginning October 1, 2015. The proposition was approved with a vote of 3,801 in favor to 3,662 opposed. In this report, the tax effective prior to October 1, 2015 is called PSST I, and the tax effective on October 1, 2015 is called PSST II.

Creation and Purpose

The Ordinance calling the election provided for the establishment of a Citizens Public Safety Oversight Committee (CPSOC) to review the expenditures of such monies and submit recommendations to the City Council regarding such expenditures. Further the CPSOC was to review the expenditures of revenues collected to determine if such funds were expended for the purposes specified and monitor the successful implementation of community oriented policing concepts. The Ordinance called for the committee to issue reports on their findings to the City Council and the public on an annual basis or as requested by Council. (See Appendix A for the PSST I Ordinance, Appendix B for the COP Establishment Resolution and Appendix C for the PSST II Ordinance and Resolution).

Membership

The Norman City Council in its meeting of February 10, 2009, appointed the first Citizen's Public Safety Oversight Committee. Current members of the Committee are: Lea Greenleaf, Linda Price, James Costello, Ann Gallagher, and Kenny Orr. Wards 2, 3, 4, and 7 are currently vacant.

Meeting Schedule – The CPSOC meets on a monthly basis. Below are the dates for the Committee's meetings from July 2020 to June 2021. (See Appendix D for the Schedules of Regular Meetings and the Corresponding Agendas)

July 9, 2020	Monthly Meeting - Virtual
August 13, 2020	Monthly Meeting - Virtual
September 10, 2020	Monthly Meeting - Virtual
October 8, 2020	Monthly Meeting - Virtual
November 12, 2020	Monthly Meeting - Virtual
December 10, 2020	Monthly Meeting - Cancelled
January 14, 2021	Monthly Meeting - Cancelled
February 11, 2021	Monthly Meeting - Cancelled
March 11, 2021	Monthly Meeting - Virtual
April 8, 2021	Monthly Meeting - Virtual
May 13, 2021	Monthly Meeting - Virtual

Discussion Items

Topics of discussion involved Public Safety Sales Tax revenues and expenses for each month. Detailed financial information is included under the Financial Report section of this document.

Members of the Police Command staff presented monthly information regarding the Community Oriented Policing efforts.

Members of the Fire Command staff presented monthly updates on Fire Department activity.

Other topics of discussion and advisement to Council included:

- Fire Department Apparatus Replacement Schedule – (See Appendix H)
- Emergency Operations Center project
- Data-Driven Approaches to Crime & Traffic Safety (DDACTS)
- School Resource Officer Program staffing
- Phase II and Phase III of replacement of the emergency communications system and consultants
- Emergency Communications staffing
- Emergency Vehicle Mechanic staffing

Accomplishments

The Committee continued its work meeting monthly to review revenue and expenditures reports as well as monitoring the community oriented policing philosophy.

Financial Report

On May 13, 2008, the citizens of Norman voted on and approved a temporary 7-year, one-half percent (0.5%) Public Safety Sales Tax (PSST I) in order to increase the number of police officers and firefighters, and to construct and equip two new fire stations. The sales tax began October 1, 2008 and terminated on September 30, 2015. The City received its first sales tax remittance from the Oklahoma Tax Commission on December 18, 2008.

As of June 30, 2021, a total of \$111,922,354 has been collected from the PSST since its inception. An additional \$7,301,998 has been collected from the related Public Safety Use Tax (a sales tax levied on purchases made outside of the city for use within the city). Interest earned from investing the taxes has earned the PSST Fund an additional \$974,609. Total expenditures to date from PSST funds are \$145,912,878 (see Appendix E for a revenue and expenditure analysis by month).

As mentioned earlier in this report, on April 1, 2014 a special election was held in the City of Norman providing for the permanent extension of the one half of one percent (.5%) public safety sales tax beginning October 1, 2015. The proposition was approved and is called PSST II.

With the approval of the PSST permanent extension, Ordinance O-1314-33 was also approved. This Ordinance specifically states what the PSST II revenues can and will be used for. The Ordinance directed that funding for the 71 personnel added to the City public safety workforce by

the PSST I be made permanent; 19 personnel be added over a period of four years (13 police officers to staff a School Resource Officer program; 4 additional Dispatchers; and 2 Emergency Vehicle Mechanics); and a program to replace or acquire Critical Public Safety Capital Facility Needs be implemented (See Appendix G for the original PSST II project, equipment and personnel plan). The Critical Public Safety Capital Needs were identified, in priority order, as follows:

Emergency Communication System Replacement - \$15,000,000
Emergency Operations/Dispatch Center Facility - \$6,500,000
Fire Apparatus Replacement Program – \$6,800,000
Reconstruct/Relocate Fire Station #5 - \$3,500,000
TOTAL - \$31,800,000

In discussions and presentations leading up to the approval of the PSST extension, the plan to finance the Emergency Communications (Radio) System and Emergency Operations Center (EOC) facilities through some sort of debt issuance was discussed and acknowledged due to the need to have those facilities up and running before sufficient PSST revenues would accrue. Under the plan, available PSST fund balance would be used as a partial “down payment” on the Communication System and EOC facilities, and PSST Fund balance would be used to pay for the Fire Apparatus and Fire Station #5 Reconstructions on a pay-as-you-go basis, as funds became available after the Radio System and EOC were financed.

As illustrated on the following page, the City of Norman has followed the approved Staffing Plan in adding personnel to the budgeted workforce as anticipated by PSST I and is working on fulfilling the additional workforce anticipated by the PSST II Ordinance. During FYE 17, it was originally planned to add seven additional School Resource Officers, two Emergency Vehicle Mechanics and two Emergency Communications Officers. Due to financial cuts and an economic downturn, all of the planned positions, except for the two Communication Officers, were delayed. In FYE 18, three of the remaining seven School Resource Officers were added. No positions were fulfilled in FYE 19. Two Emergency Vehicle Mechanic positions were approved for FYE 20. The four remaining School Resource Officer positions and the two remaining Emergency Communications Officer positions will be added when funds are available from both the Norman Public School System and the City.

Public Safety Sales Tax Staffing Plan

	Original Plan				Fulfilled in PSST I	Fulfilled in PSST II	Not Fulfilled	Reason
	Fire- fighters	Commissioned Police Officers	Non-commissioned Police Officers	Plan Total				
FYE 2008	0	0	0	0	0		0	
FYE 2009	0	12	0	12	12		0	
FYE 2010	15	9	0	24	24		0	
FYE 2011	0	9	0	9	9		0	
FYE 2012	15	5	0	20	20		0	
FYE 2013	0	2	0	2	2		0	
FYE 2014	0	2	0	2	2		0	
FYE 2015	0	2	0	2	2		0	
FYE 2016	0	6	0	6		6	0	
FYE 2017	0	7	2 Emerg Vehicle Mechanics 2 Emerg Communications Officers	11		2 Emerg Communications Officers	7 Police Officers 2 Emerg Vehicle Mechanics	Lack of funding/staffing
FYE 2018	0	0	0	0		3 Police Officers planned in FYE 2017	0	
FYE 2019	0	0	2 Emerg Communications Officers	2			4 Police Officers, 2 Emergency Communications Officers	Lack of funding/staffing
FYE 2020	0	0	0	0		2 Emerg Vehicle Mechanics planned in FYE 2017	4 Police Officers, 2 Emergency Communications Officers	Lack of funding/staffing
FYE 2021	0	0	0	0			4 Police Officers, 2 Emergency Communications Officers	Lack of funding
FYE 2022	0	0	0	0			4 Police Officers, 2 Emergency Communications Officers	Lack of funding
Total	30	54	0	90	71	13	6	

Total Public Safety Personnel*

	Firefighters		Commissioned Police Officers	
	Budgeted	Filled 6/30	Budgeted	Filled 6/30
FY 2008	127	120	134	125
FY 2009	127	123	146	127
FY 2010	142	126	155	156
FY 2011	142	135	164	159
FY 2012	157	129	169	165
FY 2013	157	156	169**	154
FY 2014	157	150	171	159
FY 2015	157	156	173	157
FY 2016	157	145	177 [#]	158
FY 2017	157	155	177	163
FY 2018	157	151	178 ^{##}	160
FY 2019	158	141	180	170
FY 2020	158	148	180	176
FY 2021	158	155	171***	166
FY 2022	158		171	

*Only includes positions in the Fraternal Order of Police (FOP) and International Association of Fire Fighters (IAFF), excludes all other public safety support personnel.

**In the FY 2013 Budget, one Major (FOP) position was reclassified to a non-union Deputy Police Chief position, and a Forensic Tech (FOP) position was reclassified to a non-union position, and two PSST positions were added, so no net change in total.

[#]In the FY 2015 Budget year, a Master Police Officer position was reclassified to a non-union Forensic Tech position. In FYE 2016, a Police Officer position was reclassified to a non-union I.T.

Systems Support Tech position for the PD and six officers were added for the School Resource Officer program.

##In the FY 2018 Budget year, three additional School Resource Officers were added, an MPO was reclassified to a non-union Animal Welfare Shelter Manager and a Sergeant was reclassified as a non-union Police Standards Administrator. In FYE 2019, a police major was added.

***In FYE 2021, nine commissioned positions were cut in the Police Department in the General Fund.

Plan Status

The original PSST plan is complete. With the hiring of nine (9) additional police officers for the school resource officer program in FYE 16 and 18, two (2) Emergency Communications Officers in FYE 17, and the approval of two (2) Emergency Vehicle Mechanic positions in FYE 20, the plan for PSST II is almost complete. The hiring of four more School Resource Officers and two more Emergency Communication Officers would fully implement the plan.

With the approval of PSST II, PSST II revenues will be utilized for specific capital improvements identified in the PSST II Ordinance, including an improved communications system, replacement of fire trucks and apparatus, relocation and reconstruction of Fire Station No. 5, and the construction of an emergency operations and dispatch facility.

Findings and Conclusions

The Committee reports that City staff has been responsive to information requests and guidance as such requests have been made.

Committee members would like a more prospective review of public safety issues to be able to make recommendations to Council before any decisions are made. The Committee is a dedicated group that comprises subject matter experts within their fields and has the expertise needed to give Council advice and recommendations on public safety issues. Members are eager to share their knowledge with Council to help with decision making.

Public Safety Sales Tax expenditures have been extensively reviewed by the committee and the committee finds such expenditures have been made in accordance with the Ordinance establishing the parameters for such expenditures. In the Committee's judgment, the Police Department is successfully implementing Community Policing concepts.

Looking Forward to Fiscal Year Ending 2021

In the future, the committee will continue monitoring activities designated in the COP Annual Work Plan (see Appendix F) as well as monitoring expenditures and revenues associated with the Public Safety Sales Tax collections.

The Committee also looks forward to the partnership with the Norman Public Schools for the School Resource Officer (SRO) Program as a part of the PSST extension. However, the Committee continues to be concerned that the original hiring plan of the SROs has not been implemented as planned due to budget constraints.

The members are also looking forward to the construction of the new Emergency Operations Center (EOC). The Committee supports the state of the art EOC facility that was originally promised to the PSST II voters, not the scaled back facility that is currently budgeted.

The committee stands ready to assist the Council in whatever advisory capacity they deem appropriate.

The Citizen's Public Safety Oversight Committee FYE 2021 Annual Report was approved at the CPSOC meeting on August 12, 2021, with the recommendation that it be forwarded to City Council as required by Ordinance 0-0708-32.

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA, (THE CITY), ON THE 13TH DAY OF MAY, 2008, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-0708-32 OF THE CITY OF NORMAN, OKLAHOMA, LEVYING AND ASSESSING A SALES TAX OF ONE HALF OF ONE PERCENT (.5%) IN ADDITION TO PRESENT CITY AND STATE SALES TAXES UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (.5%) SALES TAX TO BE USED FOR STAFFING OF ADDITIONAL POLICE PERSONNEL AND ADDITIONAL FIRE PERSONNEL IN ACCORDANCE WITH THE STAFFING PLAN ADOPTED HEREIN, VEHICLES AND EQUIPMENT FOR SUCH PERSONNEL, ACQUIRING, CONSTRUCTING, AND EQUIPPING TWO FIRE STATIONS IN THE CITY OF NORMAN, OKLAHOMA, AND THEN FOR SUCH OTHER LAWFUL PURPOSES AS SPECIFIED HEREIN; TO BECOME EFFECTIVE ON THE 1ST DAY OF OCTOBER, 2008, AND TERMINATE ON 30TH DAY OF SEPTEMBER, 2015; PROVIDING EXEMPTIONS EXEMPTED FROM THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED EXEMPTIONS LISTED THEREIN; PROVIDING FOR THE ADMINISTRATION AND COLLECTION OF TAX; REQUIRING THE FILING OF RETURNS; PROVIDING FOR INTEREST AND PENALTIES FOR FAILURE TO PAY TAX WHEN DUE; PROVIDING FOR TAXPAYER TO KEEP RECORDS; REQUIRING VENDORS TO COLLECT TAX FROM PURCHASER AT TIME OF SALE; ESTABLISHING LIENS; AUTHORIZING THE CITY COUNCIL TO MAKE ADMINISTRATIVE AND TECHNICAL CHANGES AND ADDITIONS EXCEPT TAX RATE; MAKING THE TAX CUMULATIVE; PROVIDING SEVERABILITY OF PROVISIONS; REQUIRING APPROVAL OF ORDINANCE BY MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; FIXING EFFECTIVE DATE; AND PROVIDING FOR THE SEVERABILITY THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 1. Proposition. That the Mayor of the City of Norman, Oklahoma, or in her absence or incapacity, the duly qualified Mayor Pro Tem, be and hereby is authorized and directed to call a special election to be held in the City of Norman, Oklahoma, on the 13th day of May, 2008, for the purpose of submitting to the registered, qualified voters of said City of Norman, Oklahoma, for their approval or rejection the following proposition:

PROPOSITION

“SHALL ORDINANCE NO. O-0708-32 PROVIDING FOR THE ASSESSMENT OF A SALES TAX OF ONE HALF OF ONE PERCENT (.5%) IN ADDITION TO THE PRESENT CITY AND STATE SALES TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (.5%) TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR STAFFING OF FORTY-ONE (41) ADDITIONAL POLICE PERSONNEL AND THIRTY (30) ADDITIONAL FIRE PERSONNEL IN ACCORDANCE WITH THE STAFFING PLAN ADOPTED HEREIN, VEHICLES AND EQUIPMENT FOR SUCH PERSONNEL, ACQUIRING, CONSTRUCTING, AND EQUIPPING TWO FIRE STATIONS IN THE VICINITY OF 36TH AVENUE NORTHWEST AND TECUMSEH STREET AND IN THE VICINITY OF EAST ALAMEDA AND EAST 36TH AVENUE IN THE CITY OF NORMAN, OKLAHOMA, ALL TO BE OWNED EXCLUSIVELY BY THE CITY OF NORMAN AND THEN FOR SUCH OTHER LAWFUL PURPOSES OF THE CITY BE APPROVED; AND PROVIDING THAT SUCH ADDITIONAL ONE HALF OF ONE PERCENT (.5%) SHALL BEGIN TO BE LEVIED ON OCTOBER 1, 2008, AND CEASE TO BE LEVIED ON SEPTEMBER 30, 2015?”

- § 2. That such call for said election shall be by Special Election Proclamation and Notice, signed by the Mayor or Mayor Pro Tem and attested to by the City Clerk, setting forth the proposition to be voted on; that the ballots set forth in the proposition be voted upon substantially as set out in Section 1 hereof; and that the returns of said election shall be made to and canvassed by the Cleveland County Election Board.
- § 3. That the number and location of the polling places and the persons who conduct the elections shall be the same as the regular polling places and persons prescribed and selected by the Cleveland County Election Board for elections in the City of Norman, Oklahoma.
- § 4. That the Special Election Proclamation and Notice of even date, a copy of which is on file with the City Clerk and which is incorporated herein by reference, calling such special election is hereby approved in all respects, and that the Mayor or Mayor Pro Tem is hereby authorized to execute said special election proclamation on behalf of the City, and the City Clerk is hereby authorized to

attest and affix the seal of said City to said Special Election Proclamation and Notice and cause a copy of said Special Election Proclamation and Notice to be published as required by law, and a copy thereof delivered to the Cleveland County Election Board.

- § 5. That the City Clerk shall serve or cause to be served, a copy of this Ordinance and a copy of the Special Election Proclamation and Notice of Election upon the office of the Cleveland County Election Board, not less than sixty (60) days prior to the date of the election.
- § 6. Citation and codification. This Ordinance shall be known and cited as the Norman Sales Tax Ordinance of 2008, and the same shall be codified and incorporated into the Code of Ordinances of the City of Norman, Oklahoma (the "City").
- § 7. Tax imposed. It is hereby imposed a sales tax of one half of one percent (.5%) (in addition to any and all other sales taxes now in force) to be levied upon the gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code.
- § 8. Effective date and termination. This Ordinance shall become and be effective on and after the 1st day of October, 2008, subject to approval of a majority of the registered voters of the City of Norman voting on the same in the manner prescribed by law. This Ordinance and the sales tax referenced herein shall terminate and cease to be levied seven (7) years from the effective date of this Ordinance, or on the 30th day of September, 2015 provided that this tax, at the discretion of the then sitting City Council, may be submitted to the registered voters of the City of Norman for re-approval prior to the expiration of the tax.
- § 9. Purposes of revenues. The proceeds of the one half of one percent (.5%) sales tax levied and assessed by this Ordinance shall be used, to the extent feasible from the revenues generated hereby, as follows:
- First, for staffing of forty-one (41) additional police personnel and thirty (30) additional fire personnel in accordance with the staffing plan adopted herein, vehicles and equipment for such personnel, acquiring, constructing, and equipping two fire stations in the vicinity of 36th Avenue Northwest and Tecumseh Street and in the vicinity of East Alameda and East 36th Avenue in the City of Norman, Oklahoma, all to be owned exclusively by the City of Norman and for the promotion of community relations through a philosophy of community policing which promotes a partnership and interaction between public safety personnel and the citizens of the City of Norman, and then for such other purposes as may be adopted by Council in accordance with criteria specified in section 13 below, provided it is not the intention that revenue generated from this additional tax levy be utilized to create inequities in the City of Norman Compensation system among public safety and nonpublic safety personnel.
- §10. Establishment of Citizens Public Safety Oversight Committee. A Citizens Public Safety Oversight Committee shall be established to review the expenditures of such monies and submit recommendations to Council regarding such expenditures.

- §11. Appointment and number of members. Members of the Citizens Public Safety Oversight Committee shall be appointed by the Mayor of the City of Norman upon approval by a majority of the City Council. The Committee shall consist of one member from each Ward and one member at-large. The Citizens Public Safety Oversight Committee shall not be current City employees, officials, contractors or vendors of the City.
- §12. Purposes of Citizens Public Safety Oversight Committee. The Citizens Public Safety Oversight Committee shall review the expenditure of revenues collected pursuant to this Ordinance to determine if such funds are expended for the purposes specified in the Ordinance, monitoring the successful implementation of community policing concepts, and issuing reports on their findings to the City Council and the public on an annual basis or as requested by Council, and may review and make recommendations on such other issues related to Public Safety as may be assigned to it by Council.
- §13. Staffing Plan. Revenues collected hereunder shall be expended first for the staffing, compensation and equipping of police and fire personnel over the period of the tax in accordance with the Staffing Plan set forth herein, and the excess for such other public needs as may be identified and budgeted by Council after evaluation considering at least one of the following criteria: projects or expenditures that enhance public safety services; projects or expenditures that enhance emergency management capabilities; projects or expenditures that provide direct services to the citizens; projects or expenditures that help ensure long term financial stability of the City; and/or projects or expenditures that provide for continuity of existing City services.

Year of Tax	Additional Police Personnel	Additional Fire Personnel
1	12	0
2	9	15
3	9	0
4	5	15
5	2	0
6	2	0
7	<u>2</u>	<u>0</u>
Total added Personnel	41	30

- §14. Subsisting state permits. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to the Oklahoma Sales Tax Code are, for the purpose of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional City permit for the same purpose.
- §15. Payment of tax. The tax herein levied shall be paid at the time and in the manner and in the form prescribed for the payment of state sales tax under the Oklahoma Sales Tax Code.
- §16. In addition to current taxes. The tax levied hereby is in addition to any and all other sales taxes levied or assessed by the City. Provided, however, that those provisions of Article IV of Chapter 8 (Sales Tax) of the Code of Ordinances, of the City of Norman, Oklahoma, not inconsistent herewith, shall apply to the sales tax levied and assessed by this Ordinance. For the purpose of this Ordinance, references in the Code of Ordinances to specific provisions of the Oklahoma Sales Tax Code shall deem to be referenced to said statutory provisions, as amended.

- §17. Amendment. The citizens of the City of Norman, Oklahoma, by their approval of this Ordinance at the election hereinabove provided for, hereby authorize the City by Ordinance duly enacted to make any such administrative and technical changes or additions in the method and manner of administration and enforcing this Ordinance as may be necessary or proper for efficiency and fairness except that the purpose, rate and limitation of time for collection of the tax herein provided shall not be changed without the approval of the qualified electors of the City as provided by law. Prior to approval of such amendatory Ordinance, the Oversight Committee established pursuant to Section 10 herein shall review and make recommendation to the Council regarding the amendment.
- §18. Provisions cumulative. Provisions hereof shall be cumulative and in addition to any and all other taxing provisions of City Ordinances.
- §19. Exclusion from "Non-dedicated" UNP TIF revenues. The additional tax authorized under this Ordinance shall not be considered a "non-dedicated" tax as contemplated in the Norman University North Park Project Plan, and accordingly no revenues generated from this additional tax levied on retail sales occurring within the Increment District shall be considered part of the Sales Tax Increment apportioned to the University North Park Tax Increment Finance District.
- §20. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

ADOPTED this 11th day of
March, 2008.

Cindy S. [Signature]
 Mayor

NOT ADOPTED this _____ day of
 _____, 2008.

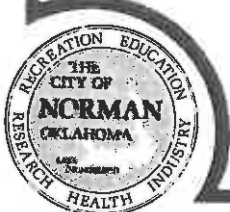
 Mayor

ATTEST:

Brenda Hall
 City Clerk

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ESTABLISHING COMMUNITY ORIENTED POLICING (COP) IN ORDER TO IDENTIFY POLICING PRIORITIES OF THE COMMUNITY AND CREATE A STRATEGY FOR DEVELOPING PROCESSES FOR THOSE PRIORITIES.

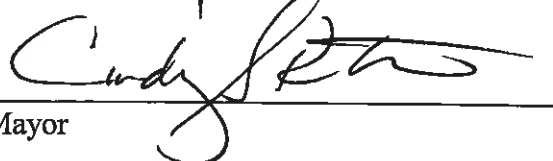
- § 1. WHEREAS, on May 13, 2008, a special election was held in the City of Norman for a proposed temporary increase in the city sales tax by one half of one percent (.5%).
- § 2. WHEREAS, one purpose of the revenues was for the promotion of community relations through a philosophy of community policing which promotes partnership and positive interaction between the public safety personnel and the citizens of the City of Norman.
- § 3. WHEREAS, the Citizens Public Safety Oversight Committee (CPSOC) was established to review expenditures, monitor the successful implementation of community policing concepts and issue reports on their findings to the City Council and the public at least annually, or as frequently as the committee deems appropriate, or as requested by Council, and make recommendations on other issues related to public safety as may be assigned by Council.
- § 4. WHEREAS, the City of Norman, Oklahoma, desires to establish Community Oriented Policing (COP) to assist the Police Department in identifying policing priorities and develop processes to achieve implementation of community policing.
- § 5. WHEREAS, that COP should be implemented as a philosophy which permanently and positively changes the police department's interaction with the community. This positive interaction will lead to the creation of a safe, diverse and inclusive community. By working together, the Norman Police Department and the citizens of Norman can develop creative solutions to contemporary community problems related to public safety including crime, fear of crime, social and physical disorder, and neighborhood decay.
- § 6. WHEREAS, it is believed that the development of identified activities that focus on all City departmental efforts will assist in the achievement of Community Oriented Policing.
- § 7. WHEREAS, the Norman City Council encourages future City Councils to fully evaluate and seek reconsideration, as appropriate, of the Public Safety Tax (which expires on September 30, 2015) at least one (1) year prior to its expiration.



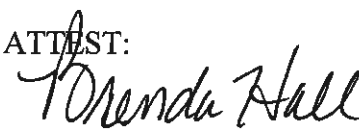
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 8. That the Norman City Council and the Citizens Public Safety Oversight Committee shall assist the Police Department in identifying the policing priorities of the community and suggest processes to address those priorities.
- § 9. That the Police Department will prepare a Five Year Implementation Plan in order to set forth the strategies and activities to successfully implement community policing concepts based on the priorities and policies established by the Norman City Council and CPSOC.
- §10. That the Police Department will prepare an Annual Work Plan (AWP), consistent with the five (5) year plan on the basis of intended results, strategies, budget, and the formation of community partners. The AWP will provide detailed activity planning and set out what will be accomplished during the year. The AWP shall contain:
- a. Expected outcomes;
 - b. Activities to be carried out towards the achievement of the expected outcomes;
 - c. The time frame (by calendar quarter) for undertaking the planned activities; and
 - d. Identification of those responsible for implementing components of the plan.

PASSED AND ADOPTED this 28th day of April, 2009.



Mayor

ATTEST:


City Clerk



**City of Norman, Oklahoma
2009
Norman's Rededication to Community
Oriented Policing**



The Norman Police Department

In September 1919, the City of Norman ("the City") received its charter and the Norman Police Department became the primary law enforcement agency for the City. All early documents indicate that the department's manpower at the time was in the single digits-employing one to four officers. As the population of the City has changed over the years, so has the Norman Police Department. Currently, the department consists of 147 commissioned and 55 civilian personnel, for a total of 202 employees.

All 202 employees are assigned to one of three bureaus: Patrol, Criminal Investigations and Staff Services. The Patrol Bureau is responsible for such things as responding to calls for service, investigating and taking appropriate action regarding traffic activity, criminal activity, and unusual circumstances. In addition, the Patrol Bureau is responsible for the apprehension of offenders, recovery of stolen property, and preparation of reports and presentation of court testimony. The department's Criminal Investigations Bureau is responsible for the investigation of criminal activity, collection and preservation of crime scene evidence, apprehension of offenders, recovery of stolen property, and preparation of reports. The Criminal Investigations Bureau also manages the presentation of evidence to the prosecutor's office and presentation of court testimony. The Staff Services Bureau is responsible for records, communications, training, personnel services, animal welfare, and fiscal management. In 2009, the total budget for the department is approximately \$17M (excluding capital projects).

Initial Community Policing Efforts

The concept of community oriented policing ("COP") was first implemented by the Norman Police Department in 1993. The department's focus was becoming more committed to providing the highest quality of police service by working in partnership with the community to create permanent solutions to problems and enhance the quality of life in Norman. Soon after the implementation of this philosophy, the department observed success in partnering with the community and addressing problems. Problem solving became a proactive task rather than a reactive one. However, over the next fifteen years, the department's COP approach was weakened by declining staffing levels, increasing population and calls for service.

crime, greater respect for law and order, increased crime control and crime prevention, and greater citizen satisfaction with police services.

Community policing represents a continuation of established traditions of policing in the United States. It flows from the following fundamental values:

- The police department believes that the prevention of crime is its number one priority.
- The police department involves the community in the delivery of its services.
- The police department holds itself accountable to the community it serves.
- The police department upholds three dimensions of equity: equal access to police services, equal treatment of all individuals under the U.S. Constitution, and equal distribution of police services and resources.

Research shows that community policing programs follow ten (10) underlying principals:

1. Crime prevention is the responsibility of the whole community.
2. The police and the community share ownership, responsibility, and accountability for the prevention of crimes.
3. Police effectiveness is a function of crime control, crime prevention, problem solving, community satisfaction, quality of life, and community engagement.
4. Mutual trust between the police and the community is essential for effective policing.
5. Crime prevention must be a flexible, long-term strategy in which the police and community collectively commit to resolving the complex and chronic causes of the crime.
6. Community policing requires knowledge, access and mobilization of community resources.
7. Community policing can only succeed when police administration and government officials enthusiastically support its principles and tenets.
8. Community policing depends on decentralized, community-based participation in decision-making.
9. Community policing allocates resources and services, which is based on analysis, identification and projection of patterns and trends, rather than incidents.
10. Community policing requires an investment in training with a special emphasis on: problem analysis and problem solving, facilitation, community organization, communication, mediation and conflict resolution, resource identification and use, networking and linkages, and cross-cultural competency.

It is a common misconception that COP is "soft on crime." This is not the case. Officers continue to make arrests and issue citations. However, the emphasis must shift with COP from activity indicators to long term solutions for problems. COP is also not "social work" or a cosmetic solution. The implementation of the COP philosophy merely formalizes and promotes community building and community-based problem solving which includes strong law enforcement components. COP must also not be viewed as a

Recent Events

On May 13th, 2008, a special election was held in the City of Norman which proposed a temporary increase in the city sales tax by one half of one percent (.5%). Voters approved the proposition and it became effective on October 1, 2008. The approval of this additional tax, in part, will be used to staff additional police personnel, which in turn will allow COP to be reinstated in the community. With the enactment of this temporary public safety sales tax, a Citizen's Public Safety Oversight Committee was established to review the expenditures of the new monies and submit recommendations to the City Council regarding these expenditures. Members of the Citizen's Public Safety Oversight Committee are appointed by the Mayor upon approval by a majority of the City Council.

The Citizen's Public Safety Oversight Committee reviews the expenditures of revenues collected pursuant to the ordinance to determine if such funds are expended for the purposes specified in the ordinance. In addition, the Committee monitors the successful implementation of community policing concepts. Further, the City Council encourages the Citizens Oversight Committee to seek input and issue reports on their findings to the City Council and the public at least annually, or as frequently as the Committee deems appropriate or as requested by the Council. The Committee may review and make recommendations on such other issues related to Public Safety as may be assigned by the City Council.

In order to be successful, the COP mission and goals must be redefined to meet the current needs of the City of Norman. The City Council Oversight Committee along with members of the department recommend that the creation of a safe, diverse and inclusive community should be the paramount goal. The implementation of the COP philosophy is an opportunity to create positive interactions between the police department and the community.

Universal Principles of COP

Community policing is best described as a philosophy, managerial style, and organizational strategy. The goals of community policing are to promote better police-community partnerships and more proactive problem solving with the community. Community policing can help solve a wide range of community problems and issues involving crime control, crime prevention, and fear of crime.

In addition to Community Oriented Policing (COP), community policing is referred to by several names such as Community Problem Solving, Neighborhood Policing, and Problem-Based Policing. In order to be effective, community policing must be based on collaboration between police and citizens in a non-threatening and cooperative spirit. COP requires that police listen to citizens, take seriously how citizens perceive problems and issues, and seek to solve problems which have been identified. A fundamental assumption of the community policing approach is that the community is more likely than the police to recognize and understand public safety needs. Effective community policing can result in enhanced quality of life in neighborhoods, reduction of the fear of

passing fad. In order to be effective, COP must be adopted as a philosophical change in the way the police interact with the public.

Norman's Desired COP Philosophy

The purpose of this COP statement is to unify community efforts, build alignment and loyalty among the Police Department staff, communicate our COP stance to the entire organization and the community, and finally to empower employees to set correct priorities and make correct decisions.

In addition to defining the principles and values of COP, the Police Department and Council Oversight Committee developed a vision of COP for Norman. It is the position of the group that COP should be implemented as a philosophy which permanently and positively changes the police department's interaction with the community. This positive interaction will lead to the creation of a safe, diverse and inclusive community. By working together, the Norman Police Department and the citizens of Norman can develop creative solutions to contemporary community problems related to public safety including crime, fear of crime, social and physical disorder, and neighborhood decay.

The mission of community oriented policing is to enhance the quality of service to Norman by developing a partnership based on trust using community relations, problem identification/solutions, and crime prevention. These partnerships must be permanent relationships of trust between the police and the community that must be developed and maintained to establish a network of resources to help in the problem identification and problem solving process. These relationships of trust enable law enforcement to gain greater access to valuable information from the community that could lead to the solution and prevention of crimes. Trust must be achieved before the police can assess the needs of the community and develop the close ties that will create community support. Community partnerships require an adoption of a policing perspective that exceeds the standard/traditional law enforcement emphasis. It is well understood that these partnerships will not happen overnight and will require an ongoing effort to be maintained.

The first element in working towards community oriented policing is the formation of community partnerships. Partnerships between police and community stakeholders are needed in order to carefully examine the characteristics of problems in neighborhoods and apply appropriate remedies. The group has identified community stakeholders such as the University of Oklahoma, other Norman educational institutions, social service agencies, businesses, the media, law enforcement, elected and appointed civic officials, property owners associations, neighborhood watches and members of the community as entities that must work together to ensure the success of community oriented policing.

Another element of community oriented policing that must be in place for the program to become effective is problem solving. Problem solving must be implemented in a proactive method to identify problems, educate all parties involved, and assign resources to solve those problems. Problem solving will require statistical analysis of data to

produce feedback and evaluate the effectiveness of the solution. It is acknowledged that the results from this element may not be observed for several years after re-start-up.

The police must also enact a public information outreach to the community concerning community oriented policing programs, activities and opportunities. The police will in turn use these opportunities to develop partnerships to help identify and solve public safety issues. It is expected that the police will partner with Norman's diverse population to accomplish the expectations. The police must also open lines of communication from the youth to the elderly to address community concerns. The police will be able to then implement proactive crime prevention and increase the police visibility in the community, especially in neighborhoods.

Geographically based policing or the use of "beats" will allow for officers to be assigned to a specific area and remain as the primary person in the area. This will allow the officer to gain knowledge of that area and provide for accountability for the area. By remaining in one geographic location, officers are better able to act as liaisons for citizens with other city departments and give the community a clear understanding of whom to contact for COP issues. In addition, geographically based policing provides an opportunity for officers to focus on specific crime "hot spots" and adapt solutions. Officers should be continually evaluated on both their proactive and reactive programs.

Recruitment of new departmental personnel should be aimed at attracting new employees who are well suited to a COP philosophy. All commissioned and civilian departmental members will be COP knowledgeable, although some may have greater responsibilities. All department personnel, sworn and civilian, will be given initial and ongoing COP training. Their work plans, performance reviews, and performance measures will clarify expectations for employees under the COP philosophy. The entire organizational structure of the department will be structured to support COP.

The Citizens Oversight Committee should determine the mechanisms for measuring whether or not the benchmarks are being met, and if they should be adjusted based on their evaluations and public input. In order to facilitate this process, any needs should be directed to the City Manager and Council. The evaluation should be included in all reports. Our community's support of the COP program is essential to make it an enduring endeavor despite any changes in administration and political makeup of the Council. This can only be achieved by meeting the needs and expectations of the public. In order to achieve this, it is imperative for the Citizens Oversight Committee to create a means for public input and interaction.

Action

To achieve its goals the Norman Police Department will prepare a Five Year Implementation Plan to set forth the strategies and activities to successfully implement community policing concepts. Further, the Norman Police Department will prepare an Annual Work Plan consistent with the Five Year Implementation Plan on the basis of intended results, strategies, budget and the formation of community partners. The

Annual Work Plan will provide detailed activity planning and accomplishments such as expected outcomes and activities, a time frame and identification of those responsible for implementation of all components of the Annual Work Plan.

Conclusion

Community oriented policing requires the police and the community to work together in partnership to solve community problems. Communication must be open and continuous with the youth of Norman and all other members of the community talking to police. COP allows for a better understanding of police duties and gives the citizens a greater voice in setting police priorities while improving the quality of life for the community. The partnerships created by community oriented policing will be permanent and help ensure a safe, diverse and inclusive city.

####

AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA, (THE CITY), ON THE FIRST DAY OF APRIL, 2014, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-1314-33 OF THE CITY OF NORMAN, OKLAHOMA, LEVYING AND ASSESSING A SALES TAX OF ONE HALF OF ONE PERCENT (1/2%) ACCOUNTED FOR IN THE PUBLIC SAFETY SALES TAX FUND INTENDED TO REPLACE THE ONE HALF OF ONE PERCENT (1/2%) TEMPORARY PUBLIC SAFETY SALES TAX OF 2008 PROVIDED FOR IN ORDINANCE NO. O-0708-32 UPON ITS EXPIRATION ON SEPTEMBER 30, 2015 BUT IS OTHERWISE IN ADDITION TO PRESENT CITY AND STATE SALES TAXES UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (1/2%) SALES TAX TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR THE PURPOSES OF RETENTION OF THE SEVENTY-ONE (71) PUBLIC SAFETY PERSONNEL POSITIONS INITIALLY ADDED WITH REVENUES FROM THE PUBLIC SAFETY SALES TAX OF 2008 COLLECTED PURSUANT TO ORDINANCE NO. O-0708-32; ADDITION OF THIRTEEN (13) POLICE PERSONNEL POSITIONS TO IMPLEMENT A SCHOOL RESOURCE OFFICER PROGRAM JOINTLY FUNDED WITH PARTICIPATING PUBLIC SCHOOL SYSTEMS WITHIN THE MUNICIPALITY, FOUR (4) EMERGENCY COMMUNICATIONS OFFICERS, AND TWO (2) EMERGENCY VEHICLE MECHANICS; REPLACEMENT OF CITY EMERGENCY COMMUNICATIONS SYSTEMS; CONSTRUCTION OF EMERGENCY OPERATIONS AND DISPATCH FACILITY; REPLACEMENT OF FIRE TRUCKS AND APPARATUS; RELOCATION AND RECONSTRUCTION OF FIRE STATION NO. 5; DEBT SERVICE IF INCURRED FOR THE ABOVE PURPOSES; AND THEN ACCOUNTING FOR THREE EIGHTHS OF ONE PERCENT (3/8%) TO THE GENERAL FUND AND ONE EIGHTH OF ONE PERCENT (1/8%) TO THE CAPITAL FUND FOR SUCH OTHER LAWFUL PURPOSES AS SPECIFIED HEREIN; TO BECOME EFFECTIVE ON THE FIRST DAY OF OCTOBER, 2015, FROM THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED EXEMPTIONS LISTED THEREIN; PROVIDING FOR THE ADMINISTRATION AND COLLECTION OF TAX; REQUIRING THE FILING OF RETURNS; PROVIDING FOR INTEREST AND PENALTIES FOR

FAILURE TO PAY TAX WHEN DUE; PROVIDING FOR TAXPAYER TO KEEP RECORDS; REQUIRING VENDORS TO COLLECT TAX FROM PURCHASER AT TIME OF SALE; ESTABLISHING LIENS; AUTHORIZING THE CITY COUNCIL TO MAKE ADMINISTRATIVE AND TECHNICAL CHANGES AND ADDITIONS EXCEPT TAX RATE; MAKING THE TAX CUMULATIVE; AMENDING SECTIONS 8-403 AND 8-416 OF CHAPTER 8 OF THE CODE OF ORDINANCES TO ADD A PERMANENT TAX FOR PUBLIC SAFETY PURPOSES; REQUIRING APPROVAL OF ORDINANCE BY MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; FIXING EFFECTIVE DATE; AND PROVIDING FOR THE SEVERABILITY THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 1. Proposition. That the Mayor of the City of Norman, Oklahoma, or in her absence or incapacity, the duly qualified Mayor Pro Tem, be and hereby is authorized and directed to call a special election to be held in the City of Norman, Oklahoma, on the first day of April, 2014, for the purpose of submitting to the registered, qualified voters of said City of Norman, Oklahoma, for their approval or rejection the following proposition:

PROPOSITION

“SHALL ORDINANCE NO. O-1314-33 PROVIDING FOR THE ASSESSMENT OF A SALES TAX OF ONE HALF OF ONE PERCENT (1/2%) ACCOUNTED FOR IN THE PUBLIC SAFETY SALES TAX FUND INTENDED TO REPLACE THE ONE HALF OF ONE PERCENT (1/2%) TEMPORARY PUBLIC SAFETY SALES TAX OF 2008 PROVIDED FOR IN ORDINANCE NO. O-0708-32 UPON ITS EXPIRATION ON SEPTEMBER 30, 2015 BUT IS OTHERWISE IN ADDITION TO THE PRESENT CITY AND STATE SALES TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (1/2%) TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR THE PURPOSES OF RETENTION OF THE SEVENTY-ONE (71) PUBLIC SAFETY PERSONNEL POSITIONS INITIALLY ADDED WITH REVENUES FROM THE PUBLIC SAFETY SALES TAX OF 2008 COLLECTED

PURSUANT TO ORDINANCE NO. O-0708-32; ADDITION OF THIRTEEN (13) POLICE PERSONNEL POSITIONS TO IMPLEMENT A SCHOOL RESOURCE OFFICER PROGRAM JOINTLY FUNDED WITH PARTICIPATING PUBLIC SCHOOL SYSTEMS WITHIN THE MUNICIPALITY, FOUR (4) EMERGENCY COMMUNICATIONS OFFICERS, AND TWO (2) EMERGENCY VEHICLE MECHANICS; REPLACEMENT OF CITY EMERGENCY COMMUNICATIONS SYSTEMS; CONSTRUCTION OF EMERGENCY OPERATIONS AND DISPATCH FACILITY; REPLACEMENT OF FIRE TRUCKS AND APPARATUS; RELOCATION AND RECONSTRUCTION OF FIRE STATION NO. 5; DEBT SERVICE IF INCURRED FOR THE ABOVE PURPOSES; AND THEN ACCOUNTING FOR THREE EIGHTHS OF ONE PERCENT (3/8%) TO THE GENERAL FUND AND ONE EIGHTH OF ONE PERCENT (1/8%) TO THE CAPITAL FUND FOR SUCH OTHER LAWFUL PURPOSES OF THE CITY BE APPROVED; AND PROVIDING THAT ONE HALF OF ONE PERCENT (1/2%) SHALL BEGIN TO BE LEVIED ON OCTOBER 1, 2015?"

- § 2. That such call for said election shall be by Special Election Proclamation and Notice, signed by the Mayor or Mayor Pro Tem and attested to by the City Clerk, setting forth the proposition to be voted on; that the ballots set forth in the proposition be voted upon substantially as set out in Section 1 hereof; and that the returns of said election shall be made to and canvassed by the Cleveland County Election Board.
- § 3. That the number and location of the polling places and the persons who conduct the elections shall be the same as the regular polling places and persons prescribed and selected by the Cleveland County Election Board for elections in the City of Norman, Oklahoma.
- § 4. That the Special Election Proclamation and Notice of even date, a copy of which is on file with the City Clerk and which is incorporated herein by reference, calling such special election is hereby approved in all respects, and that the Mayor or Mayor Pro Tem is hereby authorized to execute said special election proclamation on behalf of the City, and the City Clerk is hereby authorized to attest and affix the seal of said City to said Special Election Proclamation and Notice and cause a copy of said Special Election Proclamation and Notice to be published as required by law, and a copy thereof delivered to the Cleveland County Election Board.
- § 5. That the City Clerk shall serve or cause to be served, a copy of this Ordinance and a copy of the Special Election Proclamation and Notice of Election upon the office of the Cleveland County Election Board, not less than sixty (60) days prior to the date of the election.

- § 6. Citation and codification. This Ordinance shall be known and cited as the Norman Public Safety Sales Tax Ordinance of 2015, and the same shall be codified and incorporated into Chapter 8, Article IV of the Code of Ordinances of the City of Norman, Oklahoma (the "City") as follows:

* * *

Section 8-403 – Tax Rate – Sales subject to tax.

There is hereby levied an excise tax of three and one half (3.5) percent, upon the gross proceeds or gross receipts derived from all sales taxable under the Sales Tax Law of Oklahoma . . . [remaining provisions of this section unchanged]

* *

Section 8-416 – Pledge of portions of tax for expenditure for certain purposes.

- (a) Seventy (70) percent of the additional or second one-percent excise tax (sales tax) will be expended solely for capital expenditures or debt service on obligations financing said capital expenditures for the City, or any public trust having the City as beneficiary, and the remaining thirty (30) percent of the additional or second one-percent tax will be expended for the general municipal government function of the City.
- (b) The additional one half percent of excise tax (sales tax) derived from the Public Safety Sales Tax of 2015 will be expended first to fund Public Safety Personnel positions that were initially funded by the Temporary Public Safety Sale Tax of 2008; to fund the addition of thirteen (13) police personnel to implement a school resource officer program, four (4) emergency communications officers, and two (2) emergency vehicle mechanics; replacement of city radio communications systems; construction of emergency operations and dispatch facility; replacement of fire trucks and apparatus; relocation and reconstruction of fire station no. 5; debt service if incurred for the above purposes.
- (c) Upon satisfaction of the purposes of subsection (b), then the revenues (sales tax) derived from the Public Safety Sales Tax of 2015 shall be accounted for as follows: three eighths of one percent (3/8%) to the General Fund and one eighth of one percent (1/8%) to the Capital Fund for such other public needs as may be identified and budgeted by Council after evaluation considering at least one of the following criteria: projects or expenditures that enhance public safety services;

projects or expenditures that enhance emergency management capabilities; projects or expenditures that enhance animal welfare capabilities; projects or expenditures that provide direct services to the citizens; projects or expenditures that help ensure long term financial stability of the City; and/or projects or expenditures that provide for continuity of existing City services.

* * *

- § 7. Tax imposed. It is hereby imposed a sales tax of one half of one percent (1/2%) (in addition to any and all other sales taxes now in force) to be levied upon the gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code.
- § 8. Effective date and termination. This Ordinance shall become effective on and after the first day of October, 2015, subject to approval of a majority of the registered voters of the City of Norman voting on the same in the manner prescribed by law.
- § 9. Purposes of revenues. The proceeds of the one half of one percent (1/2%) sales tax levied and assessed by this Ordinance shall be dedicated to the Public Safety Sales Tax Fund and used, to the extent feasible from the revenues generated hereby, as follows:

For retention of the seventy-one (71) public safety sales tax personnel initially added with revenues from the Public Safety Sales Tax of 2008 collected pursuant to Ordinance No. O-0708-32; addition of thirteen (13) police personnel to implement a school resource officer program jointly funded with participating public school systems within the municipality, four (4) emergency communications officers, and two (2) emergency vehicle mechanics; replacement of City emergency communications systems; construction of emergency operations and dispatch facility; replacement of fire trucks and apparatus; relocation and reconstruction of Fire Station No. 5; debt service if incurred for the above purposes; the revenues, upon satisfaction of the above purposes, shall be accounted for as follows: three eighths of one percent (3/8%) to the General Fund and one eighth of one percent (1/8%) to the Capital Fund for such other purposes as may be adopted by Council in accordance with criteria specified in section 13 below, provided it is not the intention that revenue generated from this additional tax levy be utilized to create inequities in the City of Norman Compensation system among public safety and nonpublic safety personnel.

- §10. Citizens Public Safety Oversight Committee. The Citizens Public Safety Oversight Committee, established by Ordinance No. O-0708-32, shall review the expenditures of such monies and submit recommendations to Council regarding such expenditures.

- §11. Appointment and number of members. The Citizens Public Safety Oversight Committee, established by Ordinance No. O-0708-32, shall continue to be appointed by the Mayor of the City of Norman upon approval by a majority of the City Council. Prior to the Mayor's recommended appointment of a new Committee member, the Mayor shall consult with the Councilmember for the Ward from which the Committee member is to be chosen. The Committee shall continue to consist of one member from each Ward and one member at-large. The Citizens Public Safety Oversight Committee shall not be current City employees, officials, contractors or vendors of the City.
- §12. Purposes of Citizens Public Safety Oversight Committee. The Citizens Public Safety Oversight Committee shall review the expenditure of revenues collected pursuant to this Ordinance to determine if such funds are expended for the purposes specified in the Ordinance, monitoring the successful implementation of community policing concepts, and issuing reports on their findings to the City Council and the public on an annual basis or as requested by Council, and may prospectively review and make recommendations on such other issues related to Public Safety as may be assigned to it by Council.
- §13. Staffing Plan. Revenues collected hereunder shall be accounted for in the Public Safety Sales Tax Fund and expended first for the retention of the seventy-one (71) public safety sales tax personnel initially added with revenues from the Public Safety Sales Tax of 2008 collected pursuant to Ordinance No. O-0708-32; addition of thirteen (13) police personnel to implement a school resource office program jointly funded with participating public school systems within the municipality, four (4) emergency communications officers, and two (2) emergency vehicle mechanics; replacement of City emergency communications systems; construction of emergency operations and dispatch facility; replacement of fire trucks and apparatus; relocation and reconstruction of Fire Station No. 5 over the period of the tax in accordance with the Staffing Plan set forth herein, and debt service if incurred for the above purposes. The revenues, upon satisfaction of the above purposes, shall be accounted for as follows: three eighths of one percent ($3/8\%$) to the General Fund and one eighth of one percent ($1/8\%$) to the Capital Fund for such other public needs as may be identified and budgeted by Council after evaluation considering at least one of the following criteria: projects or expenditures that enhance public safety services; projects or expenditures that enhance emergency management capabilities; projects or expenditures that enhance animal welfare capabilities; projects or expenditures that provide direct services to the citizens; projects or expenditures that help ensure long term financial stability of the City; and/or projects or expenditures that provide for continuity of existing City services.

<u>Year of Tax</u>	<u>School Resource Police Officers</u>	<u>Additional Emergency Vehicle Mechanics</u>	<u>Additional Communications Officers</u>
1	7	2	2
2	6	0	0
3	0	0	2

- §14. Subsisting state permits. All valid and subsisting permits to do business issued by the Oklahoma Tax Commission pursuant to the Oklahoma Sales Tax Code are, for the purpose of this Ordinance, hereby ratified, confirmed and adopted in lieu of any requirement for an additional City permit for the same purpose.
- §15. Payment of tax. The tax herein levied shall be paid at the time and in the manner and in the form prescribed for the payment of state sales tax under the Oklahoma Sales Tax Code.
- §16. In addition to current taxes. The tax levied hereby is intended to replace the one half of one percent (1/2%) temporary Public Safety Sales Tax of 2008 provided for in Ordinance no. O-0708-32 upon its expiration on September 30, 2015 and is otherwise in addition to any and all other sales taxes levied or assessed by the City. Provided, however, that those provisions of Article IV of Chapter 8 (Sales Tax) of the Code of Ordinances, of the City of Norman, Oklahoma, not inconsistent herewith, shall apply to the sales tax levied and assessed by this Ordinance. For the purpose of this Ordinance, references in the Code of Ordinances to specific provisions of the Oklahoma Sales Tax Code shall deem to be referenced to said statutory provisions, as amended.
- §17. Amendment. The citizens of the City of Norman, Oklahoma, by their approval of this Ordinance at the election hereinabove provided for, hereby authorize the City by Ordinance duly enacted to make any such administrative and technical changes or additions in the method and manner of administration and enforcing this Ordinance as may be necessary or proper for efficiency and fairness except that the purpose, rate and limitation of time for collection of the tax herein provided shall not be changed without the approval of the qualified electors of the City as provided by law. Prior to approval of such amendatory Ordinance, the Oversight Committee established pursuant to Section 10 herein shall review and make recommendation to the Council regarding the amendment.
- §18. Provisions cumulative. Provisions hereof shall be cumulative and in addition to any and all other taxing provisions of City Ordinances.
- §19. Exclusion from "Non-dedicated" UNP TIF revenues. The additional tax authorized under this Ordinance shall not be considered a "non-dedicated" tax as contemplated in the Norman University North Park Project Plan, and accordingly no revenues generated from this additional tax levied on retail sales occurring within the Increment District shall be considered part of the Sales Tax Increment apportioned to the University North Park Tax Increment Finance District.

§20. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

ADOPTED this 28th day of
January, 2014.

Cindy S. Rost
Mayor

NOT ADOPTED this _____ day of
_____, 2014.

Mayor

ATTEST:

Brenda Hall
City Clerk



SPECIAL ELECTION
PROCLAMATION AND NOTICE OF ELECTION

Under and by virtue of the Statutes of the State of Oklahoma and acts complimentary, supplementary, and enacted pursuant thereto, and Ordinance No. O-1314-33 dated January 28, 2014, authorizing the calling of an elections on the Proposition hereinafter set forth, I, the undersigned Mayor of the City of Norman, Oklahoma. On the first day of April, 2014, for the purpose of submitting to the registered qualified voters in said City the proposed Proposition:

PROPOSITION

“SHALL ORDINANCE NO. O-1314-33 PROVIDING FOR THE ASSESSMENT OF A SALES TAX OF ONE HALF OF ONE PERCENT (1/2%) ACCOUNTED FOR IN THE PUBLIC SAFETY SALES TAX FUND INTENDED TO REPLACE THE ONE HALF OF ONE PERCENT (1/2%) TEMPORARY PUBLIC SAFETY SALES TAX OF 2008 PROVIDED FOR IN ORDINANCE NO. O-0708-32 UPON ITS EXPIRATION ON SEPTEMBER 30, 2015 BUT IS OTHERWISE IN ADDITION TO THE PRESENT CITY AND STATE SALES TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TO ANY PERSON TAXABLE UNDER THE SALES TAX LAW OF OKLAHOMA, INCLUDING, BUT NOT LIMITED TO, CERTAIN ENUMERATED SALES LISTED THEREIN; PROVIDING FOR THE PURPOSE OF THE ONE HALF OF ONE PERCENT (1/2%) TO BE USED, TO THE EXTENT FEASIBLE FROM THE REVENUES GENERATED HEREBY, FOR THE PURPOSES OF RETENTION OF THE SEVENTY-ONE (71) PUBLIC SAFETY PERSONNEL INITIALLY ADDED WITH REVENUES GENERATED FROM THE PUBLIC SAFETY SALES TAX OF 2008 LEVIED AND COLLECTED PURSUANT TO ORDINANCE NO. O-0708-32; ADDITION OF THIRTEEN (13) POLICE PERSONNEL TO IMPLEMENT A SCHOOL RESOURCE OFFICER PROGRAM JOINTLY FUNDED WITH PARTICIPATING PUBLIC SCHOOL SYSTEMS WITHIN THE MUNICIPALITY, FOUR (4) EMERGENCY COMMUNICATIONS OFFICERS, AND TWO (2) EMERGENCY VEHICLE MECHANICS; REPLACEMENT OF CITY EMERGENCY COMMUNICATIONS SYSTEMS; CONSTRUCTION OF EMERGENCY OPERATIONS AND DISPATCH FACILITY; REPLACEMENT OF FIRE TRUCKS AND APPARATUS; RELOCATION AND RECONSTRUCTION OF FIRE STATION NO. 5; DEBT SERVICE IF INCURRED FOR THE ABOVE PURPOSES; AND THEN ACCOUNTING FOR THREE EIGHTHS OF ONE PERCENT (3/8%) TO THE GENERAL FUND AND

ONE EIGHTH OF ONE PERCENT (1/8%) TO THE CAPITAL FUND FOR SUCH OTHER LAWFUL PURPOSES OF THE CITY BE APPROVED AFTER CONSIDERING SPECIFIED CRITERIA; AND PROVIDING THAT SUCH ADDITIONAL ONE HALF OF ONE PERCENT (1/2%) SHALL BEGIN TO BE LEVIED ON OCTOBER 1, 2015?"

The ballot used at said election shall set out the Proposition as set forth above and shall also contain the words:

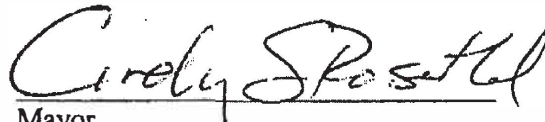
1st ☐ YES - FOR THE PROPOSITION
2nd ☐ NO - AGAINST THE PROPOSITION

(If the voter desires to vote for the above Proposition, he shall mark the ballot accordingly; if he desires to vote against the above Proposition, he shall mark the ballot accordingly.)

That only the registered qualified voters of the City of Norman, Oklahoma, may vote upon the Proposition as above set forth. The polls shall be opened at 7:00 o'clock a.m. and shall remain open continuously until and be closed at 7:00 o'clock p.m.

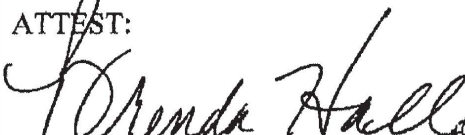
The special election shall be held at the same places and in the same manner prescribed by law for conducting county and state elections and the numbers and locations of the polling places and the persons who shall conduct said election shall be the same as for county and state elections, all as respectively designated and prescribed by the County Election Board of Cleveland County, Oklahoma.

WITNESS my hand as Mayor of the City of Norman, Oklahoma, and the seal of said City affixed hereto on the 28th day of JANUARY 2014.


Mayor

(SEAL)

ATTEST:


CITY CLERK



Resolution

R-1314-111

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, EXPRESSING THE INTENT OF THE CITY COUNCIL TO USE THOSE REVENUES GENERATED FROM THE TEMPORARY PUBLIC SAFETY SALES TAX REFERENDUM THAT ARE UNENCUMBERED WHEN THE TAX EXPIRES ON SEPTEMBER 30, 2015 FOR PUBLIC SAFETY CAPITAL IMPROVEMENTS, PROVIDED VOTERS APPROVE THE PUBLIC SAFETY SALES LEVY UNDER ORDINANCE NO. O-1314-33.

- § 1. WHEREAS, on March 11, 2008, the City Council adopted Ordinance No. O-0708-32, the Public Safety Sales Tax ("PSST I"), creating a temporary one half of one percent sales tax on retail sales extending from October 1, 2008 to September 30, 2015 with the revenues generated thereby to be used primarily for public safety purposes; and
- § 2. WHEREAS, the voters of the City of Norman approved Ordinance No. O-0708-32, PSST I, at a duly called election held on May 13, 2008; and
- § 3. WHEREAS, the primary purposes of PSST I, including the addition of seventy-one (71) public safety personnel, will have been accomplished before its expiration on September 30, 2015; and
- § 4. WHEREAS, because PSST I was a temporary sales tax, Council previously directed staff to reserve adequate revenues generated from PSST I to continue to fund the seventy-one (71) public safety personnel positions and associated equipment expenditures for an additional six months beyond the expiration date of PSST I; and
- § 5. WHEREAS, the City Council has authorized funding from PSST I revenues to accomplish a number of additional public safety capital improvements and expenditures authorized by the PSST I Ordinance including: improved communication systems; remodeling and equipping the Norman Investigations Center (formerly Smalley Center); making a contribution to the "Rainy Day" Fund; and making a contribution to the General Fund in support of the emergency communications function; among other expenditures, and City Council anticipates revenues from PSST I to remain unencumbered beyond those purposes on September 30, 2015; and



- § 6. WHEREAS, on January 28, 2014, the City Council adopted Ordinance No. O-1314-33, the continuation of the Public Safety Sales Tax ("PSST II"), that will continue to levy a one half of one percent tax on retail sales beginning on October 1, 2015; and
- § 7. WHEREAS, the voters of the City of Norman will consider approval of Ordinance No. O-1314-33, PSST II, at a duly called election held on April 1, 2014; and
- § 8. WHEREAS, if PSST II is approved by the voters, the revenues collected to be set aside from PSST I initially intended to pay for salaries, benefits, and associated equipment of the seventy-one (71) public safety personnel hired under PSST I for an additional six months beyond the expiration of PSST I will no longer be necessary for such a purpose, and revenues collected that are unencumbered on September 30, 2015, as described in Section 5 above, together, are estimated to be four million nine hundred thousand dollars (\$4.9 million); and
- § 9. WHEREAS, City Council desires to formally express its intent, should the voters approve PSST II, to utilize the PSST I revenues identified in Section 8 above, to the extent needed, for the specific Public Safety capital improvements identified in the PSST II Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 10. That should the voters approve Ordinance O-1314-33, then the revenues collected under PSST I originally intended to provide for salary, benefits, and associated equipment for the seventy-one public safety personnel positions for an additional six months beyond the expiration date of PSST I, and the other unencumbered PSST I revenues on September 30, 2015, shall be used, to the extent needed, for the specific Public Safety capital improvements identified in the PSST II Ordinance.

PASSED AND ADOPTED this 25th day of February, 2014.



Cindy Rose
Mayor

ATTEST:

Brenda Hall
City Clerk

**2020 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS**

Monthly Planner	gm
City Web Calendar	gm
Meeting Room Calendar	gm

Public Safety Oversight Committee

Name of Board/Commission/Committee

Please enter the date of the meeting in the DATE column or type in the following:
"Meetings scheduled as Needed" in the DATE column.

DATE		TIME		Physical Location
January 9, 2020		4 pm		Multi-Purpose Room
February 13, 2020		4 pm		Multi-Purpose Room
March 12, 2020		4 pm		Multi-Purpose Room
April 9, 2020	Emergency 425/6000	4 pm		Multi-Purpose Room
May 14, 2020	Virtual Mtg gm	4 pm		Multi-Purpose Room
June 11, 2020	Virtual Mtg gm	4 pm		Multi-Purpose Room
July 9, 2020		4 pm		Multi-Purpose Room
August 13, 2020		4 pm		Multi-Purpose Room
September 10, 2020		4 pm		Multi-Purpose Room
October 8, 2020		4 pm		Multi-Purpose Room
November 12, 2020		4 pm		Multi-Purpose Room
December 10, 2020		4 pm		Multi-Purpose Room

To be completed by person filing notice:

Name: Ashley Evans
Administrative Technician IV
 Address: 201 West Gray Street
Norman, OK 73069
 Phone No.: 405-366-5413

 Filed in the office of the Municipal Clerk at 10:40 a.m. /p.m. on 11-21-19

Signed: Brenda Hall
 City Clerk

**Must be filed prior to December 15, 2019*

**2021 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS**

Monthly Planner	<i>[Signature]</i>
City Web Calendar	<i>[Signature]</i>
Meeting Room Calendar	<i>[Signature]</i>

Public Safety Oversight Committee

Name of Board/Commission/Committee

Please enter the date of the meeting in the DATE column or type in the following:
"Meetings scheduled as Needed" in the DATE column.

DATE	TIME	Physical Location
January 14, 2021	4:00 pm	201 W. Gray St. Municipal Building, Multi-Purpose Room
February 11, 2021	4:00 pm	201 W. Gray St. Municipal Building, Multi-Purpose Room
March 11, 2021	4:00 pm	201 W. Gray St. Municipal Building, Multi-Purpose Room
April 8, 2021	4:00 pm	201 W. Gray St. Municipal Building, Multi-Purpose Room
May 13, 2021	4:00 pm	201 W. Gray St. Municipal Building, Multi-Purpose Room
June 10, 2021	4:00 pm	201 W. Gray St. Municipal Building, Multi-Purpose Room
July 8, 2021	4:00 pm	201 W. Gray St. Municipal Building, Multi-Purpose Room
August 12, 2021	4:00 pm	201 W. Gray St. Municipal Building, Multi-Purpose Room
September 9, 2021	4:00 pm	201 W. Gray St. Municipal Building, Multi-Purpose Room
October 14, 2021	4:00 pm	201 W. Gray St. Municipal Building, Multi-Purpose Room
November 18, 2021	4:00 pm	201 W. Gray St. Municipal Building, Multi-Purpose Room
December 9, 2021	4:00 pm	201 W. Gray St. Municipal Building, Multi-Purpose Room

To be completed by person filing notice:

Name: Ashley Evans
Administrative Technician IV
 Address: 201 W. Gray St.
Building C
 Phone No.: 405-366-5413

 Filed in the office of the Municipal Clerk at 9:00 a.m. p.m. on 12-11-2020

Signed: *[Signature]*
 City Clerk

*Must be filed prior to December 15, 2020

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
July 9, 2020

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. Virtually, via 201 W. Gray St. Multi-Purpose Room, on the 9th day of July, 2020, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Eddie Sims, Members, Jim Costello,
Ann Gallagher, Kenneth Orr, Lea Greenleaf,
Joan Goth, and Linda Price

ABSENT: Members Jared Garner and Melanie Hayes

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Travis King, Fire Chief
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Ashley Evans, Administrative Technician IV
Russell Anderson, Communication Systems
Manager
Captain Barbour, NPD
Major Teuscher, NPD
Major Hawkins, NPD
Rick Knighton, Assistant City Attorney
Marion Ice, citizen

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order at 4:00 pm. He welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF June 11, 2020.

Member Gallagher made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the June 11, 2020 meeting, which motion was duly seconded by Member Greenleaf; and the question being to approve the Citizens Public Safety Oversight Committee minutes of June 11, 2020 a vote was taken with the following result:

YEAS:

Chair Eddie Sims, Members, Jim Costello,
Ann Gallagher, Kenneth Orr, Lea Greenleaf,
Joan Goth, and Linda Price

NAYES:

none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of June 11, 2020 approved.

* * * * *

ITEM 4, being:

MONTHLY UPDATES

Finance Report

Kim Coffman gave the update. She stated that sales tax collection was 6% below target and the use tax was up. We are still waiting on the 4th quarter payment from Norman Public Schools for the SRO program.

Member Price made a motion to recommend that the City Council approve the grant for the SRO's, which was duly seconded by Member Greenleaf. Chair Sims amended the motion to include that the fulfillment of the SRO's as per the obligation of the PSST has been a high priority for this Committee for years. And the question being to approve the recommendation that the City Council approve the grant for the SRO's, a vote was taken with the following result:

YEAS:

Chair Eddie Sims, Members, Jim Costello,
Ann Gallagher, Kenneth Orr, Lea Greenleaf,
Joan Goth, and Linda Price

NAYES:

none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of June 11, 2020 approved.

Fire Department

Chief King gave the update. He stated that the new pumper tanker has been slightly delayed, but it will be in service in short order.

Police Report

Captain Hawkins gave the update. We have 3 officers from the last Academy still going through the field training. Dispatch is 2 dispatchers down, but we have 1 going through the hiring process. COP hours for the month of June were 386, including 38 hours in DDACTS, 135 hours in COP problem solving, and 213 hours in relationships. Some of the events attended were virtual Coffee with a Cop, Covid meetings, working with Food and Shelter, and door hanger projects.

* * * * *

ITEM 5, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Major Teuscher gave the update. He stated that the radio system is working quite well. The ISSI between us and Oklahoma City is almost up and running.

* * * * *

ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Captain Barbour gave the update. He stated that there is not currently much traction and we are slowly moving forward on the new plans in case the funding for the project is increased.

* * * * *

Item 7, being

UPDATE ON BUDGET CHANGES DUE TO PROTESTS

Major Teuscher didn't know the budget increase numbers for the overtime required during the protests, but he can get them for the Committee. Captain Barbour showed a PowerPoint presentation on all of the preparation and implementation during the protests.

* * * * *

Item 8, being

DISCUSSION AND POSSIBLE ACTION ON ANNUAL REPORT

Coffman stated that she included last year's report in the packet for review. She also stated that the Committee could include their concerns about the cuts to the Police Department in the General Fund in their executive summary, even though those cuts do not pertain to the PSST Fund.

Member Gallagher stated that she would like to change some of the wording in the future plan.

Coffman is going to make the updates and requested changes and will send out the new version of the annual report to the Committee.

* * * * *

Item 9, being

ESTABLISH AGENDA TOPICS FOR THE NEXT August 13, 2020 MEETING

Next meeting will include discussion on the annual report and the budget changes due to the protests.

* * * * *

Item 10, being

MISCELLANEOUS COMMENTS

Member Gallagher stated that she is in favor of the grant for the Police being accepted by the Council.

* * * * *

Item 11, being

ADJOURNMENT

Member Greenleaf made a motion to adjourn, which was duly seconded by Member Price; and the question being to adjourn, a vote was taken with the following result:

YEAS:

Chair Eddie Sims, Members Jared Garner,
Jim Costello, Ann Gallagher, Kenneth Orr,
Lea Greenleaf, Melanie Hayes, Joan Goth,
and Linda Price

NAYES:

none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee adjourned at 5:29 pm.

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
August 13, 2020

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. Virtually, via 201 W. Gray St. Multi-Purpose Room, on the 13th day of August, 2020, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Members Jim Costello, Ann Gallagher, Kenneth Orr, Lea Greenleaf, Joan Goth, Linda Price, Jared Garner, and Melanie Hayes

ABSENT: Chair Eddie Sims

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Travis King, Fire Chief
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Ashley Evans, Administrative Technician IV
Russell Anderson, Communication Systems Manager
Captain Barbour, NPD
Deputy Chief Ricky Jackson, NPD
Major Shawn Hawkins, NPD
Chief Kevin Foster, NPD
Bill Scanlon, Citizen
Reese Gorman, Norman Transcript

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Member Joan Goth called the meeting to order at 4:00 pm. She welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF July 9, 2020.

Member Price made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the July 9, 2020 meeting, which motion was duly seconded by Member Gallagher, and the question being to approve the Citizens Public Safety Oversight Committee minutes of July 9, 2020 a vote was taken with the following result:

YEAS:

Members Jim Costello, Ann Gallagher, Kenneth Orr, Lea Greenleaf, Joan Goth, Linda Price, Jared Garner, and Melanie Hayes

NAYES:

none

Member Goth declared the motion carried and the Citizens Public Safety Oversight Committee minutes of July 9, 2020 approved.

* * * * *

ITEM 4, being:

MONTHLY UPDATES

Finance Report

Kim Coffman gave the update. Public Safety Sales Tax collections for the month of July were 1% below the budget target for the month and 5% above prior year collections. Use tax collections were 21% above the budget target for the month of July and 40% above July, 2019 collections. We are 16% below budget target on expenditures.

Fire Department

Chief King gave the update. He stated we now have the new pumper tanker at Station No. 5 in service. We are working on getting quotes for a new boat at Station No. 6. Hopefully we can get that in service in the spring. We are also looking to purchase an air and light unit. Matt Elliott

was promoted to Planning Officer. We had 16 officers do Captain's testing and we will be promoting 2. We are currently 8 officers down and will start actively recruiting and hope to have an Academy next July.

Police Report

Captain Hawkins gave the update. We recently promoted Ricky Jackson to Deputy Chief, 1 Officer to Captain, and 3 to Lieutenant. We will be trying to get an Academy underway and hire 9 Officers, hopefully starting in March of next year. COP hours for the month of July were 192, including 23 hours in DDACTS, 138 hours in COP problem solving, and 31 hours in relationships. Some of the events attended were the Community Partnership Day, weekly COVID meetings, and football planning meetings.

* * * * *

ITEM 5, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Russell Anderson gave the update. He stated that we have 2 new dispatchers starting and we are almost fully staffed now. We installed the radio system in the new Fire pumper tanker. We have a working ISSI system with the State of Oklahoma. We are also working on an auto-dialer.

* * * * *

ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Captain Barbour gave the update. He stated that the design for the expanded building is still in progress.

* * * * *

Item 7, being

UPDATE ON BUDGET CHANGES DUE TO PROTESTS

Chief Foster stated that we are budgeted to open an Academy, but we are currently down to 164-165 Officers right now. We are approved for 171 after the cuts to the proposed budget.

* * * * *

Item 8, being

DISCUSSION AND POSSIBLE ACTION ON CITY COUNCIL AGENDA ITEM FOR DEPARTMENT OF JUSTICE GRANT TO HIRE 4 NEW SRO OFFICERS

The Committee agrees unanimously to stay with their previous recommendation, even if the Norman Public School system cannot match the funds for the grant.

* * * * *

Item 9, being

DISCUSSION AND POSSIBLE ACTION ON ANNUAL REPORT

The Committee wants to add a line saying they are concerned about the department's ability to achieve the goals in the COP plan due to decreased funding.

Member Price made a motion to approve the Annual Report as amended, which motion was duly seconded by Member Gallagher, and the question being to approve the Annual Report as amended a vote was taken with the following result:

YEAS:

Members Jim Costello, Ann Gallagher, Kenneth Orr, Lea Greenleaf, Joan Goth, Linda Price, Jared Garner, and Melanie Hayes

NAYES:

none

Member Goth declared the motion carried and the Annual Report as amended approved.

* * * * *

Item 10, being

ESTABLISH AGENDA TOPICS FOR THE NEXT September 10, 2020 MEETING

Next meeting will include all normal agenda items.

* * * * *

Item 11, being

MISCELLANEOUS COMMENTS

Member Price gave congratulations to Deputy Chief Ricky Jackson.

* * * * *

Item 12, being

ADJOURNMENT

Member Goth declared the Citizens Public Safety Oversight Committee adjourned at 5:01 pm.

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
September 10, 2020

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. Virtually, via 201 W. Gray St. Multi-Purpose Room, on the 10th day of September, 2020, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT:	Chair Eddie Sims, Members Jim Costello, Ann Gallagher, Kenneth Orr, Lea Greenleaf, Joan Goth, Linda Price, Jared Garner, and Melanie Hayes
----------	--------------------------------------------------------------------------------------------------------------------------------------------

ABSENT:	none
---------	------

COMMITTEE LIAISONS:	FOP (position vacant) OU (position vacant) IAFF (position vacant)
---------------------	-------------------------------------------------------------------------

STAFF PRESENT:	Travis King, Fire Chief Kim Coffman, Budget Manager Jacob Huckabaa, Budget Technician Captain Barbour, NPD Major Teuscher, NPD Captain Vincent, NPD Anthony Francisco, Director of Finance Bill Scanlon, Citizen Mindy Wood, Norman Transcript
----------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order at 4:00 pm. He welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF August 13, 2020.

Member Price made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the August 13, 2020 meeting, which motion was duly seconded by Member Costello, and the question being to approve the Citizens Public Safety Oversight Committee minutes of August 13, 2020 a vote was taken with the following result:

YEAS:

Chair Eddie Sims, Members Jim Costello, Ann Gallagher, Kenneth Orr, Lea Greenleaf, Joan Goth, Linda Price, Jared Garner, and Melanie Hayes

NAYES:

none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of August 13, 2020 approved.

* * * * *

ITEM 4, being:

MONTHLY UPDATES

Finance Report

Kim Coffman gave the update. She stated that sales tax collection was up a little at 1.52% above the budget target as of the end of August, and about 8% above prior year budget numbers. Total revenue is down about 2.6% because we have not received the first quarter payment from Norman Public Schools for the SRO program. We are about 15% below the budget target on expenditures. The Council did acknowledge the Annual Report at the 8/25 City Council meeting. The Council will also be meeting to discuss whether or not to accept a grant for additional SRO officers. This will be a 75% grant and the City would be required to match it at 25%.

Member Costello asked if we knew where the City would find the funds to meet this 25% match for the grant. Coffman stated that we would have to find money in the General Fund to fund this since the PSST is already underwater. The City would have to supply all of the matching funds since Norman Public Schools has stated that they are at their max funding and cannot contribute.

Fire Department

Chief King gave the update. He stated that the boat purchase was approved by Council and will be ordered next week. HR asked the Fire Department to start their next Academy early and the recruiting has now started. The start date will be March 22, 2021. We are still having our game day meetings and working with everyone to make game days happen and run smoothly.

Police Report

Captain Vincent gave the update. We are getting ready for game day, and we are currently recruiting for a new Academy. COP hours for the month of August were 456, including 135 hours in DDACTS, 191 hours in COP problem solving, and 130 hours in relationships.

* * * * *

ITEM 5, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Major Teuscher gave the update. It sits about 98% complete and the ISSI with Oklahoma City is up and running. We are still testing, but both are up and running. Harris will be loaning us a trailer to run backups until our backups are finished installing. The installs on our backups will be completed by next week.

* * * * *

ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Captain Barbour gave the update. He stated that we are at a bit of a pause due to the bond funding not passing during election. We are trying to find any other option so we can build the EOC in a fully functional manner.

Both Chair Sims and Member Greenleaf expressed their belief that we should hold off on building the EOC entirely if we cannot build it to the original fully functional scope. They believe that

building the EOC at the scaled down version of \$6.5 million will not work for what we promised and it will just be a waste of that money.

Anthony Francisco stated that any leftover money from the radio communications project can be put towards the EOC project.

The Committee decided to draft a letter to City Council acknowledging the failure of the bond proposition, but expressing their concern for the lack of adequate funding for the project. They would like to list the needs and costs and request that staff try to find additional funding for the EOC project. The Committee believes the current plans do not meet the current or future needs for the EOC. They would also like the letter to reflect that an additional \$8 million needs to be found for this project.

* * * * *

Item 7, being

ESTABLISH AGENDA TOPICS FOR THE NEXT October 8, 2020 MEETING

Next meeting will include all normal agenda items.

* * * * *

Item 8, being

MISCELLANEOUS COMMENTS

The Council recently voted to accept a grant from the DOJ for around \$93,000 for the Police Department.

Bill Scanlon stated that although the homeless initiative will be receiving a grant this year, the problem is that they have not decided on the correct place to have the homeless shelter.

Member Greenleaf stated that the misinformation that is reaching the Council about the SRO program is not about the Norman Police and SRO program, but it refers to other programs in other states.

* * * * *

Item 9, being

ADJOURNMENT

Chair Sims declared the Citizens Public Safety Oversight Committee adjourned at 4:55 pm.

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
October 8, 2020

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. Virtually, via 201 W. Gray St. Multi-Purpose Room, on the 8th day of October, 2020, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Eddie Sims, Members Jim Costello, Ann Gallagher, Kenneth Orr, Lea Greenleaf, Joan Goth, and Linda Price

ABSENT: Members Jared Garner and Melanie Hayes

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Travis King, Fire Chief
Jacob Huckabaa, Budget Technician
Captain Barbour, NPD
Captain Vincent, NPD
Anthony Francisco, Director of Finance
Reese Gorman, Norman Transcript
Ashley Evans, Administrative Technician
Russell Anderson, Communication Systems Manager
Darrel Pyle, City Manager
Deputy Chief Ricky Jackson, NPD
Lieutenant Jeremy Garnand, NPD

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order at 4:02 pm. He welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF September 10, 2020.

Member Price made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the September 10, 2020 meeting, which motion was duly seconded by Member Goth, and the question being to approve the Citizens Public Safety Oversight Committee minutes of September 10, 2020 a vote was taken with the following result:

YEAS:

Chair Eddie Sims, Members Jim Costello,
Ann Gallagher, Kenneth Orr, Lea Greenleaf,
Joan Goth, and Linda Price

NAYES:

none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of September 10, 2020 approved.

* * * * *

ITEM 4, being:

MONTHLY UPDATES

Finance Report

Anthony Francisco gave the update. He stated that the sales tax receipts were flat, which is good considering the pandemic. We are at 0.8% below the prior year.

Member Greenleaf stated that he is not seeing any line items for firearms and munitions any longer. Francisco stated that he knows they are in the report, he will just have to dig into which line item they are with the changing of the report format.

Chair Sims asked how the CARES Act money will affect the PSST Fund. Francisco stated that it won't at all. The Council will decide how the money we receive from the CARES Act is spent.

Fire Department

Chief King gave the update. He stated that not much new has happened. They got the boat ordered and it will be here in November. The Air and Light Unit has been submitted for approval to the Council. They are currently working on next year's budget, and they are currently taking applications for the upcoming Academy through October 23rd. The Academy is set to start on March 22nd.

Police Report

Captain Vincent gave the update. He stated that they are taking applications for the upcoming Academy until October 23rd as well. The monthly COP activities included Virtual Coffee with a Cop and all of the planning and implantation for the OU football games.

* * * * *

ITEM 5, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Russell Anderson gave the update. He stated that they are working on the ISSI, and are 100% functional with OKC. They tested the three-way but there are still some complications; however, they are very close to having it working. The headset for SWAT will be in soon to start testing.

* * * * *

ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Captain Barbour gave the update. He stated that there is no significant update.

City Manager Pyle stated that there is an agreement that the EOC can't be built in stages, so this started conversations about funding opportunities such as a ballot issue for a PSST 3. He also stated that the Council did receive the Committee's recommendation regarding the SRO's, and there will be more talks about possible funding sources for the EOC at the Council Retreat. The possibility of putting a PSST 3 on the ballot in February is one of the options being discussed. If

that becomes the plan, we will need to figure out if February would be the best time and if the new tax would be an ongoing tax.

* * * * *

Item 7, being

ESTABLISH AGENDA TOPICS FOR THE NEXT November 12, 2020 MEETING

Next meeting will include all normal agenda items.

* * * * *

Item 8, being

MISCELLANEOUS COMMENTS

Member Goth stated that dispatch was wonderful helping one of her friends, and the first responders were a big help as well.

* * * * *

Item 9, being

ADJOURNMENT

Chair Sims declared the Citizens Public Safety Oversight Committee adjourned at 5:01 pm.

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
November 12, 2020

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. Virtually, via 201 W. Gray St. Multi-Purpose Room, on the 12th day of November, 2020, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Eddie Sims, Members Jim Costello, Ann Gallagher, Kenneth Orr, Lea Greenleaf, Joan Goth, Jared Garner, Melanie Hayes, and Linda Price

ABSENT: none

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Travis King, Fire Chief
Jacob Huckabaa, Budget Technician
Captain Barbour, NPD
Captain Vincent, NPD
Anthony Francisco, Director of Finance
Ashley Evans, Administrative Technician
Russell Anderson, Communication Systems Manager
Chief Foster, NPD
Major Teuscher, NPD
Kim Coffman, Budget Manager
Bill Scanlon, Citizen

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order at 4:00 pm. He welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF October 8, 2020.

Member Goth made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the October 8, 2020 meeting, which motion was duly seconded by Member Hayes, and the question being to approve the Citizens Public Safety Oversight Committee minutes of October 8, 2020 a vote was taken with the following result:

YEAS:

Chair Eddie Sims, Members Jim Costello,
Ann Gallagher, Kenneth Orr, Lea Greenleaf,
Joan Goth, Jared Garner, Melanie Hayes, and
Linda Price

NAYES:

none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of October 8, 2020 approved.

* * * * *

ITEM 4, being:

MONTHLY UPDATES

Finance Report

Kim Coffman gave the update. She stated that we are basically on target, but that we have not received the quarterly payment from Norman Public Schools for the SRO program. The Police Department is currently at 37.7% of their yearly expenditure budget, which is slightly above their target of 33%. The Fire Department is at 23% of their expenditure budget, which gives a combined total of 22% of the annual target. This is below the target of 33%.

Fire Department

Chief King gave the update. He stated that they have received their Air and Light Unit officially in the pipeline and expect delivery late spring. We collected applications and gave the written test for the upcoming Academy. We will have 13 openings to fill. The start of the Academy will be March 22nd. We have unfortunately seen an uptick in cases of Covid within the Fire Department.

Coffman stated that the City Council did already commit to spending all but \$3.3 million of the reimbursement money for the CARES Act.

Member Costello made a motion to recommend to the City Council that the \$3.3 million of remaining CARES Act money be spent on the completion of the Emergency Operations Center. Member Greenleaf seconded the motion. The motion passed unanimously, and a letter of recommendation will be sent to City Council.

Police Report

Captain Vincent gave the update. He stated they have received 89 applications for the upcoming Academy and administered the written testing. They now have 49 remaining applicants and will have 12 positions to fill. The Academy will begin April 5th. They are down to 1 open position in Communications. They hope to restart the Citizens Police Academy by Jan 25th, they are working the OU football games, and they are working other virtual events. Covid is becoming a challenge for the department, as they have many employees out sick.

* * * * *

ITEM 5, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Major Teuscher gave the update. He stated that the system has been carrying traffic for almost a year now. We are working on a punch list with Tusa before we will make the final payment and close out the project. We hope to do the close out next month, and we hope to have around \$1 million in funds left over from the project.

* * * * *

ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Captain Barbour gave the update. He stated that we are in a holding pattern until we require funding. We are still looking into alternate funding sources.

* * * * *

Item 7, being

DICUSSION AND POSSIBLE ACTION ON 2021 SCHEDULE OF MEETINGS

Coffman stated that the City Clerk's office is suggesting that all non-emergency meetings be put on hold until the legislature goes back into session and votes to allow zoom meetings again. The Committee agrees with this recommendation.

Member Gallagher made a motion to approve the 2021 Schedule of Meetings, with the amendment of changing the November 2021 meeting to 11/18 so that it doesn't fall on Veterans Day. Member Goth seconded the motion. The vote passed unanimously.

* * * * *

Item 8, being

ESTABLISH AGENDA TOPICS FOR THE NEXT December 10, 2020 MEETING

The next meeting will be cancelled.

* * * * *

Item 9, being

MISCELLANEOUS COMMENTS

None at this time.

* * * * *

Item 10, being

ADJOURNMENT

Chair Sims declared the Citizens Public Safety Oversight Committee adjourned at 5:04 pm.

MEETING AGENDA
Citizens Public Safety Oversight Committee

MUNICIPAL BUILDING, MULTI-PURPOSE ROOM
201 WEST GRAY, NORMAN, OK

4:00 p.m.
December 10, 2020
AGENDA

THIS MEETING IS CANCELLED

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

MEETING AGENDA
Citizens Public Safety Oversight Committee

MUNICIPAL BUILDING, MULTI-PURPOSE ROOM
201 WEST GRAY, NORMAN, OK

4:00 p.m.
January 14, 2021
AGENDA

THIS MEETING IS CANCELLED

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

MEETING AGENDA
Citizens Public Safety Oversight Committee

MUNICIPAL BUILDING, MULTI-PURPOSE ROOM
201 WEST GRAY, NORMAN, OK

4:00 p.m.
February 11, 2021
AGENDA

THIS MEETING IS CANCELLED

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
March 11, 2021

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. Virtually, via 201 W. Gray St. Multi-Purpose Room, on the 11th day of March 2021, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Eddie Sims, Members Ann Gallagher, Kenneth Orr, Lea Greenleaf, Jared Garner, Melanie Hayes, and Linda Price

ABSENT: Member Jim Costello

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Travis King, Fire Chief
Jacob Huckabaa, Budget Technician
Captain Barbour, NPD
Captain Vincent, NPD
Anthony Francisco, Director of Finance
Ashley Evans, Administrative Technician
Russell Anderson, Communication Systems Manager
Chief Foster, NPD
Captain Clement, NPD
Lieutenant Garnand, NPD
Kim Coffman, Budget Manager
Bill Scanlon, Citizen

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order at 4:00 pm. He welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF November 12, 2020.

Member Greenleaf made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the November 12, 2020 meeting, which motion was duly seconded by Member Gallagher, and the question being to approve the Citizens Public Safety Oversight Committee minutes of November 12, 2020 a vote was taken with the following result:

YEAS:

Chair Eddie Sims, Members Ann Gallagher,
Kenneth Orr, Lea Greenleaf, Jared Garner,
Melanie Hayes, and Linda Price

NAYES:

none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of November 12, 2020 approved.

* * * * *

ITEM 4, being:

MONTHLY UPDATES

Finance Report

Kim Coffman gave the update. She stated that we have used 67% of our yearly budgeted expenses, which is right where we should be. We are exceeding our revenue target in use tax and are slightly below in refunds and reimbursements. Expenditures have been conservative.

Fire Department

Chief King gave the update. He stated that the Air and Light Unit is in production. The new boat was put into services March 1st. The Life Safety Trailer is the next project on the list.

Police Report

Captain Vincent gave the update. He stated the Police Department organized some door hanging events and they are trying to get a Coffee with a Cop going in person.

* * * * *

ITEM 5, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Russell Anderson gave the update. He stated that they are hoping to close this project out next month. They are currently working on a final punch list, and Russell and David Shepard will be attending additional training on the system. They are hoping to have the project closed out by the first Council meeting in April. They will end the project with slightly over \$1 million in savings. Anthony Francisco stated that the \$1,158,000 in estimated savings will be applied to the EOC project, because they were bond funds which can't be used elsewhere.

* * * * *

ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Captain Barbour gave the update. He stated that the EOC project is still in a holding pattern until new funds are acquired, but they are still working on designs for the full size building.

Chair Sims stated that he would like the opportunity to discuss the EOC facility with the Council at one of the upcoming meetings.

* * * * *

Item 7, being

ESTABLISH AGENDA TOPICS FOR THE NEXT April 8, 2021 MEETING

The next meeting will include all normal topics.

* * * * *

Item 8, being

MISCELLANEOUS COMMENTS

Member Gallagher participated in the door hanger event with the Police Department and it was very well organized.

* * * * *

Item 9, being

ADJOURNMENT

Chair Sims declared the Citizens Public Safety Oversight Committee adjourned at 4:42 pm.

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
April 8, 2021

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. Virtually, via 201 W. Gray St. Multi-Purpose Room, on the 8th day of April 2021, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Eddie Sims, Members Ann Gallagher,
Lea Greenleaf, Jared Garner, Melanie Hayes,
and Linda Price

ABSENT: Members Jim Costello and Kenny Orr

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Travis King, Fire Chief
Jacob Huckabaa, Budget Technician
Captain Barbour, NPD
Ashley Evans, Administrative Technician
Russell Anderson, Communication Systems
Manager
Captain Clement, NPD
Kim Coffman, Budget Manager
Bill Scanlon, Citizen

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order at 4:00 pm. He welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF March 19, 2021.

Member Price made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the March 19, 2021 meeting, which motion was duly seconded by Member Gallagher. Member Gallagher stated that she would like the fact that Anthony Francisco confirmed the left over money from the radio project could only be used for the EOC due to being bond money. Member Greenleaf made a motion to approve the minutes as amended, and Member Gallagher seconded the motion; and the question being to approve the Citizens Public Safety Oversight Committee minutes of March 19, 2021 a vote was taken with the following result:

YEAS:

Chair Eddie Sims, Members Ann Gallagher,
Lea Greenleaf, Jared Garner, Melanie Hayes,
and Linda Price

NAYES:

none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of March 19, 2021 approved.

* * * * *

ITEM 4, being:

MONTHLY UPDATES

Finance Report

Kim Coffman gave the update. She stated that we met the revenue target in March. We have received our quarterly payment from the Norman Public Schools, and in expenditures overall, we have spent about 49% of the fiscal year budget.

Fire Department

Chief King gave the update. He stated that there is not a lot new to update since last time. They are still monitoring the progress on the new Air & Light Unit and are working up proposals for additional needed vehicles.

Police Report

Captain Clement gave the update. She stated that they are preparing for a second Covid-19 POD, and they have had a meeting with some of the members of the Asian Community about the rising violence. They are planning a Coffee with a Cop at Beanstalk Coffee this month. The Citizen's Police Academy will be starting back up, and the Police Department will not be running their own summer camp because they are just partnering with the Parks & Recreation Department for their summer camp.

* * * * *

ITEM 5, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Russell Anderson gave the update. He stated that the punch list includes 4 items that will be left unfinished. Legal is reviewing the punch list to give comments and then we hope to go to Council for final approval and payment.

* * * * *

ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Captain Barbour gave the update. He stated that they are continuing to meet with the architects and have almost completed plans for the new updated building, but are still waiting on additional funding to move forward.

* * * * *

Item 7, being

ESTABLISH AGENDA TOPICS FOR THE NEXT May 13, 2021 MEETING

The next meeting will include all normal topics.

* * * * *

Item 8, being

MISCELLANEOUS COMMENTS

Member Price stated that she saw an article in the paper about one of the new fire recruits and she thought that was good publicity.

* * * * *

Item 9, being

ADJOURNMENT

Chair Sims declared the Citizens Public Safety Oversight Committee adjourned at 4:33 pm.

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
May 13, 2021

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. Virtually, via 201 W. Gray St. Multi-Purpose Room, on the 13th day of May 2021, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Eddie Sims, Members Jim Costello,
Ann Gallagher, Melanie Hayes, and Linda Price

ABSENT: Members Lea Greenleaf, Jared Garner, and
Kenny Orr

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Travis King, Fire Chief
Jacob Huckabaa, Budget Technician
Captain Barbour, NPD
Ashley Evans, Administrative Technician
Russell Anderson, Communication Systems
Manager
Captain Clement, NPD
Anthony Francisco, Director of Finance
Bill Scanlon, Citizen
Captain Vincent, NPD

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order at 4:02 pm. He welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF April 8, 2021.

Member Price made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the April 8, 2021 meeting, which motion was duly seconded by Member Gallagher; and the question being to approve the Citizens Public Safety Oversight Committee minutes of April 8, 2021 a vote was taken with the following result:

YEAS:

Chair Eddie Sims, Members Jim Costello,
Ann Gallagher, Melanie Hayes, and Linda
Price

NAYES:

none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of April 8, 2021 approved.

* * * * *

ITEM 4, being:

MONTHLY UPDATES

Finance Report

Anthony Francisco gave the update. He stated that there were no major things out of the ordinary in April. We were down a little in April sales tax collection, and we are fairly sure that some of the money we receive from the CARES Act will be allowed to go to the funding of the EOC building.

Member Price made a motion to send a letter to City Council restating that the PSST Committee believes the EOC building should be built to the original scope, which motion was duly seconded by Member Gallagher; and the question being to approve the letter to City Council, a vote was taken with the following result:

YEAS:

Chair Eddie Sims, Members Jim Costello,
Ann Gallagher, Melanie Hayes, and Linda
Price

NAYES:

none

Chair Sims declared the motion carried and the letter approved.

Fire Department

Chief King gave the update. He stated that not much new has happened, but they are currently working through some promotions.

Police Report

Captain Clement gave the update. She stated that their Community Partnership Day happened and they will be having a cookout at Vicksburg Village. June 14th is the CPA graduation.

* * * * *

ITEM 5, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Russell Anderson gave the update. He stated that they are still close to closing the project out.

* * * * *

ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Captain Barbour gave the update. He stated that they are excited about possibly getting funding for the original scope of the EOC plans in the CARES Act money. The plans for this are almost complete.

* * * * *

Item 7, being

ESTABLISH AGENDA TOPICS FOR THE NEXT June 10th, 2021 MEETING

The next meeting will include all normal topics, as well as a draft of the annual report.

* * * * *

Item 8, being

MISCELLANEOUS COMMENTS

None at this time.

* * * * *

Item 9, being

ADJOURNMENT

Adjourned at 4:20 pm

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
June 10, 2021

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. via 201 W. Gray St. Multi-Purpose Room, on the 10th day of June 2021, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Member Lea Greenleaf, Ann Gallagher,
Melanie Hayes, Kenny Orr, and Linda Price

ABSENT: Chair Eddie Sims, Members Jim Costello, and Jared Garner

COMMITTEE LIAISONS: FOP (position vacant)
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT:

Travis King, Fire Chief
Jacob Huckabaa, Budget Technician
Captain Barbour, NPD
Ashley Evans, Administrative Technician
Russell Anderson, Communication Systems
Manager
Kim Coffman, Budget Manager
Bill Scanlon, Citizen
Jeff Casillas, NPD

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Member Price called the meeting to order at 4:00 pm. She welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF May 13, 2021.

Member Gallagher made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the May 13, 2021 meeting, which motion was duly seconded by Member Hays; and the question being to approve the Citizens Public Safety Oversight Committee minutes of May 13, 2021 a vote was taken with the following result:

YEAS:

Member Lea Greenleaf, Ann Gallagher,
Melanie Hayes, Kenny Orr, and Linda Price

NAYES:

none

Member Price declared the motion carried and the Citizens Public Safety Oversight Committee minutes of May 13, 2021 approved.

* * * * *

ITEM 4, being:

MONTHLY UPDATES

Finance Report

Kim Coffman gave the update. She stated that the revenues are doing great and are slightly above our target for the budget. We haven't gotten our third quarter payment from Norman Public Schools, and there is a large expenditure in the Police budget for hail damage repair from the storm. The biggest expenditure for the new fiscal year will be two Police vehicles for PSST. The Council did get the letter that the Committee sent, but the Council tabled the item of using the relief money for the EOC until a later date.

Fire Department

Chief King gave the update. He stated that not much new has happened, but they are preparing for next year's budget. The Air & Light Unit is still scheduled for a fall delivery.

Police Report

Captain Barbour gave the update. He stated that we have been busy dealing with staffing concerns and end of year items. The Citizen's Police Academy graduation will be next week. The Police Department would like to know if the Committee would allow them to incorporate the COP strategic plan into their Department Strategic Plan. The Committee stated that they are ok with that.

Jeff Casillas stated that we helped with Meals on Wheels during COVID, and we also recently had a cookout at Vicksburg Village. Next week we are doing a sno-cone gathering at Lexington Crossing. Coffee with a Cop was held at Not Your Average Joe coffee shop with Among Friends. National Night Out is being planned for some time in October. Safety Town is currently ongoing.

* * * * *

ITEM 5, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Russell Anderson gave the update. He stated that there is not a whole lot to report. ISSI does work, we just can't roam into OKC. Kathryn Walker agrees we are ready to close out the project except for a few punch list items.

* * * * *

ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Captain Barbour gave the update. He stated that we have received the completed designs for the larger building and are ready to go once we have the funding.

* * * * *

Item 7, being

ESTABLISH AGENDA TOPICS FOR THE NEXT July 8th, 2021 MEETING

The next meeting will include all normal topics. We are going to elect a new Committee Chair and discuss a draft of the annual report in August.

* * * * *

Item 8, being

MISCELLANEOUS COMMENTS

Kim Coffman stated that seats for Wards 7, 4, and 3 are open. Eddie Sims has retired and Melanie Hays has resigned. Also, Jared Garner from Ward 2 has missed three meetings in a row, which will leave his seat open.

Member Greenleaf wants to send a letter to Chair Sims as a thank you for all of his work on the Committee.

* * * * *

Item 9, being

ADJOURNMENT

Adjourned at 4:37 pm

Public Safety Sales Tax Fiscal Year End 2021 Financial Report

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Fiscal Year To Date	Prior FY To Date	PSST II To Date
Revenues:															
Public Safety Sales Tax	\$ 808,364	\$ 850,341	\$ 779,982	\$ 817,975	\$ 779,947	\$ 795,174	\$ 865,704	\$ 842,592	\$ 801,811	\$ 733,759	\$ 929,299	\$ 946,083	\$ 9,951,030	\$ 9,280,292	\$ 111,922,354
Public Safety Use Tax	\$ 108,470	\$ 111,849	\$ 111,950	\$ 123,541	\$ 111,548	\$ 133,159	\$ 142,435	\$ 176,811	\$ 108,777	\$ 98,208	\$ 149,868	\$ 119,455	\$ 1,496,072	\$ 1,046,880	\$ 7,301,998
Investment/Interest	\$ -	\$ 81	\$ 86	\$ 169	\$ 153	\$ 161	\$ 164	\$ 124	\$ 86	\$ 79	\$ 79	\$ 78	\$ 1,261	\$ 116,471	\$ 974,609
Refunds/Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171,187	\$ 171,187	\$ -	\$ -	\$ 171,187	\$ -	\$ 171,187	\$ 684,746	\$ 657,285	\$ 3,309,174
Sale of Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,638
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,825,000
Inter-Fund Transfer	\$ 136,492	\$ 136,492	\$ 136,492	\$ 136,492	\$ 136,492	\$ 136,492	\$ 136,492	\$ 136,492	\$ 136,492	\$ 136,492	\$ 136,492	\$ 136,492	\$ 1,637,905	\$ 1,592,268	\$ 4,524,513
Total Revenue	\$ 1,053,326	\$ 1,098,764	\$ 1,028,510	\$ 1,078,178	\$ 1,028,140	\$ 1,236,173	\$ 1,315,982	\$ 1,156,019	\$ 1,047,165	\$ 1,139,724	\$ 1,215,738	\$ 1,373,295	\$ 13,771,013	\$ 12,693,196	\$ 150,866,286
Expenditures:															
Fleet Heavy Repair - 15550172															
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24	\$ 24
Services & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120	\$ 1,440	\$ -	\$ -	\$ -	\$ 1,560	\$ 780	\$ 2,340
Internal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Equipment	\$ 756	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,507	\$ -	\$ -	\$ -	\$ -	\$ 73,263	\$ 52,328	\$ 125,591
Sub-Total Fleet Heavy Repair	\$ 756	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,627	\$ 1,440	\$ -	\$ -	\$ -	\$ 74,823	\$ 53,132	\$ 127,955
Patrol - 15661322															
Salaries & Benefits	\$ 307,341	\$ 301,470	\$ 296,406	\$ 407,049	\$ 299,324	\$ 302,957	\$ 295,590	\$ 281,677	\$ 394,937	\$ 264,874	\$ 299,891	\$ 297,502	\$ 3,749,018	\$ 4,438,210	\$ 40,399,792
Supplies & Materials	\$ 4,042	\$ 6,232	\$ 14,850	\$ 6,451	\$ 13,454	\$ 5,991	\$ 5,610	\$ 8,096	\$ 8,668	\$ 20,435	\$ 28,720	\$ 13,925	\$ 136,474	\$ 150,222	\$ 1,533,397
Services & Maintenance	\$ 5,262	\$ 3,290	\$ 41,514	\$ 3,126	\$ 1,705	\$ 3,650	\$ 3,074	\$ 5,836	\$ 4,607	\$ 3,638	\$ 5,003	\$ 5,692	\$ 86,396	\$ 82,110	\$ 769,369
Internal Services	\$ 3,600	\$ 6,745	\$ 7,029	\$ 7,373	\$ 8,633	\$ 8,526	\$ 7,884	\$ 8,202	\$ 6,989	\$ 9,910	\$ 7,581	\$ 6,999	\$ 89,470	\$ 70,560	\$ 784,328
Capital Equipment	\$ -	\$ -	\$ -	\$ 20,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,700	\$ 91,414	\$ 2,981,154
Staff Services - 15661115															
Supplies & Materials	\$ -	\$ -	\$ 947	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4	\$ 172	\$ 30	\$ 1,153	\$ 3,703	\$ 20,861
Services & Maintenance	\$ -	\$ 200	\$ 37,246	\$ 659	\$ 2,284	\$ 100	\$ 284	\$ 284	\$ 100	\$ 2,407	\$ 11,352	\$ 2,799	\$ 57,715	\$ 44,000	\$ 254,917
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,619	\$ 1,959,524
SRO Officers - 15661313															
Salaries & Benefits	\$ 86,421	\$ 85,637	\$ 93,755	\$ 158,734	\$ 98,338	\$ 100,801	\$ 88,407	\$ 96,798	\$ 141,922	\$ 92,877	\$ 94,222	\$ 85,288	\$ 1,223,200	\$ 684,018	\$ 1,907,218
Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Maintenance	\$ 855	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130	\$ -	\$ -	\$ -	\$ -	\$ 316	\$ 1,301	\$ -	\$ 1,301
Internal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Criminal Investigations - 15661321															
Salaries & Benefits	\$ 51,648	\$ 85,792	\$ 49,860	\$ 72,153	\$ 51,623	\$ 52,337	\$ 51,064	\$ 49,623	\$ 129,869	\$ 47,203	\$ 48,050	\$ 51,099	\$ 740,321	\$ 691,851	\$ 6,543,008
Supplies & Materials	\$ -	\$ 298	\$ 152	\$ 362	\$ 386	\$ 126	\$ 128	\$ 108	\$ 377	\$ 291	\$ 361	\$ 188	\$ 2,776	\$ 3,725	\$ 61,286
Services & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,245
Internal Services	\$ 277	\$ 521	\$ 539	\$ 579	\$ 801	\$ 782	\$ 593	\$ 710	\$ 565	\$ 852	\$ 597	\$ 542	\$ 7,357	\$ 6,511	\$ 60,291
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 509,773
Special Investigations															
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 503,489
Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,554
Services & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,707
Internal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,667
Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,179
Emergency Communications - 15661139															
Salaries & Benefits	\$ 10,018	\$ 10,577	\$ 10,386	\$ 14,218	\$ 10,675	\$ 11,021	\$ 10,629	\$ 10,749	\$ 16,092	\$ 11,867	\$ 12,702	\$ 11,857	\$ 140,790	\$ 134,029	\$ 648,484
Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 499	\$ 599	\$ -	\$ 129,737
Internal Services	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 381	\$ 830
Sub-Total Police	\$ 469,514	\$ 500,760	\$ 552,683	\$ 691,405	\$ 487,222	\$ 486,389	\$ 463,394	\$ 462,083	\$ 704,125	\$ 454,357	\$ 508,652	\$ 476,736	\$ 6,257,322	\$ 6,409,353	\$ 59,267,112
Fire - 15665143															
Salaries & Benefits	\$ 302,214	\$ 271,071	\$ 273,739	\$ 380,982	\$ 287,209	\$ 286,746	\$ 318,546	\$ 266,122	\$ 401,288	\$ 238,809	\$ 252,116	\$ 268,712	\$ 3,547,553	\$ 3,553,532	\$ 29,547,362
Supplies & Materials	\$ 291	\$ 10,311	\$ 4,735	\$ 8,355	\$ 7,261	\$ 4,628	\$ 8,370	\$ 10,254	\$ 6,432	\$ 9,693	\$ 14,946	\$ 13,387	\$ 98,664	\$ 98,291	\$ 691,636
Services & Maintenance	\$ 1,426	\$ 4,507	\$ 13,417	\$ 2,946	\$ 2,246	\$ 4,696	\$ 6,803	\$ 4,133	\$ 2,624	\$ 3,493	\$ 3,039	\$ 5,672	\$ 55,002	\$ 69,010	\$ 705,270
Internal Services	\$ 2,886	\$ 5,375	\$ 5,642	\$ 5,867	\$ 7,094	\$ 6,658	\$ 6,206	\$ 6,740	\$ 5,849	\$ 8,240	\$ 10,262	\$ 6,364	\$ 77,183	\$ 64,929	\$ 399,082
Capital Equipment	\$ -	\$ 66	\$ -	\$ -	\$ 338,592	\$ 71,182	\$ 1,664	\$ -	\$ 20,323	\$ -	\$ -	\$ 6,070	\$ 437,897	\$ 843,584	\$ 10,202,945
CIP FUND - Fire Stations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,516,950
Fire Storage Facility Project - 15693377	\$ -	\$ -	\$ 41,089	\$ 1,910	\$ 71,465	\$ 315,642	\$ -	\$ -	\$ 9,792	\$ 24,909	\$ 8,757	\$ 9,498	\$ 483,062	\$ 161,959	\$ 645,021
Sub-Total Fire	\$ 306,817	\$ 291,330	\$ 338,623	\$ 400,060	\$ 713,867	\$ 689,551	\$ 341,590	\$ 287,249	\$ 446,307	\$ 285,144	\$ 289,121	\$ 309,703	\$ 4,699,361	\$ 4,791,305	\$ 48,708,266
Inter-Fund Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,704,400
Debt Service Costs - 15930149	\$ -	\$ 191	\$ 1,178,086	\$ 191	\$ 178	\$ 178	\$ 178	\$ 178	\$ 1,181,424	\$ 178	\$ 166	\$ 166	\$ 2,361,115	\$ 2,357,293	\$ 12,479,353
Radio System Design CIP - 15693319	\$ 1,725	\$ -	\$ -	\$ 582,331	\$ -	\$ 8,050	\$ 2,100	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ 595,406	\$ 32,648	\$ 12,808,575
EOC Design CIP - 15695523	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 205,384	\$ -	\$ -	\$ 205,384	\$ 363,561	\$ 817,216
Total Expenditures	\$ 778,813	\$ 792,281	\$ 2,069,392	\$ 1,673,987	\$ 1,201,268	\$ 1,184,169	\$ 807,262	\$ 822,138	\$ 2,333,296	\$ 945,064	\$ 797,939	\$ 787,805	\$ 14,193,412	\$ 14,007,292	\$ 145,912,878
Net Total	\$ 274,513	\$ 306,483	\$ (1,040,883)	\$ (595,809)	\$ (173,127)	\$ 52,004	\$ 508,720	\$ 333,881	\$ (1,286,130)	\$ 194,661	\$ 417,799	\$ 585,490	\$ (422,399)	\$ (1,314,096)	\$ 4,953,408

PSST II – Project, equipment and personnel plan

FYE 2015

Continue PSST I requirements including:

2 additional Patrol Officers, totaling 71 Public Safety personnel hired

- Fire Administration Building Remodel (\$70,000 of Capital Funds)
- Replacement of Fire self-contained breathing apparatus (SCBA) - (\$500,000 of PSST Funds)
- Replacement of 7 Patrol vehicles - (\$312,200 of PSST Funds)
- Replacement of 1 Pumper - (\$450,000 of PSST Funds)
- Replacement of 1 Passenger Van - (\$150,000 of PSST Funds)
- Replacement of 2 Brush Pumper units - (\$173,640 of PSST Funds)

FYE 2016

September 30, 2015 – PSST I ends

October 1, 2015 – PSST II begins

PSST I fund balance will be drawn down by paying for the 71 Public Safety personnel hired and other Police and Fire operating expenses.

Personnel:

Add 5 School Resource Officers (SRO) and 1 Lieutenant for SRO Program

Design of Emergency Operations/Dispatch Facility

Replace Fire Department Elevated Platform

Design of Emergency Communication System

FYE 2017

Personnel:

Add 7 School Resource Officers

Add 2 Emergency Vehicle Mechanics

Add 2 Emergency Communication Officers

Construction of Emergency Operations/Dispatch Facility

Replace Fire Engine

Replacement of Emergency Communications System

FYE 2018

Replace Fire Engine

FYE 2019 and beyond

Personnel:

Add 2 Emergency Communication Officers

Relocate Fire Station # 5

100% of PSST II revenues will be used for all of the above.

Approximately 12 years after PSSTII begins and requirements met, 75% (3/8th of 1%) of PSST II revenues will go to General Fund to permanently fund the 90 additional PSST positions and 25% (1/8th of 1%) of the revenues will go to Public Safety Capital expenses (police vehicle/fire apparatus replacement, communications system replacement, etc.) as needed and/or other uses as restricted by the Ordinance.

PSST II - Fire Apparatus Replacement Schedule

	<u>As originally planned</u>	<u>As revised in FYE 17</u>	<u>As revised in FYE 18</u>	<u>As revised in FYE 19</u>	<u>As revised in FYE 20</u>	<u>As revised in FYE 22</u>	<u>Changes</u>
FYE 16	Elevated Platform \$ 1,106,700	\$ 1,106,700	\$ 1,106,700	\$ 1,106,700	\$ 1,106,700	\$ 1,106,700	
FYE 17	Fire Engine \$ 493,500	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000	
FYE 18	Fire Engine \$ 508,000	\$ 508,000	\$ 625,000	\$ 625,000	\$ 625,000	\$ 625,000	
FYE 19	Air Supply Unit \$ 350,000	\$ 350,000	\$ 450,000	\$ 725,000	\$ 725,000	\$ 725,000	Pumper/Tanker
	Command Vehicle \$ 80,000	\$ 80,000	\$ 85,000				
		\$ 430,000	\$ 535,000				
FYE 20	Fire Engine \$ 539,000	\$ 539,000	\$ 675,000	\$ 750,000	\$ 750,000	\$ 750,000	Pumper/Tanker
	Rescue \$ 650,000	\$ 650,000	\$ 850,000				
		\$ 1,189,000	\$ 1,525,000				
							Air and Light Unit, Public Education Trailer, Drone, Rescue Boat, 2 staff vehicles instead of Tanker
FYE 21	Tanker \$ 385,000	\$ 385,000	\$ 450,000	\$ 415,000	\$ 800,000	\$ 800,000	
FYE 22	Fire Engine \$ 571,000	\$ 571,000	\$ 700,000	\$ 750,000	\$ 750,000	\$ 760,000	
FYE 23	Fire Engine \$ 589,000	\$ 589,000	\$ 725,000	\$ 775,000	\$ 775,000	\$ 775,000	
FYE 24	Quint \$ 1,000,000	\$ 1,000,000	\$ 1,500,000	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000	Ladder/Quint
GRAND TOTAL	\$ 6,272,200	\$ 6,318,700	\$ 7,706,700	\$ 7,386,700	\$ 7,771,700	\$ 7,781,700	
		\$ 46,500	\$ 1,388,000	\$ (320,000)	\$ 385,000	\$ 10,000	\$ 1,509,500

APPENDIX G