

# **NORMAN VETERANS COMMITTEE**

**P.O. BOX 370    NORMAN, OK 73070**

January 14, 2026

Kim Coffman  
Budget Manager  
City of Norman  
225 N. Webster  
Norman, OK 73069

RE: City of Norman Veterans Day Parade Committee

We are requesting up to \$500.00 to cover insurance for the 2026 City of Norman Veterans Day Parade/Static Event held at Reaves Park. The Veterans Day Committee has not yet determined the date, but it is likely to be November 8, 2026. Attached is the 2025 Insurance invoice, which was \$395.07, but we want to be prepared in case the fees increase.

We appreciate the support you have provided to us over the last few years and hope that the City will be able to do this again for 2026.

We currently have approximately \$7,448.66 in an account through the Norman Park Foundation. All funds were received as donations. For 2025, the only expense for the Norman Veterans Day Parade was event insurance (\$395.07). All the refreshments were donated, and we did not have an airplane flyover due to the weather. Veterans continue to seek monetary donations each year to help defray the cost of expenses, as well as in-kind contributions from various restaurants to cover refreshments, and from printing services to cover the cost of posters.

Thank you in advance for considering our request.

Sincerely,



Roger Gallagher, Chairman  
Norman Veterans Committee  
[roger.j.gallagher@gmail.com](mailto:roger.j.gallagher@gmail.com)  
(405) 329-4395  
2513 Woodsong Drive  
Norman, OK 73071



205 S. Chickasaw  
 Pauls Valley, OK 73075  
 Phone: (405) 238-7331

|                       |             |
|-----------------------|-------------|
| <b>Invoice # 4230</b> | Page 1 of 1 |
| Account Number        | Date        |
| NORMVET-01            | 10/10/2025  |
| Business Due On       |             |
| 11/9/2025             |             |
| Amount Paid           | Amount Due  |
|                       | \$395.07    |

**Norman Veterans Day Committee**  
**PO Box 370**  
**Norman, OK 73070**

|       |                        |                                    |
|-------|------------------------|------------------------------------|
| EVENT | Policy Number: QUOTING | Effective: 11/9/2025 to 11/10/2025 |
|-------|------------------------|------------------------------------|

| Item #                        | Trans Eff Date | Due Date  | Trans | Description   | Amount          |
|-------------------------------|----------------|-----------|-------|---|-----------------|
| 73307                         | 11/9/2025      | 11/9/2025 | NEWB  | New EVENT- 2025-Veterans Day Parade 11/09/2025 Effect   | \$250.00        |
| 73308                         | 11/9/2025      | 11/9/2025 | AFEE  | Agency Fee  | \$50.00         |
| 73309                         | 11/9/2025      | 11/9/2025 | CFEE  | Company Fee for EVENT- 2025-Veterans Day Parade 11/09   | \$75.00         |
| 73310                         | 11/9/2025      | 11/9/2025 | SLTX  | Surplus Lines Tax for EVENT- 2025-Veterans Day Parade 1 | \$19.50         |
| 73311                         | 11/9/2025      | 11/9/2025 | SLFE  | Surplus Lines Fee for EVENT- 2025-Veterans Day Parade 1 | \$0.57          |
| <b>Total Invoice Balance:</b> |                |           |       |   | <b>\$395.07</b> |