



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 11/22/22

**REQUESTER:** Elisabeth Muckala, Assistant City Attorney III

**PRESENTER:** Elisabeth Muckala, Assistant City Attorney III

**ITEM TITLE:** CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO. EIGHT TO CONTRACT K-1617-114: BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY (NMA), THE CITY OF NORMAN, AND P.D.G., L.L.C., D/B/A PLANNING DESIGN GROUP, ADDING THE CITY OF NORMAN AS A PARTY TO THE CONTRACT TO THE SAME EXTENT AS NMA FOR THE PURPOSES OF PDG'S CONSTRUCTION ADMINISTRATION SERVICES, AS APPLICABLE.

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### **BACKGROUND:**

In October of 2015, Norman citizens passed the Norman Forward Initiative, which will fund various projects through a ½ % sales tax increase over 15 years. The Norman Forward Initiative is an upgrade of the Griffin Park Soccer Complex. Eventually, all of the Griffin Park sports fields will be converted to soccer and include the creation of 22 youth fields. The Griffin Park fields were built originally with a crown, or curved surface, which was the preferred construction. The Norman Youth Soccer Association approached the City of Norman, requesting a more current soccer field design that calls for a flat playing surface. A flat surface enhances the flow and speed of the game. Changing the grade and resurfacing, as well as removing the old drainage areas and addition of A.D.A. accessibility between the fields, will enhance the visibility and overall experience for fans and players.

The City selected the Planning Design Group (P.D.G.), a Tulsa design firm specializing in Landscape Architecture Services, to redesign Griffin Community Park into a majority Soccer Sports Complex. P.D.G. was also then selected in the summer of 2019 as the lead designer for both the Park Maintenance and Transit/Fire Maintenance facilities to be located at North Base near other City maintenance facilities.

On March 14, 2017, the Norman Municipal Authority approved Contract K-1617-114 with P.D.G., L.L.C., in the amount of \$761,000 for architectural design services for the Griffin Park Sports Complex.

On August 27, 2019, the Norman Municipal Authority approved Amendment No. 1 to Contract K-1617-114 with P.D.G., L.L.C., in the amount of \$430,280 for additional architectural design

services to add the Park Maintenance Facility and Transit/Fire Maintenance Facility to the existing contract for the Griffin Park Community Park.

On November 12, 2019, the Norman Municipal Authority approved Amendment No. 2 to Contract K-1617-114 in the amount of \$120,000 for additional architectural design services to add bidding services and construction administration services for Griffin Park to the contract for work at the Griffin Park Sports Complex.

On April 14, 2020, the Norman Municipal Authority approved Amendment No. 3 to Contract K-1617-114 in the amount of \$316,370 to provide an increased project scope and to add bidding services and construction administration services for the Park Maintenance Facility and Transit/Fire Maintenance Facility to the existing contract for the Griffin Park Sports Complex.

On June 9, 2020, the N.M.A./Council approved Amendment No. 4 to Contract K-1617-114 in the amount of \$70,000 for additional architectural design services for the Griffin Community Park project, including schematic design documents for a +/- 100,000 square foot Indoor Soccer facility with offices, training areas, restrooms, concession areas, storage space, and associated items.

On September 8, 2020, the N.M.A./Council approved Amendment No. 5 to Contract K-1617-114 in the amount of \$49,500 for design services associated with the proposed Parks and Transit/Public Safety Maintenance Facility, including proposed building and parking revisions, project phasing, renderings, and inclusion of federal third-party contracting requirements needed for F.T.A. Grant funding.

On May 25, 2021, the N.M.A./Council approved Amendment No. 6 to Contract K-1617-114 in the amount of \$40,000 for the design services associated with the proposed Parks and Transit/Public Safety Maintenance Facility for additional scope of work for the addition of a full-length, manual wash bay on the east side of the proposed automated wash facility.

On April 26, 2022, the N.M.A. approved Amendment No. 7 to Contract K-1617-114 in the amount of \$71,000 to provide additional design services for the Griffin Park Community project, which brought the total contract amount to \$1,858,150.

## **DISCUSSION:**

To date, the design services associated with Amendment No. 6, relating to the North Base full-length manual wash bay proposed for the east side of the facility, have been completed. The City of Norman put the construction of this project out to bid and have brought a construction contract for this Council's consideration, Contract K-2223-33, with all associated bonds. Due to the funding source for this portion of the project, Contract K-2223-33 is being entered into between L5 Construction, LLC and the City of Norman (not N.M.A.). Because this agreement with PDG, Contract K-1617-114, was only entered into by N.M.A., the City of Norman must be added as a party in order to allow legal continuity in the provision by PDG of Construction Administration services associated with L5's construction of the project.

This Amd. 8 to K-1617-114 does not alter the scope of the contract, nor does it necessitate any change in compensation owed to PDG hereunder.

**RECOMMENDATION:**

Staff recommends approval of Amendment No. 8 for Contract K-1617-114, between the Norman Municipal Authority, the City of Norman and P.D.G., L.L.C. d/b/a Planning Design Group, which adds the City of Norman as a party to the contract in the same manner, and to the same extent, that NMA is a party to the contract.