

Contract No. K-2324-12

This Agreement, made and entered into this, 11th day of July, 2023 by and between the **City of Norman, Oklahoma**, a municipal corporation, hereinafter referred to as "City" and **Neighborhood Alliance of Central Oklahoma, Inc.** hereinafter referred to as "Agency."

WHEREAS, the City has received grant funds from the U.S. Department of Housing and Urban Development in conjunction with the Community Development Block Grant Program under Grant Number B-23-MC-40-0002 a portion of which are to be distributed to Agency for the uses provided herein;

For and in consideration of the activities agreed to be performed herein, by Agency, City agrees to distribute to Agency as its portion of the funds received, the total sum of \$73,137. Said funds to be distributed by City to Agency pursuant to the terms and conditions of Grant Number B-23-MC-40-0002 by and between the U.S. Department of Housing and Urban Development and the City for the funding period of July 1, 2023, through June 30, 2024.

Agency further agrees that the above-mentioned activities will be completed by and that all necessary information and activities will be completed by Agency and reported to City no later than June 30, 2024.

As further consideration for the disbursement of said funds by City to Agency, Agency agrees to abide by all the terms and conditions of the Community Development Block Grant Program, the HOME Investment Partnerships Program and the 2 CFR Part 200 Uniform Administrative Requirements to use funds distributed pursuant to this contract to improve the quality of services to program participants. Particular attention should be paid to purchasing and record-keeping requirements.

It is further understood by and between the parties hereto that all the provisions of the Community Development Block Grant and HOME Investment Partnerships Program Contract described above are incorporated herein by reference and made a part of this contract and specifically that all provisions regarding modification, termination, and/or suspension of said Community Development Block Grant Program and HOME Investment Partnerships Program Contract are applicable hereto.

Budget

Strong Neighborhoods Initiative

	\$73,137
Total Budget	<u>\$73,137</u>

Neighborhood Alliance, Inc. will provide the services for The East Main District Strong Neighborhoods Initiative Program:

- A dedicated full time Neighborhood Alliance staff person for this specific geographic area concentrating on the development Strong Neighborhood Initiative programs;
- The specific geographic area is comprised of the First Courthouse Neighborhood, the Original Townsite Neighborhood, and the East Downtown Commercial Corridor;
- The name East Main District is a tentative name until formally decided upon by the identified neighborhoods and stakeholders;

The Norman Strong Neighborhoods Initiative Program will provide the specific billable activities:

- Salary and Benefits \$59,337
- Miscellaneous Expenses (mileage, supplies, etc.) \$4,200
- Oversight and Coordination with Neighborhood Alliance Norman Neighbors Programs \$9,600

General Provisions -- Records & Reports:

Agency shall maintain financial records documenting actual expenditures related to these activities performed under this contract. Records must also be maintained by Agency documenting all activities required under this contract. These records shall be kept for a period of five (5) years after completion of this Contract.

Agency will make all required records available for inspection by the City of Norman Community Development Division for monitoring purposes.

Agency shall ensure recognition of the role of the grantor Agency in providing services through this contract. All activities, facilities and items utilized pursuant to this contract shall be prominently labeled as to funding source. In addition, Agency will include a reference to the support provided herein in all publications made possible with funds made available under this contract.

Program Income:

Program income generated by Agency from the use of City of Norman funds shall be recorded. Agency may retain program income and expend it only on those activities noted in this contract. Any program income on hand when this contract expires, or received after the contract expiration, shall be paid to the City of Norman; or if a subsequent contract is executed, shall be applied to the terms of the subsequent contract. (In accordance with 24 CFR 570.504(c).)

Uniform Administrative Requirement:

Agency shall carry out all activities in compliance with all Federal laws and regulations described in Sub-part & of 24 CFR Part 560 except 570.604. Agency does not assume responsibility of 24 CFR Part 52.

Neighborhood Alliance of Central Oklahoma, Inc.

Debbie Kasco
President

Attest:

Debbie Kasco
Secretary

Subscribed and sworn to before me this 29 day of June, 2023.



JESSICA L. KOPACKA

Notary Public
State of Oklahoma

Commission # 15007295 Expires 8/12/23

[Signature]
Notary Public

My Commission expires: 08/12/2023

The City of Norman, Oklahoma

Larry Heikkila, Mayor

Attest:

Brenda Hall, City Clerk

Approved as to form and legality this 7 day of July, 2023.

Disabeth Heikkila
City Attorney's Office