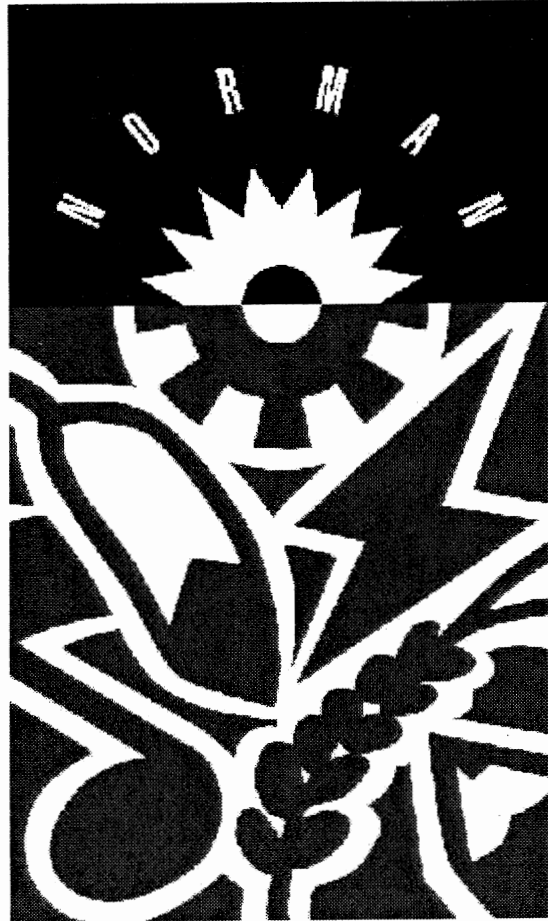


City of Norman



Monthly Departmental Report

September 2024

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT

September 2024

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	15	43	0	2
Bus Service	0	0	0	0
CDBG	1	2	1	1
City Clerk	52	155	2	3
City Manager/Mayor	2	9	2	2
City Wide Garage Sale	0	0	0	0
Code Enforcement	38	139	14	20
Finance	3	5	0	0
Fire/Civil Defense	2	5	2	4
Human Resources	9	20	0	0
I.T.	1	3	0	0
Legal	3	16	0	1
Line Maintenance	29	87	1	5
Municipal Court	3	13	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Outreach	8	18	0	1
Parks & Recreation	35	87	2	7
Permits/Inspections	70	249	2	1
Planning	12	30	0	1
Police/Parking	69	155	2	4
Public Works	15	53	1	3
Recycling	0	0	0	0
Sanitation	56	150	10	13
Sidewalks	4	6	0	3
Storm Debris	0	0	0	0
Storm Water	10	39	2	5
Streets	23	80	1	6
Streets Lights	2	2	2	6
Traffic	22	59	1	5
Utilities	61	154	3	8
WC Questions	0	0	0	0
WC Violations	0	0	0	0
September Total:	545	1579	37	101

LICENSES

Sixteen New licenses and Four Renewals were issued during the month of September. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	2
Brewer	0	0	Retail Spirits Store	0	1
Coin-Operated Devices	1	2	Retail Wine	0	2
Distiller	0	0	Salvage Yard	0	0
Food	7	25	Sidewalk Dining	0	1
Game Machines	0	0	Solicitor/Peddler (30 day)	1	2
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	1	3
Kennel	0	2	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	3	6	Special Event	0	0
Medical Marijuana Grower	0	2	Strong Beer & Wine/Winemaker	0	0
Medical Marijuana Processor	0	1	Taxi/Motorbus/Limousine	0	2
Medical Marijuana Testing Laboratory	0	0		0	0
Mixed Beverage	1	1	Temp Food (one day)	0	1
Mixed Beverage/Caterer	1	9	Temp Food (30 day)	1	8
Pawnbroker	0	0	Temp Food (180 day)	4	7
Pedicab	0	0	Transient Amusement	0	0
YTD License Total:	13	48		7	29

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Mr. Green	1161 12 th Ave N.E.	Medical Marijuana Dispensary
Flight Club	1100 N. Porter Ave.	Medical Marijuana Dispensary
Gladiator Cannabis	4604 Osprey Drive	Medical Marijuana Dispensary/Food
Foxworth Galbraith Lumber Comp.	1051 W. Rock Creek Rd.	Food Service
Golden Chef Express	621 12 th N.E. #140	Food Service
Sabor Guanaco	2030 W. Lindsey	Food Service
Whataburger	2920 Classen Boulevard	Food Service
Casa Herrera Bar & Grill	2130 Alameda St.	Food Service/Mixed Beverage
The Wagon	575 S. University	Food Service/Mixed Beverage/Caterer Combo/ Coin Operated (game machines)

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY
777 Roofing & Construction LLC	Sooner Bloomers	

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Ted's Café Escondido	Zing Wings	
Evans Food Stop		
El Mezcal Taqueria #2		
Doughnuttery		

LAW SUITS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
09/26/2024	Orrklahoma Realty Norman LLC	A portion of the 17-foot-wide Utility Easement and Right of Way vacation located in Lot 2, Block 1, in Cleveland County, OK, also known as 418 N. Interstate Drive, Norman, OK (Sooner Kia) Summons and Entry of Appearance	\$ -0-

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
09/03/24	Georjana Mauldin	On August 19, 2024, claimant alleges, the City of Norman Garbage Truck's top hit a tree limb and it fell across the top of her car parked at 1214 Woodstock Ct, Norman, OK causing damage to the vehicle top, windshield and antenna	\$ 4,018.80
09/05/2024	Tyiree Hyatt	On June 28, 2024, claimant alleges, that while stopped in westbound traffic at the traffic light on West State Highway 9 and 24 th Avenue SW, he was hit by a City of Norman Vehicle	\$75,000.00
09/26/2024	Tony Bailey & Carol Van Winkle	On or around the end of August 2024, claimant alleges that while replacing water lines in the Southlake Addition, the City of Norman brought heavy equipment into the yard at 1921 Rising Hill Drive, causing a dormant sprinkler system to come on after 35 years when the meter was changed, washing out the yard and breaking the sidewalk. The broken line caused their water bill to go up and an irrigation company had to be hired to shut off the system.	\$ 100.00 plus

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On September 5, 2024, the Business and Community Affairs Committee met in a regular meeting to discuss the report on special events attendance and visitors.

CONFERENCE

On September 10, 2024, the City Council met in a regular meeting to discuss the internal audit charter and policies.

On September 24, 2024, the City Council met in a regular meeting to discuss the contract with Food and Shelter for the Emergency Shelter and to discuss the issuance of Request for Proposals for the sale of property in the 100 block of West Gray Street.

OVERSIGHT COMMITTEE

On September 12, 2024, the Oversight Committee met in a regular meeting to discuss the Emergency Shelter statistics for the month of August, 2024.

SPECIAL SESSION

On September 17, 2024, the City Council met in a Special Meeting to discuss the Economic Development Agreement for the Rock Creek Entertainment District and adjourned into Executive Session to discuss pending litigation in the case of Yoon vs the City of Norman, EEOC Charge of Discrimination No. 564-2024-00586.

FINANCE COMMITTEE

On September 19, 2024, the Finance Committee met in a regular meeting for introduction to Forvis, LLC, Auditors for the City of Norman, to discuss the FYE 2024 Budget Closeout, the FYE 2026 Budget Calendar and the monthly revenue and expenditure reports.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On September 26, 2024, the Community Planning and Transportation Committee met in a regular meeting for discussion of the monthly Transit Report, the Norman Transit Center, service options at the Adult Wellness and Education Center and Road Diets and Roundabouts.

CITY MANAGER 2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

CITY OF NORMAN

Department of Finance
Monthly Report – September 2024

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in September are discussed below:

Treasury Division:

In the month of September, the Treasury Division processed 40,744 payments in person and over the phone, a decrease of -0.2% from last month. Paymentus (the City’s 3rd party processor of online and automated telephone payments) processed 14,482 payments in September, an increase of 1.6% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of September by -10.8%. Revenues from the City’s largest single source of revenue, sales tax, are below target by -4.8% for the year to date and -1.4% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 25 Budget To Date	FYE 25 Actual To Date	FYE 24 Actual To Date	FYE 23 Actual To Date
Sales Tax Revenue	\$14,070,812	\$13,386,477	\$13,583,720	\$13,718,968
General Fund Revenue	\$27,114,925	\$24,166,398	\$23,213,534	\$23,489,315
General Fund Expenses	\$28,337,614	\$28,435,337	\$26,117,106	\$23,697,166

Administration Division

	FYE 25		FYE 24	
	September	YTD	September	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,120.00	480.00	1,120.00
Total Comp Time Available	2.75	11.50	1.75	5.25
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	322.75	1,131.50	481.75	1,125.25
Benefit Hours Taken	16.00	130.00	56.00	131.50
TOTAL ACCOUNTABLE STAFF HOURS	306.75	1,001.50	425.75	993.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 25		FYE 24	
	September	YTD	September	YTD
Total Regular Hours Available	1,120.00	3,760.00	1,680.00	3,920.00
Total Comp Time Available	0.75	11.50	1.75	13.75
Total Overtime Hours	4.75	38.50	11.75	35.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,125.50	3,810.00	1,693.50	3,968.75
Benefit Hours Taken	179.25	487.00	365.25	720.50
TOTAL ACCOUNTABLE STAFF HOURS	946.25	3,323.00	1,328.25	3,248.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FY 25 August	FYE 25 September	Plus/Minus
Total Revenue Received (\$)	\$5,613,664	\$6,026,737	\$413,073
Utility Payments - Office (#)	40,824	40,744	(80)
Utility Payments - Office (\$)	\$5,425,248	\$5,851,631	\$426,383
Paymentus (#)	14,250	14,482	232
Paymentus (\$)	\$1,508,460	\$1,662,868	\$154,408
Lockbox (#)	7,662	8,169	507
Lockbox (\$)	\$1,423,237	\$1,600,732	\$177,495
E-Lockbox (#)	3,635	3,333	-302
E-Lockbox (\$)	655,209	432,098	(\$223,111)
Bank Draft Payments (#)	12385	12411	26
Bank Draft Payments (\$)	\$1,545,022	\$1,761,741	\$216,719
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	99	131	32
Processed Return Checks (\$)	(\$11,593)	(\$22,938)	(\$11,345)
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	141,215	71,029	(\$70,186)
Municipal Court - Fines/Bonds (\$)	188,417	185,409	(\$3,008)
Municipal Court - Credit Card (#)	483	532	49
Municipal Court - Credit Card (\$)	95,470	105,950	10,480
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. CC (#)	0	0	0
Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$125,235	\$66,354	(\$58,881)

Building Permits/Planning/City Clerk went to a new system in the beginning of November. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

Budget Services Division

	FYE 25		FYE 24	
	September	YTD	September	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,120.00	480.00	1,120.00
Total Comp Time Available	0.00	0.00	0.00	0.50
Total Overtime Hours	0.25	0.25	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.25	1,120.25	480.00	1,120.50
Benefit Hours Taken	19.75	143.00	75.25	218.50
TOTAL ACCOUNTABLE STAFF HOURS	300.50	977.25	404.75	902.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 25		FYE 24	
	September	YTD	September	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	2,800.00	1,200.00	2,712.00
Total Comp Time Available	12.00	41.50	11.75	22.00
Total Overtime Hours	18.25	78.00	51.50	118.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	830.25	2,919.50	1,263.25	2,852.50
Benefit Hours Taken	141.00	634.25	195.25	489.75
TOTAL ACCOUNTABLE STAFF HOURS	689.25	2,285.25	1,068.00	2,362.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 25		FYE 24	
	September	YTD	September	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,071.00	3,501.00	1,680.00	3,920.00
Total Comp Time Available	10.25	24.25	21.25	50.75
Total Overtime Hours	70.25	310.25	67.00	111.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,151.50	3,835.50	1,768.25	4,082.25
Benefit Hours Taken	110.00	437.75	256.75	613.75
TOTAL ACCOUNTABLE STAFF HOURS	1,041.50	3,397.75	1,511.50	3,468.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments - FYE 2025

	24-Aug	24-Sep
Mail Payments - Lockbox	7,662	8,169
Mail Payments - E-Lockbox	3,635	3,333
Mail Payments - Office	422	358
Total Mail Payments - Subtotal	11,719	11,860
Night Deposits	178	164
Paymentus Payments	14,250	14,482
Without assistance paymnts - Subtotal	14,428	14,646
Office Payments	2,030	2,089
With assistance payments - Subtotal	2,030	2,089
Total Payments Processed - Subtotal	28,177	28,595
Bank Draft (ACH) Payments	12385	12411
Total Payments (Utility)	40,562	41,006
Total Payments	56,354	57,190

Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken	
8-5 Drive-up Window Customers *	Counter is broken	
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report - FYE 2025

	FYE 25		FYE 24	
	September	YTD	September	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,306	136,572	44,646	133,520
New Deposit Ons Billed	582	2,707	694	2,357
Final Accounts Billed	517	2,314	734	2,389
TOTAL METERS READ	46,405	141,593	46,074	138,266

FIRE DEPARTMENT

4



NFD Monthly Progress Report September 2024

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	33	1.93%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	1028	60.26%
4 - Hazardous Conditions (No Fire)	33	1.93%
5 - Service Call	139	8.15%
6 - Good Intent Call	361	21.16%
7 - False Alarm & False Call	80	4.69%
8 - Severe Weather & Natural Disaster	1	0.06%
9 - Special Incident Type	3	0.18%
Incomplete Reports	28	1.64%
Total Incident Count (Unique Calls)	1706	100.00%
Number of Total Unit Responses	2161	

Total Fire Loss \$546,201.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	406	288	0:04:48
Station #2	216	344	0:05:44
Station #3	287	357	0:05:57
Station #4	201	289	0:04:49
Station #5	64	615	0:10:15
Station #6	47	509	0:08:29
Station #7	157	373	0:06:13
Station #8	121	324	0:05:24
Station #9	194	343	0:05:43

Community Outreach

Tours and Special Events	21	Station Tours, CC Free Fair, Touch A Truck, Aviation Festival, Citizen's Academy, CAST, NNO
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Burn Permits

Burn Permits Issued	140	Conditions were favorable for burning 15 days in September
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Training

Total Personnel Training Hours	2371	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator
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NFD Monthly Progress Report

September 2023

Total Calls By Station

Fire Prevention										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	2	1	0	1	0	0	0	0	0	0
Fire Marshal 2	4	1	0	2	1	0	0	0	0	0
Fire Marshal 3	14	2	1	4	1	0	0	2	3	1
Fire Marshal 4	8	0	3	2	0	0	0	1	0	2
Fire Marshal 5	4	0	0	1	0	1	0	0	1	1
Prev. Totals	32									
Notified Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	17	3	2	5	1	0	0	2	1	3
EMS1*	18	4	2	5	1	0	0	2	1	3
NFD3*	16	3	1	5	1	0	0	2	1	3
Notified Total	51									
	Totals	Total by District								
	2161	423	257	409	201	99	86	261	145	280

*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

September 2024 Fire Prevention Activity Summary

Prevention Department Update and Activities

Training	221 hours	Kerby in CLEET, Incendiary Fires, Information Gathering, Multi-agency training, etc
Inspection/Re-Inspection Activities	63 hours	Certificate of Occupancy, Occupancy Loads, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks, Schools, Fire Watch, Campus Corner Game Day
Smoke Detectors	2	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	12	0 Joint, 10 Closed, 0 Complete, 2 Pending
Investigative Activities	49 hours	Juvenile Fire, Multi-Agency Op, Reviewing Video, Subpoena prep, etc
Department Meetings	21 (22 hours)	Shift Change Meetings, Staff Meeting, EBoard, Knoxbox, Crime Stoppers
Station & Equipment Maintenance	22 hours	Daily checks, supplies replenishing, cleaning & organization, drone updates and maintenance
Public Service/Education & Special Events	4	Citizen's Academy, Aviation Festival

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building/Protection System Plan Reviews	45	50
Building Inspections/Re-inspections	64	40
Meetings	10	15
Training (credit hour class/ target solutions/ FP plan review)	3	5
Communication	N/A	15
Totals		125
Time Off (VAC, SICK, Holiday,)	N/A	22

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

September 30, 2024


Regular Monthly Scheduled Activities	Meetings are held at the Cleveland County Wellness Center unless otherwise noted.
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	
Each Wednesday Morning 9:15 am	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions.
	Open to the public, the club provides the opportunity for the

<p>Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by "Adopting a Pole" and reporting the siren status they adopt at the website www.w5nor.org</p>	<p>community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is TBD</p> <p>Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.</p>
<p>Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps. This meeting has been moved to the Cleveland County Wellness Center. Limited meetings may move to the new EOC facility.</p>	<p>The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.</p>
<p>Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross</p>	<p>Meetings are conducted at the Fire Training Center and usually held on an as needed basis.</p>
<p>Local Emergency Preparedness Committee</p>	<p>Meets quarterly (Meets at the Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. Also, the LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting.</p>

Other Emergency Management Activities	
Planning Meeting for Upcoming Events each first Friday of the month	2024 is a busy year for supporting events. EM Division will conduct a planning meeting with CCHD and NERVT to plan support for a 30/60/90/ day schedule
Local Response	
Red Cross Coordination for burnouts. September was a busy month for response to house fires. We have dedicated volunteers roughly in each quadrant of the City that can respond quickly to the resident need for assistance. Our primary mission is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross. September 6 responses were conducted.	With the reorganization in the Red Cross and the turmoil of having an in-home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
Medical Reserve CORPS	The collaboration with the health department is going very well. The unit continues to support large event venues.
Planning for the new EOC with the amateur Radio Club	Much of the equipment has been ordered and received. Again I would like note the lack of proper involvement afforded to the EM Division throughout this process. Numerous small items have to be funded from the minimal budget the EM Division receives. Technical planning on some issues cost twice the normal had the guidance from the EM Division been followed.
Future Projects are being planned for PSST funding, legal opinion for Emergency Management to receive PSST money was positive	The vote of the people approved funding for a new facility for dispatch and a new emergency operations center. The primary focus was the dispatch operation. At one point the EOC portion was dropped from the

plans. The final project allowed for a minimum EOC facility. Emergency Management was not included in the majority of the planning nor budget planning. The PSST project was approved to include the EOC. However, budgeting for support the EOC was minimal and did not include funding for the operational aspects of an EOC. Norman EM budget was required to fund those portions not properly planned for. Such items as radio equipment, antenna configurations, cabling all to be funded by the EM base budget. The Project officers refuse to spend money for office essentials for the EOC, things like trash cans, storage shelving, all items that should have been procured.

New EOC facility	EM continues to have to fund most of the need from budget funding. An approval from the PSST funds for automation equipment was given. Once occupied there will be a listing of needed modifications created to best suit the needs of the EOC. The external tower was installed and the radio room equipment has been identified and request. An administrative assistant position has been needed and will be requested again. No funding was allocated for administrative support such as paper, pens pencils, trash cans etc.
New EOC Facility	The ribbon cutting was the August 27, 2024. The facility is an excellent facility but was very divisive in planning and input by emergency management was very limited. Convenience support items was focused on the police portion with none on the EM section. Items such as water fountain, break area are only accessible in the secure areas. The very minimal input provided by EM was not considered and the issue of running a direct path for coax for the auxcom radio tower was completed in a manner that will cost additional funds and may result in degradation of signal strength.
Community Preparedness Events	
Demand for the Medical Reserve CORPS\Norman Response Volunteers continues to increase.	Anticipation of supporting several community event venues increases the ability to enhance preparedness in the community. The addition of

	<p>having a UAV pilot in the group expands the capability to the community.</p>
<p>Cleveland County Fair</p>	<p>Response Volunteers provided a cooling\water station at the Cleveland County Free Fair September 5-8. It went very well with minimal medical response and overall support.</p>
<p>Moore Music Festival Parking Support at the Cleveland County Wellness Center Cooling\Aid station at the OU home game against Tennessee</p>	<p>September 21 the response volunteers supported three separate events. Parking support at the Cleveland County Well was conducted by Laura Weaver and she did an outstanding job managing the event solo. The Moore Music festival supported 12 competing marching bands from various schools around the state. Norman's own won the competition. The event had numerous medical issues and Norman EM advised the event coordinators to issue a safety message to the bands on hydration and cooling. The OU-Tennessee game brought more fans than normal to the game. The temperature was a concern for heat injuries and it didn't disappoint. Numerous medical transport by Norman Response team was completed. The OU home games has validated the need for Norman Response team to have a transport vehicle such as a multi-passenger cart or a side by side vehicle.</p>
<p>Football season started with the first four schedule OU games at home.</p>  <p>OU_QR-responses.x lsx</p>	<p>Support of the three OU home games by the Norman Response Volunteers continued. The positive response was over whelming. Simply moving a couple hundred feet to the North</p>

	<p>place the group right in the middle of all the activities of Party on the Plaza. Numerous medical calls were supported by the Response Volunteers and massive visitors to the cooling\water station was outstanding. Volunteers from across the state came to assist in supporting the events. Each game provided 250 or more value added volunteer hours.</p>
<p>Emergency Management Day at the Mall and Norman Night Out</p>	<p>On the birthday of the EM Coordinator, the Norman EM Division conducted a preparedness day at the Sooner mall. Foot traffic was moderate all day and numerous visitors discussed personal preparedness plans, severe weather and outdoor warning operations. The Health Department, Envision Success for Veterans and the NWS also supported the event. This rolled into the evening for Norman Night Out. The event was well attended and provided an opportunity to extend the public outreach to the general public. Many visitors stopped by and talked to emergency management and the local amateur radio club.</p>
<p>Small Animal Rescue Team (SmART)</p>	<p>For several years there has been a need for a small animal rescue team. Many attempts to form a team were not successful. Now, however there has been a formal process completed and a non-profit formed to house the program. Norman EM is fully involved with the team and this will be a asset during disaster operations that dislocated animals\pets like in the 2012 wildfire.</p>

Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through.	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
Mitigation Grant Status	
Many Divisions are applying for mitigation funds for various projects	Norman EM has the role of oversight in the Mitigation grant efforts of the city and will continue to support applications
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

HUMAN RESOURCES

5

HUMAN RESOURCES

Total number of Employees: 1052

Orientations: 3 - 12 new hires

*All orientations require input from each area of the Human Resources Department

Terminations: 1

ADMINISTRATION

- FMLA cases – 5 new cases
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
 - 87 birthdays and 87 anniversary

BENEFITS

New Enrollments: 2

Benefit Participation		
	#	%
Medical	789	92%
Dental	785	91%
Vision	586	68%
Disability	422	49%
Supplemental Life	431	50%

* Total Benefit Eligible Population: 862

Claims		
Rx Claims		
	ACTIVE	\$246,848.08
	RETIREE	\$116,022.39
	HSA	\$ 58.00
Medical Claims		\$5,729,085.00
Dental Claims		\$ 79,657.27

PERSONNEL ACTIONS

NEW HIRES – 12

Dept./Div.	Position	Number of Employees
City Manager/Communications	Communications & Engagement Coord	1
Parks & Rec/Golf	Golf Course Attendant	1
Parks & Rec/Recreation	Program Coordinator	1
Parks & Rec/Recreation	Recreation Leader I	1
Parks & Rec/Tennis	Tennis Shop Attendant	1
Parks & Rec/YFAC	Lifeguard Leader	1
Planning & Comm Dev/GIS	Intern	1
Police/Patrol	Law Enforcement Advocate	3
Police/Investigations	Police Sergeant	1
Public Works/Fleet	Mechanic II	1

HUMAN RESOURCES
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PROMOTIONS – 3

Dept./Div.	Position	Number of Employees
Planning & Comm Development	Administrative Technician IV	1
Police/Animal Welfare	Animal Welfare Officer	1
Police/Staff Services	Administrative Technician III	1

SEPARATIONS – 1

Dept./Div.	Position	Number of Employees
Parks & Rec/Recreation	Food & Beverage Tech I	1

TURNOVER STATS

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	15		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164		0.00%
Human Resources	10		0.00%
Information Technology	17		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation-Total	109		0.00%
Planning & Comm Dev.	38		0.00%
Police	261	1	0.04%
Public Works	125		0.00%
Utilities	163		0.00%

RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies)	
included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT	
Parks & Recreation	
PT Recreation Technician (1)	PT* All Locations – Recreation Center Specialist
Program Coordinator YFAC (1)	Maintenance Worker I (Golf) (1)
PT Lifeguard Leader (1)	Tradesworker HVAC (1)
PT Recreation Leader (1)	
Police	
Police Officer (30)	Animal Welfare Technician (1)
Veterinary Technician (1)	Police Records Clerk (1)
Public Works	
Engineering - City Surveyor (1)	Capital Projects Engineer (1)
Mechanic II (Fleet) (1)	Fleet Service Technician (1)

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Human Resources

Recruiter (1)	
City Manager	
Director of Public Works (1)	

DAYS TO FILL

Full Time Position	Hire Date	Date Posted	Days to fill
Lifeguard Leader	9/4/24	8/5/24	30
Intern	9/9/24	8/21/24	19
Police Sergeant	9/20/24	Perpetual	N/A
Mechanic II	9/5/24	7/1/24	66
Recreation Leader	9/20/24	8/21/24	30

PT/Seasonal Position	Hire Date	Date Posted
Tennis Shop Attendant	9/16/24	9/5/24
Law Enforcement Advocate (3)	9/18/24	9/16/24
Golf Course Attendant	9/25/24	9/21/24

*385 registrations/applications to our openings, 15 new requisitions opened.

SAFETY

Fitness for Duty Meetings

Department	Number Held	OJI/Non OJI
PD/Animal Welfare	1	OJI

Return to Work Meetings

Department	Number Held	OJI/Non OJI
Utilities/WRF	1	OJI

Recordable Injuries – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Police/Patrol	Back Sprain	Rear ended while operating the patrol car.	Off Work	None
Parks & Rec/Park Maintenance	Groin Injury	Dragging limbs in the park and felt pain.	Off Work	Ensure team lifts are being utilized
Utilities/WLM	Back Sprain	Slipped off a wet curb and caught himself straining his back.	Light Duty Restrictions	Ensure employees are wearing nonslip shoes
Police/Patrol	Elbow Strain	Repetitively using keyboard and mouse.	Light Duty Restrictions	Microstretching throughout the day to avoid strains
Police/Animal Welfare	Skin Puncture	Moving a dog into the kennel and the dog bit him/her.	Prescriptions	Perform a behavioral test on animals before booking them into the shelter. Place muzzles on animals that are prone to biting.
Fire/Suppression	Knee Strain	Jumped off the fire truck straining the knee.	Off Work	Step off the truck rather than jumping.
Fire/Suppression	Right Shoulder Strain	Responding to a fire while pulling ladders and a hose into the attic felt pain in right shoulder	Light Duty Restrictions	None

**HUMAN RESOURCES
Monthly Report
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Current number of "at fault" Vehicle Collisions per calendar year:

2024*	2023	2022
26	11	7

**CY2024 is current YTD*

Current number of "at fault" Vehicle Collisions per fiscal year:

2025	2024	2023
8	14	7

Recordable Injuries per calendar year:

2024*	2023	2022
63	78	60

**CY2024 is current YTD*

Recordable Injuries per fiscal year:

2025	2024	2023
29	62	67

Complaints/Resolutions

Complaint	Resolution
Utilities/WLM requested help to look for OSHA approved face shields to operate quickie saws.	Safety Manager researched options for WLM and sent over pricing and information to purchase.

ACCESSIBILITY

ADA Complaints and Resolutions

Complaints	Resolution
9/26/2024: Citizen wanted to know what could be done about the 7-Eleven on the corner of Rock Creek & 36 th street not having an accessible parking space and no handicap signage.	9/26/2024: ADA Coordinator will go out and look at location to determine what can be done to get the accessible parking marked correctly. Will follow-up with citizen on findings and solutions.

ADA:

- Completed 'ADA Advanced Scoping Session: Project Type New Government Building' training presented by BlueDAG.
- Parts have be ordered to install automatic door openers into the Natatorium of the Adult Wellness and Education Center. Waiting on all parts to be received before installation can be scheduled.
- New door closure for the family restroom in the Development Center was ordered and installed to bring the door to ADA compliancy with the required 5 pounds of force (lbf).

Accessibility:

Employee Resource Groups (ERGs): LGBTQ+ Alliance met and discussed alternate schedules and events for the rest of the year along with other miscellaneous items. The Alliance of Black Employees (ABE) next meeting is scheduled for October.

HUMAN RESOURCES

Monthly Report

September 2024

- Presented a Hispanic Heritage Month event for employees to come out and learn more about what the month represents and its importance. A mariachi band came to perform and food trucks were available to grab a bite to eat! Around 85 employees attended the event.
- Completed ‘Unveiling the Power of a Data-Driven Approach’ presented by Gallagher.

Committees:

Human Rights Commission (HRC) – The monthly meeting was scheduled to take place on Monday, September 23, 2024, at City Hall, but was cancelled as a quorum was not going to be present. The next meeting is scheduled to be held on Monday, October 28, 2024, at City Hall.

ADA Citizen’s Advisory Committee – The quarterly meeting took place on Monday, September 9, 2024. Updates on the Transit Program and FY25 Concrete Projects were given. There has been a 22% increase in transportation usage and those numbers are now higher than pre-covid. Automatic door openers have been ordered for the natatorium at the Adult Wellness & Education Center (AWE) and once all parts are received installation will be scheduled. A new closure has been ordered for the family restroom in the Development Center and will be installed upon arrival and placed at 5 pounds of force (lbf) for ADA compliance. The ADA Citizen’s Advisory Committee’s next meeting will held be on Monday, December 9, 2024, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting took place on Tuesday, September 10, 2024. Miranda Hopper with the Center for Learning & Leadership presented.

- The Center for Learning and Leadership (CLL) is Oklahoma's federally designated University Center for Excellence in Developmental Disabilities (UCEDD). We are hosted by the University of Oklahoma Health Sciences. The CLL/UCEDD is a member of a national network of 68 UCEDDs. These national centers for excellence are funded in part by a competitive core grant award from the U.S. Administration on Community Living, Office on Intellectual and Developmental Disabilities.
- Their mission statement is “Partners making positive difference in the lives of people with disabilities and their families through learning and leadership.” Their goals are pre-service & continuing education, community services, research, and dissemination.

The next meeting will be held on Tuesday, October 2, 2024, at United Way.

CITY OF NORMAN EMPLOYEE DEMOGRAPHICS

Total Population

(Includes full-time, part-time, and temp/seasonal employees)

Gender	Total Population	% of Total Population
Female	287	26.9%
Male	779	73.1%

HUMAN RESOURCES
Monthly Report
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1066	100.00%
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Job Classification by Gender		
Job Classification	Female	Male
Full-Time	178	683
Part-Time	36	41
Temporary	73	55
	287	779

Full-Time Employee Population Only

Gender	Full-Time Population	% of Full-Time Population
Female	178	20.7%
Male	683	79.3%
	861	100.00%

Employee Population by Generations				
Generations	Birth Years	Current Age Range	Female	Male
Silent Generation	1928-1945	79-96	0	2
Baby Boomers	1946-1964	60-78	23	63
Generation X	1965-1980	44-59	76	244
Millennials (Gen Y)	1981-1996	28-43	58	295
Generation Z	1997-2012	12-27	21	79
			178	683

Total Diversity by Ethnicity		
Ethnicity	Total #	Total %
American Indian/Alaskan Native	33	3.8%
Asian	12	1.4%
Black/African American	39	4.5%
Hispanic/Latino	31	3.6%
Pacific Islander/Native Hawaiian	1	0.1%
Two or More Races	32	3.7%
White	713	82.9%
	861	100.00%

Diversity by Gender		
Ethnicity	Female	Male
American Indian/Alaskan Native	11	22
Asian	2	10
Black/African American	5	34
Hispanic/Latino	7	24
Pacific Islander/Native Hawaiian	0	1
Two or More Races	7	25
White	146	567
	178	683

HUMAN RESOURCES
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Diversity % by Gender		
Ethnicity	Female	Male
American Indian/Alaskan Native	1.3%	2.6%
Asian	0.2%	1.1%
Black/African American	0.6%	3.9%
Hispanic/Latino	0.8%	2.8%
Pacific Islander/Native Hawaiian	0%	0.1%
Two or More Races	0.8%	2.9%
White	17.0%	65.9%
	20.7%	79.3%

INFORMATION TECHNOLOGY

6

CITY OF NORMANInformation Technology Department
Monthly Report –September 2024.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, and Planning to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing – taken over by Utilities Admin.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation possible launch in 2024
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – ECOC, PD Moves, and Mary Abbot House expansion. Complete – HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available. Work to be complete 2024.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as annual PEN testing of the city network and improvements from the PEN test report.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress

Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning – customer portal configuration in progress. Communication radios installation in progress.
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	Complete.
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD	Fiber infrastructure connected. Network segmentation complete. Testing of connections and software access in progress to be complete by August 24. Additional segmentation for OU presence with NPD during OU Football is in progress.

Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2024 if all tests of the new facility functionality are successful.
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Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 352,982 attempted incoming and 136,342 outgoing messages for the month of September 2024. Incoming messages totaling 146,437 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents 40% of our inbound mail. This percentage has increased from previous months for malicious email/spam. Our security efforts are having a positive effect on reducing the total number of malicious email inbound. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of September 2024, the City of Norman's web site had 119,797 individual web sessions access the web site for 214,799 total page views. Of those sessions, 74,903 were identified as Users to view content on the City web site (see **IT Table 4a and 4b**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and tablets.

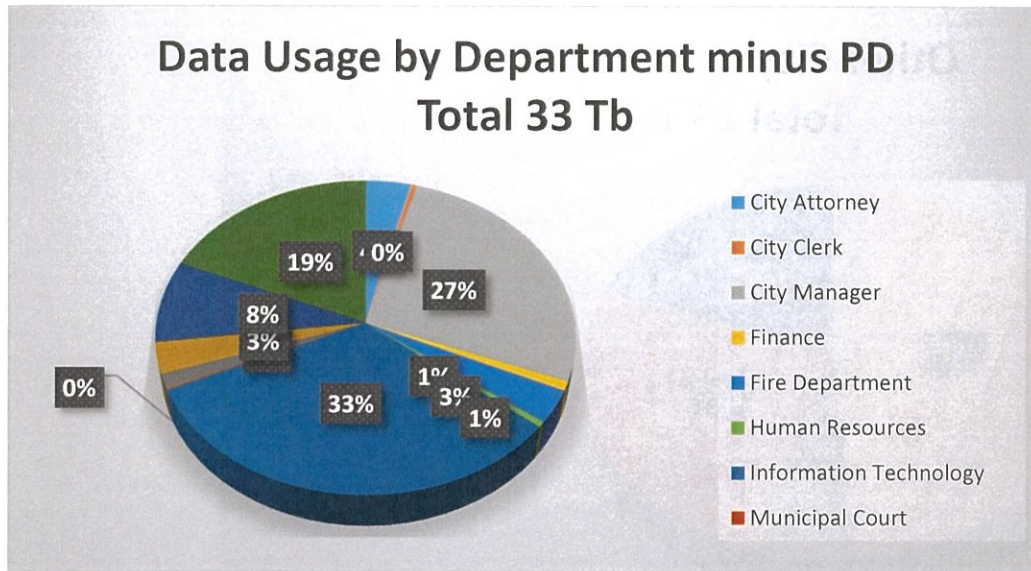
Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (See **IT Charts A,B, and C**) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

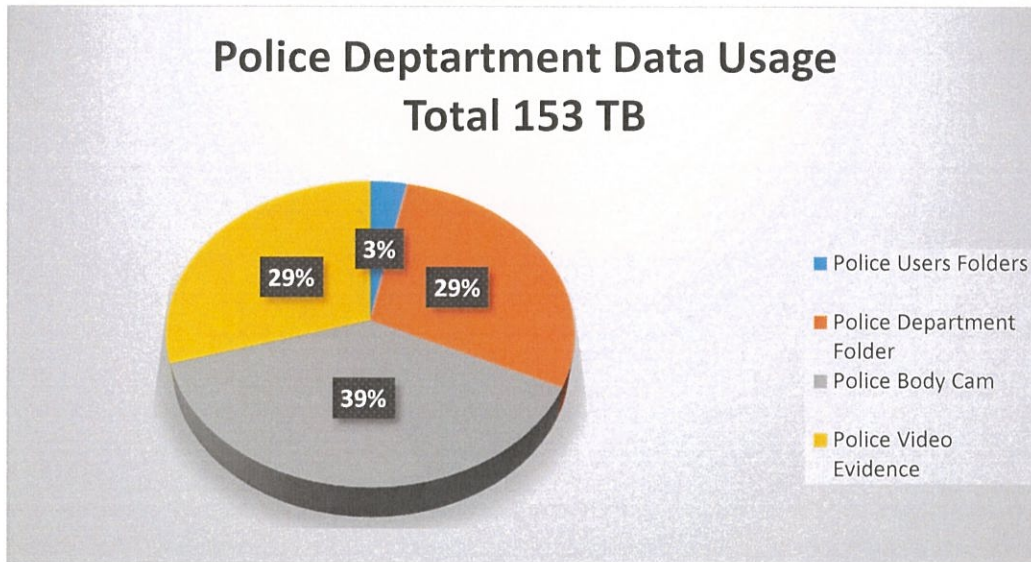
ERP Project Implementation Progress:

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software, Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendance, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software.

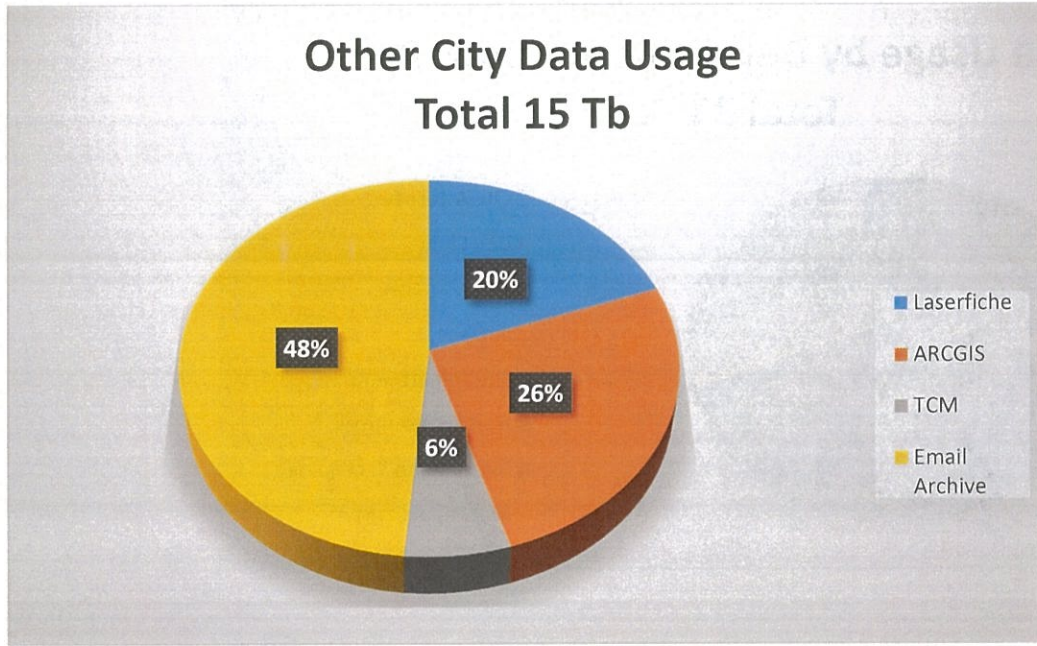
IT Table A



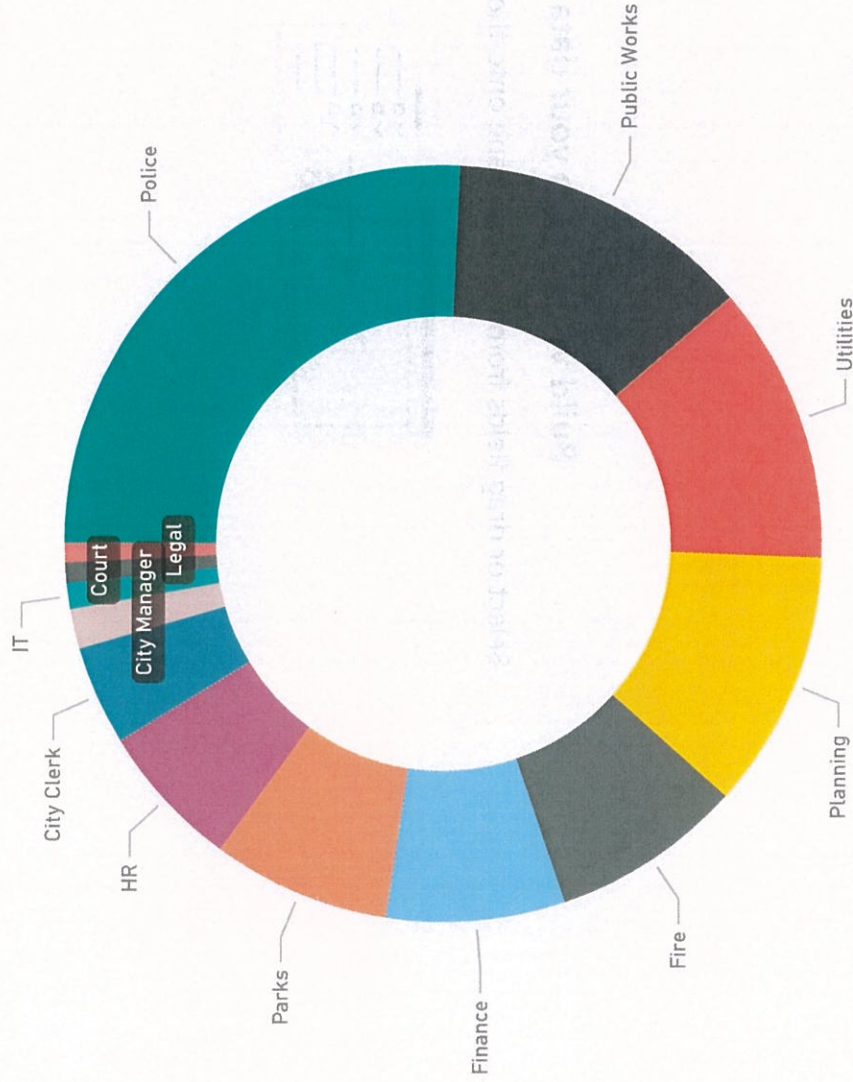
IT Table B



IT Table C

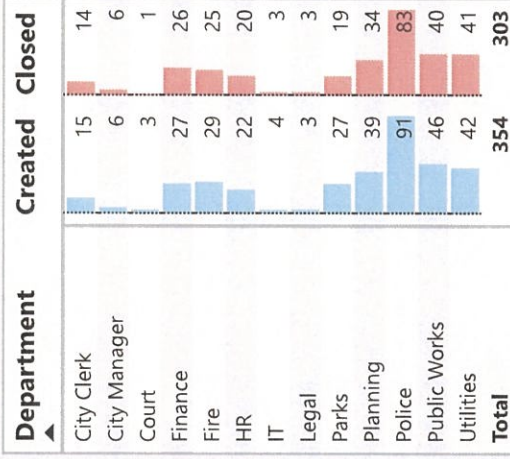


Tickets by Department



New Tickets

354



Ticket Count was highest for Police at 91, followed by Public Works and Utilities.

Police accounted for 25.71% of Ticket Count.

Build visuals with your data

Select or drag fields from the Data pane onto the report canvas.

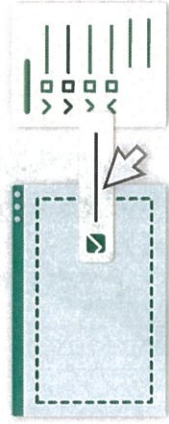
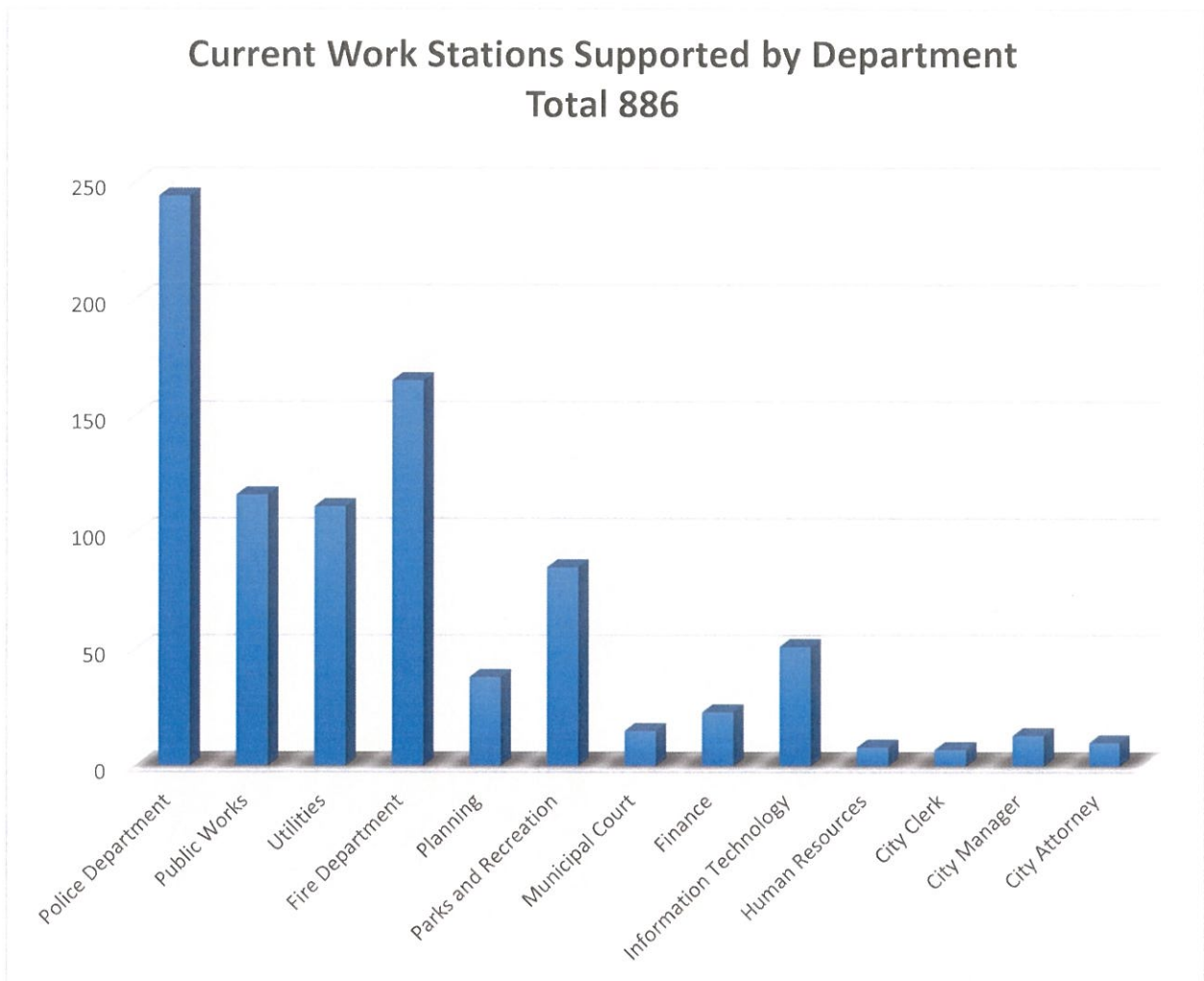


Table 2





Executive Summary

ironport.example.com

01 Sep 2024 00:00 to 30 Sep 2024 23:59 (GMT -05:00)
Data in time range: 100.0 % complete

Incoming Mail Graph

Incoming Mail Summary

Message Category	%	Messages
Stopped by IP Reputation Filtering	38.4%	135,596
Stopped by Domain Reputation Filtering	0.2%	762
Stopped as Invalid Recipients	0.0%	21
Spam Detected	2.0%	7,004
Virus Detected	0.0%	25
Detected by Advanced Malware Protection	0.0%	0
Messages with Malicious URLs	0.0%	52
Stopped by Content Filter	0.8%	2,977
Stopped by DMARC	1.2%	4,138
S/MIME Verification/Decryption Failed	0.0%	0
Total Threat Messages:	41.5%	146,437
Marketing Messages	14.1%	49,726
Social Networking Messages	1.3%	4,725
Bulk Messages	15.2%	53,727
Total Graymails:	30.6%	108,178
S/MIME Verification/Decryption Successful	0.0%	0
Clean Messages	27.9%	98,367
Total Attempted Messages:		352,982

Outgoing Mail Graph

Outgoing Mail Summary

Message Processing	%	Messages
Spam Detected	0.0%	0
Virus Detected	0.0%	0
Detected by Advanced Malware Protection	0.0%	0
Messages with Malicious URLs	0.0%	0
Stopped by Content Filter	0.0%	0
Stopped by DLP	0.0%	0
Clean Messages	100.0%	136,262
Total Messages Processed:		136,262

Message Delivery	%	Messages
Hard Bounces	4.7%	6,346
Delivered	95.3%	129,996
Total Messages Delivered:		136,342

ironport.example.com - 01 Oct 2024 01:00 (GMT -05:00)

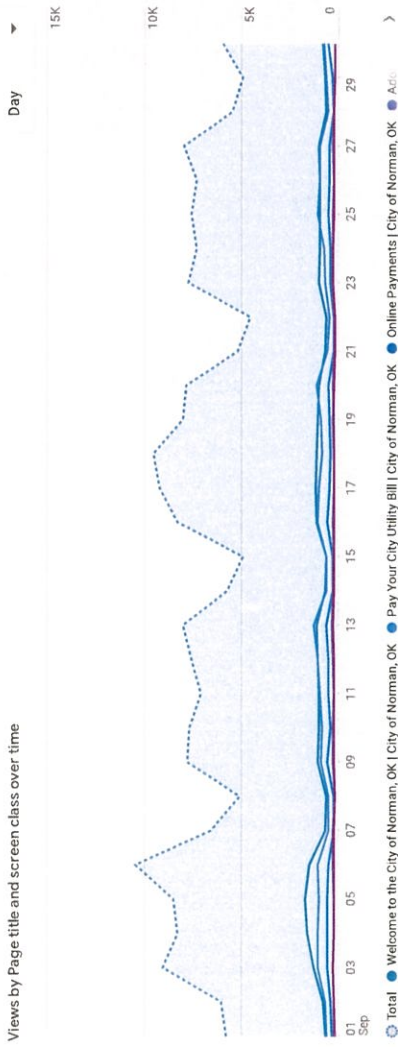
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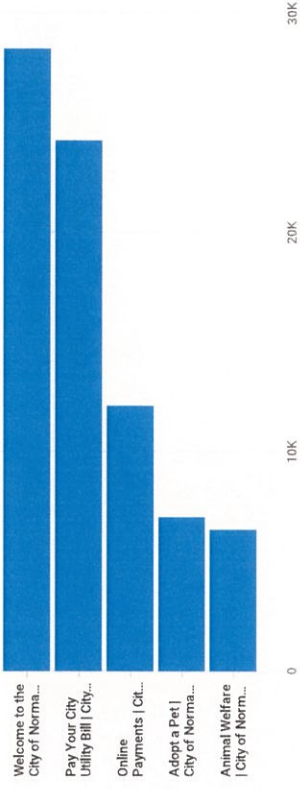
All Users + Add comparison +

Monthly Page Views ⊙ + Add filter +

Views by Page title and screen class over time



Views by Page title and screen class



Page title and screen class	Views	Active users	Views per active user	Average engagement time per active user	Event count
Total	214,799 100% of total	74,903 100% of total	2.87 Avg 0%	54s Avg 0%	653,005 100% of total
1 Welcome to the City of Norman, OK City of Norman, OK	28,376	15,738	1.80	18s	75,865
2 Pay Your City Utility Bill City of Norman, OK	24,198	13,665	1.77	16s	87,379
3 Online Payments City of Norman, OK	12,088	7,513	1.61	12s	30,336
4 Adopt a Pet City of Norman, OK	7,015	3,793	1.85	23s	22,578
5 Animal Welfare City of Norman, OK	6,446	3,947	1.63	18s	20,257
6 Information: Proposed Entertainment District City of Norman, OK	5,701	2,621	2.18	40s	15,620
7 Job Opportunities City of Norman, OK	5,108	3,189	1.60	1m 00s	15,295
8 Department Activity Reports City of Norman, OK	4,483	2,297	1.95	45s	29,323
9 Trash & Recycling City of Norman, OK	3,889	2,480	1.57	47s	12,285
10 Norman Police Investigate Toddler Deaths City of Norman, OK	3,834	3,304	1.16	5s	11,235

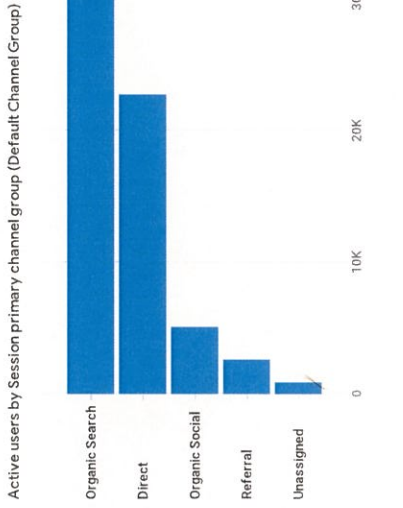
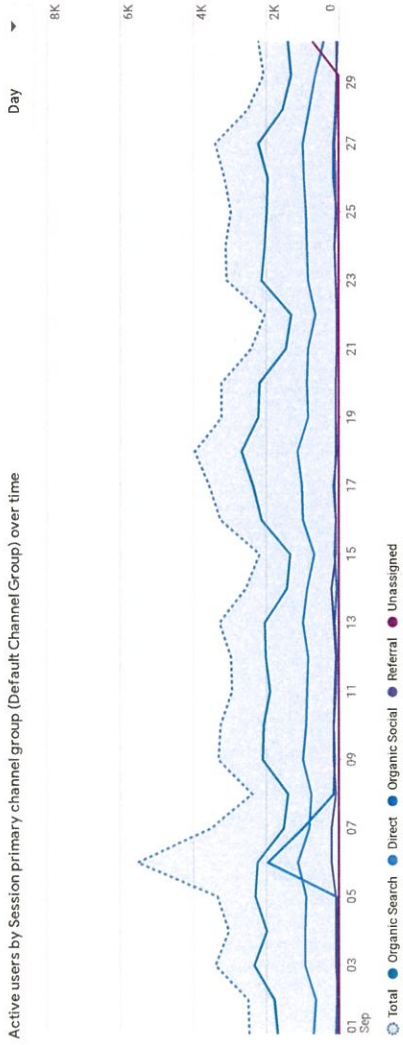
Custom Sep 1 - Sep 30, 2024

All Users Add comparison

Monthly Site Traffic

Add filter

Active users by Session primary channel group (Default Channel Group) over time



	Active users	Sessions	Engaged sessions	Average engagement time	Engaged sessions per active user	Events per session	Engagement rate	Event count	Session key event rate
<input checked="" type="checkbox"/> Total	74,903 100% of total	119,787 100% of total	66,690 100% of total	33s Avg 0%	0.89 Avg 0%	5.45 Avg 0%	55.67% Avg 0%	653,005 100% of total	0%
<input checked="" type="checkbox"/> 1 Organic Search	45,364	78,253	49,061	39s	1.08	5.71	62.7%	446,600	0%
<input checked="" type="checkbox"/> 2 Direct	22,730	30,277	14,331	23s	0.63	5.28	47.33%	159,891	0%
<input checked="" type="checkbox"/> 3 Organic Social	5,070	6,167	1,572	7s	0.31	3.62	25.49%	22,343	0%
<input checked="" type="checkbox"/> 4 Referral	2,594	3,732	1,925	33s	0.74	5.21	51.58%	19,442	0%
<input checked="" type="checkbox"/> 5 Unassigned	854	886	3	50s	<0.01	5.30	0.34%	4,699	0%
<input type="checkbox"/> 6 Organic Video	4	5	3	1m 09s	0.75	5.20	60%	26	0%
<input type="checkbox"/> 7 Email	1	1	1	6m 20s	1.00	4.00	100%	4	0%

LEGAL 7

MONTHLY REPORT - LEGAL DEPARTMENT
September 2024 Report
(Submitted October 11, 2024)

MONTHLY HIGHLIGHTS:

Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824
This case was filed on September 23, 2024. It seeks to vacate a utility easement.

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318
This case was filed on September 27, 2024. It is a foreclosure action regarding 115 West Main. The City's interest involves a lien for code violations in the amount of \$3,186.

West Lindsey Center Investors, LLC v. City of Norman, et al., CJ-2022-693 (K)
This case was filed on June 22, 2022. It involves damages that arise out of a contractor's failure to reconnect a private sewer line during improvements to West Lindsey. The City was dismissed from this action on September 13, 2023; however, because claims against co-defendants were still pending, this case remained on the Monthly Report. On August 19, 2024, the remaining claims were dismissed. The deadline for the plaintiff to appeal the district court's ruling in favor of the City expired on September 19, 2024. Consequently, this case will no longer appear on the Monthly Report.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK
In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA
Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al., CIV-2022-642 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

COURT OF CRIMINAL APPEALS

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318
Armstrong v. City of Norman, CJ-2012-1638 (K)
Bad Day Towing & Recovery v. City of Norman, CV-2024-2032 (K)
City v. Haddock, CV-2010-357 TS (K, S)
City v. IAFF, CV-2011-48 L; DF-109447 (K)
City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)
FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)
FOP v. City of Norman, CV-2011-876 L (K)
Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)
Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)
City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)
City v. Lonnie Hodges, CV-2020-2922
The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)
McCarver v. City of Norman, CJ-2013-128 TS (K)
Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)
Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)
Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)

B. ***Condemnation Proceedings***

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):
City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

C. ***Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate***

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)
Katy Construction Co., CV-2024-2213
US Bank National Association v. Hudson et al., CJ-2024-996
US Bank National Association v. Vermillion et al., CJ-2024-1019
Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824

D. ***Municipal Court Appeals***

None

E. ***Small Claims Court***

None

F. ***Board of Adjustment Appeals***

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K)*

This office has assisted with the following grievances:

- AFSCME Grievance FYE 21-02 – (COVID-19 Leave)
- AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)
- AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)
- AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)
- AFSCME Grievance FYE-24-09 – (James Salley – Termination)
- AFSCME Grievance FYE-24-10 – (Hurlonda Hamilton – Health Benefits)
- AFSCME Grievance FYE-24-11 - (Hurlonda Hamilton – Health Benefits)
- AFSCME Grievance FYE-25-01 - (Whiteside - Supervisor Complaint)

- IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)
- IAFF Grievance FYE 23 – (Matt Ferris – Discipline)
- IAFF Grievance FYE 23 – (Carl Shanon Smith Termination/Forced Retirement)
- IAFF Grievance FYE-23 – (Mass Casualty/Active Shooter Response)
- IAFF Grievance FYE 23 – (Change in Conditions of Employment - EMS Protocols)
- IAFF Grievance FYE-24 – (Non-Emergency Call Back)
- IAFF Grievance FYE-24 – (Failure to Staff Personnel)
- IAFF Grievance FYE-24 – (Inclement Weather Policy Denial)

FOP Grievance FYE-25-01 – (Larry Shelton – Termination Not for Just Cause)

B. *Equal Employment Opportunity Commission (EEOC)*

Yoon v. City of Norman – Charge #564-2024-00586

C. *Contested Unemployment Claims (OESC)*

Application of Donald R. Cox – Claim ID #866771528
 Application of WJ Mack – Claim ID #045587093

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through September 2024. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25
JULY	165	464	359	7	11	25	9	10	11

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
AUG	241	341	493	10	7	6	13	16	13
SEPT	245	295	395	15	18	11	10	8	10
OCT	244	346		13	7		9	11	
NOV	205	292		10	11		6	10	
DEC	165	163		5	9		8	4	
JAN	205	280		9	9		10	5	
FEB	256	338		17	20		10	12	
MAR	272	466		13	8		12	10	
APR	322	443		9	11		9	14	
MAY	395	430		17	26		13	10	
JUNE	344	333		31	7		9	9	
TOTALS / YTD	3,059	4,191	1,247	156	144	42	118	119	34

WORKERS' COMPENSATION COURT

The total number cases pending as of September 2024 are 19. There were no new workers compensation cases received during the month of September 2024. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 25 CASES	FYE 24 CASES	FYE23 CASES	FYE22 CASES
Fire	Suppression	7	1	3	9	4
Fire	Prevention					1
Parks/Rec	Facility Maintenance	1	1			
Parks/Rec.	Park Maintenance	1				
Parks/Rec	Westwood Pool					1
Police	Criminal Investigation	2				1
Police	Patrol	3		2	1	4
Police	Administration					2
Public Works	Street Maintenance	1	1			1
Public Works	Fleet	1	1	1		
Public Works	Storm Water	2		2		
Public Works	Traffic Control				1	
Utilities	Line Maintenance	1			1	
Utilities	Sanitation				1	
TOTALS		19	4	8	13	14

List of Pending Cases

Amason, Amber v. City of Norman, WCC 2012-12306 K
 (Police, Patrol, Master Police Officer, Intestinal/Parasite/Infection)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Bussell, Michael v. City of Norman, CM-2024-00740 K

(Fire, Suppression, Asst. Fire Chief, Right Shoulder)

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Hiatt, Darin v. City of Norman, CM-2024-04540W

(Public Works, Streets, Heavy Equipment Operator, Neck, Left Shoulder, Left Arm)

Kizzia, Derrald v. City of Norman, WCC-2014-06995 K

(Parks & Rec, Park Maintenance, Heavy Equipment Operator, Right Knee/Reopen Request)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Rayburn, Joshua L. v. City of Norman, CM-2023-00845 J

(Utilities, Line Maintenance, Utility Distribution Worker I, Back UNS)

Robertson, Kellee v. City of Norman, WCC-2010-13896 F

(Police, Narcotics, Master Police Officer, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Shelton, Allen W. v. City of Norman, CM-2024-03108 M

(Public Works, Stormwater, Heavy Equipment Operator, Right Shoulder)

Shelton, Allen W. v. City of Norman, CM-2024-03110 X

(Public Works, Stormwater, Heavy Equipment Operator, Left Shoulder, Whole Back, Radicular Right Leg/Foot)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Terhune, Nicholas v. City of Norman, CM-2024-03394 E

(Fire, Suppression, Fire Captain, Chest, Left Bicep Tendon)

West, Jordan v. City of Norman, CM-2024-03327 T

(Fire, Suppression, Firefighter, Left Knee)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Wilson, Jerry v. City of Norman, CM-2024-04699W

(Parks & Recreation, Facility Maintenance, Tradesworker, Head, Right Shoulder, Lower Back, Right and Left Ribs)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through September 2024.

DEPARTMENT	FYE 25 Month	FYE 25 YTD	FYE 24 YTD	FYE 23 YTD	FYE 22 YTD
Animal Control		1		2	2
Finance – IT					
Fire			2		2
Legal					
Other		1	4	5	6
Parks		2	2	1	2
Planning				1	2
Police			8	8	8
Public Works – other			2	5	2
Public Works – Stormwater					1
Public Works – Engineering					
Public Works – Streets		3	12	8	10
Utilities – other			2		
Utilities – Water	1	2	5	16	6
Utilities – Sanitation	2	4	10	7	6
Utilities – Sewer			8	3	4
TOTAL CLAIMS	3	13	55	56	51

CURRENT CLAIM STATUS	FYE 25 TO DATE	FYE 24	FYE 23	FYE 22
Claims Filed	13	61	56	51
Claims Open and Under Consideration	7	2	0	0
Claims Not Accepted Under Statute/Other	0	1	4	3
Claims Paid Administratively	0	26	25	15
Claims Paid Through Council Approval	0	4	2	2
Claims Resulting in a Lawsuit for FY	0	1	0	5
Claims Barred by Statute (No Further Action Allowed)	0	22	25	26
Claims in Denied Status (Still Subject to Lawsuit)	6	5	0	0

MUNICIPAL COURT

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**MUNICIPAL COURT
MONTHLY REPORT
SEPTEMBER - FY '25**

CASES FILED

	<u>FY 25</u>		<u>FY 24</u>	
	<u>SEPTEMBER</u>	<u>Y-T-D</u>	<u>SEPTEMBER</u>	<u>Y-T-D</u>
Traffic	566	2,096	502	2,016
Non-Traffic	349	822	278	891
SUB TOTAL	915	2,918	780	2,907
Parking	740	2,317	1,397	2,707
GRAND TOTAL	1,655	5,235	2,177	5,614

CASES DISPOSED

	<u>FY 25</u>		<u>FY 24</u>	
	<u>SEPTEMBER</u>	<u>Y-T-D</u>	<u>SEPTEMBER</u>	<u>Y-T-D</u>
Traffic	643	2,374	599	1,822
Non-Traffic	343	907	202	712
SUB TOTAL	986	3,281	801	2,534
Parking	693	1,875	934	1,939
GRAND TOTAL	1,679	5,156	1,735	4,473

REVENUE

	<u>FY 25</u>		<u>FY 24</u>	
	<u>SEPTEMBER</u>	<u>Y-T-D</u>	<u>SEPTEMBER</u>	<u>Y-T-D</u>
Traffic	\$ 74,360.01	\$258,194.59	\$ 65,089.53	\$228,819.39
Non-Traffic	\$ 20,553.42	\$ 63,905.50	\$ 19,099.76	\$ 61,945.44
SUB TOTAL	\$ 94,913.43	\$322,100.09	\$ 84,189.29	\$290,764.83
Parking	\$ 24,355.00	\$ 67,722.00	\$ 29,341.00	\$ 63,436.00
GRAND TOTAL	\$ 119,268.43	\$389,822.09	\$ 113,530.29	\$354,200.83

MUNICIPAL COURT - MONTHLY REPORT
September 2024

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 26 new cases and closed 26 cases during the month of September 2024. 5 Mediations were held.

PARKS AND RECREATION 9

Park Development Activities September 2024

Norman Forward Neighborhood Parks

We dedicated the new Falls-Lakeview Park playground on Friday, September 20th. The kids from Lakeview Elementary, next door to the park, helped us celebrate the event that morning and enjoyed free Kona Ice treats, as they tried out the new play equipment. The old equipment was at the end of its usable life, and was due for an upgrade. We also added soccer goals to the large play field in the western part of the park. This is our farthest-east neighborhood park, and is well-used by the folks living in the more rural part of town. We are planning another ribbon cutting next month for Sunrise Park, which is being finished this month.

Forestry

We are working with our local partners to set a date for a fall Free Tree Giveaway event in November. This is a popular event we have been doing for over a decade, in an effort to grow our urban forest. Residents will get to choose from five different varieties of trees of various sizes and type (evergreen or deciduous) and pick up their tree on a selected Friday morning to take home and plant. We purchase trees at a discount from a local nursery and are sponsored by several partners—including banks, the park foundation and the environmental services division of the City. More details will be coming soon.

Andrews Park



A new seating area was constructed on the east side of the Blake Baldwin Skatepark in Andrews Park last month. The project was coordinated by an Eagle Scout candidate, who raised funds for the new benches placed in the space; and the landscaping around the new concrete pad. Once that phase of the work was complete, we hired a separate contractor to remove and replace a large section of damaged trail along James Garner Avenue, which was used as a construction entrance for the Skatepark project, as well as this scout project. We also added a connector walk from the repaired trail section over to the new seating area. The final part of the seating area will be the installation of a shade structure over the seating area—that has been asked for by many Skatepark users since the park opened. During the Skatepark design, the budget was so tight that we had to choose between shaded seating areas or park lighting; and the overwhelming choice was for lighting. We will continue to make improvements around the Skatepark as future budgets allow. The area is prominently featured with additional seating, expansion and access routes in the Andrews Park Master Plan completed and adopted by City Council last year.

Master Plan Projects

We are into the Chapter Review process with RDG—the consultant planning group we hired to produce a new Parks and Recreation Master Plan. They have been meeting with staff and the project steering committee over the past year and visiting all of our parks, recreation centers and cultural facilities and interviewing users and staff at these facilities to gain an understanding of our entire operation. Based on this feedback and looking at current programming trends and statistics, they will produce a document that will guide the direction of the P&R Department for the next 10-plus years. This document will align with the goals and objectives of the AIM Norman Comprehensive Plan, which is also being produced by RDG in a process that is looking at all aspects of the City of Norman to plan for the next 15 years of growth. The report is expected to be finalized this year, and ready for adoption in early 2025.

We also met with our steering committee and consultants early in September to look at the first concepts for the Westwood Park Master Plan, as it relates to the golf and tennis facilities. This work is being done similar to what was done for Andrews Park; where a design concept and cost estimate are being produced which will guide our future funding requests to upgrade the clubhouses and layout of the entire operational and hosting spaces for Westwood. Once a concept is ready, we will get more feedback from user groups and refine the new concept before a final cost estimate and report is generated for final approval by the P&R Department and Council later this year.

**SEPTEMBER 2024
RECREATION DIVISION
MONTHLY REPORT**

Little Axe Community Center: For the month of September the afterschool had twelve kids enrolled with an average of six attending daily. The center also hosted a number of classes for the month of September. We had bingo, an ice cream social and hosted our third Wednesday arts and active class with Little Axe High School. Little Axe High School also partnered up with the Community center to Start WAT program. (Work Adjustment Training). The Center helps High School students learn job skills. We continued the weekly food pantry and had story time twice this month. The PLS did a free painting class to the community. The center has been an active with Community Action joining us every Thursday for residents to get assistance on their utility bills.

12th Avenue Recreation Center: 12th Avenue averaged 38 students for the month of August. The students were out of school on September 2nd for Labor Day. Attendance for the rest of the facility has picked up, with an increase in open gym (both daytime and evening) and rentals. Katelyn White's last day with the City was Tuesday, September 3rd. Alyssa Mackerelle has also moved into the Recreation Specialist role. A new Recreation Technician will be hired soon.

Irving Recreation Center: This month at Irving we gained one new student in our afterschool program for a total of 27 students. We had 409 total visits with an average of 20 students per day. CASP has started tutoring six of our students twice a week. We have started taking the children to the gym when they first arrive to allow them some gym time during the middle school volleyball season and they have enjoyed that. We have also looked into doing more technology based activities with the children.

Whittier Recreation Center: This month at Whittier Recreation Center our after school program continued with 23 students enrolled. CASP has fully started their tutoring sessions with our kids and there has already been some improvement when it comes to their reading. We have introduced beaded bead crafts to the kids and they have enjoyed it. Traci the librarian returned at the beginning of the month and she has brought book/crafts every Monday which the kids have loved.

FACILITY ATTENDANCE:	Month	Year to Date
Little Axe Community Center	840	2,775
12th Avenue Recreation Center	1,808	5,226
Irving Recreation Center	409	1,398
Whittier Recreation Center	469	1,526
Reaves Center	300	900
Tennis Center	3,322	10,533

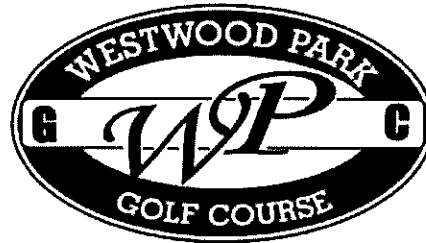
September 2024 PARK MAINTENANCE DIVISION

	FY25 MTD	FY25 YTD		FY24 MTD	FY24 YTD
SAFETY REPORT					
On-The-Job Injuries	2	6		0	6
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man Hours			Total Man Hours	
Big Mowing	76.00	327.00		111.75	925.75
Trim Mowing	667.00	2395.25		676.25	5797.00
Chemical Spraying	47.00	341.50		127	1948.00
Fertilization	2.00	14.00		0	92.00
Park Tree Work	188.00	518.25		138	1004.75
Street Tree Work	60.00	68.00		0	16.00
Trash Maintenance	248.50	833.00		498.75	4354.25
Sprinkler Maintenance	188.00	564.75		97.25	1607.50
Watering	31.00	60.00		0	73.00
Painting	0.00	8.00		0	138.00
Landscape Maintenance	257.00	775.75		280.75	2994.00
Seeding/Sodding	13.00	13.00		7	45.50
Ballfield Maintenance	107.50	111.50		5.5	101.00
Fence Repairs	0.00	100.00		10	384.75
Equipment Repairs/Maintenance	223.00	697.50		290	2408.25
Material Hauling	40.00	189.00		0	634.50
Snow/Ice Removal	0.00	0.00		0	297.00
Christmas Setup	0.00	0.00		0	1146.00
Vector Control	19.00	103.00		12	144.00
Events	18.00	231.25		0	590.75
Vandalism Repair	23.50	63.75		81.5	385.00
Trail Maintenance	52.00	141.00		31	150.00
Playground Maintenance	107.00	287.00		110.75	1279.50
Restroom Maintenance	0.00	0.00		1	783.00
Carpentry/Welding	48.00	148.00		24	1577.50
Shop Time	2.00	39.00		52.25	539.25
Special Projects	70.50	79.50		248.75	1387.75
Miscellaneous	26.00	75.75		130.75	1019.50

**YOUNG FAMILY ATHLETIC CENTER
SEPTEMBER 2024**

	FYE 2025 MTD	FYE 2025 YTD
YFAC Memberships	\$2,000.00	\$6,665.00
YFAC Day Passes	\$119.00	\$530.00
YFAC Gym Passes	\$1,080.00	\$5,490.00
YFAC Aqua Class/Camp	\$225.00	\$225.00
YFAC GYM Class/Camp	\$0.00	\$225.00
YFAC Misc Class/Camp	\$0.00	\$51,146.00
YFAC POOL Rental	\$7,957.50	\$21,997.50
YFAC GYM Rental	\$0.00	\$697.50
YFAC MISC Rental	\$0.00	\$0.00
YFAC POOL Tournament	\$0.00	\$0.00
YFAC GYM Tournament	\$0.00	\$67,278.00
YFAC Leases	\$3,798.00	\$15,936.59
YFAC Other Revenue/Advertising	\$0.00	\$20,659.54
YFAC Leagues	\$0.00	\$0.00
TOTAL INCOME	\$15,179.50	\$139,479.13
YFAC GYM Expenditures	\$9,552.62	\$44,273.07
YFAC POOL Expenditures	\$18,343.87	\$73,705.80
EXPENDITURES	\$27,896.49	\$117,978.87
Income vs. Expenditures	-\$12,716.99	\$21,500.26

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



SEPTEMBER 2024

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	SEPT FYE 25	SEPT FYE 24
Regular Green Fees	829	1031
Senior Green Fees	359	433
Junior Fees	207	238
School Fees (high school golf team players)	31	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	939	802
Employee Comp Rounds	366	285
Golf Passport Rounds	0	0
9-Hole Green Fee	135	170
2:00 Fees	136	286
Dusk Fees or 5:00 Fees	94	96
PGA Comp Rounds	9	3
*Rainchecks (not counted in total round count)	58	25
Misc Promo Fees (birthday, players cards, OU student)	176	106
Green Fee Adjustments (fee difference on rainchecks)	4	4
Total Rounds (*not included in total round count)	3285	3454
% change from FY '24	-4.89%	
Range Tokens	3432	3598
% change from FY '24	-4.61%	
18 - Hole Carts	145	173
9 - Hole Carts	60	53
½ / 18 - Hole Carts	1064	1327
½ / 9 - Hole Carts	206	233
Total Carts	1475	1786
% change from FY '24	-17.41%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	0
9-Hole Senior Trail Fees	0	0
Total Trail Fees	0	0
% change from FY '24	0.00%	0
TOTAL REVENUE	\$135,396.25	\$174,592.79
% change from FY '24	-22.45%	

**SEPTEMBER 2024
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

SAFETY REPORT				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
FINANCIAL INFORMATION				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Green Fees	\$42,052.20	\$127,857.02	\$56,542.51	\$115,180.62
Driving Range	\$13,726.00	\$40,152.00	\$13,908.78	\$26,880.24
Cart Rental	\$24,162.37	\$72,865.01	\$31,965.33	\$61,361.07
Golf Classes	\$0.00	\$0.00	\$0.00	\$0.00
Golf Shop Rentals	\$287.26	\$1,019.44	\$268.32	\$717.54
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$1,908.77	\$5,623.80	\$1,848.50	\$3,743.92
Golf Merchandise	\$18,697.15	\$55,836.99	\$22,385.48	\$40,093.93
Restaurant	\$18,068.57	\$60,771.86	\$21,226.86	\$47,607.07
Golf Membership	\$15,857.74	\$37,905.13	\$0.00	\$0.00
Interest Earnings	\$636.19	\$11,266.75	\$24,454.22	\$48,063.98
TOTAL INCOME	\$135,396.25	\$413,298.00	\$174,592.79	\$345,641.16
Expenditures	\$130,502.92	\$419,446.02	\$166,386.27	\$253,270.20
Income vs Expenditures	\$4,893.33	-\$6,148.02	\$8,206.52	\$92,370.96
Rounds of Golf	3,285	10,147	3,973	8,130

We are planning to open 1, 7, and 13 greens at the end of October. We will be verti-cutting (dethatching) and sand topdressing greens on October 14th and 15th. Tree trimming of the lower branches and water sprouts is nearly completed. We have made considerable strides in controlling broadleaf weeds, weedy grasses, nutsedge and Kyllinga on the entire property and will continue this goal to be weed free at Westwood. Plans are being made to improve the driving range and tee including but not limited to: drainage, irrigation improvements, sod work and possibly a matted area to reduce divot and traffic damage as the Bermuda enters dormancy.

SEPTEMBER 2024
WESTWOOD FAMILY AQUATIC CENTER
MONTHLY PROGRESS REPORT

FINANCIAL INFORMATION				
	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD
Swim Pool Passes	\$0.00	\$140.00	\$150.00	\$1,030.00
Swim Pool Gate Admission	\$5,739.00	\$189,589.00	\$10,207.00	\$186,635.00
Swim Lesson Fees	\$0.00	\$1,638.00	\$0.00	\$5,810.15
Swim Pool Rental	\$600.00	\$50,651.01	\$3,189.38	\$44,738.18
Swim Pool Classes	\$0.00	\$600.00	\$0.00	\$677.00
Swim Pool Merchandise Sales	\$27.58	\$336.58	\$64.40	\$236.44
Swim Pool Concessions	\$2,187.32	\$97,491.03	\$7,154.64	\$104,235.37
TOTAL INCOME	\$8,553.90	\$340,445.62	\$20,765.42	\$364,127.56
Expenditures	\$56,509.32	\$545,658.63	\$109,622.34	\$614,031.85
Income vs Expenditures	-\$47,955.42	-\$205,213.01	-\$88,856.92	-\$249,904.29
ATTENDANCE INFORMATION				
	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD
Pool Attendance	2241	51763	1405	30941
Adult Lap Swim Morning/Night	16	125	15	219
Water Walkers	62	3851	68	200
Toddler Time	0	673	20	393
Water Fitness	78	1654	23	186
Swim Team	0	60	10	10
Scuba Rentals	6	22	2	13
Scuba Participants	15	69	8	35
Swim Lesson	0	295	0	1275
Private Swim Lessons	0	30	0	35
Special Events	3	12	1	7
Party/Rentals	0	17	4	86
TOTAL FY 2025 ATTENDANCE	2421	58571	1556	33400
ATTENDANCE INFORMATION MAY 2024 TO SEPTEMBER 2024				
	Pool Attendance	99,996		
	Adult Lap Swim Morning/Night	127		
	Water Walkers	3,886		
	Toddler Time	1,157		
	Water Fitness	1,793		
	Swim Team	118		
	Scuba Rentals	34		
	Scuba Participants	125		
	Swim Lesson	375		
	Private Swim	61		
	Special Events	16		
	Party/Rentals	50		
	TOTAL FYE 2024 ATTENDANCE	107,738		

FACILITY MAINTENANCE

9B



Cost by Building with Maint Type

SEPT. 2024

Building	Maint Type	Total Cost	Labor	Supplies	Equipment	Inventory	Outsourcing	Overhead
12TH AVE REC CENTER - 1701	GENERAL	917,809.02	0.00	0.00	0.00	917,809.02	0.00	0.00
12TH AVE NE	HVAC	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	PLUMBING	200.52	200.52	0.00	0.00	0.00	0.00	0.00
	Totals:	464.63	410.09	54.54	0.00	0.00	0.00	0.00
A - COURTS - 321 N WEBSTER	Totals:	918,555.03	691.47	54.54	0.00	917,809.02	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	GENERAL	98.53	98.53	0.00	0.00	0.00	0.00	0.00
	HVAC	474.18	474.18	0.00	0.00	0.00	0.00	0.00
	PLUMBING	38.73	38.73	0.00	0.00	0.00	0.00	0.00
	Totals:	651.88	651.88	0.00	0.00	0.00	0.00	0.00
ADULT WELLNESS AND EDUCATION CENTER - 602 N FINDLAY	ELECTRICAL	699.21	566.07	133.14	0.00	0.00	0.00	0.00
	GENERAL	77.46	77.46	0.00	0.00	0.00	0.00	0.00
	HVAC	362.03	362.03	0.00	0.00	0.00	0.00	0.00
	PLUMBING	940.16	318.36	621.80	0.00	0.00	0.00	0.00
	Totals:	2,078.86	1,323.92	754.94	0.00	0.00	0.00	0.00
AGING SERVICES - 329 S PETERS	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
	PLUMBING	271.12	271.12	0.00	0.00	0.00	0.00	0.00
	Totals:	337.55	337.55	0.00	0.00	0.00	0.00	0.00
ANDREWS PARK - 200 W DAWS	GENERAL	116.20	116.20	0.00	0.00	0.00	0.00	0.00
	HVAC	115.10	115.10	0.00	0.00	0.00	0.00	0.00
	Totals:	231.30	231.30	0.00	0.00	0.00	0.00	0.00
ANIMAL WELFARE - 3428 B - POLICE DEPT - 112 W DAWS	HVAC	536.55	536.55	0.00	0.00	0.00	0.00	0.00
	Totals:	536.55	536.55	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GENERAL	38.73	38.73	0.00	0.00	0.00	0.00	0.00
	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
	PLUMBING	1,041.55	534.79	506.76	0.00	0.00	0.00	0.00
	Totals:	1,106.27	599.51	506.76	0.00	0.00	0.00	0.00
C - HR, IT - 313 N WEBSTER		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GENERAL	77.46	77.46	0.00	0.00	0.00	0.00	0.00
	HVAC	737.35	737.35	0.00	0.00	0.00	0.00	0.00
	PLUMBING	369.66	369.66	0.00	0.00	0.00	0.00	0.00
	Totals:	1,184.47	1,184.47	0.00	0.00	0.00	0.00	0.00
CITY HALL - 201 W GRAY	ELECTRICAL	633.47	353.79	279.68	0.00	0.00	0.00	0.00
	GENERAL	818.21	568.42	249.79	0.00	0.00	0.00	0.00
	HVAC	156.88	156.88	0.00	0.00	0.00	0.00	0.00
	PLUMBING	863.26	363.90	499.36	0.00	0.00	0.00	0.00
	Totals:	2,471.83	1,443.00	1,028.83	0.00	0.00	0.00	0.00
COMMUNITY PARKS D - DEVELOPMENT CENTER - 225 N WEBSTER	PLUMBING	58.10	58.10	0.00	0.00	0.00	0.00	0.00
	Totals:	58.10	58.10	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	ELECTRICAL	1,531.51	420.51	1,111.00	0.00	0.00	0.00	0.00
	GENERAL	527.93	277.93	250.00	0.00	0.00	0.00	0.00
	HVAC	513.36	513.36	0.00	0.00	0.00	0.00	0.00
	PLUMBING	38.73	38.73	0.00	0.00	0.00	0.00	0.00
	Totals:	2,611.53	1,250.53	1,361.00	0.00	0.00	0.00	0.00
EMERGENCY COMMUNICATIONS AND OPERATIONS FACILITY	ELECTRICAL	363.90	363.90	0.00	0.00	0.00	0.00	0.00
	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	HVAC	163.38	163.38	0.00	0.00	0.00	0.00	0.00
	Totals:	608.15	608.15	0.00	0.00	0.00	0.00	0.00
	ELECTRICAL	242.60	242.60	0.00	0.00	0.00	0.00	0.00
MAINTENANCE - 1910 RESEARCH PARK BLVD	GENERAL	1,185.13	1,185.13	0.00	0.00	0.00	0.00	0.00
	PLUMBING	155.87	80.87	75.00	0.00	0.00	0.00	0.00
	Totals:	1,583.60	1,508.60	75.00	0.00	0.00	0.00	0.00

FIRE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATO	GENERAL	161.73	161.73	0.00	0.00	0.00	0.00	0.00	0.00
N - 415 E MAIN	Totals:	161.73	161.73	0.00	0.00	0.00	0.00	0.00	0.00
FIRE STATION 1		22,922.88	0.00	0.00	0.00	22,922.88	0.00	0.00	0.00
411 E MAIN	GENERAL	122.63	80.87	41.76	0.00	0.00	0.00	0.00	0.00
	HVAC	77.97	77.97	0.00	0.00	0.00	0.00	0.00	0.00
	PLUMBING	58.10	58.10	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	23,181.58	216.93	41.76	0.00	22,922.88	0.00	0.00	0.00
FIRE STATION 2		539.52	0.00	0.00	0.00	539.52	0.00	0.00	0.00
2211 W BOYD	HVAC	103.96	103.96	0.00	0.00	0.00	0.00	0.00	0.00
	PLUMBING	127.30	121.30	6.00	0.00	0.00	0.00	0.00	0.00
	Totals:	770.78	225.26	6.00	0.00	539.52	0.00	0.00	0.00
FIRE STATION 3		98,136.00	0.00	0.00	0.00	98,136.00	0.00	0.00	0.00
500 E	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
CONSTITUTION	HVAC	13.00	13.00	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	98,189.43	53.43	0.00	0.00	98,136.00	0.00	0.00	0.00
FIRE STATION 4		23,031.94	0.00	0.00	0.00	23,031.94	0.00	0.00	0.00
4145 W	Totals:	23,031.94	0.00	0.00	0.00	23,031.94	0.00	0.00	0.00
FIRE STATION 5		200.62	0.00	0.00	0.00	200.62	0.00	0.00	0.00
1000 NE 168TH	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00	0.00
	PLUMBING	77.46	77.46	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	304.07	103.45	0.00	0.00	200.62	0.00	0.00	0.00
FIRE STATION 6		1,258.49	0.00	0.00	0.00	1,258.49	0.00	0.00	0.00
7405 E	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00	0.00
ALAMEDA	PLUMBING	38.73	38.73	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	1,323.21	64.72	0.00	0.00	1,258.49	0.00	0.00	0.00
FIRE STATION 7		726.80	0.00	0.00	0.00	726.80	0.00	0.00	0.00
2207 GODDARD	HVAC	315.62	315.62	0.00	0.00	0.00	0.00	0.00	0.00
AVE	PLUMBING	555.16	255.16	300.00	0.00	0.00	0.00	0.00	0.00
	Totals:	1,597.59	570.78	300.00	0.00	726.80	0.00	0.00	0.00
FIRE STATION 8		24,317.54	0.00	0.00	0.00	24,317.54	0.00	0.00	0.00
3901 36TH AVE	HVAC	141.09	141.09	0.00	0.00	0.00	0.00	0.00	0.00
NW	PLUMBING	158.33	158.33	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	24,616.96	299.43	0.00	0.00	24,317.54	0.00	0.00	0.00
FIRE STATION 9		1,383.04	0.00	0.00	0.00	1,383.04	0.00	0.00	0.00
3001 E	HVAC	13.00	13.00	0.00	0.00	0.00	0.00	0.00	0.00
ALAMEDA	Totals:	1,396.04	13.00	0.00	0.00	1,383.04	0.00	0.00	0.00
FIREHOUSE ART	ELECTRICAL	277.17	202.17	75.00	0.00	0.00	0.00	0.00	0.00
CENTER - 444 S	HVAC	267.34	267.34	0.00	0.00	0.00	0.00	0.00	0.00
FLOOD	PLUMBING	58.10	58.10	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	602.61	527.61	75.00	0.00	0.00	0.00	0.00	0.00
FLEET	ELECTRICAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE	HVAC	336.04	336.04	0.00	0.00	0.00	0.00	0.00	0.00
1301 DAVINCI	Totals:	457.34	457.34	0.00	0.00	0.00	0.00	0.00	0.00
IRVING REC	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00	0.00
CENTER - 1920	PLUMBING	137.26	137.26	0.00	0.00	0.00	0.00	0.00	0.00
ALAMEDA	Totals:	163.25	163.25	0.00	0.00	0.00	0.00	0.00	0.00
LIFT STATIONS	HVAC	165.23	165.23	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	165.23	165.23	0.00	0.00	0.00	0.00	0.00	0.00
LINDSEY YARD -	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00	0.00
STORMWATER -	Totals:	25.99	25.99	0.00	0.00	0.00	0.00	0.00	0.00
LINE	ELECTRICAL	260.87	80.87	180.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE	Totals:	260.87	80.87	180.00	0.00	0.00	0.00	0.00	0.00
LIONS PARK -	PLUMBING	309.86	309.86	0.00	0.00	0.00	0.00	0.00	0.00
450 S FLOOD	Totals:	309.86	309.86	0.00	0.00	0.00	0.00	0.00	0.00
LITTLE AXE REC		44,955.15	0.00	0.00	0.00	44,955.15	0.00	0.00	0.00
CENTER - 1000	ELECTRICAL	378.85	283.03	95.82	0.00	0.00	0.00	0.00	0.00
NE 168TH AVE	HVAC	51.98	51.98	0.00	0.00	0.00	0.00	0.00	0.00
	PLUMBING	77.46	77.46	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	45,463.45	412.48	95.82	0.00	44,955.15	0.00	0.00	0.00
NE LIONS PARK	ELECTRICAL	5,001,117.34	1,617.34	4,999,500.00	0.00	0.00	0.00	0.00	0.00
1800	Totals:	5,001,117.34	1,617.34	4,999,500.00	0.00	0.00	0.00	0.00	0.00
NEIGHBORHOOD	GENERAL	240.43	40.43	200.00	0.00	0.00	0.00	0.00	0.00

D PARKS	PLUMBING	3,524.19	1,374.74	2,149.45	0.00	0.00	0.00	0.00
	Totals:	3,764.62	1,415.17	2,349.45	0.00	0.00	0.00	0.00
NORMAN	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
INVESTIGATION	HVAC	237.65	237.65	0.00	0.00	0.00	0.00	0.00
S CENTER -	Totals:	318.52	318.52	0.00	0.00	0.00	0.00	0.00
NORMAN		0.00	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	HVAC	241.37	241.37	0.00	0.00	0.00	0.00	0.00
- CENTRAL - 103	Totals:	241.37	241.37	0.00	0.00	0.00	0.00	0.00
NORMAN		23,350.67	0.00	0.00	0.00	23,350.67	0.00	0.00
PUBLIC LIBRARY	ELECTRICAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
- EAST - 3051	GENERAL	38.73	38.73	0.00	0.00	0.00	0.00	0.00
ALAMEDA	HVAC	37.13	37.13	0.00	0.00	0.00	0.00	0.00
	PLUMBING	96.83	96.83	0.00	0.00	0.00	0.00	0.00
	Totals:	23,523.37	172.70	0.00	0.00	23,350.67	0.00	0.00
POLICE	ELECTRICAL	57.18	40.43	16.75	0.00	0.00	0.00	0.00
SHOOTING	GENERAL	323.47	323.47	0.00	0.00	0.00	0.00	0.00
RANGE - 3942	HVAC	111.40	111.40	0.00	0.00	0.00	0.00	0.00
JENKINS AVE	PLUMBING	693.25	483.50	209.75	0.00	0.00	0.00	0.00
	Totals:	1,185.30	958.80	226.50	0.00	0.00	0.00	0.00
REAVES	ELECTRICAL	343.68	343.68	0.00	0.00	0.00	0.00	0.00
GARDEN	PLUMBING	928.96	292.19	636.77	0.00	0.00	0.00	0.00
CENTER - 405 E	Totals:	1,272.65	635.88	636.77	0.00	0.00	0.00	0.00
REAVES PARK -	ELECTRICAL	283.03	283.03	0.00	0.00	0.00	0.00	0.00
515 E	GENERAL	773.32	389.02	384.30	0.00	0.00	0.00	0.00
CONSTITUTION	HVAC	126.25	126.25	0.00	0.00	0.00	0.00	0.00
	PLUMBING	292.19	292.19	0.00	0.00	0.00	0.00	0.00
	Totals:	1,474.80	1,090.50	384.30	0.00	0.00	0.00	0.00
RUBY GRANT	PLUMBING	154.93	154.93	0.00	0.00	0.00	0.00	0.00
PARK - 3110 W	Totals:	154.93	154.93	0.00	0.00	0.00	0.00	0.00
SANITATION -	ELECTRICAL	60.65	60.65	0.00	0.00	0.00	0.00	0.00
2301 GODDARD	PLUMBING	38.73	38.73	0.00	0.00	0.00	0.00	0.00
AVE	Totals:	99.38	99.38	0.00	0.00	0.00	0.00	0.00
SANTA FE	HVAC	77.97	77.97	0.00	0.00	0.00	0.00	0.00
RAILROAD	Totals:	77.97	77.97	0.00	0.00	0.00	0.00	0.00
SOONER	ELECTRICAL	44,989.85	545.85	44,444.00	0.00	0.00	0.00	0.00
THEATRE - 101 E	HVAC	692.49	692.49	0.00	0.00	0.00	0.00	0.00
MAIN	PLUMBING	98.53	98.53	0.00	0.00	0.00	0.00	0.00
	Totals:	45,780.88	1,336.88	44,444.00	0.00	0.00	0.00	0.00
TRAFFIC	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
CONTROL -	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
1311 DA VINCI	Totals:	106.86	106.86	0.00	0.00	0.00	0.00	0.00
TRANSFER	HVAC	38.99	38.99	0.00	0.00	0.00	0.00	0.00
STATION - 3901	Totals:	38.99	38.99	0.00	0.00	0.00	0.00	0.00
TRANSIT	HVAC	103.96	103.96	0.00	0.00	0.00	0.00	0.00
CENTER - 320 E	PLUMBING	247.10	198.76	48.34	0.00	0.00	0.00	0.00
COMANCHE	Totals:	351.06	302.72	48.34	0.00	0.00	0.00	0.00
TRANSIT/PUBLI	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
C SAFETY - 1310	Totals:	25.99	25.99	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	189.37	189.37	0.00	0.00	0.00	0.00	0.00
RECLAMATION -	Totals:	189.37	189.37	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
TREATMENT	PLUMBING	158.50	121.30	37.20	0.00	0.00	0.00	0.00
PLANT - 3000 E	Totals:	184.49	147.29	37.20	0.00	0.00	0.00	0.00
WESTWOOD	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
GOLF COURSE -	PLUMBING	77.46	77.46	0.00	0.00	0.00	0.00	0.00
2400 WESTPORT	Totals:	117.90	117.90	0.00	0.00	0.00	0.00	0.00
WESTWOOD	HVAC	89.11	89.11	0.00	0.00	0.00	0.00	0.00
POOL - 1017	Totals:	89.11	89.11	0.00	0.00	0.00	0.00	0.00
WESTWOOD	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
TENNIS CENTER	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
- 2420	Totals:	66.42	66.42	0.00	0.00	0.00	0.00	0.00
WHITTIER REC	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
CENTER - 2000	PLUMBING	263.32	177.70	85.62	0.00	0.00	0.00	0.00

W BROOKS	Totals:	289.31	203.69	85.62	0.00	0.00	0.00	0.00
WHITTIER		67,723.75	0.00	0.00	0.00	67,723.75	0.00	0.00
RECREATION	Totals:	67,723.75	0.00	0.00	0.00	67,723.75	0.00	0.00
YOUNG	ELECTRICAL	281.73	161.73	120.00	0.00	0.00	0.00	0.00
FAMILY	GENERAL	218.13	218.13	0.00	0.00	0.00	0.00	0.00
ATHLETIC	HVAC	92.84	92.84	0.00	0.00	0.00	0.00	0.00
CENTER - 2201	PLUMBING	353.69	353.69	0.00	0.00	0.00	0.00	0.00
TRAE YOUNG	Totals:	946.39	826.39	120.00	0.00	0.00	0.00	0.00

PLANNING AND COMMUNITY DEVELOPMENT 10

September 2024 Residential Permit Activity

Report Category	Permit Number	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Valuation
Multi-Family, New Multi-Family Unit Residential	PRMU202403418	2024-09-12	310 S SANTA FE AVE	8562	CCFB	4	LARSH'S FIRST ADD, D L	CSO DEVELOPMENT	\$ 1,100,000.00
	1								
	PRAB202404196	2024-09-09	1720 WILDERNESS DR	192	R-1	6	SUTTON PLACE ADD	TUFF SHED	\$ 11,412.00
	PRAB202404369	2024-09-25	3651 HERITAGE LN	1240	A-2	5	HERITAGE INFINITY COS	GOOD MEASURE CONSTRUCTION SERV	\$ 68,000.00
Residential, Accessory Structure	PRAB202404538	2024-09-27	5203 79TH AVE NE	1700	A-2	5	NOT SUBDIVIDED	BYNIUM, SAMUEL RAY JR & HEATHER DAWN	\$ 45,000.00
	3								
	PRAD202401848	2024-09-26	1320 OKLAHOMA AVE	2283	R-1	4	SOUTHRIDGE ADD	EDWIN AMAYA	\$ 155,000.00
Residential, Addition/Alteration	PRAD202402290	2024-09-26	2247 60TH AVE NE	1370	A-2	5	NOT SUBDIVIDED	TREY ROBERTS	\$ 80,000.00
	PRAD202403040	2024-09-17	1119 W APACHE ST	1525	R-1	4	WEST PARK ADD	BG ROOFING & CONST. LLC	\$ 75,000.00
	PRAD202403767	2024-09-25	2905 CYNTHIA CIR	526	R-1	2	SMOKING OAKS SOUTH	FORM GENERAL CONTRACTING LLC	\$ 90,000.00
	PRAD202403829	2024-09-16	712 WATERWOOD DR	435	R-1	3	ARBOR LAKE ADD., SEC. 4	J. HOWELL CONSTRUCTION, INC.	\$ 43,000.00
	PRAD202403903	2024-09-06	4117 NICOLE PL	565	R-1	8	CASTLEROCK ADD #3	J. HOWELL CONSTRUCTION, INC.	\$ 88,000.00
	PRAD202403934	2024-09-03	216 W MOSIER ST	600	R-2	4	HIGHLAND ADDITION	OKLAHOMA CUSTOM DRAINAGE SOLUTIONS	\$ 13,000.00
	PRAD202404044	2024-09-06	2002 BARRINGTON DR	695	R-1	6	HALL PARK #6	TANNER SMITH	\$ 100,000.00
	PRAD202404130	2024-09-04	2522 S BERRY RD	60	R-1	2	COLLEGE MANOR	THE PROVIDENCE COMPANY - RAYSON	\$ 49,172.57
	PRAD202404373	2024-09-18	1905 BROONE DR	651	R-1	6	PARK PLACE ADDITION SEC. 4	STONERIDGE ENTERPRISES, INC.	\$ 210,331.00
	PRAD202404481	2024-09-27	727 CHAUTAUQUA AVE	2064	R-2	4	REEDS ADD	RIVERSTONE HOMES	\$ 100,000.00
	11								
Residential, Carport	PRCP202404063	2024-09-11	1132 STUBBEMAN AVE	408	R-2	4	HIGHLAND ADDITION	TITAN BUILDING CO	\$ 4,750.00
	PRCP202404157	2024-09-10	424 BARON DR	400	R-1	6	ALAMEDA PARK ADD #2	TITAN BUILDING CO	\$ 5,500.00
	PRCP202404311	2024-09-13	7000 E LINDSEY ST	400	A-2	5	NOT SUBDIVIDED	INFINITY CARPORTS INC- MIKE ADAMS	\$ 2,400.00
	PRCP202404418	2024-09-26	3708 60TH AVE NE	800	RE	5	PRIDE #130	JEFFREY ADCOCK	\$ 7,000.00



September 2024 Residential Permit Activity

		4						19,650.00	
Residential, Demo	PRDE202403990	2024-09-05	463 ELM AVE	SPUD	4	ELM AVENUE COTTAGES	K & M WRECKING & DIRT SERV. LLC	N/A	
	PRDE202404278	2024-09-13	1116 W EUFAULA ST	R-1	4	WEST PARK ADD	LIEBERMANN, KATJA WANDA	N/A	
	PRDE202404325	2024-09-24	1727 BRYANT CIR	RE	5	LEWIS BRYANT ADD #1	TOTAL DEMOLITION	N/A	
	PRDE202404469	2024-09-27	505 CHAUTAUQUA AVE	R-1	4	WEST UNIVERSITY ADD	SOUND BUILDS, LLC.	N/A	
4									
Residential, Manufactured Home	PRMF202403811	2024-09-19	9813 EYRE CIR	RE	5	PRIDE #032	COTTS, DIANE SUSAN	\$ 259,126.00	
1									
Residential, New Single Family Dwelling	PRSF202400675	2024-09-23	463 ELM AVE	R-1	4	ELMWOOD	BRIDGEWAY HOMES	\$ 404,180.00	
	PRSF202400983	2024-09-04	1102 S FLOOD AVE	R-1	4	OAK RIDGE ADD - AMENDED	LAW CONSTRUCTION	\$ 600,000.00	
	PRSF202401314	2024-09-06	4702 HIGHBURY DR	PUD	8	VILLAS AT ASHTON GROVE	DENALI HOMES, LLC.	\$ 1,200,000.00	
	PRSF202403927	2024-09-03	802 MANZANO DR	PUD	5	SIENA SPRINGS SEC 2	DP GAMBLE HOMES, INC.	\$ 298,760.00	
	PRSF202403928	2024-09-03	710 FLORENCE TER	PUD	5	SIENA SPRINGS SEC 2	DP GAMBLE HOMES, INC.	\$ 304,500.00	
	PRSF202403929	2024-09-03	806 MANZANO DR	PUD	5	SIENA SPRINGS SEC 2	DP GAMBLE HOMES, INC.	\$ 304,500.00	
	PRSF202403931	2024-09-03	714 FLORENCE TER	PUD	5	SIENA SPRING SEC 2	DP GAMBLE HOMES, INC.	\$ 296,800.00	
	PRSF202403952	2024-09-10	1906 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$ 207,200.00	
	PRSF202403953	2024-09-10	1903 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$ 207,200.00	
	PRSF202403954	2024-09-10	1907 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 233,100.00	
	PRSF202403955	2024-09-10	1911 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 181,580.00	
	PRSF202403956	2024-09-10	1915 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 207,200.00	
	PRSF202403957	2024-09-10	1919 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 192,780.00	
	PRSF202403958	2024-09-10	1923 WOLFORD WAY	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 207,200.00	
	PRSF202403976	2024-09-05	1603 ZAYDEN LN	R-1	7	CEDAR LANE SEC. III	HOMESTEAD CUSTOM HOMES & CONST	\$ 364,840.00	

September 2024 Residential Permit Activity

PRSF202403995	2024-09-09	3716 VINTAGE CREEK DR	3466	PUD	6	VINTAGE CREEK ADDITION	MUIRFIELD HOMES	\$	327,040.00
PRSF202404067	2024-09-11	3121 PESCARA DR	3434	PUD	1	SIENA SPRINGS ADD. SEC. 2	SKYVIEW CONSTRUCTION CO.,LLC.	\$	301,420.00
PRSF202404109	2024-09-06	3117 PESCARA DR	3592	PUD	1	SIENA SPRINGS ADD. SEC. 2	SKYVIEW CONSTRUCTION CO.,LLC.	\$	316,820.00
PRSF202404117	2024-09-06	3113 PESCARA DR	3347	PUD	1	SIENA SPRINGS ADD. SEC. 2	SKYVIEW CONSTRUCTION CO.,LLC.	\$	307,020.00
PRSF202404118	2024-09-06	3109 PESCARA DR	3386	PUD	1	SIENA SPRINGS ADD. SEC. 2	SKYVIEW CONSTRUCTION CO.,LLC.	\$	312,760.00
PRSF202404123	2024-09-10	1925 TAINES TURN	4355	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC.	\$	550,000.00
PRSF202404217	2024-09-10	1209 WILMOT ST	2669	PUD	8	SPRINGS AT FLINT HILLS SEC. 1	LANDMARK FINE HOMES, LP.	\$	400,000.00
PRSF202404249	2024-09-13	1914 OAKVILLE CT	2609	R-1	5	SUMMIT VALLEY ADD. SEC. 3	DP GAMBLE HOMES, INC.	\$	231,840.00
PRSF202404250	2024-09-27	512 TIMBERBROOK DR	3501	PUD	6	VINTAGE CREEK ADDITION	WINDSTONE CONSTRUCTION & CONSTRUCTION	\$	417,000.00
PRSF202404383	2024-09-19	1927 WOLFORD WAY	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$	181,580.00
PRSF202404384	2024-09-20	1931 WOLFORD WAY	1964	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$	233,100.00
PRSF202404385	2024-09-20	1935 WOLFORD WAY	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$	181,590.00
PRSF202404386	2024-09-20	1939 WOLFORD WAY	1744	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$	207,200.00
PRSF202404393	2024-09-20	1910 WOLFORD WAY	1964	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$	233,100.00
PRSF202404398	2024-09-20	1914 WOLFORD WAY	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$	181,500.00
PRSF202404399	2024-09-20	1918 WOLFORD WAY	1744	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$	207,200.00
PRSF202404413	2024-09-23	3758 MUIR FOREST WAY	3294	PUD	6	RED CANYON RANCH SEC. 8	IDEAL HOMES OF NORMAN, LP	\$	325,780.00
PRSF202404436	2024-09-27	2900 SUMMIT HOLLOW CIR	2995	R-1	1	SUMMIT LAKES ADD. SEC. 12	APPLE CONSTRUCTION, LLC.	\$	297,920.00
PRSF202404439	2024-09-27	2914 SUMMIT HOLLOW CIR	3159	R-1	1	SUMMIT LAKES ADD. SEC. 12	APPLE CONSTRUCTION, LLC.	\$	324,100.00
PRSF202404441	2024-09-27	2917 KINGSWOOD DR	2990	R-1	1	SUMMIT LAKES ADD. SEC. 12	APPLE CONSTRUCTION, LLC.	\$	297,220.00
PRSF202404442	2024-09-27	2918 SUMMIT TERRACE DR	3192	R-1	1	SUMMIT LAKES ADD. SEC. 12	APPLE CONSTRUCTION, LLC.	\$	344,680.00
PRSF202404443	2024-09-27	2813 DUNHAM DR	2505	R-1	1	SUMMIT LAKES ADD. SEC. 12	APPLE CONSTRUCTION, LLC.	\$	247,380.00

September 2024 Residential Permit Activity

Permit No.	Issue Date	Address	Area	Units	Category	Description	Value
PRPO202404091	2024-09-06	4330 CRITTENDEN DR	PUD	1375	8	ASHTON GROVE ADD., SEC. 2	BELL & BELL POOLS \$ 135,500.00
PRPO202404210	2024-09-16	1915 BURNING TREE	R-1	1147	6	HALLBROOKE SEC 6	THOMPSON POOL & PATIO \$ 100,000.00
PRPO202404273	2024-09-17	2805 CRITTENDEN DR	PUD	576	8	ASHTON GROVE ADD., SEC. 3	ACE POOLS \$ 140,000.00
PRPO202404328	2024-09-25	310 ALAMOS RD	PUD	800	6	LITTLE RIVER TRAILS ADD SEC 2	PRISTINE POOLS \$ 115,000.00
PRPO202404468	2024-09-27	4501 LAS COLINAS LN	R-1	150	8	LAS COLINAS ADD. SEC. 1	ARTISTIC POOLS \$ 48,000.00
PRPO202404473	2024-09-30	612 VINTAGE DR	PUD	550	6	VINTAGE CREEK ADDITION	AQUATIC DESIGNS POOL & SPA \$ 70,000.00
PRPO202404476	2024-09-25	6613 WESTERN SKY DR	A-2	5700	5	SUNSET HILLS COS	SIGNATURE CUSTOM POOLS \$ 150,000.00
7							\$ 758,500.00
PRDB202404474	2024-09-26	1240 NORTHCLIFF AVE	RM-2		6	NORTHCLIFF ADD	GAMBOA, JESUS MARCUS \$ 50,000.00
1							\$ 50,000.00
PRSO202404126	2024-09-05	951 S BERRY RD	R-1		4	LEE CREST ADD	EIGHTTWENTY \$ 33,000.00
PRSO202404141	2024-09-05	1318 QUAIL HOLLOW DR	R-1		8	CROSSROADS WEST #2	EIGHTTWENTY \$ 32,060.00
PRSO202404162	2024-09-05	3903 BLACK MESA RD	PUD		6	RED CANYON RANCH ADD. SEC. 7	EIGHTTWENTY \$ 37,569.00
PRSO202404205	2024-09-09	1420 BARKLEY ST	R-1		4	UNIVERSITY HEIGHTS ADD	EIGHTTWENTY \$ 19,000.00
PRSO202404206	2024-09-09	3802 MISTWOOD PL	R-1		5	BELLATONA ADD. SEC. 1	EIGHTTWENTY \$ 15,000.00
PRSO202404231	2024-09-09	1213 LOMA DR	R-1		3	COUNTRY CLUB EST WILLA	EIGHTTWENTY \$ 32,000.00
PRSO202404232	2024-09-12	1128 W BROOKS ST	R-1		4	LEE CREST ADD	EIGHTTWENTY \$ 23,500.00
PRSO202404233	2024-09-09	3532 TETON LN	PUD		8	CASCADE ESTATES SEC.6	EIGHTTWENTY \$ 23,000.00
PRSO202404260	2024-09-12	4112 HARROGATE DR	R-1		3	BROOKHAVEN 21B	EIGHTTWENTY \$ 18,000.00
PRSO202404261	2024-09-12	4110 NORTHHAMPTON DR	R-1		3	BROOKHAVEN 9TH	EIGHTTWENTY \$ 51,000.00
PRSO202404265	2024-09-12	1916 SHELBY CT	R-1		1	COLONIAL EST # 8	RED EARTH ELECTRIC LLC \$ 18,800.00
PRSO202404275	2024-09-12	2238 RAVENWOOD LN	R-1		6	HALL PARK	EIGHTTWENTY \$ 38,000.00
PRSO202404467	2024-09-24	1437 PETER PAN ST	R-1		2	WESTLAND ADD	EIGHTTWENTY \$ 17,892.00

Residential, Pool

Residential, Repair

Residential, Solar

September 2024 Residential Permit Activity

PRSO202404479	2024-09-27	533 JEAN MARIE DR		R-1	2	UNIVERSAL HEIGHTS	ION DEVELOPER LLC DBA ION SOLAR	\$	4,214.00
PRSO202404483	2024-09-27	1201 CHERRY STONE ST		R-1	2	BERRY EST	OKIE SOLAR	\$	24,000.00
PRSO202404541	2024-09-27	109 SUMMIT BEND		R-1	1	SUMMIT LAKES ADD. SEC. 9	EIGHTTWENTY	\$	37,000.00
PRSO202404542	2024-09-27	408 EGRET LN		R-1	6	SUTTON PLACE #5	EIGHTTWENTY	\$	28,000.00
PRSO202404563	2024-09-27	4221 HARROGATE DR		R-1	3	BROOKHAVEN 21B	EIGHTTWENTY	\$	35,000.00
18									
Residential, Storm Shelter									
PRSS202402833	2024-09-20	1321 E ROBINSON ST		R-1	6	LAKECREST ESTATES	OKLAHOMA SHELTERS	\$	3,900.00
PRSS202404071	2024-09-03	4200 156TH AVE NE		A-2	5	PEEBLY ESTATES COS	GROUND ZERO SHELTERS	\$	3,695.00
PRSS202404080	2024-09-06	13303 E IMHOFF RD		RE	5	THUNDERBIRD HILLS	OZ SAFEROOMS TECHNOLOGIES, INC	\$	13,575.00
PRSS202404143	2024-09-04	3907 PAINTED BIRD LN		PUD	6	RED CANYON RANCH SEC. 4	GROUND ZERO SHELTERS	\$	4,000.00
PRSS202404149	2024-09-04	2017 CONWAY DR		R-1	5	EAST RIDGE ADD. SEC. 19	FLAT SAFE TORNADO SHELTERS	\$	3,300.00
PRSS202404166	2024-09-06	3304 TUCKER TRL		A-2	5	LITTLE RIVER ESTATES COS	GROUND ZERO SHELTERS	\$	3,895.00
PRSS202404182	2024-09-06	1925 TAINES TURN		R-1	7	CEDAR LANE SEC. III	STORM SAFE SHELTER, LLC.	\$	2,500.00
PRSS202404187	2024-09-06	3805 MUIR FOREST WAY		PUD	6	RED CANYON RANCH SEC. 8	STORM SAFE SHELTER, LLC.	\$	3,000.00
PRSS202404219	2024-09-09	1209 WILMOT ST		PUD	8	SPRINGS AT FLINT HILLS SEC. 1	STORM SAFE SHELTER, LLC.	\$	5,000.00
PRSS202404282	2024-09-13	1109 MEADOW RIDGE RD		R-1	3	BROOKHAVEN 5TH	OZ SAFEROOMS TECHNOLOGIES, INC	\$	11,850.00
PRSS202404318	2024-09-16	3725 ALTA VISTA DR		PUD	8	FLINT HILLS SEC. 1	GROUND ZERO SHELTERS	\$	3,000.00
PRSS202404379	2024-09-17	4924 WELLMAN WAY		R-1	3	ARBOR LAKES ADDITION, SEC.5	GROUND ZERO SHELTERS	\$	3,500.00
PRSS202404392	2024-09-18	2613 TRUFFULA CIR		PUD	8	TRAILWOODS ADDITION SEC. 3	FLAT SAFE TORNADO SHELTERS	\$	3,500.00
PRSS202404451	2024-09-20	3216 SCOTTS BLUFF		R-1	3	WILLOWBEND 3	STORM SAFE SHELTER, LLC.	\$	3,200.00
PRSS202404457	2024-09-23	4016 MILFORD PL		R-1	8	CASTLEROCK 5	GROUND ZERO SHELTERS	\$	2,645.00
PRSS202404504	2024-09-25	2618 TRAILWOOD DR		PUD	8	TRAILWOODS ADD., SEC 7	STORM SAFE SHELTER, LLC.	\$	2,750.00
PRSS202404509	2024-09-25	115 ALAMOSA RD		PUD	6	LITTLE RIVER TRAILS ADD SEC 2	STORM SAFE SHELTER, LLC.	\$	4,050.00



September 2024 Residential Permit Activity

	PRSS202404535	2024-09-25	3809 PRESIDIO CIR		R-1	7	CEDAR LANE SEC. 1	STORM SAFE SHELTER, LLC.	\$	3,000.00
	PRSS202404584	2024-09-27	1213 WILMOT ST		PUD	8	SPRINGS AT FLINT HILLS SEC. 1	STORM SAFE SHELTER, LLC.	\$	5,000.00
	19								\$	85,360.00
Residential, Water Well	PRWL202404135	2024-09-13	7851 LETT CIR		A-2	5		MELLO, STEVEN & PATRICIA		N/A
	1									N/A
Total	107								\$	15,523,676.57



September 2024 Residential Permit Activity

Category	Count	Valuation
Multi-Family, New Multi-Family Unit Residential	1	\$ 1,100,000.00
Residential, Accessory Structure	3	\$ 124,412.00
Residential, Addition/Alteration	11	\$ 1,003,503.57
Residential, Carport	4	\$ 19,650.00
Residential, Manufactured Home	1	\$ 259,126.00
Residential, New Single Family Dwelling	37	\$ 11,636,090.00
Residential, Pool	7	\$ 758,500.00
Residential, Repair	1	\$ 50,000.00
Residential, Solar	18	\$ 487,035.00
Residential, Storm Shelter	19	\$ 85,360.00
Residential, Demo	4	
Residential, Water Well	1	
Total	107	\$ 15,523,676.57

September 2024 Non-Residential Permit Activity

Reporting Code	Permit Number	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Tenant	Valuation
Commercial, New Addition/Alteration	PRAD202400533	2024-09-03	845 CHAUTAUQUA AVE	13047	R-2	4	JOHNSON'S ADD	TIMBERLAKE CONSTRUCTION	KAPPA ALPHA THETA	\$ 10,600,000.00
	PRAD202401720	2024-09-17	3700 W ROBINSON ST	1563	C-1	3	BROOKHAVEN, VILLAGE AT #3	BROOKHAVEN VILLAGE PLAZA, LLC	SYMMETRY AESTHETICS	\$ 50,000.00
	PRAD202402209	2024-09-24	690 ED NOBLE PKWY	3000	C-2	3	PARKWAY PLAZA	TREY ROBERTS	NANNA'S NEIGHBORHOOD	\$ 35,000.00
	PRAD202402952	2024-09-06	4145 W ROBINSON ST	710	R-1	3	CITY PROPERTY	CITY OF NORMAN	AT&T MOBILITY	\$ 15,000.00
	PRAD202402972	2024-09-03	2114 W LINDSEY ST	3024	C-2	2	MURPHY W. S. ADD	VOLCANO'S MEXICAN FOOD, LLC	INFERNO NIGHTCLUB	\$ 190,000.00
	PRAD202403230	2024-09-06	3200 E ROBINSON ST	0	A-2	6	NORMAN OT	CITY OF NORMAN	AT&T MOBILITY	\$ 15,000.00
	PRAD202403629	2024-09-17	13628 CRYSTAL BROOK CIR	720	A-2	5	PRIDE #005	OKGA, LLC	GLADIATOR CANNABIS LLC	\$ 150,000.00
	PRAD202403744	2024-09-18	3301 W MAIN ST	2214	C-2	3	SOONER MALL	EMILY TREMBLAY	VALUR HEALTH	\$ 80,000.00
	PRAD202403969	2024-09-05	575 S UNIVERSITY BLVD	720	C-3	4	LARSH'S UNIVERSITY ADD	RAY REYES	THE WAGON	\$ 75,000.00
	PRAD202404098	2024-09-13	1903 STUBBEMAN AVE	192	RM-5	8	NORMAN PUBLIC SCHOOLS	KYLE MURPHY	NORMAN PUBLIC SCHOOLS-NANCY O'BRIEN CENTER FOR THE PERFORMING ARTS	\$ 43,000.00
	PRAD202404137	2024-09-12	3321 W TECUMSEH RD	1825	PUD	8	CARROLL FARM ADD. SEC. 4	JNL CONSTRUCTION, LLC.	PEAK WELLNESS	\$ 80,000.00
	PRAD202404291	2024-09-20	1398 W LINDSEY ST	360	C-2	2	BERRY EST #4	MASTEC NETWORK SOLUTIONS	AT&T	\$ 15,000.00
	12									\$ 11,348,000.00
Commercial, New Commercial Building	PRNR202305037	2024-09-11	494 S ELM AVE	5200	R-3	4	LINCOLN ADD	SHELLBACK GENERAL CONTRACTING	HILLEL FOUNDATION REBUILD	\$ 5,500,000.00
	PRNR202402661	2024-09-04	2505 W MAIN ST	5000	SPUD	2	SALYER ADD	THAD DEVIER	BRAKES PLUS	\$ 2,500,000.00
	2									\$ 8,000,000.00
Commercial, Repair	PRDB202404142	2024-09-12	901 24TH AVE SW 101		RM-5	2	NOT SUBDIVIDED	SALVADOR GARCIA	THE AUTRY APTS	\$ 6,580.00
		1								\$ 6,580.00
Industrial, Addition / Alteration	PRAD202404307	2024-09-25	3240 HEALTHPLEX DR	1300	PUD	8	REPLAT NRH MED PARK WEST SEC 2	MANHATTAN CONSTRUCTION	NRHS/OUH CANCER CENTER	\$ 550,000.00
		1								\$ 550,000.00
Industrial, New Commercial Building	PRNR202402862	2024-09-12	5005 YORK DR	598	I-1	8	WESTINGHOUSE ELECTRIC	TIMBERLAKE CONSTRUCTION	JOHNSON CONTROLS	\$ 200,000.00
		1								\$ 200,000.00
Total	17									\$ 20,104,580.00



September 2024 Non-Residential Totals

Reporting Code	Count	Valuation
Commercial, Addition/Alteration	12	\$ 11,348,000.00
Commercial, New Commercial Building	2	\$ 8,000,000.00
Commercial, Repair	1	\$ 6,580.00
Industrial, Addition / Alteration	1	\$ 550,000.00
Industrial, New Commercial Building	1	\$ 200,000.00
Total	17	\$ 20,104,580.00



September Monthly Permit Activity Summary with Details
From: 1/1/2024 To: 9/30/2024

Group	Category	2024		2023	
		Permits	Valuation	Permits	Valuation
RESIDENTIAL	Multi-Family, Addition / Alteration	7	\$584,752.00	33	\$448,916.00
	Multi-Family, Demolition	1	\$13,000.00		
	Multi-Family, Fire	2	\$100.00		
	Multi-Family, Foundation Only	1	\$680,000.00	1	\$50,000.00
	Multi-Family, New Multi-Unit Residential	3	\$3,100,000.00	4	\$8,940,000.00
	Multi-Family, Repair	2	\$700,792.00	1	\$619,021.00
	Residential, Accessory Structure	83	\$3,202,501.27	139	\$5,695,401.96
	Residential, Accessory Dwelling Unit	4	\$311,000.00		
	Residential, Addition / Alteration	92	\$7,192,580.02	107	\$7,422,804.00
	Residential, CarPort	27	\$191,789.36	32	\$226,425.57
	Residential, Demolition	27	\$135,500.00	31	
	Residential, Fire	1	\$165,000.00		
	Residential, Manufactured Home	6	\$520,078.00	10	\$1,488,826.00
	Residential, Manufactured Home Replacement			5	\$464,900.00
	Residential, New Single Family Dwelling	323	\$122,932,978.82	364	\$142,749,195.00
	Residential, New Two Family (duplex)	2	\$1,170,000.00	8	\$1,334,512.00
	Residential, Pool	66	\$5,969,692.00	97	\$8,675,680.00
	Residential, Repair	14	\$1,058,221.00	46	\$4,417,476.00
	Residential, Solar	128	\$3,705,544.67	238	\$7,860,681.83
	Residential, Storm Shelter	217	\$914,255.00	340	\$1,369,648.00
Residential, Water Well	4		29		
Total		1,010	\$152,547,784.14	1,485	\$191,763,487.36
NON-RESIDENTIAL	Commercial, Addition / Alteration	97	\$42,507,216.00	125	\$60,201,370.00
	Commercial, Demolition	12	\$295,000.00	7	
	Commercial, Fire	47	\$1,229,219.11		
	Commercial, Foundation Only	1	\$500,000.00	3	\$1,930,000.00
	Commercial, New Commercial Building	21	\$35,145,277.00	36	\$112,590,200.00
	Commercial, Pool	1	\$250,000.00		
	Commercial, Repair	15	\$8,918,929.00	4	\$2,375,000.00
	Commercial, Solar	2	\$624,405.00		
	Industrial, Addition / Alteration	1	\$550,000.00		
	Industrial, Fire	1	\$92,000.00		
	Industrial, Foundation Only	1	\$450,000.00		
	Industrial, New Commercial Building	1	\$200,000.00		
	Institutional, Addition / Alteration	2	\$2,350,000.00		
	Institutional, Fire	8	\$396,984.07		
	Total	210	\$93,509,030.18	175	\$177,096,570.00
OTHER ACTIVITY	# of New Dwelling Units	368			
	All Field Inspections	20,466		25,516	
	Certificate of Completion (CC)	2,182			
	Certificate of Occupancy (CO)	231		1,116	
	Demo # of Dwelling Units	26			
	Demolition	6			
	Electrical Permit	965		1,730	
	Fire	1			
	Garage Sale	628		683	
	Mechanical Permit	934		1,716	
	Paving (PRIVATE PROPERTY)	70	\$525,232.71	97	\$1,384,075.00
	Plumbing Permit	1,098		1,837	
	Public Works	144	\$3,002,274.88		
	Sign	205	\$502,515.00	503	
	Street Closure(Not Event)	2			
	Structure Moving	9		23	
	Temporary Structure	16		25	\$326,580.00
Total	27,351	\$4,030,022.59	33,246	\$1,710,655.00	
Total		28,571	\$250,086,836.91	34,906	\$370,570,712.36

POLICE 11



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



SEPTEMBER | 2024

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2024	5-YEAR AVERAGE	2023
MURDER	1	0	0
SEXUAL ASSAULTS	20	20	18
ROBBERY	6	4	3
AGGRAVATED ASSAULTS	20	23	27
BURGLARY OF BUILDING	39	45	51
LARCENY/THEFT	254	236	205
MOTOR VEHICLE THEFT	2	39	32
ARSON	1	1	0
KIDNAPPING	0	1	2
FRAUD/FORGERY	68	81	80
DUI/APC	24	30	32
PUBLIC INTOXICATION	59	53	65
RUNAWAYS	51	31	23
DRUG VIOLATIONS	68	52	56
THREATS/HARASSMENT	46	47	54
VANDALISM	58	85	88
OTHER	611	617	687
TOTAL REPORTED OFFENSES	1,351	1,365	1,423
TOTAL ARRESTS:	717	674	782
PROTECTIVE CUSTODY:	61	89	109
TOTAL CASE REPORTS*	1,083	1,090	1,094
COLLISIONS	219	200	184
FATALITY	0	1	1
INJURY	29	30	29
NON-INJURY	190	169	154
NUMBER OF PEOPLE INJURED	38	42	35
CITATIONS & WARNINGS	2,079	2,575	3,290
TRAFFIC CITATIONS	495	508	513
TRAFFIC WARNINGS	855	1,017	1,386
PARKING CITATIONS & WARNINGS	729	1,049	1,391

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 5,529

NON-EMERGENCY CALLS TAKEN: 14,815

TOTAL INCOMING CALLS: 20,344

TOTAL CALLS FOR SERVICE GENERATED: 11,619

POLICE CALLS FOR SERVICE: 7,876

OFFICER INITIATED: 2,702

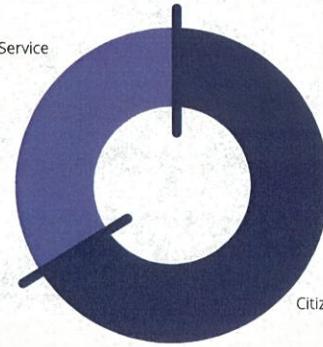
CITIZEN INITIATED: 5,174

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,706

EMSSTAT: 2,037

Officer Initiated Calls for Service
2,702



Citizen Initiated Calls for Service
5,174

INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 199

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 97

CASES CLOSED DURING REPORTING PERIOD: 519

CLEARED BY ARREST / WARRANT: 7

CLEARED BY EXCEPTION: 26

COP FOLLOW-UP: 1

DEACTIVATED: 375

DEACTIVATED DUE TO STAFFING: 18

MISSING PERSONS RECOVERED: 20

REFERRED INTERNALLY: 71

UNFOUNDED: 1

ANIMAL WELFARE

INTAKES: 257

LIVE RELEASES: 256

LIVE OUTCOME RATE: 90%

ANIMALS FOSTERED: 127

ANIMALS LICENSED: 62

VOLUNTEER HOURS: 206

RECORDS

CUSTOMER SERVICE CONTACTS: 1,877

IN-PERSON CONTACTS: 644

PHONE CONTACTS: 732

EMAIL CONTACTS: 501

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 171

AVAILABLE FOR ASSIGNMENT: 146**

AUTHORIZED NON-COMMISSIONED: 76

ACTUAL NON-COMMISSIONED: 72

AVAILABLE FOR ASSIGNMENT: 70**

*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report September 2024



IN SHELTER ANIMAL COUNTS

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	97	109	206	91	111	202	(4)	-2%
Ending	80	149	229	75	112	187	(42)	-18%

ANIMAL INTAKES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	99	107	206	84	106	190	(16)	-8%
Owner Relinquish	10	21	31	7	34	41	10	32%
Owner Intended Euth	0	0	0	0	0	0	0	#DIV/0!
Transfer In	1	0	1	0	0	0	(1)	-100%
Other Intakes*	2	1	3	5	2	7	4	133%
Returned Animal	11	6	17	10	9	19	2	12%
TOTAL LIVE INTAKES	123	135	258	106	151	257	(1)	0%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2023		2024		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	0	0	0	0	0	#DIV/0!
Cat Collected (DOA)	1	1	6	6	5	500%
Wildlife Transferred	0	0	0	0	0	#DIV/0!
Intake Horses	1	1	0	0	(1)	-100%
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	0	0	0	0	0	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	0	0	1	1	1	#DIV/0!
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	8	8	1	1	(7)	-88%
TOTAL OTHER ITEMS	10	10	8	8	(2)	-20%

LENGTH OF STAY (DAYS)

	2023	2024
Dog	18.2	20.4
Puppy	8.5	8.5
Cat	18.5	9
Kitten	14.1	14.9

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	200	38	0	238

Norman Animal Welfare Monthly Statistical Report September 2024



LIVE ANIMAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	72	79	151	83	88	171	20	13%
Return To Owner	41	2	43	22	6	28	(15)	-35%
Transferred Out	21	0	21	5	3	8	(13)	-62%
Returned to Field	0	7	7	0	37	37	30	429%
Returned to Owner in Field	N/A	N/A	N/A	12	0	12		
TOTAL LIVE OUTCOMES	134	88	222	122	134	256	34	15%

OTHER ANIMAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	6	6	1	5	6	0	0%
Lost in Care	0	0	0	0	0	0	0	#DIV/0!
Shelter Euth	6	1	7	10	11	21	14	200%
Owner Intended Euth	0	0	0	2	0	2	2	#DIV/0!
TOTAL OTHER OUTCOMES	6	7	13	13	16	29	16	123%

TOTAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	134	88	222	122	134	256	34	15%
Total Other Outcomes	6	7	13	13	16	29	16	123%
TOTAL OUTCOMES	140	95	235	135	150	285	50	21%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
	Medical - Sick	1	8		9
Medical - Injured	2	2		4	19%
Behavior - Aggressive	4	1		5	24%
Behavior - Other	3	0		3	14%
TOTAL EUTHANASIA	10	11	0	21	

MONTHLY LIVE RELEASE RATE

2023	2024
94.5%	90.5%

Live Outcomes / (Total Outcomes - Owner Int Euth)

PUBLIC WORKS

12

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
September 2024

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed two (2) Rural Certificates of Survey for Planning Commission; four (4) Preliminary Plats, one (1) Final Plat and one (1) Easement for City Council. The Development Engineer reviewed 29 sets of construction plans and four (4) punch lists. There were 151 permits reviewed and/or issued. Fees were collected in the amount of \$25,276.05.

CAPITAL PROJECTS:

James Garner Phase 2 – Acres Street to Flood Avenue:

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on October 20, 2022, for the James Garner Avenue Norman Forward Project. The low bidder was Redlands Contracting, LLC of Warr Acres, Oklahoma, with a construction cost of \$7,820,000. Approximately \$4.8 million of this will be paid from federal grant funds. The remainder is paid for with Norman Forward funding.

ODOT awarded the project on November 7, 2022. This project has a 460-calendar day construction schedule, which will likely result in summer 2024 completion. ODOT is administering the construction of this project, with the assistance of Smith Roberts Baldischwiler.

The project involves the following items:

- Construction of a new roadway extension of James Garner Avenue beginning from just north of Acres Street adjacent to the Norman Municipal Library and extending north of Robinson Street to connect to Flood Avenue.
- New multilane roundabout intersection between the Flood Avenue and the new James Garner extension
- A new vehicular and pedestrian bridge over Robinson Street with aesthetics honoring James Garner as the roadway's namesake.
- Reconstruction and extension of the Legacy Trail with improved pedestrian lighting.
- Low Impact Development such as plantings and landscaping in the roadway medians and at bridge abutments to filter runoff and help prevent erosion.
- Reconfigured connections between local streets from Johnson Street to Himes Street.
- Decorative roadway lighting and landscaping.

As of the last pay application on 7/15/2024, 96% of the total contract amount has been expended. Through 7/15/24, 85% of the contract time had expired. The contractor's activities this month were as follows:

- *Project is substantially complete*
- *Ribbon Cutting Ceremony and road was opened to traffic*
- *Contractor worked on final cleanup and punch list items*
- *Waiting on James Garner Bridge Aesthetics*

Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue.

The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. This timeframe will likely require just over a year to complete. ODOT is administering the construction of this project, with the assistance of WSB.

*Monthly Progress Report
Public Works (September 2024)*

Proposed improvements include:

- New sidewalks
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Landscaping
- Decorative paving elements
- New curb and gutter
- New decorative traffic signals
- Pedestrian safety improvements
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 9/15/2024, 6.4% of the total contract amount has been expended. Through 9/15/24, 10% of the contract time has expired.

The contractor's activities this month were as follows:

- Mobilization
- Demolition of Paving between Peters Avenue and Porter Avenue
- Installation of lighting bases and conduit between Peters Avenue and Porter Avenue
- Relocation of water services and meters between Peters Avenue and Porter Avenue

Sidewalk Programs:

Lindsey Street Sidewalk Repair Project This project is 80% funded through an ACOG grant and is currently waiting on advertisement and bid opening. This project will include removal and replacement of sidewalks, ramps, driveways and pedestrian push button actuators along Lindsey Street from 12th Avenue SE to 24th Avenue SE on the north and south sides of Lindsey Street. Construction is anticipated to start in the winter/spring of 2025.

12th Ave NE and W Brooks Street Sidewalk Project This project is 80% funded through an ACOG grant and is currently in design with Garver, 90% plans have been received and are in review at this time. This project will include placement of sidewalks, ramps, and driveways along 12th Avenue NE from East Robinson Street to East Rock Creek Road and West Brooks Street from South Pickard Avenue to Wylie Road. Construction is anticipated to start in the spring/summer of 2025.

FYE 2025 Sidewalk Concrete Projects This project was awarded to Arroyo's Concrete LLC on 7/23/2024 and is now under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Curbs and Sidewalks and Trails. This contract will be ongoing through June of 2025.

Flood Multimodal Path This project was awarded to Parathon Construction and is now under construction. This contract includes a 10' wide multi use path along the west side of Flood Avenue from Robinson Street to Tecumseh Road. Construction is expected to be completed by December of 2024.

State Highway 9 Multi Use Path This project is 80% funded through an ACOG grant and is currently in design, 30% plans have been completed and are in review at this time. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the summer of 2025.

Street Maintenance Bond Programs:

FYE 2024 Street Maintenance Bond – Urban Concrete 1

Urban Concrete Bid 1 bids were opened on June 22, 2023. Seven bids were received and the contract was awarded on July 25, 2023 to Nash Construction Company in the amount of \$1,340,825.00. The project consists of select panel replacement on existing concrete streets. The project should be completed by June 2024.

Monthly Progress Report

Public Works (September 2024)

The contractor mobilized on October 12, 2023. In the month of July, the contractor reached substantial completion and began working on punch list items. During the month of September, the contractor continued work on the punch list items.

FYE 2025 Street Maintenance Bond – Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 13, 2024. Eight bids were received and the contract was awarded on July 9, 2024 to Elsworth Construction in the amount of \$1,272,530.00. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. During the month of September, the contractor completed work in Colonial Estates addition and began work in the Westwood Estates addition.

Bridge Maintenance Bond

60th Ave NE Bridge Replacement

The 60th Ave NE Bridge Replacement bids were opened on June 22, 2023. Three bids were received and the contract was awarded to K&R Builders in the amount of \$3,043,805.25. The project consists of removal of the existing bridge, minor channel clean-up, construction of a new bridge, and roadway grade adjustments. The project is anticipated to be completed by February 2025. During the month of September, the contractor completed demolition of the existing bridge, graded and benched for the piling, began construction of the new water line, and successfully relocated the utilities in conflict.

TRANSIT AND PARKING DIVISION

PUBLIC TRANSIT

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

Go Norman Transit Plan: Vehicle Procurement

- The City is in the process of purchasing 6 CNG cutaway transit buses for the paratransit fleet. Below is background on this purchase:
 - On June 11, 2024, Council adopted resolution R-2324-149 formally accepting the grant and authorizing the purchase. After additional approvals to enhance the vehicles the revised cost share per bus is \$129,452 federal (72%) and \$51,998 local match (28%), resulting in \$181,450 total per bus. Thus the proposed cost share for 6 cutaway buses is \$776,714 federal (72%) and \$311,986 local (28%), resulting in a \$1,088,700 total cost for 6 units.
 - On February 9, 2024, the City Manager approved the purchase of two support vehicles via state contract using funds budgeted for vehicle replacement which were available in the Public Transportation Fund. The EV charging station for these units has been installed and one of the two vehicles have been delivered and put into service.

New Route Network

City Transit staff continue to monitor and ensure the smooth transition to the new route network by working with other City staff, EMBARK staff, citizens, local organizations, and Councilmembers to identify and resolve concerns arising from the new route network. So far, four additional bus stops have been added which do not alter the times the routes operate. Signage for the new bus stops is being reevaluated for accuracy after staff recognized some minor errors. Staff will continue working with community partners and EMBARK to analyze other changes that could be implemented.

Service Expansion Priorities

Now that the new route network has been implemented, City Transit staff are reviewing and evaluating the next priorities recommended by the Go Norman Transit Plan. The next expansion recommendation to be implemented is described below:

- *Priority 2: Increased Frequency on Route 112* – This service expansion upgrades the trip frequency of Route 112 (West Lindsey) from 60 minutes to 30 minutes. Ridership on this route has increased 75-110% since the new route network was implemented. Staff submitted a budget request that was approved in the FYE 2025 budget to implement this priority. Implementation is scheduled for Monday October 28, and change notices will be posted at least 2 weeks in advance.

Monthly Progress Report

Public Works (September 2024)

Microtransit Pilot Program with Via Transportation – Norman On-Demand

- On July 9, 2024, Council approved contract amendments with both Via Transportation and the University of Oklahoma to extend the expanded service through the end of summer 2025. The service entered its second year of operation on August 20, 2024. More details can be found in the attached monthly performance report for this service, named Norman On-Demand.

Transit Monthly Performance Reports

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Report for August 2024.

STREETS DIVISION

CAPITAL PROJECTS

- Savannah Addition: Halray Drive replaced concrete panels that required 92.50 cubic yards of concrete and resulted in over 310 square yards repaired.

ASPHALT PROJECTS

- Oakridge Drive deep patch required 237.90 tons of asphalt for the repair.
- Royal Oaks Addition crews worked crack repair that required 9.25 tons of asphalt for the repair.

CONCRETE PROJECTS

- Hallbrook Drive and Burning Tree replaced concrete panels that required 141.50 cubic yards of concrete and resulted in over 521 square yards repaired.

ROADSIDE OPERATIONS

- Routine pothole patching operations used approximately 20.67 tons of asphalt.
- Rights-of-Way Roadside Mowing crew during September, 2024, mowed 436 miles of rural rights-of-way and 4,114,676 sq. ft. of urban rights-of-way.

STORMWATER DIVISION

WORK ORDER RESPONSE

Stormwater Division received 22 work order requests and closed 21 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance Crew

- Repaired and filled in sinkhole at Main Street and Lahoma Street along Imhoff Channel.
- Replaced fallen pipe and flume at 4616 Osprey Drive.
- Filled sinkhole at 1616 Woodland Drive, due to collapsed pipe.
- Investigated sinkhole at 309 Hearthstone.
- Repaired leaking manhole at 1816 Winding Ridge Road

CHANNEL MAINTENANCE

The Channel Maintenance Crew

- Cleaned Whittier and Hollywood flume 1 ton of debris.
- Removed tree limb at 1806 Lakehurst.
- Filled in washout in ROW at 4526 60th Ave NW.
- Cleaned Anitol I detention area 120 tons of debris and silt removed.
- Cleaned Berry Road Channel .25 tons of debris.
- Cleaned Claremont flume .25 tons of debris.
- Cleaned flumes at Sundance Court, Bishop Channel, and Robison Street 1 ton of debris.
- Mowed 1,179,227 square feet of drainage areas.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

The Street Sweeping/Camera Crew

- 466 lane miles were swept in September resulting in the removal of approximately 97.73 tons of debris from various curb-lined streets throughout the city.

Monthly Progress Report

Public Works (September 2024)

- The Camera Crew was able to camera 4,249 linear feet of stormwater infrastructure before camera went down for repairs.
- Continued OU game day sweep schedule.
- Participated in Touch-A-Truck at the Cleveland County Fairgrounds.

INLET CLEARING OPERATIONS

Stormwater crews checked 160 inlets and cleaned 55 inlets totaling .50 tons of debris removed in Ward 2.

STORMWATER OKIE LOCATES

During the month of September, 2,819 Call 811 Okie Spots were received. Of those requests, 99 were marked stormwater pipe locates.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

September 2024
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2025 Associated Fees

Planning Commission/Dev Comm Review:	This Month	Last Month	FY Total			
*Norman Rural Cert of Survey... 2	↓	↓	↓			
*Final Plats..... 1						
*Preliminary Plats..... 0						
*Short Form Plat..... 0						
*Center City Form Based Code.. 0						
*Concurrent Constr. Request... 0						
City Council Review:						
Certificate of Survey..... 0	↓	↓	↓			
Preliminary Plat..... 4						
Final Plats 1						
Certificate of Plat Correction..... 0						
Encroachment..... 0						
Easements..... 1						
Closure..... 0						
Release of Deferral..... 0						
				\$ 7,270.00		
Development Committee:						
Final Plats..... 1						
Fee-In-Lieu of Detention..... 0	\$0.00					
Subtotal:	\$7,270.00	\$ 8,130.00	\$18,060.00			

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family..... 37
***Commercial..... 10
Multi-Family..... 1
Addition/Alteration..... 24
House Moving..... 1
Paving Only..... 25
Storage Building..... 3
Swimming Pool..... 7
Storm Shelters..... 19
Public Improvements..... 4
Temporary Encroachments..... 1
Fire Line Pits/Misc..... 0
Franchise Utilities 15
Other revenue 0
Flood Plain (@\$100.00 each)..... 3

	\$0.00	\$0.00	
	\$300.00	\$300.00	\$1,000.00
Total Permits.....	\$17,706.05	\$10,214.02	\$32,902.22
Grand Total.....	\$25,276.05	\$18,644.02	\$51,962.22
***Construction Plan Review Occurrences	29	28	73
****Punch Lists Prepared.....	4	3	9

* All Final Plat review completed within ten days..... PI # 13
 ** All Single Family Permits were reviewed and completed within three days....PI # 10
 *** All Commercial Permits were reviewed and completed within seven days..... PI # 11
 **** All Construction Plans were reviewed within ten days.....PI # 12
 *****All Punch Lists prepared within one day of Final Inspection.....PI # 8

September 2024

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	4	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/ 3 DAYS	37	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/ 7 DAYS	10	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/ 10 DAYS	29	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	3	100%



PERFORMANCE REPORT

Summary of Services Table: August 2024

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARCK Norman Service Summary	ADP Aug FY25	FY25 YTD	FY24 YTD	Service Profile	Aug FY25	Aug FY24
Fixed Routes (M-F)	1,681	66,352	57,794	Weekdays	22	23
Fixed Routes (Sat)	757	6,424	6,625	Saturdays	5	4
PLUS (M-F)	99	4,165	3,813	Gamedays	1	0
-Zone 1*	70	2,998	2,950	Holidays	0	0
-Zone 2**	29	1,167	863	Weather	1	0
PLUS (Sat)***	21	179	223	Fiscal YTD Days	53	52
				Cal. YTD Days	207	205

*Requires ¼ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 25 YTD	FY 25 Targets	
# of Norman fixed-route passenger trips provided	72,776	400,000	▲
# of Norman paratransit trips provided	4,344	23,800	●
% of on-time Norman paratransit pick-ups	97.71%	98.58%	●
# of Norman bus passengers per service hour, cumulative	19.74	21.14	▲
# of Norman bus passengers per day, average	1,373*	800*	●
% of Norman required paratransit pick-ups denied due to capacity	0.25%*	0.00%	●
% of on-time fixed-route arrivals	67.55%	75.00%	▲

*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.



Performance Report

Microtransit Pilot Program Performance Report

August 2024

Purpose

The Microtransit Pilot Program Performance Report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The performance measures used by staff may change over the course of the pilot program. Initially we will be comparing the key performance indicator goals that were outlined in the request for proposals (RFP) to the data provided from Via for the Norman On-Demand program. These indicators and performance measures include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with

Service Hours		Pricing	
Monday-Wednesday	7pm – 1am	First Passenger	\$2.00
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email address during SafeRide hours)	Free
Sunday	10am – 6pm		

ADA/Wheelchair Accessible Vehicles available upon request.

**Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am*

the University of Oklahoma, the Norman On-Demand Program operates the University's SafeRide Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Key Performance Indicator Measures

Measure	Target	August 2024	Year to Date Service (8/21/23 – 8/31/24)
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles
Maximum Walking Distance	0.25 miles	0.08 miles	0.33 miles
Average Rider Wait Time*	<15 min	21.8 min	22.9 min
Maximum Rider Wait Time*	20 min	69.1 min*	86.7 min*
Percent of Ride Requests Picked Up in 20min	>80%	55.41%**	52.75%**

*OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

**Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.

Additional Performance Measures

Ridership

Norman On-Demand completed 4,694 rides in August 2024, which is a 157.30% increase from the July 2024 total of 2,984. There were a total of 15 completed trips which requested a wheelchair accessible vehicle

Ridership	August 2024	Year to Date Service (8/21/23 – 8/31/24)
Total number of passengers	4,694	33,479
Total number of Trips Completed	3,037	21,680
# of Completed Trips Requesting WAV	15	216
Ridership Per Service Hour (RPSH)	5.7	5.6

(WAV) in the month of August. Ridership per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Rider Experience

The system includes an automated feedback process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings

Rider Experience	August 2024	Year to Date Service (8/21/23 – 8/31/24)
Average Ride Duration	11.4 min	10.1 min
Average Ride Distance	3.3 miles	3.1 miles
Average Ride Rating	4.9 (out of 5 stars)	4.9 (out of 5 stars)

alone are not categorized as complaints. Two complaints were reported to Via in the month of July, both regarding driver courtesy.

Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 21, 2023, a total of 7,395 individual accounts have been created, which is a 25.85% increase over the July 2024 service to date total of 5,876. Of these accounts just less than half of them (46.95%) have utilized the service at least once. Approximately 24.11% or 1,783 active accounts have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 8/31/24)		
App Accounts Created Since Launch	7,395	
OU Accounts	N/A	N/A
Active Accounts*	4,714	63.74%
Rider Accounts**	3,472	46.95%
Repeat Rider Accounts***	2,760	37.32%
*accounts where user has engaged with ride requests at least once		
**accounts with at least 1 completed ride		
***accounts with at least 2 completed rides		

Accidents and Vehicles

No accidents and one incident was reported in the month of August. The reported incident involved a rider with substances and paraphernalia. All incidents are reported to City of Norman Transit staff in a timely manner by our provider Via.

All six vehicles were in active service during the month of August, which meets the target fleet availability.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STREET DIVISION					
	FYE 2025 September 2024	FYE 2025 September 2024	Year to Date	Year to Date	FYE 2025
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	20.67		95.04		
Overlay/pave 10 miles per year.	-	0%	-	0%	100%
Replace 2,000 square yards of concrete pavement panels	831.00	42%	1,528.50	76%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	6.00	1%	9.00	2%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	4,114,676.00	32%	13,576,387.00	107%	100%
Mow 148 miles of Rural Right-of-way three times per year	436.00	98%	1,184.00	267%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	100%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	100%
Bridge - Maintain 5 non-deficient bridges in a year	5	180%	9	180%	100%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	100%
Bridge - Replace one functionally obsolete bridge per year	-	0%	-	0%	100%
Bond Program - Contract all selected projects for the bond year within the same fiscal year				65%	100%
Capital Program – Complete all selected projects within the same fiscal year			-	40%	100%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2024

STORMWATER DIVISION					
	FYE 2025 SEPTEMBER, 2024	FYE 2025 SEPTEMBER, 2024	Year to Date	Year to Date	FYE25
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	466.00	93%	1,252.00	21%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	160.00	2%	180.00	2%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	1,179,227.00	9%	4,049,843.00	30%	70%
Permit all floodplain activities as appropriate.	3.00	3%	10.00	10%	95%
Camera stormwater infrastructure to inspect and identify. (4 map grids per month)	-	0%	3.00	6%	85%
*Camera map grids identified in FY24 and program transitioning to proactive inspection.					

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

September 2025

IN GALLONS	FYE 2025	FUEL REPORT	
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	20,505.00	21,578.00	30,526.69
Outside - sublet	1,023.00	834.00	135.05
TOTAL	21,528.00	22,412.00	30,661.74
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>
Consumption	22,668.43	27,301.14	59,224.82
			<u>PUBLIC CNG CONSUMED</u>
			135.05

FYE 2025 TO DATE CONSUMPTION			
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>
Consumption	61,341.23	65,330.84	120,135.04
			<u>PUBLIC CNG CONSUMED</u>
			4,195.17

INTERNAL PRICE PER GALLON:				EXTERNAL PRICE PER GALLON:			
UNLEADED	High	\$2.45	Low	\$2.28	UNLEADED	High	\$2.45
DIESEL	High	\$2.33	Low	\$2.20	DIESEL	High	\$2.33
CNG	High	\$0.17	Low	\$0.17	CNG	High	\$2.10
						Low	\$2.10

CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$119,227.67	Month Total Public CNG Sales	\$23
OILS/FLUIDS	\$10,636.04	FYE 2025 To Date Public Sales	\$8,372
TIRES	\$41,635.78	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
SUBLET REPAIRS	\$11,742.60	Total Sold Gallons Life To Date	1,124,081
		Total Gross Sales Life To Date	\$1,683,155
TOTAL SPENT ALL Parts/Sublet	\$183,242.09	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Station:	3,672,930

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	4	4	1	13
EMERGENCY ROAD CALLS	12	52	12	76
PM SERVICES	100	122	106	439
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	197	607	195	999
SCHEDULED REPAIRS	102	344	97	543
NON SCHEDULED REPAIRS	77	263	87	427

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	11	12	0	23
EMERGENCY ROAD CALLS	16	46	18	80
PM SERVICES	49	50	61	160
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	170	341	200	711
SCHEDULED REPAIRS	34	85	47	166
NON SCHEDULED REPAIRS	113	256	135	504

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	1	0	0	1
PM SERVICES	9	14	21	44
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	34	78	53	165
SCHEDULED REPAIRS	33	78	51	162
NON SCHEDULED REPAIRS	0	0	2	2

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	0	0	1	1
PM SERVICES	16	18	19	53
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	34	88	43	165
SCHEDULED REPAIRS	30	55	28	113
NON SCHEDULED REPAIRS	4	33	15	52

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	15	16	1	32
EMERGENCY ROAD CALLS	29	98	31	161
PM SERVICES	174	204	207	594
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	435	1,114	491	2,074
SCHEDULED REPAIRS	199	562	223	1,012
NON SCHEDULED REPAIRS	194	552	239	988

**FLEET DIVISION
INVENTORY
September 2024**

FUEL

WESTWOOD GOLF	310.7	gallons	UNLEADED	@	2.650	\$	823.36
WESTWOOD GOLF	225.4	gallons	DIESEL	@	3.000	\$	676.20
NORTH BASE	6,582.2	gallons	UNLEADED	@	2.330	\$	15,336.57
NORTH BASE	6,581.8	gallons	DIESEL	@	2.270	\$	14,940.78
FIRE STATION #5	425.9	gallons	UNLEADED	@	2.350	\$	1,000.87
FIRE STATION #5	467.9	gallons	DIESEL	@	2.280	\$	1,066.81
FIRE STATION #6	479.0	gallons	UNLEADED	@	2.350	\$	1,125.65
FIRE STATION #6	400.0	gallons	DIESEL	@	2.280	\$	912.00
BULK TANKS	1,200.0	gallons	DIESEL	@	2.270	\$	2,724.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	7,797.8	\$ 18,286.44
DIESEL	8,875.1	\$ 20,319.79

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
SEPTEMBER FYE 2025**

Industry Standard Compliance: Not To Exceed 5%

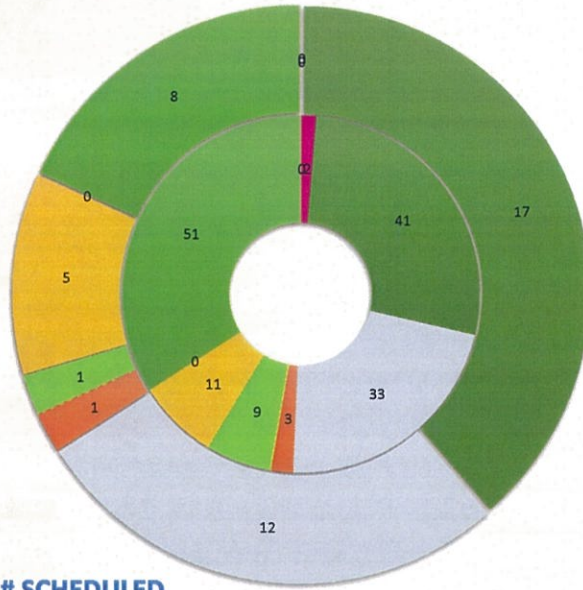
Department/Division	Number of PMs		Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearToDate Non-Compliance Trend
	Scheduled	Completed On Time				
CITY CLERK						
CITY COUNCIL		1			0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	0%
PLANNING						
PLANNING	1	1			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	1	1			0%	67%
PUBLIC WORKS						
ENGINEERING	3	1	1	2	67%	100%
STREETS	21	17	1	4	19%	20%
STORMWATER	5	4	2	1	20%	36%
TRAFFIC	6	4	1	3	50%	50%
STORMWATER QUALITY	2		1	1	50%	100%
FLEET	4	4			0%	0%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	3	1	1	1	33%	80%
POLICE ADMINISTRATION	2			2	100%	100%
POLICE STAFF SERVICES	1			1	100%	80%
POLICE CRIMINAL INVESTIGATIONS	3	3			0%	55%
POLICE PATROL	22	20	1	6	27%	57%
POLICE SPECIAL INVESTIGATIONS	1	2			0%	14%
POLICE EMERGENCY COMMUNICATIONS	1	1			0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION	2	3			0%	40%
FIRE SUPPRESSION	1			1	100%	100%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	8	7	1		0%	14%
PARKS & RECREATION	1	1			0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE					0%	100%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	9	7	2	2	22%	56%
PSST POLICE CRIMINAL INVESTIGATIONS	1		1		0%	100%
PSST FIRE SUPPRESSION	1	1			0%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT					0%	0%
WATER PLANT	1		1		0%	100%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	9	9		2	22%	13%
UTILITIES INSPECTOR					0%	0%
METER SERVICES					0%	0%
UTILITIES WRF						
WRF ADMIN	1	1			0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	4	4			0%	0%
WRF OPERATIONS	2	2			0%	0%
SEWER LINE MAINTENANCE	5	5			0%	9%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	3	3	1		0%	14%
SANITATION COMMERCIAL	10	8	1	1	10%	29%
SANITATION TRANSFER	7	7		1	14%	10%
SANITATION COMPOST	1	1			0%	0%
SANITATION RECYCLE	6	5	1		0%	13%
SANITATION YARD WASTE	2	2			0%	10%
UTILITIES EVIROMENTAL						
ENVIROMENTAL & SUSTAINABILITY					0%	0%
CITYWIDE TOTAL	150	126	16	28	19%	32%

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
September FYE 2025**

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
Police										
1151	2011 Ford Crown Vic	Patrol	153737	152745	-992	Days	9/27/2024	Light Repair	PM-C	6/25/2024
1007	2010 Chevy Impala	Administration	96289	96285	-4	Miles	9/26/2024	Light Repair	PM-C	1/26/2024
1180	2016 Ford Interceptor	Patrol	121255	119166	-2089	Miles	9/26/2024	Light Repair	PM-C	7/9/2024
Public Works										
691B	2015 John Deere Rotary Cutter	Streets	9/30/2024	9/6/2024	-24		9/10/2024	Heavy Repair	PM-B	9/6/2023
627G	2020 Honda Generator	Traffic	9/30/2024	9/28/2024	-2		9/9/2024	Light Repair	PM-C	8/28/2023
Fire										
2003	2020 John Deere Mower	Fire Suppression	9/30/2024	8/8/2024	-53	Days	8/19/2024	Light Repair	PM-C	8/8/2023
Utilities										
292T	2021 Titan Trailer	Sanitation Waste Disposal	9/30/2024	9/22/2024	-8	Days	9/27/2024	Heavy Repair	PM-A	3/22/2024

**PM Compliance Report September
FYE 2025**



- City Clerk
- Municipal Court
- Information Technology
- Human Resources
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- CDBG
- Utilities

**INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE**

Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	0	0	0.0%
Human Resources	0	0	0.0%
Planning	2	0	0.0%
Public Works	41	17	41.5%
Police	33	12	36.4%
Fire	3	1	33.3%
Parks & Rec.	9	1	11.1%
PSST	11	5	45.5%
CDBG	0	0	0.0%
Utilities	51	8	15.7%
Citywide Total	150	44	29.3%

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2025

September 2024

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	ACTUAL	DIFFERENCE
497	135.81	72%	83.4%	11.4%	
642	85.64	72%	86.0%	14.0%	
1554	125.76	72%	78.6%	6.6%	
1676	89.15	72%	82.7%	10.7%	
2098	81.06	72%	80.8%	8.8%	
2495	145.24	72%	82.6%	10.6%	
2745	128.03	72%	91.5%	19.5%	
3001	111.75	72%	74.6%	2.6%	
3134	0.00	72%	#DIV/0!	#DIV/0!	
3151	139.42	72%	81.7%	9.7%	
3167	146.86	72%	85.6%	13.6%	
3487	106.36	72%	84.5%	12.5%	
3502	116.46	72%	82.0%	10.0%	
3572	157.05	72%	94.3%	22.3%	
3843	131.58	72%	83.5%	11.5%	
3968	151.75	72%	85.6%	13.6%	
4033	121.97	72%	82.6%	10.6%	
4303	25.26	72%	87.1%	15.1%	

DIRECT LABOR HOURS	1999.15
TOTAL AVAILABLE HOURS	2384.45
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	83.8%

**CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT**

	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	123	123	100%	341	341	100%
Provide information requested by citizens within 7 days	95%	123	123	100%	341	341	100%
Complete traffic engineering studies within 45 days.	99%	6	6	100%	9	6	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	18	18	100%	99	99	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		41	57.5	1.40	368	344.5	0.94
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		3.22	32	9.94	12.59	54	4.29
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		14	14	100%	44	44	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		12	12	100%	36	36	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	9	9	100%	24	24	100%
Lower Priority all other signs within one day	90%	50	50	100%	107	107	100%
Street Name Signs within two weeks	90%	18	18	100%	44	44	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3360	0	0.00	8785	0	0.00

UTILITIES

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Monthly Report

September 2024

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12th NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Page Street – 100%
- Crail Drive – 0% Hold – Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove L.S. project has been completed. Sutton Place L.S. project has been completed. Park Hill L.S. in progress – pumps have been ordered – pending delivery.

Water Line Breaks Total – 15 in September

Water Lines Hit by Contractors – 3 (3-3/4")

Sewer Line Data

- Total obstruction service requests - 22
 - Private Plumbing: 21
 - City Infrastructure: 1
 - Sanitary Sewer Overflows: 0 on private side, 0 on city side

Lift Station D Flows:

- Days - 30
- Average daily flow: 1.162 MGD
- Total Monthly flow: 34.860 MG

UTILITIES ENGINEERING:

Line Maintenance Building (WA0329/WW0329): Project will construct new building for Line Maintenance Division consisting of 60 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. Contract K-2122-115 was approved by Council and the Architect and Contractor are working through the process with GMP expected in September 2022. Bid Opening was held on September 7, 2022. 61 bidders submitted bids across the 30 categories of construction work. The total of the Base Bid was approximately \$7.7 Million, including contingencies, insurance, allowances, and other project requirements. Special-use permits were approved by Council on September 27, 2022. Approval of the GMP was held on the October 11, 2022 Council docket. Line Maintenance staff officially moved into the new building on January 4, 2024. A meeting was held on January 11, 2024 to discuss repairs and design changes to the road as a lot of the drainage is not being captured by the stormwater controls. These repairs have been completed and will be paid from the ECOC project. A grand opening was held for the facility on January 29, 2024. Final payment and acceptance of the project was approved by Council in September. Staff is working on submitting final payment and closing out the PO to return funds back into their respective accounts.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and reviewed by staff. The effort required to complete the work was determined to be more than the original contract so Contract Amendment No. 1 was approved to allow for completion of the project. Meshek's work has been completed and staff are reviewing deliverables.

AIM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. Recommendations are being proposed and documents are being prepared to summarize the work.

Tangentially, staff worked with Garver and RJN to complete the wastewater collection system flow monitoring necessary for proper calibration of the wastewater model being developed and updated by Garver.

WASTEWATER PROJECTS:

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2023, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted the report to a committee of independent industry experts who will review and make recommendations regarding the report's conclusions. A Technical Orientation with the committee members, NUA, and Garver convened on August 28, 2024. A final workshop to review and discuss the committee's recommendations is currently scheduled for December 17, 2024. Once those recommendations are addressed, the report will be considered final.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. If funding beyond fiscal year 2024 (which ends on September 30, 2024) is authorized, design and construction of a pilot constructed wetland may occur starting in October 2024 and continuing through the remainder of fiscal year 2025 (i.e. through September 30, 2025), but this prospect is currently considered unlikely.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions before a final report is issued. An additional workshop is being scheduled for August 2024 to share preliminary results with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver should address all questions raised in workshops and furnish a final report by the end of the year.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has

advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details of grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing review and procurement processes are ongoing. Based on current lead times for equipment, Crossland anticipates formally mobilizing to the WRF during November 2024 to commence demolition, electrical and other preparatory work. Delivery of centrifuges is now anticipated for January 2025. The first new centrifuge is then anticipated to be installed and operational by the end of February 2025. The second centrifuge will then be installed starting in March 2025. All work on project should be complete in July 2025.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA is pursuing two parallel paths to achieve this goal: (1). Obtain a waiver from EPA from the BABA requirement for this project; or (2). Obtain approval of a "Technical Correction" from EPA that will allow some or all funding from the grant to be expended on two other critical projects at the WRF. In September 2024, EPA officially approved the "Technical Correction", which, as approved, will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision has been made to defer construction of this project until fiscal year FYE26. Assuming the project is not deferred again, bidding documents will be finalized in time to advertise in May 2025. Bids would then be opened in June 2025, and Contracts Awarded at the first Council Meeting in July 2025. Construction would then take one calendar year to June 2026.

As noted in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Grant in the amount of \$5,000,000 for that project. However, the Bidding Documents for that project did not meet Buy America Build America (BABA) requirements, and, as a result, a request for a "Technical Correction" was made to EPA that would allow for the grant funds to be used for this project (and the WRF Blower Replacement project). This request was approved by EPA in September 2024. As a result, meetings have been scheduled with Greeley Hansen for October 2024 to discuss reactivating this project and to confirm the schedule going forward for finalizing bidding documents, obtaining permits and advertising the project for bids. Project Tasks/Dates below have been updated below based on preliminary discussions with Greeley Hansen. They will likely be further refined over the next month or two as discussions with Greeley Hansen continue.

Engineer: Greely and Hansen LLC (John Schmidt)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

As of August 2024, procurement of the gas monitoring devices and execution of this project have been put on hold until the upcoming major projects at the WRF—centrifuge replacements and aeration blower replacements—begin in November or December 2024.

Engineer: Garver – On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

Parkhill was contacted in September regarding the status of the plans and a hard deadline was set on October 10, 2024 for Parkhill to transmit the plans to Utilities Engineering Staff.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is ongoing. As of the end of September 2024, the Work is nearly 35% complete and remains generally on schedule for completion in the Summer of 2025.

Engineer: Parkhill (Sean Price)

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at

locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of August 2024, NUA is still in process of providing data for elements not regularly sampled. WRF staff are working on discharge permit renewal, preparation for major projects at the WRF, and restructuring of the activated sludge compliance data storage. As these are priority items for the WRF, progress on compiling the data for the more niche requests has been slowed. The submission date of the Discharge Permit Application is October 2, 2024, and data compiling to develop the sampling plan will be completed after submission.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

Engineer: Garver (Bryce Callies)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

Water Reclamation Facility (WRF) Aeration Blower Replacements: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already on-site. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

Engineer: Garver (Michael Nguyen)

WATER PROJECTS:

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water mater plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. Public Works is reviewing the current waterline plans before sending to engineers for revisions. Final plans, bidding, and construction dates will be determined based on the schedule for the rest of the project. ROW issues have now been resolved.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. Engineers are working on completing 90% plans and incorporation of some additional design elements following the public meeting held in December. Architects are working on getting renderings from the street view and nearby properties to show a more accurate depiction of what nearby homeowners would see when the berms are added around the facility. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. Engineers and Landscape architects revised their rendering and are ready to be presented to the neighboring homeowners. Staff is working on getting another public meeting put together. In addition,

Engineers are working on getting their materials testing vendor to come out and test our residuals for potential use at the site for the berms, in addition to submitting 90% plans.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Disinfection System Engineer: Plummer Associates (Alan Swartz)

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work has still not been determined. This funding will determine when the waterline project needs to begin and end. The waterline will need to be completed before the roadway work begins.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelerator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman

Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractors have pulled off for another project but will be back in May to start work on the Southlake addition. Contractor resumed and is now 80% complete with this project. Final completion is expected by December of this year.

Water Line Replacement, Parsons Addition Phases I and II (WA0246): Contract (K-1819-87) with Cabiness Engineering, LLC (now part of Garver) was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, 2022, and 2023, Phase II was delayed until the following Spring each year. Phase II was advertised on March 7, 2024 and bids were opened on March 28, 2024. Southwest Water Works (SWWW) of Oklahoma City, Oklahoma was the apparent low bidder with a base bid of \$3,250,256. City Council authorized Contract Award on April 9, 2024, and immediately after Contract Award, Notice to Proceed with shop drawings and material procurement was issued. As per Contract, Notice to Proceed with Construction was issued on May 13, 2024 (Monday after OU's Spring 2024 Graduation Weekend), and, as of July 30, 2024, work was substantially complete, which was before the Contract Completion Date of August 4, 2024. A final inspection was completed on August 6, 2024, and it confirmed that all punchlist items had been addressed. The final change order/amendment has been negotiated and is currently being circulated for signatures. The final change order, final acceptance, and final payment should be ready for City Council approval in October 2024.

Engineer: Garver, LLC (formerly Cabiness Engineering) (Michael Nguyen)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2023/24. From that point, final design work and easement acquisition was scheduled at a pace intended to synchronize completion of final design, permit application/receipt, and all easement purchases with a scheduled advertisement date of early May 2023. However, while preparing easement documents during Summer 2022, Jacobs determined that there was a potential issue with a long segment of their alignment that was intended to be in easements on property owned by the United States Department of Veterans Affairs (VA) and J.D. McCarty (McCarty). There were existing easements owned by Oklahoma Gas & Electric (OG&E) on both properties (seemingly much larger than needed to accommodate OG&E's

overhead power lines in the area) extending into the area Jacobs intended to use for their current alignment for this project. After consideration of several alternatives, it was agreed to determine if OG&E would allow encroachment in their easement as long as it was a reasonable distance from their overhead lines, and in December 2022, OG&E furnished authorization to encroach on their easements on the VA and McCarty properties. As a result, Jacobs is now able to proceed with final design and acquisition of easements so project may be readied for bid.

In May 2023, Jacobs advised that they were preparing a request for a contract amendment for various perceived extras encountered during design to date, and they expected to submit this request within a few weeks. NUA agreed to review the details of the request upon receipt, but did not necessarily agree that an amendment of any amount was merited. To date, this request has not been submitted. If, upon receipt and review, NUA finds an amendment is merited, final costs would likely be negotiated in the near future and submitted for City Council approval.

Project will advertise as soon as easements can be completed and Permits issued. Finalizing easements and obtaining permits is likely to continue into Summer 2024 with Bidding and Contract Award to follow in Fall 2024. Construction would then continue until late Summer 2025.

Engineer: Jacobs Engineering (Arun Srinivasan)

Robinson Water Tower Resurfacing (WA0382), Lindsey Water Tower Resurfacing or Demolition (WA0182), and Non-Potable Water Expansion Study: Lindsey Tower was decommissioned approximately 10 years ago because it is not tall enough to act as viable potable water system storage at current system operating pressures. However, before receiving bids to demolish the tank, Norman Utilities Authority (NUA) received it's *2060 Strategic Water Supply Plan*, which included a recommendation that, in the future, NUA evaluate the economics of a recycled water system for irrigation clients that could potentially use Lindsey Tower as dedicated storage. For this reason, demolition of Lindsey Tower was deferred until a future recycled water system could be evaluated. In 2020, the coatings on the tower began to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA has decided to await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a scope and fee proposal to analyze the possibility of constructing a recycled water system using treated effluent from the Norman Water Reclamation Facility (WRF) to supply irrigation water to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's *2060 Strategic Water Supply Plan*. This recycled water system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer was also directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for this new non-potable water system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis, and on September 29, 2023, a draft report was submitted for City of Norman review. During the fall of 2024, there were multiple meetings and conference calls between Plummer and NUA to clarify details of report. Final conclusion was that neither the repurposing of Lindsey Tower for a future Non-Potable Recycled Water System nor returning Lindsey Tower to service as potable water storage were financially viable. As a result, the only option left to NUA was the demolition of Lindsey Tower.

The conclusions of Plummer's report were presented to City Council in the March 12, 2024 Conference Meeting. In response, City Council indicated that, because of its visibility and proximity to OU's stadium, the tower may have value to the City as a landmark with City of Norman logo (and possibly an OU logo paid for by OU). For this reason, City Council indicated that, depending on costs and possible contributions by others, they may be interested in City of Norman taking possession of Lindsey Tower and using General Funds (and other contributions) to paint just the exterior of the tank so it could serve as a landmark. After further discussion, NUA noted that, unrelated to Lindsey Water Tower, funding has been budgeted in FY 2025 for Project WA0382, Robinson Tower Resurfacing. Consequently, NUA could prepare a single bid package that would include both Robinson Tower Resurfacing and two alternates for Lindsey Tower: (1).

Demolition of Lindsey Tower; and (2). Resurfacing of Exterior of Lindsey Tower (so it could serve as a landmark). By combining the work on two water towers, NUA could expect to receive the most competitive bids. After bids are received, City Council could determine, based on actual costs, if they want to proceed with funding the exterior resurfacing of Lindsey Tower from the General Fund with a contribution from NUA equal to the cost of the demolition alternative or if they will simply direct NUA to accept the demolition alternative and demolish Lindsey Tower. City Council directed that NUA proceed with this option. Based on this direction, a contract was negotiated with Coastal Windforce, Inc. (formerly Dunham Engineering) to prepare a single set of Bidding Documents covering Robinson Tower Resurfacing and the two alternates for Lindsey Tower (Demolition or Exterior Resurfacing Only) and to perform construction administration and management services for the Work at both towers, and Engineering Contract No. K-2324-169 was approved at the May 14, 2024 City Council Meeting.

On March 21, 2024, the combined bid package for Robinson Tower Resurfacing and the two alternates for Lindsey Tower were advertised. These bids were opened on April 18, 2024. The actual costs for the two alternatives were presented to City Council at the April 23, 2024 Conference Meeting. During that meeting, City Council deferred a decision until they could further investigate options and implications for funding the alternative to preserve Lindsey Tower. In mid-May, NUA was directed to proceed with the resurfacing of Robinson Tower, but to defer any work on Lindsey Tower for at least 6 months to allow for further time to investigate possible funding sources to preserve it. NUA determined that most sensible path forward entailed awarding a contract to the lowest and best bidder, G&L Tank Sandblasting & Painting of Shelbyville, Tennessee (G&L), for the combined Robinson Tower Resurfacing/Lindsey Tower Demolition alternate with added contract language requiring G&L to defer demolition of Lindsey Tower for a minimum of 6 months after Contract Award. If at the end of the 6-month deferral, City Council decides to proceed with preservation of Lindsey Tower or if they wish to further defer their decision, the demolition portion of the Contract would be deleted by Change Order. Then, once a final decision is made, either the demolition or rehabilitation of Lindsey Tower would be rebid.

On May 28, 2024, City Council approved award of Contract K-2324-143 in the amount of \$816,200.00 (\$504,200.00 for the resurfacing of Robinson Tower and \$312,000.00 for the demolition of Lindsey Tower). As noted above, the awarded Contract included a requirement that demolition of Lindsey Tower be deferred a minimum of 6 months with the understanding that, at the end of that time, City of Norman will decide to either proceed with the demolition or delete that work in its entirety from the Contract. T-Mobile is scheduled to mobilize and temporarily remove their antennas from Robinson Tower (which is a prerequisite to G&L starting their work) during the first full week of October 2024. G&L, then, plans to mobilize to complete the rehabilitation of Robinson Tower during the second week of October 2024. Based on this updated schedule and weather permitting, work should be complete by mid-December 2024.

NUA has determined that they can accommodate removing Robinson Tower from service during the summer months so Notice to Proceed with resurfacing of Robinson Tower could be issued at any time. However, as of the end of June 2024, G&L was not yet ready to mobilize to complete the project. Mobilization is tentatively scheduled for August 2024, which would allow for completion of the work by September 2024.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Jonathan McCarthy) for Non-potable Water System Study.

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked

vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. Initial deployment areas began in September with approximately 800 meters installed.

Consultant: E Source (Alyssa Pourciau)

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24th to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

Engineer: Plummer (*Alan Swartz*)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south to the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkhill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

As of August 2024, NUA staff awaits design plans for review.

Engineer: Parkhill (*Sean Price*)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns is expected to be reduced to approximately 5,500 services. Final work is ongoing and will be completed and submitted to the ODEQ.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup.

SANITATION CAPITAL PROJECTS:

SA0025 – Sanitation Cost-of-Service Study: This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Proposal for disposal and recycling commodities were received this June which will impact the cost-of-service study. This new information, along with historical financials and volumes for disposal and recycling will be used to complete this study. Staff are compiling information through FYE2024 to provide the most accurate data to the consultant along with the most recent recycling information. Staff expects preliminary results in November 2024.

Compost Facility Scale House (SA0019):

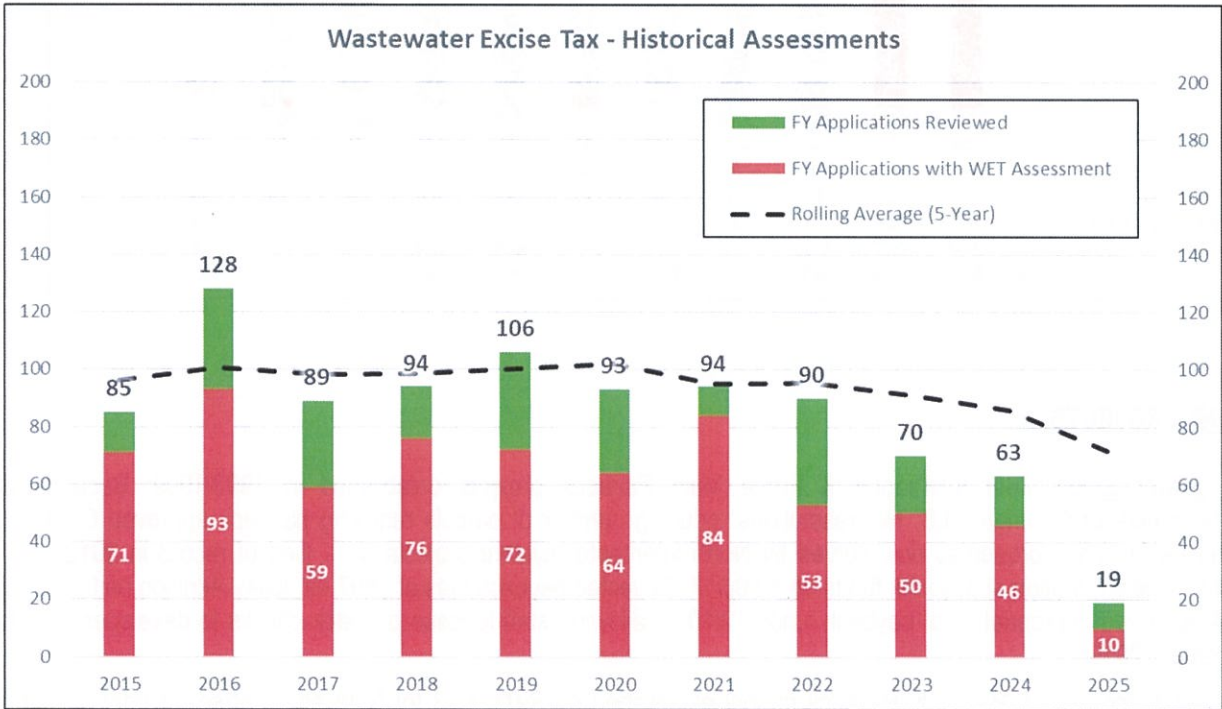
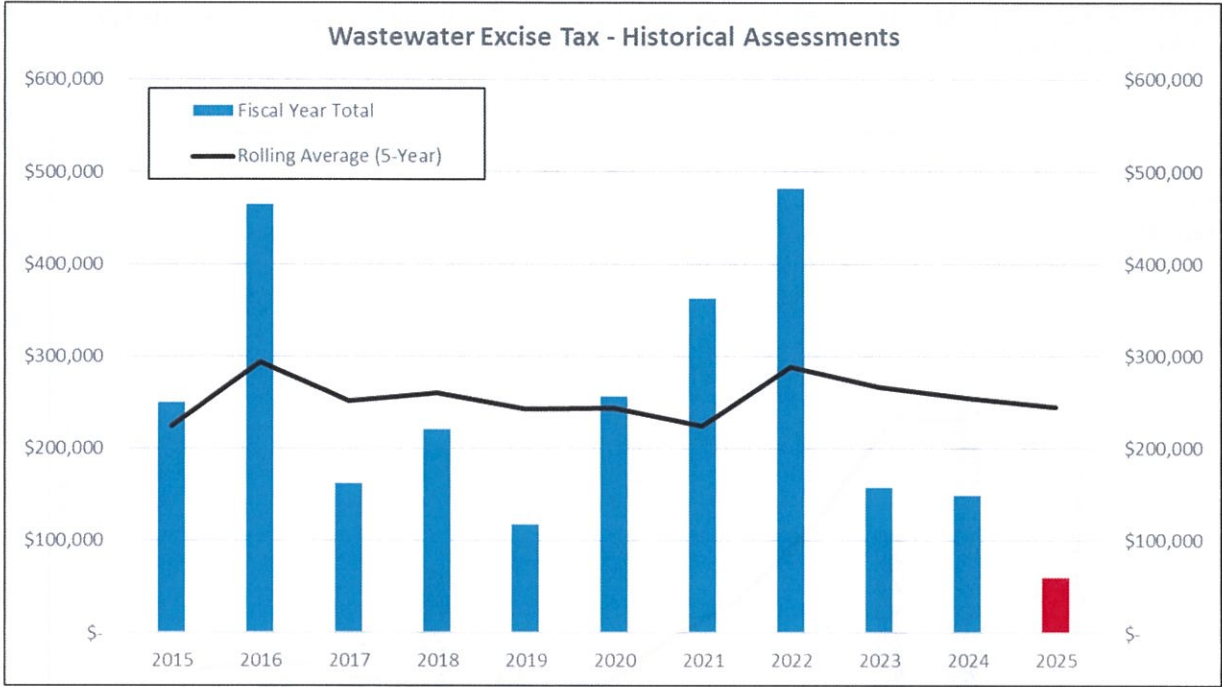
This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergent) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in October with the bidding process beginning in November.

Engineer: TriCore Group, LLC (Greg Vance)

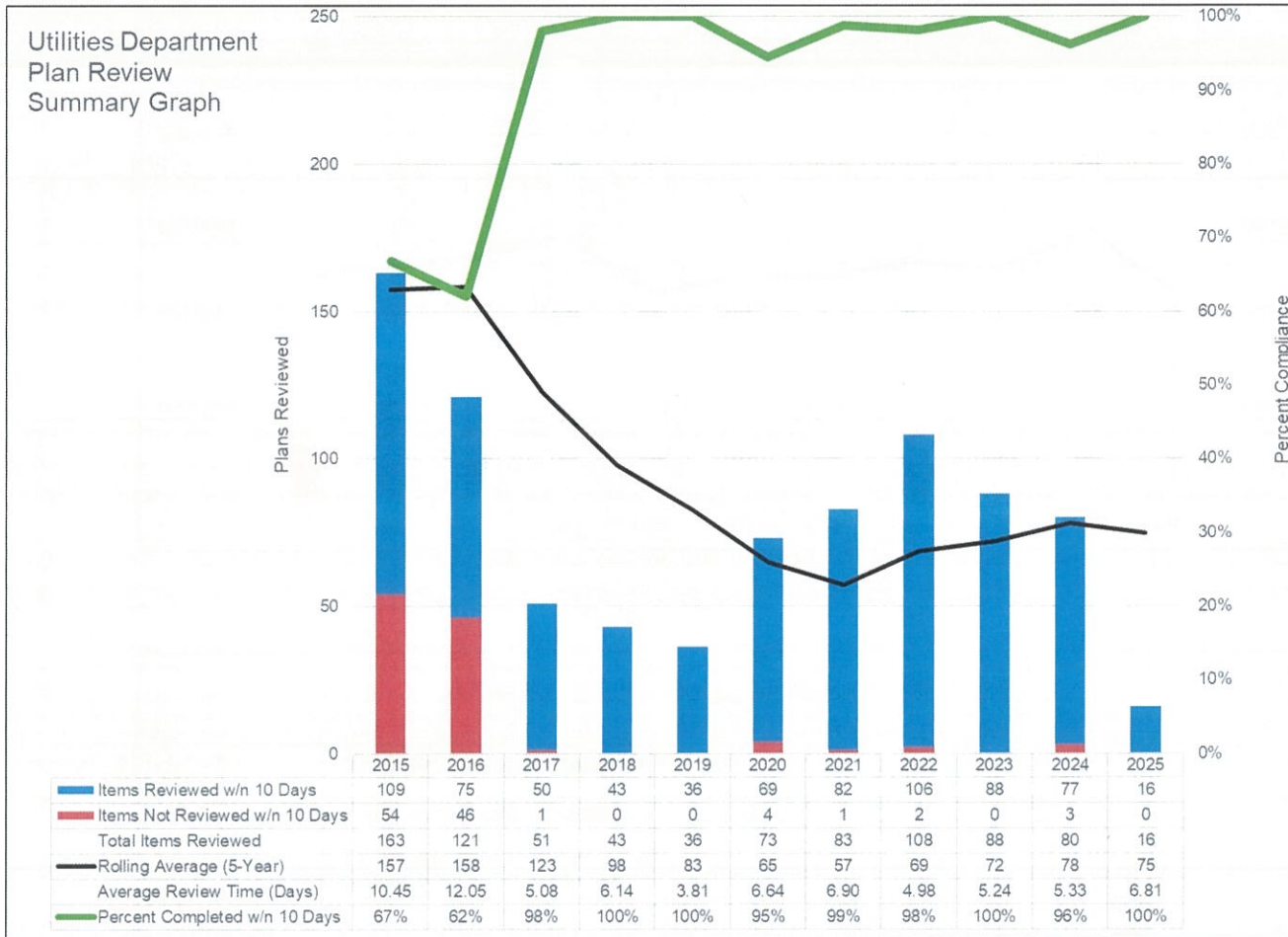
Wastewater Excise Tax – Non-Residential:

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on eight commercial entities last month. Five applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, eleven commercial properties have been reviewed and a total of \$60,654.14 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed (current through date of report preparation).



PLAN REVIEW:

Eight plan sets were reviewed this past month. Staff has reviewed 16 plans for the current fiscal year with an average review time of 6.81 days and with 100 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.

4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

2 water well permits (PRWL20240377 and PWRL202404135) were issued for the month of September.

**DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY SEPTEMBER
2024 SUMMARY**

	MONTHLY	YEAR-TO-DATE
STORMWATER CONSTRUCTION SW		
INSPECTIONS	78	238
ACTIVE SITES	80	237
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	7	11

STORMWATER MS4 OPERATIONS		
ACTION CENTER	4	6
PWSTORMWATER	1	3
CALLS	8	37
OTHER	15	34
TOTAL INQUIRIES	28	66
OUTFALL INSPECTIONS	0	0
MCM 5 INSPECTIONS	17	111
MCM 6/P2 INSPECTIONS	0	0

PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM		
FOG INSPECTIONS	18	68
FOOD LICENSE APPROVAL	5	12
SIU INSPECTIONS	6	7
SIU SITES SAMPLED	10	14
TABLE II MONITORING (%)	0	2
TABLE III MONITORING (%)	0	6

HOUSEHOLD HAZARDOUS WASTE		
HHWF: CARS SERVED	68	203
SWAP SHOP VISITS	7	18
OIL DISPOSED	5257	15302
ANTIFREEZE DISPOSED	900	1800
TIRES DISPOSED	16110	41535
HHW MATERIAL COLLECTED	4116.5	11131
E-WASTE: CARS SERVED	0	0
E-WASTE COLLECTED	0	0
TOTAL CARS SERVED	76	221
TOTAL MATERIAL COLLECTED	4116.5	13219

REVENUE		
FOG PROGRAM	\$ 250.00	\$ 800.00
SURCHARGE	\$ 8,650.05	\$ 25,729.15
LAB ANALYSIS RECOVERY	\$ -	\$ -
INDUSTRIAL DISCAHRGE PERMIT	\$ -	\$ 23,537.71
TOTAL	\$ 8,900.05	\$ 26,060.99

ACTIVITIES
<i>ECAB</i>
Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research.
Facilitated Yard by Yard, Composting and Recycling Education Information
Continued work on MCPA staff meetings
<i>DoERS</i>
Staff coordinated and assisted with WRF permit renewal application completion.
On September 9, DoERS staff monitored Dave Blue Creek and performed a bug collection.
Continued work and coordination for AIM Stormwater Subcommittee and Committee at large
Continued work and coordination on the Better Way Opioid Funding project
Planning and coordination for Monarchs in the Park
Loudenback attended and presented at OFMA in Durant September 16-18.
DoERS sit on COSWA, LTWA, LTWP, OCASA and OKRA Boards.
Haynes attended NHAMMA Conference in Austin September 23-27
On September 18, Chao attended an OU class presentation.

Upcoming Events:

- 5-Oct Monarchs in the Park
- 13-Oct SW-AWWA
- 20-Oct Ruby Grant Cleanup
- 24-Oct ODOT C-4
Colonial Commons
Cleanup and Garden
- 26-Oct Event
- 27-Oct LT Workshop and Cleanup
- 29-Oct Compost Conference
- 31-Oct Spooky Stormwater Scramble
Foraging Workshop
- 11/12&11/19
- Choctaw Nation and
CON vermicompost
- 14-Dec class

Upcoming Projects:

- EECBG Allocation
- Better Way Litter
- End of NSI

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2025		FYE 2024	
September 2024	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	1	4	1	4
Property Owner Responsibility	21	49	27	57
TOTAL	22	53	28	61
Number of Feet of Sewer Cleaned:				
Cleaned	117,088	325,852	130,366	331,816
Rodded	1,105	6,346	1,520	8,525
Foamed	0	60,484	0	68,206
SL-RAT	0	2,825	0	0
TOTAL	118,193	395,507	131,886	408,547
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	0	1	0	0
Private	0	0	2	3
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	0	1	2	3
Feet of Sewer Lines Televised	25,934	111,662	17,899	67,396
Locates Completed	266	908	333	936
Manholes:				
Inspected	1,105	3,971	1,278	3,946
New	0	0	0	0
Raised	0	4	1	5
Repaired	0	9	1	4
Feet of Sewer Lines Replaced/Repaired	0.00	4.00	5	18
Hours Worked at Lift Station	56.43	151.97	21	94
Hours Worked for Other Departments	9.65	32.05	3.13	10.33
OJI's	0	0	0	0
Square Feet of Concrete	0	0	0	0
Average Response Time (Minutes)	21.00	19.49	31.00	29.80
Number of Claims	0.00	0.00	0.00	0.00

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2025		FYE 2024	
September 2024	MONTH	YTD	MONTH	YTD
New Meter Sets:	31	137	26	91
Number Short Sets	31	132	25	90
Number Long Sets	0	5	1	1
Average Meter Set Time	6.03	5.38	6.29	6.15
Number of Work Orders:				
Service Calls	485	1,780	380	1,173
Meter Resets	0	2	0	1
Meter Removals	1	9	0	4
Meter Changes	42	254	37	124
Locates Completed	514	1,740	374	1,240
Number of Water Main Breaks	15	44	14	42
Average Time Water Off	1.42	1.67	1.55	1.65
Number of Water Leaks	42	160	47	180
Fire Hydrants:				
New	0	1	0	0
Replaced	0	2	4	4
Maintained	48	191	66	255
Number of Valves Exercised	81	390	135	353
Feet of Main Construction	0	0	0	500
Hours of Main Construction	0	0	0	1,631
Meter Changeovers	0	0	0	5
OJI's	0	0	0	0
Hours Flushing/Testing New Mains	15.40	60	13	55
Hours Worked Outside of Division	0.00	0.00	0	0

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
September 1-30 2024
Flow Statistics

	FYE 2025		FYE 2024	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	336.9	1033.0	332.6	1058.2
Total Effluent Flow (M.G.)	311.1	985.2	303.2	961.2
Influent Peak Flow (MGD)	18.0	25.0	13.0	28.3
Effluent Peak Flow (MGD)	18.0	24.2	10.1	27.7
Daily Avg. Influent Flow (MGD)	11.2	11.2	11.1	11.5
Daily Avg. Effluent Flow (MGD)	10.4	10.9	10.0	10.4
Precipitation (inches)	3.8	14.0	1.4	9.0

Discharge Monitoring Report Stats

EPA minimum percentage removal 85%

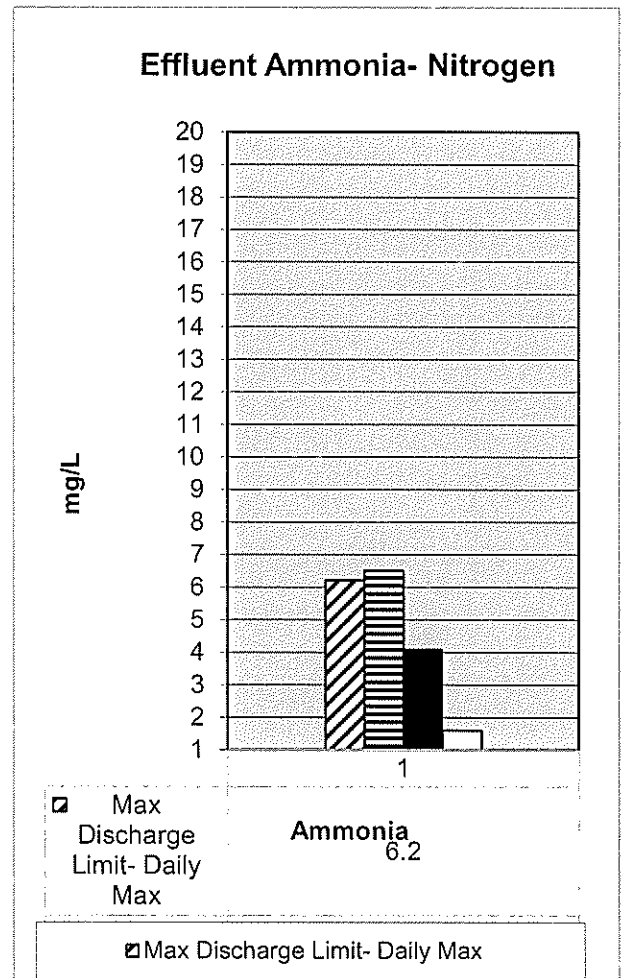
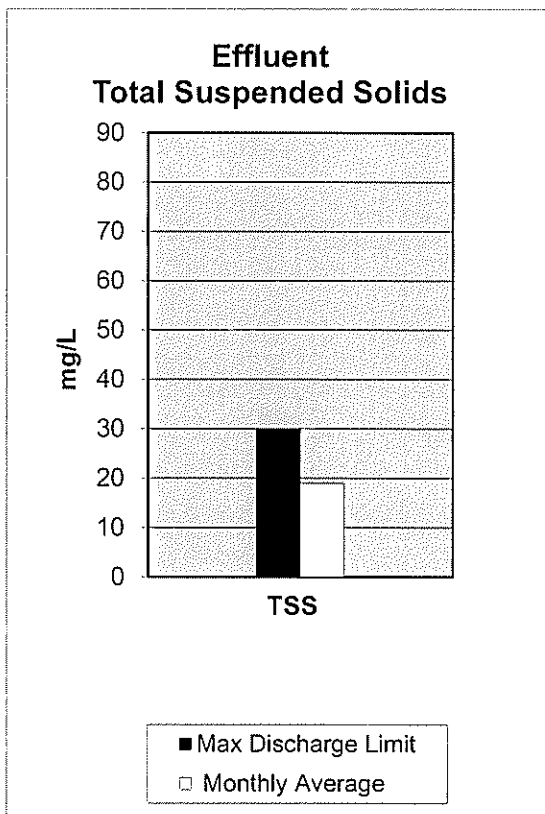
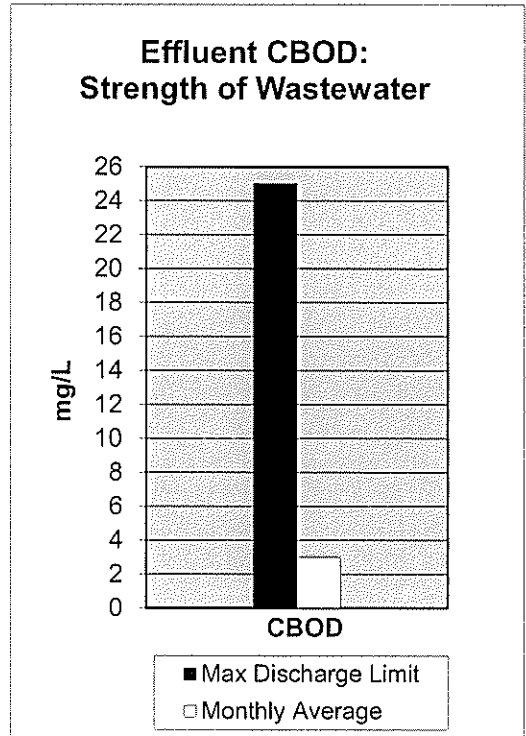
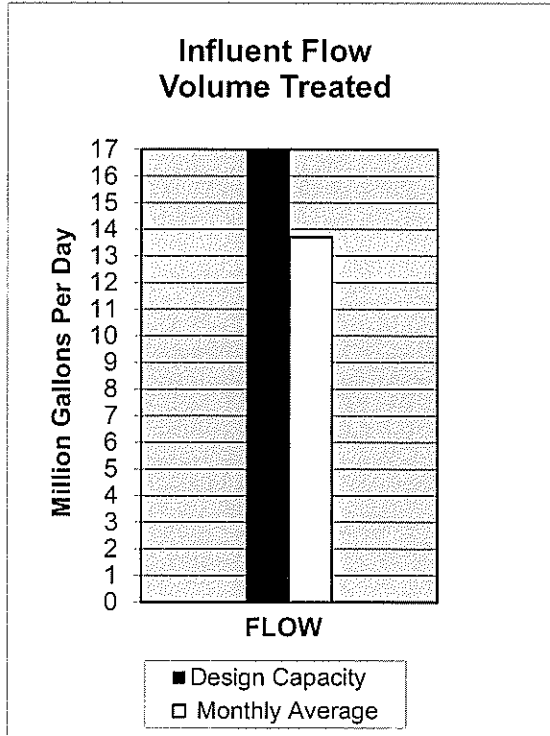
	<u>Avg.</u>	<u>Avg.</u>
5 day CBOD:		
Influent Total (mg/l)	91	194
Effluent Carbonaceous Total	3	2
Percent Removal	96.7	99.0
Total Suspended Solids:		
Influent (mg/L)	165	209
Effluent (mg/L)	19	7
Percent Removal	88.5	96.7
Dissolved Oxygen:		
Influent (min)	0.5	0.6
Effluent (min)	7.9	7.7
pH		
Influent (Low)	6.70	6.8
(High)	7.10	7.3
Effluent (Low)	6.80	7.0
(High)	7.10	7.6
Ammonia Nitrogen		
Influent (mg/L)	29.4	30.7
Effluent (mg/L)	1.6	1.7
Percent Removal	94.6	94.4

Utilities

Electrical				
Total kWh Used (Plant wide)	396,660	11,280,000	395,200	1,176,720
Aeration Blowers, WSL&Headworks	148,400	384,100	108,400	341,600
UV Facility	70,000	303,000	68,600	205,800
Natural Gas				
Total cubic feet/day (plant wide)	155,000	388,000	155,000	336,000
Public Education (Tours)	0	0	1	6
Total Attendees for FYE 25	115		114	
OU Golf Course	21.2	59.2	28.5	56.6

E.coli Geometric Mean for September 2024 **106 MPN** (Limit is 126)

**CITY OF NORMAN
WATER RECLAMATION FACILITY
September 2024**



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: September-2024

	<u>FYE 2025</u>		<u>FYE 2024</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	381.53	1340.63	435.51	1324.72
Well Production (MG)	135.98	321.12	104.25	344.70
Oklahoma City Water Used (MG)	29.99	89.69	29.58	91.20
Total Water Produced (MG)	547.50	1751.43	569.34	1760.62
Average Daily Production	18.25	19.04	18.98	19.14

Peak Day Demand

Million Gallons	20.30	23.15	23.32	23.32
Date	9/2/2024	8/6/2024	9/4/2023	9/4/2023
System Capacity (see note 1)	28.94	28.94	25.78	25.78
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00

Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)

Costs

Plant	\$712,190.56	\$2,185,732.46	\$698,586.17	\$2,133,919.23
Wells	\$245,730.04	\$727,837.87	\$280,561.33	\$760,691.63
OKC	\$91,208.27	\$290,211.90	\$100,002.59	\$289,196.17
Total	\$1,049,128.87	\$3,203,782.23	\$1,079,150.09	\$3,183,807.03

Cost per Million Gallons

Plant	\$1,866.67	\$1,630.38	\$1,604.08	\$1,610.85
Wells	\$1,807.17	\$2,266.55	\$2,691.29	\$2,206.84
OKC	\$3,040.99	\$3,235.87	\$3,380.29	\$3,170.87
Total	\$1,916.22	\$1,829.23	\$1,895.45	\$1,808.35

Water Quality

Bacterial Samples in Compliance	100	301	100	300
Bacterial Samples out of Compliance	0	2	0	0
Total number of inquiries (Note 2)	1	9	2	7
Total number of complaints (Note 2)	3	5	19	28
Number of complaints per 1000 service connections	0.07	0.12	0.46	0.68

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

Safety

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	0	1	3

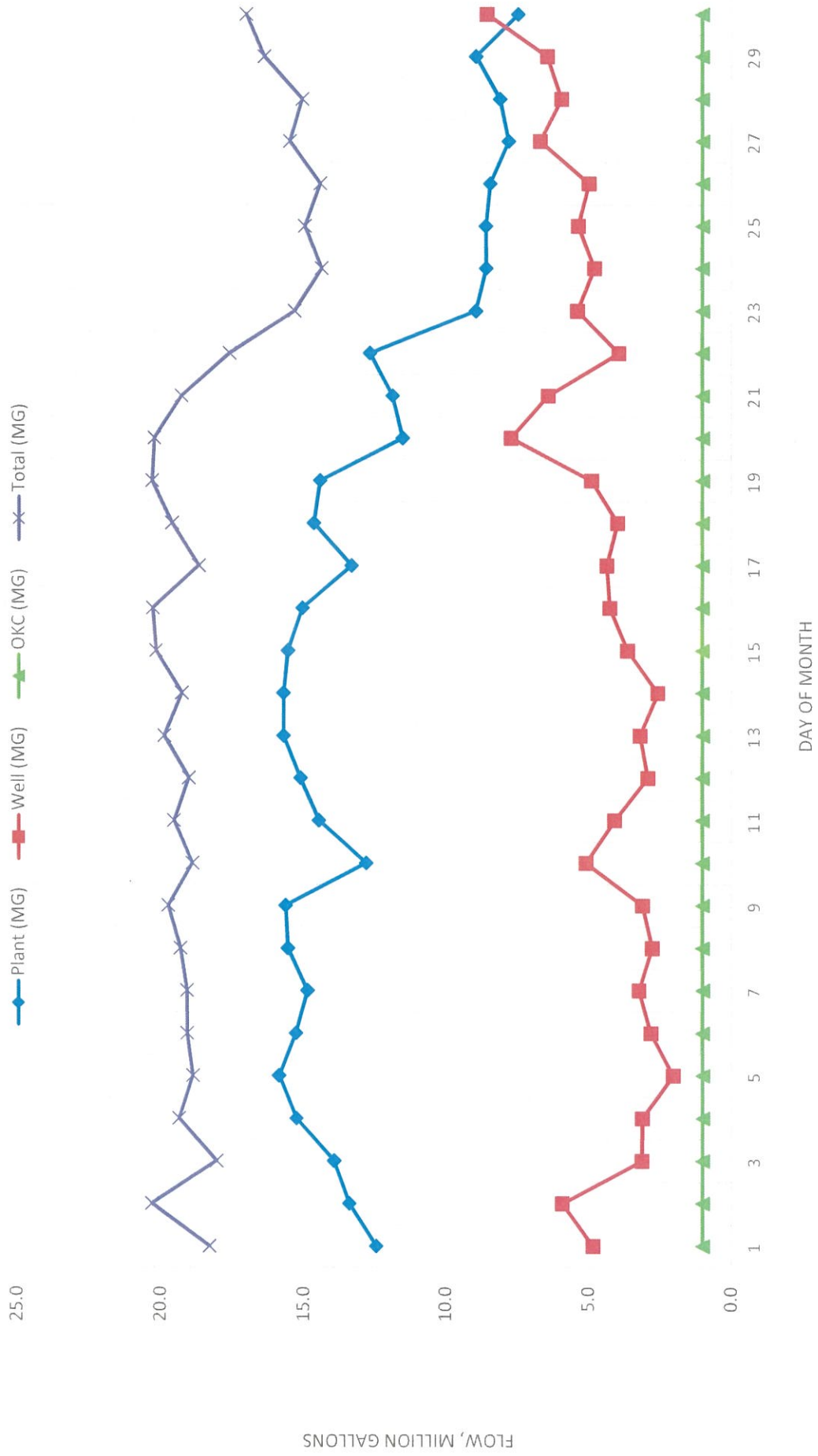
Public Education

Number of tours conducted	2	7	3	4
Number of people on tours	37	91	91	109

Notes:

Staff replaced failed check valve at Well 70. Staff replace submonitor at Well 55.
Staff switched from lagoon 2 to lagoon 3. Replaced solinoid valves on SCC 1&2 blowoffs.

WATER PRODUCTION FOR SEPTEMBER 2024



MONTHLY TRANSFER STATION REPORT
September 2024

	TONS PER MONTH	REVENUE PER MONTH
O.U.	516.28	\$28,906.35
STANDARD GATE	1,405.92	\$117,302.06
RESIDENTIAL	191.62	\$7,488.00
TOTALS:	2,113.82	\$153,696.41

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	506.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	8516.88
--	---------

# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
--	------

# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
---	------

TOTAL LOADS BROUGHT TO LANDFILLS:	506.00
GRAND TOTAL TONS TO LANDFILLS	8,516.88

DISPOSAL COST PER TON (OKC)	\$21.75
TIPPING FEE'S FOR DUMPING AT OKC:	\$185,242.14
GRAND TOTAL TIPPING FEE'S	\$185,242.14

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	612.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4189.33
--	---------

# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	408.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	2845.67
---	---------

TOTAL LOADS BROUGHT TO TRANSFER STATION:	1020.00
--	---------

TOTAL TONS BROUGHT TO TRANSFER STATION:	7035.00
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	124.67
---	--------

TOTAL TONS RECEIVED AT TRANSFER STATION	1530.59
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SANITATION DIVISION PROGRESS REPORT

SUMMARY FYE 2024/FYE 2025

	FYE 24		FYE 25	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	7	2	6
<u>On The Job Injuries</u>	1	1	0	0
<u>Bulk Pickups</u>	39	89	98	198
<u>Refuse Complaints</u>	115	156	120	300
<u>New Polycarts Requests</u>	64	114	50	166
<u>Polycarts Exchanges</u>	3	36	5	15
<u>Additional Polycart Requests</u>	104	147	66	222
<u>Replaced Stolen Polycarts</u>	32	66	24	102
<u>Replaced Damaged Polycarts</u>	85	322	72	244
<u>Polycarts Repaired</u>	41	129	46	124

COMPOST MONTHLY REPORT

SEPTEMBER 2024

MONTH

TONS BROUGHT IN BY COMPOST CREWS:	277.86
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 6,043.46

TONS BROUGHT IN BY PUBLIC:	1,600.00
TONS BROUGHT IN BY CONTRACTORS :	2,900.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	400.00
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 106,575.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 112,618.46
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REVENUE COLLECTED FROM COMPOST SALES:	\$240.00
REVENUE COLLECTED FROM GATE SALES:	\$8,280.00

TOTAL TONS COLLECTED	5,177.86
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MULCH CUBIC YDS

MONTH

COMPOST CUBIC YDS

MONTH

PARKS DEPT.	
ROAD & CHANNEL	
LINE MAINTENANCE	
STREET DEPT.	
WATER TREATMENT	
MURPHY PRODUCTS OKC	
SELF LOADING BIN	
DRYING BEDS	2,500
COMPOST SOLD BY CUBIC YARDS	
MULCH SOLD BY CUBIC YARDS	7,000
TOTAL:	9,500

	36
	72
	108

Drop Center Report September

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$1,150.00	\$0.00		0	0	\$21.75	283.50	\$6,166.13
PLASTICS:	(\$47.00)	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$0.00	\$0.00						
CARDBOARD:	\$105.00	\$0.00						

RECYCLING CENTER DATA:	#9	Westwood		Hollywood		Transfer		Total Tons	PRO/FEE	Revenues	Net
		TONS	TONS	TONS	TONS	TONS	TONS				
ALUMINUM:		0.18	0.08	0.26	0.26	0.52	0.52	\$598.00	\$0.00	\$598.00	\$598.00
PLASTICS:		3.68	1.64	5.07	5.07	10.39	10.39	(\$488.33)	\$0.00	(\$488.33)	(\$488.33)
STEEL CANS:		0.18	0.08	0.26	0.26	0.52	0.52	\$0.00	\$0.00	\$0.00	\$0.00
MIXED OFFICE PAPER:		2.94	0	4.49	4.49	7.43	7.43	\$0.00	\$0.00	\$0.00	\$0.00
CARDBOARD:		21.12	11.17	31.61	31.61	66.02	66.02	\$6,932.10	\$0.00	\$6,932.10	\$6,932.10
RECYCLING CENTER TOTALS:		28.1	12.97	41.69	41.69	84.88	84.88	\$7,041.77	\$0.00	\$7,041.77	\$7,041.77

Commercial Cardboard Containers	TONS	Revenues	\$5,573.40	Compactors	TONS	Revenues	\$2,376.15	Wood	TONS	Revenues	\$0.00	Glass	TONS	Revenues	\$0.00	Metal	TONS	Revenues	\$0.00	
																				TONS
TONS	53.08	\$5,573.40		22.63		\$2,376.15		0		\$0.00		23.6		\$0.00		0		\$0.00		\$0.00
Expenses																				
Average hrly+ benefits																				
Cage Rolloff																				
Hours		54		205.75		16		16		291.75										
Labor \$		\$1,446.12		\$5,509.99		\$428.48		\$428.48		\$7,813.07										
Vehicle cost		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00										

Average hrly+ benefits \$26.78

Expenses	Cage Rolloff	Cardboard	Occ Compact	MXD Office	Total	Customer Revenue
Hours		54		16	16	\$12,377.80
Labor \$		\$1,446.12		\$428.48	\$428.48	\$12,377.80
Vehicle cost		\$0.00		\$0.00	\$0.00	\$12,377.80

Total All Recycle and Cardboard	TONS	Revenues	\$14,991.32	Total Recycle Only	TONS	Revenues	\$109.67	Total Cardboard	TONS	Revenues	\$14,881.65
TONS	184.19	\$14,991.32		42.46		\$109.67		141.73		\$14,881.65	

Revenue	Income	Expense	Net
	\$27,369.12	\$7,813.07	\$19,556.06