



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 06/11/2024

**REQUESTER:** Justin Garrett

**PRESENTER:** Justin Garrett, EMS Director

**ITEM TITLE:** CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION IN THE AMOUNT OF \$12,000, FOR THE PURCHASE OF EMMA CAPNOGRAPHY AIRWAY DEVICES FROM THE CLEVELAND COUNTY PUBLIC SAFETY SALES TAX COMMITTEE (CCPSST) TO BE USED BY THE NORMAN FIRE DEPARTMENT AND APPROPRIATE THE FUNDS AS OUTLINED IN THE STAFF REPORT.

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### **BACKGROUND:**

Section 12-111 of the City Code requires that the City Council accept all donations received by the City prior to the use or disbursement of same. Therefore, it is requested that Council review and consider the following items for acceptance and use by the Norman Fire Department.

The Norman Fire Department is a member of the Cleveland County Public Safety Sales Tax Committee (CCPSST). The Cleveland County Public Safety Sales Tax has been created to supplement the budget of emergency response providers in Cleveland County to help provide needed equipment for those departments.

### **DISCUSSION:**

The EMMA Capnography Airway Device allows all responding Norman Fire Engines to have the capability of securing an advanced airway by an Advanced EMT or Paramedic, in the event this is required. This device gives real time feedback of a patient's CO2 levels, which help responding units understand the metabolic status of the patient and determine the right breaths per minute to be delivered. Once an advanced airway is secured, any level of licensure can ventilate the patient.

The Norman Fire Department submitted an agenda item to the CCPSST. A request for eight EMMA Capnography Airway Devices (including accessories) at a cost of \$1,500 each for a total of \$12,000 was submitted. The Committee conducted its monthly meeting, and our agenda item was reviewed and voted on by Committee members. Norman Fire was awarded the funds to purchase the requested devices.

Funds for the items have been received by the City and we are authorized to purchase the items and then submit proof of purchase to the CCPSSST Chair, George Mauldin.

**RECOMMENDATION:**

It is recommended that City Council accept the donation of \$12,000 and deposit the funds into Donations-Public Safety (account 106-363376), and appropriate the funds into Fire Suppression: Other Supplies/Materials/First Aid Supplies (account 10664143-43116) for EMMA Capnography Airway Devices for the Norman Fire Department.