



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 10/24/2023

REQUESTER: Charles Daily, Municipal Court Officer

PRESENTER: Ronda Guerrero, Court Administrator

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AN OKLAHOMA DEPARTMENT OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY, STATE HOMELAND SECURITY PROGRAM GRANT IN THE AMOUNT OF \$38,220.00 TO BE USED BY THE MUNICIPAL COURT, APPROVAL OF CONTRACT K-2324-86, AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

The City of Norman has been selected to receive \$38,220.00 from the Oklahoma Department of Emergency Management and Homeland Security (ODEMHS) pursuant to the OHS FY 2022 Homeland Security Grant Program. Among other initiatives, the 2022 Program provides this funding for courthouse security upgrades. This is a reimbursement grant.

DISCUSSION:

Currently, we are using an 11-year-old Garrett pd 6500i walk through magnetometer and hand wand to screen every person that appears for court business. In addition, every bag that is brought into the secure areas of the court is hand searched. During a 55-day period, over 443 people have been screened and 21 weapons were confiscated that were brought into the screening area, as well as contraband in some instances. Before comprehensive records were kept, an air soft pistol was brought into the court and screened and on a single day, we screened out a hatchet, three additional edged weapons and two mace/pepper spray containers.

The Court wants to ensure the highest safety measures possible and a new walk through magnetometer with the newer technologies available would improve the screening process making everyone safer. A new metal detector will help ensure that no one carrying a weapon or any other dangerous items can enter the court premises undetected. It will also give our visitors and court staff peace of mind knowing that we are taking their safety seriously.

RECOMMENDATION No. 1: Approval of the grant by Council and acceptance of the contract by the Mayor by signing and dating the attached ODEMHS Memorandum (Schedule A), the

Award Document (Schedule B), the Sub-Recipient Terms and Conditions (Schedule 1, p.14), and Signature Authorization (Schedule 3).

RECOMMENDATION No. 2: Appropriation of \$38,220.00 from the Special Grant Fund balance (22-29000); and designate \$38,220.00 to Miscellaneous Equipment (Account 22660645-45999;). Upon reimbursement, deposit funds into Other Revenue/Homeland Security (226-333352).