



office memorandum

TO: Honorable Mayor and Councilmembers
FROM: Lora Hoggatt, Planning Services Manager
DATE: September 20, 2023
SUBJECT: Consent to Encroach – No. 2324-3
Lot 1, Block 8, Vintage Creek Addition
716 Legacy Avenue

The lot located at the subject address has a platted 15' Utility Easement across the west side of the lot. The owner is requesting consent to encroach into this platted easement with a retaining wall to achieve the required slope for final grade.

Planning and Community Development Staff does not oppose the encroachment of this retaining wall.

Cc: Jane Hudson, Director of Planning & Community Development
Brenda Hall, City Clerk
Beth Muckala, Assistant City Attorney
Jamie Meyer, Deputy City Clerk