




office memorandum

Date: October 13, 2023, 2023
To: Beth Muckala, Assistant City Attorney
From: Ken Danner, Subdivision Development Manager 
Subject: Consent to Encroach
Lot 1, Block 8, Vintage Creek Addition, Section 1, a Planned Unit
Development
716 Legacy Avenue.

Public Works Department, Engineering Division does not object to the encroachment of a proposed retaining wall within 15' Building Line and Utility Easement Engineering does yield to the Utilities Department for any additional comments. Utility companies are not opposed to the request. I have attached responses from the utility companies.

If you have further questions, please feel free to contact me.

kd

Reviewed by: Scott Sturtz, City Engineer

Reviewed by: Shawn O'Leary, Director of Public Works

cc: Brenda Hall, City Clerk

Chris Mattingly, Director of Utilities

OG&E Energy Corp. PO Box 321
Oklahoma City, Oklahoma 73101-0321
405-553-3000
www.oge.com



OCTOBER 4, 2023

KEN DANNER, DEVELOPMENT COORDINATOR
NORMAN PLANNING COMMISSION
P. O. BOX 370
NORMAN, OK. 73070

RE: Applicant: Muirfield Homes
Request to encroach into a 15' Building Line and Utility Easement
Location: 716 Legacy Avenue
Legal: Lot 1, Block 8, Vintage Creek Addition
Encroachment No. 2324-3

Mr. Danner;

Oklahoma Gas and Electric Company (OG&E) has reviewed the request by the builder for 716 Legacy Avenue.

OG&E records show we have no facilities in the area they wish to install a secondary retaining wall. OG&E has no objection to the installation of the new wall.

If you have any questions, or if I can provide you with any other information, please contact me at (405) 553-5174.

Sincerely,

A handwritten signature in black ink that reads "Timothy J. Bailey". The signature is written in a cursive style with a large initial "T".

Timothy J. Bailey
Right-Of-Way Agent

Ken Danner

From: Wes White <wwhite@okcoop.org>
Sent: Monday, October 02, 2023 8:23 AM
To: Ken Danner
Cc: Jack Burdett
Subject: EXTERNAL EMAIL : RE: [External]Consent to encroach request - 716 Legacy Avenue

OEC has no objection to the consent to encroach request at 715 Legacy Avenue. Let me know if you need anything else.

Thanks,
Wes

Wes White

Manager of Field Design
Oklahoma Electric
Cooperative

o: (405) 217-6617
☎ wwhite@okcoop.org
🌐 www.okcoop.org
2520 Hemphill Dr | PO Box
1208
Norman, OK 73070



From: Jack Burdett <Jack.Burdett@NormanOK.gov>
Sent: Monday, October 2, 2023 8:12 AM
To: 'pd7342@att.com' <pd7342@att.com>; 'CILKE, CARRIE L' <cc3527@att.com>; 'Garner, Mel (CCI-Central Region)' <mel.garner@cox.com>; 'CCI CEN - OKC ROW' <okcrow@cox.com>; 'baileytj@oge.com' <baileytj@oge.com>; 'Marti.Hill@onegas.com' <Marti.Hill@onegas.com>; 'drew.nixon@onegas.com' <drew.nixon@onegas.com>; Wes White <wwhite@okcoop.org>
Cc: Ken Danner <Ken.Danner@NormanOK.gov>
Subject: [External]Consent to encroach request - 716 Legacy Avenue

[EXTERNAL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

All,
Please contact Ken Danner regarding the attached request for a consent to encroach at 716 Legacy Ave with your approval or disapproval. Ken's email address is ken.danner@normanok.gov or call him at 366-5458. Please copy me with your response.



**Oklahoma
Natural Gas®**

A Division of ONE Gas

4901 N Santa Fe
Oklahoma City, OK 73118
405-556-5910
oklahomanaturalgas.com

October 2, 2023

Jack Burdett
Public Works Dept., Engineering Div.
City of Norman
P.O. Box 370,
Norman, OK 73070

RE: Request for Letter of No Objection
Revocable Permit

Letter of No Objection

Dear Mr. Burdett,

Oklahoma Natural Gas Company, a division of ONE Gas, Inc. (“ONG”) has no objection to the City of Norman granting a revocable permit to Muirfield Homes to install a retaining wall that will encroach the easement at 716 Legacy Ave, Norman, OK. Please be advised that ONG requires a minimum of 2 feet undisturbed separation from underground/aboveground facilities in the area. If you need our facilities relocated to accommodate your excavation or construction, ONG will provide you a cost estimate.

Prior to any excavation, please contact OKIE-ONE 1-800-522-6543 a minimum of forty-eight (48) hours for exact location of our facilities. ONG will hold the damaging party responsible for any repairs to our facilities. If any repairs are necessary, ONG is not responsible for any damage to any structures or landscaping on or in the utility easement.

Sincerely,

Marti Hill

Marti Hill
Project Designer Lead

Ken Danner

From: LATHROP, SIMON P <sl4915@att.com>
Sent: Monday, October 02, 2023 3:11 PM
To: Ken Danner; Jack Burdett
Cc: CILKE, CARRIE L
Subject: EXTERNAL EMAIL : FW: Consent to encroach request - 716 Legacy Avenue

I don't see a conflict with AT&T facilities.....

Simon Lathrop

Mgr. OSP Planning & Engineering Design
AT&T OKLAHOMA
405-338-5406
sl4915@att.com

From: CILKE, CARRIE L <cc3527@att.com>
Sent: Monday, October 2, 2023 11:06 AM
To: LATHROP, SIMON P <sl4915@att.com>
Cc: CILKE, CARRIE L <cc3527@att.com>
Subject: FW: Consent to encroach request - 716 Legacy Avenue

Hi Simon,

Please see the attached request to encroach on a UE located in Lot 1, Block 8, Vintage Creek Addition, A/K/A 716 Legacy Ave in Norman, OK. Please email Ken Danner at ken.danner@normanok.gov and CC Jack Burdett Jack.Burdett@normanok.gov and myself with your approval or disapproval by no later than Tuesday October 17, 2023.

Thanks!

Carrie Cilke

Manager ROW (KC Metro KS, MO & OK)
2121 E 63rd Street
Building C, Room C1NE6
Kansas City, MO 64130
(816) 772-0465



From: Jack Burdett <Jack.Burdett@normanok.gov>
Sent: Monday, October 2, 2023 8:12 AM
To: DESPAIN, PAUL E <pd7342@att.com>; CILKE, CARRIE L <cc3527@att.com>; 'Garner, Mel (CCI-Central Region)' <mel.garner@cox.com>; 'CCI CEN - OKC ROW' <okcrow@cox.com>; 'baileytj@oge.com' <baileytj@oge.com>; 'Marti.Hill@onegas.com' <Marti.Hill@onegas.com>; 'drew.nixon@onegas.com' <drew.nixon@onegas.com>; 'wwhite@okcoop.org' <wwhite@okcoop.org>



4 October 2023

Alan R. Cheshier
President, Muirfield, Inc.
1820 West Tecumseh Road, #124
Norman, OK 73069

Attn: Alan R. Cheshier

RE: Revocable Permit –Letter of No Objection for 716 Legacy Ave, Norman, OK 73069, located on northwest corner of Legacy Ave and Legacy Dr, Norman, OK 73069.

Cox Communications has no objection to the City of Norman granting a revocable permit to erect, construct, install, and maintain installation of retaining wall along westside of Legacy Dr and Legacy Ave that will encroach in the right-of-way or public easement for the property located at 716 Legacy Ave, Norman, OK 73069, located on northwest corner of Legacy Ave and Legacy Dr, Norman, OK 73069.

Please be advised that Cox Communications does have an underground and aerial facility in the vicinity; therefore, proceeding with caution is recommended and requested. If relocation of said facilities is necessary to accommodate your excavation or construction, Cox will provide a cost estimate upon request. A geographical depiction of our facilities is attached; however, this is not engineering scale and for the exact location of our facilities, Cox recommends calling in utility locates.

Prior to beginning any digging and/ or trenching activities, please call OKIE–ONE 1-800-522-6543 for exact location of our facilities. Cost to repair ANY Cox Communications facility damage caused during construction of this project will be the responsibility of the damaging party. If any future repairs are necessary, Cox Communications is not responsible for any damages to any structures placed on or in the utility easements.

If you have any questions or concerns, please feel free to contact our office at 833-850-0590 or email OKCROW@cox.com.

Sincerely,

Mel Garner

Mel Garner
Cox Communications
Land Use Agent
405-902-0121

Cox Communications, Inc., 715 NE 122nd Street, Oklahoma City, Oklahoma 73114