

Norman Forward
Indoor Aquatic and Multi-Sport Facility
Ad Hoc Advisory Group
July 24, 2023

The Norman Forward Indoor Aquatic and Multi-Sports Facility Ad Hoc Advisory Group of the City of Norman, Cleveland County, State of Oklahoma, met on the 24th day of July 2023 at 3:00 p.m., and notice and agenda of the meeting were posted at 201 West Gray Street, 48 hours prior to the beginning of the meeting.

ROLL CALL

Present: Chair Hurley and Members McDaniel, Tramel, and Yoch and Ex-Officios Brockus and Sheriff

Tardy: Member Vinyard and Ex-Officio Moxley

Absent: Members Migliorino, Nicholson and Splitt

City Officials
Present: Jason Olsen, Director of Parks and Recreation
Veronica Tracy, Recreation Manager
Kathryn Walker, City Attorney
Josh Holman, Recreation Supervisor
Mitchell Richardson, Recreation Supervisor
Karla Sitton, Admin Technician IV

ITEM 1, being:

APPROVAL OF THE FEBRUARY 7, 2023 MEETING MINUTES

Member Tramel made the motion, and Member Yoch seconded to approve the February 7, 2023 meeting minutes. The vote was taken with the following results:

YEAH: Chair Hurley and Members McDaniel, Tramel, and Yoch
NAY: None

ITEM 2, being:

DISUSSION REGARDING THE PISCES PROJECT ART PIECE

Mr. Jason Olsen, Director of Parks and Recreation, said the Pisces Project Art Piece will be placed at the Young Family Athletic Center (YFAC), inside the swimming pool area. He said the cost will be \$6,000 and Member Yoch has graciously offered to donate \$2,500 towards the art piece and placement.

Member Tramel made the motion, and Member Yoch seconded to approve the Pisces Project Art Piece to be placed inside the swimming pool area at the YFAC. The vote was taken with the following results:

YEAH: Chair Hurley and Members McDaniel, Tramel, and Yoch
NAY: None

Member Vinyard arrived to the meeting at 3:07 p.m.

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ITEM 3, being:

OUTDOOR MASTER PLAN UPDATE

Mr. Dustin Blalock, JHBR Architecture, highlighted the proposed Outdoor Master Plan for the Young Family Athletic Facility (YFAC), which will be located on the east and south sides of the facility. He shared pictures depicting the proposed outdoor space to include the following:

Future Weight Training Area (54'x100')	Building Entrance/Exit (only entry to outdoor sports complex)
Main Outdoor Circulation	NMotion Clinic Turf Field (90'x195' with flexible striping)
Four Sand Volleyball Courts (100'x140')	Covered Pavilion, Picnic Tables and Ping Pong
Two Basketball/Futsal Combo Courts	Six Pickleball Courts (44'x20' with perimeter & removable fencing)
Shared Outdoor Seating	Toddler Playground with perimeter fencing

Mr. Blalock said there will be a sodded lawn near the toddler playground and the area can be used for a future expansion.

Member Tramel asked how the outdoor space would be accessed and Mr. Blalock said the outdoor space will be fenced and is only accessible through the main (front) building entrance.

Mr. Jason Olsen, Director of Parks and Recreation, said at this time, the proposed outdoor master plan is only partially funded and will be constructed if there are any monies remaining once the YFAC is completed. He said Norman Regional Hospital will purchase the sand and turf for the fields and the City of Norman will fund the pickleball courts and playground. Member Tramel felt the outdoor plan would be a nice amenity and also help with (inside) crowding. Member Vinyard asked whether food trucks would be able to access the picnic and field/court areas. Mr. Olsen said a contractor will operate the YFAC concessions and they will have exclusive rights to the facility, including the outdoor space; therefore, we would need their approval first. Member Vinyard asked whether the concession operator would be able to accommodate the patrons inside the facility, as well as the patrons in the outdoor space and Staff said yes. Ex-Officio Sheriff said the concession operator could bring in food trucks and Staff said yes, that is a possibility. Member Vinyard asked if any restrooms would be constructed in the outdoor space and Staff said no.

Member Vinyard made the motion, and Member Tramel seconded to approve the proposed YFAC Outdoor Master Plan. The vote was taken with the following results:

YEAH:	Chair Hurley and Members McDaniel, Tramel, Vinyard and Yoch
NAY:	None

Ex-Officio Moxley arrived at the meeting at 3:28 p.m.

ITEM 4, being:

UPDATE REGARDING OPERATOR AND YFAC BUSINESS PLAN

Mr. Jason Olsen, Director of Parks and Recreation, said in May, 2023, the contract negotiations with Santa Fe Family Life Center ceased for their organization to become the Young Family Athletic Center (YFAC) operator. Staff felt it would be in the best interest of the City and the YFAC for the Parks and Recreation Department to facilitate the operations of the YFAC. Mr. Olsen said Staff has already contacted and is working with stakeholder groups involved with the YFAC regarding leases and leagues in order to get a clear vision utilizing the YFAC for the best interest of our Norman residents.

Mr. Olsen highlighted the proposed YFAC budget, revenue projections, fee schedule and booking policy. He said Staff will present the YFAC operating guidelines to Council for their approval at a future Council meeting.

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Mr. Olsen said we are giving a lot of benefits to our Norman residents and want to make sure the YFAC is accessible. Member McDaniel asked whether the City was considering a combined membership for the YFAC and Adult Wellness and Education (AWE) Center and Mr. Olsen said the facilities will have two separate operators but welcomed any suggestions. Member Vinyard asked how members/groups would sign up for rentals and Mr. Olsen said they would use an online software program. Mr. Olsen said Staff would work at balancing the availability between group practice reservations and scheduling games/tournaments. He said reservations will only be able to be booked six weeks out and only two rentals per week, per group, will be allowed. Ex-Officio Sheriff asked whether Junior Jammers will play at the YFAC and Staff said yes. Mr. Olsen said citizens would not be required to pay a fee to watch local leagues.

Mr. Olsen said the concessions will be a separate operator, they will be buying all their food and selling it and the City will then get a percentage of the concession profit. Member Tramel asked when the City will announce the concessionaire and Staff said probably in a couple of weeks.

Ex-Officio Sheriff asked what the YFAC hours of operation will be and Mr. Olsen said they are proposed to be 5:30 am to 8:00 pm through the week and 6 am to 10 pm on weekends.

Member Yoch made the motion, and Member Tramel seconded to accept the proposed Operator and YFAC Business Plan. The vote was taken with the following results:

YEAH: Chair Hurley and Members McDaniel, Tramel, Vinyard and Yoch

NAY: None

ITEM 5, being:

PROJECT UPDATE AND FACILITY TOUR

Mr. Jason Olsen, Director of Parks and Recreation, said those present who would like to take a YFAC site walk/tour can stay and do so after the meeting adjourns.

ADJOURNMENT

Member Tramel made the motion, and Member McDaniel seconded to approve to adjourn. The vote was taken with the following results:

YEAH: YEAH: Chair Hurley and Members McDaniel, Tramel, Vinyard and Yoch

NAY: None

Passed and approved this _____ of _____, 2023.

Kyle Hurley, Chairperson