



CITY OF NORMAN, OK SOCIAL AND VOLUNTARY SERVICES COMMISSION MEETING

Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069
Monday, June 15, 2026 at 5:30 PM

MINUTES

The Social and Voluntary Services Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Monday, June 15, 2026 at 5:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

This meeting was called to order at 5:30 p.m.

ROLL CALL

PRESENT

Marc Bonge
Fallon Burleson
Scott Meier
Pam Post
Lisa Schmidt
Heidi Smith

ABSENT

Bronte Bagwell
Jennifer Newell

STAFF

Tara Reynolds, Financial Management Analyst
Casey Mayo, CDBG Program Technician

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES FROM APRIL 6, 2026.

Motion by Lisa Schmidt to approve the minutes, as submitted; **Second** by Scott Meier. All approve.

REPORTS

2. UPDATE ON FYE26 AGENCY EXPENDITURES AND EXTENSION REQUESTS

Ms. Reynolds presented current FYE26 agency expenditures and current extension requests. Aging Services requested a 3 month extension of funds to assist with

summer utility bills for clients.

| Agency | Purpose | Awarded | Remainder |
|--------------------------|---|----------------|------------------|
| Abbott House | Client Assistance | \$5,000.00 | \$0.00 |
| ABLE | Fire sprinkler system | \$10,000.00 | \$0.00 |
| Aging Services | Special Assistance, utilities, housekeeping | \$7,500.00 | \$2,852.00 |
| Among Friends | Scholarships | \$9,600.00 | \$0.00 |
| Antioch Church | Assistant Director salary for tutor program | \$6,000.00 | \$0.00 |
| Assistance League | Operation School Bell shoes | \$5,000.00 | \$0.00 |
| Beacon Project | food pantry program | \$10,000.00 | \$0.00 |
| Big Brothers Big Sisters | 21 matches | \$10,000.00 | \$0.00 |
| Bridges | Student Utility Bills | \$9,600.00 | \$0.00 |
| Care A Vans | Car, general liability, and payroll insurance | \$10,000.00 | \$221.19 |
| CASA | Gas cards, gifts, meals, activities | \$9,000.00 | \$0.00 |
| Catholic Charities | Sanctuary Day Shelter | \$10,000.00 | \$0.00 |
| CCFI | Therapist Salaries | \$10,000.00 | \$0.00 |
| City Care | Administrative & operational oversight | \$10,000.00 | \$0.00 |
| Food & Shelter | Food/Operational Cost of Share Center | \$10,000.00 | \$0.00 |
| Fostering Futures | Beds | \$9,000.00 | \$0.00 |
| Full Circle | Scholarships | \$8,500.00 | \$0.00 |
| Healthy Living Norman | Fitness Instructor Salaries | \$3,500.00 | \$0.00 |
| HeartLine | 211 Staff, software, outreach | \$10,000.00 | \$0.00 |
| Infant Crises | Baby Mobile Program | \$10,000.00 | \$10,000.00 |
| Legal Aid | Office rent | \$10,000.00 | \$0.00 |
| Little Read Wagon | Books, activity books, reading glasses | \$7,500.00 | \$0.00 |
| Loveworks | After school program salary, insurance | \$7,992.00 | \$0.00 |
| McFarlin | Food pantry toilet paper | \$9,360.00 | \$3,067.53 |
| Meals on Wheels | Meals | \$10,000.00 | \$0.00 |
| Mission Norman | Scale, mailbox, warehouse position | \$9,000.00 | \$0.00 |

| | | | |
|-----------------------|--|-----------------------|-------------|
| Salvation Army | Salaries | \$10,000.00 | \$0.00 |
| Share & Grow | Zoom, prizes, equipment, location rentals, admin cost, office supplies | \$1,000.00 | \$1,000.00 |
| St Francis | Storage Unit, deliveries | \$9,948.00 | \$2,580.43 |
| Thunderbird Clubhouse | Staff healthcare | \$10,000.00 | \$0.00 |
| Transition House | Apartment flooring | \$7,500.00 | \$0.00 |
| Virtue Center | family support group/parenting classes for Family Pathways program | \$10,000.00 | \$0.00 |
| Total | | \$275,000.00 | \$19,721.15 |
| | | 92% of funds expended | |

DISCUSSION ITEMS

3. DISCUSSION REGARDING FYE27 APPLICATIONS FOR FUNDING & ADDITIONAL APPLICANT INFORMATION REQUESTED

The Commission discussed the applicants that applied for FYE27 funding and compiled a request for more information from fourteen different applicants. City Council allocated \$253,000 for the Commission to disburse among the applicants.

FYE27 SVSC Applications

| <u>Agency</u> | <u>Purpose</u> | <u>Request</u> |
|-------------------------------|--|----------------|
| Abbott House | Client Assistance | \$5,000.00 |
| ABLE | Fire Sprinkler for group home | \$10,000.00 |
| Aging Services | Kitchen Utilities, Special Assistance & housekeeping for Seniors | \$10,000.00 |
| Among Friends Activity Center | Participant scholarships | \$9,600.00 |
| Assistance League Norman | Operation School Bell shoes | \$5,000.00 |
| Beacon Project | Outreach, food | \$10,000.00 |
| Bethesda | Clinical services | \$10,000.00 |
| Big Brothers Big Sisters | Support recruitment, enrollment, assessment, matching | \$10,000.00 |
| Bridges | Bill assistance | \$9,600.00 |
| Catholic Charities | Women's Sanctuary | \$10,000.00 |
| CCFI | Therapist Salaries | \$10,000.00 |
| City Care | Client Assistance | \$10,000.00 |
| CSBI | Building utilities | \$10,000.00 |
| Fostering Futures | Foster care beds and essential items | \$10,000.00 |

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|--------------------------------------|---|--------------|
| Full Circle Adult Day Center | Participant scholarships | \$10,000.00 |
| Healthy Living Center | Personnel costs | \$10,000.00 |
| HeartLine | 211 Community Resource Line | \$10,000.00 |
| HUGS Street Ministry | Outreach Services | \$10,000.00 |
| Legal Aid Services | Rent for space to meet with clients | \$10,000.00 |
| Lester Reed Music Project | Music instruments | \$10,000.00 |
| Little Read Wagon | Books, reading glasses, literacy materials | \$7,500.00 |
| Loveworks Leadership | Facility rent and liability insurance | \$10,000.00 |
| McFarlin | Toilet Paper for Pantry Clients | \$9,360.00 |
| Meals on Wheels | Meals | \$10,000.00 |
| Mission Norman | Staff salary & warehouse equipment | \$10,000.00 |
| Norman Care Association Vans | Auto & liability insurance, worker's comp | \$10,000.00 |
| Norman Coalition for Refugee Support | School supplies, bikes, helmets | \$4,000.00 |
| Rose Rock Habitat for Humanity | Personnel costs | \$10,000.00 |
| Salvation Army | Personnel costs | \$10,000.00 |
| Share and Grow Association | Zoom accounts, equipment and location rental fees, administrative costs | \$6,000.00 |
| South Central CASA | Equipment, gifts, gas cards, activities with children | \$10,000.00 |
| St. Francis | Pet food, storage unit rent | \$9,966.30 |
| St Vincent de Paul | Rent & Utility Assistance | \$10,000.00 |
| SunHive Collective | Participant scholarships | \$10,000.00 |
| The Virtue Center | Screening Services | \$10,000.00 |
| Thunderbird Clubhouse | Health benefits for staff | \$10,000.00 |
| Transition House | Kitchen Cabinets for Transitional Housing | \$10,000.00 |
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| Total Requested | | \$346,026.30 |

MISCELLANEOUS COMMENTS

None

ADJOURNMENT

The meeting adjourned at 7:06 p.m.