



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, February 12, 2026 at 3:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, February 12, 2026 at 3:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Linda Price
Committee Member Kenny Orr
Committee Member Kyle Hurley
Committee Member Mark Emerson
Committee Member Russell Rice
Committee Member Ann Gallagher
Committee Member Gregory Gilkey
Committee Member Brittany Elliott

ABSENT

Committee Member Lea Greenleaf

OTHERS

Major Jamie Shattuck, NPD
Major Brent Barbour, NPD
Deputy Chief Joel Chesser, NFD
Russell Anderson, Dispatch
Council Member Robert Bruce
Kim Coffman, Budget Manager
Dannielle Risenhoover, Admin. Tech. IV

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM JANUARY 8, 2026

Member Gallagher moved to approve the January 8, 2026, Public Safety Oversight Committee (PSST) minutes which were duly seconded by Member Gilkey. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from January 8, 2026

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Kim Coffman gave the report. "Sales tax is now 6% below the budget, but it is .01% above this time last year, so that's positive," Coffman said. The January and February invoices for the City of Norman School Resource Officer program have been issued to Norman Public Schools. The payments have not been received at this time. The PSST Fund is currently 3% below the revenue target. Coffman stated that there was not a lot of expense activity in January. She highlighted that there were two payrolls in January, a \$29,444 capital expense in the Patrol division, and \$25,386 in supply and material charges in the Fire division.

Items submitted for the record:

Financial Reports

DISCUSSION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Deputy Fire Chief Joel Chesser gave the update. At the end of March, the Fire Department is scheduled to do their final inspection on Engine 3 that is currently in production. Ladder 1 is also in production and is expected to be received in late summer 2026. The Fire Department recently graduated several fire recruits from their Academy; however, they are down four firefighters.

b) POLICE DEPARTMENT UPDATES

Major Jamie Shattuck gave the update. The Police Department is currently down eight commissioned officers. There are approximately 20 applicants going through the background check process for the upcoming May Police Academy.

Shattuck highlighted the upcoming community events that the Police Department will be taking part in:

50th Annual Chili Supper Benefit
Citizens Police Academy
Polar Plunge

c) DISPATCH UPDATES

Russell Anderson gave the update. Anderson stated that the most recent Dispatch Academy graduated and is "doing great". The department is down three people. The recruitment process to fill these vacancies has started.

Deputy Fire Chief Joel Chesser added, "Hopefully by the end of March we will be adding priority dispatching. This is a model that has been tried in several other departments and has been very successful." The practice of priority dispatching works on sending only the necessary apparatus(es) to emergency scenes. "We're working on new ways to be better stewards of the equipment," Chesser said. "At our urban interface stations, we now dispatch a brush truck instead of a fire engine. The numbers last month indicate that the big fire engine only rolled 60

to 65 times and the brush truck rolled 225 times; so, we'll start seeing some reduction on mileage on the bigger apparatus and some cost savings there." The City of Norman Medical Director has been involved in implementing the priority dispatching process.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Brent Barbour gave the update. The natural gas backup generator has been removed from the Emergency Communications Operations Center (ECOC) project. This decision was made by City of Norman management due to budget constraints and the desire to fund the relocation of Fire Station 5. This would have been the second back-up generator for the facility. The ECOC does have an active back-up generator that is powered by diesel. Staff believes that the facility could run on this generator for approximately three days before more fuel would be required. "If we lose this generator, we have 90 minutes in that building before it's unoccupiable," Barbour said. "My concern comes into several experiences of counting down time. How long until Dispatch is done?! The danger is more than just (loss of) power, it's when that one (generator) goes down, we don't have air handling in a sealed, concrete building and you have to leave the building."

Kim Coffman added, "There were a couple of points that went into the decision to not fund the second generator, from my understanding. The first one was that it's relatively late in the project. The ECOC has been open for over a year now. And the second part is that, for all intents and purposes, a lot of people are thinking that the project is substantially complete and then on the other side there's a big financial crunch in the General Fund right now; and, if we did pay the rest of that project out in the current fiscal year, with the PO (purchase order) that was issued for the generator, it would cause a large subsidy to come from the General Fund for the PSST Fund to remain in the black. The General Fund does not have that money this year and probably won't have it next year; so, the decision was made to wind up the project and use the remaining \$1.3 million in the project to go toward Fire Station 5 relocation efforts. While that project will start in the current fiscal year, it won't complete; so, it won't demand the large subsidy from the General Fund."

Member Hurley made a motion that the Committee write a recommendation letter to Council stating:

1. The Committee was informed that management elected not to fund a secondary generator for the ECOC due to budget constraints and the need to begin funding the final PSST critical capital need- the relocation of Fire Station 5.
2. The Committee wishes to emphasize the importance of a secondary generator, fueled by natural gas, operating in conjunction with the existing diesel generator. Redundant power sources are essential to ensure uninterrupted emergency communications, technology, and essential city operations during severe weather events and other critical incidents.
3. During critical incidents, standard electrical systems are often unreliable, thus making the current generator the primary reliable source of electricity for the facility. A secondary generator fueled by a secondary source would provide a truly redundant power supply for the critical facility. Without this redundancy, a generator failure would leave the facility inoperable.
4. In light of these considerations, the Committee respectfully recommends Council explore alternative funding sources for the acquisition and installation of a secondary generator for the

ECOC and, if necessary, reopen the bid process. The Committee notes that delays in such action are likely to result in increased project costs.

The motion was duly seconded by Member Rice. The motion passed unanimously and a recommendation letter will be issued to the Mayor and Norman City Council.

The vehicle storage facility is now finished. The punch list items have been completed and the facility is occupied.

4. DISCUSSION OF PUBLIC SAFETY STUDY AND IMPLEMENTATION

Member Hurley led the discussion. He stated that he had reached out to Mayor Holman who stated that he planned on appointing a committee to study the Public Safety Survey whose job will be to make recommendations to Council. The Mayor planned on appointing this committee at the beginning of 2026. Member Hurley will reach out to the Mayor for an update.

5. ESTABLISH TOPICS FOR THE MARCH 12, 2026 MEETING

There were no new topics suggested for the March 12, 2026 meeting.

MISCELLANEOUS COMMENTS

Member Rice asked if there was a way to track fuel and maintenance cost savings associated with priority dispatching. Deputy Fire Chief Chesser said this data could probably be collected.

Kim Coffman stated that today unfortunately marked the fifth PSST meeting that Member Lea Greenleaf had missed due to health concerns. "My direction that I was given is that we need to fill the vacancy," Coffman said. "If he is willing and able to come back, he can definitely apply along with everyone else."

Chair Price said, "He's been an excellent member for a very long time."

ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Hurley. The motion passed unanimously.

Linda Price, Chair
Citizens Public Safety Oversight Committee