




office memorandum

DATE: February 13, 2024

TO: Clint Mercer, Chief Accountant

FROM: Sarah Encinias, Legal Admin Tech 

SUBJECT: City of Norman Debt Recovery – Damage to Fleet Vehicles

The City of Norman has contracted with Alternative Claims Management (ACM) to provide damage recovery services for the City when a loss is caused by an at-fault party. At-fault parties are automobile drivers who are involved in a collision with a City vehicle and is found to be the cause, or at-fault, of the collision. ACM pursues payment from the at-fault party’s insurance company and sends payment to the City.

Attached is check #26145 from ACM in the total amount of \$4,442.57. This payment represents damage reimbursement from insurance companies for the incidents described below.

Please advise if you need additional information regarding this payment.

Vehicle Unit	Date of Incident	Insured	Insurance	Payment Amount
982	11/28/2022	L. McJunkins	Safeco	\$ 2,033.75
633	07/14/2022	G. Swanson	Geico	\$ 960.00
1167	04/23/2022	T. Mauldin	Allstate	\$ 848.82
1195	04/29/2023	J. Kerr	Geico	\$ 600.00
			Total	\$ 4,442.57

Attachment

- cc: Kevin Foster, Chief of Police
 Chad Vincent, Major, Community & Staff Services Bureau
 Lisa Tullius, Admin Tech III
 Scott Sturtz, Interim Director of Public Works
 David Riesland, Transportation Engineer
 Mike White, Fleet Program Manager
 Mark Delgado, Light Repair Supervisor
 Jennell James, Fleet Service Writer
 Barbara Andros, Revenue Collection Supervisor

Alternative Claims Management
16404 San Pedro Ave
San Antonio, Texas 78232
(210) 340-4400

THE FROST NATIONAL BANK
SAN ANTONIO, TEXAS
30-9/1140

26145

02/01/2024

PAY TO THE ORDER OF Norman Police Department

\$ **4,442.57

Four thousand four hundred forty-two and 57/100***** DOLLARS

PROTECTED AGAINST FRAUD

Norman Police Department



MEMO

Alternative Claims Management

26145

02/01/2024

Norman Police Department

Date	Type	Reference	Original Amount	Balance Due	Payment
01/29/2024	Bill	C-20222	4,442.57	4,442.57	4,442.57
			Check Amount		4,442.57

4,442.57

Alternative Claims Management

26145

02/01/2024

Norman Police Department

Date	Type	Reference	Original Amount	Balance Due	Payment
01/29/2024	Bill	C-20222	4,442.57	4,442.57	4,442.57
			Check Amount		4,442.57

4,442.57

PAYMENT RECORD



105151



Details on Back Intuitive CheckLock™ Secure Check