

# City of Norman



## Monthly Departmental Report

December 2025

## **MONTHLY PROGRESS**



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**CITY CLERK            1**

**CITY CLERK**

**MONTHLY PROGRESS REPORT**

**December 2025**

<b>ACTION CENTER</b>				
<b>DEPARTMENT</b>	<b>CALLS</b>	<b>CALLS YTD</b>	<b>ADDITIONAL CONTACTS</b>	<b>ADDITIONAL CONTACTS YTD</b>
Animal Welfare	27	133	0	5
Bus Service	0	2	3	4
CDBG	0	5	4	8
City Clerk	51	441	0	10
City Manager/Mayor	10	33	1	12
City Wide Garage Sale	0	0	0	0
Code Enforcement	19	310	7	23
Finance	4	14	0	1
Fire/Civil Defense	3	22	1	2
Human Resources	13	71	0	0
I.T.	3	18	0	1
Legal	13	43	0	2
Line Maintenance	35	256	0	6
Municipal Court	6	54	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Outreach	1	21	0	6
Parks & Recreation	15	160	2	23
Permits/Inspections	96	502	0	6
Planning	16	85	3	4
Police/Parking	14	164	2	26
Public Works	10	121	1	13
Recycling	0	1	0	0
Sanitation	70	435	1	14
Sidewalks	0	0	0	20
Storm Debris	0	0	0	0
Storm Water	3	64	1	12
Streets	34	242	0	19
Streets Lights	0	4	0	1
Traffic	17	93	2	15
Utilities	92	652	2	23
WC Questions	0	0	0	0
WC Violations	0	0	0	0
<b>December 2025 Total: 582</b>	<b>552</b>	<b>3946</b>	<b>30</b>	<b>256</b>

## LICENSES

26 new business licenses and 0 Special Event permits were issued during the month of December. The following is a list of types of business licenses issued in December and YTD totals:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	2
Brewer	0	0	Retail Spirits Store	0	1
Coin-Operated Devices	0	5	Retail Wine	0	2
Distiller	0	0	Salvage Yard	0	0
Food	3	26	Sidewalk Dining	0	0
Game Machines	0	114	Solicitor/Peddler (30 day)	0	22
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	0	15
Kennel	0	2	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	0	0	<b>Special Event</b>	<b>0</b>	<b>18</b>
Medical Marijuana Grower	0	3	Strong Beer & Wine/Winemaker	0	1
Medical Marijuana Processor	0	0	Taxi/Motorbus/Limousine	0	0
Medical Marijuana Testing Laboratory	0	0	Transient Amusement	0	0
Mixed Beverage	0	8	Mobile Food (one day)	1	7
Mixed Beverage/Caterer	0	0	Mobile Food (30 day)	2	8
Pawnbroker	0	0	Mobile Food (180 day)	0	13
Pedicab	8	24	Mobile Food (Annual)	12	16
	<b>11</b>	<b>182</b>	<b>(not including Special Events)</b>	<b>15</b>	<b>87</b>

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Tour De Venue	9310 S. Dairy Ashford Rd, Houston, TX 77099	Pedicab (1)
True Texas Pedicab	1211 Common Park Dr, Houston, TX 77099	Pedicab (4)
Rickshaw Detroit	4559 Laurel Club Cir, Bloomfield, MI 48323	Pedicab (2)
Daniel Mejia Enterprises, LLC	306 E Skyview, Austin, TX 78752	Pedicab (1)
White Buffalo Coffee Bar	760 Asp Ave, Norman, OK 73069	Food Service
Thai D Cuisine and Pho	780 W Main St., Norman, OK 73069	Food Service
Mai Sushi	3571 Rock Creek Rd, Norman, OK 73072	Food Service

MOBILE FOOD SERVICE LICENSES			
Annual	180 DAY	30 DAY	ONE DAY
Tacos Jalisco		Hickory Farms #18201	Hambone's Tasty Creations
Taqueria El Mexicano #2			
Taqueria La Chiva, LLC			
On the Hook Fish and Chips #13			
Abu Omar Halal			
Tacos Villa			
Tacos Los Huaches			
Lil Phat Soul Food			
Ellis BBQ			
Vic's Jollof			

### **RECORD REQUESTS RECEIVED**

MONTH	NUMBER RECEIVED	YEAR-TO-DATE
July	64	64
August	37	101
September	45	146
October	51	197
November	49	246
December	57	303
January		
February		
March		
April		
May		
June		

### **CLAIMS FILED**

DATE FILED	NAME	JUSTIFICATION	AMOUNT
12-02-2025	Kurt & Summer McGuire	Alleged water leak on customer side of line per Line Maintenance, hired plumber and it was on City's side, requesting reimbursement of fees paid on 11/14/25	\$474.27
12-16-2025	James David Jenkins	Allegedly sustained injuries due to detainment by NPD at home on 12/20/2024, claim is alleging excessive force and unlawful seizure.	\$127,191
12-26-2025	Stephanie Hiserodt	Alleged property damage due to sewage overflow at 4325 Lyrewood Lane on 07/29/2025	TBD
12-30-2025	Arif Shakir	On 02/07/2025, a Utility worker allegedly broke mailbox located at 1205 Cedar Creek Dr.	\$2,200

### **LAWSUITS FILED**

DATE FILED	NAME	JUSTIFICATION	AMOUNT
12-10-2025	Cathy Ann Hodge (Personal Rep of Estate of Anthony Castillo Sanchez)	Breach of Duty of Care; Breach of Impartiality and Fairness; Breach of Duty of Responsibility; Breach of Duty to Preserve Evidence; Violations of Civil Rights Under Fourth Amendment, Fourteenth Amendment and 42 USC 1983; Defendant's Violated 42 U.S. C 1985 – Through Their Conspiracy to Interfere with Civil Rights; Defendant's Violated 42 U.S. C 1986 Through Their Neglect To Prevent Civil Rights Violations; Monell Violations- Policy, Practice or Custom of Constitutional Violations; Defendant's Violated Federal Civil Rights Statutes Specific to Governmental Misconduct through 34 U.S. C 12601 (Formerly 42 U.S. C 14141) And 18 U.S. C 242; Defendants Violated Anthony Sanchez's Eighth Amendment Rights and Exposed Anthony Sanchez to Cruel & Unusual Punishment; Wrongful Death; Intentional Infliction of Emotional Distress	TBD

### **STUDY SESSION**

On December 2, 2025, City Council met in Study Session for discussion on an Ordinance adding license requirements for massage therapy and related establishments. Additionally, they discussed an Ordinance limiting the use of electronic devices in school zones and construction zones; consumption of marijuana and inhaling secondhand marijuana smoke while in a vehicle; use of Opioid funds and the establishment of a Parking Trust for Parking and Transit operations.

### **CONFERENCE**

On December 9, 2025, City Council met in Conference to discuss a restoration agreement between the City of Norman and Barbour Energy Corporation regarding the plugging of the Norman #1-18 well in accordance with the applicable law and remediation of the surface for future use by the Norman Utilities Authority. Additionally, they discussed possible amendments to the Guest Room Tax Ordinance and continued discussion of entering into a contract with the Cleveland County Economic Development Coalition.

### **SPECIAL SESSION**

On December 16, 2025, City Council met in Special Session to discuss the inclusion of the Campus Corner area in the Center City Form Based Code. Additionally, they discussed the homeless shelter design.

## **CITY MANAGER 2**

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.





CITY OF NORMAN

Department of Finance  
Monthly Report – December 2025

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects that were completed or initiated by the DOF in December are discussed below:

Treasury Division:

In the month of December, the Treasury Division processed 47,739 payments in person and over the phone, an increase of 22.4% from last month. Paymentus (the City's 3<sup>rd</sup> party processor of online and automated telephone payments) processed 16,707 payments in December, an increase of 21.1% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of December by -5.2%. Revenues from the City's largest single source of revenue, sales tax, are below target by -1.7% for the year to date and -1.7% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 26 Budget To Date	FYE 26 Actual To Date	FYE 25 Actual To Date	FYE 24 Actual To Date
Sales Tax Revenue	\$28,141,623	\$27,643,690	\$28,141,624	\$27,765,554
General Fund Revenue	\$53,561,396	\$50,767,167	\$54,269,635	\$49,283,530
General Fund Expenses	\$57,401,039	\$58,367,917	\$57,092,093	\$52,679,375

## Administration Division

	FYE 26		FYE 25	
	December	YTD	December	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,920.00	320.00	2,080.00
Total Comp Time Available	0.50	4.75	1.25	15.75
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.50	1,924.75	321.25	2,095.75
Benefit Hours Taken	88.00	262.75	40.00	259.50
TOTAL ACCOUNTABLE STAFF HOURS	232.50	1,662.00	281.25	1,836.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

**ACCOUNTING      3A**

## Accounting Division

	FYE 26		FYE 25	
	December	YTD	December	YTD
Total Regular Hours Available	1,120.00	7,280.00	1,120.00	7,120.00
Total Comp Time Available	5.75	44.00	2.00	15.25
Total Overtime Hours	4.00	14.00	4.00	46.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,129.75	 7,338.00	 1,126.00	 7,182.00
Benefit Hours Taken	280.75	1,200.75	248.50	1,097.50
 TOTAL ACCOUNTABLE STAFF HOURS	 849.00	 6,137.25	 877.50	 6,084.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

## **CITY REVENUE REPORTS**

**3B**

## City Revenue Report

	FY 26 November	FYE 26 December	Plus/Minus
Total Revenue Received (\$)	\$5,319,341	\$5,791,360	\$472,019
Utility Payments - Office (#)	37,027	47,739	10,712
Utility Payments - Office (\$)	\$5,119,617	\$7,783,721	\$2,664,104
Paymentus (#)	13,185	16,707	3,522
Paymentus (\$)	\$1,457,264	\$1,663,793	\$206,529
Lockbox (#)	6,508	8,235	1,727
Lockbox (\$)	\$1,321,455	\$1,414,568	\$93,112
E-Lockbox (#)	3,096	3,961	865
E-Lockbox (\$)	360,088	359,156	(\$931)
Bank Draft Payments (#)	11838	15301	3,463
Bank Draft Payments (\$)	\$1,568,832	\$1,711,515	\$142,683
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	91	140	49
Processed Return Checks (\$)	(\$10,735)	(\$15,644)	(\$4,909)
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	93,128	3,116	(\$90,012)
Municipal Court - Fines/Bonds (\$)	165,594	191,731	\$26,137
Municipal Court - Credit Card (#)	367	411	44
Municipal Court - Credit Card (\$)	76,604	89,843	13,239
Building Permits Cash Report (\$)	45,345	365,817	\$320,472
Building Permits Credit Card (#)	80	98	18
Building Permits Credit Card (\$)	\$20,192	\$59,208	\$39,016
Occupational License - Bldg Insp. (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. CC (#)	0	0	0
Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
Business License - City Clerk (\$)	1,500	7,055	\$5,555
Accounts Receivable Billed (\$)	\$357,489	\$40,338	(\$317,151)

Building Permits/Planning/City Clerk went to a new system in the beginning of November, 2023 and is recorded in a different system. We've included the numbers per a citizen's request.

## Budget Services Division

	FYE 26		FYE 25	
	December	YTD	December	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	2,080.00	320.00	2,080.00
Total Comp Time Available	0.00	1.50	0.25	0.50
Total Overtime Hours	0.25	1.50	1.00	1.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 320.25	 2,083.00	 321.25	 2,081.75
Benefit Hours Taken	115.50	414.25	59.50	346.50
 TOTAL ACCOUNTABLE STAFF HOURS	 204.75	 1,668.75	 261.75	 1,735.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

## Treasury Division

	FYE 26		FYE 25	
	December	YTD	December	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	640.00	5,033.00	800.00	5,200.00
Total Comp Time Available	16.50	84.75	5.00	76.75
Total Overtime Hours	35.00	280.50	26.50	138.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 691.50	 5,398.25	 831.50	 5,415.25
Benefit Hours Taken	134.25	1,071.25	214.25	1,151.25
 TOTAL ACCOUNTABLE STAFF HOURS	 557.25	 4,327.00	 617.25	 4,264.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00



**UTILITY      3C**

## Utility Division

	FYE 26		FYE 25	
	December	YTD	December	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	7,280.00	1,120.00	6,861.00
Total Comp Time Available	6.25	53.25	4.00	43.50
Total Overtime Hours	37.75	249.25	48.25	437.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,164.00	7,582.50	1,172.25	7,341.75
Benefit Hours Taken	336.25	1,586.25	201.00	938.25
TOTAL ACCOUNTABLE STAFF HOURS	827.75	5,996.25	971.25	6,403.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

## Utility Division Activity Report - FYE 2026

	FYE 26		FYE 25	
	December	YTD	December	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,858	274,097	45,330	272,776
New Deposit Ons Billed	599	4,577	783	4,663
Final Accounts Billed	587	4,161	843	4,102
TOTAL METERS READ	47,044	282,835	46,956	281,541

## Drive-up Window and Mail Payments - FYE 2026

	Nov, 2025	Dec, 2025
Mail Payments - Lockbox	6,508	8,235
Mail Payments - E-Lockbox	3,096	3,961
Mail Payments - Office	219	299
<b>Total Mail Payments - Subtotal</b>	<b>9,823</b>	<b>12,495</b>
Night Deposits	96	189
Paymentus Payments	13,185	16,707
<b>Without assistance paymnts - Subtotal</b>	<b>13,281</b>	<b>16,896</b>
Office Payments	1,908	2,414
<b>With assistance payments - Subtotal</b>	<b>1,908</b>	<b>2,414</b>
<b>Total Payments Processed - Subtotal</b>	<b>25,012</b>	<b>31,805</b>
Bank Draft (ACH) Payments	11838	15301
<b>Total Payments (Utility)</b>	<b>36,850</b>	<b>47,106</b>
<b>Total Payments</b>	<b>50,024</b>	<b>63,610</b>

## **FIRE DEPARTMENT**

**4**



## NFD Monthly Progress Report December 2025

### Incident Response Type Summary

Incident Type	Total	% of Total
Fire	54	3.11%
Hazardous Situation	55	3.16%
Law Enforcement Support	11	0.63%
Medical	1014	58.34%
No Emergency	337	19.39%
Public Service	244	14.04%
Rescue	5	0.29%
Incomplete	18	1.04%
<b>Total Incident Count (Unique Calls)</b>	<b>1738</b>	<b>100.00%</b>
<b>Number of Total Unit Responses</b>	<b>2582</b>	

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
<b>Station #1</b>	425	309	0:05:09
<b>Station #2</b>	192	321	0:05:21
<b>Station #3</b>	253	353	0:05:53
<b>Station #4</b>	165	375	0:06:15
<b>Station #5</b>	87	563	0:09:23
<b>Station #6</b>	77	451	0:07:31
<b>Station #7</b>	194	350	0:05:50
<b>Station #8</b>	126	355	0:05:55
<b>Station #9</b>	217	371	0:06:11

### Community Outreach

Tours and Community Events	7	Tours, Christmas Parade, Ride Alongs
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### Burn Permits

Burn Permits Issued	45	Conditions were favorable for burning 6 days in December
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### Training

Total Personnel Training Hours	*1624	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator
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\* This number may be updated. Training data entered in the new software is improving.



## NFD Monthly Progress Report

December 2025

### Total Calls By Station

### Station 1

[illegible]

## Station 2

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 2	216	3	187	4	3	0	1	15	1	2
Brush 2	7	0	3	0	3		0	0	1	0
Ladder 2	21	1	1	1	0		0	1	17	0
HAZMAT	77	10	10	6	6	3	7	27	3	5
Station 2 Total	321									

### Station 3

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 3	300	14	8	253	0	4	1	12	0	8
Brush 3	12	1	1	3	0	3	2	1	0	1
Station 3 Total	312									

### Station 4

[illegible]

## Station 5

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 5	24	0	0	0	0	18	4	0	0	2
Brush 5	94	0	0	0	0	86	6	0	0	2
Station 5 Total	118									

## Station 6

[illegible]

## Station 7

[illegible]

## Station 8

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 8	141	2	3	0	3	0	1	6	126	0
Brush 8	4	0	0	0	1	0	0	0	3	0
Tanker 8	5	0	0	0	0	0	2	0	3	0
Station 8 Total	150									

## Station 9

[illegible]

NFD Monthly Progress Report										
December 2025										
Total Calls By Station										
Fire Prevention										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	1	0	0	0	0	0	0	1	0	0
Fire Marshal 2	7	0	0	0	0	0	2	3	0	2
**Fire Marshal 3	33	5	4	2	2	1	2	15	2	0
Prev. Totals	41									
Specialty Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM4	3	2	0	0	0	0	1	0	0	0
MA	1	0	0	0	0	0	0	1	0	0
Specialty Totals	4									
Notified Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	14	1	0	0	0	0	4	9	0	0
EMS1*	24	1	0	1	0	0	3	17	0	2
NFD3*	22	1	0	1	0	0	3	17	0	0
Notified Total	60									
Fire Admin										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
NFD2	1	0	0	0	0	0	0	1	0	0
	Totals	Total by District								
	2582	558	242	305	194	157	192	476	160	298

\*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

\*\*As of 1/1/25 all All Assistant Chiefs will be designated 301, All Battalion Chiefs 401 and all On-Shift Fire Inspectors FM3



## December 2025 Fire Prevention Activity Summary

### Prevention Department Update and Activities

Training	27 hours	Target Solutions Monthly Required Training
Inspections/Re-Inspections	75 hours	Inspections (93), Violations cited (42), Violations cleared (12)
Smoke Detectors	6 calls	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	13	Structure (7), Vehicle (1), Wildland (3), Other (2)
Investigative Activities	49 hours	Fire Investigations, Report Writing, Reviewing Video, Subpoena prep, etc
Department Meetings	17 (15 hours)	Department Meetings, Officers Meetings, Shift Briefings, Evaluations
Station & Equipment Maintenance	27 hours	Daily checks, supplies replenishing, cleaning & organization, drone updates and maintenance
Public Service/Education & Special Events	8 hours	Special Assignments

### Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews/ Fire Protection System Plan Reviews	47	63
Fire Inspections/Re-inspections	40	23
Meetings	5	10
Training (Target Solutions, Building Code)	6	10
Communication	N/A	10
<b>Totals</b>		<b>116</b>
Time Off (VAC, SICK, COMP, Holiday)	N/A	22

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Time Off (VAC, SICK, COMP, Holiday)	N/A	22

## EMERGENCY MANAGEMENT DIVISION

December 2025

<b>Regular Monthly Scheduled Activities</b> Meetings will be held at the Robinson EOC (2801 W. Robison) unless otherwise posted
<b>Outdoor Warning System</b> Each morning at 7:00 am, a silent test of the outdoor warning system is conducted. The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly. For special requests the audible test may not be completed. Such requests would be large event venues such as an OU home football game or the annual Medieval Fair. The South Canadian Amateur Radio Society provided volunteering monitoring service of the system during the weekly audible test. An audible test of the outdoor warning system is conducted for 60 seconds each Saturday if conditions are favorable. Three units are sounded for 20 seconds due to being a public park venue. They are located at Griffin Park, Reeves Park and the Animal Control facility.
<b>National Weather Service Weekly Weather Meetings</b> Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather. A mid-week call is done on Thursday afternoons at 2 pm. Special conference calls are made during times of severe weather as the NWS determines. This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather. National Weather Service Storm Spotter Training is located on their website at <a href="http://www.weather.gov/OUN">www.weather.gov/OUN</a>
<b>South Canadian Amateur Radio Society</b> <b>SCARS (<a href="http://www.5nor.org">www.5nor.org</a>)</b> -SCARS is a vital preparedness partner with Emergency Management and are included in the City Emergency Operations Plan. They operate within the SKYWARN program for Norman, provide testing for amateur license, provide technical advice and service to the AUXCOM radio operation in the EOC. They participate in many community preparedness events throughout the year. -Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club. The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations. This is held at the Fire Training Center. -Each Wednesday morning at 9:15 am a communication test with state emergency management partners is conducted by the various geographical areas. This tests the local and statewide capability for various communication means across the state in preparedness for disaster operations. -Each first Thursday evening of the month is amateur radio testing night at 6:00 pm at the Fire Training Center. Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. -Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance.

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## EMERGENCY MANAGEMENT DIVISION

December 2025

Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website [www.w5nor.org](http://www.w5nor.org). The Club meeting is the second Saturday of each month, 9 am at the Fire Training Center.

### **Local Emergency Preparedness Committee**

Meets quarterly at the Wellness Center (The Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. The LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting. Meetings occur on the first Wednesday of each quarter.

### **Emergency Management Activities**

#### **The Emergency Operations Plan**

Norman EM received approval for funding for a third party vendor to conduct a comprehensive update to the City plan in FY 27. Currently the plan is formatted in the All Hazards County format. Consideration will be to maintain the format or follow the Community Planning Guide 101 format. The current plan is valid and provides the tasks duties and responsibilities for the City Departments during disaster operations. Emergency Management is responsible for maintenance of the plan. The Request for proposals has been delayed.

#### **Plans and Grants**

The mitigation plan is current and a required update is in process. Norman Participates in a County plan. This format strengthens the justification for mitigation projects by showing common hazards of multiple jurisdictions. The updated plan has been received by FEMA and is undergoing review. The FEMA approval was delayed due to a federal shutdown. Critical facility generator review project. The grant for funding to review the critical facilities need for generators has been completed and submitted to FEMA. This grant was delayed due to a shutdown.

#### **Open Disaster Operations**

The wildfire from March 14 Fire Mutual Assistance Grant (FMAG). Initial documentation was provided for reimbursement and the process is ongoing. It is estimated the reimbursement process will be ready for submission at the end of January 2026.

### **Norman Emergency Response Volunteers**

#### **Special Response Teams Available**

There are several specialty teams available for response or community preparedness events. The Norman EM Unmanned Aerial Vehicle team, the Small Animal Response Team (SMart), The Oklahoma Large Animal Response Team (OLAFR), The MRC State Stress Response Team (OKSRT, a mental health asset) can support with coordination through Norman EM. The SmART received a grant through the OK Health Dept. This grant will assist in training and equipment purchasing. It will be managed by SmART. All of the teams are available to Incident Command through dispatch and in coordination with Norman EM. Norman EM will be requesting a review of the Volunteer program to ensure it is current within City guidelines. The program has existed for twenty years, and process and policy reviews are needed to ensure the protection of the volunteers and the City. This is still on going.

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## EMERGENCY MANAGEMENT DIVISION

December 2025

### Red Cross Coordination

We have dedicated volunteers that can respond quickly to the resident need for assistance. The primary task is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross.

In December 2025, NERV responded to 2 burn out residential fires

### Auxiliary Communications (AUXCOM)

The AUXCOM capability is a work in progress. The Section is operational and developing new capacity for alternate communications means. Recruiting for operators is ongoing. Plans for future budget requests from PSST are being completed. At some point the routing of the antenna coax cables needs corrected. The design was flawed and has caused increased cost and interface in transmission capability.

### Events

December 2025 has been primarily an administrative month. Time to catch up on paperwork, take leave and regenerate focus for 2026. One issue that came up was that the EM Division received a new replacement vehicle. Four days into possession of it the electronic system shut down and had to be recovered to the dealership. While there it was vandalized. The repairs of the damage had to be completed then the repairs of the electronic failures. It is anticipated that the vehicle will be back in service in January 2026.

### Response Provided

In December NERV responded to two burn out residential fires, 2 grass fires for UAV support and 1 car fire for traffic support

### EOC Operations

Planning is ongoing for exercises. An open discussion is needed for operations during events on who will be doing what. The PD operations center is referred to as the Incident Command. This is not in compliance with NIMS and causes confusion when an actual Command is established at or near the event. The effort in the ECOC may be best suited as an Operations section in direct support of the field operation. However, the actions need to remain in the lane of the tactical event itself, meaning interface with outside organizations and liaisons should be routed through the EOC. This will maintain the continuity of communications flow.

### Facility

Inside the facility many items need modified for EOC operations. The project planners refuse to allow control of television cable access due to the attitude of they "do not want volunteers sitting around watching TV all day". This divisive attitude deserves a written formal apology. The EOC only has access to what is provided on an IPORT. Other channels such as national news (CSPAN) or ESPN are not being allowed. Security and access to the EOC area is a concern. Groups and activities are not coordinated during the hours of operation or evening hours. Some additional outlets are needed. During a storm it was discovered some of the electrical outlets were not on the building generator system and these need corrected. The outside maintenance facility is still being finalized. The facility space assigned to EM is not accessible to place the response trailer in without modifications to the parking lot median and the loss of some parking spaces. The building was built too narrow for the PD Command vehicle and a modification to expand two spaces was completed. No consideration of doing

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## EMERGENCY MANAGEMENT DIVISION

December 2025

the same for the EM assigned bays. Other areas needing modifications are being documented for budget requests for the next PSST agenda. The amateur club is continuing to work in the auxiliary communications room and tower. Continued improvements and upgrades will be projected as funding is available.

The secondary control station for the outdoor warning system has been removed from the dispatch area. A meeting was held with IT and the Assistant City manager regarding the system in general. There was a very good discussion and many erroneous pieces of information regarding the system were clarified. For the record, the rogue siren activation on August 6, 2025, was confirmed to have been activated by the control station assigned to the dispatch center. The cause of the activation is unknown. EM requested a forensic review of the workstation tied to the system so some determination might be made as to what happened. This request was not honored. The remote station was installed by a technician not authorized by Whelen. This is not to say it was done incorrectly, simply it was not done by an authorized technician. Initially it was reported the system was hacked, but again this was disproved. The meeting discussed having IT to create a parallel system tied to the City network in hopes of determining what issues might arise from it.

Meetings will be planned with HR to discuss a formal organization chart of Emergency Management for future operations. Also, to discuss the CJIS requirements for the ECOC facility. Currently EM personnel are being denied access to the amenities of the break rooms by an incorrect administration of CJIS

**HUMAN RESOURCES 5**

**HUMAN RESOURCES**  
**Monthly Report**  
**December 2025**

**HUMAN RESOURCES**

Total number of Employees: 992

Orientations: 2 – 8 new hires

Terminations: 7

**ADMINISTRATION**

- FMLA cases – 8 new cases
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
  - 78 birthdays and 93 anniversaries

**BENEFITS**

**New Enrollments: 5**

<b>Benefit Participation</b>		
	<b>#</b>	<b>%</b>
Medical	810	91%
Dental	808	91%
Vision	623	70%
Disability	426	48%
Supplemental Life	455	51%

*Total Benefit Eligible Population: 882*

<b>Claims</b>	
Rx Claims	
ACTIVE	\$534,587.22
RETIREE	\$18,072.59
COBRA	\$7,580.58
HSA	\$2,369.68
Medical Claims	\$903,320.07
Dental Claims	\$ 96,231.91

**PERSONNEL ACTIONS**

**FTE New Hires – 8**

<b>Dept./Div.</b>	<b>Position</b>	<b>Number of Employees</b>
Finance/Treasury	Treasury Support Supervisor	1
Planning/Comm Dev/Planning	Admin Tech III	1
Police/Animal Welfare	Animal Welfare Technician	1
Public Works/Engineering	Admin Tech III	1
Public Works/Traffic	Maintenance Worker I	1
Utilities/Sanitation	Sanitation Worker I	2
Utilities/SLM	Utility Collection Worker I	1

**Promotions – 1**

<b>Dept./Div.</b>	<b>Position</b>	<b>Number of Employees</b>
Utilities/Sanitation	Sanitation Worker II	1



**HUMAN RESOURCES**  
**Monthly Report**  
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**FTE Separations – 7**

**Temp/Seasonal Separations – 3**

**Total - 10**

<b>Dept./Div.</b>	<b>Position</b>	<b>Number of Employees</b>
Fire/Suppression	Fire Driver Engineer	1
Legal/Admin	Intern	1
Parks & Rec/Golf	Golf Course Assistant	2
Parks & Rec/Recreation	Recreation Leader I	1
Planning & Comm Dev/Planning	Planner I	1
Police/Staff Services	Police Sergeant	1
Public Works/Streets	Maintenance Worker I	1
Utilities/WLM	Utility Distribution Worker I	1
Utilities/WRF	Heavy Equipment Operator	1

**TURNOVER STATS – does not include Temp/Seasonal stats**

<b>Department</b>	<b>No. of Employees</b>	<b>No. of Terminated Employees</b>	<b>Turnover Rate</b>
City Manager	16		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164	1	0.61%
Human Resources	9		0.00%
Information Technology	19		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation	108	1	0.93%
Planning & Comm Dev.	39	1	2.56%
Police	260	1	0.38%
Public Works	125	1	0.08%
Utilities	164	2	1.22%

**RECRUITMENT**

<b>Positions Requisitioned for Refill by Department/Division (# of vacancies)</b>	
*included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT*	
<b>Human Resources</b>	
Human Resources Recruiter	Human Resources Manager
<b>Information Technology</b>	
AI Analyst I	
<b>Parks &amp; Recreation</b>	
Seasonal PT* Recreation Center Specialist – All Locations	PT* Recreation Leader I - (Whittier)

**Monthly Report  
December 2025**

PT* Lifeguard Leader (2)	Tradesworker - Electrician
PT* Recreation Technician - (YFAC)	PT* Recreation Leader I – (YFAC)
Seasonal PT* Laborer	Seasonal PT* Food and Beverage Tech I
PT* Recreation Technician – (Whittier)	Program Coordinator – (YFAC)
<b>Planning</b>	
Planner I	
<b>Public Works</b>	
Maintenance Worker I	Seasonal PT* Traffic Management Center Operator
<b>Utilities</b>	
Utility Collection Worker I	Sanitation Worker I
Utilities Supervisor	

**Days to fill**

<b><u>Full Time Position</u></b>	<b><u>Date Posted</u></b>	<b><u>Offer Date</u></b>	<b><u>Days to fill</u></b>
Admin Tech III	10/13/25	11/21/25	39
Admin Tech III	10/10/25	11/13/25	34
Animal Welfare Tech	9/29/25	11/14/25	46
Utility Collection Worker I	10/28/25	11/21/25	24
Maintenance Worker I	11/13/25	12/8/25	25
Sanitation Worker I (2)	11/24/25	12/16/25	22
Treasury Support Supervisor	9/29/25	12/8/25	70

\*Offer Date reflected for accurate days to fill numbers, all started in current month

\*289 registrations/applications to our openings, 7 new requisitions opened.

**SAFETY****RECORDABLE INJURIES – OSHA**

<b>Department/Division</b>	<b>Nature of Injury</b>	<b>How Sustained</b>	<b>Prognosis</b>	<b>Prevention Method</b>
Utilities/Stormwater	Lower back/tailbone	Slipped getting out of truck, reinjuring back	Seen and released	Caution and awareness
Police/Patrol	Broken legs, pelvis	Struck by a car on hwy 9	Multiple Surgeries/TBD	Wear hi vis at night. The other car should have slowed down
Utilities/ WLM	Right hand	Injury occurred while using a drill	Seen and released	Use 2 hands with drill
Utilities/WLM	Upper back	Injured back while turning off meter	Seen and released	Ask for help, stretch before performing tasks as needed

**CURRENT NUMBER OF “AT FAULT” VEHICLE COLLISIONS PER CALENDAR YEAR:**

<b>2025*</b>	<b>2024</b>	<b>2023</b>
28	40	11

\*CY2025 is current YTD

**CURRENT NUMBER OF “AT FAULT” VEHICLE COLLISIONS PER FISCAL YEAR:**

<b>2026</b>	<b>2025</b>	<b>2024</b>
18	41	14

HUMAN RESOURCES  
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**RECORDABLE INJURIES PER CALENDAR YEAR:**

<b>2025*</b>	<b>2024</b>	<b>2023</b>
39	80	78

*\*CY2025 is current YTD*

**RECORDABLE INJURIES PER FISCAL YEAR:**

<b>2026</b>	<b>2025</b>	<b>2024</b>
16	65	62



**CITY OF NORMAN**

Information Technology Department  
Monthly Report –December 2025.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for Finance, Purchasing, AR/AP, Courts, HR, Payroll, Personnel, Parks and Rec, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, Planning, and Parks to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Data storage migration	The IT Department through a grant has purchased new data storage for the city's critical data.	In Progress. Implementation of the hardware is complete, configuration is on going.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC in case of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as penetration testing of the city network and improvements from the pen test results.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades and improvements as necessary.	In Progress
Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Progress – customer portal configuration in progress. Communication radios installation in progress. Project more than half implemented.
OS and software upgrade/migration	The city is moving to a new OS and software suite to replace older Microsoft OS and software.	In Progress: We are targeting the end of the calendar yr 2025 as completion date.



Network Infrastructure Improvements	Utilize Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD and Moore PD	Complete. Additional segmentation for OU and Moore PD presence with NPD during OU Football is in progress.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	In Progress: Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2025 if all tests of the new facility functionality are successful.

### Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

### Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

### Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 253,655 attempted incoming emails in December 2025. A total of 211,630 messages were delivered, while 42,025 total incoming messages were considered Spam or hazardous e-mails by our email-filtering appliance and were quarantine or filtered (see **IT Table 3**). This number represents 16.6% of our inbound mail. This percentage has decreased significantly from previous months because of the IT Department's implementation of a new and more modern appliance. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

### Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of December 2025, the City of Norman's web site had 135,104 individual web sessions access the web site for 213,930 total page views. Of those sessions, 86,762 were identified as Users to view content on the City web site (see **IT Table 4a and 4b**). Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and tablets.

### Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (See **IT Charts A,B, and C**) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

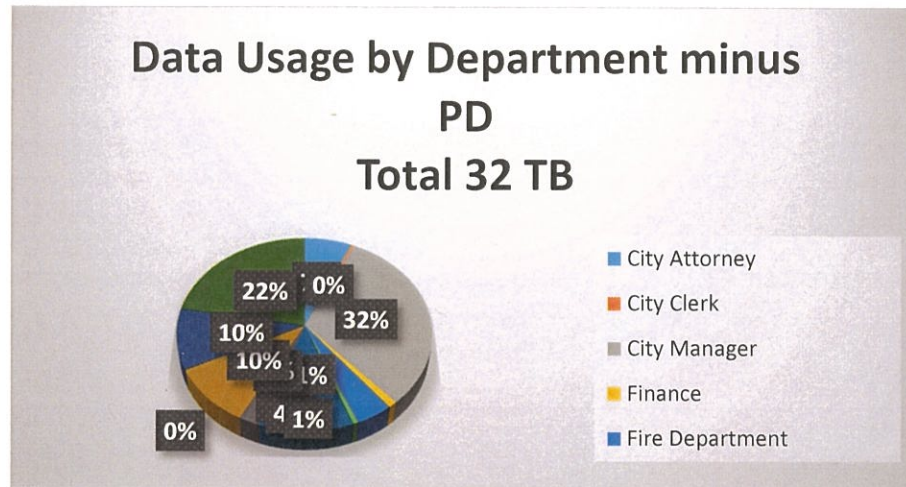
### ERP Project Implementation Progress:

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Although

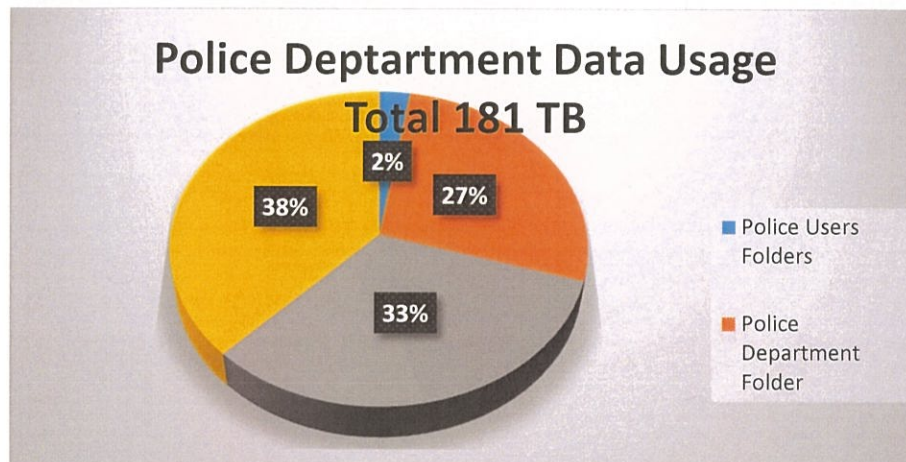


because of constant efforts to improve this project is never fully complete. The city now has enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software (x 2), Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendance, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software. The IT Department is currently reviewing a new option for Time and Attendance to improve automation of this function.

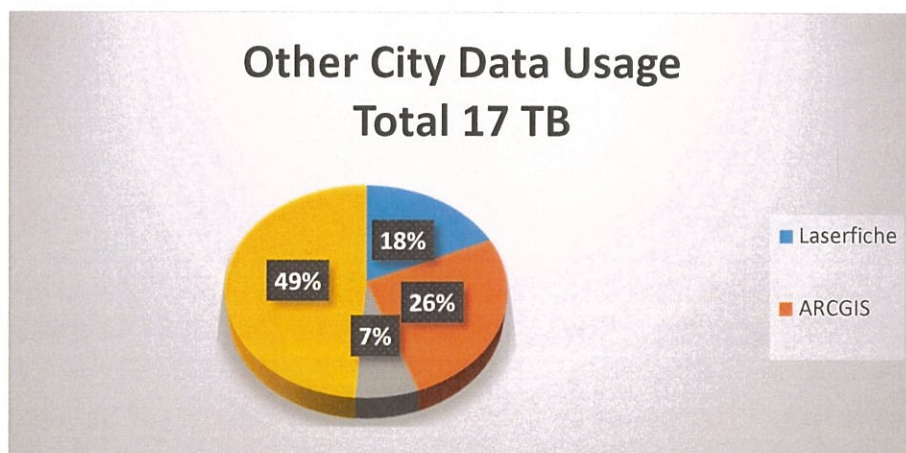
IT Table A



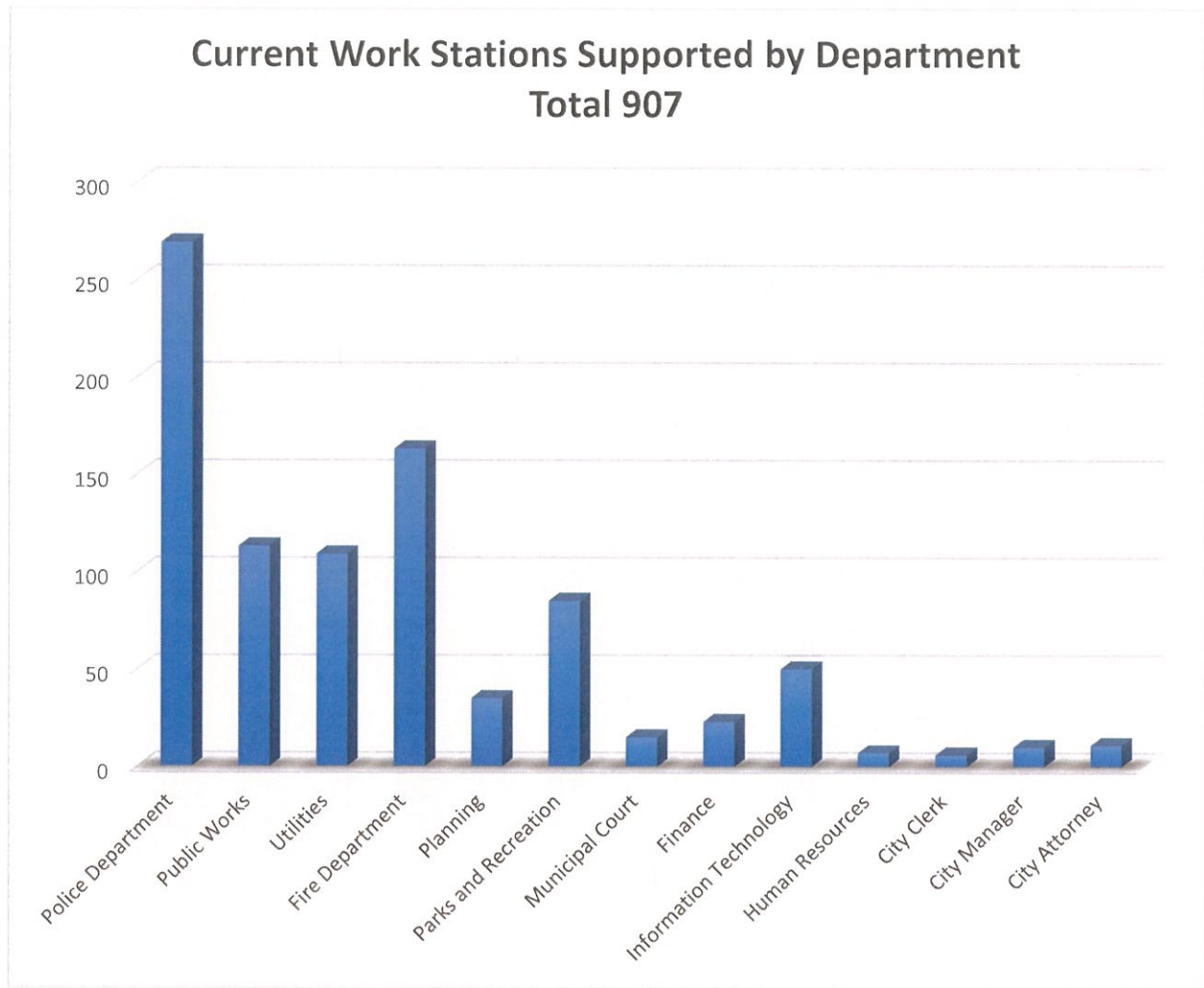
IT Table B



IT Table C



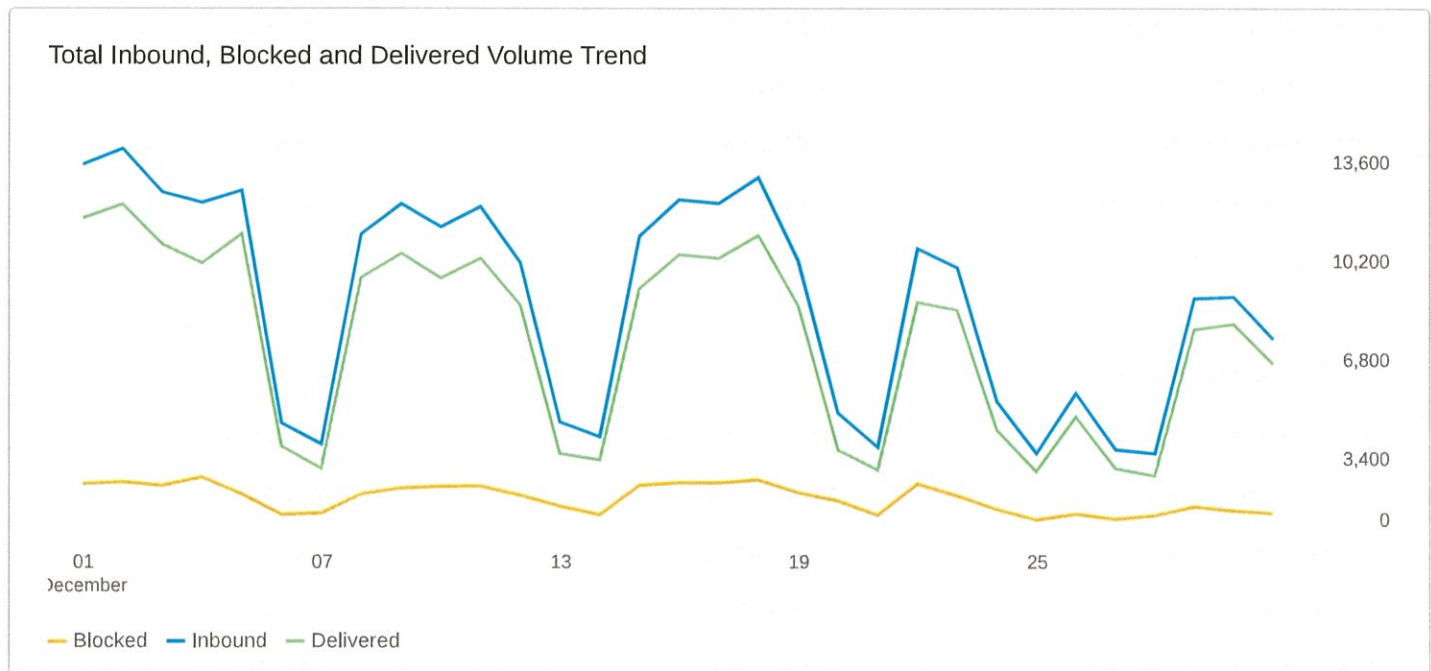
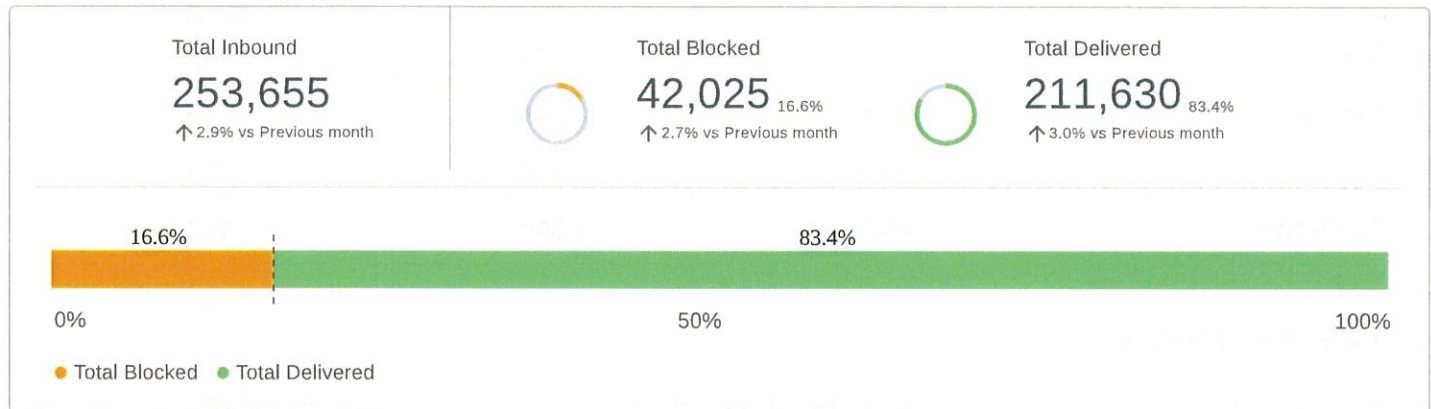
**Table 2**



## Inbound Email Summary

Statistics of messages from external users to internal users and domains.

2025/12/01 00:00:00 - 2026/01/01 00:00:00 (UTC)





## Total Blocked by Category

Category	% of Total Inbound	Messages	vs Previous month
Threats	1.0%	2,564	- 29.4%
Spam	8.6%	21,798	+ 5.5%
Bulk	1.2%	3,058	- 1.5%
Others	5.8%	14,605	+ 8.1%
Total Blocked	16.6%	42,025	+ 2.7%

## Top 5 Inbound Recipients

Envelope Recipient	Messages(% of Total Inbound)	vs Previous month
jason.redden@normanok.gov	7,861 (4.0%)	+ 16.2%
devra.smith@normanok.gov	4,706 (2.4%)	+ 10.7%
esther.rojo@normanok.gov	3,503 (1.8%)	+ 16.3%
barbara.andros@normanok.gov	3,076 (1.6%)	- 11.8%
robert.gruver@normanok.gov	3,059 (1.6%)	+ 34.9%

## Top 5 Inbound Senders

Envelope Sender	Messages(% of Total Inbound)	vs Previous month
noreply@normanok.gov	16,001 (8.3%)	+ 10.4%
Pager@ci.norman.ok.us	10,349 (5.4%)	+ 5.8%
<no domain>	4,641 (2.4%)	+ 4.5%
VTINotifications@normanok.gov	3,402 (1.8%)	+ 12.4%
laserfiche@normanok.gov	2,807 (1.5%)	+ 4285.9%

## Top 5 Inbound Receiving Domains

Envelope Receiving Domain	Messages(% of Total Inbound)	vs Previous month
normanok.gov	230,661 (90.9%)	+ 2.2%
ci.norman.ok.us	13,046 (5.1%)	+ 17.0%
sms.normanok.gov	9,872 (3.9%)	+ 3.9%
cucpub.ci.norman.ok.us	73 (0.0%)	+ 5.8%
list.ci.norman.ok.us	2 (0.0%)	N/A

## Top 5 Inbound Sending Domains

Envelope Sending Domain	Messages(% of Total Inbound)	vs Previous month
normanok.gov	36,543 (15.7%)	+ 23.1%
ci.norman.ok.us	12,486 (5.4%)	+ 5.1%
bounce.sears.com	7,519 (3.2%)	+ 14.6%
in.constantcontact.com	6,834 (2.9%)	+ 6.1%
gmail.com	5,703 (2.5%)	+ 13.4%

All Users Add comparison

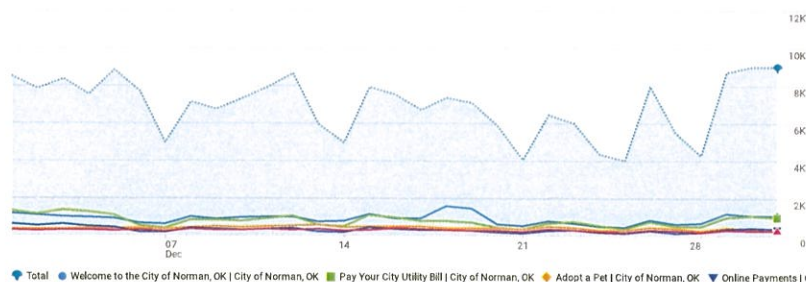
Custom Dec 1 - Dec 31, 2025

## Monthly Page Views

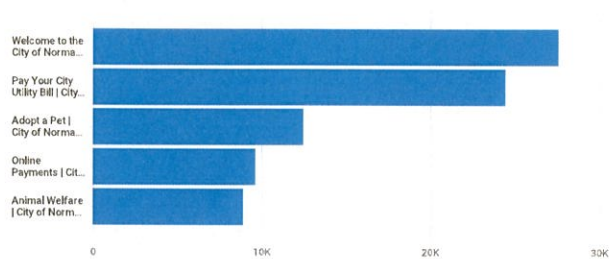
Add filter

Views by Page title and screen class over time

Day



Views by Page title and screen class



Total Welcome to the City of Norman, OK | City of Norman, OK Pay Your City Utility Bill | City of Norman, OK Adopt a Pet | City of Norman, OK Online Payments | City of Norman, OK

Plot rows Search

Rows per page: 10 Go to: 1 1-10 of 2440

	Page title and screen class	Views	Active users	Views per active user	Average engagement time per active user	Event count
						All events
<input checked="" type="checkbox"/>	Total	213,930 100% of total	86,762 100% of total	2.47 Avg 0%	56s Avg 0%	635,204 100% of total
<input checked="" type="checkbox"/>	1 Welcome to the City of Norman, OK   City of Norman, OK	27,562 (12.86%)	14,736 (16.98%)	1.87	15s	72,820 (11.46%)
<input checked="" type="checkbox"/>	2 Pay Your City Utility Bill   City of Norman, OK	24,404 (11.41%)	12,500 (14.41%)	1.95	22s	89,314 (14.06%)
<input checked="" type="checkbox"/>	3 Adopt a Pet   City of Norman, OK	12,453 (5.82%)	5,288 (6.09%)	2.35	39s	26,074 (4.1%)
<input checked="" type="checkbox"/>	4 Online Payments   City of Norman, OK	9,618 (4.5%)	6,218 (7.17%)	1.55	10s	22,839 (3.6%)
<input checked="" type="checkbox"/>	5 Animal Welfare   City of Norman, OK	8,904 (4.16%)	5,151 (5.94%)	1.73	13s	27,742 (4.37%)
<input type="checkbox"/>	6 News   City of Norman, OK	6,580 (3.08%)	6,792 (7.83%)	0.97	3s	21,262 (3.35%)
<input type="checkbox"/>	7 Job Opportunities   City of Norman, OK	5,252 (2.46%)	2,983 (3.44%)	1.76	1m 09s	15,650 (2.46%)
<input type="checkbox"/>	8 Trash & Recycling   City of Norman, OK	3,538 (1.65%)	2,273 (2.62%)	1.56	39s	11,768 (1.85%)
<input type="checkbox"/>	9 Events   City of Norman, OK	3,392 (1.59%)	3,359 (3.87%)	1.01	7s	10,172 (1.6%)
<input type="checkbox"/>	10 Page not found   City of Norman, OK	3,266 (1.53%)	3,115 (3.59%)	1.05	3s	11,407 (1.8%)

All Users Add comparison +

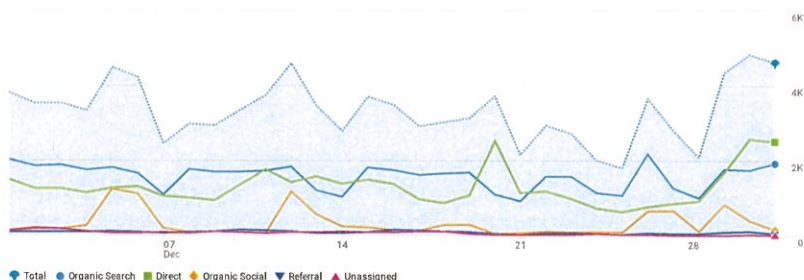
Custom Dec 1 - Dec 31, 2025

## Monthly Site Traffic

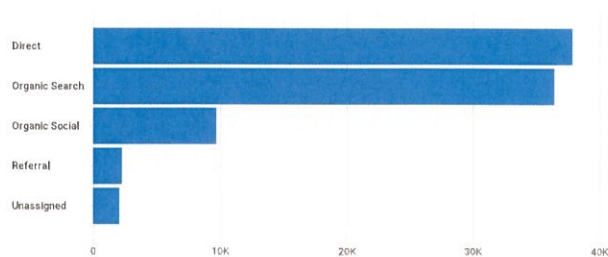
Add filter +

Active users by Session primary channel group (Default Channel Group) over time

Day



Active users by Session primary channel group (Default Channel Group)



Plot rows

Search

Rows per page: 10 1-9 of 9

Session primary Channel Group		Active users	Sessions	Engaged sessions	Average engagement time per session	Engaged sessions per active user	Events per session	Engagement rate	Event count All events	Session key event rate All events
<input checked="" type="checkbox"/>	Total	86,762 100% of total	135,104 100% of total	57,364 100% of total	36s Avg 0%	0.66 Avg 0%	4.70 Avg 0%	42.46% Avg 0%	635,204 100% of total	0%
<input checked="" type="checkbox"/>	1 Direct	37,863 (43.64%)	44,373 (32.84%)	11,364 (19.81%)	12s	0.30	4.26	25.61%	188,859 (29.73%)	0%
<input checked="" type="checkbox"/>	2 Organic Search	36,427 (41.98%)	70,406 (52.11%)	41,916 (73.07%)	58s	1.15	5.48	59.53%	385,480 (60.69%)	0%
<input checked="" type="checkbox"/>	3 Organic Social	9,676 (11.15%)	11,200 (8.29%)	2,418 (4.22%)	6s	0.25	3.45	21.59%	38,651 (6.08%)	0%
<input checked="" type="checkbox"/>	4 Referral	2,242 (2.58%)	3,576 (2.65%)	1,670 (2.91%)	30s	0.74	5.09	46.7%	18,214 (2.87%)	0%
<input checked="" type="checkbox"/>	5 Unassigned	2,048 (2.36%)	2,080 (1.54%)	81 (0.14%)	9s	0.04	1.87	3.89%	3,892 (0.61%)	0%
<input type="checkbox"/>	6 Email	12 (0.01%)	12 (<0.01%)	0 (0%)	2s	0.00	3.75	0%	45 (<0.01%)	0%
<input type="checkbox"/>	7 Organic Video	6 (<0.01%)	12 (<0.01%)	5 (<0.01%)	13s	0.83	3.50	41.67%	42 (<0.01%)	0%
<input type="checkbox"/>	8 Paid Social	5 (<0.01%)	5 (<0.01%)	0 (0%)	0s	0.00	3.00	0%	15 (<0.01%)	0%
<input type="checkbox"/>	9 Organic Shopping	1 (<0.01%)	1 (<0.01%)	1 (<0.01%)	1m 00s	1.00	6.00	100%	6 (<0.01%)	0%





**MONTHLY REPORT - LEGAL DEPARTMENT**  
**December 2025 Report**  
**(Submitted January 9, 2025)**

**MONTHLY HIGHLIGHTS:**

**LIST OF PENDING CASES:**

**UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT**

**UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK**

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

**UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA**

Yoon v. City of Norman, Case No. CIV-2025-804 D

Hodge, Cathy Ann v. Police Department, City of Norman, et al, Case No CIV-2025-01563, CJ-2025-1499

This case was filed at Cleveland County District Court on September 19, 2025, and the City was served December 10, 2025. It was removed to the United States District Court for the Western District of Oklahoma on December 29, 2025. Cathy Ann Hodge, personal representative of Anthony Castillo Sanchez, alleges Mr. Sanchez's September 21, 2023, execution for the December 20, 1996, murder of Juli Buskin was wrongful. The City's Motion to Dismiss is pending.

**OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS**

Allison et al v. Post et al, CV-24-3374, SC 122946

Bad Day Towing & Recovery v. City of Norman, SD-123,329; CV-2024-2032 (K)

**COURT OF CRIMINAL APPEALS**

**CLEVELAND COUNTY DISTRICT COURT**

**A. *General Lawsuits***

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318

Armstrong v. City of Norman, CJ-2012-1638 (K)

Etter v. City, CJ-2021-731 (K)

Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

City v. Arces, CV-2024-3662 (K, M, S)

Hare v. Norman Municipal Authority, et al, CJ-2025-857

The Norman Petition Initiative No. 2021-1, CV-2020-2384 (K)

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Hodges, CV-2020-2922

Norman Hospitality, Inc. v. City, CV-2025-2015 (K, R)

Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

Pioneer Library System v. City of Norman et al., CJ-2025-1260 (K, R)

Grace v. City of Norman and Crossland Construction Company, Inc., CJ-2025-873 (K, R)

On December 22, 2025, an amended Petition was filed adding Crossland Construction Company, Inc. as a party to the case. The City filed its Answer to the Amended Petition on January 9, 2026.

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)

State of Oklahoma Department of Mental Health & Substance Abuse Services Trust v. City of Norman, et. al. CV-2025-2582

University Town Center, LLC v. City of Norman et al, CJ-2024-1405

Wattie Wolfe Company, Inc. v. City of Norman, et. al., CJ-2025-1366 TB (K, R)

**B. *Condemnation Proceedings***

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)

City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)

City of Norman v. Tietz Revocable Trust, et al., CJ-2013-775 (M)

City of Norman v. Apex Properties, LLC, et al., CJ-2021-221 (M)

City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):

City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

**C. *Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate***

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

Katy Construction Co., CV-2024-2213

US Bank National Association v. Hudson et al., CJ-2024-996

On August 22, 2024, the City filed a Disclaimer of Interest. On September 3, 2024, Plaintiff filed a Notice of Dismissal for the City of Norman. This case will no longer appear on the Monthly Report.

US Bank National Association v. Vermillion et al., CJ-2024-1019

On September 20, 2025, Plaintiff filed a Dismissal Without Prejudice, and Release of Lis Pendens. This case will no longer appear on the Monthly Report.

Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824

First Bank & Trust Co. v. Norman Hospitality, Inc. et al., CJ-2025-749

US Bank National Association v. Porter, et al., CJ-2025-1978 (R)

This case was filed at Cleveland County District Court on December 10, 2025.

D. ***Municipal Court Appeals***

None

E. ***Small Claims Court***

None

F. ***Board of Adjustment Appeals***

None

**LABOR / ADMINISTRATIVE PROCEEDINGS**

A. ***Grievance & Arbitration Proceedings***

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)

AFSCME Grievance FYE-24-09 – (James Salley – Termination)

AFSCME Grievance FYE-26-01 – (Susie Block - Termination)

FOP Grievance FYE-26 – (Kaidee Monroe – Discipline)

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)

IAFF Grievance FYE 23 – (Matt Ferris – Discipline)

IAFF Grievance FYE-24 – (Non-Emergency Call Back)

IAFF Grievance FYE-24 – (Failure to Staff Personnel)

IAFF Grievance FYE-25 – (Failure to Follow Progressive Discipline)

IAFF Grievance FYE-25 – (Paid Convention Leave)

B. ***Equal Employment Opportunity Commission (EEOC)***

Worthly v. City of Norman – Charge No. 564-2025-01069

C. ***Contested Unemployment Claims (OESC)***

None

**MUNICIPAL COURT PROSECUTIONS**

The chart below represents cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through December 2025. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<b><u>ADULT CASES</u></b>			<b><u>JUVENILE CASES</u></b>			<b><u>COURT SESSIONS</u></b>		
	<b>FYE 24</b>	<b>FYE 25</b>	<b>FYE 26</b>	<b>FYE 24</b>	<b>FYE 25</b>	<b>FYE 26</b>	<b>FYE 24</b>	<b>FYE 25</b>	<b>FYE 26</b>
JULY	464	359	514	11	25	10	10	11	11
AUG	341	493	585	7	6	18	16	13	13
SEPT	295	395	473	18	11	11	8	10	13
OCT	346	420	440	7	13	14	11	10	11
NOV	292	246	356	11	15	13	10	6	7
DEC	163	314	378	9	13	13	4	8	8
JAN	280	419		9	11		5	12	
FEB	338	318		20	0		12	6	
MAR	466	464		8	16		10	10	
APR	443	621		11	3		14	11	
MAY	430	546		26	10		10	12	
JUNE	333	463		7	15		9	10	
TOTALS / YTD	4,191	4,858	2,746	144	138	79	119	119	63

**WORKERS' COMPENSATION COURT**

A total of 20 cases were pending as of December 31, 2025. In December, three new claims were filed and two claims were amended. Once Joint Petition settlement is scheduled for City Council consideration in January. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 26 CASES	FYE 25 CASES	FYE24 CASES	FYE23 CASES
Fire	Suppression	12	4	8	3	9
Fire	Prevention					
Parks/Rec	Facility Maintenance			1		
Parks/Rec.	Park Maintenance					
Parks/Rec	Westwood Pool					
Police	Criminal Investigation					
Police	Patrol	5	2		2	1
Police	Staff Services	1	1			
Police	Administration					
Public Works	Street Maintenance			1		

DEPARTMENT	DIVISION	PENDING CASES	FYE 26 CASES	FYE 25 CASES	FYE24 CASES	FYE23 CASES
Public Works	Fleet	1		1	1	
Public Works	Storm Water				2	
Public Works	Traffic Control					1
Utilities	Line Maintenance					1
Utilities	Sanitation	1	1			1
<b>TOTALS</b>		20	8	11	8	13

***List of Pending Cases***

Bernhardt, Jefferson B. v. City of Norman, CM-2025-04357 A

(FD/Suppression/Fire Captain, L Knee, (Denied) Whole Body

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee + Other – Left Side of Face, Left Eye, ***Amended + Reinjury 11/26/25 Aggravation Left Arm***)

Edwards, Brian v. City of Norman, CM-2025-05523 H

(FD/Suppression, Fire Captain, L Shoulder, Right Knee, Lower Back)

Faught, David v. City of Norman, CM3-2025-02198 A

(Fire, Suppression, Firefighter, Lower Back)

***A Joint Petition settlement in the above claim is scheduled to be considered by the City Council on January 26, 2026.***

Gober, Allen v. City of Norman, CM-2025-06478 L

(Utilities, Sanitation, SWI, Right Knee)

Hambrick, John v. City of Norman, CM-2023-02469 K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Lewis, Brian K. v. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Littleton, Charles v. City of Norman, CM-2025-06298 P

(Fire, Suppression, Fire Driver Engineer, Other – Cancer, Body As Whole

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

McCawley, Billy v. City of Norman, CM-2025-03486 L

(FD/Suppression, Fire Driver Engineer, Right Shoulder)

Mohrmann, Noel v. City of Norman, CM-2025-02034 P

(Fire, Suppression, Fire Driver Engineer, L Shoulder, Left Arm & Left Hand)

Moring, Barry v. City of Norman, CM-25-00042 J

(Fire, Suppression, Fire Captain, Cancer, Body as a Whole

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Skelly, Gregory D. v. City of Norman, CM-2025-01674 M

(Fire, Suppression, Asst. Fire Chief, Lungs, Respiratory System, Heart, Trachea)

**Steele, Spencer v. City of Norman, CM-2025-06362 H**

(Police, Patrol, Master Police Officer, Neck, Amended Spine to Cervical Spine, Thoracic Spine, Lumbar Spine)

**Steele, Spencer v. City of Norman, CM-2025-06683 Q**

(Police, Patrol, Master Police Officer, Left Foot, Right Shoulder, Whole Back, Both Knees, Consequential to Altered Gate).

**Wansick, Brandon Kyle v. City of Norman, CM-2025-06855 A**

(Police, Staff Services, Sergeant, Both Legs)

## **TORT CLAIMS**

The following is a breakdown of the Tort Claims activity through **November** 2025.

<b>DEPARTMENT</b>	<b>FYE 26 Month</b>	<b>FYE 26 YTD</b>	<b>FYE 25 YTD</b>	<b>FYE 24 YTD</b>	<b>FYE 23 YTD</b>
Animal Control			1		2
Finance – IT			1		
Fire				2	
Legal					
Other			4	5	5
Parks			9	2	1
Planning		2	2		1
Police	1	6	3	9	8
Public Works – other			2	2	5
Public Works – Stormwater					
Public Works – Engineering			1		
Public Works – Streets	1	3	13	13	8
Utilities – other				2	
Utilities – Water	2	4	5	5	16
Utilities – Sanitation	1	4	11	11	7
Utilities – Sewer	1	2	8	10	3
<b>TOTAL CLAIMS</b>	<b>6</b>	<b>21</b>	<b>60</b>	<b>61</b>	<b>56</b>

<b>CURRENT CLAIM STATUS</b>	<b>FYE 26 TO DATE</b>	<b>FYE 25</b>	<b>FYE 24</b>	<b>FYE 23</b>
Claims Filed	21	60	61	56
Claims Open and Under Consideration	9	0	0	0
Claims Not Accepted Under Statute/Other	0	2	1	4
Claims Paid Administratively	5	23	26	25
Claims Paid Through Council Approval	0	6	5	2
Claims Resulting in a Lawsuit for FY	0	3	1	0

Claims Barred by Statute (No Further Action Allowed)	0	22	28	25
Claims in Denied Status (Still Subject to Lawsuit)	7	4	0	0

**TORT CLAIMS**

The following is a breakdown of the Tort Claims activity through **December 2025**.

DEPARTMENT	FYE 26 Month	FYE 26 YTD	FYE 25 YTD	FYE 24 YTD	FYE 23 YTD
Animal Control			1		2
Finance – IT			1		
Fire				2	
Legal					
Other			4	5	5
Parks			9	2	1
Planning		2	2		1
Police		6	3	9	8
Public Works – other			2	2	5
Public Works – Stormwater					
Public Works – Engineering			1		
Public Works – Streets		3	13	13	8
Utilities – other				2	
Utilities – Water	1	5	5	5	16
Utilities – Sanitation	1	5	11	11	7
Utilities – Sewer	1	3	8	10	3
<b>TOTAL CLAIMS</b>	<b>3</b>	<b>24</b>	<b>60</b>	<b>61</b>	<b>56</b>

CURRENT CLAIM STATUS	FYE 26 TO DATE	FYE 25	FYE 24	FYE 23
Claims Filed	24	60	61	56
Claims Open and Under Consideration	7	0	0	0
Claims Not Accepted Under Statute/Other	0	2	1	4
Claims Paid Administratively	5	23	26	25
Claims Paid Through Council Approval	0	6	5	2
Claims Resulting in a Lawsuit for FY	0	3	1	0
Claims Barred by Statute (No Further Action Allowed)	0	24	28	25
Claims in Denied Status (Still Subject to Lawsuit)	12	2	0	0



**MUNICIPAL COURT**

**8**

**MUNICIPAL COURT  
MONTHLY REPORT  
DECEMBER - FY '26**

**CASES FILED**

	<b><u>DECEMBER</u></b>	<b><u>FY 26</u></b>	<b><u>Y-T-D</u></b>	<b><u>DECEMBER</u></b>	<b><u>FY 25</u></b>	<b><u>Y-T-D</u></b>
Traffic	779		6,270	919		4,435
Non-Traffic	259		1,981	263		1,608
SUB TOTAL	1,038		8,251	1,182		6,043
Parking	468		3,867	432		5,047
<b>GRAND TOTAL</b>	<b>1,506</b>		<b>12,118</b>	<b>1,614</b>		<b>11,090</b>

**CASES DISPOSED**

	<b><u>DECEMBER</u></b>	<b><u>FY 26</u></b>	<b><u>Y-T-D</u></b>	<b><u>DECEMBER</u></b>	<b><u>FY 25</u></b>	<b><u>Y-T-D</u></b>
Traffic	900		7,005	777		4,478
Non-Traffic	228		1,613	209		1,548
SUB TOTAL	1,128		8,618	986		6,026
Parking	467		3,144	572		4,452
<b>GRAND TOTAL</b>	<b>1,595</b>		<b>11,762</b>	<b>1,558</b>		<b>10,478</b>

**REVENUE**

	<b><u>DECEMBER</u></b>	<b><u>FY 26</u></b>	<b><u>Y-T-D</u></b>	<b><u>DECEMBER</u></b>	<b><u>FY 25</u></b>	<b><u>Y-T-D</u></b>
Traffic	\$ 102,764.54		\$ 774,458.34	\$ 78,254.35		\$ 476,418.95
Non-Traffic	\$ 24,793.80		\$ 143,540.02	\$ 18,817.00		\$ 120,348.59
SUB TOTAL	\$ 127,558.34		\$ 917,998.36	\$ 97,071.35		\$ 596,767.54
Parking	\$ 21,185.00		\$ 122,350.00	\$ 22,865.00		\$ 161,328.00
<b>GRAND TOTAL</b>	<b>\$ 148,743.34</b>		<b>\$ 1,040,348.36</b>	<b>\$ 119,936.35</b>		<b>\$ 758,095.54</b>

## MUNICIPAL COURT - MONTHLY REPORT DECEMBER 2025

### JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

### MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 16 new cases and closed 16 cases during the month of December 2025. 3 Mediations were held.

## **PARKS AND RECREATION**

**9**

## **Park Development Activities December 2025**

### **Bishop Creek Eco Park:**



Our Contractor (Downey Contracting) has been working to finish major construction of this new special use park that was designed to be both a nature park for people to enjoy and a means of stormwater control for the Bishop Creek watershed. The design from Planning Design Group (PDG) was awarded for construction in mid-2025; and work has been ongoing since summer. Good weather has allowed the project to get to a point where

Downey will soon finish their contract and the city will take on the remaining work at the park to establish new landscape, complete a sign package, manage final site furnishings, fencing and other site amenities and prepare the park for a grand opening in the spring. Park Development Division is working with our fellow staff from the Environmental Resiliency and Sustainability Division to come up with a best method to re-establish a more native ecology for this new type of park in Norman that combines human activity with natural processes and educational opportunities.

### **Forestry:**

We are acquiring quotes from several growers to provide and install new and/or replacement trees in several parks and public landscape areas this winter. This includes roadside and traffic median plantings on several large streets such as west Lindsey Street, 12<sup>th</sup> Avenue SE (between Lindsey and Constitution), and Robinson Street. We also have identified some parks that would benefit from additional shade along their trails (Eagle Cliff and Eastwood, for example), and those that need trees installed or replaced as part of their first years of development (Bentley and Bluestem). The Forester is also doing several tree pruning and other maintenance projects on our park and public landscape trees during the winter months.

### **Reaves Park:**

We are working with the Streets Division to use some of the dirt they are generating during the construction of the road through the west half of Saxon Park and connecting to John Saxon Boulevard to do work on the pond embankment at Reaves Park. We will be raising the south end of the pond bank up to better control the direction and duration of water detention in the pond during unusually wet seasons like we had last spring. The elevation will match the intended elevation of the pond bank that will be achieved when the next phase of reconstruction of the baseball fields south of the new pond are done in a future project. Only part of the pond was dug during the first phase of that NORMAN FORWARD project in 2021. As a result, the pond overflows to the south before it reaches the designed spillway on the north end of the pond and causes high water to accumulate on the south ballfields and the adjacent OU golf course driving range in flooding storm events. The dirt will be shaped into a higher south bank that will be finish-graded when the south fields are re-built at a

higher elevation in the next major phase of the Reaves Park sports complex renovation, as funding is made available.

**Neighborhood Parks:**

Proposals were received in December for play equipment in several parks. Replacement of old equipment will be taking place this winter at Northeast Lions, Sutton Place and Eagle Cliff Parks as part of the on-going Neighborhood Park Improvements project for NORMAN FORWARD. This will be the final piece of the project in these three parks. We are also receiving proposals for the new park in southeast Norman next to The Links Apartments called Bluestem Park. Park Maintenance crews have already begun removing the old equipment in the existing parks, which in many cases is so obsolete that we cannot harvest any parts of those playgrounds to use as replacement parts for other parks in town. The work should be completed in early spring, when we will be preparing for the next replacement of the oldest playgrounds next fiscal year, according to the priority list created for the project back in 2015. Not all park playgrounds will be replaced with the original Norman Forward project. A new program of replacements will be prepared for any upcoming tax-funded improvements to our parks and facilities in the future.

# **DECEMBER 2025 PARK MAINTENANCE DIVISION**

	FY26	FY26	FY25	FY25
<b>SAFETY REPORT</b>	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
On-The-Job Injuries	0	1	2	6
Vehicle Accidents	0	0	0	0
Employee responsible	0	0	0	0
<b>ROUTINE ACTIVITIES</b>	<b>Total Man Hours</b>		<b>Total Man Hours</b>	
Ballfield Maintenance	12	68.00	0.75	921.50
Big Mowing	0	865.50	0	1140.00
Bike Racks	0	27.25	0	106.50
Carpentry/Project Building	12	203.50	319.8	1971.75
Chemical Spraying/Fertilization	9	304.50	0	870.50
Christmas Setup/Repair/Removal	113.75	1340.75	259	1377.50
Concrete/Masonry	20	196.00	0	102.00
Dirt/Sand/Mulch/Gravel Work	197.75	534.50	0	314.00
Equipment Maintenance/Service	162	592.25	126	2609.25
Equipment Repair	107	725.25	0	499.75
Equipment Transport	10	29.00	0	140.50
Events	271.75	1359.75	144	1466.00
Fence Repairs	0	41.00	94	347.00
Homeless Camp Cleanup	60	153.75	0	135.00
Landscape Maintenance	132.5	807.25	90.5	2294.00
Material Hauling	67.5	253.25	12	749.50
Office Work/Planning/Supervision	261	1603.00	23.75	1375.75
Painting	4	12.00	0	162.50
Park Tree Work	320.5	574.00	175	323.00
Playground Inspection	46.5	1324.00	0	2362.75
Playground Maintenance	235.5	1107.50	36.5	1089.50
Powerwashing	8	199.50	0	39.00
Purchasing Parts/Supplies	304.5	608.00	0	118.75
Recycling	5	37.50	0	24.00
Restroom Maintenance	10	82.00	8	262.50
Seasonal City Cleanups	109	212.50	0	314.25
Seeding/Sodding	0	329.50	0	196.50

Sign Maintenance/Flags	101	185.00	0	164.25
Snow/Ice Removal/Ice Melt	72	97.50	0	538.50
Sprinkler Maintenance	59	707.25	16.5	1710.25
Street Tree Work/Storm Damage	51	452.75	0	506.50
Stump Grinding	32	381.75	0	94.00
Trail Maintenance	17	175.50	0	363.00
Training (Safety/CEU's)	0	194.25	0	334.75
Trash Maintenance	71.75	1246.50	253	3705.25
Trim Mowing	314.25	3788.25	6	5603.00
Vandalism Repair	9	604.25	63	298.00
Vector Control	2	72.00	0	141.50
Watering	0	82.50	0	151.50
Welding	13	48.00	0	68.50
Shopping Carts (by cart, not hours)	19	139.00	62	186.00



**DECEMBER 2025  
RECREATION DIVISION  
MONTHLY REPORT**

**Little Axe Community Center:** This month, the Little Axe Community Center was alive with holiday spirit and community engagement. We hosted our Bingo and Ice Cream Social, uniting members for fun and connection. The Sunshine Group met at the Center, and our regular arts and activities classes continued. In collaboration with the local library, we organized a community story time and a snow globe-making craft enjoyed by all ages. We also partnered with Little Axe High School for its W.A.T. program, fostering collaboration and learning. We were thankful to work with Another Chance Ministry to provide holiday baskets to 63 community members. Our weekly food pantry served 104 individuals this month, thanks to the support of Harps Grocery Store and the Little Axe Community Center. Overall, it was a heartwarming month of partnership and community connection.

**12th Avenue Recreation Center:** The 12<sup>th</sup> Avenue Recreation Center continued with its after-school program, with an average of 34 students in attendance each day. After school childcare ended on the 19<sup>th</sup>, and Winter Break started the week after on the 22<sup>nd</sup>. We had 43 campers enrolled, averaging 24 each day. The facility was closed on the 24<sup>th</sup> and 25<sup>th</sup> for the holiday. Campers got to help bake and design their own sugar cookies, make snowflakes out of paper cup holders, and make snowman jars! 12<sup>th</sup> Avenue also hosted an indoor movie night, featuring Elf on the 12<sup>th</sup>. Approximately 80 patrons attended the evening event. We had various themed concession items for sale, a balloon animal artist, face painting, a visit from Santa, and a craft from Firehouse Art!

**Irving Recreation Center:** This month at Irving, we had a total of 19 enrolled in our program. We had a total of 182 visits, with an average of 14 students per day. Irving also held a Winter Break Camp, with six students signing up, averaging three per day.

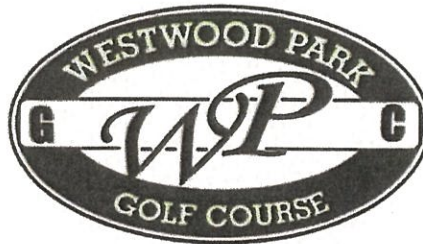
**Whittier Recreation Center:** This month, the Whittier Recreation Center continued with 16 kids enrolled. We have been encouraging the kids to use their brain power for word searches, puzzles, and other various activities. During the week before the winter break, we created gingerbread houses and served hot chocolate for the kids. For the 12/19-day camp, I ordered pizza for the kids, and we also created gingerbread houses.

<b>FACILITY ATTENDANCE:</b>	<b>Month</b>	<b>Year to Date</b>
Little Axe Community Center	445	3,561
12th Avenue Recreation Center	1,050	6,968
Irving Recreation Center	182	1,453
Whittier Recreation Center	188	1,746
Reaves Center	300	1,500
Tennis Center	2,318	17,572

**YOUNG FAMILY ATHLETIC CENTER  
DECEMBER 2025**

	FYE 2026 MTD	FYE 2026 YTD
YFAC Memberships	\$107,690.00	\$129,290.00
YFAC Day Passes	\$127.00	\$720.00
YFAC Gym Passes	\$4,357.00	\$18,325.00
YFAC Aqua Class/Camp	\$0.00	\$0.00
YFAC GYM Class/Camp	\$16,710.00	\$26,734.25
YFAC Misc Class/Camp	\$4,891.00	\$4,891.00
YFAC POOL Rental	\$58,263.15	\$70,723.78
YFAC GYM Rental	\$21,413.30	\$30,372.30
YFAC MISC Rental	\$0.00	\$275.86
YFAC POOL Tournament	\$0.00	\$0.00
YFAC GYM Tournament	\$11,690.00	\$84,514.00
YFAC Leases	\$0.00	\$0.00
YFAC Other Revenue/Advertising	\$0.00	\$44,776.61
YFAC Leagues	\$201,405.00	\$202,381.00
<b>TOTAL INCOME</b>	<b>\$426,546.45</b>	<b>\$613,003.80</b>
YFAC GYM Expenditures	\$14,605.76	\$80,016.44
YFAC POOL Expenditures	\$24,861.89	\$129,813.98
<b>EXPENDITURES</b>	<b>\$39,467.65</b>	<b>\$209,830.42</b>
Income vs. Expenditures	\$387,078.80	\$403,173.38

**WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A**



## DECEMBER 2025

### Westwood Golf Course Division Monthly Progress Report

ACTIVITY	DEC FYE 26	DEC FYE 25
Regular Green Fees	498	361
Senior Green Fees	224	208
Junior Fees	164	71
School Fees ( high school golf team players)	1	8
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	413	746
Employee Comp Rounds	142	249
Golf Passport Rounds	0	0
9-Hole Green Fee	187	89
2:00 Fees	111	92
Dusk Fees or 5:00 Fees	1	32
PGA Comp Rounds	1	2
*Rainchecks (not counted in total round count)	17	53
Misc Promo (bday, plyrs cards, OU student & military)	25	130
Green Fee Adjustments (fee difference on rainchecks)	131	88
<b>Total Rounds</b> (*not included in total round count)	<b>1898</b>	<b>2076</b>
% change from FY '25	-8.57%	
<b>*Range Tokens</b>	<b>0</b>	<b>1366</b>
% change from FY '25	-100.00%	
<b>Golf Carts</b>		
18 - Hole Golf Carts	77	75
1/2 18 - Hole Golf Carts	662	22
9 - Hole Golf Carts	34	430
1/2 9 - Hole Golf Carts	125	64
<b>Total Carts</b>	<b>898</b>	<b>591</b>
% change from FY '25	51.95%	
<b>TOTAL REVENUE</b>	<b>\$97,780.26</b>	<b>74961.62</b>
% change from FY '25	30.44%	

**\*Range Closed for Renovation**

**DECEMBER 2025  
WESTWOOD GOLF DIVISION  
MONTHLY PROGRESS REPORT**

<b>SAFETY REPORT</b>				
	<b>FY 2026</b>	<b>FY 2026</b>	<b>FY 2025</b>	<b>FY 2025</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
<b>FINANCIAL INFORMATION</b>				
	<b>FY 2026</b>	<b>FY 2026</b>	<b>FY 2025</b>	<b>FY 2025</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Green Fees	\$30,610.35	\$325,901.60	\$20,224.88	\$210,207.34
Driving Range	\$50.00	\$98,592.00	\$3,988.00	\$60,808.00
Cart Rental	\$15,280.22	\$174,930.84	\$10,058.94	\$116,195.52
Golf Classes	\$0.00	\$96.00	\$0.00	\$0.00
Golf Shop Rentals	\$433.15	\$3,100.95	\$448.37	\$1,899.13
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$1,241.03	\$12,659.84	\$816.95	\$8,943.91
Golf Merchandise	\$29,726.36	\$156,403.39	\$24,008.03	\$115,240.96
Restaurant	\$6,881.42	\$125,471.42	\$5,081.16	\$88,388.11
Golf Membership	\$12,924.84	\$102,231.45	\$10,214.89	\$65,804.84
Interest Earnings	\$632.89	\$3,521.56	\$120.40	\$11,752.25
<b>TOTAL INCOME</b>	<b>\$97,780.26</b>	<b>\$1,002,909.05</b>	<b>\$34,182.13</b>	<b>\$626,416.45</b>
Expenditures	\$142,723.26	\$664,684.11	\$91,337.50	\$723,950.72
Income vs Expenditures	-\$44,943.00	\$338,224.94	-\$57,155.37	-\$97,534.27
Rounds of Golf	1,898	19,446	2,076	17,701

The weather has allowed the greens to continue growing. Quality rating: 98% The driving range in-house renovation is progressing and goals are being met. The Driving Range was closed on December 1, 2025; all sprinklers & metal driving range targets removed; silt fence installed to control erosion; began grading & leveling from front to back of range; and adding topsoil and amendments as needed.



**DECEMBER 2025**  
**WESTWOOD FAMILY AQUATIC CENTER**  
**MONTHLY PROGRESS REPORT**

<b>FINANCIAL INFORMATION</b>				
	<b>FY 2026 MTD</b>	<b>FY 2026 YTD</b>	<b>FY 2025 MTD</b>	<b>FY 2025 YTD</b>
Swim Pool Passes	\$3,650.00	\$6,980.00	\$9,135.00	\$9,335.00
Swim Pool Gate Admission	\$0.00	\$222,234.00	\$0.00	\$189,589.00
Swim Lesson Fees	\$0.00	\$7,080.00	\$0.00	\$1,638.00
Swim Pool Rental	\$0.00	\$48,860.68	\$0.00	\$55,181.37
Swim Pool Classes	\$0.00	\$410.00	\$0.00	\$700.00
Swim Pool Merchandise Sales	\$0.00	\$936.12	\$0.00	\$336.58
Swim Pool Concessions	\$7,588.62	\$134,829.94	\$0.00	\$98,762.76
<b>TOTAL INCOME</b>	<b>\$11,238.62</b>	<b>\$421,330.74</b>	<b>\$9,135.00</b>	<b>\$364,677.71</b>
Expenditures	\$18,094.61	\$659,746.71	\$21,422.52	\$613,292.10
Income vs Expenditures	-\$6,855.99	-\$238,415.97	-\$12,287.52	-\$248,614.39
<b>ATTENDANCE INFORMATION</b>				
	<b>FY 2026 MTD</b>	<b>FY 2026 YTD</b>		<b>FY 2025 YTD</b>
Pool Attendance	0	50829	0	17394
Adult Lap Swim Morning/Night	0	87	0	3458
Water Walkers	0	1317	0	922
Toddler Time	0	1026	0	1127
Water Fitness	0	136	0	768
Swim Team	0	156	0	38
Scuba Rentals	0	0	0	38
Scuba Participants	0	54	0	340
Swim Lesson	0	346	0	30
Private Swim Lessons	0	19	0	5
Special Events	0	1926	0	11
Party/Rentals	0	74	0	39663
<b>TOTAL FY 2025 ATTENDANCE</b>	<b>0</b>	<b>55970</b>	<b>0</b>	<b>18921</b>
<b>ATTENDANCE INFORMATION MAY 2025 TO SEPTEMBER 2025</b>				
	Pool Attendance	91,524		
	Adult Lap Swim Morning/Night	123		
	Water Walkers	1,618		
	Toddler Time	1,421		
	Water Fitness	323		
	Swim Team	428		
	Scuba Rentals	0		
	Scuba Participants	72		
	Swim Lesson	924		
	Private Swim	48		
	Special Events	3,910		
	Party/Rentals	119		
	<b>TOTAL ATTENDANCE</b>	<b>100,510</b>		

## **FACILITY MAINTENANCE**

**9B**



# Cost by Building with Maint Type

<u>Building</u>	<u>Maint Type</u>	<u>Total Cost</u>	<u>Labor</u>	<u>Supplies</u>	<u>Equipment</u>	<u>Inventory</u>	<u>Outsourcing</u>	<u>Overhead</u>
12TH AVE REC		390,466.47	0.00	0.00	0.00	390,466.47	0.00	0.00
CENTER - 1701	HVAC	67.46	67.46	0.00	0.00	0.00	0.00	0.00
12TH AVE NE	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	390,614.80	148.33	0.00	0.00	390,466.47	0.00	0.00
A - COURTS -		100,899.64	0.00	0.00	0.00	100,899.64	0.00	0.00
321 N WEBSTER	GENERAL	67.46	67.46	0.00	0.00	0.00	0.00	0.00
	HVAC	910.75	910.75	0.00	0.00	0.00	0.00	0.00
	PLUMBING	338.25	303.25	35.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	102,216.10	1,281.46	35.00	0.00	100,899.64	0.00	0.00
ADULT		524,062.83	0.00	0.00	0.00	524,062.83	0.00	0.00
WELLNESS AND	HVAC	600.24	600.24	0.00	0.00	0.00	0.00	0.00
EDUCATION	PLUMBING	242.60	242.60	0.00	0.00	0.00	0.00	0.00
CENTER - 602 N	<b>Totals:</b>	524,905.67	842.84	0.00	0.00	524,062.83	0.00	0.00
AGING	HVAC	256.45	256.45	0.00	0.00	0.00	0.00	0.00
SERVICES - 329	<b>Totals:</b>	256.45	256.45	0.00	0.00	0.00	0.00	0.00
ANIMAL	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
WELFARE - 3428	PLUMBING	141.52	141.52	0.00	0.00	0.00	0.00	0.00
S JENKINS	<b>Totals:</b>	181.95	181.95	0.00	0.00	0.00	0.00	0.00
B - POLICE DEPT		227,631.30	0.00	0.00	0.00	227,631.30	0.00	0.00
-112 W DAWS	ELECTRICAL	149.87	80.87	69.00	0.00	0.00	0.00	0.00
	GENERAL	384.12	384.12	0.00	0.00	0.00	0.00	0.00
	HVAC	809.00	809.00	0.00	0.00	0.00	0.00	0.00
	PLUMBING	384.12	384.12	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	229,358.40	1,658.10	69.00	0.00	227,631.30	0.00	0.00
C - HR, IT - 313		55,676.15	0.00	0.00	0.00	55,676.15	0.00	0.00
N WEBSTER	GENERAL	221.30	121.30	100.00	0.00	0.00	0.00	0.00



CITY HALL	PLUMBING	323.47	323.47	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	56,220.92	444.77	100.00	0.00	55,676.15	0.00	0.00	0.00
	GENERAL	18.57	18.57	0.00	0.00	0.00	0.00	0.00	0.00
CITY HALL - 201 W GRAY	<b>Totals:</b>	18.57	18.57	0.00	0.00	0.00	0.00	0.00	0.00
		19,427.24	0.00	0.00	0.00	19,427.24	0.00	0.00	0.00
	ELECTRICAL	443.43	161.73	281.70	0.00	0.00	0.00	0.00	0.00
	GENERAL	195.40	107.90	87.50	0.00	0.00	0.00	0.00	0.00
	HVAC	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
	PLUMBING	132.43	40.43	92.00	0.00	0.00	0.00	0.00	0.00
COMPOST FACILITY - 398 D -	<b>Totals:</b>	20,279.37	390.93	461.20	0.00	19,427.24	0.00	0.00	0.00
	PLUMBING	20.22	20.22	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	20.22	20.22	0.00	0.00	0.00	0.00	0.00	0.00
DEVELOPMENT CENTER - 225 N WEBSTER		306,015.02	0.00	0.00	0.00	306,015.02	0.00	0.00	0.00
	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
	GENERAL	68.28	68.28	0.00	0.00	0.00	0.00	0.00	0.00
	HVAC	471.91	471.91	0.00	0.00	0.00	0.00	0.00	0.00
	PLUMBING	236.01	236.01	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	306,831.66	816.63	0.00	0.00	306,015.02	0.00	0.00	0.00
EMERGENCY COMMUNICATI ONS AND OPERSTIONS		630,600.28	0.00	0.00	0.00	630,600.28	0.00	0.00	0.00
	GENERAL	27.85	27.85	0.00	0.00	0.00	0.00	0.00	0.00
	HVAC	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
CENTER - 2801 ENVIRONMENT AL SERVICES -	PLUMBING	380.87	80.87	300.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	631,089.86	189.58	300.00	0.00	630,600.28	0.00	0.00	0.00
	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
FACILITY MAINTENANCE - FIRE	<b>Totals:</b>	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
		4,907.58	0.00	0.00	0.00	4,907.58	0.00	0.00	0.00
	<b>Totals:</b>	4,907.58	0.00	0.00	0.00	4,907.58	0.00	0.00	0.00
ADMINISTRATO FIRE STATION 1 - 411 E MAIN		11,188.56	0.00	0.00	0.00	11,188.56	0.00	0.00	0.00
	<b>Totals:</b>	11,188.56	0.00	0.00	0.00	11,188.56	0.00	0.00	0.00
		117,091.51	0.00	0.00	0.00	117,091.51	0.00	0.00	0.00
	ELECTRICAL	72.38	40.43	31.95	0.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00

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FIRE STATION 2 2211 W BOYD	<b>Totals:</b>	117,204.33	80.87	31.95	0.00	117,091.51	0.00	0.00
	GENERAL	63,323.72	0.00	0.00	0.00	63,323.72	0.00	0.00
	<b>Totals:</b>	40.43	40.43	0.00	0.00	0.00	0.00	0.00
FIRE STATION 3 500 E CONSTITUTION	<b>Totals:</b>	63,364.16	40.43	0.00	0.00	63,323.72	0.00	0.00
	ELECTRICAL	55,158.48	0.00	0.00	0.00	55,158.48	0.00	0.00
	HVAC	1,096.67	566.07	530.60	0.00	0.00	0.00	0.00
FIRE STATION 4 4145 W ROBINSON	PLUMBING	242.82	242.82	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	115.87	80.87	35.00	0.00	0.00	0.00	0.00
	ELECTRICAL	56,613.83	889.76	565.60	0.00	55,158.48	0.00	0.00
FIRE STATION 5 1000 NE 168TH	<b>Totals:</b>	157,111.70	0.00	0.00	0.00	157,111.70	0.00	0.00
	HVAC	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	PLUMBING	283.48	283.48	0.00	0.00	0.00	0.00	0.00
FIRE STATION 6 7405 E ALAMEDA	<b>Totals:</b>	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	ELECTRICAL	157,476.04	364.34	0.00	0.00	157,111.70	0.00	0.00
	PLUMBING	29,748.97	0.00	0.00	0.00	29,748.97	0.00	0.00
FIRE STATION 7 2207 GODDARD	<b>Totals:</b>	20.22	20.22	0.00	0.00	0.00	0.00	0.00
	HVAC	29,769.19	20.22	0.00	0.00	29,748.97	0.00	0.00
	PLUMBING	62,390.49	0.00	0.00	0.00	62,390.49	0.00	0.00
FIRE STATION 8 3901 36TH AVE NW	<b>Totals:</b>	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	ELECTRICAL	62,430.92	40.43	0.00	0.00	62,390.49	0.00	0.00
	PLUMBING	172,852.37	0.00	0.00	0.00	172,852.37	0.00	0.00
FIRE STATION 9 3001 E ALAMEDA	<b>Totals:</b>	172,852.37	0.00	0.00	0.00	172,852.37	0.00	0.00
	HVAC	60,740.83	0.00	0.00	0.00	60,740.83	0.00	0.00
	PLUMBING	608.73	202.17	406.56	0.00	0.00	0.00	0.00
FIREHOUSE ART CENTER - 444 S	<b>Totals:</b>	759.92	283.03	476.89	0.00	0.00	0.00	0.00
	HVAC	62,109.48	485.20	883.45	0.00	60,740.83	0.00	0.00
	PLUMBING	111,480.54	0.00	0.00	0.00	111,480.54	0.00	0.00
	<b>Totals:</b>	161.73	161.73	0.00	0.00	0.00	0.00	0.00
	HVAC	161.73	161.73	0.00	0.00	0.00	0.00	0.00
	PLUMBING	111,804.01	323.47	0.00	0.00	111,480.54	0.00	0.00
	<b>Totals:</b>	428.60	121.30	307.30 *	0.00	0.00	0.00	0.00
	HVAC	85.43	40.43	45.00	0.00	0.00	0.00	0.00
	PLUMBING							

FLOOD	<b>Totals:</b>	514.03	161.73	352.30	0.00	0.00	0.00	0.00
FLEET		146,031.77	0.00	0.00	0.00	146,031.77	0.00	0.00
MAINTENANCE	ELECTRICAL	116.37	80.87	35.50	0.00	0.00	0.00	0.00
1301 DAVINCI	GENERAL	433.03	283.03	150.00	0.00	0.00	0.00	0.00
	PLUMBING	2,334.52	397.74	1,936.78	0.00	0.00	0.00	0.00
	<b>Totals:</b>	148,915.69	761.64	2,122.28	0.00	146,031.77	0.00	0.00
GRIFFIN PARK -	ELECTRICAL	161.73	161.73	0.00	0.00	0.00	0.00	0.00
1001 E	<b>Totals:</b>	161.73	161.73	0.00	0.00	0.00	0.00	0.00
IRVING REC		411,865.26	0.00	0.00	0.00	411,865.26	0.00	0.00
CENTER - 1920	GENERAL	140.43	40.43	100.00	0.00	0.00	0.00	0.00
ALAMEDA	<b>Totals:</b>	412,005.70	40.43	100.00	0.00	411,865.26	0.00	0.00
LEGACY PARK -		1,209.64	0.00	0.00	0.00	1,209.64	0.00	0.00
1898 LEGACY	<b>Totals:</b>	1,209.64	0.00	0.00	0.00	1,209.64	0.00	0.00
LINDSEY YARD -		87,335.53	0.00	0.00	0.00	87,335.53	0.00	0.00
STREETS - 668 E	HVAC	134.93	134.93	0.00	0.00	0.00	0.00	0.00
LINDSEY	<b>Totals:</b>	87,470.45	134.93	0.00	0.00	87,335.53	0.00	0.00
LINE		267,817.79	0.00	0.00	0.00	267,817.79	0.00	0.00
MAINTENANCE	GENERAL	722.62	202.17	520.45	0.00	0.00	0.00	0.00
	PLUMBING	101.08	101.08	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	268,641.49	303.25	520.45	0.00	267,817.79	0.00	0.00
LITTLE AXE REC		73,116.33	0.00	0.00	0.00	73,116.33	0.00	0.00
CENTER - 1000	HVAC	37.13	37.13	0.00	0.00	0.00	0.00	0.00
NE 168TH AVE	PLUMBING	141.52	141.52	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	73,294.98	178.65	0.00	0.00	73,116.33	0.00	0.00
MOORE-	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
LINDSAY	<b>Totals:</b>	80.87	80.87	0.00	0.00	0.00	0.00	0.00
NE LIONS PARK	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
1800	<b>Totals:</b>	80.87	80.87	0.00	0.00	0.00	0.00	0.00
NEIGHBORHOOD	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
PARKS	PLUMBING	343.47	323.47	20.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	383.90	363.90	20.00	0.00	0.00	0.00	0.00
NORMAN		233,497.30	0.00	0.00	0.00	233,497.30	0.00	0.00

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INVESTIGATION	GENERAL	242.60	242.60	0.00	0.00	0.00	0.00	0.00	0.00
S CENTER -	HVAC	566.51	566.51	0.00	0.00	0.00	0.00	0.00	0.00
1507 W	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
LINDSEY	<b>Totals:</b>	234,346.85	849.54	0.00	0.00	233,497.30	0.00	0.00	0.00
NORMAN		312,561.62	0.00	0.00	0.00	312,561.62	0.00	0.00	0.00
PUBLIC LIBRARY	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00	0.00
- EAST - 3051	<b>Totals:</b>	312,682.92	121.30	0.00	0.00	312,561.62	0.00	0.00	0.00
Park Contractor		72,227.08	0.00	0.00	0.00	72,227.08	0.00	0.00	0.00
	<b>Totals:</b>	72,227.08	0.00	0.00	0.00	72,227.08	0.00	0.00	0.00
PARKS		216,400.77	0.00	0.00	0.00	216,400.77	0.00	0.00	0.00
MAINTENANCE	HVAC	27.03	27.03	0.00	0.00	0.00	0.00	0.00	0.00
1320 DA VINCI	<b>Totals:</b>	216,427.79	27.03	0.00	0.00	216,400.77	0.00	0.00	0.00
POLICE	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
SHOOTING	HVAC	27.03	27.03	0.00	0.00	0.00	0.00	0.00	0.00
RANGE - 3942	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00	0.00
JENKINS AVE	<b>Totals:</b>	269.63	269.63	0.00	0.00	0.00	0.00	0.00	0.00
REAVES PARK -	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
515 E	<b>Totals:</b>	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
Reeves Ball		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fields	<b>Totals:</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ROTARY PARK -	HVAC	202.50	202.50	0.00	0.00	0.00	0.00	0.00	0.00
1501 W BOYD	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	283.37	283.37	0.00	0.00	0.00	0.00	0.00	0.00
RUBY GRANT	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00	0.00
PARK - 3110 W	<b>Totals:</b>	161.73	161.73	0.00	0.00	0.00	0.00	0.00	0.00
SANITATION		155,143.31	0.00	0.00	0.00	155,143.31	0.00	0.00	0.00
	PLUMBING	201.30	121.30	80.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	155,344.61	121.30	80.00	0.00	155,143.31	0.00	0.00	0.00
SHOP TIME	GENERAL	1,111.92	1,111.92	0.00	0.00	0.00	0.00	0.00	0.00
	HVAC	121.30	121.30	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	1,233.22	1,233.22	0.00	0.00	0.00	0.00	0.00	0.00
SOONER	GENERAL	156.89	156.89	0.00	0.00	0.00	0.00	0.00	0.00

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THEATRE - 101 E MAIN	HVAC	27.03	27.03	0.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	224.36	224.36	0.00	0.00	0.00	0.00	0.00
TRAFFIC CONTROL - 1311 DA VINCI		141,066.44	0.00	0.00	0.00	141,066.44	0.00	0.00
	ELECTRICAL	430.42	202.17	228.25	0.00	0.00	0.00	0.00
	HVAC	101.19	101.19	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	141,598.05	303.36	228.25	0.00	141,066.44	0.00	0.00
TRANSFER STATION - 3901	GENERAL	27.03	27.03	0.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	67.46	67.46	0.00	0.00	0.00	0.00	0.00
CHAUTAUQUA TRANSIT CENTER - 320 E COMANCHE		47,656.14	0.00	0.00	0.00	47,656.14	0.00	0.00
	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	47,858.31	202.17	0.00	0.00	47,656.14	0.00	0.00
TRANSIT/PUBLI C SAFETY - 1310 DA VINCI		61,755.72	0.00	0.00	0.00	61,755.72	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	61,796.15	40.43	0.00	0.00	61,755.72	0.00	0.00
TRASH COMPACTORS - WARMING		58,717.01	0.00	0.00	0.00	58,717.01	0.00	0.00
	<b>Totals:</b>	58,717.01	0.00	0.00	0.00	58,717.01	0.00	0.00
	HVAC	162.06	162.06	0.00	0.00	0.00	0.00	0.00
SHELTER - 109 W GRAY	PLUMBING	495.34	296.66	198.68	0.00	0.00	0.00	0.00
	<b>Totals:</b>	657.40	458.72	198.68	0.00	0.00	0.00	0.00
	WATER	76,364.11	0.00	0.00	0.00	76,364.11	0.00	0.00
RECLAMATION - WASTEWATER -	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	76,485.41	121.30	0.00	0.00	76,364.11	0.00	0.00
3500 S JENKINS WATER TREATMENT	ELECTRICAL	422.12	283.03	139.09	0.00	0.00	0.00	0.00
	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	502.99	363.90	139.09	0.00	0.00	0.00	0.00
PLANT - 3000 E WESTWOOD GOLF COURSE - 2400		326,911.14	0.00	0.00	0.00	326,911.14	0.00	0.00
	HVAC	81.09	81.09	0.00	0.00	0.00	0.00	0.00
	PLUMBING	222.17	202.17	20.00	0.00	0.00	0.00	0.00

WESTPORT DR	<b>Totals:</b>	327,214.40	283.25	20.00	0.00	326,911.14	0.00	0.00
WESTWOOD		320,011.98	0.00	0.00	0.00	320,011.98	0.00	0.00
POOL - 1017	ELECTRICAL	242.60	242.60	0.00	0.00	0.00	0.00	0.00
FAIRWAY DR	GENERAL	280.87	80.87	200.00	0.00	0.00	0.00	0.00
	PLUMBING	43.25	40.43	2.82	0.00	0.00	0.00	0.00
	<b>Totals:</b>	320,578.71	363.90	202.82	0.00	320,011.98	0.00	0.00
WESTWOOD		79,295.96	0.00	0.00	0.00	79,295.96	0.00	0.00
TENNIS CENTER	PLUMBING	101.08	101.08	0.00	0.00	0.00	0.00	0.00
- 2420	<b>Totals:</b>	79,397.04	101.08	0.00	0.00	79,295.96	0.00	0.00
WHITTIER REC	GENERAL	229.40	229.40	0.00	0.00	0.00	0.00	0.00
CENTER - 2000	<b>Totals:</b>	229.40	229.40	0.00	0.00	0.00	0.00	0.00
YOUNG		1,064,034.14	0.00	0.00	0.00	1,064,034.14	0.00	0.00
FAMILY	ELECTRICAL	268.40	242.60	25.80	0.00	0.00	0.00	0.00
ATHLETIC	GENERAL	837.57	437.57	400.00	0.00	0.00	0.00	0.00
CENTER - 2201	HVAC	903.60	903.60	0.00	0.00	0.00	0.00	0.00
TRAE YOUNG	PLUMBING	1,526.97	862.73	664.24	0.00	0.00	0.00	0.00
DR	<b>Totals:</b>	1,067,570.67	2,446.50	1,090.04	0.00	1,064,034.14	0.00	0.00

## **ACCESSIBILITY & CULTURE**

**9C**

**ACCESSIBILITY & CULTURE**  
**DECEMBER 2025**

**Accessibility:**

<b>Complaints</b>	<b>Resolutions</b>
12/12/2025: Citizen concerned about the parking lot where UPS and Eye Mart are located off Main Street. Stated someone must drive to the back of the parking lot to access the ramp and is required to park on the side of the building and that the space does not meet the required 96 inches needed for a van-accessible ramp or lift. Also, at the Orthopedic & Sports Medicine clinic off of Robinson there are three accessible parking spaces located next to each other; however, none of them are designated as van accessible.	12/12/2025: The properties that the citizen mentioned are privately owned. Double checked with Code Compliance and the citizen would have to contact the property owner or manager directly. Parking Service Officers in the Police Department issue citations when they observe illegal parking in the spaces.

**Culture:**

**Employee Resource Groups (ERGs):** LGBTQ+ Alliance's next meeting is to be determined. The Alliance of Black Employees (ABE) held the 5<sup>th</sup> Annal Kwanza Karamu on December 30, 2025.

Community Coat Drive from November 2<sup>nd</sup> to December 2<sup>nd</sup>. Drop off was at various Parks & Recreation facilities around the city. Collected and donated over 450 coats to Red Dirt Collective to distribute via Norman-Care A-Vans.

**Committees:**

**Human Rights Commission (HRC)** – No monthly meeting is held in December for HRC. In lieu of the next meeting, the Interfaith Breakfast will take place on Monday, January 19, 2025, at 9:00 a.m. The next meeting outside of the breakfast is scheduled for Monday, February 23, 2025, at City Hall.

**ADA Citizen's Advisory Committee** – The quarterly meeting took place on Monday, December 8, 2025. Updates on the Transit Program and FY25 and FY26 Concrete Projects were given. The Transit and Parking department applied for a grant to fund the Embark Well Program. It is anticipated that a Cleveland County Navigator position is in the works for 2026. The door at the Transit Center is a challenge currently being addressed. The Gray Street as construction is still underway on sections of the street and is moving along in a timely manner. The next quarterly meeting is scheduled for Monday, March 9, 2026, at City Hall.



**Cleveland County disABILITY Coalition** – The monthly meeting took place on Tuesday, December 2, 2025, at United Way. The purpose of the Cleveland County disABILITY Coalition is to increase awareness of all disabilities, to identify community needs and to develop solutions to those needs. Updates from the ADA Committee and Transportation were given. The scheduled speaker was unable to attend. In place of a speaker, there was a discussion about the history of the coalition that began in 2012. A summary of past projects has been compiled and a copy was requested. It was suggested we endorse a respectful language document

Upcoming Day or Events:

- March 23rd is Developmental Disability Awareness Day
- March 27th is Joining Forces

The next meeting is scheduled for Tuesday, January 6, 2025, at United Way.

**PLANNING AND COMMUNITY DEVELOPMENT 10**




## Monthly Permit Activity-December 2025

Group	Category	2025		2024	
		Permits	Valuation	Permits	Valuation
RESIDENTIAL	Multi-Family, Addition / Alteration			7	\$ 584,752.00
	Multi-Family, Demolition			1	\$ 13,000.00
	Multi-Family, Fire	7	\$584,859.00	5	\$ 50,978.21
	Multi-Family, Foundation Only			2	\$ 930,000.00
	Multi-Family, New Multi-Unit Residential	10	\$28,358,198.00	2	\$ 3,100,000.00
	Multi-Family, Repair	3	\$230,000.00	3	\$ 800,792.00
	Residential, Accessory Dwelling Unit	12	\$1,245,400.00	8	\$ 686,000.00
	Residential, Accessory Structure	97	\$3,928,803.34	104	\$ 4,329,180.27
	Residential, Addition / Alteration	101	\$8,796,531.51	112	\$ 10,048,764.27
	Residential, Carport	20	\$133,341.00	35	\$ 238,739.36
	Residential, Demolition	26	\$20,000.00	38	\$ 135,500.00
	Residential, Fire	7	\$87,285.00	2	\$ 187,000.00
	Residential, Manufactured Home	17	\$2,462,971.63	8	\$ 818,078.00
	Residential, Manufactured Home Replacement	5	\$781,999.00		
	Residential, New Single Family Dwelling	320	\$121,540,519.50	426	\$ 163,733,278.82
	Residential, New Two Family (duplex)	2	\$1,228,000.00	2	\$ 1,170,000.00
	Residential, Pool	84	\$6,693,668.93	80	\$ 7,215,726.00
	Residential, Repair	11	\$672,308.09	15	\$ 1,249,221.00
	Residential, Solar	55	\$1,717,166.22	150	\$ 4,450,262.58
	Residential, Storm Shelter	296	\$1,831,866.00	282	\$ 1,197,965.00
	Residential, Water Well	16		10	
	<b>Total</b>	<b>1,089</b>	<b>\$180,312,917.22</b>	<b>1,292</b>	<b>\$ 200,939,237.51</b>
NON-RESIDENTIAL	Commercial, Accessory Structure	2	\$16,010.00		
	Commercial, Addition / Alteration	95	\$39,244,891.42	120	\$ 53,841,076.00
	Commercial, Demolition	17	\$80,500.00	16	\$ 295,000.00
	Commercial, Fire	99	\$19,403,117.76	72	\$ 1,945,594.18
	Commercial, Foundation Only	3	\$2,664,597.00	4	\$ 3,650,000.00
	Commercial, New Commercial Building	44	\$95,234,570.90	32	\$ 60,980,677.00
	Commercial, Pool			1	\$ 250,000.00
	Commercial, RCF/RDCF	4		5	
	Commercial, Repair	4	\$518,835.40	15	\$ 8,918,929.00
	Commercial, Solar	4	\$1,096,544.00	4	\$ 777,603.00
	Commercial, Utilities WM	3			
	<b>Total</b>	<b>275</b>	<b>\$158,259,066.48</b>	<b>269</b>	<b>\$ 130,658,879.18</b>
OTHER ACTIVITY	# of New Dwelling Units	494		458	
	All Field Inspections	20,168		22,628	
	Certificate of Completion (CC)	3,342		3,188	
	Certificate of Occupancy (CO)	681		627	
	Demo # of Dwelling Units	21		37	
	Demolition			6	
	Electrical Permit	1,107		1,461	
	Fire			1	
	Garage Sale	781		843	
	Mechanical Permit	1,189		1,363	
	Paving (PRIVATE PROPERTY)	95	\$3,457,274.00	93	\$ 743,735.55
	Plumbing Permit	1,387		1,638	
	Public Works	266	\$12,361,415.08	175	\$ 3,366,959.51
	Sign	180	\$104,975.00	240	\$ 712,765.00
	Solar	1			
	Street Closure(Not Event)			2	
	Structure Moving	29	\$300,000.00	15	
	Temporary Structure	22		21	
	Utilities WM	5			
	<b>Total</b>	<b>29,768</b>	<b>\$16,223,664.08</b>	<b>32,796</b>	<b>\$ 4,823,460.06</b>
<b>Total</b>		<b>31,132</b>	<b>\$354,795,647.78</b>	<b>34,357</b>	<b>\$ 336,421,576.75</b>



Category	Permit	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Tenant	Valuation	
Commercial, Addition / Alteration	PRAD202505089	2025-12-04	4701 W MAIN ST	2750	C-2	3	HERITAGE PLACE II SEC 6	STUDIO TATUM LLC TATUM RYAN	ARROWPOINT WEALTH ADVISORS	\$ 55,000.00	
	PRAD202505159	2025-12-29	2801 36TH AVE NW	3207	PUD	8	36TH NORTH BUSINESS PARK	WINDSTONE CONSTRUCTION	36 NORTH, LLC - PROSPECTIVE TENANT	\$ 215,500.00	
	PRAD202505242	2025-12-15	2272 36TH AVE NW	36	C-1	3	BROOKHAVEN OFFICE PARK SECTION 1	ANDERSON RENOVATION	OKLAHOMA OTOLARYNGOLOGY	\$ 15,000.00	
	PRAD202505342	2025-12-30	3501 24TH AVE NW	1700	PUD	8	UNIV NORTH PARK PROF CTR	RED SUN CONTRACTORS, LLC	EXECUTIVE SUITES	\$ 250,000.00	
	4										\$ 535,500.00
Commercial, Demolition	PRDE202504532	2025-12-09	6665 INTERSTATE DR	N/A	I-2	8	NOT SUBDIVIDED	NATIVE WRECKING SERVICES	MINICK MATERIALS	N/A	
	PRDE202505260	2025-12-18	1134 MCGEE DR	N/A	C-2	2	MCGEE STREET CANINE SPA SHORT FORM PLATT	MIDWEST WRECKING CO	MCGEE STREET CANINE SPA	N/A	
	2										N/A
Commercial, Fire	9										\$ 1,785,075.00
Commercial, New Commercial Building	PRNR202500868	2025-12-10	2113 E IMHOFF RD	1754	SPUD	1	CRIMSON FLATS	GORMAN CONSTRUCTION COMPANY	CRIMSON FLATS COMMUNITY BUILDING	\$ 447,356.00	
	PRNR202502733	2025-12-16	398 BRATCHER MINER RD	2000	A-2	7	CON PROPERTY	NORMAN UTILITIES AUTHORITY-PETER JACKSON, AUSTIN	SCALE HOUSE CITY OF NORMAN COMPOST SCHOOL AT FREEDOOM FARMS	\$ 1,119,408.00	
	PRNR202503746	2025-12-01	4701 N PORTER AVE	4000	A-2	6	NOT SUBDIVIDED	STONEWALL HOMES, LLC	LEARNING AND BEHAVIOR SOLUTIONS	\$ 7,500.00	
	PRNR202504607	2025-12-05	2212 36TH AVE NW	4895	C-1	3	BROOKHAVEN OFFICE PARK SEC 1				\$ 1,275,000.00
	4										\$ 2,849,262.00
Commercial, Repair	PRDB202505257	2025-12-26	115 W MAIN ST	N/A	CCFB	4	NORMAN, O T	TOM GIBSON/FOX RUN PROPERTY LLC	PRIME PORTFOLIO PARTNERS INC	\$ 85,000.00	
	1										\$ 85,000.00
Total	20										\$ 5,254,837.00

<div>  <div>December 2025 Non-Residential Permit Activity</div> </div>		
Category	Count	Valuation
Commercial, Addition / Alteration	4	\$ 535,500.00
Commercial, Demolition	2	N/A
Commercial, Fire	9	\$ 1,785,075.00
Commercial, New Commercial Building	4	\$ 2,849,262.00
Commercial, Repair	1	\$ 85,000.00
<b>Total</b>	<b>20</b>	<b>\$ 5,254,837.00</b>





## December 2025 Residential Permit Activity

Category	Permit	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Valuation
Multi-Family, Fire	PRFI202503366	2025-12-23	217 E BOYD ST	20783	CCFB	4	STATE UNIVERSITY ADD	JIM KANSKE	\$ 115,000.00
	\$ 115,000.00								
Multi-Family, New Multi-Unit Residential	PRMU202500860	2025-12-10	2105 E IMHOFF RD	35652	SPUD	1	CRIMSON FLATS	GORMAN CONSTRUCTION	\$ 4,675,000.00
	PRMU202500862	2025-12-10	2107 E IMHOFF RD	4401	SPUD	1	CRIMSON FLATS	GORMAN CONSTRUCTION	\$ 314,800.00
	PRMU202500863	2025-12-10	2109 E IMHOFF RD	4178	SPUD	1	CRIMSON FLATS	GORMAN CONSTRUCTION	\$ 419,734.00
	PRMU202500864	2025-12-10	2111 E IMHOFF RD	3821	SPUD	1	CRIMSON FLATS	GORMAN CONSTRUCTION	\$ 419,734.00
	PRMU202500865	2025-12-10	2129 E IMHOFF RD	11500	SPUD	1	CRIMSON FLATS	GORMAN CONSTRUCTION	\$ 1,323,732.00
	PRMU202500866	2025-12-10	2125 E IMHOFF RD	11500	SPUD	1	CRIMSON FLATS	GORMAN CONSTRUCTION	\$ 1,323,732.00
	PRMU202500867	2025-12-10	2121 E IMHOFF RD	11500	SPUD	1	CRIMSON FLATS	GORMAN CONSTRUCTION	\$ 1,323,732.00
\$ 9,800,464.00									
Residential, Accessory Dwelling Unit	PRADU202504371	2025-12-22	924 HARDIN DR	648	R-1	4	VALLEY VIEW ADD - REPLAT	FORM GENERAL CONTRACTING LLC	\$ 90,200.00
	PRADU202505204	2025-12-29	1711 S PICKARD AVE	648	R-1	4	VALLEY VIEW ADD - REPLAT	FORM GENERAL CONTRACTING LLC	\$ 90,200.00
\$ 180,400.00									
Residential, Accessory Structure	PRAB202500957	2025-12-08	4500 CRITTENDEN DR	420	PUD	8	ASHTON GROVE ADD SEC 2	FARRIS, RYAN & BROOKE	\$ 12,000.00
	PRAB202504177	2025-12-03	15151 E FRANKLIN RD	1200	A-2	5	NOT SUBDIVIDED	LILLEY SIGNATURE HOMES	\$ 30,000.00
	PRAB202504684	2025-12-03	3929 PIONEER ST NW	3100	R-1	3	MARALATT	12 POINT CONSTRUCTION & RESTORATION	\$ 100,000.00
	PRAB202504724	2025-12-22	4512 BELLINGHAM LN	275	R-1	8	CARRINGTON PLACE ADD SEC 14	SPARTAN POOLS & PATIO	\$ 40,400.00
	PRAB202505049	2025-12-09	315 CASTRO ST	500	R-1	4	CLASSEN-MILLER ADD	STACY PATTILLO	\$ 50,000.00
	PRAB202505053	2025-12-04	6900 E LINDSEY ST	4200	A-2	5	NOT SUBDIVIDED	JAMIE JENNINGS	\$ 65,000.00
	PRAB202505121	2025-12-03	2101 BLUE CREEK PKWY	600	RE	5	BLUE CREEK ADD	JOSHYA MADDEN	\$ 25,000.00
	PRAB202505164	2025-12-19	9601 133RD PL NE	184	A-2	5	DEER CREEK ESTATES	IVAN KENNEDY	\$ 2,200.00
PRAB202505303	2025-12-29	3225 84TH AVE SE	3240	A-2	5	NOT SUBDIVIDED	BIL, LLC	\$ 100,000.00	
\$ 424,600.00									



Residential, Addition / Alteration	PRAD202504697	2025-12-01	2011 TRAILPINE CT	283	R-1	2	TRAILS ADD	THE PROVIDENCE COMPANY- RAYSON	\$	88,493.00
	PRAD202504923	2025-12-12	1038 W BOYD ST	966	R-1	4	HETHERINGTON HEIGHTS	SWIFTCO DEVELOPMENT	\$	100,000.00
	PRAD202505072	2025-12-30	4405 PENNINGTON CT	789	R-1	8	CARRINGTON PLACE ADDITION	J. HOWELL CONSTRUCTION, INC	\$	90,000.00
	PRAD202505142	2025-12-08	2709 MEADOWBROOK DR	264	R-1	4	BROAD ACRES SEC 1	SHERIDAN HOMES LLC	\$	282,500.00
	PRAD202505382	2025-12-26	750 IOWA ST	576	R-1	4	PARK ADD REPLAT	ROBERT NEWDOLL	\$	17,000.00
										\$
Residential, Carport	PRCP202505289	2025-12-11	1219 W BROOKS ST	240	R-1	2	HETHERINGTON HEIGHTS 2ND ADD	POWER ROOFING & CONSTRUCTION	\$	5,000.00
										\$
Residential, Demolition	PRDE202505319	2025-12-18	1721 S PICKARD AVE		R-1	4	WETZLER ADD AMENDED PLAT	MIDWEST WRECKING CO		N/A
Residential, Manufactured Home	PRMF202504962	2025-12-05	3605 E FRANKLIN RD	1700	A-2	5	MAPPES ESTATES COS	CALLIE HUNTER C AND S TRUCKING	\$	16,400.00
	PRMF202505354	2025-12-23	1515 142ND AVE SE	2432	RE	5	NOT SUBDIVIDED	MACKINZEE LINGER	\$	250,000.00
										\$
Residential, Manufactured Home Replacement	PRMF202505039	2025-12-02	5601 98TH AVE NE	2500	A-2	5	NOT SUBDIVIDED	ERIN STEVENS	\$	189,000.00
	PRMF202505450	2025-12-30	6110 ALAMEDA ST	1493	A-2	5	NOT SUBDIVIDED	ELIZABETH ZURCHER	\$	113,000.00
										\$
Residential, New Single Family Dwelling	PRSF202503877	2025-12-01	1228 N PETERS AVE	1255	R-2	4	HIGHLAND ADDITION	RUSSELL WADE HOMES LLC	\$	145,740.00
	PRSF202504064	2025-12-22	924 HARDIN DR	3670	R-1	4	VALLEY VIEW ADD - REPLAT	FORM GENERAL CONTRACTING LLC	\$	600,000.00
	PRSF202504065	2025-12-29	1711 S PICKARD AVE	3670	R-1	4	VALLEY VIEW ADD - REPLAT	FORM GENERAL CONTRACTING LLC	\$	500,000.00
	PRSF202504242	2025-12-03	109 W JOHNSON ST	1080	R-2	4	HIGHLAND ADDITION	ABLE INVESTMENTS LLC	\$	112,420.00
	PRSF202504710	2025-12-15	932 VARENNA CT	1523	R-1	1	VARENNA LANDING ADD SEC 2	FOC	\$	169,820.00
	PRSF202504714	2025-12-15	928 VARENNA CT	1523	R-1	1	VARENNA LANDING ADD SEC 2	FOC	\$	169,820.00
PRSF202504715	2025-12-15	2724 VARENNA CT	1665	R-1	1	VARENNA LANDING ADD SEC 2	FOC	\$	180,000.00	
PRSF202504716	2025-12-15	2720 VARENNA CT	1613	R-1	1	VARENNA LANDING ADD SEC 2	FOC	\$	192,450.00	





## December 2025 Residential Permit Activity

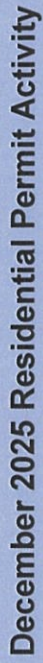
PRSF202504867	2025-12-30	3060 HUMMINGBIRD CT	4072	PUD	6	FROST CREEK	ROSE SNOOK OR TOM POLLARD	\$	600,000.00
PRSF202504883	2025-12-08	5455 HIDEAWAY HOLLOW RD	5872	A-2	5	NOT SUBDIVIDED	THE PROVIDENCE COMPANY- RAYSON	\$	594,721.00
PRSF202504961	2025-12-02	4002 EUREKA DR	2106	PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	\$	194,040.00
PRSF202504975	2025-12-02	4006 EUREKA DR	2119	PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	\$	208,320.00
PRSF202505017	2025-12-01	3312 CHARDONNAY LN	2515	PUD	6	CHARDONNAY AT THE VINEYARD 1	DP GAMBLE HOMES, INC.	\$	380,000.00
PRSF202505059	2025-12-01	3813 ATTICUS AVE	3085	R-1	7	CEDAR LANE SEC III	HALOKA HOMES, LLC.	\$	382,000.00
PRSF202505106	2025-12-04	2100 OAKVILLE PL	2221	R-1	5	SUMMIT VALLEY ADD SEC 2	DP GAMBLE HOMES, INC.	\$	256,320.00
PRSF202505107	2025-12-04	2000 WOOD VALLEY CT	2221	R-1	5	SUMMIT VALLEY ADD SEC 2	DP GAMBLE HOMES, INC.	\$	256,320.00
PRSF202505115	2025-12-11	412 EGRET LN	2936	R-1	6	SUTTON PLACE 5	SHERIDAN HOMES LLC	\$	330,000.00
PRSF202505117	2025-12-05	4003 ALTA VISTA DR	2283	PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	\$	222,740.00
PRSF202505119	2025-12-18	8308 DRIFTWOOD CIR	3296	RE	5	NORMANDY ESTATES	DP GAMBLE HOMES, INC	\$	350,000.00
PRSF202505182	2025-12-12	2809 DUNHAM DR	2512	R-1	1	SUMMIT LAKES ADD SEC 12	APPLE CONSTRUCTION, LLC	\$	262,800.00
PRSF202505183	2025-12-12	2708 DUNHAM DR	2363	R-1	1	SUMMIT LAKES ADD SEC. 12	APPLE CONSTRUCTION, LLC	\$	252,800.00
PRSF202505185	2025-12-12	1807 HOLLOW CREST CT	2699	R-1	5	SUMMIT VALLEY ADD SEC 3	APPLE CONSTRUCTION, LLC	\$	272,800.00
PRSF202505186	2025-12-12	1810 INGLENOOK DR	2512	R-1	5	SUMMIT VALLEY ADD SEC 3	APPLE CONSTRUCTION, LLC	\$	262,800.00
PRSF202505201	2025-12-04	3707 HARDY DR	2762	PUD	8	SPRINGS AT FLINT HILLS SEC 1	LANDMARK FINE HOMES, LP	\$	360,000.00
PRSF202505237	2025-12-10	10920 WILDFLOWER LN	4718	A-2	5	BLACKBERRY RIDGE	LT SIGNATURE HOMES LLC	\$	460,000.00
PRSF202505283	2025-12-11	519 23RD AVE NE	2638	R-1	6	ALAMEDA PARK ADD SEC 3	SHERIDAN HOMES LLC	\$	367,000.00
PRSF202505300	2025-12-15	408 BASIN WAY	3965	PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP	\$	550,000.00
PRSF202505308	2025-12-12	1503 EUREKA ST	2786	PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	\$	299,040.00
PRSF202505310	2025-12-15	1405 EUREKA PL	2786	PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	\$	299,040.00
PRSF202505316	2025-12-22	3225 COVE HOLLOW CT	3300	R-1	8	CROSSROADS WEST 5	RIVERSTONE HOMES	\$	395,000.00
PRSF202505331	2025-12-15	509 RAPIDS WAY	3898	PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP	\$	550,000.00
PRSF202505333	2025-12-15	3704 BEDROCK DR	2695	PUD	8	SPRINGS AT FLINT HILLS SEC 1	LANDMARK FINE HOMES, LP	\$	360,000.00





## December 2025 Residential Permit Activity

	PRSF202505341	2025-12-22	3910 EUREKA DR	2112	PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	\$ 236,360.00
	PRSF202505344	2025-12-22	3918 EUREKA DR	1753	PUD	8	FLINT HILLS ADDITION SEC 2	IDEAL HOMES OF NORMAN, LP	\$ 162,120.00
	PRSF202505347	2025-12-29	3810 MUIR FOREST WAY	3688	PUD	6	RED CANYON RANCH SEC. 8	IDEAL HOMES OF NORMAN, LP	\$ 490,000.00
	PRSF202505420	2025-12-29	3917 EUREKA DR	2829	PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	\$ 384,480.00
	PRSF202505421	2025-12-29	3808 CASSIDY DR	1947	PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	\$ 180,880.00
	PRSF202505467	2025-12-30	3701 BEDROCK DR	2925	PUD	8	SPRINGS AT FLINT HILLS SEC 1	LANDMARK FINE HOMES, LP	\$ 360,000.00
	<b>38</b>								
Residential, Pool	PRPO202500958	2025-12-16	4500 CRITTENDEN DR	1188	PUD	8	ASHTON GROVE ADD SEC 2	RYAN FARRIS	\$ 42,000.00
	PRPO202505141	2025-12-05	3030 108TH AVE NE	370	A-2	5	FAIOF 2	ROCK CREEK POOLS LLC	\$ 70,000.00
	PRPO202505215	2025-12-10	406 SEQUOYAH TRL	630	R-1	6	WOODCREST ESTATES 3	LONGEVITY POOLS	\$ 70,000.00
	PRPO202505244	2025-12-08	1806 LOGANS WAY	832	R-1	7	CEDAR LANE SEC II	AMERICA'S SWIMMING POOL COMPLY OF	\$ 60,000.00
	PRPO202505395	2025-12-23	9908 144TH AVE NE	1810	A-2	5	PRIDE 034	ADVANCED SPRINKLER & LANDSCAPE INC AND ASL	\$ 115,000.00
	<b>5</b>								
Residential, Repair	PRDB202505272	2025-12-29	4223 HACKNEY WICK RD	N/A	R-1	8	CARRINGTON PLACE ADD SEC 12	SKYLINE HOMES OK, LLC	\$ 80,000.00
	<b>1</b>								
Residential, Solar	PRSO202505120	2025-12-05	1408 WINDING RIDGE RD		R-1	3	BROOKHAVEN 15TH	DELTA ENERGY SOLAR	\$ 45,000.00
	PRSO202505397	2025-12-17	11712 LAGO VISTA RD		A-2	5	LAGO VISTA	SUNTRIA	\$ 73,920.00
	PRSO202505424	2025-12-18	1727 NORTHCREST DR		R-1	6	HIGH MEADOWS ADD 4	CLEAN RESIDENTIAL ENERGY	\$ 23,000.00
	PRSO202505462	2025-12-23	1204 NEWBURY DR		R-1	6	PARK PLACE ADD	TRIBE SOLAR AND ELECTRIC LLC	\$ 13,760.00
	<b>4</b>								
Residential, Storm Shelter	PRSS202504754	2025-12-05	3116 MEADOW AVE		R-1	2	SMOKING OAKS SOUTH 2	JAMES WADE	\$ 5,000.00
	PRSS202505156	2025-12-01	2824 DALEWOOD PL		R-1	5	EAST RIDGE ADD 3	JULIA REID	\$ 3,900.00
	PRSS202505209	2025-12-01	4114 CARAWAY LN		R-1	5	BELLATONA ADD SEC 4	ARLEEN COOL	\$ 3,400.00
	PRSS202505213	2025-12-08	1255 KINGSTON RD		R-1	6	KINGSTON HILLS SEC 1	OZ SAFEROOMS	\$ 12,500.00



	PRSS202505230	2025-12-02	3001 RED CEDAR WAY	PUD	8	GREENLEAF TRAILS ADD SEC 12	IDEAL HOMES OF NORMAN, LP	\$	3,000.00
	PRSS202505294	2025-12-08	2223 WOLFORD WAY	PUD	1	THE VILLAGES	GIBSON DIERICK	\$	3,000.00
	PRSS202505309	2025-12-09	2808 SUMMIT HOLLOW CIR	R-1	1	SUMMIT LAKES ADD SEC 12	GROUND ZERO SHELTERS	\$	3,095.00
	PRSS202505325	2025-12-10	1302 BROOKDALE DR	R-1	3	BROOKHAVEN 7TH	GROUND ZERO SHELTERS	\$	3,995.00
	PRSS202505379	2025-12-16	4709 PINON CT	R-1	3	ROCK CREEK POLO CLUB 3	GROUND ZERO SHELTERS	\$	4,395.00
	PRSS202505446	2025-12-22	901 BLUE FISH RD	PUD	8	TRAILWOODS ADD SEC 7	JESSE WRIGHT	\$	3,000.00
	PRSS202505468	2025-12-26	3701 BEDROCK DR	PUD	8	SPRINGS AT FLINT HILLS SEC 1	LANDMARK FINE HOMES, LP	\$	4,000.00
	PRSS202505523	2025-12-31	512 LALEH CT	R-1	7	EAGLE CLIFF SOUTH SEC. 5	STORM SAFE SHELTERS	\$	3,999.00
	12						\$	53,284.00	
Residential, Water Well	PRWL202505323	2025-12-22	6201 144TH AVE NE	A-2	5	STELLA HILLS ESTATES (COS)	DENNIS ALLEN WATER WELL DRILLING &	N/A	N/A
	PRWL202505422	2025-12-23	4500 CRITTENDEN DR	PUD	8	ASHTON GROVE ADD SEC 2	MONICA SCHAT	N/A	N/A
	2								N/A
Total	92						\$	24,667,652.00	



December 2025 Residential Permit Activity			
Category	Permits		Valuation
Multi-Family, Fire	1	\$	115,000.00
Multi-Family, New Multi-Unit Residential	7	\$	9,800,464.00
Residential, Accessory Dwelling Unit	2	\$	180,400.00
Residential, Accessory Structure	9	\$	424,600.00
Residential, Addition / Alteration	5	\$	577,993.00
Residential, Carport	1	\$	5,000.00
Residential, Demolition	1		N/A
Residential, Manufactured Home	2	\$	266,400.00
Residential, Manufactured Home Replacement	2	\$	302,000.00
Residential, New Single Family Dwelling	38	\$	12,349,831.00
Residential, Pool	5	\$	357,000.00
Residential, Repair	1	\$	80,000.00
Residential, Solar	4	\$	155,680.00
Residential, Storm Shelter	12	\$	53,284.00
Residential, Water Well	2		N/A
Total	92	\$	24,667,652.00

**POLICE      11**



# NORMAN POLICE DEPARTMENT

## MONTHLY DEPARTMENT OVERVIEW



DECEMBER | 2025

### MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2025	5-YEAR AVERAGE	2024
MURDER	0	0	0
SEXUAL ASSAULTS	17	15	13
ROBBERY	0	2	2
AGGRAVATED ASSAULTS	17	23	17
BURGLARY OF BUILDING	25	36	38
LARCENY/THEFT	178	210	203
MOTOR VEHICLE THEFT	22	29	20
ARSON	0	0	0
KIDNAPPING	2	1	1
FRAUD/FORGERY	57	71	57
DUI/APC	34	27	22
PUBLIC INTOXICATION	30	42	33
RUNAWAYS	21	32	59
DRUG VIOLATIONS	66	50	78
THREATS/HARASSMENT	29	36	30
VANDALISM	52	75	68
OTHER	487	574	600
<b>TOTAL REPORTED OFFENSES</b>	<b>1,037</b>	<b>1,223</b>	<b>1,241</b>
<b>TOTAL ARRESTS:</b>	<b>587</b>	<b>639</b>	<b>674</b>
PROTECTIVE CUSTODY:	29	76	48
<b>TOTAL CASE REPORTS*</b>	<b>826</b>	<b>977</b>	<b>957</b>
<b>COLLISIONS</b>	<b>173</b>	<b>187</b>	<b>171</b>
FATALITY	0	1	1
INJURY	25	24	18
NON-INJURY	148	162	152
NUMBER OF PEOPLE INJURED	28	32	24
<b>CITATIONS &amp; WARNINGS</b>	<b>2,536</b>	<b>2,217</b>	<b>3,411</b>
TRAFFIC CITATIONS	722	528	884
TRAFFIC WARNINGS	1,345	1,225	2,099
PARKING CITATIONS & WARNINGS	469	463	428



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## COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 5,057  
NON-EMERGENCY CALLS TAKEN: 13,669  
**TOTAL INCOMING CALLS: 18,726**  
**TOTAL CALLS FOR SERVICE GENERATED: 10,522**

POLICE CALLS FOR SERVICE: 6,775  
OFFICER INITIATED: 2,427  
CITIZEN INITIATED: 4,349

OTHER CAD ACTIVITY:  
NORMAN FIRE: 1,730  
EMSSTAT: 2,017

Officer Initiated Calls for Service  
2,427



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## INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 151  
CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 57  
CASES CLOSED DURING REPORTING PERIOD: 432  
CLEARED BY ARREST / WARRANT: 12  
CLEARED BY EXCEPTION: 13  
COP FOLLOW-UP: 22  
DEACTIVATED: 284  
DEACTIVATED DUE TO STAFFING: 31  
MISSING PERSONS RECOVERED: 10  
REFERRED INTERNALLY: 35  
UNFOUNDED: 25

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## ANIMAL WELFARE

INTAKES: 183  
LIVE RELEASES: 216  
LIVE OUTCOME RATE: 95%  
ANIMALS FOSTERED: 74  
VOLUNTEER HOURS: 314

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## RECORDS

CUSTOMER SERVICE CONTACTS: 2,163  
IN-PERSON CONTACTS: 752  
PHONE CONTACTS: 726  
EMAIL CONTACTS: 685

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## DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184  
ACTUAL EMPLOYED: 176  
AVAILABLE FOR ASSIGNMENT: 161\*\*

AUTHORIZED PROFESSIONAL STAFF: 76  
ACTUAL PROFESSIONAL STAFF: 74  
AVAILABLE FOR ASSIGNMENT: 71\*\*

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\*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

\*\*This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

**ANIMAL CONTROL      11A**

# Norman Animal Welfare Monthly Statistical Report

## December 2025



### IN SHELTER ANIMAL COUNTS

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	62	56	118	60	62	122	4	3%
Ending	88	42	130	60	43	103	(27)	-21%

### ANIMAL INTAKES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	110	45	155	90	38	128	(27)	-17%
Owner Relinquish	27	41	68	16	19	35	(33)	-49%
Owner Intended Euth	2	1	3	3	1	4	1	33%
Transfer In	0	0	0	0	0	0	0	#DIV/0!
Other Intakes*	3	0	3	2	4	6	3	100%
Returned Animal	10	3	13	9	1	10	(3)	-23%
<b>TOTAL LIVE INTAKES</b>	<b>152</b>	<b>90</b>	<b>242</b>	<b>120</b>	<b>63</b>	<b>183</b>	<b>(59)</b>	<b>-24%</b>

\*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

### OTHER STATISTICS

	2024		2025		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	2	2	1	1	(1)	-50%
Cat Collected (DOA)	4	4	3	3	(1)	-25%
Wildlife Transferred	0	0	0	0	0	#DIV/0!
Intake Horses	0	0	0	0	0	#DIV/0!
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	0	0	0	0	0	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	1	1	0	0	(1)	-100%
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	3	3	0	0	(3)	-100%
<b>TOTAL OTHER ITEMS</b>	<b>10</b>	<b>10</b>	<b>4</b>	<b>4</b>	<b>(6)</b>	<b>-60%</b>

### LENGTH OF STAY (DAYS)

	2024	2025
Dog	16.6	16
Cat	15.5	24

### OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	56	52	3	111



# Norman Animal Welfare Monthly Statistical Report

## December 2025



### LIVE ANIMAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	83	81	164	66	83	149	(15)	-9%
Return To Owner	26	2	28	39	9	48	20	71%
Transferred Out	6	0	6	7	0	7	1	17%
Returned to Field	0	12	12	0	6	6	(6)	-50%
Returned to Owner in Field	2	0	2	6	0	6		
<b>TOTAL LIVE OUTCOMES</b>	<b>117</b>	<b>95</b>	<b>212</b>	<b>118</b>	<b>98</b>	<b>216</b>	<b>4</b>	<b>2%</b>

### OTHER ANIMAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	4	4	0	1	1	(3)	-75%
Lost in Care	0	0	0	0	0	0	0	0%
Shelter Euth	10	4	14	6	3	9	(5)	-36%
Owner Intended Euth	1	0	1	3	1	4	3	300%
<b>TOTAL OTHER OUTCOMES</b>	<b>11</b>	<b>8</b>	<b>19</b>	<b>9</b>	<b>5</b>	<b>14</b>	<b>(5)</b>	<b>-26%</b>

### TOTAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	117	95	212	118	98	216	4	2%
Total Other Outcomes	11	8	19	9	5	14	(5)	-26%
<b>TOTAL OUTCOMES</b>	<b>128</b>	<b>103</b>	<b>231</b>	<b>127</b>	<b>103</b>	<b>230</b>	<b>(1)</b>	<b>0%</b>

### SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	3	2	0	5	56%
Medical - Injured	1	1	0	2	22%
Behavior - Aggressive	2	0	0	2	22%
Behavior - Other	0	0	0	0	0%
<b>TOTAL EUTHANASIA</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>9</b>	

### MONTHLY LIVE RELEASE RATE

2024	2025
92.2%	95.6%

*Live Outcomes / (Total Outcomes - Owner Int Euth)*



DEPARTMENT OF PUBLIC WORKS  
MONTHLY PROGRESS REPORT  
CITY OF NORMAN, OKLAHOMA  
December 2025

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**ENGINEERING DIVISION**

**DEVELOPMENT**

The Development Manager processed one (1) Norman Rural Certificate of Survey and one (1) preliminary plat for Planning Commission and two (2) Final Plats for the Development Committee. The Development Engineer reviewed eight (8) sets of construction plans and four (4) punch list items. There were 126 permits reviewed and/or issued. Fees were collected in the amount of \$4,289.91.

**CAPITAL PROJECTS:**

**Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:**

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue. The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. An additional 35 days have been added with additional days expected due to multiple delays to progress. The roadway construction and conversion to two-way is currently projected to be completed in February 2026 with the final landscaping to be completed in the spring of 2026 during the planting season. In the meantime, staff continue to look for ways to accelerate the construction schedule while keeping the disturbance to surrounding businesses to a minimum. The Oklahoma Department of Transportation is administering the construction of this project, with the assistance of WSB.

Proposed improvements include:

- New sidewalks, landscaping, and pedestrian safety improvements
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Decorative paving elements
- New curb and gutter
- Modified decorative traffic signals
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 12/15/25, 57.83% of the total contract amount has been expended. Through 12/15/25, 99.24% of the contract time expired.

The contractor's activities this month were as follows:

- *Completed parking paving, curb and gutter, driveways, and sidewalks between Santa Fe Avenue and University Avenue*
- Continued construction of new/relocated traffic signals and equipment between Santa Fe Avenue and University Avenue
- Continued construction of irrigation lines on the south side of Gray Street
- Continued reconstruction of damaged irrigation on north side of Gray Street
- Began coordination with BNSF for construction within the railroad right of way
- Removal and reconstruction of the Gray Street and James Garner Avenue intersection to begin in January, along with improvements within the railroad right of way

**Jenkins Avenue 2019 Bond Project:**

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen (19) transportation improvement projects. The Jenkins Avenue 2019 Bond Project consists of widening and reconstruction of Jenkins Avenue between Imhoff Road and Lindsey Street.

The total construction cost for the project is approximately \$15.52 million. Of that, approximately \$10.25 million will be paid by federal grants and the remaining \$5.27 million will come from the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on October 10, 2024, for the Jenkins Avenue 2019 Bond Project. The low bidder was Silver Star Construction Company, Inc. of Moore, Oklahoma. ODOT awarded the project on November 4, 2024. Construction started on Monday, March 3, 2025. There are 540 calendar days in the project, which will likely require approximately 2 years to complete, taking into account weather days. The Oklahoma Department of Transportation is administering the construction of this project.

Proposed improvements include:

- New 4-lane roadway with raised median
- Realignment of Imhoff Road and Constitution Street with a new roundabout
- Realigned Timberdell Road intersection
- New 4-legged intersection at Stinson Street
- New decorative traffic signals at Timberdell Road and Stinson Street intersections
- New 10-foot multi-use trails and sidewalks
- Landscaping
- Pedestrian safety improvements
- Improved storm drainage pipeline system

Phase 2 construction is underway through January 2026, which includes the east half of Jenkins Avenue from Reaves Park Road to the north project limits near Lindsey Street. The contractor's activities this month on Phase 2 were as follows:

- Started installing curb and gutter between Timberdell Road and Reaves Park Road
- Started grading for 10-foot multiuse path and driveways on east side of road between Stinson Street and Timberdell Road
- Started paving concrete driveways on east side of road between Stinson Street and Timberdell

**Saxon Industrial Park Phase III:**

The City of Norman and Norman Economic Development Coalition (NEDC) have been collaborating since 2015 in support of an economic development project in Saxon Industrial Park that will make another 47.43 acres available for industrial development. This project is intended to capitalize on federal funds to expand the City infrastructure in this industrial area to allow for expansion of existing businesses and/or promote new businesses.

NEDC had a contract with SMC Consulting, P.C. (SMC) to develop a Preliminary Plat for approximately 47.43 acres of land generally located south of State Highway 9 and between Technology Place and Saxon Park. The contract for the design of this project was approved by Norman City Council on April 14<sup>th</sup>, 2020.

The City of Norman Streets Division will be constructing the project. The project began December 5, 2025, and is anticipated to be complete by Summer 2026.

Proposed improvements include:

- New asphalt roadway that connects Technology Place, John Saxon Boulevard and 36th Avenue SE together
- New storm sewer, sanitary sewer and water line installations

### *Monthly Progress Report*

#### *Public Works (December 2025)*

During the month of December, the city contracted White Hawk Engineering to stake the project area. The Norman Streets Division then installed a construction entrance, cleared the site, located utilities, and built a berm along the south perimeter for stormwater control.

#### **Sidewalk Programs:**

**12th Ave NE and W Brooks Street Sidewalk Project** This project is 80% funded through an ACOG grant and is being facilitated by ODOT for construction. This project will include new and replacement sidewalks, ramps, and driveways along 12th Avenue NE from East Robinson Street to East Rock Creek Road and Brooks Street from Pickard Avenue to Wylie Road. Plans are complete and bids were advertised by ODOT. Parathon Construction was selected as the contractor for this project and construction began the first week of October with project oversight provided by Hudson Prince Engineering. During the months of December, the contractor has completed approximately 65% of sidewalk, ramp and driveways along 12th Avenue NE, with work along Brooks Street is planned to start in late January or early February 2026.

**State Highway 9 Multi Use Path** This project is 80% funded through an ACOG grant. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the spring of 2026. Oklahoma Department of Transportation conducted a bid opening on November 20<sup>th</sup> and after review awarded the contract to Ellsworth Construction Inc.

#### **Street Maintenance Bond Programs:**

##### **FYE 2025 Street Maintenance Bond – Urban Reconstruction Projects**

The FYE 2025 urban road reconstruction project bids were opened on March 3, 2025. Seven bids were received and the contract was awarded on April 22, 2025, to Ellsworth Construction in the amount of \$940,547.29. The project consists of roadway reconstruction for the following locations: South Pickard Avenue from West Imhoff Road to 2719 South Pickard Avenue, Oakbrook Drive from Fairfield Drive to South Pickard Avenue, and North Base Avenue from West Main Street to Kansas Street. All three streets are located in established residential neighborhoods. The current roadways are constructed of concrete pavement. The concrete pavement is in poor condition, and the substructure has failed in several locations. The reconstruction project involves removal of the existing pavement and curb, stabilizing the subgrade, and placing new concrete panels. During the month of December, the contractor reached substantial completion of this project.

##### **FYE 2025 & 2026 Street Maintenance Bond – Asphalt Pavement**

The FYE 2025 & 2026 asphalt pavement project bids were opened on April 24, 2025. Six bids were received and the contract was awarded on May 27, 2025, to First Water Contracting, LLC, in the amount of \$1,794,115.75. The project consists of asphalt roadway mill and overlay operations on the following locations: Flood Avenue from Lindsey Street to Boyd Street, Peters Avenue from Frank Street to Robinson Street, Imhoff Road from Walnut Road to Berry Road, Peters Avenue from Frank Street to Robinson Street, Barkley Street from Lindsey Street to Brooks Street, Keith Street from Ponca Avenue to Classen Boulevard, Macy Street from Oklahoma Avenue to Classen Boulevard, Astor Drive from Tecumseh Road to Crail Drive, Crail Drive from 36<sup>th</sup> Ave NW to Astor Drive, Goddard Avenue from Flood Avenue to 2113 Goddard Avenue, 48<sup>th</sup> Avenue NE from Robinson Street to Alameda Street, Robinson Street from 48<sup>th</sup> Avenue NW to 60<sup>th</sup> Avenue NW, and Robinson Street from 60<sup>th</sup> Avenue NE to 84<sup>th</sup> Avenue NE. The project is anticipated to be completed by the end of January 2026. During the month of December, the contractor completed milling operations on Imhoff Road and began the concrete intersection replacement on Astor Drive and Dornoch Lane.

##### **FYE 2026 Urban Concrete Pavement bid 1**

The FYE 2026 Urban Concrete Pavement bid 1 bids were opened on August 21, 2025. Eight bids were received and the contract was awarded on October 14, 2025, to Arroyo's Concrete LLC, in the amount of \$1,043,546.00. The project consists of concrete pavement rehabilitation for the following locations: Wyckham Pl from Brookhaven Blvd. to Cul-de-Sac, Rosewood Dr from Dakota St to Crestmont St, Crestmont St from 24th Ave NW to Mercedes, Sundown Dr from Forest Dr to Iowa St, Foreman Ave from Holiday Dr to Main St, and

### *Monthly Progress Report*

#### *Public Works (December 2025)*

Richmond Dr from Brooks St to Cul-de-Sac. The project is anticipated to be completed by June of 2026. The contractor is set to start mobilization to the jobsite in February of 2026.

#### **FYE 2026 Urban Concrete Pavement bid 2**

The FYE 2026 Urban Concrete Pavement bid 2 bids were opened on August 21, 2025. Eight bids were received and the contract was awarded on October 14, 2025, to Arroyo's Concrete LLC, in the amount of \$1,150,517.00. The project consists of concrete pavement rehabilitation for the following locations: 26th Ave NW Location from Hemphill Dr to N600 26th Ave N, Parkway Dr from Interstate Dr to 26th Ave NW, Hemphill Dr from 24th Ave NW to 26th Ave NW, Westwood Dr from Sundown Dr to Fairway Dr, Sundown Dr from Dakota St to Westwood Dr, Connelly Ln from Pickard Ave to Cul-De-Sac, Whispering Pines Dr from Pickard Ave to Whispering Pines Cir, Willow Ln from Pickard Ave to Fairfield Dr, and Houston Ave from Louise Ln to Lindsey St. The project is anticipated to be completed by June of 2026. During the month of December, the contractor removed and replaced concrete panels at Whispering Pines Dr.

#### **FYE 2026 Urban Reconstruction Project**

The FYE 2026 Urban Reconstruction Project bids were opened on October 2, 2025. Nine bids were received and the contract was awarded on November 25, 2025, to Ellsworth Construction OKC, LLC, in the amount of \$732,866.40. The project consists of concrete pavement removal, soil stabilization and concrete placement for the following locations: Danfield Ln, from Danfield Dr to Brookhaven Blvd, and N. Sherry Ave, from Main and Holiday St. The project is anticipated to be completed by June of 2026. During the month of December, the contractor mobilized to the jobsite and prepared N. Sherry Ave for construction.

#### **Bridge Maintenance Bond**

##### **East Post Oak Road Bridge Replacement**

Bids were opened for the East Post Oak Road Bridge Replacement project on June 12, 2025. Six bids were received and on September 12, 2025, City Council approved Contract K-2526-33 with K&R Builders, Inc., in the amount of \$622,795.38 for the replacement of the East Post Oak Bridge of a tributary to Jim Blue Creek. On September 25, 2025, K&R Builders, Inc., mobilized to the bridge site. This project is scheduled for a duration of 120 days. During the month of December, the contractor completed the asphalt roadway tie-ins as well as the west bridge approach.

### **TRANSIT AND PARKING DIVISION**

#### **PUBLIC TRANSIT**

##### **Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)**

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022, Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023, after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward with the next steps as recommended in the plan. Recent work includes:

##### **Fleet Maintenance & Vehicle Procurement (upgrades and standardization)**

- City Fleet Maintenance staff continue to ensure that the transit fleet is in operational condition each morning for line up.
  - Of the City's 27 revenue vehicles in the Transit Fleet, there are only 3 vehicles remaining which were received from the University and have surpassed their useful life and are eligible to be retired according to FTA standards, all of which are in fixed route service. Council accepted grant funding, appropriation of funds, and authorized the purchase of replacements for these vehicles on October 14, 2025. One additional unit in the paratransit fleet is also eligible to be retired and replaced. Grant funding is also available for this vehicle, but a future Council authorization to purchase is needed.
  - On July 28, 2025, a City paratransit cutaway bus, unit 5-2471, was staged on Tecumseh Dr. between service trips when it was struck in a head-on collision with another vehicle actively attempting to elude authorities. We have been advised that the other party/vehicle was not insured. Once the unit was released from police hold, City Fleet staff began assessing damage and seeking quotes for repair. Multiple vendors declined to provide a quote for repair instead flatly assessing the vehicle as 'totaled'. The frame of the vehicle sustained extensive damage requiring the entire chassis or cab structure to be replaced. The estimates that were obtained ranged from approximately \$50,000 to \$100,000 and included caveats that costs would likely increase as more

damage was expected to be discovered in the course of any repair. Complicating matters, this unit was recently acquired using Federal Transit Administration grant funding and entered service just eight weeks prior, on June 2, 2025. Due to the casualty nature of the loss, as an FTA grant recipient we are required to either return an amount equal to the remaining federal interest in the unit or transfer that federal interest to the acquisition of a new replacement vehicle under the FTA's Like-Kind Exchange Policy. The unit was purchased from TESCO for \$181,450, of which \$135,255 represents the FTA's federal interest. The initial authorization for that purchase was provided by Council through Resolution R-2324-149 on June 11, 2024. A quote of \$201,205 has been received from TESCO for a like-kind replacement. Staff are preparing an item for Council consideration to move forward with replacing this unit.

- On February 15, 2024, the Association of Central Oklahoma Governments (ACOG) awarded The City of Norman \$1,078,880 in Public Fleet Conversion Grant Program funding which will require a local match of \$269,270 (which has been identified in the Public Transportation Fund) to install pantograph EV bus charging infrastructure at the Norman Transit Center. This overhead infrastructure will allow the City's battery electric buses to rapidly recharge while stopped at the Transit Center during operation thereby extending the time before these EV buses need to return to the Transit maintenance facility to fully recharge. The total cost of this project is estimated to be \$1,348,600. This equipment purchase was delayed while staff sought a procurement option that meets all of the requirements of the grant funding and federal and state statutes. On December 9, 2025, City Council approved a request for authorization to move forward with this project.

#### Service Expansion Priorities

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

- Priority 1: Sunday Service – Proposed Sunday service span and trip frequencies would match current Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the Norman On-Demand microtransit pilot program.
- Priority 3: Increased Frequency on Route 110 – This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Following direction from the Council Community Planning and Transportation Committee on October 23, staff are including cost estimates for implementation of this priority in the FY27 budget process.
- Priority 4: Implementation of New Route 113 – This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

#### Microtransit Pilot Program with Via Transportation – Norman On-Demand

Funding for fiscal year ending 2026 was approved as a budget amendment, and Council approved contract amendments with Via Transportation and the University of Oklahoma on July 8, 2025, to extend the service through June 30, 2026. Staff are reviewing options to transition this from its current status as a pilot program with contract extensions into a standard ongoing agreement for fiscal year ending 2027. These options will be presented to Council and City leadership for consideration. More details regarding operations can be found in the attached monthly performance report for this service, named Norman On-Demand. An error from the November Norman On-Demand report is corrected as we compile the December report: Daylights Saving Time adjusted certain trip times to be an hour more than real estimates – thus the maximum rider wait time was not 105 minutes, but was 45 minutes in the month of November and 68.2 minutes in the fiscal year to date.

#### Transit Monthly Performance Reports

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Report for November 2025.

#### PARKING

##### Norman Parking and Transit Authority

On December 9, 2025, City Council approved the creation of the Norman Parking and Transit Authority, a public trust having the City of Norman as its sole beneficiary. The Norman Parking and Transit Authority is governed similarly to most of the other trusts having the City of Norman as its sole beneficiary; that is, the Councilmembers serve as trustees of the trust, the City Manager serves as General Manager of the Trust, the City Clerk serves

#### *Monthly Progress Report*

#### *Public Works (December 2025)*

as Secretary to the Trust, and the City Finance Director serves as the Treasurer for the Trust. The Norman Parking and Transit Authority allows for the lawful obligation of parking and transit revenues beyond the current fiscal year thereby creating opportunities for long term capital investments such as issuing debt or investment in real property.

#### **Parking Management Plan Approval**

On December 9, 2025, City Council adopted the City of Norman Parking Management Plan with an effective date of January 1, 2026. This plan consolidates previous management documents and practices acting as a single reference document which: specifies public parking owned and managed by the City of Norman; details fees and rate structures for various areas and types of park; outlines various payment options available; and provides a brief overview of parking enforcement. The most notable changes include:

- Revision of the Asp Avenue Parking Lot metered parking rate to \$0.50 per hour, decreased from \$1.00 per hour.
- Revision of the Downtown/County Courthouse On-Street metered parking rate to \$0.50 per hour, increased from \$0.25 per hour.
- Revision of the East Gray Street Parking Lot metered parking rate to \$0.50 per hour, increased from \$0.25 per hour.
- Revision of the East Gray Street Parking Lot lease rate to \$600 annually, increased from \$450 annually.
  - The East Gray Street Parking Lot lease program includes 41 spaces/permits available, a term between January 1 and December 31 (aligned with the calendar year), and is effective for the parking lot's hours of operation (8am-6pm Monday-Friday).
- Implementation of leased parking in the Asp Avenue Parking Lot at a rate of \$800 annually.
  - The new Asp Avenue Parking Lot lease program includes 21 spaces/permits available, a term between July 1 and June 30 (aligned with the City's fiscal year and University school year), and be effective for the parking lot's hours of operation (8am-9pm Monday-Saturday).
- Revised instruction for using digital and app-based payment methods.

#### **STREET DIVISION**

#### **ASPHALT PROJECTS**

- Streets paving crew worked 168<sup>th</sup> Avenue SE and Indian Hills Road to Highway 9 to complete an asphalt repair. The asphalt deep patch required 110.74 tons to complete the repair.
- Streets paving crew worked 60<sup>th</sup> Avenue SE between Highway 9 and Lindsey Street to complete asphalt repairs. The asphalt deep patch required 26.19 tons to complete the repair.

#### **CONCRETE PROJECTS**

- Crews replaced concrete panels at North Interstate Drive and Parkway Drive that required 79.75 cubic yards of concrete and resulted in over 256 square yards being repaired.

#### **SNOW AND ICE OPERATIONS**

- 3,500 gallons of brine mixture were placed on roads in advance of inclement weather.

#### **STORMWATER DIVISION**

#### **Lower Imhoff Channel Stabilization Project**

The 2009 Storm Water Master Plan (SWMP) recommended the design and installation of stream bank stabilization along segments of Imhoff Creek. The identified problem in the SWMP is severe bank erosion along both banks beginning at the upstream face of Highway 9 to approximately 2,000 feet upstream of Imhoff Road. The erosion along the banks has caused property fences and trees to fall into the creek. According to a hydraulic report produced by Wood, INC. in 2022, the erosion rate is 6" of bank erosion per year, or approximately 1300 cubic yards of bank erosion per year.

On July 8, 2025, City Council approved Contract K-2526-16 with Cimarron Construction Co., in the amount of \$5,499,994.00 for the Lower Imhoff Creek Bank Stabilization Project. This project is to stabilize the eastern bank of the channel utilizing reverse gabion baskets containing a growable media to allow for vegetative cover over time as well as install rock toe revetments on the west bank and install live staked trees to encourage the regrowth of tree canopy in the years that follow the completion of construction. The construction began on September 2, 2025, and has a construction duration of 548 days with an estimated completion in February 2027.



During the month of December, the contractor completed approximately 400 additional feet of the new SierraScape retaining wall on the east side of Lower Imhoff channel.

### **Misty Lake Dam Rehabilitation Project**

Misty Lake Dam was reclassified by OWRB as a high-hazard dam on March 16, 2011, followed by an emergency order on March 20, 2015, a hearing on April 14, 2015, and issuance of a Consent Order on July 8, 2015, requiring the POAs to lower the lake level and submit engineering plans. Cardinal Engineering completed plans on May 3, 2019, but due to repair costs estimated between \$595,000 and \$700,000, the POAs sought assistance from the Developer and the City of Norman, prompting multiple City Council discussions through 2017. Council approved a participation agreement on June 27, 2017, and later Amendment No. 1 on January 1, 2021, granting the City necessary easements. A CMaR was selected through RFQ 2122-11, culminating in an October 12, 2021, contract with Downey Contracting, but the Guaranteed Maximum Price submitted on December 9, 2021 (\$1,085,088.90) was rejected. The City then pursued FEMA's High Hazard Potential Dam Grant, and after approving related documents on March 26, 2024, was notified in June 2025 that the project had been awarded \$1.15 million, with the City contributing the required local match through already-collected project funds. On June 24, 2025, Council formally accepted the grant under Contract K-2425-137.

Bid documents were advertised on July 30 and August 6, 2025, with four bids opened on August 21, 2025. The low bid was submitted by C-P Integrated Services (C-PI) at \$580,672.50, which was 44.9% below the engineer's estimate of \$1,053,700. After federal compliance adjustments, including BABAA, Davis-Bacon, and DBE requirements, the contractor confirmed its ability to comply, resulting in a revised contract amount of \$750,600.00, which remains nearly \$50,000 lower than the next lowest bid and within budget. Construction began on October 14, 2025, with a project duration of 90 days. Due to complications during excavation there have been project delays that will increase the duration for completion. During the month of December, the contractor continued dewatering the lake.

### **STORMWATER MAINTENANCE**

#### **WORK ORDER RESPONSE**

- Stormwater Division received 15 new work order requests, and 16 work orders were closed.

#### **INFRASTRUCTURE MAINTENANCE**

- Sealed pipe, repaired washout, and replaced a section of a collapsed flume at 1005 Cedarcrest Street.

### **CHANNEL MAINTENANCE**

- Removed drifts and drainage debris from the following locations: Hollywood Channel, Merkle Channel, Bishop Channel.
- Cleaned flumes at the following locations: 2114 Hartford Drive, 512 Claremont Drive, 1410 Homeland Avenue.
- Installed "No Trespassing" signs for unhoused in Anatole 2, on Triad Village drive.

### **URBAN STREET SWEEPING/CAMERA VAN OPERATION**

- Swept designated route for the Christmas Parade and continued the OU gameday sweep schedule.
- 267 lane miles were swept in December, resulting in the removal of approximately 115.73 tons of debris.
- Camera crew assessed final inspection of stormwater pipe on Boyd Street.
- The camera crew was able to camera 1,793 linear feet of stormwater infrastructure before the camera went down for repairs.

### **INLET CLEARING OPERATIONS**

- 2,357 inlets were inspected and cleaned, resulting in the removal of 4.75 tons of debris in Wards 2, 3, 4, and 5.

**FLEET DIVISION**

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

**FUEL REPORT**

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

**MAINTENANCE REPORT**

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the number of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

**PRODUCTIVITY REPORT**

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities. Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

# ENGINEERING DEVELOPMENT & PERMIT REVIEW

December 2025

## Subdivision Development

### Planning Commission:

Norman Rural Cert of Survey.....	1
Final Plats.....	0
Preliminary Plats.....	1
Short Form Plat.....	0
Center City Form Based Code.....	0
Concurrent Constr. Request.....	0

### City Council:

Norman Rural Cert of Survey.....	0
Preliminary Plat.....	0
Final Plats .....	2
Certificate of Plat Correction.....	0
Encroachment.....	0
Easements.....	0
Closure.....	0
Release of Deferral.....	0

### Development Committee:

Final Plats.....	2
------------------	---

## Permits Reviewed/Issued

Single Family.....	38
Commercial.....	20
Multi-Family.....	7
Addition/Alteration.....	5
House Moving.....	5
Paving Only.....	9
Storage Building.....	9
Swimming Pool.....	5
Storm Shelters.....	12
Public Improvements.....	2
Temporary Encroachments.....	0
Fire Line Pits/Misc.....	4
Franchise Utilities .....	8
Flood Plain.....	2
<b>Total Permits</b>	<b>126</b>

### Fees Collected

	December	November	FY Total
Development	\$0.00	\$7,980.00	\$122,867.53
Permit	\$4,289.91	\$44,047.51	\$121,719.34
Grand Total	\$4,289.91	\$52,027.51	\$228,568.30
Construction Plan Review within 10 days	8	25	475
Punch List Within 1 day of Final Inspection	4	5	48
Single Family Permit review within 3 days	38	17	249
Commercial Permit review within 7 days	20	16	227
Final Plat Review within 10 days	3	1	49

100% of Plan Review Achieved



# PERFORMANCE REPORT

## Summary of Services Table: November 2025

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARC Norman Service Summary	ADP November FY26	FY26 YTD	FY25 YTD		Service Profile	November FY26	November FY25
Fixed Routes (M-F)	1,909	196,943	184,37		Weekdays	20	19
Fixed Routes (Sat)	815	18,649	17,507		Saturdays	5	5
PLUS (M-F)	94	9,993	10,959		Gamedays	2	2
-Zone 1*	94	9,993	7,934		Holidays	2	1
-Zone 2**	0	0	3,025		Weather	0	5
PLUS (Sat)***	15	407	445		Fiscal YTD Days	134	128
					Cal. YTD Days	288	282

\*Requires ¾ mile

\*\*Zone 2 operated weekdays until 7pm

\*\*\*Operates only in Zone 1

## Strategic Performance Measures

MEASURE	FY 26 YTD	FY 26 Targets	
# of Norman fixed-route passenger trips provided	215,592	500,000	●
# of Norman paratransit trips provided	10,400	26,000	▲
% of on-time Norman paratransit pick-ups	87.90%	98.58%	▲
# of Norman bus passengers per service hour, cumulative	13.20	22.29	◆
# of Norman bus passengers per day, average	1,685*	800*	●
% of Norman required paratransit pick-ups denied due to capacity	0.00%*	0.00%	●
% of on-time fixed-route arrivals	68.08%	75.00%	●

\*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.





## Performance Report

### Microtransit Pilot Program Performance Report

November 2025

#### Purpose

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

#### Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Service Hours		Pricing	
Monday-Wednesday	7pm – 1am	First Passenger	\$3.00
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email address during SafeRide hours)	Free
Sunday	10am – 6pm		

ADA/Wheelchair Accessible Vehicles available upon request.

\*Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am

#### Key Performance Indicator Measures

Measure	Target	Fiscal Year to Date (07/01/25 – 11/30/25)	November		Year Over Year Service
			2025	2024	
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles	0.06 miles	0% (no change)
Maximum Walking Distance	0.25 miles	0.37 miles	0.36 miles	0.32 miles	+11.11%
Average Rider Wait Time*	<15 min	23.2 min	19.6 min	22.5 min	-12.88%
Maximum Rider Wait Time*	20 min	105.0 min*	105.0 min*	79.9 min*	+23.90%
Percent of Ride Requests Picked Up in 20min	>80%	50.40%**	61.33%**	40.24%**	+34.38%

\*OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

\*\*Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.



## ADDITIONAL PERFORMANCE MEASURES

### Ridership

Norman On-Demand completed 2,022 rides in November 2025, which is a 2.65% decrease from the October 2025 total of 2,077. The fiscal year to date ridership for November FY26 is 12,459 which is a 39.23% decrease

from the November FY25 fiscal year to date ridership of 20,503. There were a total of 17 completed trips requesting a WAV or wheelchair accessible vehicle in November 2025. Ridership per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Ridership	Fiscal Year to Date (07/01/25 – 11/30/25)	November		Year Over Year Service
		2025	2024	
Total Number of Riders	12,459	2,022	3,920	-48.42%
Total # of Completed Trips	8,461	1,412	2,572	-45.10%
# of Completed Trips Requesting WAV	120	17	38	-55.26%
Ridership Per Service Hour (RPSH)	4.9	4.6	6.4	-28.13%

### Rider Experience

Approximately 10.3% of all completed rides during FYE26 received a rating, of which 95.4% were rated five out of five stars. The system includes an

Rider Experience	Fiscal Year to Date (07/01/25 – 11/30/25)	November		Year Over Year Service
		2025	2024	
Average Ride Duration (in minutes)	11.2 minutes	10.5	11.2	-6.25%
Average Ride Distance (in miles)	3.4 miles	3.1	3.3	-6.06%
Average Ride Rating (5 stars scale)	4.9 stars	4.9	4.9	0% (no change)

automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. Two complaints were reported to Via in the month of November, representing 0.97 complaints per 1000 rides provided. Both complaints were regarding driver conduct.

### Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 16, 2023, a total of 15,241 individual accounts have been created, which is a 2.22% increase over the October 2025 service to date total of 14,903 and a 39.84% increase over the November 2024 service to date total of 9,168. Of these accounts more than half of them (51.78%) have utilized the service at least once and about a third (4,504 or 29.55%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 11/30/2025)		
App Accounts Created Since Launch	15,241	
OU Accounts (as of 10/28/2025)	3,797	24.91%
Active Accounts*	10,815	70.96%
Rider Accounts**	7,893	51.78%
Repeat Rider Accounts***	6,435	42.22%
*accounts with user engaging w/ ride requests at least once		
**accounts with at least 1 completed ride		
***accounts with at least 2 completed rides		

### Accidents and Vehicles

No accidents or incidents were reported in November, for a total of zero accidents and zero incidents reported in FY26. Six of seven vehicles were in active service during the month of November, which meets the target fleet availability. A Chrysler airbag recall for 2022-2025 Voyager & Pacifica vehicles and an abundance of caution impacted the ability to maintain the use of the full fleet of seven vehicles. Some temporary replacement vehicles were borrowed from another program run by our partner Via and are operating with magnetic side decals instead of full vehicle wraps. Riders have in-app and email messages making them aware and keeping them up to date.

# SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2026

STREET DIVISION					
	FYE 2026 December 2025	FYE 2026 December 2025	Year to Date	Year to Date	FYE 2026
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Respond to all Action Center requests within 24 hour period	100%	100%	222	100%	400
Maintain up to 10 miles of asphalt roadway within capital program for given fiscal year	0.50	5%	2	5%	10
Maintain up to 2,000 square yards of concrete roadway within capital program for given fiscal year	256.00	13%	1486	74%	2000
Mow rural and urban routes citywide 8 times per year	-	0%	4.25	53%	8
Debris Removal – issue notice to proceed/task order within 48 hours of storm event	0%	0%	0	0%	100%
Street Maintenance Bond Program - Contract all selected project categories for the bond within the same fiscal year	0	0%	3	60%	5
Bridge bond program - contract all selected project categories for the bond within the same fiscal year	-	0%	4	133%	3



SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2026

STORMWATER DIVISION					
	FYE 2026 Dec, 2025	FYE 2026 Dec, 2025	Year to Date	Year to Date	FYE26
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours	100%	100%	100%	100%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	267	53%	1,941	32%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	2,357	189%	6,963	46%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	0	0%	4,012,932	29%	70%
Permit all floodplain activities as appropriate.	3	100%	20	100%	95%
Camera Stormwater Infrastructure to inspect and identify. (4 grids per month)	0.00	0%	0	0%	85%
*Camera map grids identified in FY24. Program is transitioning to proactive inspection.					
Camera Stormwater Infrastructure Inspections (as needed in linear feet)	1,793	N/A	2,205	N/A	N/A
Repond to 100% of Okie calls within 72 hours of request	124	100%	1,484	100%	100%



**PUBLIC WORKS  
FLEET DIVISION  
ACTIVITY REPORT**

December 2025

IN GALLONS

**FYE 2026**

**FUEL REPORT**

	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	21,773.00	20,845.00	32,353.27
Outside - sublet	1,473.00	1,293.00	1,617.52
<b>TOTAL</b>	<b>23,246.00</b>	<b>22,138.00</b>	<b>33,970.79</b>
	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u> <u>PUBLIC CNG CONSUMED</u>
Consumption	22,192.40	21,694.50	32,353.27 1,617.52

**FYE 2026 TO DATE CONSUMPTION**

<b>TOTAL</b>	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	166,150.10	188,700.80	209,070.73	12,065.43

**INTERNAL PRICE PER GALLON:**

UNLEADED	High	\$1.84	Low	\$1.66
DIESEL	High	\$2.16	Low	\$1.98
CNG	High	\$0.63	Low	\$0.63

**EXTERNAL PRICE PER GALLON:**

UNLEADED	High	\$1.88	Low	\$1.74
DIESEL	High	\$2.16	Low	\$2.01
CNG	High	\$2.10	Low	\$2.10

**CONSUMABLE PARTS PURCHASED**

REPAIR PARTS	\$116,919.40
OILS/FLUIDS	\$10,032.82
TIRES	\$33,441.49
SUBLET REPAIRS	\$23,461.09

**TOTAL SPENT ALL Parts/Sublet \$183,854.80**

**PUBLIC CNG SALES**

Month Total Public CNG Sales	\$3,359
FYE 2026 To Date Public Sales	\$24,755

**LIFE TO DATE CNG GAS GALLON EQUIVALENT**

Total Sold Gallons Life To Date	1,133,381
Total Gross Sales Life To Date	\$1,702,704

Life To Date CNG Gas Gallon Equivalent

Total Public/City Through-Put CNG Gallons @ Station: 4,199,284

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	1	0	2	12
EMERGENCY ROAD CALLS	15	7	13	58
PM SERVICES	114	86	141	655
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	203	145	192	1,133
SCHEDULED REPAIRS	130	99	134	724
NON SCHEDULED REPAIRS	73	46	58	401

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	10	11	22	56
EMERGENCY ROAD CALLS	17	7	17	98
PM SERVICES	50	40	60	278
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	126	101	153	853
SCHEDULED REPAIRS	51	33	51	302
NON SCHEDULED REPAIRS	75	68	102	526

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	1
EMERGENCY ROAD CALLS	3	1	0	8
PM SERVICES	19	10	23	72
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	61	47	46	306
SCHEDULED REPAIRS	60	45	43	303
NON SCHEDULED REPAIRS	1	2	3	23

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	2
EMERGENCY ROAD CALLS	1	3	0	6
PM SERVICES	4	20	5	41
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	48	43	43	200
SCHEDULED REPAIRS	46	40	39	181
NON SCHEDULED REPAIRS	2	3	4	19

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	11	11	24	71
EMERGENCY ROAD CALLS	36	18	30	170
PM SERVICES	187	156	229	1,046
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	438	336	434	2,492
SCHEDULED REPAIRS	287	217	267	1,510
NON SCHEDULED REPAIRS	151	119	167	969

**FLEET DIVISION  
INVENTORY  
December 2025**

**FUEL**

WESTWOOD GOLF	933.6	gallons	UNLEADED	@	1.750	\$ 1,633.80
WESTWOOD GOLF	999.2	gallons	DIESEL	@	2.010	\$ 2,008.39
NORTH BASE	6,518.5	gallons	UNLEADED	@	1.760	\$ 11,472.65
NORTH BASE	5,321.9	gallons	DIESEL	@	2.050	\$ 10,909.79
FIRE STATION #5	379.1	gallons	UNLEADED	@	1.830	\$ 693.75
FIRE STATION #5	352.4	gallons	DIESEL	@	2.030	\$ 715.37
FIRE STATION #6	266.1	gallons	UNLEADED	@	1.800	\$ 478.98
FIRE STATION #6	348.9	gallons	DIESEL	@	2.060	\$ 718.73
BULK TANKS	1,200.0	gallons	DIESEL	@	2.050	\$ 2,460.00

<b>TOTAL</b>	<b>GALLONS:</b>	<b>DOLLAR:</b>
UNLEADED	8,097.3	\$ 14,279.18
DIESEL	8,222.4	\$ 16,812.29



**PUBLIC WORKS FLEET DIVISION  
PM COMPLIANCE REPORT  
DECEMBER FYE 2026**

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearToDate Non-Compliance Trend
CITY COUNCIL	1	1			0%	0%
CITY MANAGER					0%	0%
BUILDING ADMINISTRATION					0%	0%
<b>MUNICIPAL COURT</b>						
MUNICIPAL COURT					0%	0%
<b>INFORMATION TECHNOLOGY</b>						
INFORMATION TECHNOLOGY	1		1		0%	100%
<b>HUMAN RESOURCES</b>						
HUMAN RESOURCES					0%	0%
					0%	0%
<b>PLANNING</b>						
PLANNING					0%	100%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE					0%	0%
<b>PUBLIC WORKS</b>						
PW ADMIN					0%	0%
ENGINEERING					0%	100%
STREETS	29	24	6	5	17%	62%
STORMWATER	4	2	2		0%	56%
TRAFFIC	6	6			0%	50%
FLEET	11	11			0%	69%
TRANSIT					0%	0%
<b>POLICE</b>						
ANIMAL CONTROL	3	4			0%	20%
POLICE ADMINISTRATION	1	1			0%	50%
POLICE STAFF SERVICES	2	1	1	1	50%	100%
POLICE CRIMINAL INVESTIGATIONS	6	7			0%	56%
POLICE PATROL	21	24	4	3	14%	60%
POLICE SPECIAL INVESTIGATIONS	1	1			0%	80%
POLICE EMERGENCY COMMUNICATIONS	1	1			0%	0%
<b>FIRE</b>						
FIRE ADMINISTRATION					0%	150%
FIRE TRAINING	1	1			0%	0%
FIRE PREVENTION	2	2			0%	33%
FIRE SUPPRESSION	3	2	1	1	33%	75%
FIRE DISASTER PREPAREDNESS	2	2			0%	0%
<b>PARKS &amp; RECREATION</b>						
PARK MAINTENANCE	13	13			0%	32%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE	2	2			0%	0%
PARKS FORESTRY					0%	0%
<b>PUBLIC SAFETY SALES TAX (PSST)</b>						
PSST POLICE PATROL	6	9	1	1	17%	68%
PSST POLICE CRIMINAL INVESTIGATIONS	1				0%	0%
PSST FIRE SUPPRESSION					0%	100%
PSST SRO	1	1			0%	0%
					0%	0%
<b>CDBG</b>						
PLANNING CDBG					0%	100%
<b>UTILITIES WATER</b>						
UTILITIES ADMINISTRATION	1	1			0%	0%
WATER TREATMENT PLANT	2		2		0%	80%
WATER PLANT					0%	0%
WATER PLANT WELLS	2	2			0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN					0%	0%
WATER LINE MAINTENANCE	6	7			0%	65%
UTILITIES INSPECTOR					0%	100%
<b>UTILITIES WRF</b>						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	3	3			0%	75%
WRF OPERATIONS	4	5			0%	0%
SEWER LINE MAINTENANCE	14	9	6	2	14%	63%
<b>UTILITIES SANITATION</b>						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	10	17			0%	38%
SANITATION COMMERCIAL	4	3	2		0%	67%
SANITATION TRANSFER	8	8			0%	43%
SANITATION COMPOST	1	1			0%	50%
SANITATION RECYCLE	6	3	3	3	50%	100%
SANITATION YARD WASTE	4	4			0%	20%
					0%	0%
<b>UTILITIES EVIROMENTAL</b>						
ENVIROMENTAL & SUSTAINABILITY					0%	0%
<b>CITYWIDE TOTAL</b>	<b>183</b>	<b>178</b>	<b>29</b>	<b>16</b>	<b>9%</b>	<b>56%</b>

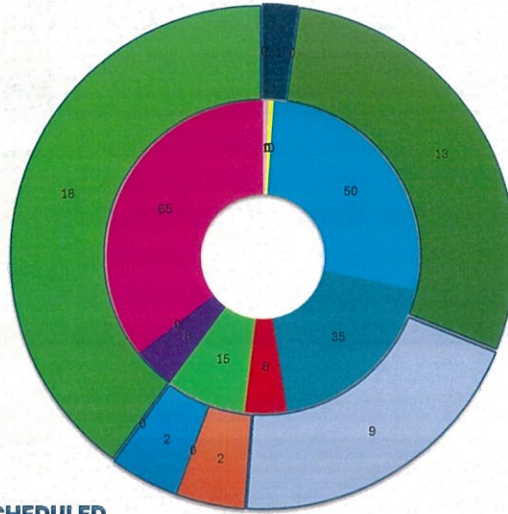
Fleet Management Division  
PM Past Due Report

PUBLIC WORKS FLEET DIVISION  
PM COMPLIANCE DETAIL REPORT  
DECEMBER FYE 2026

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past	ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
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**PM Compliance Report September  
FYE 2026**



**INNER RING - MONTHLY # SCHEDULED  
OUTER RING = MONTHLY # MISSED/LATE**

- City Clerk
- Municipal Court
- Information Technology
- Human Resources
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- CDBG
- Utilities

Department	Scheduled	Missed/Late	% Late
City Clerk	1	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	1	1	100.0%
Human Resources	0	0	0.0%
Planning	0	0	0.0%
Public Works	50	13	26.0%
Police	35	9	25.7%
Fire	8	2	25.0%
Parks & Rec.	15	0	0.0%
PSST	8	2	25.0%
CDBG	0	0	0.0%
Utilities	65	18	27.7%
<b>Citywide Total</b>	<b>183</b>	<b>45</b>	<b>24.6%</b>

**PUBLIC WORKS  
FLEET DIVISION**  
Technician Productivity  
Report

FYE 2026

December 2025

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY				TOTAL HOURS
		GOAL	ACTUAL	DIFFERENCE		
497	114.02	72%	67.9%	-4.1%		168.00
1554	114.71	72%	68.3%	-3.7%		168.00
1676	147.79	72%	88.0%	16.0%		168.00
2098	114.76	72%	68.3%	-3.7%		168.00
2495	121.83	72%	72.5%	0.5%		168.00
2745	147.18	72%	87.6%	15.6%		168.00
3001	107.15	72%	63.8%	-8.2%		168.00
3151	155.97	72%	92.8%	20.8%		168.00
3167	129.42	72%	77.0%	5.0%		168.00
3502	117.65	72%	70.0%	-2.0%		168.00
3572	146.43	72%	87.2%	15.2%		168.00
3968	169.32	72%	90.2%	18.2%		187.75
4033	121.64	72%	72.4%	0.4%		168.00
4192	148.78	72%	88.6%	16.6%		168.00
4303	155.57	72%	92.1%	20.1%		169.00
4310	153.81	72%	82.0%	10.0%		187.50
4316	147.95	72%	78.9%	6.9%		187.50
4529	143.52	72%	85.4%	13.4%		168.00

DIRECT LABOR HOURS	2313.98
TOTAL AVAILABLE HOURS	2915.75
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	79.4%



**CITY OF NORMAN**  
**DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION**  
**MONTHLY PROGRESS REPORT**

<b>DECEMBER 2025</b>	<b>PROJECTED GOAL</b>	<b>THIS MONTH</b>			<b>YEAR TO DATE</b>		
	<b>Percentage</b>	<b>Number of Requests</b>	<b>Goal Met</b>	<b>Percentage Met</b>	<b>Number of Requests</b>	<b>Goal Met</b>	<b>Percentage Met</b>
Provide initial response to citizen inquiries within 2 days	100%	95	95	100%	653	653	100%
Provide information requested by citizens within 7 days	95%	95	95	100%	653	653	100%
Complete traffic engineering studies within 45 days.	99%	1	1	100%	10	8	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	28	28	100%	197	197	100%
Worker Hours Per Gallon of Paint Installed.	0.80	<b>Gallons</b>	<b>Worker Hours</b>	<b>Percentage</b>	<b>Gallons</b>	<b>Worker Hours</b>	<b>Percentage</b>
		4	3	75%	720	357.25	0.50
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	<b>Crew Work Days</b>	<b>Total Installations</b>	<b>Average</b>	<b>Crew Work Days</b>	<b>Total Installations</b>	<b>Average</b>
		0.75	5	6.67	2.44	21	8.61
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	<b>Number Performed</b>	<b>Goal Met</b>	<b>Percentage Met</b>	<b>Number Performed</b>	<b>Goal Met</b>	<b>Percentage Met</b>
		15	15	100%	88	88	100%
Response to reports on traffic signal malfunctions within one hour.	99%	<b>Number of Reports</b>	<b>Goal Met</b>	<b>Percentage Met</b>	<b>Number of Reports</b>	<b>Goal Met</b>	<b>Percentage Met</b>
		18	18	100%	78	78	100%
Response to reports of sign damage:	<b>Percentage</b>						
<b>High Priority</b> Stop or Yield Signs within one hour	99%	20	20	100%	110	110	100%
<b>Lower Priority</b> all other signs within one day	90%	37	37	100%	238	238	100%
<b>Street Name Signs</b> within two weeks	90%	24	24	100%	214	214	100%
Percent of work hours lost due to on the job injuries.	<.01%	<b>Total Work Hours</b>	<b>Work Hours Lost</b>	<b>Percentage Met</b>	<b>Total Work Hours</b>	<b>Work Hours Lost</b>	<b>Percentage Met</b>
		33660	0	0.00	49468	0	0.00





## Monthly Report

December 2025

### **LINE MAINTENANCE:**

#### Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12<sup>th</sup> NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Page Street – 100%
- Crail Drive – 0% Hold – Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12<sup>th</sup> AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove project has been completed. Sutton Place project has been completed. Park Hill lift station pumps have been installed.

Water Line Breaks Total – 9 in December

Water Lines Hit by Contractor – 2- (1" poly)

#### Sewer Line Data

- Total obstruction service requests December – 22
- Private Plumbing: 20
- City Infrastructure: 2
- Sanitary Sewer Overflows: 2 on private side, 1 on city side

#### Lift Station D Flows:

- Days – 31
- Average daily flow: 1.091 MGD
- Total Monthly flow: 33.790 MG

### **WASTEWATER PROJECTS:**

Bishop Creek Emergency Sewer Line Repair (WW0212): On May 7, 2025, Utilities Department Line Maintenance staff were advised that an 18-inch sewer aerial crossing over Bishop Creek in the general vicinity of 730 Stinson Street had failed and sewage was discharging into the creek. Due to the risk to the environment, the City Manager authorized emergency repairs to prevent further sewage discharge. Under this emergency declaration, staff first received verbal price quotes to lease bypass pumps and appurtenances for temporarily diverting flow and verbal bids to mobilize a contractor for an immediate, but temporary, reconnection of the piping. This work was completed at 10:00 p.m. on May 7, 2025, which eliminated the discharge for the short term. It did not, however, restore the structural integrity of the crossing.

Subsequent to completion of this temporary repair, staff mobilized Garver Engineers under their current on-call contract to prepare an expedited design to replace the existing, failed aerial crossing, while Utilities Department Staff prepared Bidding Documents. Drawings and Bidding Documents were completed and issued to potential bidders on May 19, 2025. On May 20, 2025 Bids were opened and the lowest and best bidder was deemed to be Krapff-Reynolds Construction Co. with a bid of \$748,550.00. During the last week of May 2025, Contract was executed, Notice to Proceed was Issued, and clearing and procurement activities commenced. On June 10, 2025, City Council ratified the emergency declaration and all resulting actions.

In July 2025, Norman Utilities Staff was advised that Oklahoma Water Resources Board (OWRB) has a grant program to assist utility owners in paying for emergency projects like this one. On August 12, 2025, City Council authorized an application for the grant and staff completed the application immediately thereafter. In September, OWRB announced that a grant in the maximum allowable amount of \$100,000.00 had been approved. By the end of the month, Finance had commenced drawing down those grant funds.

Work on this project has proceeded continuously since Notice to Proceed was issued. During the month of October 2025, KRCC completed restoration activities. On October 24, 2025 a punchlist inspection convened, and a punchlist was prepared based thereon. During the month of November 2025, KRCC worked on punchlist and a final change order was negotiated. Project should be ready for Final Acceptance during by late January or February 2026.

Engineer: Garver LLC (Michael Nguyen)/Norman Utilities Staff (Ken Giannone)

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2024, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted their draft final report to an "Independent Advisory Panel" consisting of independent industry experts who will review results and recommendations, deliberate among themselves, and, finally, issue recommendations regarding the report and its conclusions. A technical orientation with the panel members, NUA, and Garver convened on August 28, 2024. This was followed by a half-day workshop on December 17, 2024 during which Garver described the finer details of the pilot test, the data obtained, and their conclusions, and ended with an extended question and answer session. On March 4, 2025, NWRI submitted their final report in the form of a technical memorandum. The report generally concurred with Garver's conclusions but included some recommendations for making any future IPR process as robust as practical. Neither Garver nor NUA had any comments on NWRI's final report so this project is now considered complete.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A

workshop to review alternatives and select the best convened in August 2024. No additional funding has been authorized for FYE 2025 so project work will not progress to a pilot sized wetland or a wetland design, but some funding in the original grant has not yet been exhausted and compilation of deliverables including a final report and conclusions is still ongoing so the team continues to meet on a semi-regular basis to discuss and coordinate. During the month of October 2025, Norman Utilities Department staff continued to assist with preparation of maps and graphics for final project report and addressed comments on conceptual layout of a potential demonstration wetland (on the City's old landfill south of the Norman Water Reclamation Facility which could be used by BOR and United States Geological Survey (USGS) to seek further grants to possibly advance a design and potential construct a demonstration wetland.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions. Once these questions were resolved, an additional workshop with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver addressed all questions raised in this workshop and made a standing offer to BOR and COMCD for them to use the PLOT tool to analyze historical droughts that are part of an unrelated grant project on which they are working. All direct work on this project is complete, and the PLOT tool remains available for NUA use as needed. During August 2025, NUA drew down remaining grant funds and filed final paperwork to close out the grant.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has

advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details of grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

During June 2025, GEA and Crossland completed testing, commissioning and training for Centrifuge No. 1. During August 2025, Crossland did the same for Centrifuge No. 2, and both centrifuges are now in service. However, due to capacity issues associated with the existing sludge pumps that feed the centrifuges and a segment of the existing conveyor that transports dewatered-biosolids to sludge-hauling trucks, neither centrifuge had previously been testing to its maximum capacity as required by the contract. During October 2025, Crossland was able to complete a temporary fix that addressed the capacity issues sufficiently to allow them to successfully test both centrifuges to their maximum capacity. Also during the month of October 2025, Crossland completed coating the floors and continued working on other punchlist work.

Garver has previously been directed to prepare specifications both new sludge pumps and a new conveyor that will sufficiently increase system capacity to allow each centrifuge to comfortably operate at their design capacity. During the month of December, a contract amendment was negotiated with Garver to reimburse them for any associated design costs not covered by their original contract. This Amendment should be ready for submission to City Council in late January or February 2026. Once this design is complete, this additional work will be added to Crossland's contract by change order. In the interim, the dewatering system in its current state, has ample capacity to meet current biosolids production.

Since the lead time for new sludge pumps and new conveyor section are likely to be in the vicinity of 6 months, it is anticipated that Crossland will complete remaining punchlist work on the project, except for the change order work, during the months of January and February 2026. Then, they will demobilize from the project. When new equipment

associated with the change order work is delivered, they will remobilize and complete installation. Project will likely be closed out in late 2026.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Storage Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision was made to defer construction of this project for two additional years, until FY 2026.

As noted above in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Funding Grant in the amount of \$5,000,000 for that project. For several reasons, a request for a "Technical Correction" was made to EPA to allow for the grant funds to be instead allocated to this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in September 2024. During the month of September 2025, EPA indicated that the grant was formally awarded to Norman Utilities Authority to fund this project. Due to the Federal Government shutdown which was in effect during October 2025, City of Norman was unable to access those funds, however, once shutdown is resolved, no further impact is anticipated.

The EPA grant comes with additional conditions that will impact the bidding and construction of the project. In order to meet these conditions, revisions to the bidding documents will be required. As a result, Greely Hansen has requested a Contract Amendment to reimburse them for resultant additional costs. Details of this potential amendment are still being negotiated at this time. It is expected that any Amendment will be finalized and presented to City Council for approval during the first quarter of 2026. Upon approval of Amendment, Greely Hansen will immediately proceed with final revisions to bidding documents. This should allow project to be bid by June 2026 with construction commencing by August 2026 and project completion in summer 2027.

Engineer: TYLin (formerly Greely and Hansen LLC) (John Schmidt)

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines.

The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is now nearing completion. During the month of November 2025, staff continued reviewing CCTVs of the work while KRCC worked on punchlist. It is expected that Final Acceptance, Final Change Order and Final Payment should all be presented to City Council by February 2026.

Engineer: Parkhill (Sara Senyondo)

Sewer Maintenance Project (SMP) FYE 2024 (WW0337): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The Sewer Maintenance Project FYE 2024 (SMP-24) study area is generally bounded by Lindsey Street and Alameda Street and 12<sup>th</sup> Ave SE and 24<sup>th</sup> Avenue SE. Project will replace approximately 32,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques and/or cast-in-place pipe lining techniques along with rehabilitation or replacement of 130 manholes.

On August 14, 2025, proposals were received for the design of SMP-19, and, on September 15, 2025, the Norman Utilities Authority Evaluation Committee met and completed evaluation of the proposals. The committee selected Cowan Group (Cowan) of Oklahoma City, OK as the best design engineer for the project, and Cowan was informed on October 1, 2025. A to discuss project scope with Cowan in November 2025 and a draft scope and fee should be submitted for NUA consideration in January 2026. An engineering contract should be ready to present to City Council for approval in February 2026. Schedule for design, bidding and construction will be formalized as part of negotiations with Cowan on engineering contract.

Engineer: Cowan Group (TBD)

Lift Station D Condition Assessment (WW0344): The City of Norman wastewater collection is composed of two major sewersheds due to the ridge along the north side of the City which separates the Little River and South Canadian River sewersheds. Wastewater in the South Canadian River sewershed is conveyed by sewer interceptors directly to the Norman Water Reclamation Facility (WRF). Wastewater flows from the Little River sewershed are conveyed by interceptors to Lift Station D which pumps flow into a force main, which, in turn, drains into adequately sized interceptors which then flow to WRF.

In recent years, Lift Station D has been experiencing decreasing levels of service, and due to its critical role in Norman's wastewater collection system, Utilities Department proposes to have an engineer complete a thorough condition assessment of all systems and equipment in the Lift Station and make prioritized recommendations for necessary repairs. For this reason, RFP-2526-8 was issued requesting proposals from engineers to perform this assessment. On August 14, 2025, proposals were received, and, on September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Garver of Norman, Oklahoma as the best design engineer for the project. Garver was informed of their selection on October 1, 2025, and a meeting to review the proposed contract scope convened on October 21, 2025. Contract negotiations are ongoing and it is expected that a contract will be ready to present to City Council for approval in January 2026. A more detailed schedule for the project will be formalized as part of contract negotiations.



Engineer: Garver (TBD)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

Following CIP discussions in January 2025, Digester #3 has been moved ahead of Digester #1 in digester cleanout projects. Digester #3 will be cleaned out as early as July 2025 for internal structural assessment of the digester and its roof, as well as to prepare the interior portion of the roof for a temporary fix. July 2025 is the beginning of FY 2026, which is when the next digester cleanout is scheduled. The temporary fix will be welding a metal plate over the exterior portion of the crack in the roof. The permanent roof replacement will likely happen in 2028 when more funds are available for the WRF to execute the full replacement for this CIP project. No changes were made in February with regard to executing the repair. Digester #3 will be cleaned out instead of Digester #1 as early as July. It will not happen earlier than July as the next digester cleanout project is budgeted for FY 26.

In April 2025, a scope and fee for the condition assessment of Digester No. 3's roof was received from Garver. The condition assessment includes an internal visual assessment of the digester roof, and will be used to determine the extent of the repair required.

At the start of FY26, WRF staff will begin preparing for the digester cleanout capital project. During this period, Garver's assessment scope will be finalized and they will be prepared for the internal assessment after the digester is cleaned out.

Bid opening for Digester No. 3 Cleanout occurred on October 2, 2025. Hodges Farms & Dredging, LLC was the lowest bidder at \$444,000.

In October 2025, WRF staff investigated methods and processes to reduce the costs of present and future digester cleanouts. For this project, Hodges can install geotubes on the WRF berms to further dewater biosolids (decreasing weight and hauling costs), and WRF staff will investigate draining the digester as much as possible to reduce the volume of biosolids that needs to be cleaned out of the digester.

In November 2025, WRF staff furthered their efforts to reduce the cost of the Digester No. 3 cleanout project by draining as much of the digester's contents as possible. This reduced the volume of biosolids to be removed from the digester from 800,000 gallons to 500,000 gallons. Attempts were made to drain additional material. However, the remaining biosolids were too viscous to drain further.

It is anticipated that WRF or line maintenance staff will attempt to use wash water to break-up the remaining biosolids in the digester and drain them. The project will then be re-bid without the need to remove such a large volume of

biosolids, which is the primary cost driver for this project. This is expected to bring this project's expenses more in-line with previous digester cleanout projects.

Engineer: Garver – On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1, 2025.

NUA staff had a meeting with the new engineering team assigned to this project at Parkhill on January 30, 2025. From this meeting, plans are expected to be in-hand by mid-February 2025.

Final plans to be in hand on November 17, 2025. Bidding documents to be compiled and advertised in November 2025.

In December 2025, final plans were received, but one sheet still required editing by Parkhill. The specifications for this project are being reviewed by NUA staff, so bid documents can be prepared quickly following receipt and approval of the final plans. Bidding advertisement for this project is anticipated in January 2026.

Engineer: Staff with assistance from Lemke Surveying

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

As of December 2024, the WRF land application permit and soil testing is being reviewed by Garver to begin finalizing the sampling plan. A review of sampling needs will take place in January 2025.

An onsite meeting with Garver was conducted in January 2025. During this meeting, Garver announced plans to conduct baseline sampling for the liquid and solid treatment trains at the WRF in February 2025. Also occurring in February 2025, NUA staff will begin mixing biosolids and yard clippings to create Class-A compost, specifically for use in the biosolids troughs that will be created and regularly sampled throughout the duration of this project.

Delays in receiving sampling bottles have pushed sampling of the liquid and solid treatment trains to mid April. Materials for the class-A compost sampling troughs are being procured as the compost develops.

Initial sampling of the solid and liquid trains began in late April and is expected to conclude in May. The Class-A compost being developed for this project is near completion and should be fully developed by the end of May, which is also when the equipment for the Class-A compost troughs is expected to arrive on-site.

The initial sampling is expected to conclude in June with sampling of the solids treatment train. Delivery of materials for construction of the pilot beds is also expected in the month of June 2025.

Delivery of materials has started at the WRF, and the experimental troughs are expected to be completed by the end of July. Sampling to begin after the bins have been constructed.

As of September, results from sampling the solids/liquids treatment trains are still under analysis at Eurofins and the University of Oklahoma. The experimental troughs are assembled, and dry/wet sampling of the troughs will begin in October.

Regular sampling of the experimental troughs has begun and is ongoing. If the weather is unexpectedly dry throughout the Winter and Spring, potable water will be used to simulate rain events, in an effort to sample runoff and leachate.

In November 2025, initial sampling results for PFOS constituents and micro plastics were received. Garver is compiling the data and will present the initial findings in December 2025.

In December 2025, Garver shared their initial findings and suggested that several points in the solids treatment train should be resampled. This was suggested as their initial sampling run of the solids treatment train was concurrent with the installation of new dewatering equipment, and the samples taken at that time are not representative of the current day-to-day operations of the dewatering process. The new samples of the solids train will be taken in January 2026.

Engineer: Garver (Bryce Callies)

Water Reclamation Facility (WRF) Aeration Blower Replacements: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already on-site. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

As of December 2024, the project has experienced no further delays and the first turbo blower is still on pace to have its installation completed by the end of February 2025.

As of January 2025, the complete installation of the first turbo blower and WRF staff blower training is expected to occur in mid to late February 2025.

As of March 2025, installation of Turbo Blower No. 5 is nearly complete. Turbo Blowers No. 5 and 6 will be tied into the WRF's Supervisory Control and Data Acquisition System (SCADA) in April 2025, and will be followed by testing, training, and then release.

As of April 2025, the network tie-in of Turbo Blowers No. 5 and 6 require an additional site visit from Atlas Copco to complete the work. Once this work is performed, Garver will then perform a site visit to connect Turbo Blowers No. 5 and 6 to the WRF's SCADA system.

Atlas Copco performed their final site visit in May, and Garver is expected to complete the SCADA Integration in June 2025. Final commissioning of the turbo blowers is expected to be done following this integration.

The centrifugal blowers are expected to be delivered in late July or early August. In the meantime, Crossland Heavy and Atlas Copco are working on adjusting the automated controls for the turbo blowers to fit WRF staff needs.

At the end of July 2025, Atlas Copco was procuring a new Rover for the aeration blowers at the WRF. The Rover will collect operational and system data of the blowers, which will then be used to diagnose and resolve existing issues with automation of the new turbo blowers.

As of August 29, 2025, Atlas Copco will be sending personnel to the WRF to resolve the automation control issues before mid September. VFDs for the centrifugal blowers nos. 1, 2, 3, and 4 have been received and VFD installation will begin on centrifugal blowers no. 1 and 2 in early September.

The issues with the turbo blower automation controls were resolved in September, and both turbo blowers are now fully installed and functioning properly. The centrifugal blower delivery has been delayed until October 28<sup>th</sup>. Install of the centrifugal blowers will begin once they arrive.

The centrifugal blowers arrived in late October and installation began in early November. The week of November 17, 2025 WRF staff will be trained on the use of the new centrifugal blowers.

In late November 2025, Centrifugal Blower No. 1 and 2 were installed. Centrifugal Blowers No. 3 and 4 will be installed in December, while training for the new blowers will be conducted in early January.

In December 2025, Centrifugal Blowers No. 3 and 4 were installed. The controls for the Centrifugal Blowers and their compatibility with the new Turbo Blowers will be finalized in January, followed by WRF staff training.

Engineer: Garver (Michael Nguyen)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Following discussion with Duke's staff, NUA produced a spreadsheet detailing the data issues with specific iTracker units. A follow-up meeting will be held with Duke's to determine how this issue may be compensated.

In a discussion regarding the meeting needs, a discrepancy between the Duke's iTracker flow out of the Ashton Grove Basin and NUA flow monitoring devices very near to the Ashton Grove Basin was discussed. The NUA flow values are to be given to Duke's for their evaluation and included in a January 2025 meeting.

Following the January 2025 meeting, Duke's reviewed the provided flow data and requested a February follow-up meeting so they can provide more details on the data provided and the study's performance. The goal of a more detailed data analysis is to identify specific areas in Ashton Grove for smoke testing to detect infiltration and inflow issues.

In the second meeting with Duke's they identified two key areas that are candidates for smoke testing.

Duke's will perform smoke testing in the Ashton Grove area in late October 2025. The smoke testing will cover 10,000 linear feet of sanitary sewer line and will be focused on areas identified as having potential infiltration and inflow issues from the basin study.

The smoke testing was performed and completed on October 22, 2025. Duke's will transmit deliverables for the smoke testing on November 17, 2025. Deliverables will include any defects found and noted during the smoke testing.

Following the November deliverables meeting with Duke's, NUA staff requested a technical follow-up meeting to further discuss the severity of the defects found during smoke testing. This meeting will occur in December 2025.

The technical follow-up did not happen in December 2025 due to scheduling conflicts, and it is anticipated to occur in January or February 2026.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. This project was placed on hold while staff worked through the AIM Comprehensive Land Use Plan and associated wastewater master plan. With the completion of these efforts, staff will begin to incorporate the new projects into the long-term capital plan.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. This project was placed on hold while staff worked through the AIM Comprehensive Land Use Plan and associated wastewater master plan. With the completion of these efforts, staff will begin to incorporate the new projects into the long-term capital plan.

## **WATER PROJECTS:**

Robinson Water Line: 24<sup>th</sup> Ave NE to 12<sup>th</sup> Ave NE (WA0242) – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24<sup>th</sup> Ave NE to 12<sup>th</sup> Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14<sup>th</sup>, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until at least Fiscal Year 2023/24. From that point, it was agreed that Jacobs could schedule final design work and easement acquisition at a pace intended to

synchronize completion of final design, receipt of permit, and purchase of all easements with this revised construction schedule. However, Jacobs encountered issues with their chosen alignment, largely associated with a previously-identified and currently-unused OG&E easement along Robinson Avenue in front of large, adjacent properties owned by the United States Department of Veterans Affairs and J.D. McCarty. OG&E has now given formal authorization for Norman Utilities to encroach on their easement as needed for this project so preparation of final plans and easement acquisitions can now proceed.

Due to the critical nature of the project and the delayed progress in finalizing design for bid, meetings convened between NUA and Jacobs on January 6 and February 20, 2025. In these meetings, Jacobs and NUA committed to close coordination and working together toward the goal of completing final design as well as obtaining easements and permits in order to advertise the project in Summer of 2025. During April 2025, engineering and line maintenance staff reviewed current design documents, walked the alignment, and convened a review meeting on April 18, 2025. The major recommendation arising from this review was to move as much of the alignment as practical and acceptable into Robinson Avenue. As a result, a meeting convened with Norman Utilities Engineering, Utilities Line Maintenance and Public Works staff on June 26, 2025, and Public Works staff approved moving alignment into Robinson. Immediately following the meeting, Norman Utilities Department's final comments on drawings (which included a new alignment largely in Robinson) were forwarded to Jacobs. During the month of October, Jacobs submitted a proposed Contract Amendment for Norman Utilities' consideration. The initial proposal was rejected but negotiations are ongoing. Contract Amendment should be negotiated and ready for presentation to City Council for Approval **no later than February 2026**.

Schedule may be revised in a more formal manner as part of any amendment with Jacobs, but tentatively, project should be ready for bid by summer 2026 and construction would then commence by late summer 2026. Work should be complete during the second quarter of 2027.

Engineer: Jacobs Engineering (Lisa Cox, PE)

Robinson Water Line: 12<sup>th</sup> Ave NE to Porter (WA0242 – Phase V) – On August 14, 2025, Proposals were received for Project WA0242, Phase V and Phase VI, the final two segments of the Robinson Avenue 30" Water Line, which, upon completion, will increase transmission capacity between the Norman WTP and the west side of Norman. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of the proposals. The committee selected Ardurra of Oklahoma City, OK as the best design engineer for the Phase V, 12<sup>th</sup> Ave NE to Porter segment. During October 2025, a meeting to discuss contract scope convened, and an initial scope and budget proposal was received in late December 2025. Negotiations should be complete and engineering contract ready to present to City Council for approval in February 2026. Schedule for design, bidding and construction will be formalized as part of negotiations.

Engineer: Ardurra (TBD)

Various Urban Area Water Line Replacements (WA0381): On August 14, 2025, Proposals were received for Project WA0381, Various Urban Area Water Line Replacements, which consists of the replacement of approximately 3,200 LF of 6" and 8" water lines that have reached the end of their useful lives and the replacement of lead service lines. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Parkhill of Oklahoma City, OK as the best design engineer for the project. Parkhill was informed of their acceptance on October 1, 2025. A scoping meeting convened on October 14, 2025 and Parkhill submitted a first draft of their proposed cost and scope on October 17, 2025. During the month of December 2025, contract negotiations continued, and an engineering contract should be ready to present to City Council for approval in January 2026. Schedule for design, bidding and construction will be formalized as part of negotiations.

Engineer: Parkhill (Sara Senyondo)

Westwood Estates Water Line Replacements (WA0387): On August 14, 2025, Proposals were received for Project WA0387, Westwood Estates Water Line Replacements, which consists of the replacement of approximately 10,000 LF of 6" and 8" water lines that have reached the end of their useful lives and replacement of lead service lines in Westwood Estates east of 24<sup>th</sup> Ave between Crestmont and Dakota. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Benham of Oklahoma City, OK as the best design engineer for the project. Benham was informed of their acceptance on October 1, 2025, and a scoping meeting convened November 14, 2025. During the month of December, Benham asked



additional scoping questions as they prepared their initial scope and fee submission. An initial submission is expected during January 2026 and a negotiated contract should be ready to present to City Council for approval in February or March 2026. Schedule for design, bidding and construction will be formalized as part of negotiations.  
Engineer: Benham (TBD)

Carter Avenue Area Water Line Replacements (WA0388): On August 14, 2025, Proposals were received for Project WA0388, Carter Avenue Area Water Line Replacements, which consists of approximately 5,300 LF of 6" and 12" water lines that have reached the end of their useful lives and replacement of lead service lines along and adjacent to Carter Avenue between Acres and Robinson. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Halff of Oklahoma City, OK as the best design engineer for the project. Halff was informed of their acceptance on October 1, 2025, and a meeting convened in October to discuss project scope. An initial scope and fee proposal was submitted for review in December 2026 and contract negotiations are ongoing. An engineering contract should be ready to present to City Council for approval in February or March 2026. Schedule for design, bidding and construction will be formalized as part of negotiations.

Engineer: Halff (TBD)

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24<sup>th</sup> to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received in December with 35% plans, and is being reviewed by NUA staff.

As of January 2025, the 35% plans are still under review. Utilities staff met with Public Works in February 2025 to ensure there are no future conflicts with projects Public Works has planned in the same area.

NUA staff to meet with Plummer in early April to review Plummer's response to NUA's comments on 30% plans. Following this meeting, Plummer will begin working on 60% plan set.

As of April 2025, Plummer continues to work on the 60% plans.

In late May 2025, Utilities staff received the final Technical Memorandum from Plummer. 60% plans are expected in June or July 2025.

Plummer provided an update at the end of January to let City Staff know that the 65% and the subsequent 95% plans will be completed by July or late August.

NUA staff met with Plummer engineers on August 15, 2025 about finalizing the 65% plans. Plans are expected in September.

In September 2025, the need for additional survey along the I-35 crossing was identified. Plummer will perform the additional survey work, as well as procure easement documentation for two buildings in the project alignment under an amendment for this project that will be executed in November 2025.

The amendment for additional survey was approved in the November 25, 2025 City Council Meeting. Plummer will now conduct the additional survey, and procure the easement documentation for the two buildings in the project alignment.

In December 2025, Plummer continued to develop the 65% plans and has proceeded with the additional survey amendment. 65% plans are anticipated in the first quarter of 2026.

Engineer: Plummer (*Robert Weinert*)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south to the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkhill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

The Parkhill engineer on this project has moved to a different company and a meeting with the new project manager at Parkhill will take place in January 2025. As the initial plans were already received by NUA and returned to Parkhill with NUA comments to address, the final plans are expected to come in January or February 2025. NUA staff will meet with the new project manager in January to determine how close Parkhill is to tendering final plans.

During the meeting with the new Parkhill team assigned to this project, Parkhill determined the final plans will be ready by mid-February. Bid specifications are being prepared and bidding is slated to be advertised in March.

Bids were received and opened on May 1, 2025. The lowest bid received was from Southwest Water Works, LLC in the amount of \$1,585,350. The contract is expected to be awarded at the City Council regular meeting on June 10.

Construction to begin on this project on November 12, 2025, and notification of construction work to Brookhaven residents will be sent on October 13, 2025.

Construction began on November 12, 2025, and the project continues to progress as-scheduled.

Construction on this project continued through the month of December 2025 without any significant delays. This project is still progressing as-scheduled.

Engineer: Parkhill (*Sean Price*)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to

fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. Meter upgrades are past 70 percent complete and approximately 30,000 meters have been upgraded to-date. Importing reads into production for billing is ongoing as routes are substantially complete. The Customer Engagement Portal is currently in development but roll-out is being pushed further back to better align with completion of the meter installations.

Consultant: E Source (Alyssa Pourciau)

#### Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL<sub>2</sub>) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. The Planning Committee approved the revised platting/zoning for the location. Staff are reviewing the 90% submittal and staff is working on revisions to proposed Amendment 2 of the engineering contract.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Disinfection System Engineer: Plummer Associates (Alan Swartz)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and as requested by Voda.AI for their analysis. Updated results from Voda.AI will be received in February.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A kick-off meeting was held on February 15, 2022 after 60% streetscape plans were completed. Additional items were added to the project so an amendment will be brought to City Council for approval. This project will be completed in combination with the Public Works project to reduce overall restoration costs and impacts to the public. Project was bid but was over budget for the roadway portion of the work. Staff will work to amend the contract with the Engineer to bid the water line portion separately.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water meter plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. ODOT has bid the project and awarded contract. Water line installation on this project is currently ongoing with all of the 12-inch water line installed from Timberdell to Lindsey. Additional work to be completed will be lowerings and extension of the 24-inch line from Constitution past the proposed traffic circle. Water work is completed to the level it can be until the next phase of the project.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results were provided in November. Staff reviewed the information in December and had modifications/corrections. Updated information provided and staff have reviewed the information. The project will be continued for the next 4 years with the information used as an input to identify future projects.

Water Treatment Plant Various Improvements (WA0390): In 2006, the Norman Utilities Authority (NUA) approved a design contract with Carollo Engineers Inc. (Carollo) for design of critical improvements at the Water Treatment Plant (WTP) as well as for the expansion of plant capacity from 14 million gallons per day (MGD) to 17 MGD. This project, Water Treatment Plant Phase I Expansion, was bid in July 2009 and completed in 2011. In 2012, a follow up contract with Carollo was approved for additional critical improvements focused on addressing taste and odor issues at the WTP. The resultant project, Water Treatment Plant Phase II Improvements, was bid in March 2017 and construction was completed in 2020. As part of these two projects, Carollo identified other necessary but less critical upgrades that should be undertaken at the plant. In addition, once the upgraded processes constructed as part of the Phase I and Phase II project were placed into service, other processes in need of upgrade were exposed. As a result, a new project, Project WA0390, Water Treatment Plant Various Improvements, was created to address these various upgrades, which include:

- SCC Clarifier 3 Rehabilitation

- Filter Building HVAC and Roof Rehabilitation
- Ozone System Improvements — Modified monitoring and sampling
- Ozone System Improvements — 2 25-ton chillers
- On-Site Sodium Hypochlorite Generation System Improvements
- Combined Filter Effluent Sample Piping
- Chloramine Improvements
- 

Regarding the WTP's SCC Clarifier 3 that is being rehabilitated, Clarifier No. 3 at the Norman Water Reclamation Facility (WRF) is the same model as the SCC Clarifier 3 at the WTP and it is also in need of rehabilitation. Given that the two clarifiers are of the same construction, dimensions and vintage, it made economic sense to include the rehabilitation of WRF Clarifier 3 in this project as well.

In addition, in 2015, Norman voters approved a rate increase to fund improvements to Norman's water supply, including expansion of Norman's well field. In 2016, NUA executed a contract with Carollo to furnish engineering services associated with this well field expansion. The well field expansion project included the evaluation and selection of ten (10) new well sites but, in order to ensure project could be completed within available budget, the original construction project included nine (9) wells and well houses. This project was bid in 2018 and the wells were accepted and placed into service in 2023. The project was completed under budget with sufficient remaining funds to construct the 10<sup>th</sup> well. For continuity reasons, Carollo will also design the well and well station for this well under this contract with permitting, bidding and construction administration to be performed by City Staff.

NUA has also recently experienced a failure of its Well No. 43. Since Carollo is preparing the design for one well, it made economic sense to also have them prepare a design for a re-drilled Well No. 43 at the same time under this project. As for the well described above, this project will be designed by Carollo with permitting, bidding and construction administration to be performed by City Staff.

Contract K-2526-17 for Carollo in the amount of \$1,271,525 was approved on October 28, 2025. A kickoff meeting convened in November 2025 and design is now ongoing. It is anticipated that two well projects will be ready for bidding the well drilling contract in the spring of 2026 with the pumps, piping and appurtenances to follow later in the year. The WTP Various improvements project is expected to be ready for bid during the summer of 2026 with construction to follow starting in the Fall of 2026 and continuing through 2027.

Engineer: Carollo (Dan Ethington)

## **SANITATION CAPITAL PROJECTS:**

### **Compost Facility Scale House (SA0019):**

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergint) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

This project is expected to go out for bid in January or early February 2025. A request was made for Tricore to tender plans to Development Services for review while the bidding documents are finalized and the bidding process begins.

The project went out for bid in January and bid opening will be on March 20, 2025. As of March 2025, received bids are being evaluated before proceeding.

Following the evaluation of bids, Contract and Bonds have been sent to the lowest bidder WL McNatt & Company in the amount of \$1,787,506. This exceeds the budget for this project, and a change order has been negotiated and sent to WL McNatt & Co., reducing the scope of work on this project to bring costs into alignment with budgetary constraints. The contract and change order for this project is expected to be awarded and approved in the last City Council regular meeting in May.

Contract was awarded at the May 27, 2025 City Council Regular Meeting and contract documents signed by CoN personnel were received on June 4, 2025. A preconstruction meeting will be held in June 2025 where a construction schedule will be set.

As of July 2025, submittals are undergoing the approval process with mobilization to follow.

As of October 2025, submittals are being reviewed by City Staff. Construction will not begin until submittals have been reviewed and approved.

As of November 2025, submittals have been reviewed and approved. Work will begin on the compost facility scale house in late November or early December.

The contractor is reviewing the grading plan CAD files before breaking ground on the project. The work will begin the second week of December 2025.

On December 29, 2025 construction began for this project. Construction began with pouring the foundation of the new compost facility building, and the facility has remained open during this portion of the construction.

Engineer: TriCore Group, LLC (Greg Vance)

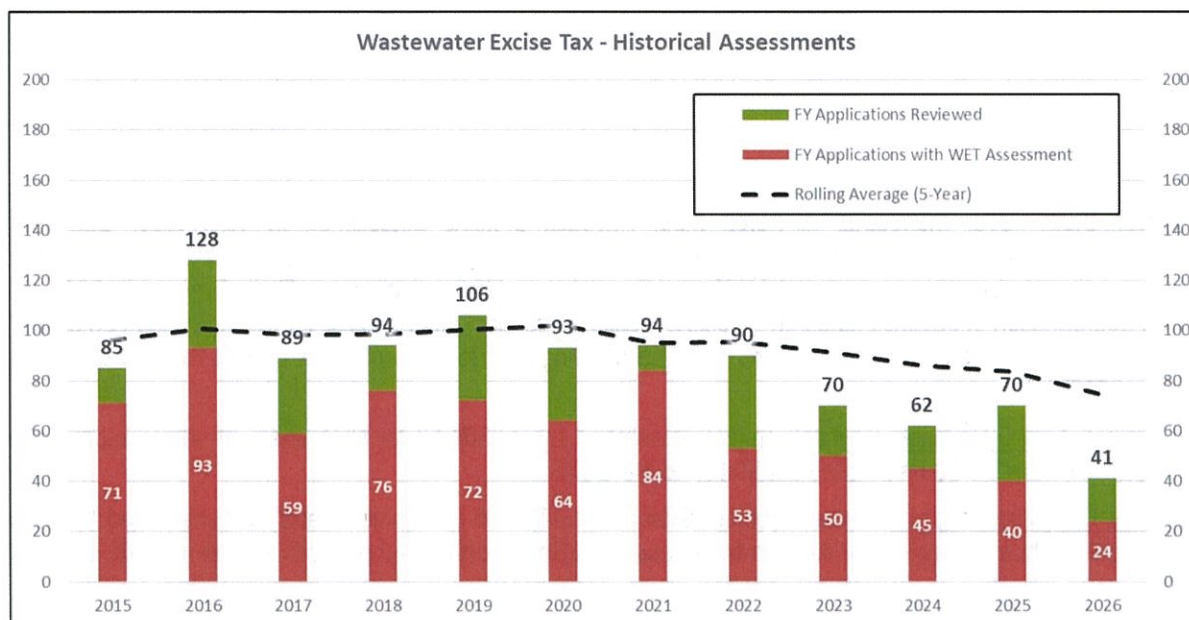
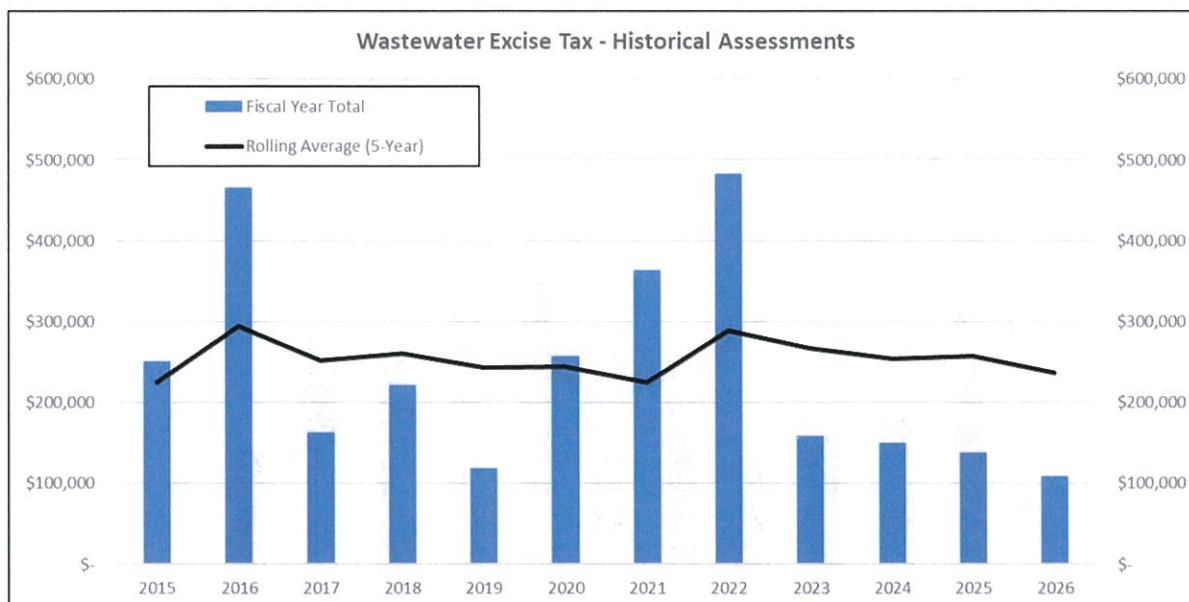
Sanitation Cost-of-Service Study (SA0025): This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Raftelis is currently working through the data to ensure that the billing and revenue models are correctly configured.

**Wastewater Excise Tax – Non-Residential:**

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on eight commercial entities last month. Five applications were determined to increase wastewater flows over the previous use of the site.

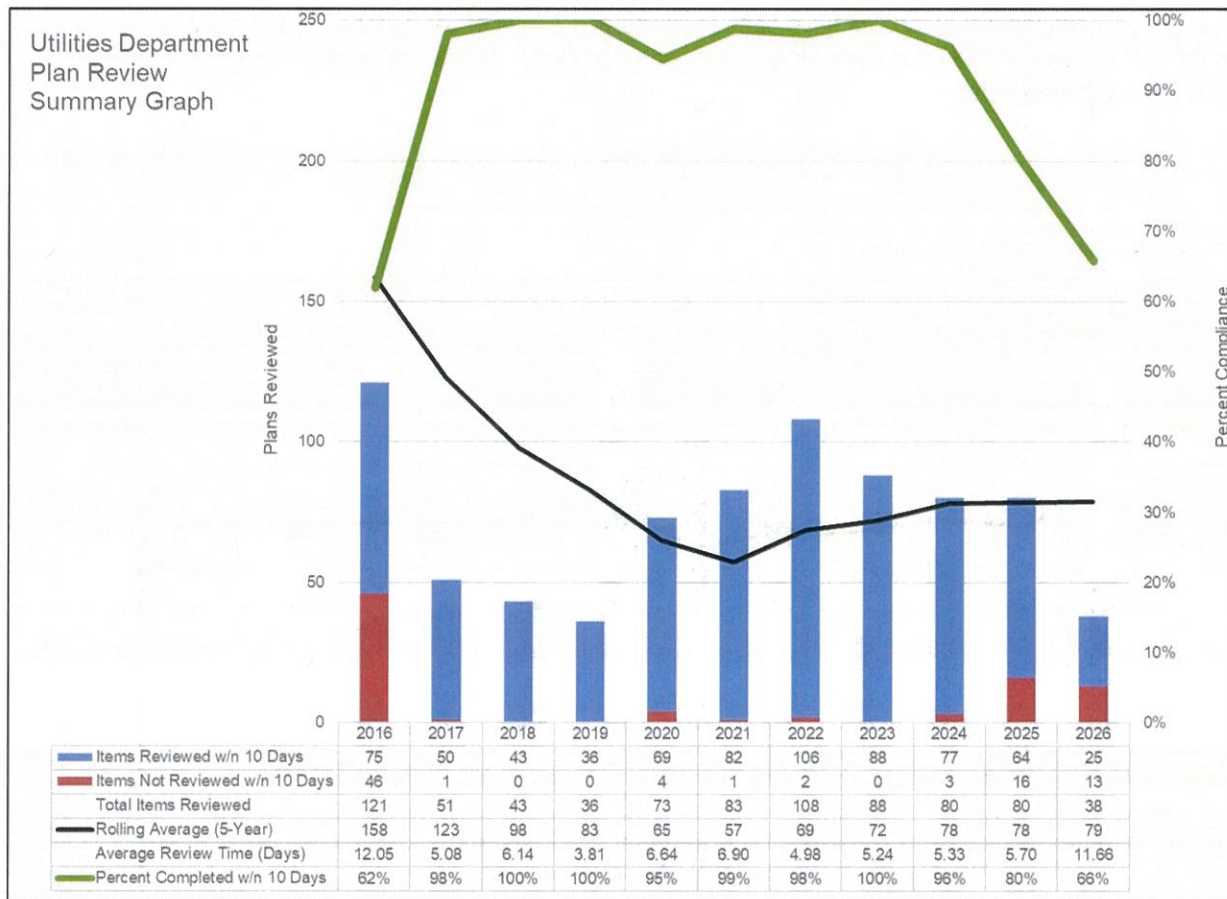


For the fiscal year, 41 commercial properties have been reviewed and a total of \$108,299.47 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed.



### PLAN REVIEW:

One plan set was reviewed this past month. Staff has reviewed 38 plans for the current fiscal year with an average review time of 11.66 days and with 66 percent of plans reviewed within 10 days



## RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.

7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

#### **Private Water Well Permits Issued**

2 water well permits (PWRL202505422 and PRWL2025050323) were issued for the month of December.

**DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY DECEMBER  
2025 SUMMARY**

	MONTHLY	YEAR-TO-DATE
<b>STORMWATER CONSTRUCTION SW</b>		
INSPECTIONS	101	571
ACTIVE SITES	93	558
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	2	18

<b>STORMWATER MS4 OPERATIONS</b>		
ACTION CENTER	2	21
PWSTORMWATER	0	1
CALLS	2	19
OTHER	5	65
TOTAL INQUIRIES	9	106
OUTFALL INSPECTIONS	42	49
MCM 5 INSPECTIONS	20	129
MCM 6/P2 INSPECTIONS	0	0

<b>PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM</b>		
FOG INSPECTIONS	21	146
FOOD LICENSE APPROVAL	1	13
SIU INSPECTIONS	0	17
SIU SITES SAMPLED	0	13
TABLE II MONITORING (%)	0	100
TABLE III MONITORING (%)	0	100

<b>HOUSEHOLD HAZARDOUS WASTE</b>		
HHWF: CARS SERVED	37	439
SWAP SHOP VISITS	4	59
OIL DISPOSED	2100	12908
ANTIFREEZE DISPOSED	0	4140
TIRES DISPOSED	6435	64260
HHW MATERIAL COLLECTED	1481.5	24064.5
E-WASTE: CARS SERVED	0	806
E-WASTE COLLECTED	0	47536
TOTAL CARS SERVED	37	1229
TOTAL MATERIAL COLLECTED	1481.5	71204

<b>REVENUE</b>		
FOG PROGRAM		\$ 550.00
SURCHARGE		\$ 53,989.25
LAB ANALYSIS RECOVERY	\$ -	\$ -
INDUSTRIAL DISCAHRGE PERMIT	\$ -	\$ -
TOTAL	\$ -	\$ 57,271.23

ACTIVITIES				
ECAB				
Provided staff liaison support				
Facilitated Yard by Yard, Composting				
Continued work on meeting about				
Working on short form videos with high schools				
DoERS				
Active participation and facilitation of the AIM Stormwater Committee.				
Active participation on COSWA, OCASA, LTWA, OKRA and IPC - R6 Boards.				
On December 2, Loudenback participated in the Oklahoma Non-point source working group meeting.				
On December 3, Loudenback, Epperson and Gates attended the Governor's Water Conference				
On December 8, Loudenback and Chao met with OU MS4 reps about helping with their permit needs.				
On December 8, the Youth Council met at the HHW Facility to discuss operations there.				
On December 9, Loudenback attended Accelerating NBS in the US				
On December 10, Loudenback and Chao coordinated with Parks on the OMS grant.				
On December 11, Haynes observed OKC's freon-recovery program and learned ways to implement.				
On December 13, Boteler and Billings facilitated Bug Picking and the Bishop Creek group meeting.				
On December 16, Chao and Gates met with Bus' Goats at a few City locations.				
On December 17, OMS grant coordination meeting was held.				
On December 19, Loudenback met with Dr. Wimhurst to discuss ways his class could help City operations.				



### Upcoming Events:

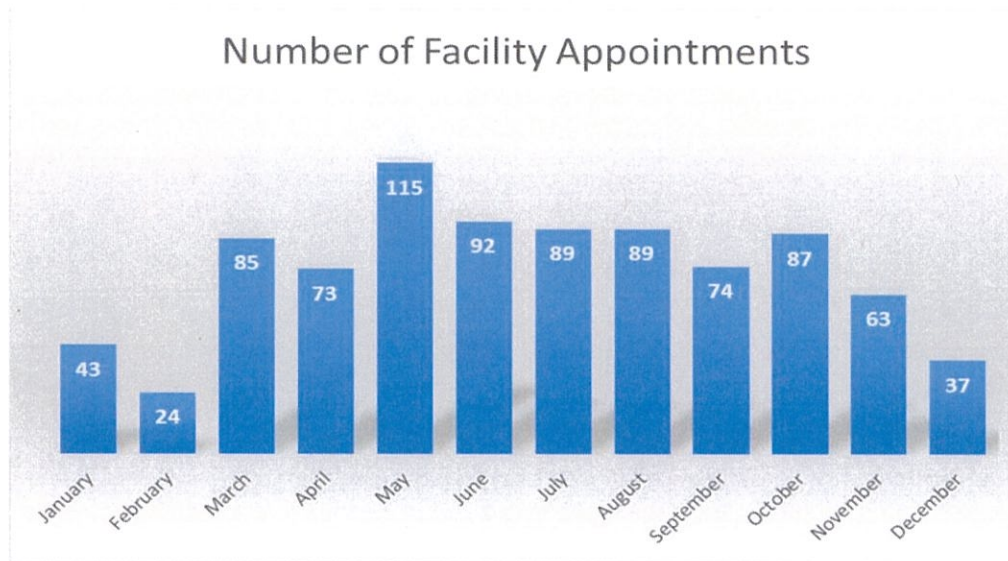
March-May

Green Norman Eco-bration  
3/27/2028 Rain Barrel distribution  
4-Apr workshop  
11-Apr Big Event  
17-Apr Artful Inlets  
25-Apr Cleanup Event  
26-Apr-26 Earth Day Festival

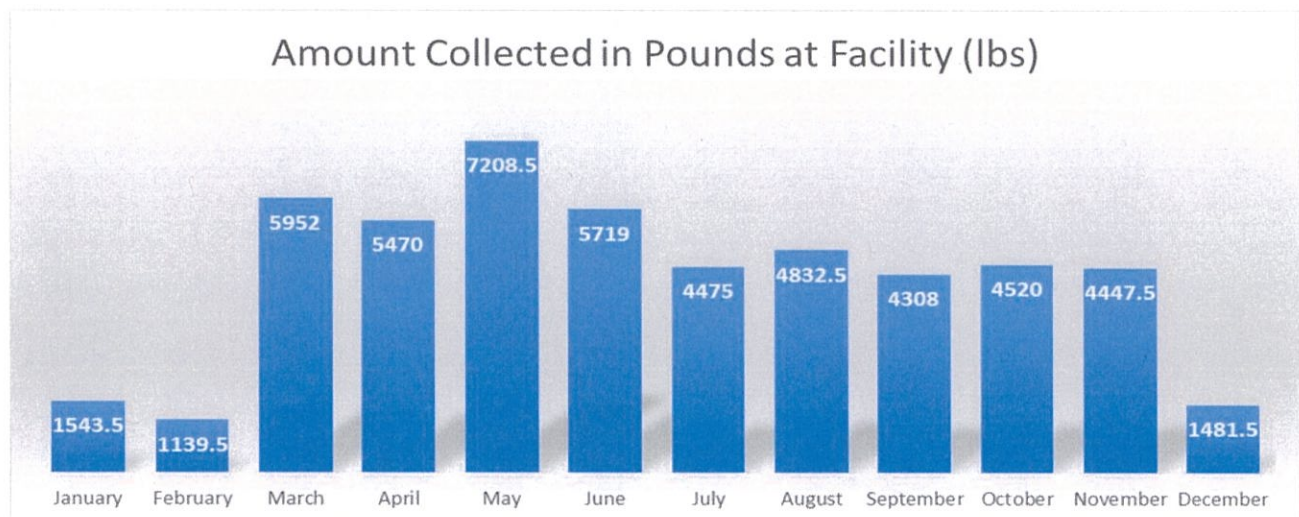
### Upcoming Projects:

Pond retrofit  
OMS Pathways grant  
E-waste services year-round RFP

### Number of Facility Appointments



### Amount Collected in Pounds at Facility (lbs)





CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2026		FYE 2025	
December 2025	MONTH	YTD	MONTH	YTD
<b>New Meter Sets:</b>	<b>30</b>	<b>187</b>	<b>37</b>	<b>234</b>
Number Short Sets	30	186	37	220
Number Long Sets	0	1	0	14
Average Meter Set Time	6.57	5.70	6.89	6.01
Number of Work Orders:				
Service Calls	431	2,910	509	3,281
Meter Resets	0	3	0	2
Meter Removals	4	40	3	23
Meter Changes	33	124	45	347
Locates Completed	581	3,520	463	3,324
Number of Water Main Breaks	9	83	15	94
Average Time Water Off	1.59	1.84	1.61	1.48
Number of Water Leaks	75	458	33	312
Fire Hydrants:				
New	0	1	0	1
Replaced	2	4	0	5
Maintained	32	426	46	315
Number of Valves Exercised	38	853	82	631
Feet of Main Construction	40	400	0	0
Hours of Main Construction	24	596	0	0
Meter Changeovers	0	4	0	0
OJI's	0	0	0	0
Hours Flushing/Testing New Mains	2.13	154	11	84
Hours Worked Outside of Division	0.00	0.00	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2026		FYE 2025	
December 2025	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	2	8	1	8
Property Owner Responsibility	20	107	16	98
<b>TOTAL</b>	<b>22</b>	<b>115</b>	<b>17</b>	<b>106</b>
Number of Feet of Sewer Cleaned:				
Cleaned	64,967	519,617	129,975	652,911
Rodded	5,311	20,262	3,214	17,358
Foamed	0	60,012	0	60,484
SL-RAT	0	5,150	0	2,825
<b>TOTAL</b>	<b>70,278</b>	<b>605,041</b>	<b>133,189</b>	<b>733,578</b>
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	2	3	0	1
Obstruction	0	1	0	1
Private	0	4	0	0
Other (Lift Station, Line Break, etc.)	0	0	0	0
<b>Total Overflows</b>	<b>2</b>	<b>8</b>	<b>0</b>	<b>2</b>
Feet of Sewer Lines Televised	29,302	184,727	38,983	239,698
Locates Completed	234	1,685	238	1,667
Manholes:				
Inspected	887	6,837	1,130	7,469
New	0	1	0	0
Raised	8	35	4	16
Repaired	5	19	3	14
Feet of Sewer Lines Replaced/Repaired	4.00	43.50	3	7
Hours Worked at Lift Station	54.51	274.56	68	320
Hours Worked for Other Departments	1.07	18.26	2.03	39.80
OJI's	0	3	0	1
Square Feet of Concrete	0	198	0	0
Average Response Time (Minutes)	24.00	24.31	24.00	22.12
Number of Claims	1.00	0.00	1.00	0.00

City of Norman, Oklahoma  
Department of Utilities

Monthly Progress Report  
Water Reclamation Facility  
December 1-31, 2025  
**Flow Statistics**

	<b>FYE 2026</b>		<b>FYE 2025</b>	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	304.8	1939.3	308.6	2010.0
Total Effluent Flow (M.G.)	289.5	1826.2	297.3	1936.1
Influent Peak Flow (MGD)	10.8	16.8	11.5	25.0
Effluent Peak Flow (MGD)	9.4	14.0	11.3	24.2
Daily Avg. Influent Flow (MGD)	9.8	10.8	10.0	11.0
Daily Avg. Effluent Flow (MGD)	9.3	10.1	9.6	10.6
Precipitation (inches)	0.0	20.3	4.0	46.7

**Discharge Monitoring Report Stats**

EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	184	151
Effluent Carbonaceous Total	2.7	2
Percent Removal	98.5	98.7
Total Suspended Solids:		
Influent (mg/L)	229	195
Effluent (mg/L)	9.5	7
Percent Removal	95.9	96.4
Dissolved Oxygen:		
Influent (min)	1.6	0.6
Effluent (min)	10.1	7.0
pH		
Influent (Low)	6.8	6.8
(High)	7.0	7.1
Effluent (Low)	6.6	6.8
(High)	6.8	7.1
Ammonia Nitrogen		
Influent (mg/L)	40.8	30.5
Effluent (mg/L)	0.9	0.3
Percent Removal	97.8	99.0

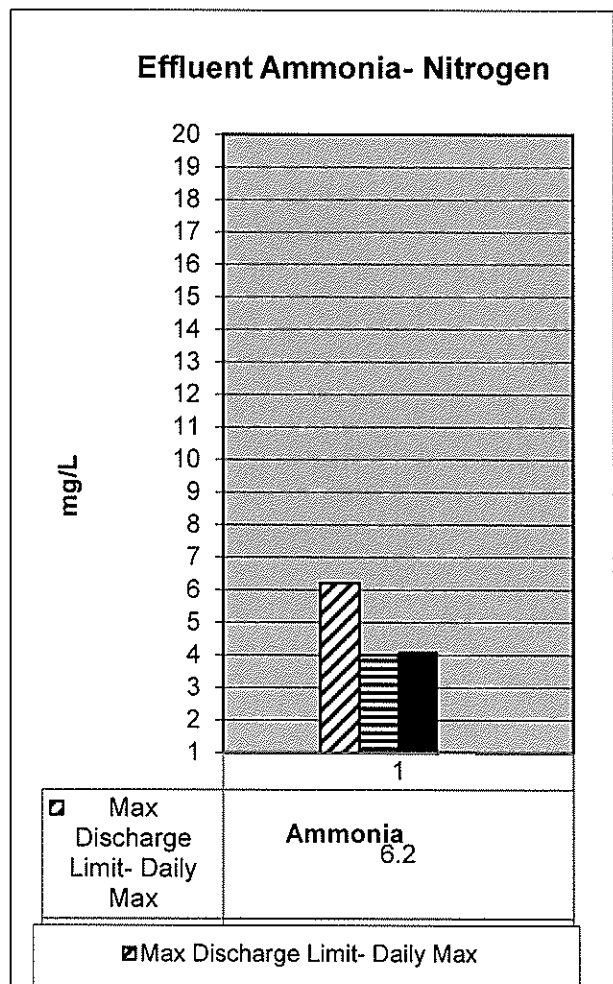
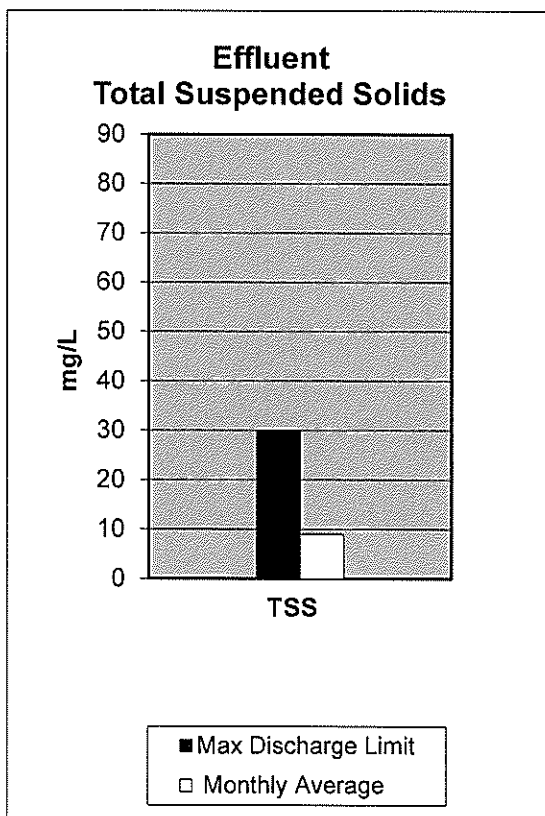
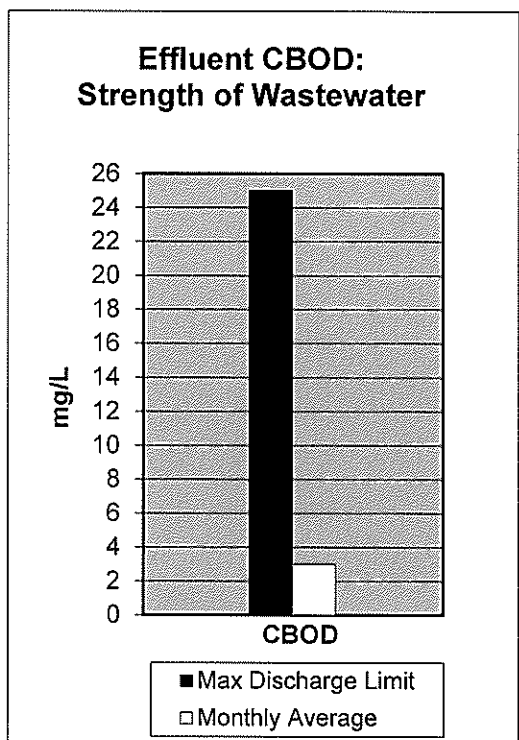
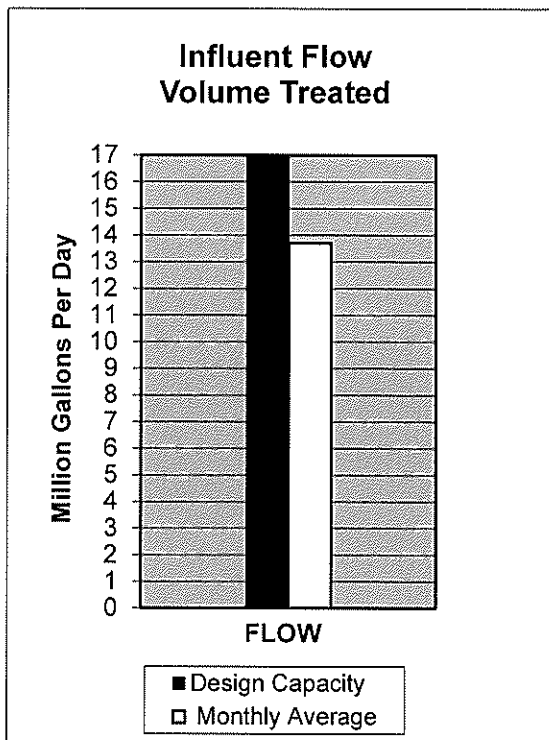
**Utilities**

Electrical				
Total kWh Used (Plant wide)	591,340	2,793,360	553,600	2,924,160
Aeration Blowers	157,500	850,500	131,300	775,300
UV Facility	58,000	400,400	58,800	489,400
Natural Gas				
Total cubic feet/day (plant wide)			624,000	1,970,000
Public Education (Tours)	0	0	0	0
Total Attendees for FYE 26	53		141	

OU Golf Course 2.0 77.5

E.coli geometric mean average for December 2025 47 MPN (Limit is 630)

**CITY OF NORMAN**  
**WATER RECLAMATION FACILITY**  
 December 2025



Comments here

**CITY OF NORMAN, OKLAHOMA  
DEPARTMENT OF UTILITIES  
MONTHLY PROGRESS REPORT**

**WATER TREATMENT DIVISION**

**MONTH: December-2025**

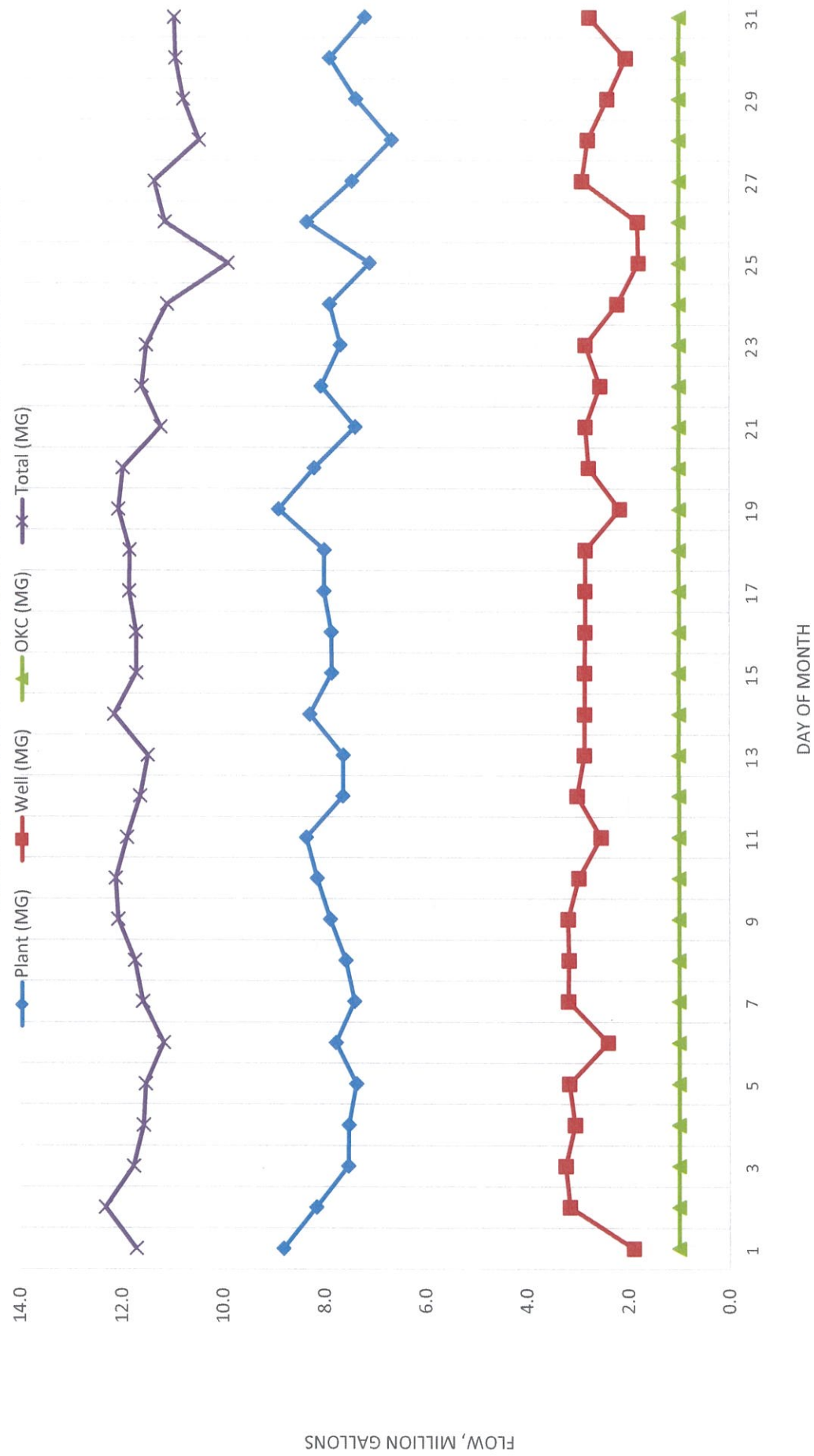
	<b>FYE 2026</b>		<b>FYE 2025</b>	
	<b><u>This month</u></b>	<b><u>Year to date</u></b>	<b><u>This month</u></b>	<b><u>Year to date</u></b>
<b>Water Supply</b>				
Plant Production (MG)	242.26	2235.60	295.95	2232.54
Well Production (MG)	84.22	421.27	61.80	607.86
Oklahoma City Water Used (MG)	31.01	183.80	27.54	178.26
Total Water Produced (MG)	357.49	2840.67	385.29	3018.67
Average Daily Production	11.53	15.44	12.43	16.41
<b>Peak Day Demand</b>				
Million Gallons	12.32	21.14	12.45	23.15
Date	12/2/2025	8/18/2025	12/4/2024	8/6/2024
System Capacity (see note 1)	30.34	30.34	30.34	30.34
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: 2024- system capacity updated to reflect actual firm capacity from all sources				
<b>Costs</b>				
Plant	\$716,694.44	\$4,354,427.92	\$694,606.17	\$4,219,370.12
Wells	\$236,036.89	\$1,344,131.42	\$238,929.28	\$1,475,294.02
OKC	\$108,823.09	\$664,476.57	\$89,282.94	\$581,305.26
Total	\$1,061,554.42	\$6,363,035.91	\$1,022,818.39	\$6,275,969.40
<b>Cost per Million Gallons</b>				
Plant	\$2,958.33	\$1,947.77	\$2,347.07	\$1,889.94
Wells	\$2,802.69	\$3,190.64	\$3,865.92	\$2,427.02
OKC	\$3,509.74	\$3,615.29	\$3,241.58	\$3,261.00
Total	\$2,969.49	\$2,239.98	\$2,654.65	\$2,079.05
<b>Water Quality</b>				
Bacterial Samples in Compliance	100	596	100	601
Bacterial Samples out of Compliance	0	16	0	2
Total number of inquiries (Note 2)	0	5	0	9
Total number of complaints (Note 2)	3	24	4	18
Number of complaints per 1000 service connections	0.07	0.58	0.09	0.42
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
<b>Safety</b>				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	7	0	0
<b>Public Education</b>				
Number of tours conducted	0	14	1	10
Number of people on tours	0	187	8	124

**Notes:**

Lagoon 3 has been cleaned.

Replaced bulbs and seals in UV generator 1.

# WATER PRODUCTION FOR DECEMBER 2025





# MONTHLY TRANSFER STATION REPORT

## December 2025

	TONS PER MONTH	REVENUE PER MONTH
O.U.	406.79	\$23,996.21
STANDARD GATE	690.08	\$75,201.64
RESIDENTIAL	386.27	\$17,971.84
MATTRESS		\$425.00
TOTALS:	1,483.14	\$117,594.69

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	428.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	8136.35
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
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TOTAL LOADS BROUGHT TO LANDFILLS:	428.00
GRAND TOTAL TONS TO LANDFILLS	8,136.35

DISPOSAL COST PER TON (OKC)	\$21.75
TIPPING FEE'S FOR DUMPING AT OKC:	\$176,965.61
GRAND TOTAL TIPPING FEE'S	\$176,965.61

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	647.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	3817.54
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# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	461.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	3108.87
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	1108.00
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TOTAL TONS BROUGHT TO TRANSFER STATION:	6926.41
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	112.69
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TOTAL TONS RECEIVED AT TRANSFER STATION	7039.10
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# SANITATION DIVISION PROGRESS REPORT

SUMMARY 2026

	FYE 26	
	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	6
<u>On The Job Injuries</u>	0	3
<u>Bulk Pickups</u>	52	349
<u>Refuse Complaints</u>	119	681
<u>New Polycarts Requests</u>	58	299
<u>Polycarts Exchanges</u>	4	29
<u>Additional Polycart Requests</u>	151	356
<u>Replaced Stolen Polycarts</u>	17	136
<u>Replaced Damaged Polycarts</u>	18	310
<u>Polycarts Repaired</u>	24	157

# COMPOST MONTHLY REPORT

DECEMBER 2025

MONTH

TONS BROUGHT IN BY COMPOST CREWS:	367.44
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 7,991.82

TONS BROUGHT IN BY PUBLIC:	4,210.00
TONS BROUGHT IN BY CONTRACTORS :	5,136.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	1,000.00
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 225,025.50

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 233,017.32
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REVENUE COLLECTED FROM COMPOST SALES:	\$240.00
REVENUE COLLECTED FROM GATE SALES:	\$6,420.00

TOTAL TONS COLLECTED	10,713.44
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MULCH CUBIC YDS  
MONTH

COMPOST CUBIC YDS  
MONTH

PARKS DEPT.	500
ROAD & CHANNEL	
LINE MAINTENANCE	
STREET DEPT.	
WATER TREATMENT	
MURPHY PRODUCTS OKC	
SELF LOADING BIN	
DRYING BEDS	1,200
COMPOST SOLD BY CUBIC YARDS	
MULCH SOLD BY CUBIC YARDS	
TOTAL:	1,700

72
72

**CURBSIDE MONTHLY RECYCLING REPORT****Dec-25****PROGRAM STATISTICS**

	<b>AVERAGE</b>
	<b>MONTH</b>
SET OUT/PARTICIPATION RATE:	98%
AVERAGE TONS PER DAY :	15.72
POUNDS PER HOME:	18.11

**COMMODITY BY TON**

	<b>% of Total</b>	<b>TONS</b>
ALUMINUM BEVERAGE CAN	2.10%	8.76
#1 PET	5.50%	22.94
NEWS	0.00%	0
GLASS CONTAINERS	5.72%	23.85
MIX PAPER	33.40%	139.28
PLASTIC FILM	0.57%	2.38
#2 NATURAL	0.90%	3.75
#2 COLOR	1.10%	4.59
#3-#7	0.00%	0
METAL	0.82%	3.42
RIGIDS	0.89%	3.71
TIN-STEEL SCRAP	3.30%	13.76
TRASH	28.30%	118.01
OCC	17.40%	72.56
<b>TOTAL</b>	<b>100.00%</b>	<b>417.01</b>

	<b>MONTH</b>
SERVICE CALLS (MISSES)	16
HOUSESIDE	1
REMINDER	0
SCATTERED	0
MISC.	0
REPAIR	8
NEW	36
ADD	1
MISSING	4
EXCHANGE	0
REPLACE	1
PICK UP	18
<b>TOTAL CALLS</b>	<b>85.00</b>

	<b>MONTH</b>
<b>LANDFILL COST AVOIDANCE</b>	<b>\$9,069.97</b>

# Drop Center Report December 2025

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$950.00	\$0.00	0	0	0%	\$21.75	273.36	\$5,945.58
PLASTICS:	\$0.00	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$0.00	\$0.00						
CARDBOARD:	\$20.00	\$0.00						

RECYCLING CENTER DATA:	#9	Westwood	Hollywood	Transfer	Total Tons	PRO/FEE	Revenues	Net
	TONS	TONS	Tons	Tons				
ALUMINUM:	0.45	0.15	0.7	0.05	1.35	\$0.00	\$1,282.50	\$1,282.50
PLASTICS:	3.15	0.8	4.69	0.2	8.84	\$0.00	\$0.00	\$0.00
STEEL CANS:	0.45	0.15	0.7	0.05	1.35	\$0.00	\$0.00	\$0.00
MIXED OFFICE PAPER:	4.37	2.22	6.76	0	13.35	\$0.00	\$0.00	\$0.00
CARDBOARD:	26.04	12.85	31.99	1.51	72.39	\$0.00	\$1,447.80	\$1,447.80
RECYCLING CENTER TOTALS:	34.46	16.17	44.84	1.81	97.28	\$0.00	\$2,730.30	\$2,730.30

Commercial Cardboard Containers	Compactors	Glass
TONS	TONS	TONS
50.66	Revenues	22.99
	\$1,013.20	\$287.80
	14.39	

Expenses	Average hrly+ benefits	\$26.78
Cage Rolloff	Cardboard	Occ Compact
Hours	54	217.75
Labor \$	\$1,446.12	\$5,831.35
Vehicle cost	\$267.30	\$0.00
		\$49.50
		\$108.90
		\$425.70

Customer Revenue
\$12,150.38

Total All Recycle and Cardboard	Total Recycle Only	Total Cardboard
TONS	TONS	TONS
185.32	Revenues	Revenues
	\$4,031.30	137.44
		\$2,748.80

Revenue	Income	Expense	Net
	\$16,181.68	\$8,560.13	\$ 7,621.56