



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 11/26/2024

REQUESTER: Lisa D. Krieg

PRESENTER: Lisa D. Krieg, CDBG Grants Manager

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2425-70: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AUTHORIZING SUBMITTAL OF CLOSEOUT DOCUMENTS FOR CONTRACT K-2122-57 WITH THE OKLAHOMA DEPARTMENT OF COMMERCE.

BACKGROUND:

On September 14, 2021, Norman City Council approved contract K-2122-57 with the Oklahoma Department of Commerce (18221 CDBG CR20) in the amount of \$611,000. These funds were made available through the Community Development Block Grant Corona Disease Relief Program (CDBG CV2) as funded by the CARES Act to the United States Department of Housing and Urban Development. The funding consisted of three tranches with the CDBG CV1 and the CDBG CV3 awards received by the City of Norman directly from HUD. The CDBG CV2 award was the only award administered by ODOC.

The funding was approved for use within three eligible activities: Rental Assistance - \$210,000; Nutrition Assistance - \$312,203.60; Childcare Assistance - \$50,000. This also included the Program Delivery cost- \$38,796.39. All Program Delivery funds were passed on to non-profit entities to offset administration of the programs in proportion to costs incurred.

The CDBG CV1 and CDBG CV3 awards were primarily utilized for rental assistance which allowed for inclusion of the Nutrition and Childcare activities within the CDBG CV2 award.

DISCUSSION:

The City of Norman utilized Food and Shelter, Inc. for the administration of the Rental Assistance Program. This program resulted in 226 low and moderate income households receiving up to three months of rental assistance to offset financial impacts of the Coronavirus Pandemic.

The City of Norman utilized Aging Services of Cleveland County, Inc.; Food and Shelter, Inc.; Meals on Wheels, Inc.; and Thunderbird Clubhouse, Inc. for the administration of the Nutrition Program. This program resulted in 2,103 low and moderate income households receiving home delivered meals and an increased access to food pantries to offset financial impacts of the Corona Virus Pandemic.

The City of Norman utilized the programming with the Norman Parks and Recreation Department to provide scholarships for the administration of the Childcare Assistance Program. This program resulted in 17 low and moderate income households receiving assistance to provide childcare during periods of school closure to offset financial impacts of the Corona Virus Pandemic.

These awards were administrated on a reimbursement basis with each entity. All program documentation has been received and approved and all final reimbursements have been made to each participating entity. Closeout documents have been filed and approved with the Oklahoma Department of Commerce. With the adoption of R-2425-70 the CDBG CV2 award is determined to be completed.

RECOMMENDATION:

Staff recommends adoption of Resolution R-2425-70.