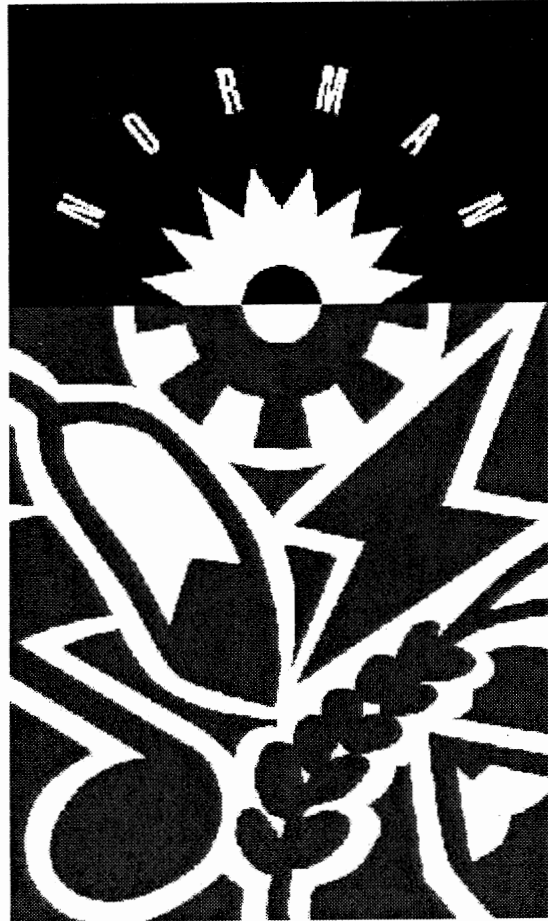


City of Norman



Monthly Departmental Report

October 2024

MONTHLY PROGRESS

TABLE OF CONTENTS
MONTHLY PROGRESS REPORTS

City Clerk	1
City Manager	2
Finance	3
Accounting	3A
City Revenue Reports	3B
Utility	3C
Fire	4
Human Resources	5
Information Technology	6
Legal	7
Municipal Court	8
Parks	9
Westwood/Norman Municipal Authority	9A
Facility Maintenance	9B
Planning and community Development	10
Police	11
Animal Control	11A
Public Works	12
Utilities	13

CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT
October 2024

ACTION CENTER

DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	17	60	0	2
Bus Service	0	0	0	0
CDBG	0	2	0	1
City Clerk	54	209	1	4
City Manager/Mayor	2	11	0	2
City Wide Garage Sale	0	0	0	0
Code Enforcement	28	167	0	20
Finance	1	6	0	0
Fire/Civil Defense	2	7	0	4
Human Resources	4	24	0	0
I.T.	0	3	0	0
Legal	9	25	0	1
Line Maintenance	25	112	0	5
Municipal Court	6	19	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Outreach	6	24	0	1
Parks & Recreation	33	120	0	7
Permits/Inspections	66	43	0	1
Planning	13	203	0	1
Police/Parking	48	75	0	4
Public Works	22	2	0	3
Recycling	2	211	0	0
Sanitation	61	6	1	14
Sidewalks	0	0	0	3
Storm Debris	0	0	0	0
Storm Water	6	45	2	7
Streets	33	113	0	6
Streets Lights	4	6	5	11
Traffic	5	64	0	5
Utilities	79	233	1	9
WC Questions	0	0	0	0
WC Violations	0	0	0	0
October Total:	526	2105	37	111

LICENSES

Fourteen New licenses and Zero Renewals were issued during the month of October. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	2
Brewer	0	0	Retail Spirits Store	0	1
Coin-Operated Devices	0	2	Retail Wine	0	2
Distiller	0	0	Salvage Yard	0	0
Food	8	33	Sidewalk Dining	0	1
Game Machines	0	0	Solicitor/Peddler (30 day)	0	2
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	0	3
Kennel	0	2	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	1	7	Special Event	0	0
Medical Marijuana Grower	1	3	Strong Beer & Wine/Winemaker	1	1
Medical Marijuana Processor	0	1	Taxi/Motorbus/Limousine	0	2
Medical Marijuana Testing Laboratory	0	0			
Mixed Beverage	0	1	Temp Food (one day)	2	3
Mixed Beverage/Caterer	2	11	Temp Food (30 day)	2	10
Pawnbroker	0	0	Temp Food (180 day)	0	7
Pedicab	0	0	Transient Amusement	0	0
YTD License Total:	12	60		5	34

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Outback Canabis	8323 120 th Avenue	Medical Marijuana Dispensary
Up In The Clouds Cultivation	14950 E Indian Hills Road	Medical Marijuana Grower
Magic Noodle	1915 Classen Blvd 119	Strong Wine and Beer
The Standard	315 E Gray	Food Service
Sabor Guanaco	2030 Lindsey	Food Service
Crab and Catfish Co.	2539 W. Main	Food Service/Mixed Beverage/Caterer
Tamashii Ramen House	126 W. Main	Food Service/Mixed Beverage/Caterer
Stone Hill Hotel Norman	3100 Medical Park Place	Food Service
Sky European Gourmet	211 34 th Ave SE	Food Service
HTeaO	1807 W Lindsey	Food Service
Menchies Frozen Yogurt	1432 24 th Ave NW	Food Service

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
		The Whoopie Wagon OKC
	General Lee's BBQ	
		The Hangry Halo Mini Donut Co.
	The Krab Sensation & Seafood On The Go	

LAW SUITS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
10/18/24	University Town Center, LLC	Case CJ-2024-1405 was filed by University Town Center, LLC on October 16, 2024 seeking answers to "Why the City and Authority have not done what they agreed to in their 2019 contract with UTC and Why City Manager and Finance Director are preventing Plaintiff from receiving any of the funds entitled to under contract. Plaintiff says contract provides for reimbursement for up to \$5,000,000.00 for infrastructure and other improvements for the University North Park development.	\$5,000,000.00

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
10/01/24	Regena Grace	On June 17, 2024, claimant alleges, that she was traversing the sidewalk when she fell and sustained injuries due to the dangerous condition of the pavement.	Not Specified
10/11/24	Brett Burger	On August 19, 2024, claimant alleges, that his vehicle was damaged by a City of Norman Sanitation truck.	\$ 2,140.29
10/18/24	Cynthia Ann Nolan-Smith	On October 23, 2023, claimant alleges, that she was a passenger on an Embark Bus traveling southbound in the inside lane on Stubbeman Avenue when the bus collided into the back portion of another vehicle hauling a trailer in the outside lane of traffic.	\$ 125,000.00
10/23/24	Julia Yoon	On November 16, 2023, claimant alleges that she was wrongfully terminated after being unfairly treated by Planning Staff Members.	\$ 376,968.43

SPECIAL MEETING

On October 1, 2024, the City Council met in a special meeting to discuss the contract with Food and Shelter for the Emergency Shelter and entered into an executive session to discuss possible litigation regarding the construction of the Norman Central Library.

On October 22, 2024, the City Council met in a special meeting to discuss the operation of the Emergency Shelter, and entered into executive session to discuss pending litigation in the case of UTC v. City of Norman, ET AL, Case No. CJ-2024-1405 JV (CCDC 2024).

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On October 3, 2024, the Business and Community Affairs Committee met in a regular meeting to discuss special events attendance and visitors, and discussion regarding creation of a Tax Increment Finance (TIF) Master Plan.

CONFERENCE

On October 8, 2024, the City Council met in a regular Conference Meeting and continued discussion regarding the Emergency Shelter.

OVERSIGHT COMMITTEE

On October 10, 2024, the Oversight Committee met in a regular meeting to discuss Emergency Shelter Statistics for the month of September 2024 and to discuss regarding the declaration of a temporary moratorium on the issuance of permit for large construction projects.

STUDY SESSION

On October 15, 2024, the City Council met in a regular Study Session to discuss amendments to the Tree Ordinance, a proposed Ordinance amending the City Council Meetings time and procedures, and to discuss infrastructure improvements along the East-West Indian Hills Road portion of the Oklahoma Turnpike Authority's Access Program.

FINANCE COMMITTEE

On October 17, 2024, the Finance Committee met in a regular meeting to discuss Capital Improvements for the Sooner Theatre and Monthly Revenue and Expenditure Reports.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On October 24, 2024, the Community Planning and Transportation Committee met in a regular meeting to discuss the Monthly Transit Report and the use of Road Diets and Roundabouts on City of Norman roadways.

CITY MANAGER 2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

CITY OF NORMAN

Department of Finance
Monthly Report – October 2024

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in October are discussed below:

Treasury Division:

In the month of October, the Treasury Division processed 43,697 payments in person and over the phone, an increase of 7.3% from last month. Paymentus (the City’s 3rd party processor of online and automated telephone payments) processed 16,566 payments in October, an increase of 14.4% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of October by -8.1%. Revenues from the City’s largest single source of revenue, sales tax, are below target by -2.3% for the year to date and -0.6% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 25 Budget To Date	FYE 25 Actual To Date	FYE 24 Actual To Date	FYE 23 Actual To Date
Sales Tax Revenue	\$18,761,082	\$18,323,114	\$18,442,548	\$18,581,376
General Fund Revenue	\$36,153,233	\$33,210,812	\$32,612,015	\$32,810,799
General Fund Expenses	\$37,861,469	\$37,261,636	\$34,862,048	\$31,310,119

Administration Division

	FYE 25		FYE 24	
	October	YTD	October	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,440.00	320.00	1,440.00
Total Comp Time Available	1.75	13.25	1.25	6.50
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	321.75	1,453.25	321.25	1,446.50
Benefit Hours Taken	32.00	162.00	54.50	186.00
TOTAL ACCOUNTABLE STAFF HOURS	289.75	1,291.25	266.75	1,260.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 25		FYE 24	
	October	YTD	October	YTD
Total Regular Hours Available	1,120.00	4,880.00	1,120.00	5,040.00
Total Comp Time Available	1.00	12.50	0.25	14.00
Total Overtime Hours	2.00	40.50	6.00	41.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,123.00	4,933.00	1,126.25	5,095.00
Benefit Hours Taken	152.50	639.50	168.50	889.00
TOTAL ACCOUNTABLE STAFF HOURS	970.50	4,293.50	957.75	4,206.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

City Revenue Report

	FY 25 September	FYE 25 October	Plus/Minus
Total Revenue Received (\$)	\$6,026,737	\$6,821,567	\$794,830
Utility Payments - Office (#)	40,744	43,697	2,953
Utility Payments - Office (\$)	\$5,851,631	\$6,622,176	\$770,545
Paymentus (#)	14,482	16,566	2,084
Paymentus (\$)	\$1,662,868	\$1,938,479	\$275,611
Lockbox (#)	8,169	8,768	599
Lockbox (\$)	\$1,600,732	\$1,902,642	\$301,910
E-Lockbox (#)	3,333	3,792	459
E-Lockbox (\$)	432,098	485,375	\$53,277
Bank Draft Payments (#)	12411	12242	(169)
Bank Draft Payments (\$)	\$1,761,741	\$1,723,853	(\$37,888)
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	131	115	(16)
Processed Return Checks (\$)	(\$22,938)	(\$13,816)	\$9,122
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	71,029	65,273	(\$5,756)
Municipal Court - Fines/Bonds (\$)	185,409	196,167	\$10,758
Municipal Court - Credit Card (#)	532	557	25
Municipal Court - Credit Card (\$)	105,950	101,856	(4,094)
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. CC (#)	0	0	0
Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$66,354	\$0	(\$66,354)

Building Permits/Planning/City Clerk went to a new system in the beginning of November. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

Budget Services Division

	FYE 25		FYE 24	
	October	YTD	October	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,440.00	320.00	1,440.00
Total Comp Time Available	0.25	0.25	0.00	0.50
Total Overtime Hours	0.00	0.25	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.25	1,440.50	320.00	1,440.50
Benefit Hours Taken	89.25	232.25	38.00	256.50
TOTAL ACCOUNTABLE STAFF HOURS	231.00	1,208.25	282.00	1,184.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 25		FYE 24	
	October	YTD	October	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	3,600.00	800.00	3,512.00
Total Comp Time Available	17.75	59.25	0.75	22.75
Total Overtime Hours	17.25	95.25	33.50	152.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	835.00	3,754.50	834.25	3,686.75
Benefit Hours Taken	153.50	787.75	124.75	614.50
TOTAL ACCOUNTABLE STAFF HOURS	681.50	2,966.75	709.50	3,072.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 25		FYE 24	
	October	YTD	October	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	4,621.00	1,120.00	5,040.00
Total Comp Time Available	9.50	33.75	18.50	69.25
Total Overtime Hours	40.75	351.00	54.50	166.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,170.25	5,005.75	1,193.00	5,275.25
Benefit Hours Taken	131.75	569.50	145.00	758.75
TOTAL ACCOUNTABLE STAFF HOURS	1,038.50	4,436.25	1,048.00	4,516.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments - FYE 2025

	24-Sep	24-Oct
Mail Payments - Lockbox	8,169	8,768
Mail Payments - E-Lockbox	3,333	3,792
Mail Payments - Office	358	358
Total Mail Payments - Subtotal	11,860	12,918
Night Deposits	164	175
Paymentus Payments	14,782	16,566
Without assistance paymnts - Subtotal	14,946	16,741
Office Payments	2,089	2,266
With assistance payments - Subtotal	2,089	2,266
Total Payments Processed - Subtotal	28,895	31,925
Bank Draft (ACH) Payments	12411	12242
Total Payments (Utility)	41,306	44,167
Total Payments	57,790	63,850

Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken	
8-5 Drive-up Window Customers *	Counter is broken	
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report - FYE 2025

	FYE 25		FYE 24	
	October	YTD	October	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,434	182,006	44,801	223,122
New Deposit Ons Billed	642	3,349	651	3,659
Final Accounts Billed	623	2,937	705	3,799
TOTAL METERS READ	46,699	188,292	46,157	230,580

FIRE DEPARTMENT

4



NFD Monthly Progress Report October 2024

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	40	2.30%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	1067	61.32%
4 - Hazardous Conditions (No Fire)	19	1.09%
5 - Service Call	168	9.66%
6 - Good Intent Call	353	20.29%
7 - False Alarm & False Call	70	4.02%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	2	0.11%
Incomplete Reports	21	1.21%
Total Incident Count (Unique Calls)	1740	100.00%
Number of Total Unit Responses	2237	

Total Fire Loss \$557,254.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	408	302	0:05:02
Station #2	235	343	0:05:43
Station #3	278	381	0:06:21
Station #4	188	310	0:05:10
Station #5	69	567	0:09:27
Station #6	57	540	0:09:00
Station #7	139	341	0:05:41
Station #8	152	327	0:05:27
Station #9	206	359	0:05:59

Community Outreach

Tours and Special Events	35	Fire Prevention Month, Baseball Buddies, Fall Festivals, Down With Driving, Twilight Market
--------------------------	----	---

Burn Permits

Burn Permits Issued	43	Conditions were favorable for burning 2 days in October
---------------------	----	---

Training

Total Personnel Training Hours	2054	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator
--------------------------------	------	---

NFD Monthly Progress Report

October 2024

Total Calls By Station

Fire Prevention										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	5	1	2					2		
Fire Marshal 2	11		2	1		1	3	2	1	1
Fire Marshal 3	8		2			4	1	1		
Fire Marshal 4	9	3	2	1		1	1	1		
Fire Marshal 5	7	1	1		2	2				1
Prev. Totals	40									
Specialty Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Bike 20 (Game)	4			4						
Bike 21 (Game)	2			2						
MA	1						1			
Specialty Totals	7									
Notified Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	16	3	2	4	2	1	2	2		
EMS1*	16	3	2	4	2	1	2	2		
NFD3*	16	3	2	4	2	1	2	2		
Notified Total	48									
	Totals	Total by District								
	2237	477	285	354	228	162	128	195	175	241

*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

October 31, 2024

Regular Monthly Scheduled Activities	Meetings are held at the Cleveland County Wellness Center unless otherwise noted.
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	
Each Wednesday Morning 9:15 am	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions. Open to the public, the club provides the opportunity for the

<p>Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website www.w5nor.org</p>	<p>community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is TBD</p> <p>Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.</p>
<p>Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps. This meeting has been moved to the Cleveland County Wellness Center. Limited meetings may move to the new EOC facility.</p>	<p>The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.</p>
<p>Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross</p>	<p>Meetings are conducted at the Fire Training Center and usually held on an as needed basis.</p>
<p>Local Emergency Preparedness Committee</p>	<p>Meets quarterly (Meets at the Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. Also, the LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting.</p>

Other Emergency Management Activities	
Planning Meeting for Upcoming Events each first Friday of the month	2024 is a busy year for supporting events. EM Division will conduct a planning meeting with CCHD and NERVT to plan support for a 30/60/90/ day schedule
Local Response	
Red Cross Coordination for burnouts. September was a busy month for response to house fires. We have dedicated volunteers roughly in each quadrant of the City that can respond quickly to the resident need for assistance. Our primary mission is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross. October 4 responses were conducted.	With the reorganization in the Red Cross and the turmoil of having an in-home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
Medical Reserve CORPS	The collaboration with the health department is going very well. The unit continues to support large event venues.
Planning for the new EOC with the amateur Radio Club	Much of the equipment has been ordered and received. Again I would like note the lack of proper involvement afforded to the EM Division throughout this process. Numerous small items have to be funded from the minimal budget the EM Division receives. Technical planning on some issues cost twice the normal had the guidance from the EM Division been followed.
Future Projects are being planned for PSST funding, legal opinion for Emergency Management to receive PSST money was positive	The vote of the people approved funding for a new facility for dispatch and a new emergency operations center. The primary focus was the dispatch operation. At one point the EOC

portion was dropped from the plans. The final project allowed for a minimum EOC facility. Emergency Management was not included in the majority of the planning nor budget planning. The PSST project was approved to include the EOC. However, budgeting for support the EOC was minimal and did not include funding for the operational aspects of an EOC. Norman EM budget was required to fund those portions not properly planned for. Such items as radio equipment, antenna configurations, cabling all to be funded by the EM base budget. The Project officers refuse to spend money for office essentials for the EOC, things like trash cans, storage shelving, all items that should have been procured.

New EOC facility	EM continues to have to fund most of the need from budget funding. An approval from the PSST funds for automation equipment was given. Once occupied there will be a listing of needed modifications created to best suit the needs of the EOC. The external tower was installed and the radio room equipment has been identified and request. An administrative assistant position has been needed and will be requested again. No funding was allocated for administrative support such as paper, pens pencils, trash cans etc.
New EOC Facility	The ribbon cutting was the August 27, 2024. The facility is an excellent facility but was very divisive in planning and input by emergency management was very limited. Convenience support items was focused on the police portion with none on the EM section. Items such as water fountain, break area are only accessible in the secure areas. The very minimal input provided by EM was not considered and the issue of running a direct path for coax for the auxcom radio tower was completed in a manner that will cost additional funds and may result in degradation of signal strength.
New EOC Facility	Progress continues in the AUXCOM room. The PS radio is in place and the amateur radio is functional. The cradle point for the internet system has been received and will be installed in November. Operational issues continue, such as keys needing

	to be made available to the EM Coordinator. The AV controls are functional. He conference room zoom capability is functional. The utility room was made available but work remains at the expense of the EM Budget. FOB access is getting better.
Community Preparedness Events	
Medical Reserve CORPS	The 2025 Operational Readiness Grant is open and an application will be submitted
Demand for the Medical Reserve CORPS\Norman Response Volunteers continues to increase.	Anticipation of supporting several community event venues increases the ability to enhance preparedness in the community. The addition of having a UAV pilot in the group expands the capability to the community.
Small Animal Rescue Team (SmART)	For several years there has been a need for a small animal rescue team. Many attempts to form a team were not successful. Now, however there has been a formal process completed and a non-profit formed to house the program. Norman EM is fully involved with the team and this will be a asset during disaster operations that dislocated animals\pets like in the 2012 wildfire.
Unmanned Aerial Vehicle support team	The Norman UAV team has supported numerous fires, missing child, manhunts and other various support. Discussions are ongoing with mutual aid partners on the formation of a UAV task force.
Support of OU games	Response volunteers continue to provide medical transport for OU games

Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through.	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
Mitigation Grant Status	
Many Divisions are applying for mitigation funds for various projects	Norman EM has the role of oversight in the Mitigation grant efforts of the city and will continue to support applications
Hazard Mitigation Plan	Process on the update is in full swing. A meeting with representatives of the departments was held on October 2, 2024.
Critical facility generator review	A notice of intent was submitted to the state EM and the approval to apply was received. A request for a temporary position to assist in completion of the grant was approved.
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

October 2024 Fire Prevention Activity Summary

Prevention Department Update and Activities

Training	245 hours	Kerby in CLEET, Search/Rescue, Fire and Arson, Legal Aspects, Fire Protection Systems, Structural Collapse
Inspection/Re-Inspection Activities	81 hours	Occupancy Load, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks, Schools, Fire Watch, Campus Corner Game Day
Smoke Detectors	1	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	8	0 Joint, 7 Closed, 0 Complete, 1 Pending
Investigative Activities	49 hours	Fire Investigations, Report Writing, Reviewing Video, Subpoena prep, etc
Department Meetings	26 (27 hours)	Shift Change Meetings, EBoard, Knoxbox, Crime Stoppers, Drones
Station & Equipment Maintenance	45 hours	Daily checks, supplies replenishing, cleaning & organization, drone updates and maintenance
Public Service/Education & Special Events	3	Fire Extinguisher & Basic Office and Home Safety.

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building/Protection System Plan Reviews	56	60
Building Inspections/Re-inspections	47	20
Meetings	10	10
Training (target solutions/ AFC Inspect II)	2	43
Communication	N/A	10
Totals		143
Time Off (VAC, SICK, Holiday,)	N/A	13

HUMAN RESOURCES

5

HUMAN RESOURCES
Monthly Report
October 2024

HUMAN RESOURCES

Total number of Employees: 1032

Orientations: 3 - 10 new hires

*All orientations require input from each area of the Human Resources Department

Terminations: 52 (including temporary/seasonal)

ADMINISTRATION

- FMLA cases – 4 new cases
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
 - 82 birthdays and 36 anniversary

BENEFITS

Total Benefit Eligible Population: 878

New Enrollments: 4

Benefit Participation		
	#	%
Medical	800	91%
Dental	796	91%
Vision	598	68%
Disability	419	48%
Supplemental Life	786	90%

Claims		
Rx Claims		
	ACTIVE	\$216,749.01
	RETIREE	\$110,864.37
	HSA	\$ 354.30
Medical Claims		\$6,201,758.00
Dental Claims		\$ 88,599.74

PERSONNEL ACTIONS

NEW HIRES – 10

Dept./Div.	Position	Number of Employees
Parks & Rec/Recreation	Recreation Center Specialist	1
Parks & Rec/Recreation	Recreation Technician	1
Parks & Rec/YFAC	Program Coordinator	1
Police/PST School Resources	Police Officer	1
Police/Staff Services	Police Officer	4
Public Works/Fleet	Mechanic II	1
Public Works/Fleet	Fleet Service Technician	1

PROMOTIONS – 2

Dept./Div.	Position	Number of Employees
Fire/Suppression	Captain	2

HUMAN RESOURCES
Monthly Report
October 2024

SEPARATIONS – 52

Dept./Div.	Position	Number of Employees
Fire/Suppression	Fire Captain	1
Parks & Rec/Facility Maintenance	Laborer	1
Parks & Rec/Recreation	Recreation Center Specialist	2
Parks & Rec/Westwood Pool	Admissions Clerk I	12
Parks & Rec/Westwood Pool	Admissions Clerk II	1
Parks & Rec/Westwood Pool	Assistant Aquatic Manager	3
Parks & Rec/Westwood Pool	Head Lifeguard	1
Parks & Rec/Westwood Pool	Lifeguard	14
Parks & Rec/Westwood Pool	Slide & Gate Attendant	3
Parks & Rec/Westwood Pool	Swim Instructor	6
Parks & Rec/YFAC	Recreation Center Specialist	2
Planning	Admin Tech IV	1
Police/Investigations	Victim Advocate	1
Public Works/Traffic	Traffic Signal Technician	1
Utilities/Sanitation	Sanitation Worker I	1
Utilities/WLM	Utility Distribution Worker I	1
Utilities/WLM	Utility Distribution Worker II	1

TURNOVER STATS

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	15		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164	1	0.60%
Human Resources	10		0.00%
Information Technology	17		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation-Total	109	45	4.13%
Planning & Comm Dev.	38	1	2.63%
Police	261	1	0.04%
Public Works	125	1	0.80%
Utilities	163	3	1.80%

HUMAN RESOURCES
Monthly Report
October 2024

RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies)	
included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT	
Parks & Recreation	
Tradesworker HVAC (1)	PT* All Locations – Recreation Center Specialist
Maintenance Worker II (Parks) (1)	Maintenance Worker I (Golf) (1)
PT* Golf Course Attendant (1)	
Police	
Police Officer (30)	Animal Welfare Technician (1)
Veterinary Technician (1) Hired	Police Records Clerk (1) Offered
Communications Officer II (1)	
Public Works	
Engineering - City Surveyor (1)	Capital Projects Engineer (1)
Maintenance Worker II (Fleet) (1)	Fleet Service Technician (1)
Utilities	
Sanitation Worker I (1) Offered	Sanitation Worker II (1) Offered
Utility Distribution Worker I (1)	
Human Resources	
Recruiter (1)	
City Manager	
Director of Public Works (1)	

DAYS TO FILL

Full Time Position	Hire Date	Date Posted	Days to fill
Fleet Service Technician	10/2/24	9/3/24	29
Program Coordinator	10/4/24	8/6/24	59
Recreation Technician	10/16/24	9/16/24	30
Mechanic II	10/7/24	9/3/24	34

PT/Seasonal Position	Hire Date	Date Posted
Recreation Center Specialist	10/9/24	Perpetual

*280 registrations/applications to our openings, 10 new requisitions opened.

HUMAN RESOURCES
Monthly Report
October 2024

SAFETY

Return to Work Meetings

Department	Number Held	OJI/Non OJI
Fire	2	OJI

Recordable Injuries – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Police/Patrol	Back Sprain	Rear ended while operating the patrol car.	Off Work	None
Parks & Rec/Park Maintenance	Groin Injury	Dragging limbs in the park and felt pain.	Off Work	Ensure team lifts are being utilized
Utilities/WLM	Back Sprain	Slipped off a wet curb and caught himself straining his back.	Light Duty Restrictions	Ensure employees are wearing nonslip shoes
Police/Patrol	Elbow Strain	Repetitively using keyboard and mouse.	Light Duty Restrictions	Microstretching throughout the day to avoid strains
Police/Animal Welfare	Skin Puncture	Moving a dog into the kennel and the dog bit him/her.	Prescriptions	Perform a behavioral test on animals before booking them into the shelter. Place muzzles on animals that are prone to biting.
Fire/Suppression	Knee Strain	Jumped off the fire truck straining the knee.	Off Work	Step off the truck rather than jumping.
Fire/Suppression	Right Shoulder Strain	Responding to a fire while pulling ladders and a hose into the attic felt pain in right shoulder	Light Duty Restrictions	None

Current number of “at fault” Vehicle Collisions per calendar year:

2024*	2023	2022
31	11	7

**CY2024 is current YTD*

Current number of “at fault” Vehicle Collisions per fiscal year:

2025	2024	2023
13	14	7

Recordable Injuries per calendar year:

2024*	2023	2022
69	78	60

**CY2024 is current YTD*

Recordable Injuries per fiscal year:

2025	2024	2023
35	62	67

Complaints/Resolutions

Complaint	Resolution
Stormwater: Currently the City of Norman does not have an authored SDS for manufactured brine onsite. The Stormwater Division needs an SDS made for manufactured Brine onsite.	Contacted KHA SDS Solutions and was provided with referrals to a company that will author an SDS for the City of Norman.
Fleet: There has been a request to certify employees for Forklift Operation.	Scheduling Train the Trainer class for the Safety Manager.
Park Maintenance: lack of lock out tag out (LOTO) kits.	Purchasing LOTO equipment for Park Maintenance.

HUMAN RESOURCES
Monthly Report
October 2024

ACCESSIBILITY

ADA Complaints and Resolutions

Complaints	Resolution
<p>7-11 9/26/2024: Citizen wanted to know what could be done about the 7-Eleven on the corner of Rock Creek & 36th street not having an accessible parking space and no handicap signage.</p> <hr style="border-top: 1px dashed black;"/> <p>10/3/2024: Citizen wanted to know if an additional handicap parking space could be added to the parking lot at All Saints School. Citizen stated that the actual sign was located in front of the loading strips instead of the parking spot.</p>	<p>9/26/2024: ADA Coordinator will go out and look at location to determine what can be done to get the accessible parking marked correctly. Will follow-up with citizen on findings and solutions. 10/3/2024: Second follow-up from 9/26/2024, the handicap sign has been out up at the 7-Eleven location and the store has been notified by Code Compliance that the parking space needs to be repainted and restriped.</p> <hr style="border-top: 1px dashed black;"/> <p>10/3/2024: ADA Coordinator will go out and look at the parking spaces and assess how many parking spots there are. 10/25/2024: Second follow-up from 10/3/2024, went to the school and spoke with security about moving over the sign to the correct spot. The ADA standard is that one handicap parking spot is required per every twenty-five spots and if it is only one spot required, it must be van accessible. There are 50-70 parking spots on the parking lot, therefore the parking lot is in compliance. As of 10/31/24, the handicap sign has not been moved. Will work with Code Compliance to make sure the complaint is resolved.</p>

ADA:

- Completed ‘Accessible Dwelling Unit Design in the 2021 IBC and ANSI A117.1’ training presented by BlueDAG.
- Parts have be ordered to install automatic door openers into the Natatorium of the Adult Wellness and Education Center. Waiting on all parts to be received before installation can be scheduled.

Accessibility:

Employee Resource Groups (ERGs): LGBTQ+ Alliance next meeting is scheduled for December. The Alliance of Black Employees (ABE) next meeting is scheduled for November.

- Presented Medicare Presentation along with Benefits for employees already utilizing Medicare and/or those approaching 65.
- Completed ‘Implementing a Data-Driven Approach’ presented by Gallagher.

HUMAN RESOURCES
Monthly Report
October 2024

Committees:

Human Rights Commission (HRC) – The monthly meeting was scheduled to take place on Monday, October 28, 2024, at City Hall. Chair Aisha Ali stated the location and date the Interfaith Breakfast, which has been finalized. The Human Rights Award nominating criteria is being finalized and will be open to nominations in November. The winners will be recognized at the December City Council Meeting. Upcoming proclamations and recognitions were also discussed and a schedule for the next year is being looked at. The next meeting is scheduled to be held on Monday, November 25, 2024, at City Hall.

ADA Citizen’s Advisory Committee –The ADA Citizen’s Advisory Committee’s next quarterly meeting will held be on Monday, December 9, 2024, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting was scheduled to take place on Tuesday, October 2, 2024, at United Way, but was cancelled due to illness. The next meeting is scheduled to be held on Tuesday, November 5, 2024, at United Way.

CITY OF NORMAN EMPLOYEE DEMOGRAPHICS

Total Population

(Includes full-time, part-time, and temp/seasonal employees)

Gender	Total Population	% of Total Population
Female	261	25.3%
Male	771	7.7%
	1032	100.00%

Job Classification by Gender

Job Classification	Female	Male
Full-Time	178	682
Part-Time	35	41
Temporary	48	48
	261	771

Full-Time Employee Population Only

Gender	Full-Time Population	% of Full-Time Population
Female	178	20.7%
Male	682	79.3%
	860	100.00%

Employee Population by Generations

Generations	Birth Years	Current Age Range	Female	Male
Silent Generation	1928-1945	79-96	0	2
Baby Boomers	1946-1964	60-78	23	62
Generation X	1965-1980	44-59	76	244

HUMAN RESOURCES
Monthly Report
October 2024

Millennials (Gen Y)	1981-1996	28-43	58	295
Generation Z	1997-2012	12-27	21	79
			178	682

Total Diversity by Ethnicity		
Ethnicity	Total #	Total %
American Indian/Alaskan Native	33	3.8%
Asian	12	1.4%
Black/African American	39	4.5%
Hispanic/Latino	31	3.6%
Pacific Islander/Native Hawaiian	1	0.1%
Two or More Races	32	3.7%
White	713	82.9%
	860	100.00%

Diversity by Gender		
Ethnicity	Female	Male
American Indian/Alaskan Native	11	22
Asian	2	10
Black/African American	5	34
Hispanic/Latino	7	24
Pacific Islander/Native Hawaiian	0	1
Two or More Races	7	25
White	146	567
	178	682

CITY OF NORMANInformation Technology Department
Monthly Report –October 2024.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, and Planning to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing – taken over by Utilities Admin.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation possible launch in 2024
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – PD Moves and Mary Abbot House expansion. Complete – ECOC, HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available. Work to be complete 2024.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as annual PEN testing of the city network and improvements from the PEN test report.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress

Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning – customer portal configuration in progress. Communication radios installation in progress.
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	Complete.
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD	Complete. Additional segmentation for OU presence with NPD during OU Football is in progress.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2024 if all tests of the new facility functionality are successful.

Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 385,342 attempted incoming and 151,804 outgoing messages for the month of October 2024. Incoming messages totaling 186,647 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents 48% of our inbound mail. This percentage has increased from previous months for malicious email/spam. Our security efforts are having a positive effect on reducing the total number of malicious email inbound. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of October 2024, the City of Norman's web site had 120,540 individual web sessions access the web site for 211,427 total page views. Of those sessions, 68,943 were identified as Users to view content on the City web site (see **IT Table 4a and 4b**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and

tablets.

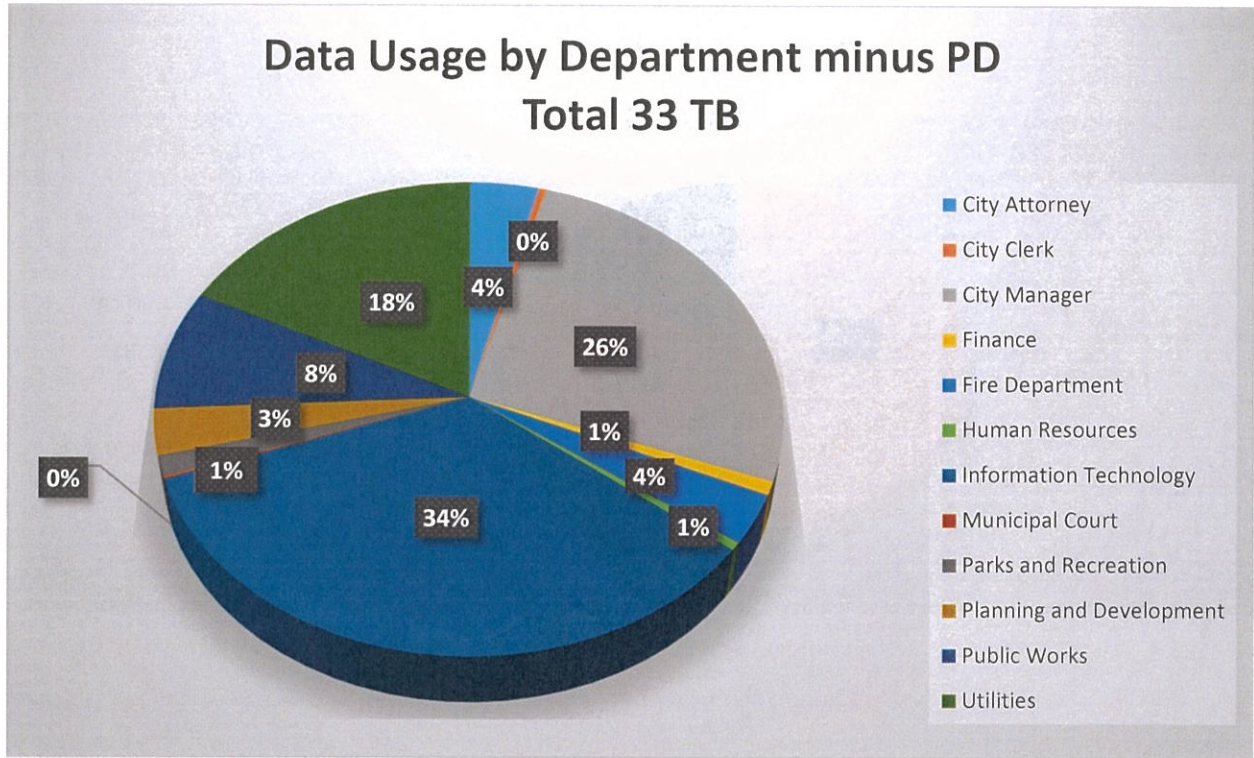
Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (**See IT Charts A,B, and C**) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

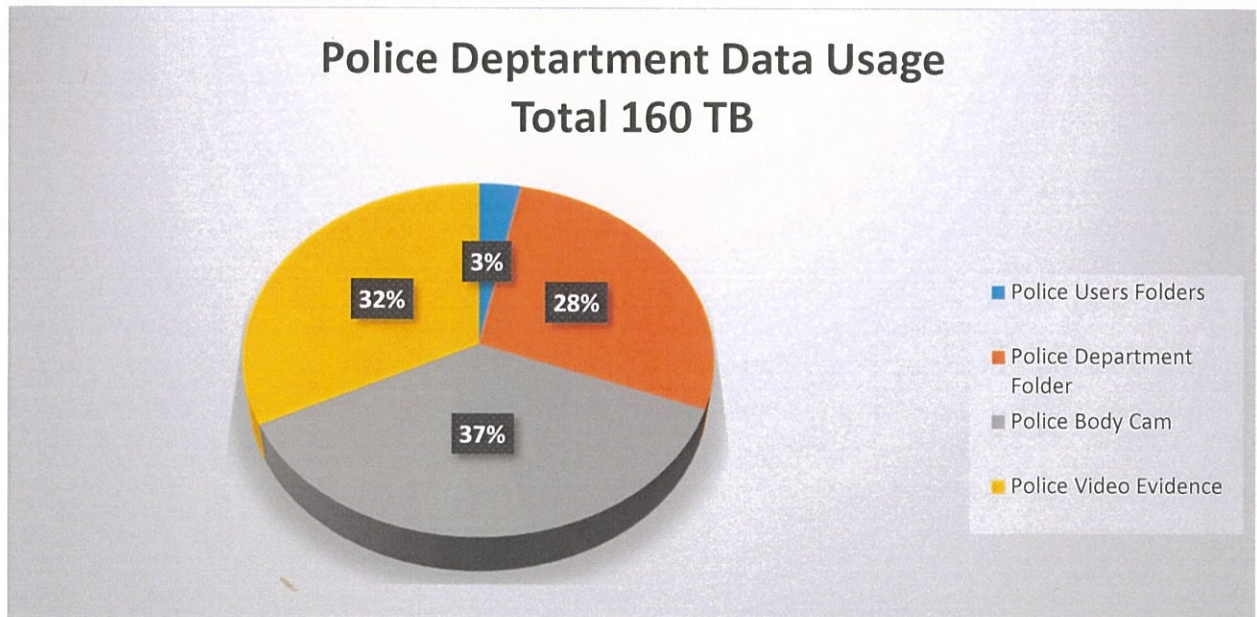
ERP Project Implementation Progress:

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software, Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendance, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software.

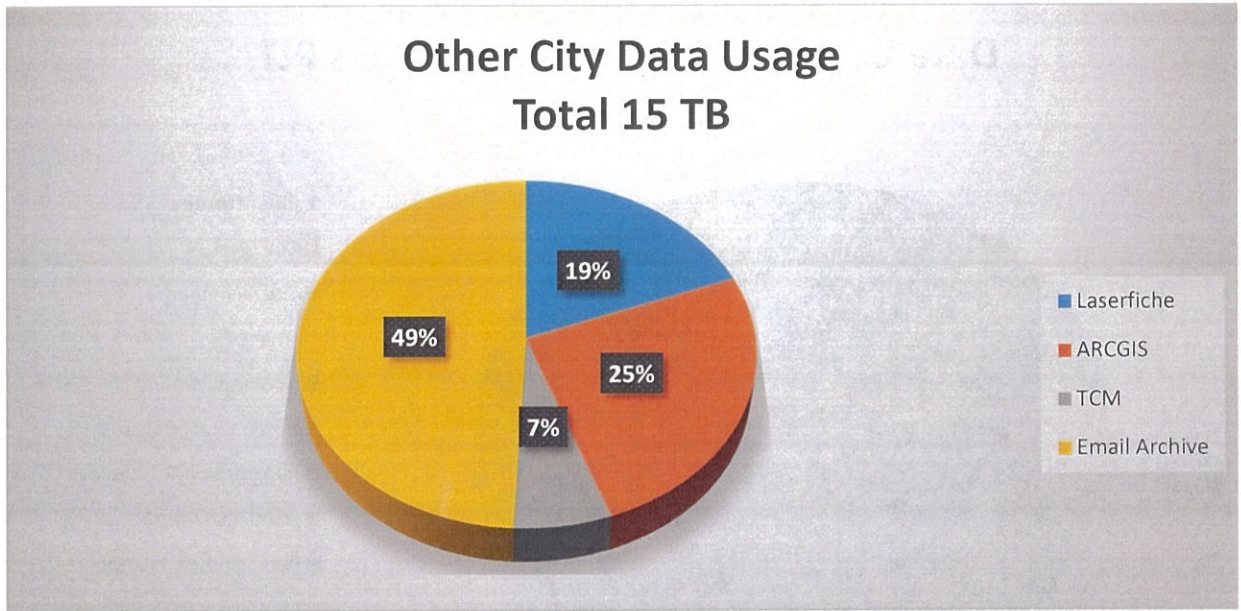
IT Table A



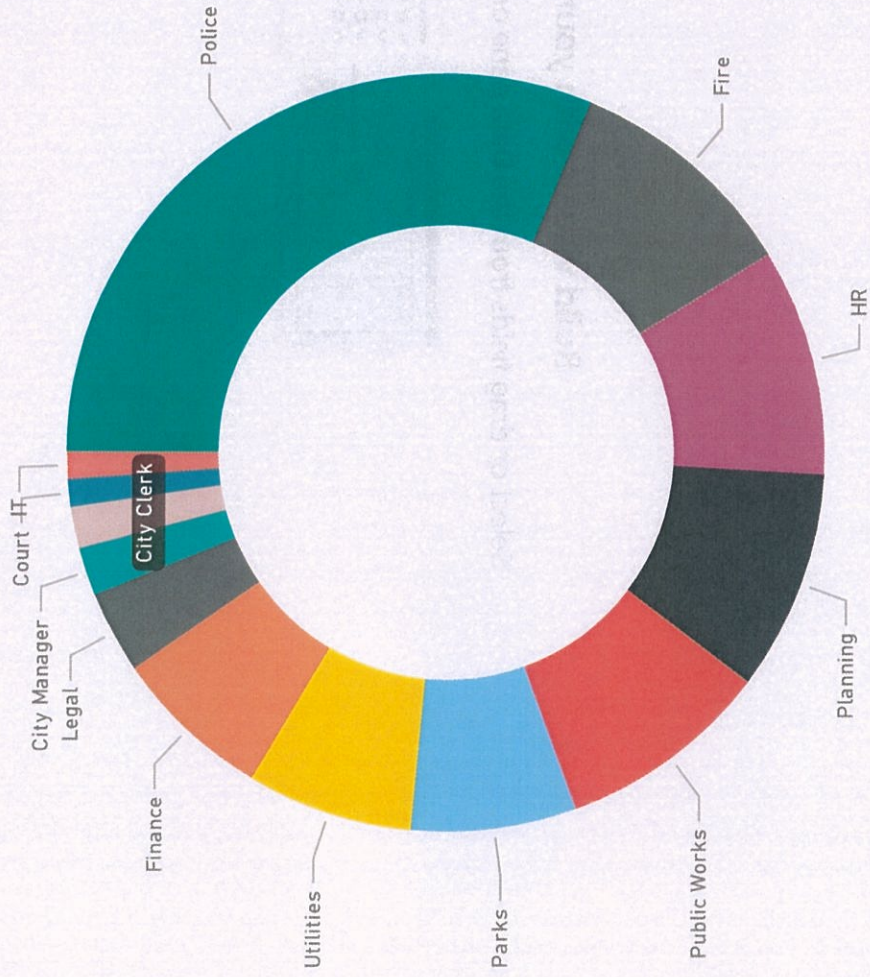
IT Table B



IT Table C



Tickets by Department



New Tickets
340

Department	Created	Closed
City Clerk	6	6
City Manager	7	6
Court	4	4
Finance	23	20
Fire	34	29
HR	33	33
IT	4	4
Legal	12	11
Parks	24	18
Planning	32	27
Police	106	94
Public Works	31	23
Utilities	24	18
Total	340	282

Ticket Count was highest for Police at 106, followed by Fire and HR.

Police accounted for 31.18% of Ticket Count.

Build visuals with your data

Select or drag fields from the Data pane onto the report canvas.

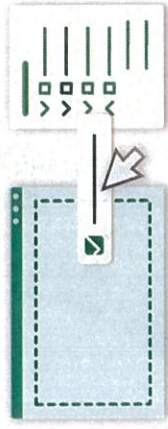
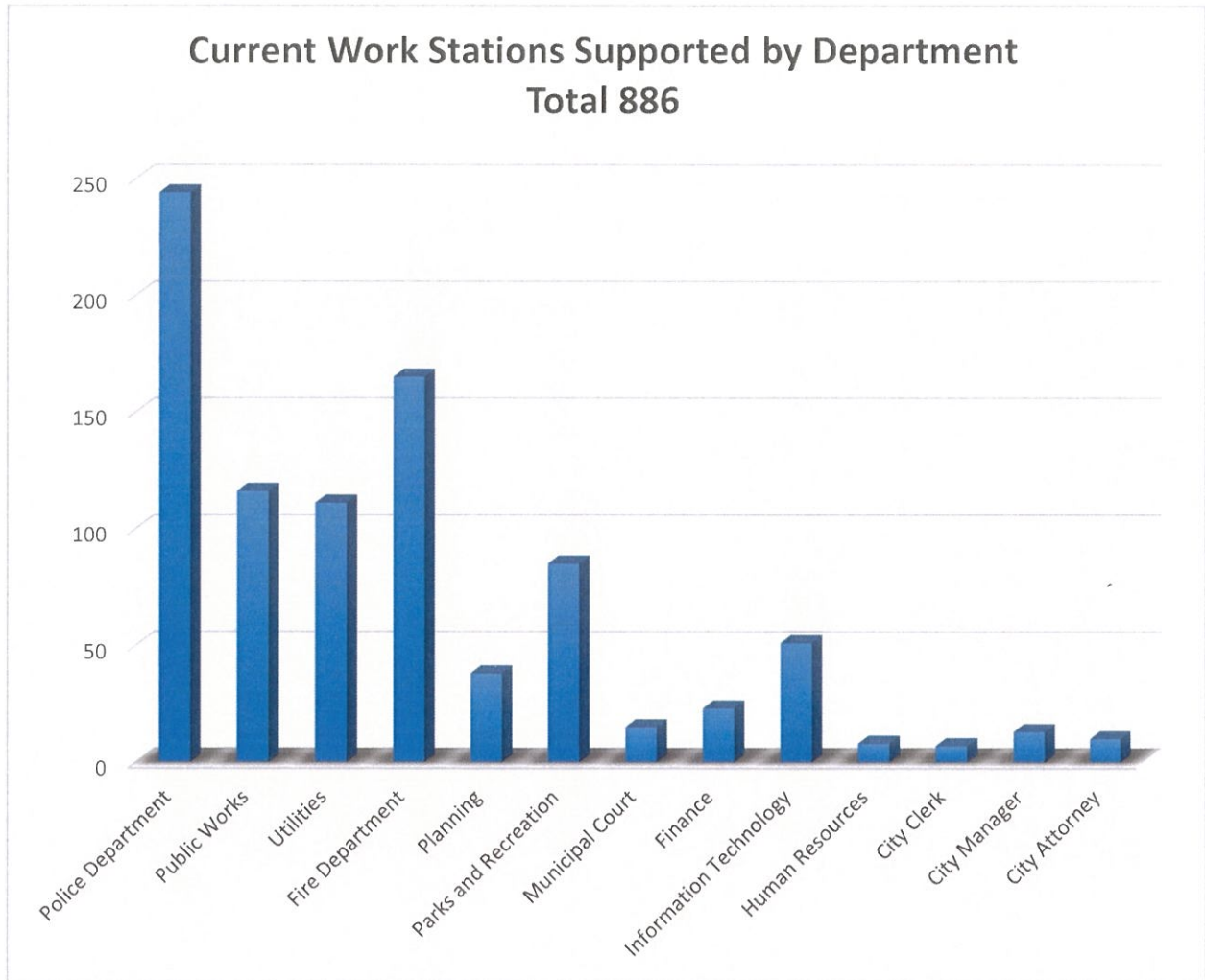


Table 2

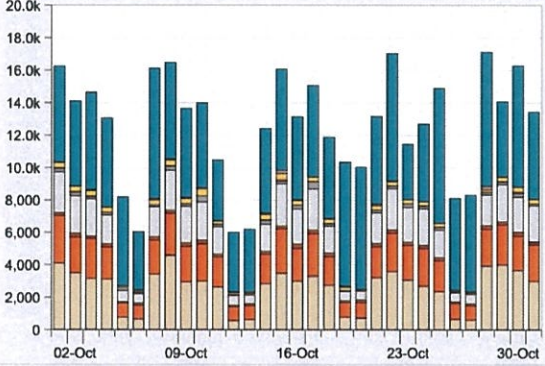


Executive Summary

ironport.example.com

01 Oct 2024 00:00 to 31 Oct 2024 23:59 (GMT -05:00)
Data in time range: 100.0 % complete

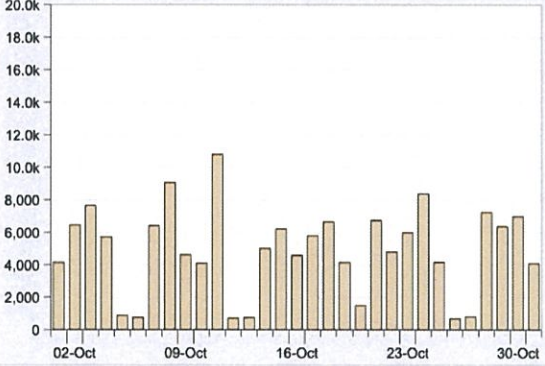
Incoming Mail Graph



Incoming Mail Summary

Message Category	%	Messages
Stopped by IP Reputation Filtering	45.9%	176,948
Stopped by Domain Reputation Filtering	0.4%	1,447
Stopped as Invalid Recipients	0.0%	4
Spam Detected	2.0%	7,638
Virus Detected	0.0%	32
Detected by Advanced Malware Protection	0.0%	0
Messages with Malicious URLs	0.0%	33
Stopped by Content Filter	0.1%	545
Stopped by DMARC	1.3%	5,032
S/MIME Verification/Decryption Failed	0.0%	0
Total Threat Messages:	48.4%	186,647
Marketing Messages	14.1%	54,200
Social Networking Messages	1.4%	5,576
Bulk Messages	15.1%	58,024
Total Graymails:	30.6%	117,800
S/MIME Verification/Decryption Successful	0.0%	0
Clean Messages	21.0%	80,895
Total Attempted Messages:		385,342

Outgoing Mail Graph



Outgoing Mail Summary

Message Processing	%	Messages
Spam Detected	0.0%	0
Virus Detected	0.0%	0
Detected by Advanced Malware Protection	0.0%	0
Messages with Malicious URLs	0.0%	0
Stopped by Content Filter	0.0%	0
Stopped by DLP	0.0%	0
Clean Messages	100.0%	151,813
Total Messages Processed:		151,813

Message Delivery	%	Messages
Hard Bounces	5.1%	7,805
Delivered	94.9%	143,999
Total Messages Delivered:		151,804

ironport.example.com - 01 Nov 2024 01:00 (GMT -05:00)

Copyright © 2003-2024 Cisco Systems, Inc. All rights reserved.

1

All Users

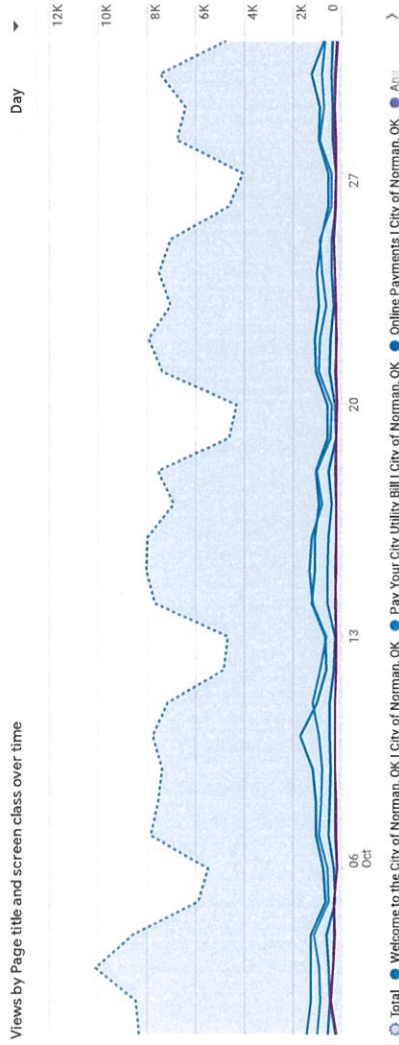
Add comparison

Custom Oct 1 - Oct 31, 2024

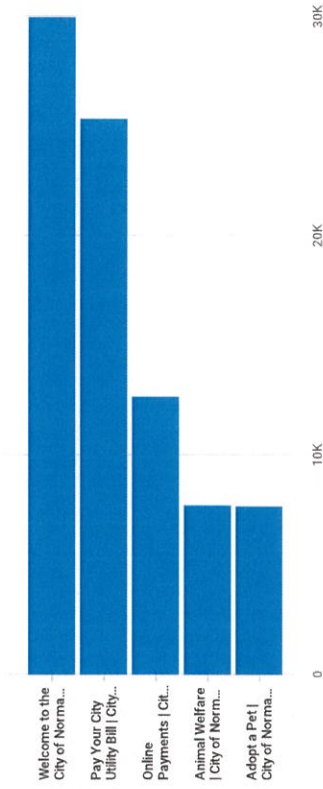
Monthly Page Views

Add filter

Views by Page title and screen class over time



Views by Page title and screen class

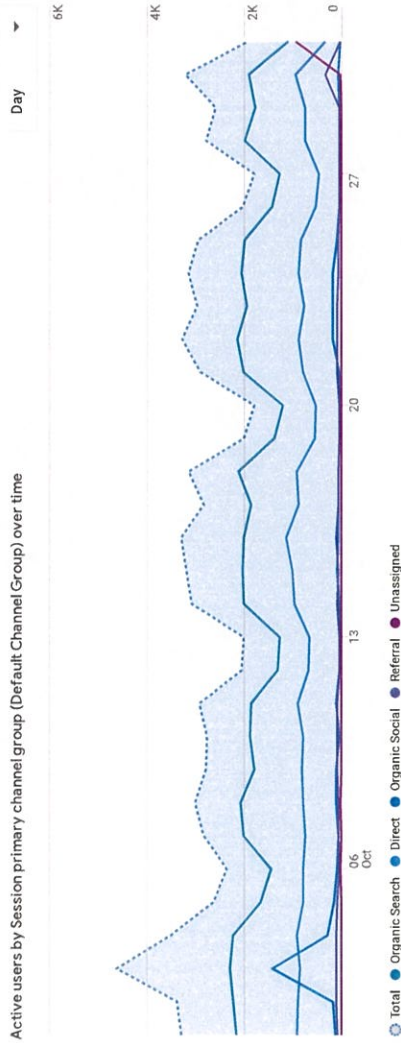


	↓ Views	Active users	Views per active user	Average engagement time per active user	Event count
<input checked="" type="checkbox"/> Total	211,427 100% of total	68,943 100% of total	3.07 Avg 0%	58s Avg 0%	641,449 100% of total
<input checked="" type="checkbox"/> 1 Welcome to the City of Norman, OK City of Norman, OK	29,958	15,578	1.92	20s	78,578
<input checked="" type="checkbox"/> 2 Pay Your City Utility Bill City of Norman, OK	25,312	13,919	1.82	16s	91,791
<input checked="" type="checkbox"/> 3 Online Payments City of Norman, OK	12,650	7,918	1.60	12s	31,670
<input checked="" type="checkbox"/> 4 Animal Welfare City of Norman, OK	7,701	4,648	1.66	16s	23,940
<input checked="" type="checkbox"/> 5 Adopt a Pet City of Norman, OK	7,651	4,241	1.80	21s	24,057
<input type="checkbox"/> 6 Job Opportunities City of Norman, OK	5,200	3,183	1.63	1m 10s	15,749
<input type="checkbox"/> 7 2024 Residential Fall Cleanup Information City of Norman, OK	4,619	2,789	1.66	30s	12,317
<input type="checkbox"/> 8 Trash & Recycling City of Norman, OK	4,528	2,725	1.66	46s	13,600
<input type="checkbox"/> 9 Department Activity Reports City of Norman, OK	3,623	1,775	2.04	51s	28,173
<input type="checkbox"/> 10 Search Results City of Norman, OK	3,455	1,669	2.07	41s	8,133

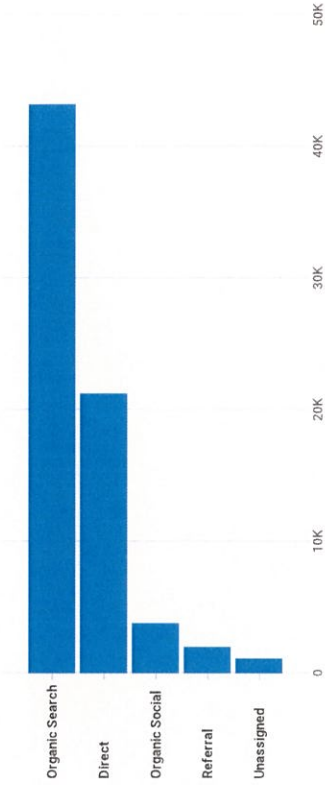
Monthly Site Traffic

Add filter +

Active users by Session primary channel group (Default Channel Group) over time



Active users by Session primary channel group (Default Channel Group)



Legend: Total, Organic Search, Direct, Organic Social, Referral, Unassigned

Plot rows Search...

	Active users	Sessions	Engaged sessions	Average engagement time per session	Engaged sessions per active user	Events per session	Engagement rate	Event count	Session key event rate
Total	68,943 100% of total	120,540 100% of total	66,951 100% of total	33s Avg 0%	0.97 Avg 0%	5.32 Avg 0%	55.54% Avg 0%	641,449 100% of total	0%
1 Organic Search	43,198	80,043	48,803	38s	1.13	5.52	60.97%	441,484	0%
2 Direct	21,225	28,890	14,141	23s	0.67	5.42	48.95%	156,515	0%
3 Organic Social	3,780	4,742	2,224	13s	0.59	4.27	46.9%	20,237	0%
4 Referral	1,979	3,159	1,699	37s	0.86	5.62	53.78%	17,766	0%
5 Unassigned	1,101	1,123	4	46s	<0.01	4.84	0.36%	5,433	0%
6 Email	1	2	2	52s	2.00	5.50	100%	11	0%
7 Organic Video	1	1	0	0s	0.00	3.00	0%	3	0%

LEGAL 7

MONTHLY REPORT - LEGAL DEPARTMENT
October 2024 Report
(Submitted November 8, 2024)

MONTHLY HIGHLIGHTS:

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318

This case was filed on September 27, 2024. It is a foreclosure action regarding 115 West Main. The City's interest involves a lien for code violations in the amount of \$3,186.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al, CIV-2022-642 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

COURT OF CRIMINAL APPEALS

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318

Armstrong v. City of Norman, CJ-2012-1638 (K)

Bad Day Towing & Recovery v. City of Norman, CV-2024-2032 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)

Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

This case was filed on October 2, 2024. It seeks damages caused by faulty design and construction of the Central Library. Attorneys from Phillips Murrah have been retained to represent the Norman Municipal Authority and the City.

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)

University Town Center, LLC v. City of Norman et al, CJ-2024-1405

This case was filed on October 16, 2024. It seeks disbursement of \$5 million in development incentives for certain businesses located in the University North Park development.

B. *Condemnation Proceedings*

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)

City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)

City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)

City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)

City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):

City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

C. *Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

Katy Construction Co., CV-2024-2213

US Bank National Association v. Hudson et al., CJ-2024-996

US Bank National Association v. Vermillion et al., CJ-2024-1019

Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824

D. *Municipal Court Appeals*

None

E. *Small Claims Court*

None

F. *Board of Adjustment Appeals*

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K)*

This office has assisted with the following grievances:

- AFSCME Grievance FYE 21-02 – (COVID-19 Leave)
- AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)
- AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)
- AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)
- AFSCME Grievance FYE-24-09 – (James Salley – Termination)
- AFSCME Grievance FYE-24-10 – (Hurlonda Hamilton – Health Benefits)
- AFSCME Grievance FYE-24-11 - (Hurlonda Hamilton – Health Benefits)
- AFSCME Grievance FYE-25-01 - (Whiteside - Supervisor Complaint)

- IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)
- IAFF Grievance FYE 23 – (Matt Ferris – Discipline)
- IAFF Grievance FYE 23 – (Carl Shanon Smith Termination/Forced Retirement)
- IAFF Grievance FYE-23 – (Mass Casualty/Active Shooter Response)
- IAFF Grievance FYE 23 – (Change in Conditions of Employment - EMS Protocols)
- IAFF Grievance FYE-24 – (Non-Emergency Call Back)
- IAFF Grievance FYE-24 – (Failure to Staff Personnel)
- IAFF Grievance FYE-24 – (Inclement Weather Policy Denial)

FOP Grievance FYE-25-01 – (Larry Shelton – Termination Not for Just Cause)

B. *Equal Employment Opportunity Commission (EEOC)*

Yoon v. City of Norman – Charge #564-2024-00586

C. *Contested Unemployment Claims (OESC)*

Application of Donald R. Cox – Claim ID #866771528
 Application of WJ Mack – Claim ID #045587093

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through October 2024. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	ADULT CASES			JUVENILE CASES			COURT SESSIONS		
	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25
JULY	165	464	359	7	11	25	9	10	11
AUG	241	341	493	10	7	6	13	16	13
SEPT	245	295	395	15	18	11	10	8	10

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
OCT	244	346	420	13	7	13	9	11	10
NOV	205	292		10	11		6	10	
DEC	165	163		5	9		8	4	
JAN	205	280		9	9		10	5	
FEB	256	338		17	20		10	12	
MAR	272	466		13	8		12	10	
APR	322	443		9	11		9	14	
MAY	395	430		17	26		13	10	
JUNE	344	333		31	7		9	9	
TOTALS / YTD	3,059	4,191	1,667	156	144	55	118	119	44

WORKERS' COMPENSATION COURT

The total number cases pending as of October 2024 are 21. There was one new workers compensation case received during the month of October 2024 and one case returning to the Court for consideration. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 25 CASES	FYE 24 CASES	FYE23 CASES	FYE22 CASES
Fire	Suppression	8	2	3	9	4
Fire	Prevention					1
Parks/Rec	Facility Maintenance	1	1			
Parks/Rec.	Park Maintenance	1				
Parks/Rec	Westwood Pool					1
Police	Criminal Investigation	2				1
Police	Patrol	4	1	2	1	4
Police	Administration					2
Public Works	Street Maintenance	1	1			1
Public Works	Fleet	1	1	1		
Public Works	Storm Water	2		2		
Public Works	Traffic Control				1	
Utilities	Line Maintenance	1			1	
Utilities	Sanitation				1	
TOTALS		21	6	8	13	14

List of Pending Cases

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, Master Police Officer, Intestinal/Parasite/Infection)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Bussell, Michael v. City of Norman, CM-2024-00740 K

(Fire, Suppression, Asst. Fire Chief, Right Shoulder)

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Hiett, Darin v. City of Norman, CM-2024-04540W

(Public Works, Streets, Heavy Equipment Operator, Neck, Left Shoulder, Left Arm)

Kizzia, Derrald v. City of Norman, WCC-2014-06995 K

(Parks & Rec, Park Maintenance, Heavy Equipment Operator, Right Knee/Reopen Request)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant, Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Rayburn, Joshua L. v. City of Norman, CM-2023-00845 J

(Utilities, Line Maintenance, Utility Distribution Worker I, Back UNS)

Robertson, Kellee v. City of Norman, WCC-2010-13896 F

(Police, Narcotics, Master Police Officer, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Shelton, Allen W. v. City of Norman, CM-2024-03108 M

(Public Works, Stormwater, Heavy Equipment Operator, Right Shoulder)

Shelton, Allen W. v. City of Norman, CM-2024-03110 X

(Public Works, Stormwater, Heavy Equipment Operator, Left Shoulder, Whole Back, Radicular Right Leg/Foot)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Terhune, Nicholas v. City of Norman, CM-2024-03394 E

(Fire, Suppression, Fire Captain, Chest, Left Bicep Tendon)

Tipton, Jared v. City of Norman, CM-2024-05980 T

(Fire, Suppression, Fire Driver Engineer, R. Shoulder)

West, Jordan v. City of Norman, CM-2024-03327 T

(Fire, Suppression, Firefighter, Left Knee)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Wilson, Jerry v. City of Norman, CM-2024-04699W

(Parks & Recreation, Facility Maintenance, Tradesworker, Head, Right Shoulder, Lower Back, Right and Left Ribs)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through October 2024.

DEPARTMENT	FYE 25 Month	FYE 25 YTD	FYE 24 YTD	FYE 23 YTD	FYE 22 YTD
Animal Control		1		2	2
Finance – IT					
Fire			2		2
Legal					
Other		1	4	5	6
Parks	1	3	2	1	2
Planning	1	1		1	2
Police			8	8	8
Public Works – other			2	5	2
Public Works – Stormwater					1
Public Works – Engineering					
Public Works – Streets		3	12	8	10
Utilities – other			2		
Utilities – Water		2	5	16	6
Utilities – Sanitation	1	5	10	7	6
Utilities – Sewer			8	3	4
TOTAL CLAIMS	3	16	55	56	51

CURRENT CLAIM STATUS	FYE 25 TO DATE	FYE 24	FYE 23	FYE 22
Claims Filed	16	61	56	51
Claims Open and Under Consideration	7	1	0	0
Claims Not Accepted Under Statute/Other	0	1	4	3
Claims Paid Administratively	1	26	25	15
Claims Paid Through Council Approval	0	4	2	2
Claims Resulting in a Lawsuit for FY	0	1	0	5
Claims Barred by Statute (No Further Action Allowed)	0	23	25	26
Claims in Denied Status (Still Subject to Lawsuit)	8	5	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
OCTOBER - FY '25**

CASES FILED

	<u>OCTOBER</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>OCTOBER</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	732		2,828	692		2,708
Non-Traffic	284		1,106	248		1,139
SUB TOTAL	1,016		3,934	940		3,847
Parking	1,692		4,009	535		3,242
GRAND TOTAL	2,708		7,943	1,475		7,089

CASES DISPOSED

	<u>OCTOBER</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>OCTOBER</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	753		3,127	737		2,559
Non-Traffic	269		1,176	248		960
SUB TOTAL	1,022		4,303	985		3,519
Parking	1,121		2,996	717		2,656
GRAND TOTAL	2,143		7,299	1,702		6,175

REVENUE

	<u>OCTOBER</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>OCTOBER</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	\$ 80,880.72		\$ 339,075.31	\$ 82,477.79		\$ 311,297.18
Non-Traffic	\$ 24,007.30		\$ 87,912.80	\$ 26,049.81		\$ 87,995.25
SUB TOTAL	\$ 104,888.02		\$ 426,988.11	\$ 108,527.60		\$ 399,292.43
Parking	\$ 35,131.00		\$ 102,853.00	\$ 23,456.00		\$ 86,892.00
GRAND TOTAL	\$ 140,019.02		\$ 529,841.11	\$ 131,983.60		\$ 486,184.43

MUNICIPAL COURT - MONTHLY REPORT
October 2024

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 32 new cases and closed 30 cases during the month of October 2024. 4 Mediations were held.

PARKS AND RECREATION

9

October 2024 PARK MAINTENANCE DIVISION

	FY25 MTD	FY25 YTD		FY24 MTD	FY24 YTD
SAFETY REPORT					
On-The-Job Injuries	1	7		0	6
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man Hours			Total Man Hours	
Big Mowing	107.50	434.50		72	925.75
Trim Mowing	670.25	3065.50		387.5	5797.00
Chemical Spraying	30.00	371.50		10.5	1948.00
Fertilization	3.00	17.00		10	92.00
Park Tree Work	321.00	839.25		221	1004.75
Street Tree Work	30.00	98.00		0	16.00
Trash Maintenance	203.00	1036.00		423.5	4354.25
Sprinkler Maintenance	133.50	698.25		92	1607.50
Watering	18.00	78.00		0	73.00
Painting	0.00	8.00		0	138.00
Landscape Maintenance	432.75	1208.50		246.5	2994.00
Seeding/Sodding	12.00	25.00		10	45.50
Ballfield Maintenance	54.00	165.50		8	101.00
Fence Repairs	9.00	109.00		123	384.75
Equipment Repairs/Maintenance	263.00	960.50		218.5	2408.25
Material Hauling	12.50	201.50		0	634.50
Snow/Ice Removal	0.00	0.00		0	297.00
Christmas Setup	16.00	16.00		137.5	1146.00
Vector Control	0.00	103.00		0	144.00
Events	153.00	384.25		118.5	590.75
Vandalism Repair	13.50	77.25		13	385.00
Trail Maintenance	0.00	141.00		0	150.00
Playground Maintenance	107.00	394.00		241.75	1279.50
Restroom Maintenance	7.00	7.00		0	783.00
Carpentry/Welding	85.00	233.00		121	1577.50
Shop Time	15.00	54.00		33	539.25
Special Projects	14.50	94.00		170	1387.75
Miscellaneous	55.50	131.25		212	1019.50

**OCTOBER 2024
RECREATION DIVISION
MONTHLY REPORT**

Little Axe Community Center: For the month of October, the after school program had twelve kids enrolled with an average of eight attending daily. October was a busy month for the Little Axe Community Center. We hosted bingo and ice cream social the center also hosted its third Wednesday arts and active class with Little Axe High School. We continued the weekly food pantry and had story time with Pioneer Library system. The center did a free pumpkin making class open to all ages. The center has been an active with Community Action joining us every Thursday for residents to get assistance on their utility bills. Little Axe High School also partnered up with the Community Center to start WAT (work adjustment training) program to help teach students new job skills.

12th Avenue Recreation Center: 12th Avenue averaged 31 students for the month of October. Students were out of school from the 9th-11th and during that time, staff was hard at work making the annual haunted house for the after school students. Goody bags were also made for everyone in the program. 12th Avenue held an out of school camp on the 25th for Parent/Teacher conferences. Seventeen campers were in attendance for the day. Staff assisted with the Undead Run and Harvest Festival on the 26th at Ruby Grant Park. On the 31st, all students in the after school program were allowed to go through the haunted house.

Irving Recreation Center: This month at Irving we had a total of 27 students enrolled in our program. We had 403 total visits with an average of 21 students per day. We have had many craft days and made many things such as origami bats as well and pumpkins that hang from the ceiling. We also did lots of coloring. The new pattern of going to the gym before snack and DEAR time has continued to work well for us.

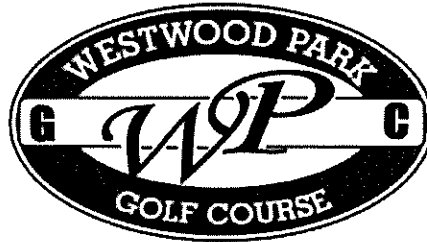
Whittier Recreation Center: This month at Whittier Recreation Center our after school program continued with 25 students enrolled. This month was short due to fall break occurring in the beginning of the month, but we have been working on a craft to replace our monster craft in the front hallway. On Halloween, the staff dressed up with the kids and had a great time.

FACILITY ATTENDANCE:	Month	Year to Date
Little Axe Community Center	1,003	3,778
12th Avenue Recreation Center	2,087	7,313
Irving Recreation Center	403	1,801
Whittier Recreation Center	532	2,058
Reaves Center	300	1,200
Tennis Center	3,137	13,670

**YOUNG FAMILY ATHLETIC CENTER
OCTOBER 2024**

	FYE 2025 MTD	FYE 2025 YTD
YFAC Memberships	\$3,220.00	\$9,885.00
YFAC Day Passes	\$127.00	\$657.00
YFAC Gym Passes	\$1,669.00	\$7,159.00
YFAC Aqua Class/Camp	\$35.00	\$260.00
YFAC GYM Class/Camp	\$0.00	\$35.00
YFAC Misc Class/Camp	\$0.00	\$51,146.00
YFAC POOL Rental	\$19,425.75	\$41,423.25
YFAC GYM Rental	\$170.00	\$867.50
YFAC MISC Rental	\$0.00	\$0.00
YFAC POOL Tournament	\$0.00	\$0.00
YFAC GYM Tournament	\$24,897.66	\$92,175.66
YFAC Leases	\$3,460.00	\$19,396.59
YFAC Other Revenue/Advertising	\$16,675.28	\$37,334.82
YFAC Leagues	\$0.00	\$0.00
TOTAL INCOME	\$69,679.69	\$209,158.82
YFAC GYM Expenditures	\$10,470.15	\$54,743.22
YFAC POOL Expenditures	\$14,518.53	\$88,224.33
EXPENDITURES	\$24,988.68	\$142,967.55
Income vs. Expenditures	\$44,691.01	\$66,191.27

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



OCTOBER 2024

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	OCT FYE 25	OCT FYE 24
Regular Green Fees	805	572
Senior Green Fees	359	425
Junior Fees	128	162
School Fees (high school golf team players)	29	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	942	777
Employee Comp Rounds	390	288
Golf Passport Rounds	0	0
9-Hole Green Fee	167	168
2:00 Fees	98	101
Dusk Fees or 5:00 Fees	32	59
PGA Comp Rounds	10	3
*Rainchecks (not counted in total round count)	48	25
Misc Promo Fees (birthday, players cards, OU student)	207	93
Green Fee Adjustments (fee difference on rainchecks)	88	6
Total Rounds (*not included in total round count)	3255	2654
% change from FY '24	22.65%	
Range Tokens	3048	2257
% change from FY '24	35.05%	
18 - Hole Carts	111	101
9 - Hole Carts	48	40
½ / 18 - Hole Carts	1054	736
½ / 9 - Hole Carts	190	200
Total Carts	1403	1077
% change from FY '24	30.27%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	0
9-Hole Senior Trail Fees	0	0
Total Trail Fees	0	0
% change from FY '24	0.00%	
TOTAL REVENUE	\$125,081.76	\$114,194.13
% change from FY '24	9.53%	

**OCTOBER 2024
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

SAFETY REPORT				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
FINANCIAL INFORMATION				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Green Fees	\$40,911.97	\$168,768.99	\$37,047.94	\$212,645.17
Driving Range	\$12,180.00	\$52,332.00	\$9,010.63	\$52,390.45
Cart Rental	\$22,575.42	\$95,440.43	\$19,244.87	\$113,933.51
Golf Classes	\$0.00	\$0.00	\$0.00	\$0.00
Golf Shop Rentals	\$256.14	\$1,275.58	\$272.58	\$1,393.74
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$1,634.68	\$7,258.48	\$1,119.71	\$6,856.42
Golf Merchandise	\$21,478.98	\$77,315.97	\$12,430.66	\$70,351.78
Restaurant	\$16,683.76	\$77,455.62	\$9,346.20	\$78,687.49
Golf Membership	\$9,132.91	\$47,038.04	\$0.00	\$0.00
Interest Earnings	\$227.90	\$11,494.65	\$25,721.54	\$98,417.47
TOTAL INCOME	\$125,081.76	\$538,379.76	\$114,194.13	\$636,668.82
Expenditures	\$108,549.83	\$527,995.85	\$107,686.58	\$532,017.52
Income vs Expenditures	\$16,531.93	\$10,383.91	\$6,507.55	\$104,651.30
Rounds of Golf	3,285	13,432	2,654	14,238

We have opened all greens and the verticutting to the greens is also complete. Greens scar repairs remains a priority until it is completed. Brush around the perimeters of the course are being trimmed and cleaned as time and weather allows. We lost a few trees during the last storm and are planning the cleanup. Drainage to #7 pond is in the final stages. Equipment maintenance has begun as the weather conditions change.

OCTOBER 2024
WESTWOOD FAMILY AQUATIC CENTER
MONTHLY PROGRESS REPORT

FINANCIAL INFORMATION				
	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD
Swim Pool Passes	\$60.00	\$200.00	\$0.00	\$1,030.00
Swim Pool Gate Admission	\$0.00	\$189,589.00	\$0.00	\$186,635.00
Swim Lesson Fees	\$0.00	\$1,638.00	\$0.00	\$5,810.15
Swim Pool Rental	\$4,530.36	\$55,181.37	\$3,189.38	\$47,927.56
Swim Pool Classes	\$100.00	\$700.00	\$0.00	\$677.00
Swim Pool Merchandise Sales	\$0.00	\$336.58	\$0.00	\$236.44
Swim Pool Concessions	\$1,271.73	\$98,762.76	\$10.12	\$104,245.49
TOTAL INCOME	\$5,962.09	\$346,407.71	\$3,199.50	\$349,761.14
Expenditures	\$20,498.31	\$566,156.94	\$27,010.43	\$641,042.28
Income vs Expenditures	-\$14,536.22	-\$219,749.23	-\$23,810.93	-\$291,281.14
ATTENDANCE INFORMATION				
	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD
Pool Attendance	0	51763	1405	32346
Adult Lap Swim Morning/Night	0	125	15	234
Water Walkers	0	3851	68	268
Toddler Time	0	673	20	413
Water Fitness	0	1654	23	209
Swim Team	0	60	10	20
Scuba Rentals	0	22	2	15
Scuba Participants	0	69	8	43
Swim Lesson	0	295	0	1275
Private Swim Lessons	0	30	0	35
Special Events	0	12	1	8
Party/Rentals	0	17	4	90
TOTAL FY 2025 ATTENDANCE	0	58571	1556	34956
ATTENDANCE INFORMATION MAY 2024 TO OCTOBER 2024				
	Pool Attendance	99,996		
	Adult Lap Swim Morning/Night	127		
	Water Walkers	3,886		
	Toddler Time	1,157		
	Water Fitness	1,793		
	Swim Team	118		
	Scuba Rentals	34		
	Scuba Participants	125		
	Swim Lesson	375		
	Private Swim	61		
	Special Events	16		
	Party/Rentals	50		
	TOTAL ATTENDANCE	107,738		

FACILITY MAINTENANCE

9B



Cost by Building with Maint Type

OCTOBER 2024

Building	Maint Type	Total Cost	Labor	Supplies	Equipment	Inventory	Outsourcing	Overhead
12TH AVE REC CENTER - 1701	GENERAL	258.56	258.56	0.00	0.00	0.00	0.00	0.00
	HVAC	38.99	38.99	0.00	0.00	0.00	0.00	0.00
12TH AVE NE	PLUMBING	368.85	313.26	55.59	0.00	0.00	0.00	0.00
	Totals:	666.40	610.81	55.59	0.00	0.00	0.00	0.00
A - COURTS - 321 N WEBSTER	GENERAL	309.86	309.86	0.00	0.00	0.00	0.00	0.00
	HVAC	352.77	352.77	0.00	0.00	0.00	0.00	0.00
	Totals:	662.63	662.63	0.00	0.00	0.00	0.00	0.00
ADULT WELLNESS AND EDUCATION CENTER - 602 N FINDLAY	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
AGING SERVICES - 329 S PETERS	GENERAL	238.46	77.46	161.00	0.00	0.00	0.00	0.00
	HVAC	545.87	545.87	0.00	0.00	0.00	0.00	0.00
ANIMAL WELFARE - 3428 S JENKINS	PLUMBING	121.83	40.43	81.40	0.00	0.00	0.00	0.00
	Totals:	946.60	704.20	242.40	0.00	0.00	0.00	0.00
B - POLICE DEPT -112 W DAWES	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	HVAC	68.70	68.70	0.00	0.00	0.00	0.00	0.00
C - HR, IT - 313 N WEBSTER	PLUMBING	311.56	311.56	0.00	0.00	0.00	0.00	0.00
	Totals:	420.69	420.69	0.00	0.00	0.00	0.00	0.00
CITY HALL - 201 W GRAY	ELECTRICAL	158.33	158.33	0.00	0.00	0.00	0.00	0.00
	GENERAL	135.56	135.56	0.00	0.00	0.00	0.00	0.00
COMMUNITY PARKS	HVAC	956.19	956.19	0.00	0.00	0.00	0.00	0.00
	PLUMBING	245.29	177.70	67.59	0.00	0.00	0.00	0.00
	Totals:	1,495.37	1,427.78	67.59	0.00	0.00	0.00	0.00
D - DEVELOPMENT CENTER - 225 N WEBSTER	ELECTRICAL	1,615.18	970.40	644.78	0.00	0.00	0.00	0.00
	GENERAL	116.20	116.20	0.00	0.00	0.00	0.00	0.00
EMERGENCY COMMUNICATIONS ENVIRONMENTAL SERVICES - FACILITY	HVAC	222.80	222.80	0.00	0.00	0.00	0.00	0.00
	PLUMBING	500.11	202.17	297.94	0.00	0.00	0.00	0.00
	Totals:	2,454.29	1,511.57	942.72	0.00	0.00	0.00	0.00
FIRE STATION 1 - 411 E MAIN	PLUMBING	154.93	154.93	0.00	0.00	0.00	0.00	0.00
	Totals:	154.93	154.93	0.00	0.00	0.00	0.00	0.00
FIRE STATION 2 - 2211 W BOYD	ELECTRICAL	485.20	485.20	0.00	0.00	0.00	0.00	0.00
	GENERAL	341.66	316.66	25.00	0.00	0.00	0.00	0.00
FIRE STATION 3 - 500 E	HVAC	514.29	514.29	0.00	0.00	0.00	0.00	0.00
	PLUMBING	288.48	272.83	15.65	0.00	0.00	0.00	0.00
	Totals:	1,629.62	1,588.97	40.65	0.00	0.00	0.00	0.00
FIRE STATION 6 -	HVAC	189.37	189.37	0.00	0.00	0.00	0.00	0.00
	Totals:	189.37	189.37	0.00	0.00	0.00	0.00	0.00
ADMINISTRATIVE - 415 E MAIN	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
	Totals:	25.99	25.99	0.00	0.00	0.00	0.00	0.00
FIRE STATION 1 - 411 E MAIN	GENERAL	5,643.79	1,079.79	4,564.00	0.00	0.00	0.00	0.00
	Totals:	5,643.79	1,079.79	4,564.00	0.00	0.00	0.00	0.00
FIRE STATION 2 - 2211 W BOYD	ELECTRICAL	933.89	161.73	772.16	0.00	0.00	0.00	0.00
	HVAC	38.99	38.99	0.00	0.00	0.00	0.00	0.00
	Totals:	972.88	200.72	772.16	0.00	0.00	0.00	0.00
FIRE STATION 3 - 500 E	HVAC	113.25	113.25	0.00	0.00	0.00	0.00	0.00
	Totals:	113.25	113.25	0.00	0.00	0.00	0.00	0.00
FIRE STATION 6 -	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
	PLUMBING	77.46	77.46	0.00	0.00	0.00	0.00	0.00
	Totals:	103.45	103.45	0.00	0.00	0.00	0.00	0.00
FIRE STATION 6 -	PLUMBING	244.15	158.33	85.82	0.00	0.00	0.00	0.00
	Totals:	244.15	158.33	85.82	0.00	0.00	0.00	0.00
	PLUMBING	81.71	79.17	2.54	0.00	0.00	0.00	0.00

7405 E	Totals:	81.71	79.17	2.54	0.00	0.00	0.00	0.00
FIRE STATION 8	PLUMBING	158.33	158.33	0.00	0.00	0.00	0.00	0.00
3901 36TH AVE	Totals:	158.33	158.33	0.00	0.00	0.00	0.00	0.00
FIREHOUSE ART	ELECTRICAL	684.28	586.28	98.00	0.00	0.00	0.00	0.00
CENTER - 444 S	GENERAL	860.62	242.60	618.02	0.00	0.00	0.00	0.00
FLOOD	HVAC	170.81	170.81	0.00	0.00	0.00	0.00	0.00
	PLUMBING	153.79	121.30	32.49	0.00	0.00	0.00	0.00
	Totals:	1,869.50	1,120.99	748.51	0.00	0.00	0.00	0.00
FLEET	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
MAINTENANCE	GENERAL	77.46	77.46	0.00	0.00	0.00	0.00	0.00
1301 DAVINCI	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
	Totals:	143.89	143.89	0.00	0.00	0.00	0.00	0.00
IRVING REC	ELECTRICAL	186.30	121.30	65.00	0.00	0.00	0.00	0.00
CENTER - 1920	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
ALAMEDA	Totals:	212.29	147.29	65.00	0.00	0.00	0.00	0.00
LEGACY TRAIL	ELECTRICAL	566.07	566.07	0.00	0.00	0.00	0.00	0.00
	Totals:	566.07	566.07	0.00	0.00	0.00	0.00	0.00
LIFT STATIONS	HVAC	165.23	165.23	0.00	0.00	0.00	0.00	0.00
	Totals:	165.23	165.23	0.00	0.00	0.00	0.00	0.00
LINDSEY YARD -	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
STORMWATER -	Totals:	25.99	25.99	0.00	0.00	0.00	0.00	0.00
LINDSEY YARD -	PLUMBING	116.20	116.20	0.00	0.00	0.00	0.00	0.00
STREETS - 668 E	Totals:	116.20	116.20	0.00	0.00	0.00	0.00	0.00
LINE	ELECTRICAL	202.17	202.17	0.00	0.00	0.00	0.00	0.00
MAINTENANCE	HVAC	178.23	178.23	0.00	0.00	0.00	0.00	0.00
2705 E	Totals:	380.40	380.40	0.00	0.00	0.00	0.00	0.00
LIONS	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
MEMORIAL	PLUMBING	38.73	38.73	0.00	0.00	0.00	0.00	0.00
PARK - 514	Totals:	64.72	64.72	0.00	0.00	0.00	0.00	0.00
LIONS PARK -	ELECTRICAL	251.14	121.30	129.84	0.00	0.00	0.00	0.00
450 S FLOOD	PLUMBING	38.73	38.73	0.00	0.00	0.00	0.00	0.00
	Totals:	289.87	160.03	129.84	0.00	0.00	0.00	0.00
LITTLE AXE REC	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
CENTER - 1000	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
MOORE-	HVAC	152.24	152.24	0.00	0.00	0.00	0.00	0.00
LINDSAY	Totals:	152.24	152.24	0.00	0.00	0.00	0.00	0.00
NE LIONS PARK -	ELECTRICAL	202.17	202.17	0.00	0.00	0.00	0.00	0.00
1800	Totals:	202.17	202.17	0.00	0.00	0.00	0.00	0.00
NEIGHBORHOOD	ELECTRICAL	337.35	132.85	204.50	0.00	0.00	0.00	0.00
PARKS	GENERAL	218.97	202.17	16.80	0.00	0.00	0.00	0.00
	PLUMBING	2,353.75	889.53	1,464.22	0.00	0.00	0.00	0.00
	Totals:	2,910.07	1,224.55	1,685.52	0.00	0.00	0.00	0.00
NORMAN	ELECTRICAL	202.17	202.17	0.00	0.00	0.00	0.00	0.00
INVESTIGATION	GENERAL	155.87	80.87	75.00	0.00	0.00	0.00	0.00
S CENTER -	HVAC	252.50	252.50	0.00	0.00	0.00	0.00	0.00
1507 W	PLUMBING	77.46	77.46	0.00	0.00	0.00	0.00	0.00
LINDSEY	Totals:	687.99	612.99	75.00	0.00	0.00	0.00	0.00
NORMAN	ELECTRICAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	GENERAL	58.10	58.10	0.00	0.00	0.00	0.00	0.00
-CENTRAL - 103	HVAC	349.05	349.05	0.00	0.00	0.00	0.00	0.00
W ACRES	Totals:	528.45	528.45	0.00	0.00	0.00	0.00	0.00
NORMAN	PLUMBING	58.10	58.10	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	Totals:	58.10	58.10	0.00	0.00	0.00	0.00	0.00
PARKS	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
MAINTENANCE	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
1320 DA VINCI	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	195.57	195.57	0.00	0.00	0.00	0.00	0.00
POLICE	GENERAL	283.03	283.03	0.00	0.00	0.00	0.00	0.00
SHOOTING	HVAC	115.10	115.10	0.00	0.00	0.00	0.00	0.00
RANGE - 3942	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00
JENKINS AVE	Totals:	559.87	559.87	0.00	0.00	0.00	0.00	0.00
REAVES	HVAC	64.98	64.98	0.00	0.00	0.00	0.00	0.00
GARDEN	Totals:	64.98	64.98	0.00	0.00	0.00	0.00	0.00

REAVES PARK -	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
515 E	GENERAL	38.73	38.73	0.00	0.00	0.00	0.00	0.00
CONSTITUTION	HVAC	126.25	126.25	0.00	0.00	0.00	0.00	0.00
	PLUMBING	272.83	272.83	0.00	0.00	0.00	0.00	0.00
	Totals:	518.67	518.67	0.00	0.00	0.00	0.00	0.00
ROTARY PARK -	ELECTRICAL	808.07	739.35	68.72	0.00	0.00	0.00	0.00
1501 W BOYD	GENERAL	135.56	135.56	0.00	0.00	0.00	0.00	0.00
	HVAC	38.99	38.99	0.00	0.00	0.00	0.00	0.00
	PLUMBING	154.93	154.93	0.00	0.00	0.00	0.00	0.00
	Totals:	1,137.54	1,068.82	68.72	0.00	0.00	0.00	0.00
RUBY GRANT	PLUMBING	38.73	38.73	0.00	0.00	0.00	0.00	0.00
PARK - 3110 W	Totals:	38.73	38.73	0.00	0.00	0.00	0.00	0.00
SANITATION -	HVAC	126.25	126.25	0.00	0.00	0.00	0.00	0.00
2301 GODDARD	PLUMBING	119.60	119.60	0.00	0.00	0.00	0.00	0.00
AVE	Totals:	245.85	245.85	0.00	0.00	0.00	0.00	0.00
SANTA FE	HVAC	89.11	89.11	0.00	0.00	0.00	0.00	0.00
RAILROAD	Totals:	89.11	89.11	0.00	0.00	0.00	0.00	0.00
SHOP TIME	GENERAL	234.09	234.09	0.00	0.00	0.00	0.00	0.00
	Totals:	234.09	234.09	0.00	0.00	0.00	0.00	0.00
SOONER	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
THEATRE - 101 E	HVAC	317.47	317.47	0.00	0.00	0.00	0.00	0.00
MAIN	PLUMBING	454.33	161.73	292.60	0.00	0.00	0.00	0.00
	Totals:	852.67	560.07	292.60	0.00	0.00	0.00	0.00
SPECIAL OPS -	HVAC	13.00	13.00	0.00	0.00	0.00	0.00	0.00
PD - 4323	Totals:	13.00	13.00	0.00	0.00	0.00	0.00	0.00
TRAFFIC	ELECTRICAL	242.60	242.60	0.00	0.00	0.00	0.00	0.00
CONTROL -	HVAC	13.00	13.00	0.00	0.00	0.00	0.00	0.00
1311 DA VINCI	Totals:	255.60	255.60	0.00	0.00	0.00	0.00	0.00
TRANSFER	HVAC	64.98	64.98	0.00	0.00	0.00	0.00	0.00
STATION - 3901	Totals:	64.98	64.98	0.00	0.00	0.00	0.00	0.00
TRANSIT	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
CENTER - 320 E	Totals:	121.30	121.30	0.00	0.00	0.00	0.00	0.00
WARMING	GENERAL	202.17	202.17	0.00	0.00	0.00	0.00	0.00
SHELTER - 109	HVAC	25.99	25.99	0.00	0.00	0.00	0.00	0.00
W GRAY	Totals:	228.16	228.16	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	204.24	204.24	0.00	0.00	0.00	0.00	0.00
RECLAMATION -	PLUMBING	341.15	232.39	108.76	0.00	0.00	0.00	0.00
WASTEWATER -	Totals:	545.39	436.63	108.76	0.00	0.00	0.00	0.00
WATER	ELECTRICAL	624.70	624.70	0.00	0.00	0.00	0.00	0.00
TREATMENT	HVAC	116.96	116.96	0.00	0.00	0.00	0.00	0.00
PLANT - 3000 E	PLUMBING	1,086.07	348.59	737.48	0.00	0.00	0.00	0.00
ROBINSON	Totals:	1,827.72	1,090.24	737.48	0.00	0.00	0.00	0.00
WESTWOOD	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
GOLF COURSE -	HVAC	152.24	152.24	0.00	0.00	0.00	0.00	0.00
2400 WESTPORT	PLUMBING	260.52	242.60	17.92	0.00	0.00	0.00	0.00
DR	Totals:	453.19	435.27	17.92	0.00	0.00	0.00	0.00
WESTWOOD	HVAC	77.97	77.97	0.00	0.00	0.00	0.00	0.00
POOL - 1017	Totals:	77.97	77.97	0.00	0.00	0.00	0.00	0.00
WESTWOOD	HVAC	226.51	226.51	0.00	0.00	0.00	0.00	0.00
TENNIS CENTER	Totals:	226.51	226.51	0.00	0.00	0.00	0.00	0.00
WHITTIER REC	ELECTRICAL	108.07	80.87	27.20	0.00	0.00	0.00	0.00
CENTER - 2000	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
W BROOKS	HVAC	38.99	38.99	0.00	0.00	0.00	0.00	0.00
	PLUMBING	384.62	299.00	85.62	0.00	0.00	0.00	0.00
	Totals:	652.97	540.15	112.82	0.00	0.00	0.00	0.00
YOUNG	ELECTRICAL	161.73	161.73	0.00	0.00	0.00	0.00	0.00
FAMILY	GENERAL	464.03	379.86	84.17	0.00	0.00	0.00	0.00
ATHLETIC	HVAC	824.33	824.33	0.00	0.00	0.00	0.00	0.00
CENTER - 2201	PLUMBING	1,441.05	518.83	922.22	0.00	0.00	0.00	0.00
TRAE YOUNG	Totals:	2,891.15	1,884.76	1,006.39	0.00	0.00	0.00	0.00



Cost by Maintainer

OCTOBER 2024

Type	Total Cost	Labor	Supplies	Equipment
PLUMBING	11,978.89	6,947.85	5,031.04	0.00
GENERAL	10,096.21	4,552.22	5,543.99	0.00
ELECTRICAL	8,886.88	6,660.88	2,226.00	0.00
HVAC	7,227.77	7,227.77	0.00	0.00

Balance Type

Inventory	Outsourcing	Overhead
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00

October 2024 Residential Permit Activity

REPORT CATEGORY	PERMIT NUMBER	DATE ISSUED	ADDRESS	SQ FT	ZONING	WARD	SUBDIVISION	CONTRACTOR	VALUATION
Multi-Family, Fire	PRFI202405135	2024-10-31	310 S SANTA FE AVE		CCFB	4	LARSH'S FIRST ADD, D L	310 S SANTA FE LLC	N/A
	1								
Residential, Accessory Structure	PRAD202404600	2024-10-02	605 SHADOW GROVE CT	208	R-1	3	SHADOWRIDGE ADD	RYAN BUCK	\$ 50,000.00
	PRAD202404604	2024-10-03	2703 S PICKARD AVE	537	R-1	4	BROAD ACRES SEC 1	LAW CONSTRUCTION	\$ 240,000.00
	PRAD202404761	2024-10-14	2601 SMOKING OAK RD	1306	R-1	2	FOREST HILLS AMENDED	SCISSORTAIL ROOFING & CONST.	\$ 100,000.00
	PRAD202405086	2024-10-28	118 S COOK AVE	888	R-2	4	NOT SUBDIVIDED	NEW CONCEPT RENOVATIONS, LLC.	\$ 60,000.00
	5								
Residential, Carport	PRCP202404456	2024-10-01	1307 ERIE AVE	528	R-1	6	LAKECREST ESTATES	FIELDS, JEFFREY A	\$ 5,500.00
	PRCP202404671	2024-10-28	420 W EUFAULA ST	580	CCFB	4	WAGGONER'S T.R. FIRST ADD	CELESTE CATTIEUW	\$ 15,000.00
	PRCP202404672	2024-10-07	2113 BOIS-DE-ARC CIR	560	R-1	1	OAKHURST ADD SEC 09	TITAN BUILDING CO	\$ 6,500.00
	PRCP202404869	2024-10-16	5706 JOHN DALTON RD	800	A-2	5	JOHN DALTON RIDGE COS	GENESIS FINE HOMES, LLC.	\$ 5,000.00
	PRCP202404964	2024-10-29	2711 WILLOW CREEK DR	420	R-1	6	WOODCREST ESTATES #4	TITAN BUILDING CO	\$ 5,000.00
	5								
Residential, Demo	PRDE202404359	2024-10-15	1909 OAKHOLLOW DR		R-1	1	OAKHURST ADD SEC 12	METRO CONTRACTORS & SUPPLY, INC.	N/A
	PRDE202404406	2024-10-22	4607 WINNERS CIR		R-1	3	ROCK CREEK POLO CLUB REPLAT	TOTAL DEMOLITION	N/A
	PRDE202404946	2024-10-23	7051 E ROCK CREEK RD		A-2	5	NOT SUBDIVIDED	M & M WRECKING, INC.	N/A
3									
Residential, Manufactured Home	PRMF202405036	2024-10-31	10404 JERICO RD	1800	A-2	5	RED ROCK RIDGE COS	CLAYTON HOMES OF OKLAHOMA CITY	\$ 190,000.00
	1								
Residential, New Single Family Dwelling	PRSF202402196	2024-10-11	1001 CLASSEN BLVD	3011	R-1	4	CLASSEN-MILLER ADD	OKLAHOMA COATINGS & DESIGN	\$ 460,000.00
	PRSF202404224	2024-10-01	7401 E POST OAK RD	4893	A-2	4	BALD EAGLE SURVEY	DAVID WINKLER	\$ 425,320.00
	PRSF202404252	2024-10-03	5409 WINDSTONE DR	4361	PUD	3	GLENRIDGE ADD. SEC. 3	WINDSTONE CONSTRUCTION	\$ 500,000.00
	PRSF202404463	2024-10-10	2313 ALAMEDA PARK DR	2617	R-1	6	ALAMEDA PARK ADD. SEC. 3	SHERIDAN HOMES LLC.	\$ 278,320.00
	PRSF202404505	2024-10-08	413 NORTH BASE AVE	1634	R-1	4	KUNKEL ADD RESUB	ROSE ROCK HABITAT FOR HUMANITY, INC.	\$ 202,500.00
	PRSF202404568	2024-10-04	2717 DUNHAM DR	2927	R-1	1	SUMMIT LAKES ADD. SEC. 12	DP GAMBLE HOMES, INC.	\$ 281,680.00
	PRSF202404570	2024-10-04	2821 SUMMIT HOLLOW CIR	3139	R-1	1	SUMMIT LAKES ADD. SEC. 12	DP GAMBLE HOMES, INC.	\$ 282,240.00
	PRSF202404583	2024-10-01	1213 WILMOT ST	3175	PUD	8	SPRINGS AT FLINT HILLS SEC. 1	LANDMARK FINE HOMES, LP.	\$ 370,000.00
	1								

October 2024 Residential Permit Activity

PRSF202404642	2024-10-10	3205 BIRMINGHAM DR	2765	R-1	5	ST. JAMES PARK SEC. 5	R & R HOMES, LLC.	\$ 272,160.00
PRSF202404648	2024-10-10	2317 ALAMEDA PARK DR	2638	R-1	6	ALAMEDA PARK ADD. SEC. 3	SHERIDAN HOMES LLC.	\$ 275,660.00
PRSF202404722	2024-10-11	2817 DUNHAM DR	2932	R-1	1	SUMMIT LAKES ADD. SEC. 12	DP GAMBLE HOMES, INC.	\$ 281,680.00
PRSF202404790	2024-10-10	3907 YELLOWSTONE DR	3981	PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP.	\$ 620,000.00
PRSF202404828	2024-10-11	1917 OAKVILLE PL	3653	R-1	5	SUMMIT VALLEY ADD. SEC. 3	DP GAMBLE HOMES, INC.	\$ 331,100.00
PRSF202404847	2024-10-11	3800 MESA RD	2559	PUD	6	RED CANYON RANCH SEC. 8	IDEAL HOMES OF NORMAN, LP.	\$ 248,360.00
PRSF202404860	2024-10-23	1715 ZAYDEN LN	3122	R-1	7	CEDAR LANE SEC. III	TRIPLE CROWN DESIGNS	\$ 300,000.00
PRSF202404865	2024-10-29	5706 JOHN DALTON RD	5900	A-2	5	JOHN DALTON RIDGE COS	GENESIS FINE HOMES, LLC.	\$ 550,000.00
PRSF202404885	2024-10-16	3921 CARAWAY LN	2477	R-1	5	BELLATONA ADD. SEC. 4	HOME CREATIONS, INC.	\$ 347,000.00
PRSF202404895	2024-10-21	2318 WOLFORD CT	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$ 181,850.00
PRSF202404896	2024-10-30	2326 WOLFORD CT	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$ 181,580.00
PRSF202404909	2024-10-18	2716 DUNHAM DR	2960	R-1	1	SUMMIT LAKES ADD. SEC. 12	DP GAMBLE HOMES, INC.	\$ 280,280.00
PRSF202404919	2024-10-17	1813 TAINES TURN	2790	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC.	\$ 300,000.00
PRSF202404922	2024-10-18	1809 TAINES TURN	3200	R-1	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC.	\$ 375,000.00
PRSF202404936	2024-10-21	1922 WOLFORD WAY	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$ 181,580.00
PRSF202404950	2024-10-21	1926 WOLFORD WAY	1744	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$ 207,200.00
PRSF202404951	2024-10-22	1930 WOLFORD WAY	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$ 181,580.00
PRSF202404952	2024-10-22	1934 WOLFORD WAY	1744	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC.	\$ 207,200.00
PRSF202404955	2024-10-22	3737 MESA RD	3430	PUD	6	RED CANYON RANCH SEC. 8	IDEAL HOMES OF NORMAN, LP.	\$ 336,280.00
PRSF202404999	2024-10-30	5605 WINDSTONE DR	3908	PUD	3	GLENRIDGE ADD. SEC. 3	BROOKFIELD CUSTOM HOMES, LLC.	\$ 549,000.00
PRSF202405080	2024-10-29	718 FLORENCE TER	3062	PUD	1	SIENA SPRINGS ADD. SEC. 2	DP GAMBLE HOMES, INC.	\$ 328,000.00
PRSF202405081	2024-10-29	3003 PESCARA DR	3081	PUD	1	SIENA SPRINGS ADD. SEC. 2	DP GAMBLE HOMES, INC.	\$ 320,000.00
PRSF202405085	2024-10-29	3007 PESCARA DR	3062	PUD	1	SIENA SPRINGS ADD. SEC. 2	DP GAMBLE HOMES, INC.	\$ 328,000.00
PRSF202405088	2024-10-29	3011 PESCARA DR	2907	PUD	1	SIENA SPRINGS ADD. SEC. 2	DP GAMBLE HOMES, INC.	\$ 318,000.00
PRSF202405089	2024-10-29	3015 PESCARA DR	3139	PUD	1	SIENA SPRINGS ADD. SEC. 2	DP GAMBLE HOMES, INC.	\$ 328,000.00
PRSF202405124	2024-10-28	3762 MESA RD	3048	PUD	6	RED CANYON RANCH SEC. 8	IDEAL HOMES OF NORMAN, LP.	\$ 306,320.00
PRSF202405160	2024-10-30	3805 YELLOWSTONE DR	3916	PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP.	\$ 550,000.00
PRSF202405183	2024-10-31	1226 FLINT HILLS ST	2489	PUD	8	SPRINGS AT FLINT HILLS SEC. 1	LANDMARK FINE HOMES, LP.	\$ 300,000.00
PRSF202300006	2024-10-24	2625 BERRY FARM RD	16825	PUD	8	ASHTON GROVE 2	BOWERS, JIM JR CONSTRUCTION CO	\$ 3,800,000.00

October 2024 Residential Permit Activity

											\$	15,583,890.00	
Residential, Pool	PRPO202404596	2024-10-01	124 DEVONSHIRE DR	452	R-1	6	ROYAL OAKS SEC 5	LEISURE TIME POOLS				\$	5,000.00
	PRPO202404699	2024-10-04	4751 HIGHLAND LAKE DR	1010	RE	5	HIGHLAND HILLS SEC 3	OCEAN POOLS OF OKLAHOMA				\$	85,000.00
	PRPO202404826	2024-10-14	4509 BELLINGHAM LN	700	R-1	8	CARRINGTON PLACE ADD. SEC. 14	ARTISTIC POOLS				\$	62,000.00
	PRPO202404953	2024-10-21	2504 HIGHBURY DR	1160	PUD	8	VILLAS AT ASHTON GROVE, SEC. 1	AQUATIC DESIGNS POOL & SPA				\$	100,000.00
	PRPO202404954	2024-10-21	3411 BLACKBIRD LN	1658	PUD	6	FROST CREEK	SPARTAN POOLS & PATIO				\$	147,000.00
	PRPO202404998	2024-10-25	3002 TURNBERRY CT	832	R-1	8	HIGHLAND VILLAGE ADD., SEC. 7	SIGNATURE CUSTOM POOLS				\$	75,200.00
	PRPO202405127	2024-10-29	4619 RIDGELINE DR	1489	RE	8	GRANDVIEW EST NORTH #4	FOX POOLS OF CENTRAL OK				\$	130,000.00
	PRPO202405186	2024-10-31	908 HOOVER ST	1375	R-1	4	OAK RIDGE ADD - REPLAT	AQUATIC DESIGNS POOL & SPA				\$	70,000.00
	8											\$	674,200.00
	Residential, Repair	PRDB202400069	2024-10-09	805 OLIVER ST	120	R-1	4	CARPENTER	DUSTIN PROFFITT				\$
1											\$	51,000.00	
Residential, Solar	PRSO202404169	2024-10-01	5500 BIG BEND CIR		A-2	5	CB-1 LOT 30	OFF GRID ENERGY SOLUTIONS DBA AVEYO				\$	50,000.00
	PRSO202404488	2024-10-03	1233 WINDSOR WAY		R-1	5	EDGEWERE 2ND ADD	SHINE SOLAR DBA SHINE AIR				\$	24,453.00
	PRSO202404571	2024-10-03	1441 VINE ST		R-1	3	WESTLAND ADD	OKIE SOLAR				\$	30,000.00
	PRSO202404639	2024-10-03	2003 MORGAN DR		R-1	2	WESTWOOD EST NORTH ADD	ASTRAWATT SOLAR				\$	23,520.00
	PRSO202404711	2024-10-03	904 GOLDEN EAGLE DR		RM-2	7	EAGLE CLIFF ADD #5	EIGHTTWENTY				\$	39,600.00
	PRSO202404743	2024-10-11	204 S UNIVERSITY BLVD		CCFB	4	WAGGONER'S T.R. FIRST ADD	EIGHTTWENTY				\$	17,892.00
	PRSO202404882	2024-10-11	2605 RIDGEFIELD DR		R-1	8	HAWTHORNE PLACE	OKIE SOLAR				\$	30,000.00
	PRSO202404893	2024-10-16	202 S UNIVERSITY BLVD		CCFB	4	WAGGONER'S T.R. FIRST ADD	EIGHTTWENTY				\$	29,029.00
	PRSO202404928	2024-10-24	10501 STARLIGHT DR		A-2	5	CRYSTAL BROOK ESTATES COS	EDWARDS, KELLY R				\$	78,001.00
	PRSO202404983	2024-10-17	1225 SALSBURY ST		R-1	2	WESTFIELD MANOR ADD	EIGHTTWENTY				\$	20,262.00
	PRSO202404996	2024-10-17	2721 GLEN OAKS DR		R-1	5	EAST RIDGE ADD	MY ROOF SOLAR				\$	30,000.00
	PRSO202405007	2024-10-22	347 WOODCREST DR		R-1	6	WOODCREST ESTATES #1	EIGHTTWENTY				\$	20,000.00
	PRSO202405056	2024-10-22	3401 ALLSPICE RUN		RE	5	CINNAMON RUN	SUNTRIA				\$	42,120.80
	PRSO202405175	2024-10-29	2726 POPLAR LN		R-1	2	FOREST HILLS AMENDED	CLEAN RESIDENTIAL ENERGY LLC.				\$	44,464.00
	PRSO202405215	2024-10-31	214 BARBOUR AVE		R-1	2	WESTFIELD MANOR	ION DEVELOPER LLC DBA ION SOLAR				\$	4,816.00
15											\$	484,157.80	

October 2024 Residential Permit Activity

Permit Number	Issue Date	Address	Zone	Units	Project Description	Value
PRSS202404631	2024-10-28	210 REDWING DR	RE	5	HOWARD BIG OAK SEC 2	\$ 4,500.00
PRSS202404729	2024-10-04	2612 HAMDEN AVE	R-1	8	HAWTHORNE PLACE 3RD ADD	\$ 6,250.00
PRSS202404756	2024-10-09	135 W HIMES ST	R-2	4	HIGHLAND ADDITION	\$ 3,900.00
PRSS202404766	2024-10-07	2737 CLIFTON TER	PUD	1	SUMMIT LAKES 8	\$ 2,645.00
PRSS202404770	2024-10-08	2733 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	\$ 2,645.00
PRSS202404773	2024-10-08	2729 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	\$ 2,645.00
PRSS202404775	2024-10-08	2725 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	\$ 2,645.00
PRSS202404777	2024-10-08	2721 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	\$ 2,645.00
PRSS202404779	2024-10-08	2717 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	\$ 2,645.00
PRSS202404781	2024-10-08	2713 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	\$ 2,645.00
PRSS202404782	2024-10-08	2709 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	\$ 2,645.00
PRSS202404783	2024-10-08	2705 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	\$ 2,645.00
PRSS202404785	2024-10-08	2706 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	\$ 2,645.00
PRSS202404786	2024-10-08	2722 CLIFTON TER	R-1	1	VARENNA LANDING ADD. SEC. 2	\$ 2,645.00
PRSS202404788	2024-10-08	2723 VARENNA CT	R-1	1	VARENNA LANDING ADD. SEC. 2	\$ 2,645.00
PRSS202404789	2024-10-30	2719 VARENNA CT	R-1	1	VARENNA LANDING ADD. SEC. 2	\$ 3,200.00
PRSS202404791	2024-10-08	3907 YELLOWSTONE DR	PUD	6	PINE CREEK ADD	\$ 4,000.00
PRSS202404799	2024-10-22	3904 NORTHWICH DR	R-1	3	QUAILBROOK ADD #1	\$ 3,995.00
PRSS202404829	2024-10-09	405 GREENS PKWY	R-1	8	HIGHLAND VILLAGE ADD. SEC. 10	\$ 3,995.00
PRSS202404870	2024-10-11	1001 CLASSEN BLVD	R-1	4	CLASSEN-MILLER ADD	\$ 10,000.00
PRSS202404908	2024-10-15	2711 WILLOW CREEK DR	R-1	6	WOODCREST ESTATES #4	\$ 3,795.00
PRSS202404920	2024-10-16	1813 TAINES TURN	R-1	7	CEDAR LANE SEC. III	\$ 2,500.00
PRSS202404924	2024-10-16	1809 TAINES TURN	R-1	7	CEDAR LANE SEC. III	\$ 2,500.00
PRSS202405102	2024-10-23	3217 DOVE HOLLOW LN	R-1	8	PRAIRIE CREEK ADD SEC 3	\$ 3,700.00
PRSS202405126	2024-10-24	3762 MESA RD	PUD	6	RED CANYON RANCH SEC. 8	\$ 3,000.00
PRSS202405137	2024-10-28	1125 S PONCA AVE	R-1	4	NOT SUBDIVIDED	\$ 9,875.00
PRSS202405139	2024-10-28	4750 12TH AVE NW	A-2	8	NOT SUBDIVIDED	\$ 38,850.00
PRSS202405180	2024-10-31	3913 LYNFORD LN	R-1	5	BELLATONA ADD. SEC. 4	\$ 2,450.00

Residential,
Storm Shelter

October 2024 Residential Permit Activity

Permit Number	Issue Date	Address	Category	Count	Submittal Add	Company	Value
PRSS202405193	2024-10-31	113 S CREEKDALE DR	RM-6	3	SUMMIT ADD	STORM SAFE SHELTER, LLC.	\$ 3,800.00
PRSS202405199	2024-10-29	1723 SAMUELS CT	PUD	7	CEDAR LANE SEC. III	TABER BUILT HOMES, LLC.	\$ 2,500.00
PRSS202405202	2024-10-29	3224 VALLEY BROOK	R-1	5	SUMMIT VALLEY ADDITION	GROUND ZERO SHELTERS	\$ 2,645.00
PRSS202405205	2024-10-29	3325 VALLEY HOLLOW	R-1	5	SUMMIT VALLEY ADDITION	GROUND ZERO SHELTERS	\$ 2,645.00
PRSS202405258	2024-10-31	2809 DALEWOOD PL	R-1	5	EAST RIDGE ADD #3	GROUND ZERO SHELTERS	\$ 2,995.00
33							\$ 152,835.00
PRWL202403777	2024-10-03	12503 RED BUD DR	R-1	5	WHISPERING HILLS	STAVEK, JAREK J	N/A
PRWL202404477	2024-10-03	9105 CHARMEE SANDEE LN	A-2	5	PATA AIR ESTATES COS	THUNDERBIRD LANDING PROPERTIES, COTTIS, CURTIS WAYNE	N/A
PRWL202404701	2024-10-08	9813 EYRE CIR	RE	5	PRIDE #032		N/A
PRWL202404703	2024-10-08	5612 JOHN DALTON RD	A-2	5	JOHN DALTON RIDGE COS	WICKS, BRITTNEY	N/A
4							N/A
Total							\$ 18,273,583.80

**Residential,
Water Well**

Total



October 2024 Residential Permit Activity

CATEGORY	COUNT	VALUATION
Multi-Family, Fire	1	N/A
Residential, Accessory Structure	5	\$ 450,000.00
Residential, Carport	5	\$ 37,000.00
Residential, Demo	3	N/A
Residential, Manufactured Home	1	\$ 190,000.00
Residential, New Single Family Dwelling	37	\$ 15,583,890.00
Residential, Pool	8	\$ 674,200.00
Residential, Repair	1	\$ 51,000.00
Residential, Solar	15	\$ 484,157.80
Residential, Storm Shelter	33	\$ 152,835.00
Residential, Water Well	4	N/A
Total	125	\$ 18,273,583.80



October 2024 Non-Residential Permit Activity

Activity	PRDE/PRFI	Start Date	Address	Category	Count	Agency	County	Value
Institutional, Demolition	PRDE202404415	2024-10-02	5300 N INTERSTATE DR	A-2	3	COMMUNITY CHRISTIAN SCHOOL	MIDWEST WRECKING CO	N/A
Institutional, Fire	PRFI202404994	2024-10-21	600 PARKSIDE	A-2	3	NORMAN PUBLIC SCHOOLS	NORMAN PUBLIC SCHOOLS	\$ 3,991.00
Total	25							\$ 19,111,209.00



October 2024 Non-Residential Permit Activity

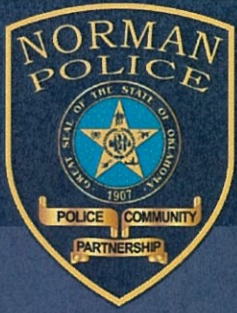
Reporting Code	Count	Valuation
Commercial, Additional/Alteration	8	\$ 2,196,620.00
Commercial, Fire	6	\$ 356,400.00
Commercial, Foundation Only	1	\$ 1,500,000.00
Commercial, New Commercial Building	6	\$ 14,901,000.00
Commercial, Solar	2	\$ 153,198.00
Institutional, Fire	1	\$ 3,991.00
Total	24	\$ 19,111,209.00



Monthly Permit Activity Summary with Details
From: 1/1/2024 To: 10/31/2024

		2024		2023	
Group	Category	Permits	Valuation	Permits	Valuation
RESIDENTIAL	Multi-Family, Addition / Alteration	7	\$584,752.00	33	\$448,916.00
	Multi-Family, Demolition	1	\$13,000.00		
	Multi-Family, Fire	3	\$100.00		
	Multi-Family, Foundation Only	1	\$680,000.00	1	\$50,000.00
	Multi-Family, New Multi-Unit Residential	3	\$3,100,000.00	4	\$8,940,000.00
	Multi-Family, Repair	3	\$800,792.00	1	\$619,021.00
	Residential, Accessory Structure	92	\$3,552,501.27	139	\$5,695,401.96
	Residential, Accessory Dwelling Unit	6	\$511,000.00		
	Residential, Addition / Alteration	97	\$7,652,764.27	107	\$7,422,804.00
	Residential, CarPort	32	\$228,789.36	32	\$226,425.57
	Residential, Demolition	30	\$135,500.00	31	
	Residential, Fire	1	\$165,000.00		
	Residential, Manufactured Home	7	\$710,078.00	10	\$1,488,826.00
	Residential, Manufactured Home Replacement			5	\$464,900.00
	Residential, New Single Family Dwelling	361	\$138,911,868.82	364	\$142,749,195.00
	Residential, New Two Family (duplex)	2	\$1,170,000.00	8	\$1,334,512.00
	Residential, Pool	74	\$6,643,892.00	97	\$8,675,680.00
	Residential, Repair	14	\$1,099,221.00	46	\$4,417,476.00
	Residential, Solar	143	\$4,189,702.47	238	\$7,860,681.83
	Residential, Storm Shelter	250	\$1,067,090.00	340	\$1,369,648.00
Residential, Water Well	8		29		
Total		1,135	\$171,216,052.19	1,485	\$191,763,487.36
NON-RESIDENTIAL	Commercial, Addition / Alteration	107	\$44,784,336.00	125	\$60,201,370.00
	Commercial, Demolition	12	\$295,000.00	7	
	Commercial, Fire	53	\$1,585,619.11		
	Commercial, Foundation Only	2	\$2,000,000.00	3	\$1,930,000.00
	Commercial, New Commercial Building	28	\$50,046,277.00	36	\$112,590,200.00
	Commercial, Pool	1	\$250,000.00		
	Commercial, Repair	15	\$8,918,929.00	4	\$2,375,000.00
	Commercial, Solar	4	\$777,603.00		
	Industrial, Addition / Alteration	1	\$550,000.00		
	Industrial, Fire	1	\$92,000.00		
	Industrial, Foundation Only	1	\$450,000.00		
	Industrial, New Commercial Building	1	\$200,000.00		
	Institutional, Addition / Alteration	2	\$2,350,000.00		
	Institutional, Demolition	1			
	Institutional, Fire	9	\$400,975.07		
Total		238	\$112,700,739.18	175	\$177,096,570.00
OTHER ACTIVITY	# of New Dwelling Units	408			
	All Field Inspections	33,545		25,516	
	Certificate of Completion (CC)	2,618			
	Certificate of Occupancy (CO)	255		1,116	
	Demo # of Dwelling Units	29			
	Demolition	6			
	Electrical Permit	1,119		1,730	
	Fire	1			
	Garage Sale	780		683	
	Mechanical Permit	1,049		1,716	
	Paving (PRIVATE PROPERTY)	80	\$590,342.71	97	\$1,384,075.00
	Plumbing Permit	1,255		1,837	
	Public Works	157	\$3,112,669.91		
	Sign	225	\$614,765.00	503	
	Street Closure(Not Event)	2			
	Structure Moving	10		23	
Temporary Structure	22		25	\$326,580.00	
Total		41,561	\$4,317,777.62	33,246	\$1,710,655.00
Total		42,934	\$288,234,568.99	34,906	\$370,570,712.36

POLICE 11



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



OCTOBER | 2024

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2024	5-YEAR AVERAGE	2023
MURDER	0	1	0
SEXUAL ASSAULTS	14	18	13
ROBBERY	2	3	3
AGGRAVATED ASSAULTS	17	29	29
BURGLARY OF BUILDING	37	37	25
LARCENY/THEFT	223	245	235
MOTOR VEHICLE THEFT	32	37	27
ARSON	0	0	1
KIDNAPPING	2	3	3
FRAUD/FORGERY	51	63	65
DUI/APC	25	30	28
PUBLIC INTOXICATION	40	48	62
RUNAWAYS	56	28	22
DRUG VIOLATIONS	50	42	46
THREATS/HARASSMENT	43	40	38
VANDALISM	63	87	120
OTHER	636	618	576
TOTAL REPORTED OFFENSES	1,291	1,329	1,293
TOTAL ARRESTS:	663	653	659
PROTECTIVE CUSTODY:	62	91	96
TOTAL CASE REPORTS*	1,038	1,069	1,067
COLLISIONS	219	203	192
FATALITY	0	2	2
INJURY	37	34	26
NON-INJURY	182	167	164
NUMBER OF PEOPLE INJURED	48	46	31
CITATIONS & WARNINGS	3,062	2,335	3,054
TRAFFIC CITATIONS	646	523	655
TRAFFIC WARNINGS	735	988	1,880
PARKING CITATIONS & WARNINGS	1,681	825	519

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 5,822

NON-EMERGENCY CALLS TAKEN: 16,818

TOTAL INCOMING CALLS: 22,640

TOTAL CALLS FOR SERVICE GENERATED: 11,817

POLICE CALLS FOR SERVICE: 7,989

OFFICER INITIATED: 2,756

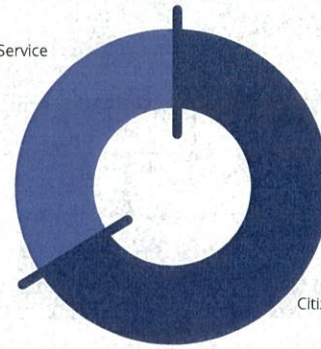
CITIZEN INITIATED: 5,233

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,732

EMSSTAT: 2,096

Officer Initiated Calls for Service
2,756



Citizen Initiated Calls for Service
5,233

INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 174

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 81

CASES CLOSED DURING REPORTING PERIOD: 556

CLEARED BY ARREST / WARRANT: 5

CLEARED BY EXCEPTION: 20

COP FOLLOW-UP: 13

DEACTIVATED: 366

DEACTIVATED DUE TO STAFFING: 64

MISSING PERSONS RECOVERED: 39

REFERRED INTERNALLY: 43

UNFOUNDED: 6

ANIMAL WELFARE

INTAKES: 288

LIVE RELEASES: 335

LIVE OUTCOME RATE: 91%

ANIMALS FOSTERED: 86

ANIMALS LICENSED: 70

VOLUNTEER HOURS: 213

RECORDS

CUSTOMER SERVICE CONTACTS: 1,879

IN-PERSON CONTACTS: 595

PHONE CONTACTS: 649

EMAIL CONTACTS: 635

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 173

AVAILABLE FOR ASSIGNMENT: 150**

AUTHORIZED NON-COMMISSIONED: 76

ACTUAL NON-COMMISSIONED: 71

AVAILABLE FOR ASSIGNMENT: 68**

*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report October 2024



IN SHELTER ANIMAL COUNTS

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	82	149	231	74	110	184	(47)	-20%
Ending	90	121	211	54	78	132	(79)	-37%

ANIMAL INTAKES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	114	75	189	118	90	208	19	10%
Owner Relinquish	6	13	19	24	21	45	26	137%
Owner Intended Euth	0	0	0	1	0	1	1	#DIV/0!
Transfer In	0	2	2	0	2	2	0	0%
Other Intakes*	4	0	4	17	0	17	13	325%
Returned Animal	7	5	12	4	11	15	3	25%
TOTAL LIVE INTAKES	141	95	226	164	124	288	62	27%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2023		2024		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	2	2	2	2	0	0%
Cat Collected (DOA)	2	2	5	5	3	150%
Wildlife Transferred	0	0	0	0	0	#DIV/0!
Intake Horses	1	1	0	0	(1)	-100%
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	3	3	1	1	(2)	-67%
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	1	1	2	2	1	100%
Intake Pigs	1	1	2	2	1	100%
Intake Other	2	2	57	57	55	2750%
TOTAL OTHER ITEMS	12	12	69	69	57	475%

LENGTH OF STAY (DAYS)

	2023	2024
Dog	18	20.6
Puppy	13.2	7.9
Cat	16.6	10.4
Kitten	13.8	13.2

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	178	54	0	232

Norman Animal Welfare Monthly Statistical Report October 2024



LIVE ANIMAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	55	96	151	51	105	156	5	3%
Return To Owner	42	3	45	48	3	51	6	13%
Transferred Out	16	0	16	64	15	79	63	394%
Returned to Field	0	10	10	0	18	18	8	80%
Returned to Owner in Field	N/A	N/A	N/A	31	0	31		
TOTAL LIVE OUTCOMES	113	109	222	194	141	335	113	51%

OTHER ANIMAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	9	9	2	5	7	(2)	-22%
Lost in Care	0	0	0	0	0	0	0	#DIV/0!
Shelter Euth	9	4	13	18	8	26	13	100%
Owner Intended Euth	0	0	0	1	0	1	1	#DIV/0!
TOTAL OTHER OUTCOMES	9	13	22	21	13	34	12	55%

TOTAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	113	109	222	194	141	335	113	51%
Total Other Outcomes	9	13	22	21	13	34	12	55%
TOTAL OUTCOMES	122	122	244	215	154	369	125	51%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
	Medical - Sick	2	3	0	5
Medical - Injured	0	3	0	3	13%
Behavior - Aggressive	12	0	0	12	50%
Behavior - Other	4	0	0	4	17%
TOTAL EUTHANASIA	18	6	0	24	

MONTHLY LIVE RELEASE RATE

2023	2024
91.0%	91.0%

Live Outcomes / (Total Outcomes - Owner Int Euth)

PUBLIC WORKS

12

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
October 2024

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed two (2) Rural Certificates of Survey and two (2) Preliminary Plats for Planning Commission; one (1) Final Plat for the Development Committee; no items for City Council. The Development Engineer reviewed 34 sets of construction plans and three (3) punch lists. There were 166 permits reviewed and/or issued. Fees were collected in the amount of \$4,781.53.05.

CAPITAL PROJECTS:

Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue.

The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. This timeframe will likely require just over a year to complete. ODOT is administering the construction of this project, with the assistance of WSB.

Proposed improvements include:

- New sidewalks
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Landscaping
- Decorative paving elements
- New curb and gutter
- New decorative traffic signals
- Pedestrian safety improvements
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 9/30/2024, 6.7% of the total contract amount has been expended. Through 9/30/24, 13% of the contract time has expired.

The contractor's activities this month were as follows:

- Grading and roadway base between Peters Avenue and Porter Avenue
- Construction of concrete paving and curb and gutter between Crawford Avenue and Porter Avenue
- Construction of sidewalks between Crawford Avenue and Porter Avenue
- Installation of storm sewer at Crawford Avenue

Sidewalk Programs:

Lindsey Street Sidewalk Repair Project This project is 80% funded through an ACOG grant and is currently waiting on advertisement and bid opening. This project will include removal and replacement of sidewalks, ramps, driveways and pedestrian push button actuators along Lindsey Street from 12th Avenue SE to 24th Avenue SE on the north and south sides of Lindsey Street. Construction is anticipated to start in the winter/spring of 2025.

Monthly Progress Report

Public Works (October 2024)

12th Ave NE and W Brooks Street Sidewalk Project This project is 80% funded through an ACOG grant and is currently in design with Garver, 90% plans have been received and are in review at this time. This project will include placement of sidewalks, ramps, and driveways along 12th Avenue NE from East Robinson Street to East Rock Creek Road and West Brooks Street from South Pickard Avenue to Wylie Road. Construction is anticipated to start in the spring/summer of 2025.

FYE 2025 Sidewalk Concrete Projects This project was awarded to Arroyo's Concrete LLC on 7/23/2024 and is now under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Curbs and Sidewalks and Trails. This contract will be ongoing through June of 2025.

Flood Multimodal Path This project was awarded to Parathon Construction and is now under construction. This contract includes a 10' wide multi use path along the west side of Flood Avenue from Robinson Street to Tecumseh Road. The contractor has completed approximately 22% of the work and have expended approximately 33% of the time allotted for the project. The contract is for 180 days the start date was 9/3/2024 and current completion date is 3/2/2025.

State Highway 9 Multi Use Path This project is 80% funded through an ACOG grant and is currently in design, 30% plans have been completed and are in review at this time. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the summer of 2025.

Street Maintenance Bond Programs:

FYE 2025 Street Maintenance Bond – Urban Concrete 1

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,191,250.50. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. The contractor mobilized on September 30, 2023. During the month of October, completed work in Brookhaven addition on Brookhaven Boulevard.

FYE 2025 Street Maintenance Bond – Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,272,530.00. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. During the month of October, the contractor continued work in the Westwood Estates addition.

Bridge Maintenance Bond

60th Ave NE Bridge Replacement

The 60th Ave NE Bridge Replacement bids were opened on June 22, 2023. 3 bids were received and the contract was awarded to K&R Builders in the amount of \$3,043,805.25. The project consists of removal of the existing bridge, minor channel clean-up, construction of a new bridge, and roadway grade adjustments. The project is anticipated to be completed by February 2025. During the month of October, the contractor completed waterline relocations, construction of the north and south bridge seats, began construction on the north and south retaining walls, and began installation of rip rap.

TRANSIT AND PARKING DIVISION

PUBLIC TRANSIT

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

Vehicle Procurement

- o The City is in the process of purchasing 6 CNG cutaway transit buses for the paratransit fleet. Below is background on this purchase:

Monthly Progress Report

Public Works (October 2024)

- On June 11, 2024, Council adopted resolution R-2324-149 formally accepting the grant and authorizing the purchase. After additional approvals to enhance the vehicles the revised cost share per bus is \$129,452 federal (72%) and \$51,998 local match (28%), resulting in \$181,450 total per bus. Thus the proposed cost share for 6 cutaway buses is \$776,714 federal (72%) and \$311,986 local (28%), resulting in a \$1,088,700 total cost for 6 units.
- On February 9, 2024, the City Manager approved the purchase of two support vehicles via state contract using funds budgeted for vehicle replacement which were available in the Public Transportation Fund. The EV charging station for these units has been installed and both vehicles have been delivered.

New Route Network

City Transit staff continue to monitor and ensure the smooth transition to the new route network by working with other City staff, EMBARK staff, citizens, local organizations, and Councilmembers to identify and resolve concerns arising from the new route network. So far, four additional bus stops have been added which do not alter the times the routes operate. Signage for the new bus stops is being reevaluated for accuracy after staff recognized some minor errors. Staff will continue working with community partners and EMBARK to analyze other changes that could be implemented.

Service Expansion Priorities

Following implementation of the new route network, City Transit staff are reviewing and evaluating the next priorities recommended by the Go Norman Transit Plan. The below expansion recommendation was put into effect on Monday October 28, 2024:

- *Priority 2: Increased Frequency on Route 112* – This service expansion upgrades the trip frequency of Route 112 (West Lindsey) from 60 minutes to 30 minutes. Ridership on this route has increased 75-110% since the new route network was implemented. Funding to implement this priority was approved in the FYE 2025 budget.

Microtransit Pilot Program with Via Transportation – Norman On-Demand

- On July 9, 2024, Council approved contract amendments with both Via Transportation and the University of Oklahoma to extend the expanded service through the end of summer 2025. The service entered its second year of operation on August 20, 2024. More details can be found in the attached monthly performance report for this service, named Norman On-Demand.

Transit Monthly Performance Reports

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Report for September 2024.

STREETS DIVISION

CAPITAL PROJECTS

- Savannah Addition: Halray Drive replaced concrete panels using 107 cubic yards of concrete and resulted in over 380 square yards repaired
- 84th Avenue SE Highway 9 North deep patch and overlay required

ASPHALT PROJECTS

- 413 Egret Lane deep patch required 103.57 tons of asphalt for the repair.
- 1016 26th Avenue NW deep patch required 147.85 tons of asphalt for the repair.
- Alameda Drive and 112th Avenue NE required 6.52 tons of asphalt for the repair.
- Oakhurst Avenue and Oakcreek Drive deep patch required 23.42 tons of asphalt for the repair.
- Royal Oaks Addition crews worked crack repair that required 20.06 tons of asphalt for the repair.
- Tecumseh Ridge Addition crews worked crack repair that required 14.55 tons of asphalt for the repair.

CONCRETE PROJECTS

- 316 Cotswold Drive replaced concrete panels that required 35 cubic yards of concrete and resulted in over 131.83 square yards repaired.

ROADSIDE OPERATIONS

- Routine pothole patching operations used approximately 48.18 tons of asphalt.

Monthly Progress Report
Public Works (October 2024)

- Rights-of-Way Roadside Mowing crew during October, 2024, mowed 256 miles of rural rights-of way and 1,614,863 sq. ft. of urban rights-of-way.

STORMWATER DIVISION

WORK ORDER RESPONSE

Stormwater Division received 29 work order requests and closed 29 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance Crew

- Sealed leaking curb hood at 204 Highland Drive.
- Finished fallen pipe and flume replacement at 4616 Osprey Drive.
- Poured three pads at various locations for stormwater monitoring sites.
- Installed No Trespassing signs for unhoused in Anitol I.
- Sealed leaking manhole at 1907 Rosebrook Court.
- Removed drift at 60th NE and Lindsey.
- Repaired washout around stormwater pipe at 4050 36th Ave NE.
- Added mulch for stormwater inlet program at Brookhollow Drive.
- Participated in full day of cleaning at Lindsey Yard for upcoming DEQ inspection.
- Checked 90 and cleaned 88 inlets in Ward 4.

CHANNEL MAINTENANCE

The Channel Maintenance Crew

- Removed drift at Willow Grove Road.
- Filled hole next to stormwater pipe at 2814 Shoreridge Ave.
- Cleaned and fixed washout at Telstar Channel.
- Removed tree limbs for site distance problems at Bishop and Normandy Channels.
- Removed downed tree in Hollywood flume at 1608 Holly Circle.
- Cleaned Brookhaven flume at 1818 Danfield Drive.
- Removed couch at the end of Twisted Oak Drive.
- Loaned Richard King to overlay for three days to help pave 60th NE.
- Checked 127 and cleaned 11 inlets in Wards 2 and 3.
- Mowed 1,277,903.5 square feet of drainage areas.
- Participated in full day of cleaning at Lindsey Yard for upcoming DEQ inspection.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

The Street Sweeping/Camera Crew

- 476 lane miles were swept in October resulting in the removal of approximately 101.60 tons of debris from various curb-lined streets throughout the city.
- The Camera Crew was able to camera 7,843 linear feet of stormwater infrastructure before camera went down for repairs.
- Continued OU game day sweep schedule.
- Emergency phone responded to an NPD request for oil in the road.
- Checked 408 and cleaned 99 inlets in Wards 2 and 4.
- Participated in full day of cleaning at Lindsey Yard for upcoming DEQ inspection.

INLET CLEARING OPERATIONS

Stormwater crews checked 625 inlets and cleaned 198 inlets totaling 2.50 tons of debris removed in Ward 2, 3 and 4

STORMWATER OKIE LOCATES

During the month of October 3,036 Call 811 Okie Spots were received. Of those requests, 132 were marked stormwater pipe locates.

FLEET DIVISION

Monthly Progress Report

Public Works (October 2024)

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

October 2024
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2025 Associated Fees

Planning Commission/Dev Comm Review:	This Month	Last Month	FY Total
*Norman Rural Cert of Survey... 2	↓		
*Final Plats..... 1	↓		
*Preliminary Plats..... 2	↓		
*Short Form Plat..... 0	↓		
*Center City Form Based Code.. 0	↓		
*Concurrent Constr. Request... 0	↓		
City Council Review:			
Certificate of Survey..... 0	↓		
Preliminary Plat..... 0	↓		
Final Plats 0	↓		
Certificate of Plat Correction..... 0	↓		
Encroachment..... 0	↓		
Easements..... 0	↓		
Closure..... 0	↓		
Release of Deferral..... 0	↓		
	\$ 1,530.00		
Development Committee:			
Final Plats..... 1			
Fee-In-Lieu of Detention..... 0	\$0.00		
Subtotal:	\$1,530.00	\$ 7,270.00	\$19,590.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family..... 36	↓		
***Commercial..... 14	↓		
Multi-Family..... 0	↓		
Addition/Alteration..... 13	↓		
House Moving..... 1	↓		
Paving Only..... 6	↓		
Storage Building..... 11	↓		
Swimming Pool..... 8	↓		
Storm Shelters..... 33	↓		
Public Improvements..... 5	↓		
Temporary Encroachments..... 2	↓		
Fire Line Pits/Misc..... 0	↓		
Franchise Utilities 24	↓		
Other revenue 0			
Flood Plain (@\$100.00 each)..... 4			
Total Permits.....	\$30.00	\$0.00	
Grand Total.....	\$400.00	\$300.00	\$1,400.00
	\$2,821.53	\$17,706.05	\$18,017.70
	\$4,781.53	\$25,276.05	\$31,467.70
****Construction Plan Review Occurrences	34	29	78
****Punch Lists Prepared.....	3	4	8

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days....PI # 10

*** All Commercial Permits were reviewed and completed within seven days.... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

October 2024

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	3	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/ 3 DAYS	36	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/ 7 DAYS	14	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/ 10 DAYS	34	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	2	100%



PERFORMANCE REPORT

Summary of Services Table: September 2024

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Sep FY25	FY25 YTD	FY24 YTD	Service Profile	Sep FY25	Sep FY24
Fixed Routes (M-F)	1,960	105,433	88,642	Weekdays	20	20
Fixed Routes (Sat)	823	9,715	9,658	Saturdays	4	5
PLUS (M-F)	111	6,381	5,679	Gamedays	3	3
-Zone 1*	81	4,621	4,344	Holidays	1	1
-Zone 2**	30	1,760	1,335	Weather	1	1
PLUS (Sat)***	23	270	306	Fiscal YTD Days	77	77
				Cal. YTD Days	231	230

*Requires ¾ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 25 YTD	FY 25 Targets	
# of Norman fixed-route passenger trips provided	115,148	400,000	●
# of Norman paratransit trips provided	6,651	23,800	●
% of on-time Norman paratransit pick-ups	97.41%	98.58%	●
# of Norman bus passengers per service hour, cumulative	21.41	21.14	▲
# of Norman bus passengers per day, average	1,507*	800*	●
% of Norman required paratransit pick-ups denied due to capacity	1.95%*	0.00%	●
% of on-time fixed-route arrivals	67.16%	75.00%	▲

*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.



Performance Report

Microtransit Pilot Program Performance Report

September 2024

Purpose

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Service Hours		Pricing	
Monday-Wednesday	7pm – 1am	First Passenger	\$2.00
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email address during SafeRide hours)	Free
Sunday	10am – 6pm		
<i>ADA/Wheelchair Accessible Vehicles available upon request.</i>			
<i>*Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am</i>			

Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Key Performance Indicator Measures

Measure	Target	Fiscal Year to Date (7/01/24 – 09/30/24)	September		Year Over Year Service
			2024	2023	
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles	0.08 miles	-25.00%
Maximum Walking Distance	0.25 miles	0.35 miles	0.35 miles	0.32 miles	+8.57%
Average Rider Wait Time*	<15 min	20.5 min	20.3 min	18.1 min	+10.83%
Maximum Rider Wait Time*	20 min	76.7 min*	76.7 min*	N/A*	N/A*
Percent of Ride Requests Picked Up in 20min	>80%	54.86%**	50.18%**	63.22%**	-20.63%

*OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

**Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.

Additional Performance Measures

Ridership

Norman On-Demand completed 4,760 rides in September 2024, which is a 1.39% increase from the August 2024 total of 4,694. There were a total of 33 completed trips which requested a wheelchair accessible vehicle (WAV) in the month of September. Ridership

Ridership	Fiscal Year to Date (7/01/24 – 09/30/24)	September		Year Over Year Service
		2024	2023	
Total Number of Riders	12,438	4,760	2,223	+53.30%
Total Number of Trips	8,118	3,131	1,278	+59.18%
# of Completed Trips Requesting WAV	64	33	9	+72.73%
Ridership Per Service Hour (RPSH)	5.7	6.1	N/A	N/A

per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Rider Experience

Approximately 11.5% of all completed rides in the past 12 months received a rating, of which 95.9% were rated five out of five

Rider Experience	Fiscal Year to Date (7/01/24 – 09/30/24)	September		Year Over Year Service
		2024	2023	
Average Ride Duration (in minutes)	11.5 minutes	12	10.3	+14.17%
Average Ride Distance (in miles)	3.4 miles	3.4	3.1	+8.82%
Average Ride Rating (5 stars scale)	4.9 stars	4.9	4.9	0% (no change)

stars. The system includes an automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. Due to changes in that review process, we expect to see a high number of complaints in the few months. Ten complaints were reported to Via in the month of September, representing 2.1 complaints per 1000 rides provided. One complaint was regarding the tidiness of the vehicle, the remaining 9 complaints were regarding driver conduct such as speeding, rudeness, unprofessional behavior, and device usage.

Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 16, 2023, a total of 8,125 individual accounts have been created, which is a 8.99% increase over the August 2024 service to date total of 7,395. Of these accounts just less than half of them (48.66%) have utilized the service at least once. A quarter of active accounts (2,050 accounts or 25.23%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 9/30/24)		
App Accounts Created Since Launch	8,125	
OU Accounts	N/A	N/A
Active Accounts*	5,360	65.97%
Rider Accounts**	3,954	48.66%
Repeat Rider Accounts***	3,152	38.79%
*accounts with user engaging with ride requests at least once **accounts with at least 1 completed ride ***accounts with at least 2 completed rides		

Accidents and Vehicles

No accidents and two incidents were reported in the month of September. One reported incident involved a driver with substances and paraphernalia; the other incident involved insufficient railroad safety involving a rider. All incidents are reported to City of Norman Transit staff in a timely manner by our provider Via.

All seven vehicles were in active service during the month of September, which meets the target fleet availability.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STREET DIVISION					
	FYE 2025 October 2024	FYE 2025 October 2024	Year to Date	Year to Date	FYE 2025
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours (tons of material used)	100% 48.18	100%	100% 143.22	100%	95%
Overlay/pave 10 miles per year.	1.30	13%	1.30	13%	100%
Replace 2,000 square yards of concrete pavement panels	591.83	30%	2,120.33	106%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	1.00	0%	10.00	2%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	1,614,863.00	13%	15,191,250.00	120%	100%
Mow 148 miles of Rural Right-of-way three times per year	256.00	58%	1,440.00	324%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	100%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	100%
Bridge - Maintain 5 non-deficient bridges in a year	5	180%	9	180%	100%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	100%
Bridge - Replace one functionally obsolete bridge per year	-	50%	-	0%	100%
Bond Program - Contract all selected projects for the bond year within the same fiscal year				65%	100%
Capital Program – Complete all selected projects within the same fiscal year			-	40%	100%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STORMWATER DIVISION					
	FYE 2025 OCTOBER, 2024	FYE 2025 OCTOBER, 2024	Year to Date	Year to Date	FYE25
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	476.00	95%	1,728.00	29%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	625.00	6%	805.00	8%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	1,277,903.50	9%	5,327,746.50	39%	70%
Permit all floodplain activities as appropriate.	5.00	5%	15.00	15%	95%
Camera stormwater infrastructure to inspect and identify. (4 map grids per month)	1.00	2%	4.00	8%	85%
*Camera map grids identified in FY24 and program transitioning to proactive inspection.					

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

October 2024

IN GALLONS	FYE 2025	FUEL REPORT		
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>	
Internal pumps	26,996.00	26,551.00	24,523.62	
Outside - sublet	647.00	518.00	0.00	
TOTAL	27,643.00	27,069.00	24,523.62	
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	24,136.00	26,173.50	24,523.62	0.00

FYE 2025 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	85,477.23	91,504.34	144,658.66	4,195.17

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.44	Low	\$2.11	UNLEADED	High	\$2.42	Low	\$2.26
DIESEL	High	\$2.45	Low	\$2.11	DIESEL	High	\$2.43	Low	\$2.26
CNG	High	\$0.17	Low	\$0.17	CNG	High	\$2.10	Low	\$2.10

CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$100,091.52	Month Total Public CNG Sales	\$0
OILS/FLUIDS	\$13,178.86	FYE 2025 To Date Public Sales	\$8,372
TIRES	\$33,677.01	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
SUBLET REPAIRS	\$69,492.70	Total Sold Gallons Life To Date	1,124,081
TOTAL SPENT ALL Parts/Sublet	\$216,440.09	Total Gross Sales Life To Date	\$1,683,155
		Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Station:	3,697,454

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	4	4	13
EMERGENCY ROAD CALLS	9	12	52	94
PM SERVICES	30	100	122	499
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	213	197	607	1,212
SCHEDULED REPAIRS	92	102	344	543
NON SCHEDULED REPAIRS	121	77	263	427

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	11	12	47
EMERGENCY ROAD CALLS	15	16	46	95
PM SERVICES	55	49	50	215
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	175	170	341	886
SCHEDULED REPAIRS	137	34	85	303
NON SCHEDULED REPAIRS	38	113	256	542

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	0	1	0	1
PM SERVICES	11	9	14	55
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	46	34	78	211
SCHEDULED REPAIRS	43	33	78	205
NON SCHEDULED REPAIRS	3	0	0	5

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	1	0	0	2
PM SERVICES	6	16	18	59
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	31	34	88	196
SCHEDULED REPAIRS	21	30	55	134
NON SCHEDULED REPAIRS	10	4	33	62

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	0	15	16	32
EMERGENCY ROAD CALLS	25	29	98	161
PM SERVICES	102	174	204	594
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	465	435	1,114	2,074
SCHEDULED REPAIRS	293	199	562	1,012
NON SCHEDULED REPAIRS	172	194	552	988

**FLEET DIVISION
INVENTORY
October 2024**

FUEL

WESTWOOD GOLF	235.1	gallons	UNLEADED	@	2.650	\$	623.02
WESTWOOD GOLF	165.9	gallons	DIESEL	@	3.000	\$	497.70
NORTH BASE	4,502.8	gallons	UNLEADED	@	2.260	\$	10,176.31
NORTH BASE	3,947.1	gallons	DIESEL	@	2.290	\$	9,038.95
FIRE STATION #5	416.3	gallons	UNLEADED	@	2.260	\$	940.84
FIRE STATION #5	458.2	gallons	DIESEL	@	2.260	\$	1,035.53
FIRE STATION #6	253.3	gallons	UNLEADED	@	2.370	\$	600.32
FIRE STATION #6	209.7	gallons	DIESEL	@	2.380	\$	499.09
BULK TANKS	1,200.0	gallons	DIESEL	@	2.290	\$	2,748.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	5,407.5	\$ 12,340.48
DIESEL	5,980.9	\$ 13,819.27

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
OCTOBER FYE 2025**

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs		Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearToDate Non-Compliance Trend
	Scheduled	Completed On Time				
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	0%
PLANNING						
PLANNING	1	1			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE					0%	0%
PUBLIC WORKS						
ENGINEERING					0%	0%
STREETS	14	13	2	4	29%	57%
STORMWATER	4	5			0%	50%
TRAFFIC	12	11	1	1	8%	33%
STORMWATER QUALITY					0%	0%
FLEET	23	22	1	1	4%	9%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	4	3	1	2	50%	125%
POLICE ADMINISTRATION	5	4	1	1	20%	40%
POLICE STAFF SERVICES	2	2			0%	150%
POLICE CRIMINAL INVESTIGATIONS	4	4	1	1	25%	53%
POLICE PATROL	12	12	3	7	58%	152%
POLICE SPECIAL INVESTIGATIONS	3	5			0%	17%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION					0%	0%
FIRE SUPPRESSION	1		1		0%	1%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	14	14			0%	14%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE					0%	0%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	10	8	2	2	20%	90%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	0%
PSST FIRE SUPPRESSION					0%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION	1			1	100%	100%
WATER TREATMENT PLANT					0%	0%
WATER PLANT	4	4			0%	0%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN	1	1			0%	0%
WATER LINE MAINTENANCE	12	7	2	4	33%	58%
UTILITIES INSPECTOR					0%	0%
METER SERVICES					0%	0%
UTILITIES WRF						
WRF ADMIN	1	1			0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS					0%	0%
WRF OPERATIONS					0%	0%
SEWER LINE MAINTENANCE	11	11	1		0%	18%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	15	16			0%	7%
SANITATION COMMERCIAL	6	6			0%	67%
SANITATION TRANSFER	6	5	1	2	33%	50%
SANITATION COMPOST	2		2	1	50%	150%
SANITATION RECYCLE					0%	0%
SANITATION YARD WASTE	5	2	3	2	40%	120%
UTILITIES EVIROMENTAL						
ENVIROMENTAL & SUSTAINABILITY	2	1		1	100%	0%
CITYWIDE TOTAL	175	158	22	30	17%	27%

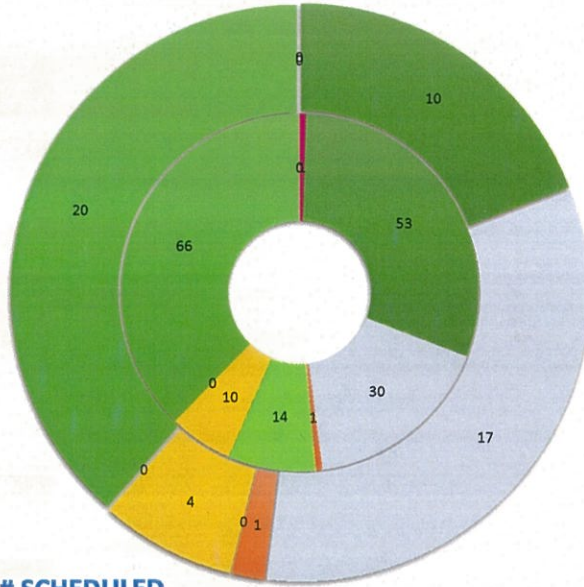
PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

October FYE 2025

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
Police										
1167	2020 Chevy Tahoe	PD Patrol	62976	62602	-374	Miles	10/28/2024	Light Repair	PM-C	7/8/2024
991G	2015 Cummins Generator	Animal Control	10/31/2024	10/9/2024	-22	Days	10/3/2024	Light Repair	PM-D	10/19/2023
991T	2016 Jackson EA824 Trailer	Animal Control	10/31/2024	10/9/2024	-22	Days	10/3/2024	Light Repair	PM-A	10/19/2023
Public Works										
691B	2015 John Deere Rotary Cutter	Streets	10/31/2024	9/6/2024	-55	Days	9/10/2024	Heavy Repair	PM-B	9/6/2023
669P	2002 Buyers Plow	Streets	10/31/2024	1/11/2023	-659	Days	10/9/2024	Heavy Repair	PM-B	1/11/2023
Utilities										
0567	2020 Ford Escape	Environmental & Sustainability	15705	14489	-1216	Miles	10/22/2024	Light Repair	PM-C	12/15/2023

PM Compliance Report October FYE 2025



- City Clerk
- Municipal Court
- Information Technology
- Human Resources
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- CDBG
- Utilities

INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE

Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	0	0	0.0%
Human Resources	0	0	0.0%
Planning	1	0	0.0%
Public Works	53	10	18.9%
Police	30	17	56.7%
Fire	1	1	100.0%
Parks & Rec.	14	0	0.0%
PSST	10	4	40.0%
CDBG	0	0	0.0%
Utilities	66	20	30.3%
Citywide Total	175	52	29.7%

PUBLIC WORKS
FLEET DIVISION
Technician Productivity
Report

FYE 2025

October 2024

MECHANIC	INDIVIDUAL PRODUCTIVITY				Total		
	GOAL	ACTUAL	DIFFERENCE	TOTAL HOURS	NAME	direct	indirect
497	72%	179.16	86.7%	206.75	Lowman	179.16	206.75
642	72%	0.00	#DIV/0!	0.00	Deaner	0.00	0.00
1554	72%	105.05	76.2%	137.87	Boyd	105.05	137.87
1676	72%	135.54	66.3%	204.36	Schmiacher	135.54	204.36
2098	72%	142.68	78.9%	180.88	Johnson	142.68	180.88
2495	72%	126.61	77.8%	162.70	Yann	126.61	162.70
2745	72%	141.78	91.2%	155.47	Durham	141.78	155.47
3001	72%	147.90	75.1%	196.84	Winters	147.90	196.84
3134	72%	0.00	#DIV/0!	0.00	Massie	0.00	0.00
3151	72%	96.24	49.7%	193.46	Gruier	96.24	193.46
3167	72%	85.71	82.7%	103.63	Wilson	85.71	103.63
3487	72%	83.34	95.3%	87.49	Sprayberry	83.34	87.49
3502	72%	146.34	81.2%	180.29	West	146.34	180.29
3572	72%	187.36	91.5%	204.69	Winn	187.36	204.69
3843	72%	90.87	45.0%	202.06	Dillon	90.87	202.06
3968	72%	160.28	84.5%	189.72	Cole	160.28	189.72
4033	72%	118.09	75.8%	155.85	Wood	118.09	155.85
4303	72%	131.30	82.2%	159.71	LaChance	131.30	159.71
4310	72%	72.81	73.5%	99.10	Nolasco	72.81	99.10
4316	72%	29.53	65.9%	44.78	Martin	29.53	44.78

DIRECT LABOR HOURS	2180.59
TOTAL AVAILABLE HOURS	2721.77
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	80.1%

**CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT**

	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
October 2024							
Provide initial response to citizen inquiries within 2 days	100%	109	109	100%	450	450	100%
Provide information requested by citizens within 7 days	95%	109	109	100%	450	450	100%
Complete traffic engineering studies within 45 days.	99%	10	10	100%	19	16	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	28	28	100%	127	127	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		484	133	0.27	852	477.5	0.56
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		2.66	23	8.66	15.25	77	13.59
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		15	15	100%	59	59	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		12	12	100%	48	48	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	8	8	100%	32	32	100%
Lower Priority all other signs within one day	90%	50	50	100%	157	157	100%
Street Name Signs within two weeks	90%	34	34	100%	78	78	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3864	0	0.00	12649	0	0.00

UTILITIES

13

Monthly Report

October 2024

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12th NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Page Street – 100%
- Crail Drive – 0% Hold – Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove L.S. project has been completed. Sutton Place L.S. project has been completed. Park Hill L.S. in progress – pumps have been ordered – pending delivery.

Water Line Breaks Total – 21 in October

Water Lines Hit by Contractors – 0

Sewer Line Data

- Total obstruction service requests – 23
- Private Plumbing: 21
- City Infrastructure: 2
- Sanitary Sewer Overflows: 0 on private side, 1 on city side

Lift Station D Flows:

- Days – 31
- Average daily flow: 1.017 MGD
- Total Monthly flow: 31.527 MG

UTILITIES ENGINEERING:

Line Maintenance Building (WA0329/WW0329): Project will construct new building for Line Maintenance Division consisting of 60 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. Contract K-2122-115 was approved by Council and the Architect and Contractor are working through the process with GMP expected in September 2022. Bid Opening was held on September 7, 2022. 61 bidders submitted bids across the 30 categories of construction work. The total of the Base Bid was approximately \$7.7 Million, including contingencies, insurance, allowances, and other project requirements. Special-use permits were approved by Council on September 27, 2022. Approval of the GMP was held on the October 11, 2022 Council docket. Line Maintenance staff officially moved into the new building on January 4, 2024. A meeting was held on January 11, 2024 to discuss repairs and design changes to the road as a lot of the drainage is not being captured by the stormwater controls. These repairs have been completed and will be paid from the ECOC project. A grand opening was held for the facility on January 29, 2024. Final payment was made to the CMAR (Crossland) this month. Remaining funds were put back into the water account and about \$2500 of this was converted to a PO for Trans-Tel to repair/replace a damaged fiber box in the area. Following this work, the rest of the funds can be put back into the water fund.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and reviewed by staff. The effort required to complete the work was determined to be more than the original contract so Contract Amendment No. 1 was approved to allow for completion of the project. Meshek's work has been completed and staff are reviewing deliverables.

AIM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. Recommendations are being proposed and documents are being prepared to summarize the work.

Tangentially, staff worked with Garver and RJN to complete the wastewater collection system flow monitoring necessary for proper calibration of the wastewater model being developed and updated by Garver.

WASTEWATER PROJECTS:

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2023, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted the report to a committee of independent industry experts who will review and make recommendations regarding the report's conclusions. A Technical Orientation with the committee members, NUA, and Garver convened on August 28, 2024. A final workshop to review and discuss the committee's recommendations is currently scheduled for December 17, 2024. Once those recommendations are addressed, the report will be considered final.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. If funding beyond fiscal year 2024 (which ends on September 30, 2024) is authorized, design and construction of a pilot constructed wetland may occur starting in October 2024 and continuing through the remainder of fiscal year 2025 (i.e. through September 30, 2025), but this prospect is currently considered unlikely.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions before a final report is issued. An additional workshop is being scheduled for August 2024 to share preliminary results with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver should address all questions raised in workshops and furnish a final report by the end of the year.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has

advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details of grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raffelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing review and procurement processes are ongoing. Based on current lead times for equipment, Crossland anticipates formally mobilizing to the WRF during November 2024 to commence demolition, electrical and other preparatory work. Delivery of centrifuges is now anticipated for January 2025. The first new centrifuge is then anticipated to be installed and operational by the end of February 2025. The second centrifuge will then be installed starting in March 2025. All work on project should be complete in July 2025.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision has been made to defer construction of this project until fiscal year FYE26. Assuming the project is not deferred again, bidding documents will be finalized in time to advertise in May 2025. Bids would then be opened in June 2025, and Contracts Awarded at the first Council Meeting in July 2025. Construction would then take one calendar year to June 2026.

As noted in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Grant in the amount of \$5,000,000 for that project. However, the Bidding Documents for that project did not meet Buy America Build America (BABA) requirements, and, as a result, a request for a "Technical Correction" was made to EPA that would allow for the grant funds to be used for this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in September 2024. Coordination meetings with Greeley and Hansen commenced immediately thereafter, and they are currently finalizing a new schedule for obtaining permits and readying project for bidding. Generally speaking, it appears that project will advertise early in 2025 and contract will be awarded and construction will commence by spring 2025. Project Tasks/Dates below have been updated below based on preliminary discussions with Greeley Hansen. They will likely be further refined over the next month as discussions with Greeley and Hansen continue.

Engineer: Greeley and Hansen LLC (John Schmidt)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

As of August 2024, procurement of the gas monitoring devices and execution of this project have been put on hold until the upcoming major projects at the WRF—centrifuge replacements and aeration blower replacements—begin in November or December 2024.

Engineer: Garver – On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

Parkhill provided an update at the end of October 2024 that the earliest time the plans would be turned over to NUA for review would be near the end of December 2024. To improve this timeline, NUA staff has requested a more expedited timeframe and is evaluating transitioning this work to on-call services with a different consultant if Parkhill can't accommodate the request.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is ongoing. As of the end of October 2024, the work was more than 50% complete and remains generally on schedule for completion in the Summer of 2025.

Engineer: Parkhill (Sean Price)

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As Garver has had a chance to begin reviewing data, a meeting was held with the consultant at the end of October to discuss any additional data needs, the logistics of setting up the biosolids bins, and any further needs to produce a robust and well-planned sampling campaign. Sampling of the pilot is expected to begin in early Spring 2025.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

Engineer: Garver (Bryce Callies)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Water Reclamation Facility (WRF) Aeration Blower Replacements: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already on-site. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

Engineer: Garver (Michael Nguyen)

WATER PROJECTS:

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water meter plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. Public Works is reviewing the current waterline plans before sending to engineers for revisions. Final plans, bidding, and construction dates will be determined based on the schedule for the rest of the project. ODOT has bid the project and will award contract. Work to begin in 2025 on ODOT's and Public Works' schedule.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. Engineers are working on completing 90% plans and incorporation of some additional design elements

following the public meeting held in December. Architects are working on getting renderings from the street view and nearby properties to show a more accurate depiction of what nearby homeowners would see when the berms are added around the facility. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. Engineers and Landscape architects revised their rendering and are ready to be presented to the neighboring homeowners. Staff is working on getting another public meeting put together. In addition, Engineers sent their materials testing group to collect dried residuals samples from the Hall Park lagoon site this month for testing in constructing the berms. We are still waiting on those results and 90% plans from the Engineer. Plummer has had some turnover and both Alan and Tayler will no longer be at Plummer to work on this project. I have not heard from the PM at Plummer, but Jason will still be involved in design work for this project.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)
Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)
Disinfection System Engineer: Plummer Associates (Alan Swartz)

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work has still not been determined. This funding will determine when the waterline project needs to begin and end. The waterline will need to be completed before the roadway work begins. Additional comments were provided to the Engineer and they will finalize plans in November.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractors have pulled off for another project but will be back in May to start work on the Southlake addition. Contractor resumed and is now 80% complete with this project. Final completion is expected by December of this year.

Water Line Replacement, Parsons Addition Phases I and II (WA0246): Contract (K-1819-87) with Cabbiness Engineering, LLC (now part of Garver) was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, 2022, and 2023, Phase II was delayed until the following Spring each year. Phase II was advertised on March 7, 2024 and bids were opened on March 28, 2024. Southwest Water Works (SWWW) of Oklahoma City, Oklahoma was the apparent low bidder with a base bid of \$3,250,256. City Council authorized Contract Award on April 9, 2024, and immediately after Contract Award, Notice to Proceed with shop drawings and material procurement was issued. As per Contract, Notice to Proceed with Construction was issued on May 13, 2024 (Monday after OU's Spring 2024 Graduation Weekend), and, as of August 2, 2024, all work including punchlist work, was complete ahead of the Contract Completion Date of August 4, 2024. A final change order/amendment has been negotiated and is currently being circulated for signatures. The final change order, final acceptance, and final payment should be ready for City Council approval before the end of the year.

Engineer: Garver, LLC (formerly Cabbiness Engineering) (Michael Nguyen)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2023/24. From that point, final design work and easement acquisition was scheduled at a pace intended to synchronize completion of final design, permit application/receipt, and all easement purchases with a scheduled advertisement date of early May 2023. However, while preparing easement documents during Summer 2022, Jacobs determined that there was a potential issue with a long segment of their alignment that was intended to be in easements on property owned by the United States Department of Veterans Affairs (VA) and J.D. McCarty (McCarty). There were existing easements owned by Oklahoma Gas & Electric (OG&E) on both properties (seemingly much larger than needed to accommodate OG&E's overhead power lines in the area) extending into the area Jacobs intended to use for their current alignment for this project. After consideration of several alternatives, it was agreed to determine if OG&E would allow encroachment in their easement as long as it was a reasonable distance from their overhead lines, and in December 2022, OG&E furnished authorization to encroach on their easements on the VA and McCarty properties. As a result, Jacobs is now able to proceed with final design and acquisition of easements so project may be readied for bid.

In May 2023, Jacobs advised that they were preparing a request for a contract amendment for various perceived extras encountered during design to date, and they expected to submit this request within a few weeks. NUA agreed to review the details of the request upon receipt, but did not necessarily agree that an amendment of any amount was merited. To date, this request has not been submitted. If, upon receipt and review, NUA finds an amendment is merited, final costs would likely be negotiated in the near future and submitted for City Council approval.

Project will advertise as soon as easements can be completed and Permits issued. Finalizing easements and obtaining permits is likely to continue into early 2025. Bidding and Contract Award should follow in late winter and early spring of 2025.. Construction would then continue until the end of 2025.

Engineer: Jacobs Engineering (Arun Srinivasan)

Robinson Water Tower Resurfacing (WA0382), Lindsey Water Tower Resurfacing or Demolition (WA0182), and Non-Potable Water Expansion Study: Lindsey Tower was decommissioned approximately 10 years ago because it is not tall enough to act as viable potable water system storage at current system operating pressures. However, before receiving bids to demolish the tank, Norman Utilities Authority (NUA) received its *2060 Strategic Water Supply Plan*, which included a recommendation that, in the future, NUA evaluate the economics of a recycled water system for irrigation clients that could potentially use Lindsey Tower as dedicated storage. For this reason, demolition of Lindsey Tower was deferred until a future recycled water system could be evaluated. In 2020, the coatings on the tower began to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA has decided to await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a scope and fee proposal to analyze the possibility of constructing a recycled water system using treated effluent from the Norman Water Reclamation Facility (WRF) to supply irrigation water to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's *2060 Strategic Water Supply Plan*. This recycled water system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer was also directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for this new non-potable water system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis, and on September 29, 2023, a draft report was submitted for City of Norman review. During the fall of 2024, there were multiple meetings and conference calls between Plummer and NUA to clarify details of report. Final conclusion was that neither the repurposing of Lindsey Tower for a future Non-Potable Recycled Water System nor returning Lindsey Tower to service as potable water storage were financially viable. As a result, the only option left to NUA was the demolition of Lindsey Tower.

The conclusions of Plummer's report were presented to City Council in the March 12, 2024 Conference Meeting. In response, City Council indicated that, because of its visibility and proximity to OU's stadium, the tower may have value to the City as a landmark with City of Norman logo (and possibly an OU logo paid for by OU). For this reason, City Council indicated that, depending on costs and possible contributions by others, they may be interested in City of Norman taking possession of Lindsey Tower and using General Funds (and other contributions) to paint just the exterior of the tank so it could serve as a landmark. After further discussion, NUA noted that, unrelated to Lindsey Water Tower, funding has been budgeted in FY 2025 for Project WA0382, Robinson Tower Resurfacing. Consequently, NUA could prepare a single bid package that would include both Robinson Tower Resurfacing and two alternates for Lindsey Tower: (1). Demolition of Lindsey Tower; and (2). Resurfacing of Exterior of Lindsey Tower (so it could serve as a landmark). By combining the work on two water towers, NUA could expect to receive the most competitive bids. After bids are received, City Council could determine, based on actual costs, if they want to proceed with funding the exterior resurfacing of Lindsey Tower from the General Fund with a contribution from NUA equal to the cost of the demolition alternative or if they will simply direct NUA to accept the demolition alternative and demolish Lindsey Tower. City Council directed that NUA proceed with this option. Based on this direction, a contract was negotiated with Coastal Windforce, Inc. (formerly Dunham Engineering) to prepare a single set of Bidding Documents covering Robinson Tower Resurfacing and the two alternates for Lindsey Tower (Demolition or Exterior Resurfacing Only) and to perform construction administration and management services for the Work at both towers, and Engineering Contract No. K-2324-169 was approved at the May 14, 2024 City Council Meeting.

On March 21, 2024, the combined bid package for Robinson Tower Resurfacing and the two alternates for Lindsey Tower were advertised. These bids were opened on April 18, 2024. The actual costs for the two alternatives were presented to City Council at the April 23, 2024 Conference Meeting. During that meeting, City Council deferred a decision until they could further investigate options and implications for funding the alternative to preserve Lindsey Tower. In mid-May, NUA was directed to proceed with the resurfacing of Robinson Tower, but to defer any work on Lindsey Tower for at least 6 months to allow for further time to investigate possible funding sources to preserve it. NUA determined that most sensible path forward entailed awarding a contract to the lowest and best bidder, G&L Tank Sandblasting & Painting of Shelbyville, Tennessee (G&L), for the combined Robinson Tower Resurfacing/Lindsey Tower Demolition alternate with added contract language requiring G&L to defer demolition of Lindsey Tower for a minimum of 6 months after Contract Award. If at the end of the 6-month deferral, City Council decides to proceed with preservation of Lindsey Tower or if they wish to further defer their decision, the demolition portion of the Contract would be deleted by Change Order. Then, once a final decision is made, either the demolition or rehabilitation of Lindsey Tower would be rebid.

On May 28, 2024, City Council approved award of Contract K-2324-143 in the amount of \$816,200.00 (\$504,200.00 for the resurfacing of Robinson Tower and \$312,000.00 for the demolition of Lindsey Tower). As noted above, the awarded Contract included a requirement that demolition of Lindsey Tower be deferred a minimum of 6 months with the understanding that, at the end of that time, City of Norman will decide to either proceed with the demolition or delete that work in its entirety from the Contract. This means a final determination on whether to demolish Lindsey Tower must be made by the of December 2024.

During the month of October 2024, at Robinson Tower, T-Mobile completed temporary relocation of their antennas. G&L mobilized immediately thereafter and commenced erecting their containment system and completing specified minor repairs to, and/or replacement of, various tank appurtenances. In early November, G&L should commence sandblasting and painting of interior and exterior surfaces of tower. Sandblasting and painting operations should then continue, weather permitting, until work is complete. Based on this updated schedule, work should be complete on or near December 31, 2024.

.Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Jonathan McCarthy) for Non-potable Water System Study.

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property.

This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. The initial deployment area is complete but work is still ongoing to allow for testing of systems and integrations.

Consultant: E Source (Alyssa Pourciau)

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24th to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

Engineer: Plummer (*Alan Swartz*)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkhill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

Engineer: Parkhill (*Sean Price*)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and

testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results available in November.

SANITATION CAPITAL PROJECTS:

SA0025 – Sanitation Cost-of-Service Study: This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Proposal for disposal and recycling commodities were received this June which will impact the cost-of-service study. This new information, along with historical financials and volumes for disposal and recycling will be used to complete this study. Staff are compiling information through FYE2024 to provide the most accurate data to the consultant along with the most recent recycling information. Staff expects preliminary results in December 2024.

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergint) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

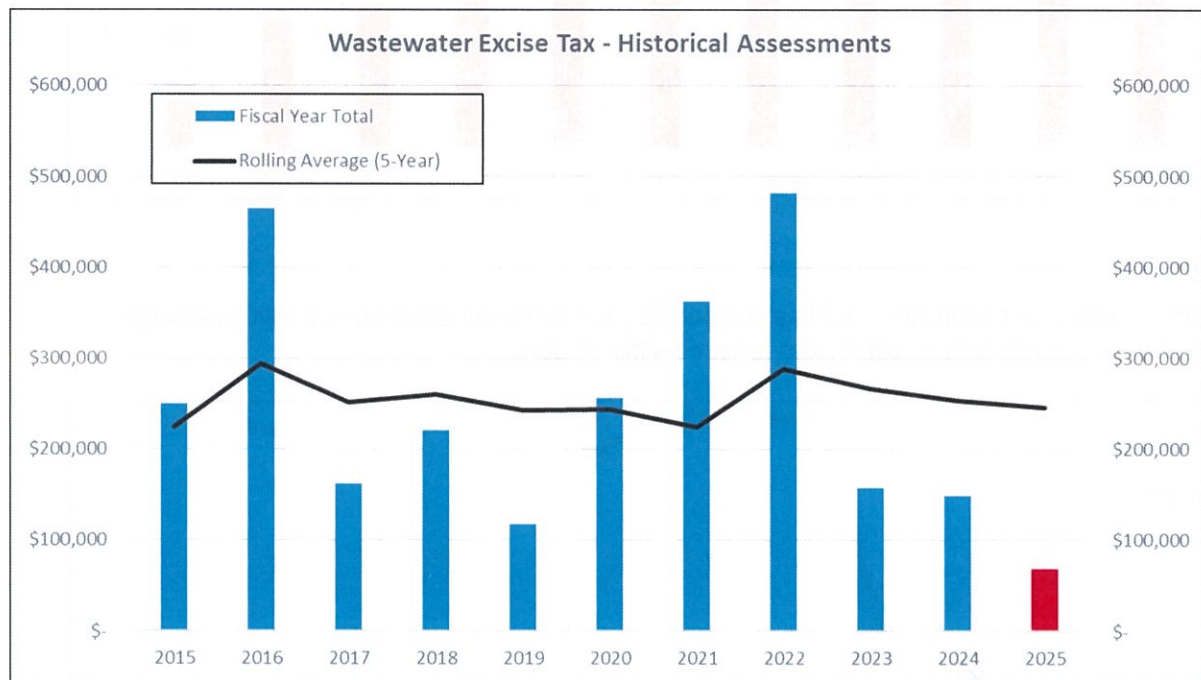
A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window

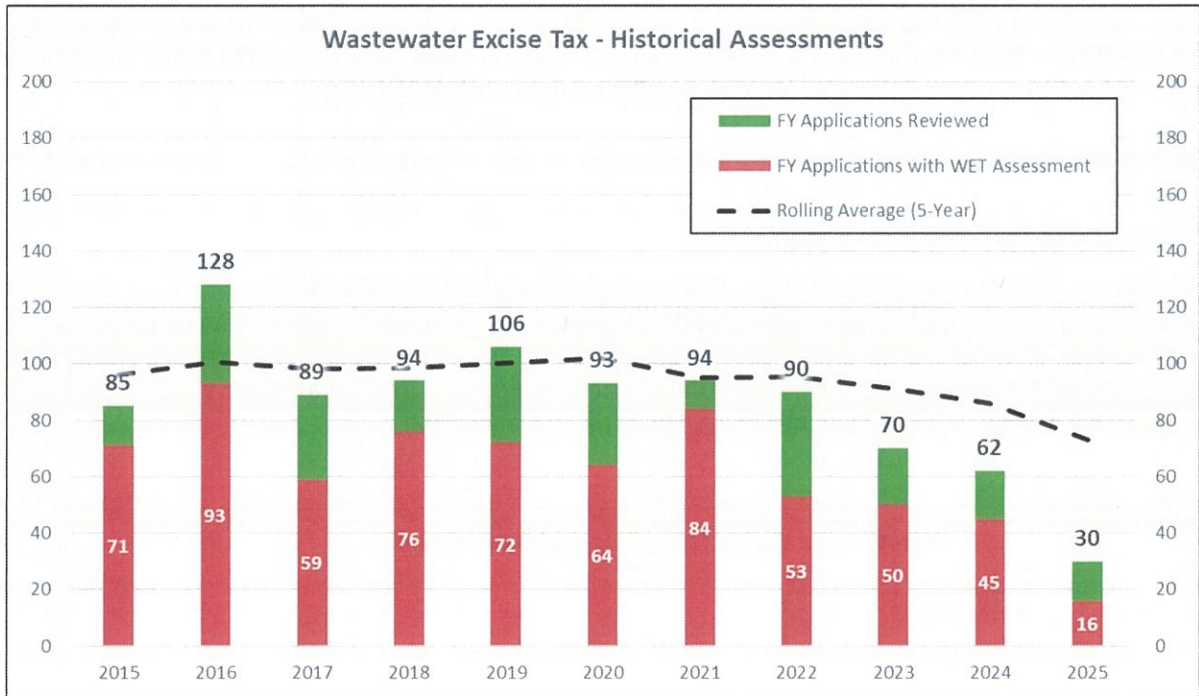
constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

Engineer: TriCore Group, LLC (Greg Vance)

Wastewater Excise Tax – Non-Residential:

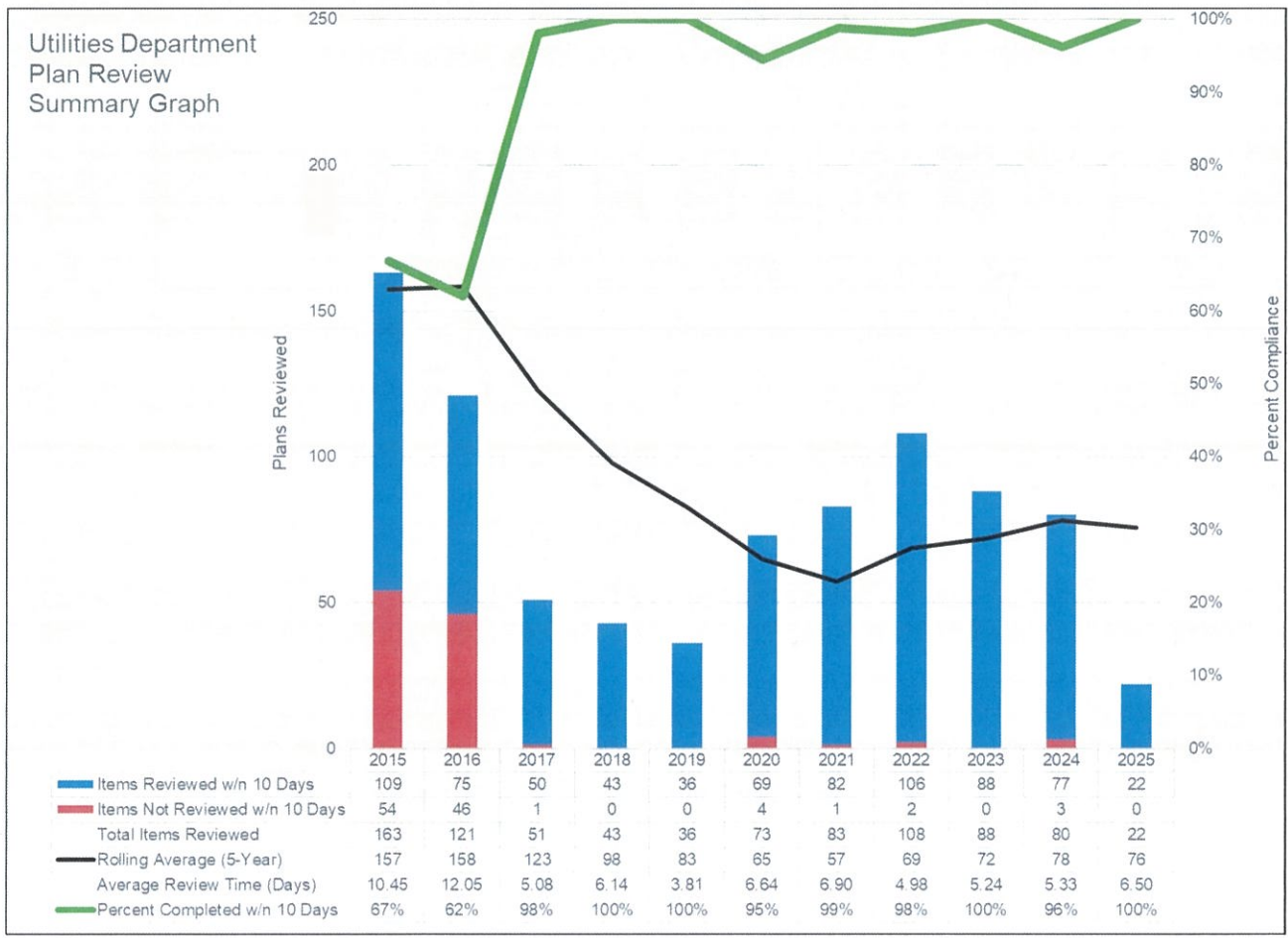
WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on eleven commercial entities last month. Six applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, thirty commercial properties have been reviewed and a total of \$68,381.74 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed (current through date of report preparation).





PLAN REVIEW:

Six plan sets were reviewed this past month. Staff has reviewed 22 plans for the current fiscal year with an average review time of 6.50 days and with 100 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

4 water well permits (PRWL202404477, PWRL202403777, PRWL202404701, and PRWL202404703) were issued for the month of October.

**DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY October 2024
SUMMARY**

	MONTHLY	YEAR-TO-DATE
STORMWATER CONSTRUCTION SW		
INSPECTIONS	86	324
ACTIVE SITES	82	319
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	0	11

STORMWATER MS4 OPERATIONS		
ACTION CENTER	2	8
PWSTORMWATER	0	3
CALLS	2	39
OTHER	3	37
TOTAL INQUIRIES	7	73
OUTFALL INSPECTIONS	0	0
MCM 5 INSPECTIONS	2	113
MCM 6/P2 INSPECTIONS	7	7

PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM		
FOG INSPECTIONS	23	91
FOOD LICENSE APPROVAL	4	16
SIU INSPECTIONS	0	7
SIU SITES SAMPLED	3	17
TABLE II MONITORING (%)	0%	50%
TABLE III MONITORING (%)	25%	100%

HOUSEHOLD HAZARDOUS WASTE		
HHWF: CARS SERVED	98	301
SWAP SHOP VISITS	7	25
OIL DISPOSED	5110	20412
ANTIFREEZE DISPOSED	0	1800
TIRES DISPOSED	10305	51840
HHW MATERIAL COLLECTED	5351.5	16482.5
E-WASTE: CARS SERVED	0	0
E-WASTE COLLECTED	0	0
TOTAL CARS SERVED	105	325
TOTAL MATERIAL COLLECTED	5351.5	18570.5

REVENUE		
FOG PROGRAM	\$ 150.00	\$ 950.00
SURCHARGE	\$ 12,481.00	\$ 38,210.15
LAB ANALYSIS RECOVERY	\$ -	\$ -
INDUSTRIAL DISCAHRGE PERMIT	\$ 13,016.81	\$ 36,554.52
TOTAL	\$ 25,647.81	\$ 51,708.80

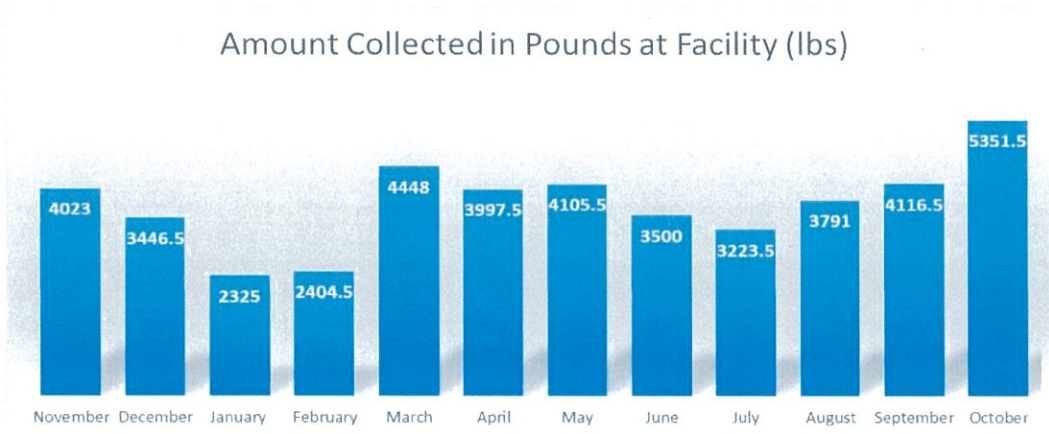
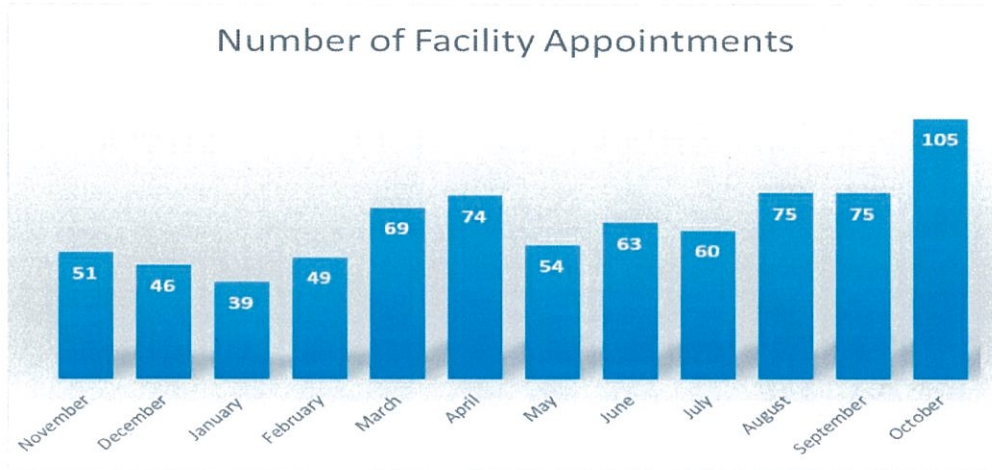
ACTIVITIES
<i>ECAB</i>
Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research.
Facilitated Yard by Yard, Composting and Recycling Education Information
Continued work on meeting about US MCPA.
Working on short form videos with high schools
<i>DoERS</i>
The EC section hosted a cleanup at Griffin Park for Hitachi on October 3
Monarchs in the Park was held in Andrews Park on October 5
The HHWF hosted Citizens Academy on October 7
Loudenback, Chao and Gates continued to actively help with SW-AWWA planning and implementation
Loudenback sat on the RFP response committee for the Community Wildfire Protection Plan on October 9
Loudenback provided an interview to OU Nightly about Food Scrap Collection on October 10
Boteler hosted Blue Thumb Bug Picking on October 12
The SW-AWWA Conference was held October 13-15
A Cleanup event was held with Norman and Norman North Stucco at Ruby Grant on October 20
Chao and Boteler participated in the On Gray Street Podcast on October 21
Chao and Loudenback received Challenge Coins on October 23
Chao, Boteler, Billings and Loudenback attended the C-4 ODOT conference
Garden Maintenance was performed at Colonial Commons in conjunction with a cleanup on October 26
The Lake Thunderbird Workshop and Cleanup Event was held October 27
Loudenback and Chao presented as Key Note Speakers at the Compost Conference on October 29
Cross-connection control program training was held October 30
The Spooky Stormwater Scramble was held on October 31.

Upcoming Events:

- 9-Nov Ewaste at Reaves
- 10-Nov Foraging Class Part 1
- 16-Nov Kitchen Lake Cleanup event
- 17-Nov Foraging Class Part 2
- 18-Nov DEQ MS4 Screening Evaluation

Upcoming Projects:

- 26-Nov Opportunity Knocks
- 20-Apr HazMatt completion
- April Panels on HHWF



CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2025		FYE 2024	
October 2024	MONTH	YTD	MONTH	YTD
New Meter Sets:	44	181	37	128
Number Short Sets	35	167	34	124
Number Long Sets	9	14	3	4
Average Meter Set Time	6.30	5.60	6.64	6.29
Number of Work Orders:				
Service Calls	572	2,352	484	1,657
Meter Resets	0	2	0	1
Meter Removals	5	14	0	4
Meter Changes	36	290	43	167
Locates Completed	646	2,386	423	1,663
Number of Water Main Breaks	21	65	15	57
Average Time Water Off	0.84	1.40	1.79	1.68
Number of Water Leaks	67	227	52	232
Fire Hydrants:				
New	0	1	0	0
Replaced	1	3	0	4
Maintained	47	238	58	313
Number of Valves Exercised	78	468	122	475
Feet of Main Construction	0	0	0	500
Hours of Main Construction	0	0	0	1,631
Meter Changeovers	0	0	0	5
OJl's	0	0	0	0
Hours Flushing/Testing New Mains	7.95	68	55	110
Hours Worked Outside of Division	0.00	0.00	0	0

CITY OF NORMAN
DEPARTMENT OF UTILITIES
LINE MAINTENANCE DIVISION

MONTHLY PROGRESS REPORT
SEWER MAINTENANCE

	FYE 2025		FYE 2024	
October 2024	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	2	6	0	4
Property Owner Responsibility	21	70	11	68
TOTAL	23	76	11	72
Number of Feet of Sewer Cleaned:				
Cleaned	106,200	432,052	94,296	426,112
Rodded	4,713	11,059	2,575	11,100
Foamed	0	60,484	0	68,206
SL-RAT	0	2,825	0	0
TOTAL	110,913	506,420	96,871	505,418
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	1	1	0	0
Obstruction	0	1	0	0
Private	0	0	1	4
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	1	2	1	4
Feet of Sewer Lines Televised	46,324	157,986	25,058	92,454
Locates Completed	300	1,208	340	1,276
Manholes:				
Inspected	1,295	5,266	1,183	5,129
New	0	0	0	0
Raised	8	12	0	5
Repaired	2	11	4	8
Feet of Sewer Lines Replaced/Repaired	0.00	4.00	4	22
Hours Worked at Lift Station	42.92	194.89	46	140
Hours Worked for Other Departments	1.25	33.30	5.75	16.08
OJl's	1	1	0	0
Square Feet of Concrete	0	0	0	0
Average Response Time (Minutes)	28.00	22.07	20.00	28.31
Number of Claims	0.00	0.00	1.00	1.00

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
October 1-31 2024
Flow Statistics

	FYE 2025		FYE 2024	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	309.9	1342.9	334.8	1393.0
Total Effluent Flow (M.G.)	299.2	1284.4	309.7	1270.9
Influent Peak Flow (MGD)	10.0	25.0	14.2	28.3
Effluent Peak Flow (MGD)	9.7	24.2	13.9	27.7
Daily Avg. Influent Flow (MGD)	10.6	11.2	10.8	11.7
Daily Avg. Effluent Flow (MGD)	10.4	10.9	10.0	10.3
Precipitation (inches)	0.3	14.3	4.2	13.2

Discharge Monitoring Report Stats

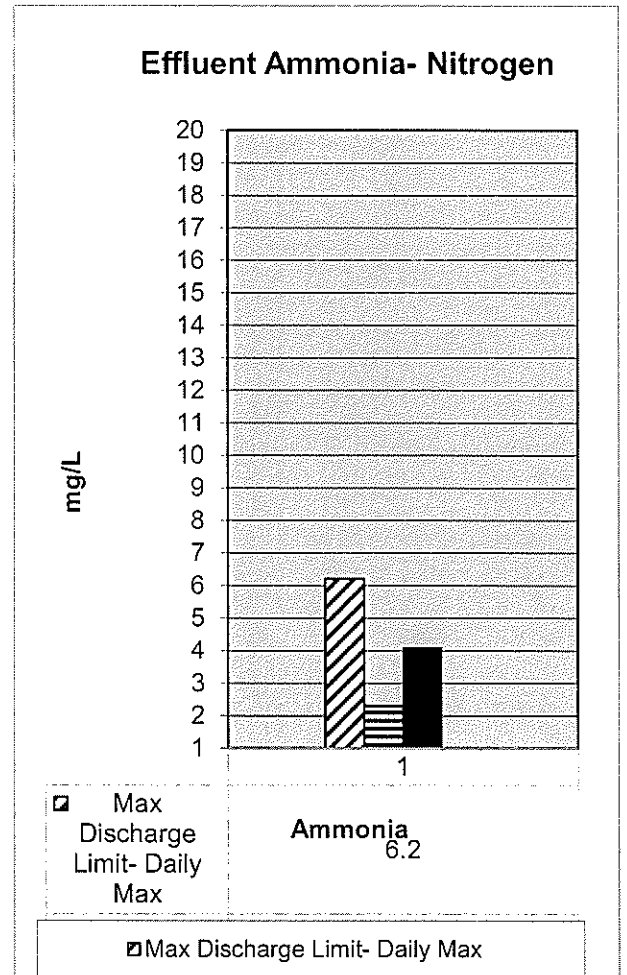
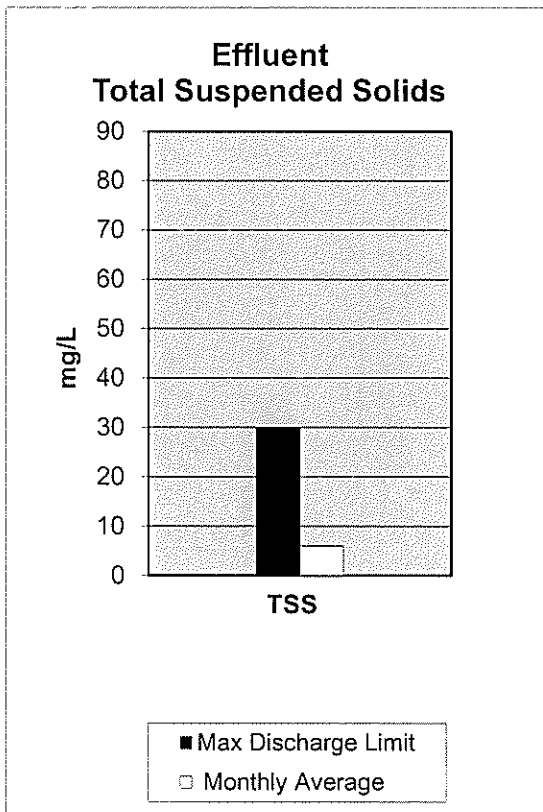
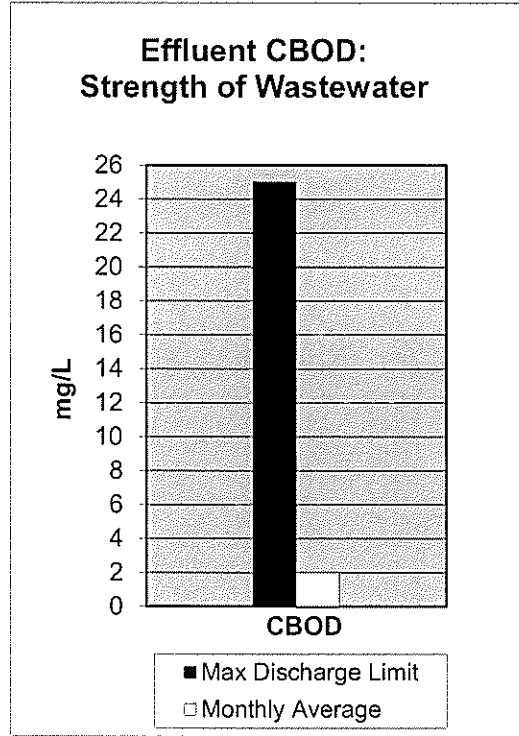
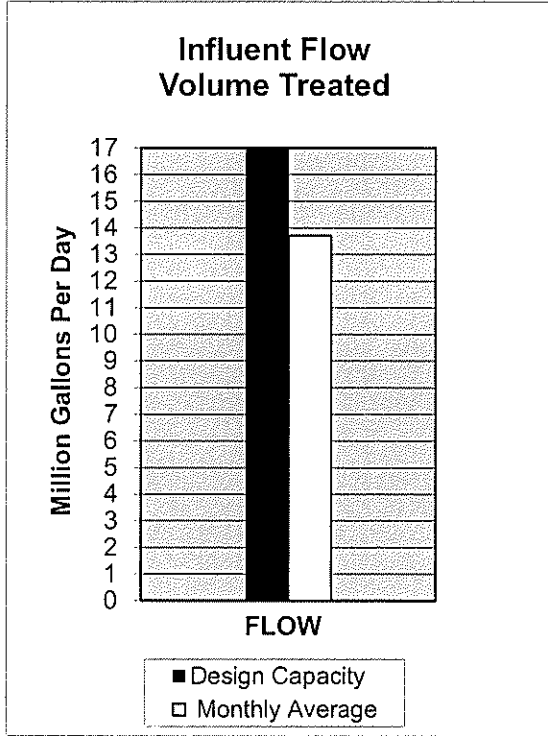
	EPA minimum percentage removal 85%	
5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	157	179
Effluent Carbonaceous Total	2	3
Percent Removal	98.7	98.3
Total Suspended Solids:		
Influent (mg/L)	188	217
Effluent (mg/L)	6	10
Percent Removal	96.8	95.4
Dissolved Oxygen:		
Influent (min)	0.3	0.4
Effluent (min)	7.0	7.5
pH		
Influent (Low)	6.8	7.5
(High)	7.2	6.8
Effluent (Low)	6.9	7.6
(High)	7.4	7.0
Ammonia Nitrogen		
Influent (mg/L)	31.6	30.2
Effluent (mg/L)	0.6	3.0
Percent Removal	98.1	90.1

Utilities

Electrical				
Total kWh Used (Plant wide)	413,960	1,933,040	440,980	1,617,700
Aeration Blowers	146,900	531,000	127,300	468,900
UV Facility	73,400	376,400	91,200	297,000
Natural Gas				
Total cubic feet/day (plant wide)	293,000	681,000	214,000	550,000
Public Education (Tours)	0	0	1	17
Total Attendees for FYE 25	115		131	
OU Golf Course	10.1	69.3	16.1	72.1

E.coli Geometric Mean for October 2024 534 MPN (Limit is 630)

**CITY OF NORMAN
WATER RECLAMATION FACILITY
October 2024**



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

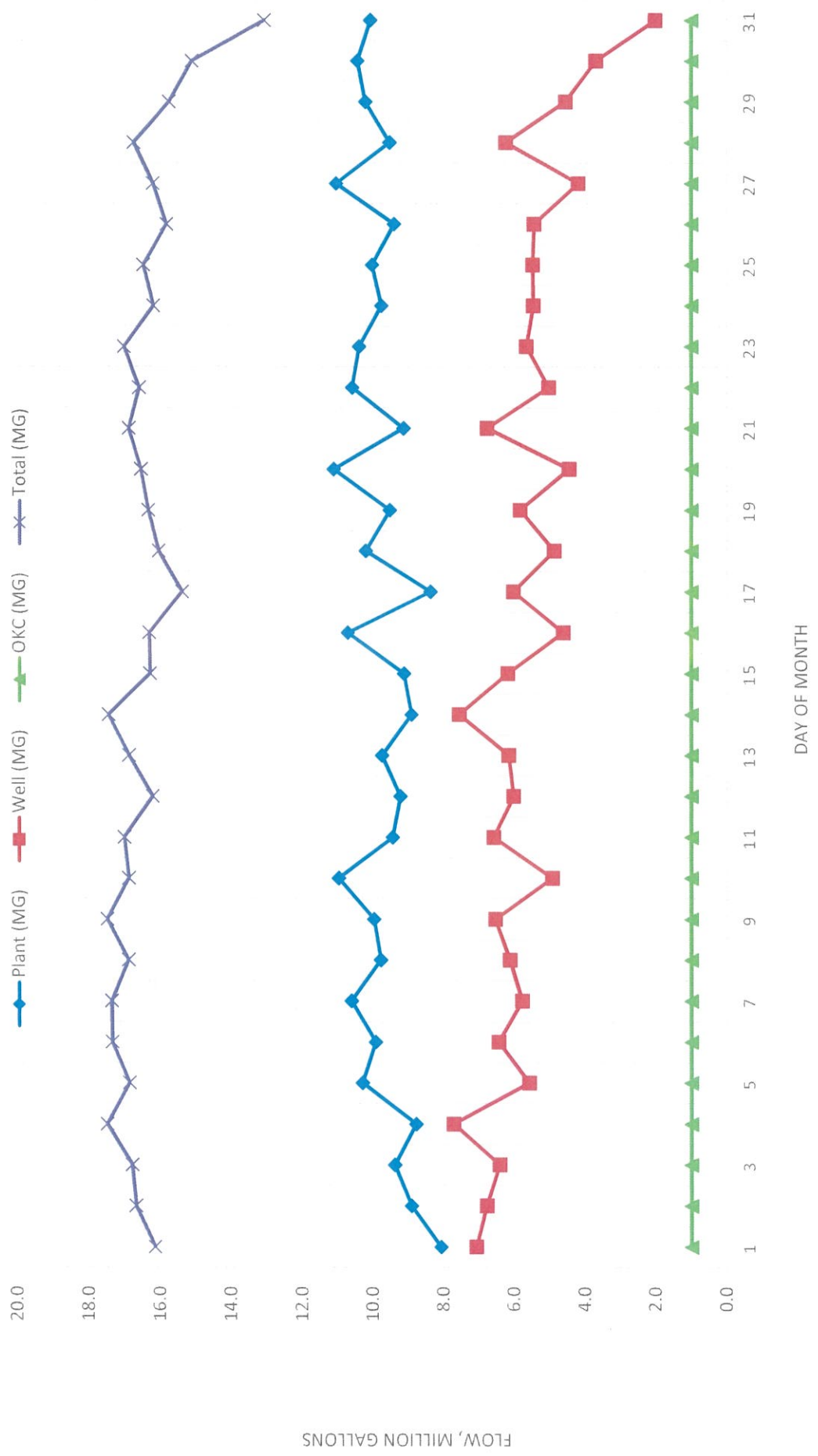
MONTH: October-2024

	<u>FYE 2025</u>		<u>FYE 2024</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	303.45	1644.08	293.61	1618.32
Well Production (MG)	176.12	497.24	156.69	501.39
Oklahoma City Water Used (MG)	30.99	120.68	30.91	122.11
Total Water Produced (MG)	510.56	2261.99	481.21	2241.82
Average Daily Production	16.47	18.39	15.52	18.23
Peak Day Demand				
Million Gallons	17.49	23.15	21.94	23.32
Date	10/9/2024	8/6/2024	10/11/2023	9/4/2023
System Capacity (see note 1)	30.34	30.34	25.78	25.78
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: 2024- system capacity updated to reflect actual firm ccapacity from all sources				
Costs				
Plant	\$657,231.07	\$2,842,963.53	\$668,861.12	\$2,802,780.35
Wells	\$277,683.01	\$1,005,520.88	\$268,638.64	\$1,029,330.27
OKC	\$96,811.59	\$387,023.49	\$88,990.51	\$378,186.68
Total	\$1,031,725.67	\$4,235,507.90	\$1,026,490.27	\$4,210,297.30
Cost per Million Gallons				
Plant	\$2,165.86	\$1,729.22	\$2,278.08	\$1,731.90
Wells	\$1,576.67	\$2,022.20	\$1,714.45	\$2,052.96
OKC	\$3,123.96	\$3,207.13	\$2,879.30	\$3,097.07
Total	\$2,020.77	\$1,872.47	\$2,133.17	\$1,878.07
Water Quality				
Bacterial Samples in Compliance	100	401	108	408
Bacterial Samples out of Compliance	0	2	2	2
Total number of inquiries (Note 2)	0	9	0	7
Total number of complaints (Note 2)	8	13	1	29
Number of complaints per 1000 service connections	0.19	0.30	0.02	0.71
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	0	1	4
Public Education				
Number of tours conducted	1	8	1	5
Number of people on tours	16	107	14	123

Notes:

Line maintenance repaired water main on plant grounds. Well 63 has failed with motor has gone to ground.
Well 42 lightning damage repaired and well has returned to service. Staff repaired polymer system control issues.
Staff and NFD attempted to clean raw water tank with a little success. Staff pursuing other options at the moment.

WATER PRODUCTION FOR OCTOBER 2024



MONTHLY TRANSFER STATION REPORT

October

	TONS PER MONTH	REVENUE PER MONTH
O.U.	393.38	\$22,359.48
STANDARD GATE	1,550.09	\$130,613.76
RESIDENTIAL	248.65	\$6,141.80
TOTALS:	2,192.12	\$159,115.04

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	552.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	9410.53
--	---------

# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
--	------

# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
---	------

TOTAL LOADS BROUGHT TO LANDFILLS:	552.00
GRAND TOTAL TONS TO LANDFILLS	9,410.53

DISPOSAL COST PER TON (OKC)	\$21.75
TIPPING FEE'S FOR DUMPING AT OKC:	\$204,679.03
GRAND TOTAL TIPPING FEE'S	\$204,679.03

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	707.00
---	--------

# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4238.69
--	---------

# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	659.00
--	--------

# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	3119.63
---	---------

TOTAL LOADS BROUGHT TO TRANSFER STATION:	1366.00
--	---------

TOTAL TONS BROUGHT TO TRANSFER STATION:	7358.32
---	---------

MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	63.56
---	-------

TOTAL TONS RECEIVED AT TRANSFER STATION	1613.65
---	---------

SANITATION DIVISION PROGRESS REPORT

October 2024

	FYE 24		FYE 25	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	10	2	2
<u>On The Job Injuries</u>	2	1	1	1
<u>Bulk Pickups</u>	0	89	52	52
<u>Refuse Complaints</u>	103	226	138	138
<u>New Polycarts Requests</u>	45	175	56	56
<u>Polycarts Exchanges</u>	4	51	5	5
<u>Additional Polycart Requests</u>	56	206	75	75
<u>Replaced Stolen Polycarts</u>	17	85	18	18
<u>Replaced Damaged Polycarts</u>	68	425	58	58
<u>Polycarts Repaired</u>	30	177	21	21

COMPOST MONTHLY REPORT

OCTOBER

MONTH

TONS BROUGHT IN BY COMPOST CREWS:	321.60
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 6,994.80

TONS BROUGHT IN BY PUBLIC:	1,800.00
TONS BROUGHT IN BY CONTRACTORS :	2,600.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	300.00
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 102,225.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 109,219.80
---	---------------

REVENUE COLLECTED FROM COMPOST SALES:	\$8,500.00
REVENUE COLLECTED FROM GATE SALES:	\$0.00

TOTAL TONS COLLECTED	5,021.60
----------------------	----------

MULCH CUBIC YDS

MONTH

COMPOST CUBIC YDS

MONTH

PARKS DEPT.	
ROAD & CHANNEL	
LINE MAINTENANCE	
STREET DEPT.	
WATER TREATMENT	
MURPHY PRODUCTS OKC	
SELF LOADING BIN	
DRYING BEDS	2,000
COMPOST SOLD BY CUBIC YARDS	
MULCH SOLD BY CUBIC YARDS	6,500
TOTAL:	8,500

	0
	0
	0

Drop Center Report October

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$1,150.00	\$0.00		0	0	0%	187.89	\$0.00
PLASTICS:	(\$75.00)	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$0.00	\$0.00						
CARDBOARD:	\$90.00	\$0.00						

RECYCLING CENTER DATA:	#9	Westwood		Hollywood		Transfer		Total Tons	PRO/FEE	Revenues	Net
		TONS	TONS	TONS	TONS	TONS	TONS				
ALUMINUM:		0.16	0.1	0.28	0.28	0.02	0.56	\$0.00	\$0.00	\$644.00	\$644.00
PLASTICS:		3.18	1.71	5.52	5.52	0.27	10.68	\$0.00	\$0.00	(\$801.00)	(\$801.00)
STEEL CANS:		0.16	0.1	0.28	0.28	0.02	0.56	\$0.00	\$0.00	\$0.00	\$0.00
MIXED OFFICE PAPER:		2.94	2.31	7.2	7.2	0	12.45	\$0.00	\$0.00	\$0.00	\$0.00
CARDBOARD:		15.83	9.21	32.08	32.08	1.3	58.42	\$0.00	\$0.00	\$5,257.80	\$5,257.80
RECYCLING CENTER TOTALS:		22.27	13.43	45.36	45.36	1.61	82.67	\$0.00	\$0.00	\$5,100.80	\$5,100.80

Commercial Cardboard Containers	TONS	Revenues	Compactors		Wood		Glass		Metal		
			TONS	Revenues	TONS	Revenues	TONS	Revenues	TONS	Revenues	
42.77	\$3,849.30	9.84	\$885.60	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
									Cost		\$0.00
									Profit		\$0.00

Expenses

Cage Rolloff	Cardboard		Occ Compact		MXD Office		Total
	Hours	Average hrly+ benefits	Hours	Average hrly+ benefits	Hours	Average hrly+ benefits	
56	\$26.78	229.5	6	\$26.78	20	\$26.78	311.5
Labor \$	\$1,499.68	\$6,146.01	\$160.68	\$535.60	\$535.60	\$8,341.97	\$8,341.97
Vehicle cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Customer Revenue
\$12,264.09

Total All Recycle and Cardboard	Revenues
135.28	\$9,835.70

Total Recycle Only	Revenues
24.25	(\$157.00)

Total Cardboard	Revenues
111.03	\$9,992.70

Revenue	Income	Expense	Net
	\$22,099.79	\$8,341.97	\$ 13,757.82