



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 02/08/2022

REQUESTER: Frederick Duke

PRESENTER: Frederick Duke, Procurement Analyst

ITEM TITLE: CONSIDERATION OF DECLARATION, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE DISPOSAL THEREOF.

BACKGROUND:

Section 8-301 of the Code of Ordinances of the City of Norman provides that “The City Council must declare surplus or obsolete any supplies, materials, or equipment where the valuation exceeds one thousand dollars (\$1,000) prior to the selling of such supplies, materials, or equipment.”

DISCUSSION:

A recent review of inventory was conducted at the Norman Special Investigations Office. While cleaning and doing inventory, numerous items that are old, not usable by Special Operations and not safe for use by other departments or agencies that should be disposed of. Specifically, the APR masks and SCBA systems are well past their service life and not safe to use. The items listed are primarily used for processing clandestine labs and the Special Investigations Office no longer conducts those operations

RECOMMENDATION:

It is recommended that the attached list of supplies, materials, or equipment be declared surplus or obsolete, and approved for disposal.