



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 02/08/2022

**REQUESTER:** Travis King

**PRESENTER:** Travis King, Fire Chief

**ITEM TITLE:** CONSIDERATION OF ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$500 FROM THE J.M. WILLIAMS REVOCABLE TRUST TO THE NORMAN FIRE DEPARTMENT AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

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### **BACKGROUND:**

Section 8-111 of the City Code requires that the City Council accept all donations valued greater than \$250 received by the City prior to the use or disbursement of same. Therefore, it is requested that Council review and consider the following item for acceptance and use by the Norman Fire Department.

### **DISCUSSION:**

The Fire Department has received a donation of \$500 from the J.M. Williams Revocable Trust. The money will be deposited into the Fire Miscellaneous revenue account to be used to purchase replacement fire station materials.

### **RECOMMENDATION:**

It is recommended that City Council accept the donation of \$500.00 from the J.M. Williams Revocable Trust to be used to purchase fire station materials and the money be deposited into Revenue Donations-Citizens (109-363372) and appropriated into Fire Suppression: Minor Equipment and Tools (10664143-43610).