



## FY 2023 BUDGET CALENDAR

Date	Description
January 24	Distribute FY 2023 Budget Calendar to Council
January 28	Administration distributes Goals & Accomplishments templates to Department Heads
January 28	Budget instructions and worksheets are distributed by Finance Director to Department Heads
January 28	Request for Staffing/Personnel templates are distributed by Payroll to Department Heads
February 28	Council work session to discuss City budget priorities for FY 2023
March 4	Department Heads submit completed Staffing/Personnel requests
March 4	Department Heads submit completed budget worksheets to Finance and Goals & Accomplishments to Administration
March 15	Notice of Assessment sent by City Clerk to Real and Personal Property Owners
Mar 28 - Apr 1	School Administration meets with City Manager and Finance Director on NPS final draft FY 2023 budget
Mar 28 - Apr 1	Department Heads meet with City Manager and Finance Director on draft Goals & Accomplishments and preliminary FY 2023 Budget
April 11	Council joint work session #1 with School Board on FY 2023 School Budget
April 25	Council work session #2 on FY 2023 City Budgets
April 28	Council work session #3 on FY 2023 City Budgets
May 1	Nome Public School Board shall submit the school budget to the City Council for approval – Deadline to request for appropriation (NCO 2.25.070)
May 4-6	Board of Equalization



### FY 2023 BUDGET CALENDAR – CONT'D

Date	Description
May 9	Council Work Session #4 on FY 2023 City Budgets
May 16	Council Work Session #5 on FY 2023 City Budgets (if needed)
May 20	Administration/Finance submits proposed FY 2023 City Budgets for 1 <sup>st</sup> reading
May 23	Council Regular Meeting – 1 <sup>st</sup> reading of FY 2023 City Budgets
May 23	Mill rate set by Nome Common Council per AS 29.45.20 (b) “A municipality shall annually determine the rate of levy before June 15”
May 23	School appropriation set by Nome City Council (NCO 2.25.070)  “By May 31 <sup>st</sup> , the city council shall determine the total amount of money to be made available...and furnish the school board with a statement of the sum to be made available”
June 13	Council Regular Meeting – 2 <sup>nd</sup> reading of FY 2023 City Budgets
June 15	Tax bills sent
July 1	Budget implementation and monitoring