



Date: January 23, 2025  
From: Dan Grimmer, City Clerk  
To: The Nome Common Council  
Subject: Write off of the balance on account 50584 for Personal Property Taxes

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**BACKGROUND & JUSTIFICATON:**

In an audit of accounts the Clerk's Office came across an error on account 50584 for Martin Lewis.

On March 22, 2024 Mr. Lewis submitted a Personal Property Declaration form claiming to have sold his personal property previously declared. His declaration indicated that he wished to close his account. The account could not be completely closed due to an outstanding balance.

On 05/23/24 Mr. Lewis paid off all outstanding balances on his account.

It appears that due to a clerical error this account was not completely deactivated as it should have been which would have prevented any further billings, penalties or interest.

**RECOMMENDATION:**

We ask that the Council to authorize the write off of the current balance of \$127.65 so that the Clerk can close this account.

Dan Grimmer  
City Clerk