



MEMO

Date: January 15, 2025

To: Dan Grimmer, Acting City Manager, City Clerk
Angie Nguyen, Executive Assistant

From: Bill Rondeau, Virtual IT Director
Tom, Nguyen, IT Specialist

Subject: FY25 Q2 IT Report

For security purposes of the Cities IT infrastructure most details will be left out and this is a general summary of items.

New Certificate for Webmail Domain

Installed a new certificate to our webmail domain. This ensures that our city domain and emails are secured and protected.

City Hall Move

All City Hall workstations have been moved back and City operations are back to normal. Also set up two new work stations at City Hall for Assistant City Manager and Mayor.

MaintainX Project

Together with Public Works, we have deployed six new iPads for a new building/vehicle maintenance program. This allows end users to submit workorders by scanning a unique QR code that goes directly to Building Maintenance crew.

NPD APSIN Terminals & PC Replacements

We are in the process of procuring three new APSIN terminals for the NPD. Additionally, there are four machines due for replacement in the Patrol room.

Fire Hall Workstation

A new workstation has been set up at the Fire Hall for NVFD. A new access point was required to be configured for this workstation.

Pool Monitoring

With assistance from NJUS, the connection between City Hall and the pool was completed. A new PC, switch and wireless access point were installed in the City pool office. The PC permits building maintenance and Rec Center Director to manage & monitor pool controls remotely and saves the drive time to monitor or make pool controls changes.



Library WhoFi software upgrade

To remain in compliance with Library Internet public access rules, we updated the WhoFi software platform at the library, working closely with Marguerite to ensure the update is tracking patron Internet usage correctly.

City Website Migration

The City's website host is in the process of migrating the website to a new platform. The work is ongoing. An exact date for the migration is yet to be determined.

Internet Use

After IT observed and reported many occurrences of inappropriate Internet website activity on the City's corporate firewall, HR, in coordination with the interim city manager, sent out the notice, copied below, to all staff:

A friendly reminder of computer use while at work. Referencing Computer Use policy.

The City of Nome provides Internet access to its employees to conduct City of Nome business. Please be aware, your internet use is monitored here at work. The City of Nome has zero tolerance for non-work-related computer activity.

Checking personal email accounts, downloading software, wallpaper, streaming music or non-business-related videos are some of the activities that should not be done on the City's network.

As an authorized user of the City of Nome's network, you are acting on behalf of the City of Nome. You have the responsibility to protect data on the network from loss, and misuse. These systems are to be used for business purpose in serving the interests of the City of Nome in the course of normal operations.

Please see the City of Nome Computer Acceptable Use Policy for details and enforcement. Violation of the policies may result in network removal, corrective or disciplinary action. Please anticipate distribution of the detailed policy in the near future from your supervisor.

As always, any questions on personnel policies should be addressed with Human Resources. Thank you for all you do.