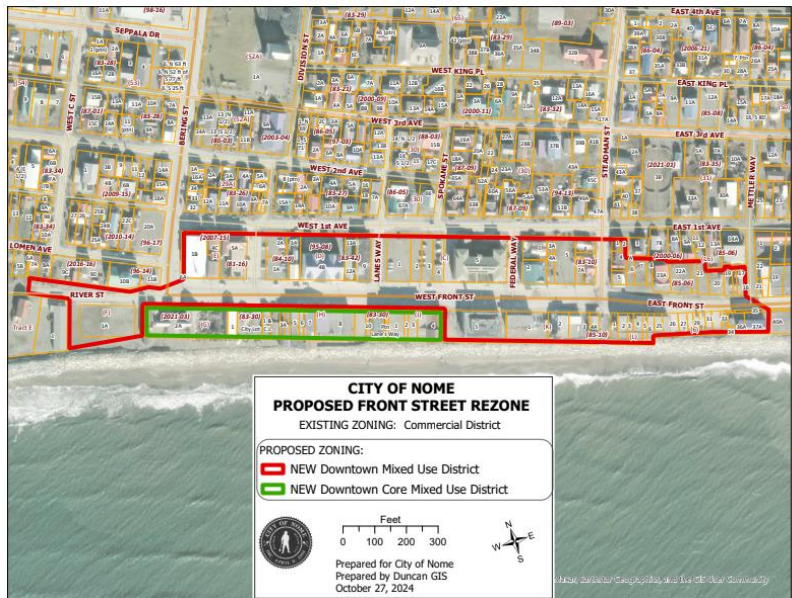


PLANNING MEMO

TO: Planning Commission
Brooks Chandler, Interim City Manager
FROM: Erin Reinders
RE: Planning Update
DATE: November 12, 2024

Downtown Zoning Progress: The Planning Commission reached general consensus in creating new downtown zoning districts. Staff is working now to begin the formal adoption phase. The formal adoption process involves both the proposed map and zoning code changes, and is heavily impacted by the direction of municipal code including formal notices as well as public hearings.

We have developed an likely schedule that allows for these notice requirements to be met. Additionally, you will notice the addition of a Common Council Worksession. This is not required per code but will be beneficial due the complexity of this project and the time that the Planning Commission has invested in the effort.



- January 7, 2025: Planning Commission Public Hearing
- January 13, 2025: Common Council Worksession
- January 27, 2025: Common Council First Reading
- March 10, 2025: Common Council Second Reading and Public Hearing

In the meantime, staff is working with the City Attorney to review the ordinance document and to ensure that the overall process is consistent with code requirements. We have also worked with our GIS Consultant to begin developing the required maps.

Crew Camps Ordinance Progress: The Planning Commission reviewed and approved a Crew Camp Ordinance at the October Meeting. Common Council had its first reading of the ordinance at the October 28, 2024, meeting. There was discussion and potential interest in allowing temporary construction camps to be converted to permanent boarding houses as an option designed to increase the supply of rental housing. Following the discussion, Council moved to proceed to the second reading and public hearing, to be held on November 25, 2024. I will be drafting a memo for that meeting outlining the need to address temporary crew camps and describing approaches for more permanent rental housing options from a zoning perspective. One idea might be looking more closely at the definition of a multifamily dwelling and if that could be altered to allow for shared space for eating and cooking.