



MEMORANDUM

DATE: November 18, 2024

TO: City Council

FROM: Brooks Chandler, Interim City Manager

SUBJECT: *Ordinance No. 24-11-01- Per Diem*

At the October meeting Council asked for information on the federal per diem rate. It is \$68 per day for meals and incidentals in Alaska. The State of Alaska per diem rate for meals and incidentals is \$60. Backup is in the packet.

Administration recommends adoption of the ordinance as currently worded. If Council wanted to tie the City to the federal or state per diem rate a motion to amend would read either:

“Move to amend by deleting the phrase “of \$75 per day” and inserting the phrase “at the Federal per diem rate set by the Department of Defense”.

Or

“Move to amend by deleting the phrase “of \$75 per day” and inserting the phrase “at the rate allowed State of Alaska employees for Short-Term travel” depending on whether Council wanted to use State or Federal rates.