| <b>10/7/2025</b><br>The first<br>Tuesday in<br>October | City of Nome Regular Election Calendar <i>Per NCO Title 7</i>   |
|--|---|
| 6/9/2025<br>7/9/2025                                   | <ul> <li>90 - 120 days before the election (June)</li> <li>Review election ordinance</li> <li>Review election timetable/task sheet</li> </ul>   |
| 7/9/2025<br>8/8/2025                                   | <ul> <li><u>60 - 90 days before the election (July)</u></li> <li>Check with APOC for new forms</li> <li>Inform (mayor, council, utility or school board member) if their terms expire</li> <li>Tentatively touch base with election clerks / judges</li> <li>Touch base with printer / card programmer</li> </ul>   |
| 7/24/2025  | <ul> <li><u>75 days before the election</u></li> <li>Post initial notice of election/candidacy period</li> <li>Run ad in paper to notice election/candidacy period</li> <li>Candidate packets available</li> </ul>  |
| 8/8/2025   | <ul> <li><u>60 days before the election</u></li> <li>Meet with mayor to discuss concerns</li> <li>Order Master Voter Registration List from the Division of Elections</li> <li>Identify possible registered voters to be election judges</li> </ul>   |
| 8/23/2025  | <ul> <li><u>45 days before the election (August)</u></li> <li>Resolution appointing Clerks / Judges on Council Agenda</li> <li>Set-up election board and election training dates/mail training letters</li> <li>Notice of Elections run in Nugget (not exceeding 45 days) 8/27<br/>Notice of Election Candidate Filing deadline to Nugget (Period is 35 - 60 days</li> <li>prior to election</li> </ul> |
|  | <ul> <li>Touch base with SOA Div. Elections on machine, booths, and precinct registers</li> <li>Mail - Absentree ballot application not before first notice of election</li> <li>Prepare absentee applications and envelopes folder</li> </ul>  |
| 8/27/2020  | First day for absentee-by-mail applications   |
| 9/2/2025   | <ul> <li><u>35 days before election - Last day to declare candidacy</u></li> <li>515PM - Candidate Identity notices to newspaper - must publish at least two</li> <li>weeks</li> <li>Candidate list and POFDs to APOC</li> </ul>  |

public notice Candidate identity ad (KICY, KNOM, Nugget, City Hall

- Window, Nome-Announce)
- Ballot to Card programmer; sign off
- Ballots to the printer (ASAP); sign off on proofs
- Set up absentee voting booth

| 9/7/2025  | <u>30 days before the election (September)</u>   |
|-----------|--|
|           | Order Precinct Registers from Division of Elections  |
|           | Close voter registration for this election   |
|           | <ul> <li>2nd Election Posting/includes candidate names and propositions/questions</li> </ul> |
|           | Deadline for election notice to appear in newspaper  |
|           | Review ballot and report shells in advance   |
|           | Election related PO s (printer, programmer, election workers, food on election               |
|           | • day, advertising-if not already done)  |
| 9/17/2025 | 20 days before the election  |
|           | <ul> <li>first day to apply for absentee ballot in person</li> </ul>                         |
|           | • Prepare and post sample ballots  |
|           | Absentee voting begins in office   |
|           | • Mail absentee voting packets with ballots to applicants who applied                        |
| 9/22/2025 | 15 days before the election  |
|           | <ul> <li>voting machine, booths, precinct registers in hand</li> </ul>                       |
| 9/27/2025 | <b>10 days before the election</b>   |
|           | <ul> <li>Conduct election board training this week</li> </ul>                                |
|           | Post notice of canvass board meeting/assembly certification meeting                          |
| 10/2/2025 | 5 days before the election   |
|           | <ul> <li>last day to receive mailed in absentee ballot applications</li> </ul>               |
| 10/2/2025 | Last day for absentee-by-mail applications   |
| 10/6/2025 | <u>1 day prior to election</u>   |
|           | <ul> <li>Close absentee/ early voting in office at 5:00 PM</li> </ul>                        |
|           | • Make sure everything is ready - supplies, election judges, booths, etc.                    |
|           | Continue accepting abesentee ballots by mail- watch postmark must be                         |
|           | prior to poll closure on Election Day (8PM)  |
| 10/8/2025 | <b><u>1 day after the election</u></b>   |
|           | Post preliminary election results  |
|           | Re-post notice of canvass committee meeting and last date to contest the                     |
|           | • election   |
|           | • Determine eligibility of voters who voted challenged/questioned ballots                    |

## 10/9/20253 days after the election (This could be 2 - 3 days)

• Canvass committee meets to canvass the results

## 10/9/2025

## 1st Thursday after the election

• City Council special meeting to certify the election results

## 8 days after election

- 10/15/2025 Prepare permanent records
  - Inform voters whose vote was not counted
  - Send list of elected officials to DCCED
  - Send master voter registration list signed by voters to Division of Elections