

TO: The Mayor and Common Council

FROM: Glenn Steckman

RE: City Manager's Report

April 1, 2022

CDBG Grant:

City staff is looking at applying for a CDBG grant directly related to improvements for COVID-19. For instance, this money could be used to help pay for improvements to the heating and ventilation system at the Rec Center but not city hall. Why? The Rec Center is used as the City's emergency shelter. The time line is very tight. Application deadline is April 29. A public hearing will be required and a resolution from the Common Council. A training course for how to submit the grant is April 13.

I may need to request another special meeting of the common council on April 18 for a public hearing and a resolution to support the application.

Heating and Ventilation:

John Blees of Bristol Engineering will be at your meeting on Monday night to discuss the architectural and engineering drawings for the new heating and ventilation improvements at City Hall and the Rec Center. Mr. Blees will discuss the project at the work session. A resolution to proceed for plan development for an RFP will be on the regular agenda.

OSJ:

City staff is beginning to look at the future needs of OSJ. At the very least, a refreshing of the facility is on the horizon. We should also look at future IT improvements to be able to easily stream live events.

The Mini:

Starting this week the Mini is having its old stained carpet replaced and some additional painting. The City is hosting the Harbormaster's conference this year at the Mini.

Sales Tax holiday:

I had to make an executive decision before your vote to have a sales tax holiday. To properly inform sales tax collection agents that the sales tax increase to 7% was being delayed, a notice from the city was needed to be issued by March 31. This was done to avoid the increase and decrease in a short period of time.

I would like the council to consider having a 6% year round sales tax and possibly looking at eliminating other fees or other nuisance taxes.