



FY2025 Budget Calendar

Date	Description
February 5	Staffing/Personnel templates are distributed by Payroll to Department Heads
February 5	Administration distributes Goals & Accomplishments templates to Department Heads
February 5	Budget instructions and worksheets are distributed by Finance Director to Department Heads
March 6	Department Heads submit completed budget worksheets to Finance and Goals & Accomplishments to Administration
March 6	Department Heads submit completed Staffing/Personnel requests to Payroll
March 20	Notice of Assessment sent by City Clerk to Real and Personal Property Owners
March 25	Distribute FY25 Budget Calendar to the Council
March 25 - 29	School Administration meets with City Manager and Finance Director on NPS FY 2025 budget
March 25 - 29	Department Heads meet with City Manager and Finance Director on draft Goals & Accomplishments and preliminary FY 2025 Budget
April 8	Council joint work session #1 with School Board on FY 2025 School Budget
April 19	Appeal Deadline for Real and Personal Property Owners
April 22	Council work session #2 on FY 2025 City Budgets
April 24	Council work session #3 on FY 2025 City Budgets



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Date	Description
May 1	Nome Public School Board shall submit the school budget to the City Council for approval – Deadline to request for appropriation (NCO 2.25.070)
May 1 - 3	Board of Equalization
May 6	Council Work Session #4 on FY 2025 City Budgets
May 13	Council Work Session #5 on FY 2025 City Budgets (if needed)
May 24	Administration/Finance submits proposed FY 2025 City Budgets for 1 st reading
May 28	Rescheduled Council Regular Meeting – 1st reading of FY 2025 City Budgets
May 28	School appropriation set by Nome City Council (NCO 2.25.070) “By May 31 st , the city council shall determine the total amount of money to be made available...and furnish the school board with a statement of the sum to be made available”
May 28	Mill rate set by Nome Common Council per AS 29.45.20 (b) “A municipality shall annually determine the rate of levy before June 15”
June 10	Council Regular Meeting – 2 nd reading of FY 2025 City Budgets
June 17	Tax Bills sent
July 1	Budget implementation and monitoring