



Nome Community Center, Inc.

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October 7, 2024

City of Nome
C/O Brooks Chandler, Interim City Manager
P.O. Box 281
Nome AK 99762

Re: Invoice 2867

Dear Mr. Chandler,

The Nome Community Center (NCC) is in receipt of an invoice from the City of Nome in the amount of \$25,000 for "Contribution to Senior Center— Fire Alarm Upgrades." A copy of the invoice is attached to this letter. There was no supporting documentation establishing an agreement between a former Executive Director and the former City Manager attached to the invoice and none has been provided in response to inquiries made by NCC since receiving it.

In fact, the lease agreement between NCC and the City specifically provides that NCC is not responsible for maintenance of the fire suppression system. According to section B(d) of the lease, NCC is obligated to

Provide and pay for all interior maintenance of the XYZ Center, including, but not limited to janitorial service and window washing *with the exception of the elevator and fire suppression and alarm system.*

A copy of the signed lease agreement is attached to this letter.

Prior to closing out the FY2024 budget, NCC was able to identify funds from a number of different grants that could be utilized to pay the invoice. A check in the amount of \$25,000 is therefore enclosed. However, we want to make it clear that this payment does not represent an agreement by NCC to deviate from the terms of the lease agreement going forward. NCC will cover only the maintenance and repair expenses it is obligated to pay under the lease.

The City currently contributes a total of \$50,000 to support NCC programs, including the emergency shelter (NEST) and children's programs. The enclosed check effectively reduces this contribution by 50%. We request that the City increase its contribution to NCC programs this year by a minimum of \$20,000 to offset this significant expense.

Service to the people of the Bering Straits Region since 1910.

Nome Community Center strives to enhance the quality of life for people in the Nome region. NCC provides numerous essential services that supports the well-being of youth, elders, families, and unhoused individuals. An un-budgeted expense like this one has a major impact on a small non-profit that depends on donations and grant funding to support critical services. Therefore, we would greatly appreciate your consideration to increase your support to NCC's programs.

Thank you for your consideration of this matter.

Sincerely,



Kimberly Bishop
Executive Director