

Jessica Gerke

Pay Period

2/1/2023 to

2/15/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	2/1/2023								0.00	
Thursday	2/2/2023								0.00	
Friday	2/3/2023								0.00	
Saturday	2/4/2023								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	2/5/2023								0.00	
Monday	2/6/2023	6.95							6.95	
Tuesday	2/7/2023	6.00							6.00	
Wednesday	2/8/2023								0.00	
Thursday	2/9/2023	6.40							6.40	
Friday	2/10/2023	4.32							4.32	
Saturday	2/11/2023								0.00	
Total Week		23.67	0.00	0.00	0.00	0.00	0.00	0.00	23.67	
Sunday	2/12/2023								0.00	
Monday	2/13/2023	3.98							3.98	
Tuesday	2/14/2023	6.25							6.25	
Wednesday	2/15/2023	0.42							0.42	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		10.65	0.00	0.00	0.00	0.00	0.00	0.00	10.65	
Total Pay Period		34.32	0.00	0.00	0.00	0.00	0.00	0.00	34.32	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

02/01/2023 to 02/15/2023

Regular	PTO	OT	DT	Total Hours
34.32	0.00	0.00	0.00	34.32

Time in	Time out	Duration	
February 6, 2023			6.95
8:32am (MST)	9:38am (MST)	1.10	MTG > MTG - Staff Meeting
9:38am (MST)	11:47am (MST)	2.15	PW > PW - Office Time
11:47am (MST)	3:29pm (MST)	3.70	PARK > PARK - Restroom
February 7, 2023			6.00
10:13am (MST)	11:27am (MST)	1.23	PW > PW - Office Time
11:27am (MST)	1:18pm (MST)	1.85	PARK > PARK - Restroom
1:18pm (MST)	2:44pm (MST)	1.43	WTR > WTR - Service Call
2:44pm (MST)	4:13pm (MST)	1.48	STRTS > STRTS - Storm Drainage
February 9, 2023			6.40
9:38am (MST)	12:35pm (MST)	2.95	PW > PW - Office Time
NOTES: Emails,Greg, maps			
12:35pm (MST)	3:16pm (MST)	2.68	STRTS > STRTS - Pot Hole Repair
3:16pm (MST)	4:02pm (MST)	0.77	PW > PW - City Shop > Shop
February 10, 2023			4.32
10:41am (MST)	3:00pm (MST)	4.32	STRTS > STRTS - Storm Drainage
February 13, 2023			3.98
8:50am (MST)	9:30am (MST)	0.67	MTG > MTG - Staff Meeting
9:30am (MST)	10:14am (MST)	0.73	WTR > WTR - Service Call
10:14am (MST)	10:57am (MST)	0.72	PARK > PARK - Restroom
10:57am (MST)	11:47am (MST)	0.83	PW > PW - Office Time
11:47am (MST)	12:49pm (MST)	1.03	PW > PW - City Shop > Shop
February 14, 2023			6.25
10:14am (MST)	4:29pm (MST)	6.25	WTR > WTR - Service Call
February 15, 2023			0.42
12:15pm (MST)	12:40pm (MST)	0.42	MTG > MTG - Staff Meeting
NOTES: Dan			