

Jessica Gerke

Pay Period

2/16/2023 to

2/28/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	2/16/2023	4.88							4.88	
Friday	2/17/2023	3.82							3.82	
Saturday	2/18/2023								0.00	
Total Week		8.70	0.00	0.00	0.00	0.00	0.00	0.00	8.70	
Sunday	2/19/2023								0.00	
Monday	2/20/2023					8.00			8.00	
Tuesday	2/21/2023	3.81							3.81	
Wednesday	2/22/2023	0.12							0.12	
Thursday	2/23/2023	0.10							0.10	
Friday	2/24/2023	3.20							3.20	
Saturday	2/25/2023								0.00	
Total Week		7.23	0.00	0.00	0.00	8.00	0.00	0.00	15.23	
Sunday	2/26/2023								0.00	
Monday	2/27/2023	5.95							5.95	
Tuesday	2/28/2023	6.07							6.07	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		12.02	0.00	0.00	0.00	0.00	0.00	0.00	12.02	
Total Pay Period		27.95	0.00	0.00	0.00	8.00	0.00	0.00	35.95	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

02/16/2023 to 02/28/2023

Regular	PTO	OT	DT	Total Hours
27.95	0.00	0.00	0.00	27.95

Time in	Time out	Duration	
February 16, 2023			4.88
11:10am (MST)	4:03pm (MST)	4.88	STRTS > STRTS - Storm Drainage
February 17, 2023			3.82
10:22am (MST)	11:32am (MST)	1.17	STRTS > STRTS - Pot Hole Repair
11:32am (MST)	12:58pm (MST)	1.43	EQP > EQP - MACK Dump Maintenance
12:58pm (MST)	2:11pm (MST)	1.22	STRTS > STRTS - Storm Drainage
February 21, 2023			3.82
12:13pm (MST)	1:38pm (MST)	1.42	STRTS > STRTS - Storm Drainage
1:38pm (MST)	3:13pm (MST)	1.58	MTG > MTG - Staff Meeting
NOTES: Greg			
3:13pm (MST)	4:02pm (MST)	0.82	EQP > EQP - Loader Maintenance
February 22, 2023			0.12
8:09pm (MST)	8:16pm (MST)	0.12	PARK > PARK - Restroom
February 23, 2023			0.10
6:24pm (MST)	6:30pm (MST)	0.10	PARK > PARK - Restroom
February 24, 2023			3.20
1:30am (MST)	3:20am (MST)	1.83	STRTS > STRTS - Snow Removal
1:56pm (MST)	3:04pm (MST)	1.13	EQP > EQP - Grader Maintenance
6:11pm (MST)	6:25pm (MST)	0.23	PARK > PARK - Restroom
February 27, 2023			5.95
8:42am (MST)	9:08am (MST)	0.43	MTG > MTG - Staff Meeting
10:36am (MST)	12:26pm (MST)	1.83	PW > PW - Office Time
NOTES: Maps			
12:26pm (MST)	4:07pm (MST)	3.68	WTR > WTR - Service Call
February 28, 2023			6.07
1:37am (MST)	7:41am (MST)	6.07	STRTS > STRTS - Snow Removal