

Angie Mettie

Pay Period

2/1/2023 to

2/15/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	2/1/2023	8.75							8.75	
Thursday	2/2/2023	8.08							8.08	
Friday	2/3/2023								0.00	
Saturday	2/4/2023								0.00	
Total Week		16.83	0.00	0.00	0.00	0.00	0.00	0.00	16.83	
Sunday	2/5/2023								0.00	
Monday	2/6/2023	8.68							8.68	
Tuesday	2/7/2023	8.60							8.60	
Wednesday	2/8/2023	8.57							8.57	
Thursday	2/9/2023	8.60							8.60	
Friday	2/10/2023							5.55	5.55	
Saturday	2/11/2023								0.00	
Total Week		34.45	0.00	0.00	0.00	0.00	0.00	5.55	40.00	
Sunday	2/12/2023								0.00	
Monday	2/13/2023	10.57							10.57	
Tuesday	2/14/2023	8.32							8.32	
Wednesday	2/15/2023	8.38							8.38	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		27.27	0.00	0.00	0.00	0.00	0.00	0.00	27.27	
Total Pay Period		78.55	0.00	0.00	0.00	0.00	0.00	5.55	84.10	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

02/01/2023 to 02/15/2023

Regular	PTO	OT	DT	Total Hours
78.55	0.00	0.00	0.00	78.55

Time in	Time out	Duration	
February 1, 2023			
			8.75
7:05am	3:50pm	8.75	ADM > ADM - Customer Relations
February 2, 2023			
			8.08
7:15am	3:20pm	8.08	ADM > ADM - Customer Relations
February 6, 2023			
			8.68
7:19am	8:32am	1.22	ADM > ADM - Customer Relations
8:32am	9:00am	0.47	MTG > MTG - Staff Meeting
9:00am	4:00pm	7.00	ADM > ADM - Customer Relations
February 7, 2023			
			8.60
6:45am	3:21pm	8.60	ADM > ADM - Customer Relations
February 8, 2023			
			8.57
7:10am	3:44pm	8.57	ADM > ADM - Customer Relations
February 9, 2023			
			8.60
7:06am	3:42pm	8.60	ADM > ADM - Customer Relations
February 13, 2023			
			10.57
7:14am	8:27am	1.22	ADM > ADM - Customer Relations
8:27am	9:07am	0.67	MTG > MTG - Staff Meeting
9:07am	3:34pm	6.45	ADM > ADM - Customer Relations
6:05pm	8:19pm	2.23	MTG > MTG - Council Meeting
February 14, 2023			
			8.32
7:13am	3:32pm	8.32	ADM > ADM - Customer Relations
February 15, 2023			
			8.38
7:11am	3:34pm	8.38	ADM > ADM - Customer Relations