

DRAFT – Pay Out Agreement with Doug Buys & The City of New Meadows
January 2021 -

PURPOSE: The purpose of this agreement is to pay out certain earned Paid Time Off (PTO) and Vacation Hours (VAC) accrued during which time Doug Buys was an employee with the City of New Meadows.

Buys shall remain in a salaried position for these three months as a compensated consultant.

Earned VACATION TIME: 230.00 Hours

Earned PAID TIME OFF: 672.84 Hours

Time Type	Banked Hours	Rate of Pay	Gross Total
Vacation Time	230.00	\$25.00	\$5,750.00
Paid Time Off	672.84	\$25.00	\$16,821.00
			\$22,571.00

During the month of January 2021, the city expects Buys will be utilized for up to 20 hours of on call support consulting and assistance. On the final payroll of January 2021, the city shall pay a base amount of \$7,523.67 which is one-third of the payout for accrued vacation and paid time off.

During the month of February 2021, the city expects Buys will be utilized for up to 20 hours of on call support consulting and assistance. On the final payroll of February 2021, the city shall pay a base amount of \$7,523.67 which is one-third of the payout for accrued vacation and paid time off.

During the month of March 2021, the city expects Buys will be utilized for up to 20 hours of on call support consulting and assistance. On the final payroll of March 2021, the city shall pay a base amount of \$7,523.66 which is the final payment for accrued vacation and paid time off.

The city shall keep Doug Buys as a contracted employee where Federal and State Taxes will be withheld as will PERSI, however, Buys will not be eligible for further time benefits such as Vacation, Paid Time Off or Comprehensive Time. Buys will remain on the city's Worker's Compensation policy, but not on the city's health insurance policy except for the month of January. No other automatic deductions can be made unless authorized under law.

The hourly rate Doug Buys will be paid for consulting time each month (in addition to the base amount noted above) will be \$25.00 per hour. Buys will submit a written accounting each month for the total consulting hours worked. These hours will be included in the final payroll for each of the three months noted in this contract.

At the first regular meeting in April, the City and Doug Buys will meet to determine if further consultant hours are needed or required.

Julie Good, Mayor

Doug Buys

DATE: _____

ATTEST: _____
Jacob M Qualls, City Clerk