

Jessie Gerke

Pay Period

11/1/2021 to

11/15/2021

| Day | Date | Regular | Paid OT | Comp Time | | | Holiday | PTO | VAC | Total |
|-------------------------|------------|--------------|-------------|-----------------------------|-----------------------|--|-------------|-------------|--------------|-------|
| | | | | Comp Time Earned (Straight) | Earned Comp Time Used | Comp Conversion Earned (Not in totals) | | | | |
| Sunday | | | | | | | | | 0.00 | |
| Monday | 11/1/2021 | 8.00 | | | | | | | 8.00 | |
| Tuesday | 11/2/2021 | 8.00 | | | | | | | 8.00 | |
| Wednesday | 11/3/2021 | 8.17 | | | | | | | 8.17 | |
| Thursday | 11/4/2021 | 7.00 | | | | | | | 7.00 | |
| Friday | 11/5/2021 | 8.83 | | 0.17 | | | | | 9.00 | |
| Saturday | 11/6/2021 | | | | | | | | 0.00 | |
| Total Week | | 40.00 | 0.00 | 0.17 | 0.00 | 0.00 | 0.00 | 0.00 | 40.17 | |
| Sunday | 11/7/2021 | | | | | | | | 0.00 | |
| Monday | 11/8/2021 | 8.50 | | | | | | | 8.50 | |
| Tuesday | 11/9/2021 | 8.00 | | | | | | | 8.00 | |
| Wednesday | 11/10/2021 | 7.00 | | | | | | | 7.00 | |
| Thursday | 11/11/2021 | | | | | 8.00 | | | 8.00 | |
| Friday | 11/12/2021 | 8.00 | | | | | | | 8.00 | |
| Saturday | 11/13/2021 | | | | | | | | 0.00 | |
| Total Week | | 31.50 | 0.00 | 0.00 | 0.00 | 8.00 | 0.00 | 0.00 | 39.50 | |
| Sunday | 11/14/2021 | | | | | | | | 0.00 | |
| Monday | 11/15/2021 | 8.00 | | | | | | | 8.00 | |
| Tuesday | | | | | | | | | 0.00 | |
| Wednesday | | | | | | | | | 0.00 | |
| Thursday | | | | | | | | | 0.00 | |
| Friday | | | | | | | | | 0.00 | |
| Saturday | | | | | | | | | 0.00 | |
| Total Week | | 8.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.00 | |
| Total Pay Period | | 79.50 | 0.00 | 0.17 | 0.00 | 8.00 | 0.00 | 0.00 | 87.67 | |

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

11/01/2021 to 11/15/2021

| | | | | |
|--------------|-------------|-------------|-------------|--------------|
| Regular | PTO | OT | DT | Total Hours |
| 79.50 | 0.00 | 0.17 | 0.00 | 79.67 |

| Time in | Time out | Duration | | |
|-------------------------|---------------|----------|---|-------------|
| November 1, 2021 | | | | 8.00 |
| 8:00am (MST) | 8:30am (MST) | 0.50 | SWR > SWR - Sewer Logs | |
| 8:30am (MST) | 9:30am (MST) | 1.00 | MTG > MTG - Staff Meeting | |
| 9:30am (MST) | 10:30am (MST) | 1.00 | PW > PW - Office Time | |
| 10:30am (MST) | 12:00pm (MST) | 1.50 | WTR > Train - Water | |
| 12:00pm (MST) | 3:00pm (MST) | 3.00 | STRTS > STRTS - Grading / Blading | |
| 3:00pm (MST) | 4:00pm (MST) | 1.00 | PW > PW - Office Time | |
| November 2, 2021 | | | | 8.00 |
| 8:00am (MST) | 8:40am (MST) | 0.67 | SWR > SWR - Sewer Logs | |
| 8:40am (MST) | 12:00pm (MST) | 3.33 | PW > PW - City Shop > Shop | |
| 12:00pm (MST) | 4:00pm (MST) | 4.00 | EQP > EQP - Grader Maintenance | |
| November 3, 2021 | | | | 8.17 |
| 8:00am (MST) | 8:30am (MST) | 0.50 | PW > PW - Office Time | |
| 10:20am (MST) | 11:00am (MST) | 0.67 | SWR > SWR - Sewer Logs | |
| 11:00am (MST) | 2:00pm (MST) | 3.00 | EQP > EQP - Grader Maintenance | |
| 2:00pm (MST) | 4:00pm (MST) | 2.00 | WTR > WTR - Service Call | |
| 4:00pm (MST) | 6:00pm (MST) | 2.00 | PW > PW - City Shop > Shop | |
| November 4, 2021 | | | | 7.00 |
| 11:00am (MST) | 12:00pm (MST) | 1.00 | SWR > SWR - Sewer Logs | |
| 12:00pm (MST) | 1:30pm (MST) | 1.50 | Animal Control > Animal Control Complaint | |
| 1:30pm (MST) | 6:00pm (MST) | 4.50 | PW > PW - City Shop > Shop | |
| November 5, 2021 | | | | 9.00 |
| 8:00am (MST) | 9:30am (MST) | 1.50 | MTG > MTG - Staff Meeting | |
| 9:30am (MST) | 10:30am (MST) | 1.00 | SWR > SWR - Sewer Logs | |
| 10:30am (MST) | 1:00pm (MST) | 2.50 | WTR > WTR - Service Call | |
| 1:00pm (MST) | 5:00pm (MST) | 4.00 | SWR > Train - Sewer | |
| November 8, 2021 | | | | 8.50 |
| 8:30am (MST) | 9:30am (MST) | 1.00 | MTG > MTG - Staff Meeting | |
| 9:30am (MST) | 10:10am (MST) | 0.67 | SWR > SWR - Sewer Logs | |
| 10:10am (MST) | 12:00pm (MST) | 1.83 | PW > PW - Office Time | |
| 12:00pm (MST) | 5:00pm (MST) | 5.00 | SWR > SWR - System Maintenance | |
| November 9, 2021 | | | | 8.00 |
| 8:00am (MST) | 9:00am (MST) | 1.00 | SWR > SWR - Sewer Logs | |
| 9:00am (MST) | 11:00am (MST) | 2.00 | MTG > MTG - Staff Meeting | |
| 11:00am (MST) | 1:00pm (MST) | 2.00 | SWR > SWR - Service Call | |

| | | | |
|--------------------------|---------------|------|----------------------------------|
| 1:00pm (MST) | 4:00pm (MST) | 3.00 | SWR > Train - Sewer |
| November 10, 2021 | | | 7.00 |
| 8:00am (MST) | 8:40am (MST) | 0.67 | PW > PW - Office Time |
| 10:40am (MST) | 11:30am (MST) | 0.83 | SWR > SWR - Sewer Logs |
| 11:30am (MST) | 12:30pm (MST) | 1.00 | MTG > MTG - Staff Meeting |
| 12:30pm (MST) | 3:30pm (MST) | 3.00 | STRTS > STRTS - Peterson Pathway |
| 3:30pm (MST) | 5:00pm (MST) | 1.50 | PW > PW - City Shop > Shop |
| November 12, 2021 | | | 8.00 |
| 8:00am (MST) | 8:40am (MST) | 0.67 | SWR > SWR - Sewer Logs |
| 8:40am (MST) | 4:00pm (MST) | 7.33 | SWR > Train - Sewer |
| November 15, 2021 | | | 8.00 |
| 8:30am (MST) | 9:40am (MST) | 1.17 | MTG > MTG - Staff Meeting |
| 9:40am (MST) | 10:30am (MST) | 0.83 | SWR > SWR - Sewer Logs |
| 10:30am (MST) | 12:00pm (MST) | 1.50 | PW > PW - Office Time |
| 12:00pm (MST) | 1:00pm (MST) | 1.00 | MTG > MTG - Staff Meeting |
| 1:00pm (MST) | 4:30pm (MST) | 3.50 | SWR > Train - Sewer |