

Hunter Brown

Pay Period

5/16/2023 to

5/31/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	5/16/2023	8.00							8.00	
Wednesday	5/17/2023	8.00							8.00	
Thursday	5/18/2023	8.00							8.00	
Friday	5/19/2023	8.00							8.00	
Saturday	5/20/2023								0.00	
Total Week		32.00	0.00	0.00	0.00	0.00	0.00	0.00	32.00	
Sunday	5/21/2023								0.00	
Monday	5/22/2023	8.00							8.00	
Tuesday	5/23/2023	8.00							8.00	
Wednesday	5/24/2023	8.00							8.00	
Thursday	5/25/2023	8.00							8.00	
Friday	5/26/2023	8.00							8.00	
Saturday	5/27/2023								0.00	
Total Week		40.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	
Sunday	5/28/2023								0.00	
Monday	5/29/2023					8.00			8.00	
Tuesday	5/30/2023	8.00							8.00	
Wednesday	5/31/2023	8.00							8.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		16.00	0.00	0.00	0.00	8.00	0.00	0.00	24.00	
Total Pay Period		88.00	0.00	0.00	0.00	8.00	0.00	0.00	96.00	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Hunter Brown

05/16/2023 to 05/31/2023

Regular	PTO	OT	DT	Total Hours
86.90	0.00	1.10	0.00	88.00

Time in	Time out	Duration	
May 16, 2023			8.00
8:00am (MDT)	8:30am (MDT)	0.50	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	12:50pm (MDT)	4.33	PW > PW - City Shop > Shop
NOTES: bench: Build forms and excavate hole			
12:50pm (MDT)	4:00pm (MDT)	3.17	PW > PW - City Shop > Shop
NOTES: collect Pitrun, fill hole, place fabric, place form, fill to bottom of form with crushed rock, level form, place and cover bench.			
May 17, 2023			8.00
8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - Sewer Logs
8:30am (MDT)	12:16pm (MDT)	3.77	PW > PW - City Shop > Shop
NOTES: collect tools, concrete, and ready-bar. pour and level concrete.			
12:16pm (MDT)	4:00pm (MDT)	3.73	PW > PW - City Shop > Shop
NOTES: post concrete project cleanup.			
May 18, 2023			8.00
8:00am (MDT)	8:30am (MDT)	0.50	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	9:05am (MDT)	0.58	PW > PW - City Shop > Shop
NOTES: set and clean bench.			
9:05am (MDT)	12:45pm (MDT)	3.67	STRTS > STRTS - Pot Hole Repair
NOTES: Norris quikcrete			
12:45pm (MDT)	1:15pm (MDT)	0.50	PARK > PARK - Maintenance
NOTES: measure for proposed volly ball pit			
1:15pm (MDT)	2:00pm (MDT)	0.75	EQP > EQP - MACK Dump Maintenance
NOTES: install new batteries.			
2:00pm (MDT)	2:25pm (MDT)	0.42	STRTS > STRTS - Pot Hole Repair
NOTES: get more quikcrete from C&M			
2:25pm (MDT)	2:49pm (MDT)	0.40	EQP > EQP - MACK Dump Maintenance
NOTES: road watering lesson with Jessie.			
2:49pm (MDT)	3:18pm (MDT)	0.48	EQP > EQP - MACK Dump Maintenance
NOTES: tighten leaking support bolt nuts.			
3:18pm (MDT)	4:00pm (MDT)	0.70	EQP > EQP - MACK Dump Maintenance
NOTES: repair electric hose roller.			
May 19, 2023			8.00
8:00am (MDT)	9:30am (MDT)	1.50	SWR > SWR - Sewer Logs
9:30am (MDT)	1:14pm (MDT)	3.73	STRTS > STRTS - Pot Hole Repair
1:14pm (MDT)	4:00pm (MDT)	2.77	SWR > SWR - Land Application Project
NOTES: install and/or adjust wheel line chains.			
May 22, 2023			8.00
8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - Sewer Logs
8:30am (MDT)	9:00am (MDT)	0.50	MTG > MTG - Staff Meeting

9:00am (MDT)	10:00am (MDT)	1.00	MTG > MTG - Other Government
NOTES: water mtg			
10:00am (MDT)	12:05pm (MDT)	2.08	PW > PW - City Shop > Shop
NOTES: remove air compressor from county shop.			
12:05pm (MDT)	2:27pm (MDT)	2.37	IND > IND - Industrial Park Maintenance
NOTES: move old water truck and clean east section of north shed.			
2:27pm (MDT)	4:00pm (MDT)	1.55	IND > IND - Industrial Park Maintenance
NOTES: piece up fallen wall on north shed.			

May 23, 2023 **8.00**

8:00am (MDT)	8:30am (MDT)	0.50	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	9:00am (MDT)	0.50	SWR > SWR - Service Call
9:00am (MDT)	1:15pm (MDT)	4.25	IND > IND - Industrial Park Maintenance
NOTES: clean Tuff Shed and prep for relocation.			
1:15pm (MDT)	4:00pm (MDT)	2.75	IND > IND - Industrial Park Maintenance
NOTES: prep new shed location.			

May 24, 2023 **8.00**

8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - Sewer Logs
8:30am (MDT)	8:40am (MDT)	0.17	PW > PW - City Shop > Shop
NOTES: call Aaron Ingal about moving a memorial for the school.			
8:40am (MDT)	9:12am (MDT)	0.53	IND > IND - Industrial Park Maintenance
NOTES: prep new shed location.			
9:12am (MDT)	12:35pm (MDT)	3.38	PW > PW - City Shop > Shop
NOTES: move memorial at school.			
12:35pm (MDT)	4:00pm (MDT)	3.42	SWR > SWR - Service Call
NOTES: assist Ivan with John Smith's sewer replacement.			

May 25, 2023 **8.00**

8:00am (MDT)	8:30am (MDT)	0.50	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	4:00pm (MDT)	7.50	STRTS > Train - Streets
NOTES: learn street maintenance with Jessie.			

May 26, 2023 **8.00**

8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - Sewer Logs
8:30am (MDT)	10:03am (MDT)	1.55	IND > IND - Industrial Park Maintenance
NOTES: built and install skids on shed. trial and error - understand to to best move shed.			
10:03am (MDT)	12:04pm (MDT)	2.02	EQP > EQP - VOLVO Dump Maintenance
NOTES: repair damaged hood noise shielding caused by mice.			
12:04pm (MDT)	2:00pm (MDT)	1.93	EQP > EQP - VOLVO Dump Maintenance
NOTES: blow out evidence of mice nesting. pressure wash with degreaser.			
2:00pm (MDT)	2:35pm (MDT)	0.58	SWR > Train - Sewer
NOTES: move sample equipment for Kirk.			
2:35pm (MDT)	4:00pm (MDT)	1.42	PW > PW - City Shop > Shop
NOTES: post project cleanup - John Smith sewer.			

May 30, 2023 **8.00**

8:00am (MDT)	8:30am (MDT)	0.50	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	9:00am (MDT)	0.50	MTG > MTG - Staff Meeting
9:00am (MDT)	9:55am (MDT)	0.92	MTG > MTG - Other Government
NOTES: water project meeting			
9:55am (MDT)	10:15am (MDT)	0.33	PW > PW - City Shop > Shop
NOTES: copy storage keys for T ball coaches.			
10:15am (MDT)	12:22pm (MDT)	2.12	PW > PW - City Shop > Shop
NOTES: adjust shed skids and reinstall.			
12:22pm (MDT)	3:00pm (MDT)	2.63	PW > PW - City Shop > Shop
NOTES: have Jessie assist with moving shed.			
3:00pm (MDT)	4:00pm (MDT)	1.00	PW > PW - City Shop > Shop
NOTES: post project cleanup. make list of needed repairs.			

May 31, 2023

8.00

8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - Sewer Logs
8:30am (MDT)	11:28am (MDT)	2.97	PW > PW - City Shop > Shop
NOTES: shed: remove damaged floor			
11:28am (MDT)	1:30pm (MDT)	2.03	PW > PW - City Shop > Shop
NOTES: shed: lift and install pressure treated foundation in parallel.			
1:30pm (MDT)	4:00pm (MDT)	2.50	EQP > EQP - Backhoe Maintenance
NOTES: find oil leak and tighten components as necessary.			