

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, JUNE 26, 2023 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Josh Carr, Kaytlyn Goodwin, Shiloh Ryker, Jeff Parnett, and Mayor Julie Good.

Staff present at City Hall were Kyla Gardner and Angie Mettie. Dick Stubbs was present via Zoom.

Public present at City Hall were Brad Steiner, Staci Albers, Fred & Becky McFadden, Kristi Scott, Kayrene Brown, and Jake Howard.

Mayor Good opened the meeting at 6:30 P.M. and Josh Carr led the Pledge of Allegiance.

City Clerk Gardner read the mission statement.

Public Input

There was no public input.

Reports

Mayor's Report

Mayor Good stated that a camera system will be placed at the park to cover the water project. A letter was delivered to the fire station regarding water usage from hydrants. A couple of saddles have been broken due to high pressure in the system. The pressure needs to be monitored to stop this from occurring. Emergency water use is permitted. The mud drags will not use city water for the event.

The farmers market will begin July 2nd at the park. Also, sixteen grass and weeds letters went out this month.

Skate Park Update

A skate park groundbreaking event will be held August 11th from 5:00-10:00pm. Tentatively scheduled will be live music, food trucks, and possibly free helmets for the kids.

Discussion Items

Budget Review

The Council reviewed the proposed budget items for the water fund for fiscal year 2023/2024. They projected 8 connections would be sold next year. Electricity and insurance costs were projected to rise.

Cat Population

There continues to be feral cats on the north side of town. Most cats have been spayed/neutered, and are then returned to the area. Several community members feed the cats. It was suggested that a PSA be produced advising against the feeding of feral cats.

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Cedric Street Change

A portion of Cedric Street on the East side of South Heigho has not been maintained in the past. Community Member Jake Howard was concerned that his property at the end of Cedric might not be able to be developed if it were determined that the street would not have 2-way access. Suggestions included changing the designation to an alley or making it a one-way street. Mayor Good stated that a surveyor should be contacted, and all parties involved would meet with him to determine the best route for moving forward.

SRMV Sewer Line / Annexation

Salmon River Mobile Vet is requesting sewer service to their property on Highway 55. The closest sewer connection is behind Subway. An easement across private property would have to be established prior to the connection being installed. Mayor Good will work with Attorney Stubbs on this easement request.

Action Items

Surplus Item Bid Opening – Water Truck

No Bids were received for the water truck.

Surplus Building Demolition Bid Opening – 112 N Heigho

One bid was received and opened for the demolition project.

The Council chose to extend the bid request from July 6th to August 3rd, with the bid opening date being August 14th.

Industrial Park Lease Review

The Council reviewed the expired lease for S&S Enterprises. The lease expired in 2019. The Council reviewed their last rate based on information they provided in 2019. No current information was given. They chose to raise the rate to a fair market value of \$600. Tenants may review the discount resolution and come to the Council with information for a reduced rate. They chose to renew the lease for one year.

The Council reviewed the expired lease for Salmon River Mobile Vet. Their lease will also be for one year. They will have the same rate and may update their information for a discount, if applicable.

Well #5 Address

Fire Chief Buys suggested that well #5 have an official address, as it was previously known as xx S Norris. The official address will be 504 Katherine Street.

- Council Member Goodwin moved to authorize a street address of 504 Katherine Street for Well #5; Council Member Ryker seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Ryker – yes, Goodwin – yes. Motion carried.

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Single Audit

A single audit for the water project is required. Zwygart, John & Associates have agreed to complete this audit along with their regular audit.

- Council Member Ryker moved to approve the single audit by Zwygart, John & Associates; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Ryker – yes, Goodwin – yes. Motion carried.

City Hall Plumbing Quote

A plumber was called to repair a leak in the toilet in the men’s restroom at City Hall. He repaired two of the leaks and stated that a third leak was not repairable and that a new tank would be necessary. The cost was \$790 for the specialized tank. Mayor Good stated that a new toilet could be purchased for approximately \$400. Council Member Goodwin stated that a student is looking for volunteer opportunities for a senior project and may be able to help. The Council agreed that public works could install a new toilet.

Executive Session 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

- Council Member Ryker moved to go into Executive Session under 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Executive Session began at 7:46 P.M. and ended at 7:54 P.M.

Roll was called and all Council Members and Mayor were present.

Consent Agenda

The Consent Agenda included May 2023 Financials, Paid and Pending Claims, and June 12, 2023 Meeting Minutes. City Clerk Gardner polled the Council and all stated that they had read the minutes.

- Council Member Ryker moved to approve the Consent Agenda; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Future Meeting Topics

Future meeting topics included budget review for sewer, sewer annexation, staff reports, water project update, development projects, and Cedric Street review.

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Adjournment

Mayor Good adjourned the meeting at 7:58 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

DRAFT