

Jessica Gerke

Pay Period

6/1/2023 to

6/15/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	6/1/2023								0.00	
Friday	6/2/2023								0.00	
Saturday	6/3/2023								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	6/4/2023								0.00	
Monday	6/5/2023	2.30							2.30	
Tuesday	6/6/2023								0.00	
Wednesday	6/7/2023								0.00	
Thursday	6/8/2023								0.00	
Friday	6/9/2023								0.00	
Saturday	6/10/2023								0.00	
Total Week		2.30	0.00	0.00	0.00	0.00	0.00	0.00	2.30	
Sunday	6/11/2023								0.00	
Monday	6/12/2023	7.55							7.55	
Tuesday	6/13/2023	6.63							6.63	
Wednesday	6/14/2023								0.00	
Thursday	6/15/2023	7.24							7.24	
Friday									0.00	
Saturday									0.00	
Total Week		21.42	0.00	0.00	0.00	0.00	0.00	0.00	21.42	
Total Pay Period		23.72	0.00	0.00	0.00	0.00	0.00	0.00	23.72	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

06/01/2023 to 06/15/2023

Regular	PTO	OT	DT	Total Hours
23.72	0.00	0.00	0.00	23.72

Time in	Time out	Duration	
June 5, 2023			2.30
2:04pm (MDT)	4:22pm (MDT)	2.30	PW > PW - Office Time
NOTES: Dan, Kirk, jack, Julie, cds			
June 12, 2023			7.55
8:44am (MDT)	4:17pm (MDT)	7.55	STRTS > STRTS - Grading / Blading
June 13, 2023			6.63
10:40am (MDT)	1:21pm (MDT)	2.68	WTR > WTR - Service Call
1:21pm (MDT)	2:14pm (MDT)	0.88	MTG > MTG - Staff Meeting
NOTES: Dan core&main			
2:14pm (MDT)	5:18pm (MDT)	3.07	STRTS > STRTS - Grading / Blading
June 15, 2023			7.23
9:55am (MDT)	5:09pm (MDT)	7.23	STRTS > STRTS - Grading / Blading
NOTES: Gravel, water, and blading			