

Jessica Gerke

Pay Period

5/16/2023 to

5/31/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday										0.00
Monday										0.00
Tuesday	5/16/2023	6.38								6.38
Wednesday	5/17/2023									0.00
Thursday	5/18/2023	6.75								6.75
Friday	5/19/2023	6.17								6.17
Saturday	5/20/2023									0.00
Total Week		19.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.30
Sunday	5/21/2023									0.00
Monday	5/22/2023									0.00
Tuesday	5/23/2023	5.73								5.73
Wednesday	5/24/2023									0.00
Thursday	5/25/2023	5.32								5.32
Friday	5/26/2023	4.95								4.95
Saturday	5/27/2023									0.00
Total Week		16.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.00
Sunday	5/28/2023									0.00
Monday	5/29/2023									0.00
Tuesday	5/30/2023	4.31								4.31
Wednesday	5/31/2023									0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
Total Week		4.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.31
Total Pay Period		39.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.61

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

05/16/2023 to 05/31/2023

Regular	PTO	OT	DT	Total Hours
39.61	0.00	0.00	0.00	39.61

Time in	Time out	Duration	
May 16, 2023			6.38
9:42am (MDT)	10:23am (MDT)	0.68	PW > PW - City Shop > Shop
10:23am (MDT)	11:56am (MDT)	1.55	EQP > EQP - Parts Run
11:56am (MDT)	3:26pm (MDT)	3.50	EQP > EQP - Grader Maintenance
3:26pm (MDT)	4:05pm (MDT)	0.65	EQP > EQP - MACK Dump Maintenance
May 18, 2023			6.75
9:55am (MDT)	11:13am (MDT)	1.30	EQP > EQP - MACK Dump Maintenance
11:13am (MDT)	12:20pm (MDT)	1.12	EQP > EQP - Parts Run
NOTES: Batteries			
12:20pm (MDT)	4:40pm (MDT)	4.33	STRTS > STRTS - Grading / Blading
NOTES: Watering and blading			
May 19, 2023			6.17
9:36am (MDT)	3:46pm (MDT)	6.17	STRTS > STRTS - Grading / Blading
May 23, 2023			5.73
9:16am (MDT)	10:44am (MDT)	1.47	PW > PW - Office Time
NOTES: Cdl			
11:44am (MDT)	3:10pm (MDT)	3.43	STRTS > STRTS - Grading / Blading
3:10pm (MDT)	4:00pm (MDT)	0.83	PW > PW - City Shop > Shop
May 25, 2023			5.32
9:40am (MDT)	10:27am (MDT)	0.78	STRTS > STRTS - Pot Hole Repair
10:27am (MDT)	12:06pm (MDT)	1.65	WTR > WTR - Service Call
1:07pm (MDT)	2:04pm (MDT)	0.95	STRTS > STRTS - Pot Hole Repair
2:04pm (MDT)	2:55pm (MDT)	0.85	PW > PW - City Shop > Shop
2:55pm (MDT)	4:00pm (MDT)	1.08	IND > IND - Industrial Park Maintenance
NOTES: Blading			
May 26, 2023			4.95
10:33am (MDT)	3:30pm (MDT)	4.95	EQP > EQP - VOLVO Dump Maintenance
May 30, 2023			4.31
11:56am (MDT)	3:47pm (MDT)	3.85	IND > IND - Industrial Park Maintenance
NOTES: Gravel			
3:47pm (MDT)	4:15pm (MDT)	0.46	STRTS > STRTS - Pot Hole Repair
NOTES: Gravel			