

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD TUESDAY, NOVEMBER 12<sup>TH</sup>, 2024 AT 6:30 PM  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

## **Roll Call/Pledge of Allegiance**

Present at City Hall were Mayor Julie Good, Council Members Jeff Parnett, Shiloh Ryker and Josh Carr.

City Attorney Richard Stubbs was present at City Hall. City Engineer Grae Harper was present via Zoom.

Staff present were Kyla Gardner and Diane Hunter.

Public present were Philip Good, Jessica Lillehaug, Donna Brown, Willy Brown, Traci Foster, Rachel Reynaga, Sandy Schiffman and Linnea Hall were present via zoom.

Mayor Good opened the meeting at 6:30 P.M.

## **Public Input**

There was no public input.

## **Reports**

### Mayor's Report

Mayor Good stated that planning has started for the Christmas Tree lighting on Sunday December 8<sup>th</sup>. The Adams County Historical Society will have an exhibit of the mural art submissions in the lobby. There will be activities outside of the Depot. Instead of doing a parade we are looking at doing a hayride for the kids from the Library to the Depot. Mayor Good stated the wastewater facility planning grant was submitted. The childcare center is moving forward. Mayor Good stated that she met with the project managers to talk about the fixtures in the facility. Mayor Good stated that we have been getting a lot of feedback after we went to the Economic Summit and we have received phone calls asking how people can help. At the summit there were representatives from Bogus Basin, Tamarack, Brundage, and a local rafting outfitter, Ken Rider from Brundage expressed how positive it was to work with the City of New Meadows and all of the great projects we have going on.

### Staff Reports

Staff Reports were reviewed by the City Council. There were no questions from the Council.

### Award Presentation

Mayor Good stated that we have recently completed two major projects in the City. She stated that these projects could not have been completed without our City Clerk. Mayor Good stated she would like to present Kyla Gardner with a certificate of appreciation for her outstanding work on Water System Upgrade and the Comprehensive Financial Plan.

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**Action Items**

Appointment of Traci Foster as City Council Member

Mayor Good stated she would like to ask the City Council to appoint Traci Foster as a City Council Member to fill the open council member seat.

- Council Member Parnett moved to approve appointing Traci Foster as the new City Council member; Council Member Ryker seconded the motion. Roll Call Vote: Parnett - yes, Carr – yes, Ryker – yes. Motion Carried.

City Clerk Kyla Gardner administered the Oath of Office and Council Member Foster took her place with the City Council around the table.

**Discussion Items**

Childcare/ Youth Center

Mayor Good stated that they did lower the building back down, there is a lot of fill that they need to bring in. The first meeting in December the project manager will be sharing a virtual walkthrough of the facility.

**Action Items**

Browns Mountain Recycling Fines/Citation

Mayor Good stated that Donna Brown informed City Hall that they have not received a letter from United Metal. Mayor Good stated that Donna Brown is here to give a status update on the property.

Donna Brown stated that United Metal would like a \$20,000 startup fee. Donna stated that they were not prepared for that amount. Donna stated she is working on getting a loan to cover those costs to clean up the property completely. Upon United Metal receiving payment from them they will be able to provide a clean-up timeline.

Mayor Good stated that according to our City Ordinance they are in violation. Mayor Good asked the council how she would like them to move forward.

Council Member Carr stated that he is okay with holding off on fines for now.

Council Member Ryker asked if we could have a timeline to hold everyone accountable.

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Mayor Good stated that there is a City Council Meeting on December 9<sup>th</sup>, 2024. Mayor Good asked the City Council if they wanted to hold off on fining the Browns until after the December 9 City Council Meeting.

- Council Member Ryker moved to approve not fining Browns Mountain Recycling at least until the update on December 9<sup>th</sup>, 2024; Council Member Parnett seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Scrap Roofing Bid

Mayor Good stated that the scrap roofing has not been removed from the building yet. She stated that she would like to get approval from City Council to put it out to bid as soon as it is removed from the recycling center. There will be a complete inventory of materials before it goes out to bid.

- Council Member Carr moved to approve the putting the scrap metal roofing out to bid when it is available; Council Member Parnett seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

City Hall Schedule

Mayor Good stated that Diane Hunter has given her resignation and will be moving back to New York. Mayor Good stated that she would like City Council to approve flexible City Hall open hours since Kyla will be working by herself until the Deputy Clerk position can be filled. Mayor Good stated if hours need to be adjusted the public will be noticed with as much notice as possible.

- Council Member Ryker moved to approve giving the City Clerk authority to alter the City Hall schedule to accommodate her work responsibilities; Council Member Parnett seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Executive Session 74-206(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal counsel options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated

- Council Member Ryker moved to go into Executive Session under 74-206(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal counsel options for pending litigation, or controversies not yet being litigated but

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imminently likely to be litigated. Council Member Foster seconded the motion. Roll Call Vote: Parnett - yes, Carr – yes, Ryker – yes, Foster - yes. Motion Carried.

Executive Session began at 6:51 P.M. Executive Session ended at 7:09 P.M. Roll was called and all City Council Members and Mayor were present.

## **Discussion Items**

### LHTAC Funding

Mayor Good stated that Kyla will share what LHTAC funding we will apply for this year.

Kyla Gardner stated that LHTAC receives money from the State of Idaho annually. LHTAC grants are for Cities, Counties, and Highway Districts. The City of New Meadows is a part of a regional group that is made up of members from Payette, Adams, Washington and Gem Counties. As a group we meet quarterly to discuss the upcoming grant cycle and what project each area will be applying for during the current grant cycle. During the last meeting the City of New Meadows was ranked #1 for the upcoming signs grant.

Mayor Good stated that LHTAC ranks all of the grant applications based on a points system. We will get points for being ranked #1 from our regional group. We will also receive more point for the T-2 courses that Jessie Wallace has been taking. Mayor Good states that over the last two years work has been done to complete a sign inventory for this grant. Mayor Good stated that we also be applying for a federal grant.

Grae Harper stated there is a Federal Grant that is offered every couple of years because it is a large amount of funds that are available to smaller communities. This year they are offering a grant total of 3 million dollars. Due to inflation, there has been a huge spike in the cost of construction. A grant of this size would help a city like New Meadows achieve a goal like paving streets and fixing its storm water issues. This year New Meadows was ranked #1 in the regional group. Grae stated that there are two streets in New Meadows that qualify for this grant, Heigho and Commercial. There is a 7.34% match for this program as well.

Mayor Good stated this grant will be presented to the road and streets committee and a recommendation from that committee will be on a future agenda.

## **Consent Agenda**

The Consent Agenda included October 2024 Payroll, and the paid and pending claims from September and October and October 28<sup>th</sup>, 2024 Meeting Minutes.

- Council Member Carr moved to approve the paid and pending claims and the October 2024 payroll; Council Member Parnett seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

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Council Member Ryker moved to approve the October 28, 2024 Meeting Minutes; Council Member Parnett seconded the motion. Council Member Foster recused herself from the vote. Voice vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

**Future Meeting Topics**

- Walk Through from Architect
- Kirk Kundrick – Update
- VCORP Update- Shiloh Ryker
- Field Trip to the Industrial Park vacant building
- Executive Session – Employee matter
- Business Input
- Water/Sewer Rates

**Adjournment**

Mayor Good adjourned the meeting at 7:32 P.M.

\_\_\_\_\_  
Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk