

Jessica Gerke

Pay Period

4/15/2022 to

4/30/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	4/16/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	4/17/2022								0.00	
Monday	4/18/2022						8.00		8.00	
Tuesday	4/19/2022	8.25							8.25	
Wednesday	4/20/2022	7.45							7.45	
Thursday	4/21/2022	9.40							9.40	
Friday	4/22/2022	9.18							9.18	
Saturday	4/23/2022								0.00	
Total Week		34.28	0.00	0.00	0.00	0.00	8.00	0.00	42.28	
Sunday	4/24/2022								0.00	
Monday	4/25/2022	9.23							9.23	
Tuesday	4/26/2022	7.93							7.93	
Wednesday	4/27/2022	5.43							5.43	
Thursday	4/28/2022	6.52							6.52	
Friday	4/29/2022	5.23							5.23	
Saturday	4/30/2022								0.00	
Total Week		34.34	0.00	0.00	0.00	0.00	0.00	0.00	34.34	
Total Pay Period		68.62	0.00	0.00	0.00	0.00	8.00	0.00	76.62	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

04/16/2022 to 04/30/2022

Regular	PTO	OT	DT	Total Hours
68.62	0.00	0.00	0.00	68.62

Time in	Time out	Duration	
April 19, 2022			8.25
8:04am (MDT)	8:50am (MDT)	0.77	SWR > SWR - Sewer Logs
8:50am (MDT)	9:32am (MDT)	0.70	SWR > SWR - Sewer Testing
9:32am (MDT)	11:18am (MDT)	1.77	PW > PW - Office Time
11:18am (MDT)	12:02pm (MDT)	0.73	SWR > SWR - Sewer Testing
12:02pm (MDT)	12:40pm (MDT)	0.63	WTR > WTR - Service Call
12:40pm (MDT)	2:35pm (MDT)	1.92	SWR > SWR - Sewer Testing
2:35pm (MDT)	4:19pm (MDT)	1.73	PW > PW - City Shop > Shop
April 20, 2022			7.45
10:35am (MDT)	11:23am (MDT)	0.80	SWR > SWR - Sewer Logs
11:23am (MDT)	1:02pm (MDT)	1.65	STRTS > STRTS - Street Sweeping
1:02pm (MDT)	2:30pm (MDT)	1.47	SWR > SWR - System Maintenance
2:30pm (MDT)	4:12pm (MDT)	1.70	WTR > WTR - Service Call
4:12pm (MDT)	6:02pm (MDT)	1.83	IND > IND - Industrial Park Maintenance
April 21, 2022			9.40
8:44am (MDT)	9:29am (MDT)	0.75	SWR > SWR - Sewer Logs
9:29am (MDT)	6:08pm (MDT)	8.65	SWR > SWR - System Maintenance
April 22, 2022			9.18
8:54am (MDT)	9:43am (MDT)	0.82	SWR > SWR - Sewer Logs
9:43am (MDT)	12:26pm (MDT)	2.72	SWR > Train - Sewer
12:26pm (MDT)	6:05pm (MDT)	5.65	STRTS > STRTS - Grading / Blading
April 25, 2022			9.23
1:35am (MDT)	2:22am (MDT)	0.78	SWR > SWR - Sewer Testing
8:48am (MDT)	9:26am (MDT)	0.63	SWR > SWR - Sewer Logs
9:26am (MDT)	10:50am (MDT)	1.40	SWR > SWR - Sewer Testing
10:50am (MDT)	1:35pm (MDT)	2.75	STRTS > STRTS - Grading / Blading
1:35pm (MDT)	4:21pm (MDT)	2.77	STRTS > STRTS - Grading / Blading
4:21pm (MDT)	5:15pm (MDT)	0.90	SWR > SWR - Sewer Testing
April 26, 2022			7.93
8:07am (MDT)	8:39am (MDT)	0.53	SWR > SWR - Sewer Logs
8:39am (MDT)	9:46am (MDT)	1.12	PW > PW - Office Time
9:46am (MDT)	1:04pm (MDT)	3.30	SWR > Train - Sewer
1:04pm (MDT)	3:01pm (MDT)	1.95	PW > PW - City Shop > Shop
3:01pm (MDT)	4:03pm (MDT)	1.03	EQP > EQP - Parts Run
April 27, 2022			5.43

9:43am (MDT)	10:28am (MDT)	0.75	SWR > SWR - Sewer Logs
10:28am (MDT)	2:04pm (MDT)	3.60	STRTS > STRTS - Grading / Blading
2:04pm (MDT)	3:09pm (MDT)	1.08	EQP > EQP - Grader Maintenance

April 28, 2022

6.52

8:00am (MDT)	8:41am (MDT)	0.68	SWR > SWR - Sewer Logs
10:10am (MDT)	11:04am (MDT)	0.90	MTG > MTG - Staff Meeting
11:04am (MDT)	12:14pm (MDT)	1.17	EQP > EQP - Parts Run
12:14pm (MDT)	3:12pm (MDT)	2.97	SWR > SWR - System Maintenance
3:12pm (MDT)	4:00pm (MDT)	0.80	WTR > WTR - Service Call

April 29, 2022

5.22

7:58am (MDT)	8:33am (MDT)	0.58	SWR > SWR - Sewer Logs
8:33am (MDT)	9:13am (MDT)	0.67	MTG > MTG - Staff Meeting
9:13am (MDT)	10:02am (MDT)	0.82	PW > PW - Office Time
10:02am (MDT)	11:00am (MDT)	0.97	WTR > WTR - Booster Station & Well Logs
11:00am (MDT)	1:11pm (MDT)	2.18	STRTS > STRTS - Storm Drainage