

Daniel Potter

Pay Period

4/16/2022 to

4/30/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	4/16/2022								0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
Sunday	4/17/2022								0.00	
Monday	4/18/2022	8.45							8.45	
Tuesday	4/19/2022	8.22							8.22	
Wednesday	4/20/2022	7.83							7.83	
Thursday	4/21/2022	10.22							10.22	
Friday	4/22/2022								0.00	
Saturday	4/23/2022								0.00	
<b>Total Week</b>		<b>34.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>34.72</b>	
Sunday	4/24/2022								0.00	
Monday	4/25/2022	11.30							11.30	
Tuesday	4/26/2022	8.13							8.13	
Wednesday	4/27/2022	7.68							7.68	
Thursday	4/28/2022	8.07							8.07	
Friday	4/29/2022	8.57							8.57	
Saturday	4/30/2022								0.00	
<b>Total Week</b>		<b>43.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43.75</b>	
<b>Total Pay Period</b>		<b>78.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>78.47</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Daniel Potter

04/16/2022 to 04/30/2022

Regular **74.72** PTO **0.00** OT **3.75** DT **0.00** Total Hours **78.47**

Time in	Time out	Duration	
<b>April 18, 2022</b>			<b>8.45</b>
8:33am (MDT)	9:29am (MDT)	0.93	WTR > WTR - Booster Station & Well Logs
9:29am (MDT)	10:59am (MDT)	1.50	WTR > WTR - Service Call
10:59am (MDT)	5:00pm (MDT)	6.02	SWR > SWR - System Maintenance
<b>April 19, 2022</b>			<b>8.22</b>
8:56am (MDT)	9:08am (MDT)	0.20	WTR > WTR - Booster Station & Well Logs
9:08am (MDT)	5:09pm (MDT)	8.02	WTR > WTR - Service Call
<b>April 20, 2022</b>			<b>7.83</b>
8:11am (MDT)	4:01pm (MDT)	7.83	STRTS > STRTS - Street Sweeping
<b>April 21, 2022</b>			<b>10.22</b>
7:56am (MDT)	12:35pm (MDT)	4.65	SWR > SWR - System Maintenance
12:35pm (MDT)	2:03pm (MDT)	1.47	STRTS > STRTS - Storm Drainage
2:03pm (MDT)	6:09pm (MDT)	4.10	WTR > WTR - Meter Reading
<b>April 25, 2022</b>			<b>11.30</b>
8:26am (MDT)	8:34am (MDT)	0.13	WTR > WTR - Booster Station & Well Logs
8:34am (MDT)	6:27pm (MDT)	9.88	STRTS > STRTS - Grading / Blading
6:27pm (MDT)	7:44pm (MDT)	1.28	MTG > MTG - Council Meeting
<b>April 26, 2022</b>			<b>8.13</b>
9:08am (MDT)	5:16pm (MDT)	8.13	PARK > PARK - Restroom
<b>April 27, 2022</b>			<b>7.68</b>
10:01am (MDT)	5:42pm (MDT)	7.68	PARK > PARK - Restroom
<b>April 28, 2022</b>			<b>8.07</b>
8:09am (MDT)	8:57am (MDT)	0.80	WTR > WTR - Booster Station & Well Logs
8:57am (MDT)	10:04am (MDT)	1.12	WTR > WTR - Service Call
10:04am (MDT)	4:13pm (MDT)	6.15	STRTS > STRTS - Storm Drainage
<b>April 29, 2022</b>			<b>8.57</b>
8:25am (MDT)	4:59pm (MDT)	8.57	STRTS > STRTS - Grading / Blading